

BILBOROUGH COMMUNITY ASSOCIATION

England & Wales · Charity number 1176899

Details

Other names THE SHEILA RUSSELL CENTRE (WORKING NAME)

Status Registered

Legal form CIO

Registered 2018-01-30

Register [View on the Charity Commission register](#)

Contact

Address Bilborough Community Association
Sheila Russell Centre
St. Martins Road
Nottingham
NG8 3AR

Phone 01159291582

Email sheilarussellcentre@gmail.com

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF BILBOROUGH, NOTTINGHAM AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: We are a community centre and rent out both of our rooms to external people for various events. Regular groups being the main purpose. We also hire our bigger room out for Birthday Parties. We try and hold various Community events throughout the year, bi-annual Halloween and Christmas parties open to all of the Community, family and friends. We also arrange a coach trip out somewhere.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, Arts/culture/heritage/science, Amateur Sport, Animals, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Nottingham City
- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£28,161	£27,865	-	-
2024-03-31	£26,947	£31,249	-	-
2023-03-31	£27,483	£32,342	-	-
2022-03-31	£30,901	£20,822	-	-
2021-03-31	£8,098	£13,579	-	-

Trustees

Name	Role	Appointed
Tara Newbold	Chair	2022-05-17
Amanda Alice Doughty		2022-06-01
Scott Danby		2019-04-17
Stacey Wynne		2019-04-17

BILBOROUGH COMMUNITY ASSOCIATION

England & Wales - Charity number 1176899

Accounts

Bilborough Community Association
(Registered charity, number 1176899)
Financial statements
for the year ended 31 March 2025

Page	Contents
2 - 4	Trustees' annual report
5	Independent examiner's report
6	Receipts & payments account
7	Statement of assets & liabilities
8 - 9	Notes to the accounts

**Bilborough Community Association
Trustees' annual report
for the year ended 31 March 2025**

Full name Bilborough Community Association

Other names by which the charity is known The Sheila Russell Community Centre

Organisation type Charitable incorporated organisation

Registered charity number 1176899

Principal address

Sheila Russell Community Centre, St Martin's Road, Bilborough, Nottingham, NG8 3AR

Trustees

Tara Newbold, Co-Chair
Amanda Doughty, Co-Chair
Stacey Wynne, Treasurer
Scott Danby, Secretary

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its CIO-Association document adopted 30/01/18.

Positions are held until our AGM'S, these are advertised at least 6 weeks before they are held.

Bilborough Community Association

Objectives and activities

To further or benefit the residents of Bilborough, Nottingham and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the Trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance or management of such a centre for activities promoted by the charity in furtherance of the above objects.

Summary of the main activities undertaken for the public benefit

We run activities for the locals from, summer play dates to Christmas fairs. This enables local members of community to take part in experiences that might otherwise not be financially available to them. We also have a gardening group that takes care of the grounds and offers planting opportunities during spring and summer to local families. They can either plant in the garden or choose to take the plants home. We also have a lot of organisations that use the centre who help locals with their health, fitness and mental wellbeing.

A lot of the things we offer are free, so cost nothing for locals. We also provide a warm meal during our events to try and help with the cost of living crisis. Our events help with the mental wellbeing of the locals, encouraging them to socialise with others in the community. Our events also encourage networking with other organisations who can come and speak to families about the services they offer. We also try and put on activities that families might not be able to take part in otherwise for example football, craft activities, visiting Santa, Easter bunny and baking.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Bilborough Community Association

Summary of the main achievements during the period

We have a regular karate group that has a regular attendance of 60+ people of all ages, as well as a small local martial arts instructor.

We hold annual events for Easter. At this event we do a free Easter hunt where children can win an egg and a book. We also do a light brunch at a small cost. We put out craft activities and a variety of toys for all ages to enjoy.

August play dates include craft activities, toys and a reading corner. We also work with the National Literacy Trust who provide books and postcards for free books for families. We also try and do a main activity like baking or teddy bears picnic.

Macmillan event locals bake cakes to sell to raise money for Macmillan cancer research. The centre provides the tea and coffee for these events and all proceeds go to the charity. At the Halloween event we run a best costume competition, we sell food at a low cost and provide a disco with games. We also invite local services like football and scouts to promote their services and let children take part in some activities. Christmas Markets is when local businesses can have a stall and sell Christmas gifts or sweets. We also have low cost rides for young children and we work with the local church for them to sell items from their craft and knitting group.

We have a Santa grotto where families can get a visit with Santa and small toy at low cost. We also do some carol singing in the garden that everyone is welcome to join. Our centre is also host to smaller groups like bike wise, health and wellbeing groups, writing group and youth groups. We also have more social prescribers using the centre as well as NHS teams to help the local community with rehabilitation following injury.

Financial review

The centre itself is keeping afloat and are in a good position finance wise.

The charity's policy on reserves

The centre has a reserve pot that will only be used should the centre ever need to close and we can pay off all bills. This pot can also be used to cover any major repairs we come across in the future, that is agreed by the Trustees.

Financial risks

At this period in time the centre is well run and in a position, we have our reserve fund so should any risks come around we can mitigate these issues as they arise.

Signed on behalf of the charity's trustees:

Signed 
Tara Newbold, Trustee

Date 11/6/25

**Independent examiner's report to the trustees of
Bilborough Community Association
for the year ended 31 March 2025**

I report to the trustees on my examination of the accounts of Bilborough Community Association (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 17/06/2025
John O'Brien MSc, FAIA, FCIE
Employee of Community Accounting Plus

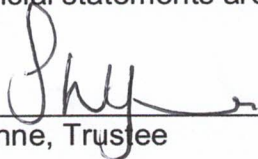
**Bilborough Community Association
Receipts & payments account
for the year ended 31 March 2025**

2024 Total Funds £		Note	Unrestricted Funds £	Restricted Funds £	2025 Total Funds £
Receipts					
3415	Grants & donations	2	42	1775	1817
1858	Event receipts		1618	-	1618
21533	Room rents		24541	-	24541
141	Bank interest		185	-	185
-	Membership		-	-	-
26947	Total receipts		26386	1775	28161
Payments					
2407	Activities & events		839	-	839
1213	Cleaning		1041	-	1041
-	Computer & internet		156	-	156
217	Equipment, repairs & renewals		121	-	121
3094	Garden & premises maintenance		1602	-	1602
698	Hospitality & refreshments		384	-	384
1064	Licences & insurances		1141	-	1141
1156	Professional fees		1117	-	1117
88	Printing & stationery		30	-	30
63	Rent & rates		568	-	568
141	Sundry payments		49	-	49
1525	Telephone, internet & postage		1377	-	1377
11971	Utilities		9033	1775	10808
7612	Wages & NI		8357	-	8357
	Donations given		275	-	275
31249	Total payments		26090	1775	27865
(4302)	Net receipts/(payments)		296	-	296
25924	Cash funds at start of this period		21622	-	21622
21622	Cash funds at end of this period		21918	-	21918

**Bilborough Community Association
Statement of assets and liabilities
at 31 March 2025**

2024		Note	2025
£	Cash assets		£
<u>21622</u>	Bank accounts		<u>21918</u>
<u>21622</u>			<u>21918</u>
	Other monetary assets		
760	Debtors - room rents		3660
<u>938</u>	Prepayments	4	<u>1081</u>
<u>1698</u>			<u>4741</u>
	Assets retained for the charity's own use		
	General equipment.		
	Liabilities		
<u>(1392)</u>	Creditors	5	<u>(522)</u>
<u>(1392)</u>			<u>(522)</u>

These financial statements are accepted on behalf of the charity by:

Signed 
Stacey Wynne, Trustee

Dated 11/06/25

Bilborough Community Association
Notes to the accounts
for the year ended 31 March 2025

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
Nottingham City Council	-	1775	1775
Sundry grants & donations	42	-	42
	42	1775	1817

3. Funds analysis

	Opening balance £	Receipts (Payments) £	Closing balance £
Restricted funds			
Block fund	-	1775	(1775)
	-	1775	-
Unrestricted funds			
General fund	21622	26386	(26090)
	21622	26386	(26090)

The Block fund is funding received from Nottingham City Council and is restricted for the running costs of the building.

4. Prepayments

	£
Licences & insurances	1041
Computer & internet	40
	1081

5. Creditors

	£
Independent examination fee	522
	522

Bilborough Community Association

6. Premises & staff

The premises are provided by the local authority at a peppercorn rent of £1 per year.

7. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

8. Related party transactions

During the year, Sharon Wynne, who is the mother of Trustee Stacey Wynne, was employed as a cleaner and was paid £8,357.

9. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

BILBOROUGH COMMUNITY ASSOCIATION

England & Wales - Charity number 1176899

Accounts

Bilborough Community Association
(Registered charity, number 1176899)
Financial statements
for the year ended 31 March 2024

Page	Contents
2 - 4	Trustees' annual report
5	Independent examiner's report
6	Receipts & payments account
7	Statement of assets & liabilities
8 - 9	Notes to the accounts

**Bilborough Community Association
Trustees' annual report
for the year ended 31 March 2024**

Full name Bilborough Community Association

Other names by which the charity is known The Sheila Russell Community Centre

Organisation type Charitable incorporated organisation

Registered charity number 1176899

Principal address

Sheila Russell Community Centre, St Martin's Road, Bilborough, Nottingham, NG8 3AR

Trustees

Tara Newbold, Co-Chair
Amanda Doughty, Co-Chair
Stacey Wynne, Treasurer
Scott Danby, Secretary

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its CIO-Association document adopted 30/01/18.

Positions are made available at every AGM and then people are voted in from that with first and second votes.

Objectives and activities

To further or benefit the residents of Bilborough, Nottingham and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the Trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance or management of such a centre for activities promoted by the charity in furtherance of the above objects.

Bilborough Community Association

Summary of the main activities undertaken for the public benefit

The Community Centre is available for individuals and groups to hire out and also businesses to hire out for groups or meetings. We have 2 generous spaces and they are competitively priced.

Our main activities are:

- Karate;
- Yoga;
- NHS groups;
- Children's parties;
- Community events.

We run activities for the locals from, summer play dates to Christmas fairs. This enables local members of the community to take part in experiences that might otherwise not be financially available to them. We also have a gardening group that takes care of the grounds and offers planting opportunities during spring and summer to local families. They can either plant in the garden or choose to take the plants home. We also have a lot of organisations that use the centre who help locals with their health, fitness and mental wellbeing.

A lot of the things we offer are free, so cost nothing for locals. We also provide a warm meal during our events to try and help with the cost of living crisis. Our events help with the mental wellbeing of the locals, encouraging them to socialise with others in the community. Our events also encourages networking with other organisations who can come and speak to families about the services they offer. We also try and put on activities that families might not be able to take part in otherwise for example football, craft activities, visiting Santa, Easter bunny and baking.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Bilborough Community Association

Summary of the main achievements during the period

We have a regular karate group that has a regular attendance of 60+ people of all ages. We hold annual events for Easter. At this event we do a free Easter hunt where children can win an egg and a book. We also do a light brunch at a small cost. We put out craft activities and a variety of toys for all ages to enjoy.

August play dates include craft activities, toys and a reading corner. We also work with the National literacy trust who provide books and postcards for free books for families. We also try and do a main activity like baking or teddy bears picnic.

Macmillian event is where locals bake cakes to sell to raise money for Macmillian cancer research. The centre provides the tea and coffee for these events and all proceeds go to the charity. The Halloween event we run a best costume competition, we sell food at a low cost and provide a disco with games. We also invite local services like football and scouts to promote their services and let children take part in some activities. The Christmas Market is when local business can have a stall and sell Christmas gifts or sweets. We also have low cost rides for young children and we work with the local church for them to sell items from their craft and knitting group. We have a Santa grotto where families can get a visit with Santa and a small toy at low cost. We also do some carol singing in the garden that everyone is welcome to join. Our centre is also host to smaller groups like Bikewise, Health and Wellbeing groups, writing group and youth groups.

Financial review

We are happy with how the finance stand at the yearend

The charity's policy on reserves

The centre has a reserve pot that will only being used should the centre ever need to close and we can pay off all bills, this pot can also be used to cover any major repairs we come across in the future, that is agreed by the Trustees.

Financial risks

At this period in time the centre is well run and in a good financial position, we have our reserve fund so should any risks come around we can mitigate these issues as they arise.

Signed on behalf of the charity's trustees:

Signed 
Tara Newbold, Trustee

Date 11/8/24

**Independent examiner's report to the trustees of
Bilborough Community Association
for the year ended 31 March 2024**

I report to the trustees on my examination of the accounts of Bilborough Community Association (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

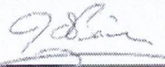
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

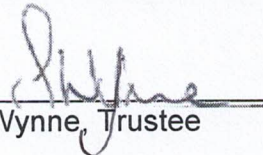
Signed  Date 11/8/24

John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

**Bilborough Community Association
Statement of assets and liabilities
at 31 March 2024**

2023		Note	2024
£			£
<u>25924</u>	Cash assets		
<u>25924</u>	Bank accounts		<u>21622</u>
			<u>21622</u>
	Other monetary assets		
3510	Debtors - room rents		760
<u>904</u>	Prepayments	4	<u>938</u>
<u>4414</u>			<u>1698</u>
	Assets retained for the charity's own use		
	General equipment.		
	Liabilities		
<u>(2594)</u>	Creditors	5	<u>(1392)</u>
<u>(2594)</u>			<u>(1392)</u>

These financial statements are accepted on behalf of the charity by:

Signed  Dated 11/8/24
Stacey Wynne, Trustee

Bilborough Community Association
Notes to the accounts
for the year ended 31 March 2024

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
Nottingham City Council	-	2326	2326
Sundry grants & donations	1089	-	1089
	<u>1089</u>	<u>2326</u>	<u>3415</u>

3. Funds analysis

	Opening balance £	Receipts (Payments) £	Closing balance £
Restricted funds			
Block fund	-	2326	(2326)
	<u>-</u>	<u>2326</u>	<u>(2326)</u>
Unrestricted funds			
General fund	25924	24621	(28923)
	<u>25924</u>	<u>24621</u>	<u>(28923)</u>
			<u>21622</u>

The Block fund is funding received from Nottingham City Council and is restricted for the running costs of the building.

4. Prepayments

	£
Licences & insurances	880
Payroll service	58
	<u>938</u>

5. Creditors

	£
Independent examination fee	504
Utilities	888
	<u>1392</u>

Bilborough Community Association

6. Premises & staff

The premises are provided by the local authority at a peppercorn rent of £1 per year.

7. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

8. Related party transactions

During the year, Sharon Wynne, who is the mother of Trustee Stacey Wynne, was employed as a cleaner and was paid £6,940.

9. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

BILBOROUGH COMMUNITY ASSOCIATION

England & Wales - Charity number 1176899

Accounts

Bilborough Community Association
(Registered charity, number 1176899)
Financial statements
for the year ended 31 March 2023

Page	Contents
2 - 4	Trustees' annual report
5	Independent examiner's report
6	Receipts & payments account
7	Statement of assets & liabilities
8 - 9	Notes to the accounts

**Bilborough Community Association
Trustees' annual report
for the year ended 31 March 2023**

Full name Bilborough Community Association

Other names by which the charity is known The Sheila Russell Community Centre

Organisation type Charitable incorporated organisation

Registered charity number 1176899

Principal address

Sheila Russell Community Centre, St Martin's Road, Bilborough, Nottingham, NG8 3AR

Trustees

Tara Newbold, Co-Chair
Amanda Doughty
Stacey Wynne, Treasurer
Scott Danby, Secretary

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its CIO-Association document adopted 30/01/18.

If people are interested in becoming a Trustee, they come forward at the AGM.

Objectives and activities

To further or benefit the residents of Bilborough, Nottingham and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the Trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance or management of such a centre for activities promoted by the charity in furtherance of the above objects.

Bilborough Community Association

Summary of the main activities undertaken for the public benefit

The Community Centre is available for individuals and groups to hire out and also businesses to hire out for groups or meetings. We have 2 generous spaces and they are competitively priced.

Our main activities are:

- Karate;
- Yoga;
- NHS groups;
- Children's parties;
- Community events.

All of our groups are open for the public to attend. All of our community events are usually free to the public or at very little cost.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main achievements during the period

Our first big event of the year was a Halloween disco for the community. Food was provided and was aimed at all ages to come and enjoy.

In December we held a carol service for the community to attend. We invited the local care homes to come and the carols were performed by the local primary school, who also handed out mince pies and a small gift for all that attended.

We also arranged a Christmas fair where small local businesses could hire a stall from the centre to sell their products. We created a Santa's grotto and every child could visit Santa and receive a small gift.

At the beginning of Easter, we held an Easter brunch for all children to attend at a small charge. Each child received a meal and an Easter egg from the Easter bunny.

In between all the events we have had 22 children's parties booked in the main hall.

Bilborough Community Association

Financial review

We are happy with our financial position considering how expensive our gas and electricity bills have been over the winter months.

The charity's policy on reserves

We have reserves to make sure we are able to pay the bills, including the cleaner's wages, and keep the centre running. We always keep a minimum of £12,000 which is kept in a separate account.

Financial risks

The increasing costs of gas and electricity.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Tara Newbold, Trustee

**Independent examiner's report to the trustees of
Bilborough Community Association
for the year ended 31 March 2023**

I report to the trustees on my examination of the accounts of Bilborough Community Association (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

**Bilborough Community Association
Receipts & payments account
for the year ended 31 March 2023**

2022			2023
Total		Unrestricted	Restricted
Funds		Funds	Funds
£	Note	£	£
			Total
			Funds
			£
Receipts			
18074	Grants & donations	2 30	2326 2356
-	Event receipts	996	- 996
12791	Room rents	24040	- 24040
36	Bank interest	69	- 69
-	Membership	22	- 22
<u>30901</u>	Total receipts	<u>25157</u>	<u>2326 27483</u>
Payments			
-	Activities & events	2851	- 2851
-	Bookkeeping fees	81	- 81
198	Cleaning	563	- 563
251	Equipment, repairs & renewals	728	- 728
7215	Garden & premises maintenance	4191	- 4191
10	Hospitality & refreshments	558	- 558
456	Independent examination fee	462	- 462
916	Licences & insurances	1017	- 1017
192	Payroll service	192	- 192
3	Printing & stationery	549	- 549
1	Rent	2	- 2
-	Sundry payments	18	- 18
1585	Telephone, internet & postage	1378	- 1378
3490	Utilities	10486	2326 12812
6505	Wages & NI	6940	- 6940
<u>20822</u>	Total payments	<u>30016</u>	<u>2326 32342</u>
10079	Net receipts/(payments)	(4859)	- (4859)
<u>20704</u>	Cash funds at start of this period	<u>30783</u>	<u>- 30783</u>
<u>30783</u>	Cash funds at end of this period	<u>25924</u>	<u>- 25924</u>

**Bilborough Community Association
Statement of assets and liabilities
at 31 March 2023**

2022			2023
£	Cash assets	Note	£
30783	Bank accounts		25924
<u>30783</u>			<u>25924</u>
	Other monetary assets		
1290	Debtors - room rents		3510
823	Prepayments	4	904
<u>2113</u>			<u>4414</u>
	Assets retained for the charity's own use		
	General equipment.		
	Liabilities		
(1436)	Creditors	5	(2594)
<u>(1436)</u>			<u>(2594)</u>

These financial statements are accepted on behalf of the charity by:

Signed _____ Dated _____
Stacey Wynne, Trustee

Bilborough Community Association
Notes to the accounts
for the year ended 31 March 2023

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
Nottingham City Council	-	2326	2326
Sundry grants & donations	30	-	30
	<u>30</u>	<u>2326</u>	<u>2356</u>

3. Funds analysis

	Opening balance £	Receipts (Payments) £	Closing balance £
Restricted funds			
Block fund	-	2326	(2326)
	<u>-</u>	<u>2326</u>	<u>(2326)</u>
Unrestricted funds			
General fund	30783	25157	(30016)
	<u>30783</u>	<u>25157</u>	<u>(30016)</u>

The Block fund is funding received from Nottingham City Council and is restricted for the running costs of the building.

4. Prepayments

	£
Licences & insurances	880
Payroll service	24
	<u>904</u>

5. Creditors

	£
Independent examination fee	462
Utilities	2132
	<u>2594</u>

Bilborough Community Association

6. Premises & staff

The premises are provided by the local authority at a peppercorn rent of £1 per year.

7. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

8. Related party transactions

During the year, Sharon Wynne, who is the mother of Trustee Stacey Wynne, was employed as a cleaner and was paid £6,940.

9. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

BILBOROUGH COMMUNITY ASSOCIATION

England & Wales - Charity number 1176899

Accounts

Bilborough Community Association
(Registered charity, number 1176899)
Financial statements
for the year ended 31 March 2022

Page	Contents
2 - 3	Trustees' annual report
4	Independent examiner's report
5	Receipts & payments account
6	Statement of assets & liabilities
7 - 8	Notes to the accounts

**Bilborough Community Association
Trustees' annual report
for the year ended 31 March 2022**

Full name Bilborough Community Association

Other names by which the charity is known The Sheila Russell Community Centre

Organisation type Charitable incorporated organisation

Registered charity number 1176899

Principal address

Sheila Russell Community Centre, St Martin's Road, Bilborough, Nottingham, NG8 3AR

Trustees

Tara Newbold, Co-Chair, from 01/06/22

Amanda Doughty, Co-Chair, from 01/06/22

Stacey Wynne, Treasurer

Scott Danby, Secretary

Jo Berresford, until 31/05/22

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its CIO-Association document adopted 30/01/18.

If people are interested in becoming a Trustee, they come forward at the AGM.

Objectives and activities

To further or benefit the residents of Bilborough, Nottingham and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the Trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance or management of such a centre for activities promoted by the charity in furtherance of the above objects.

Bilborough Community Association

Summary of the main activities undertaken for the public benefit

The Community Centre is available for individuals and groups to hire out and also businesses to hire out for groups or meetings. We have 2 generous spaces and they are competitively priced.

This benefits the public by making the facilities available for all and keeping the cost down as much as possible.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main achievements during the period

We were restricted a lot during this period due to Covid and unfortunately, we were unable to hire the hall out for children's parties. However, we did welcome back our regular groups which included the children's dance class and Karate.

Financial review

We were very happy to have come through such a difficult period. We did receive help from grants from Nottingham City Council and Arnold Clark.

The charity's policy on reserves

We have reserves to make sure we are able to pay the bills, including the cleaner's wages, and keep the centre running. We always keep a minimum of £12,000 which is kept in a separate account.

Financial risks

The increasing costs of gas and electricity.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Tara Newbold, Trustee

**Independent examiner's report to the trustees of
Bilborough Community Association
for the year ended 31 March 2022**

I report to the trustees on my examination of the accounts of Bilborough Community Association (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

John O'Brien MSc, FCCA, FCIE

Employee of Community Accounting Plus

**Bilborough Community Association
Receipts & payments account
for the year ended 31 March 2022**

2021			2022
Total		Unrestricted	Restricted
Funds		Funds	Funds
£	Note	£	£
	Receipts		
4250	Grants & donations	13823	4251
3767	Room rents	12791	-
81	Bank interest	36	-
<u>8098</u>	Total receipts	<u>26650</u>	<u>4251</u>
	Payments		
103	Bookkeeping fees	-	-
49	Cleaning	198	-
161	Equipment, repairs & renewals	251	-
916	Garden & premises maintenance	7215	-
-	Hospitality & refreshments	10	-
-	Independent examination fee	456	-
883	Licences & insurances	916	-
192	Payroll service	192	-
-	Printing & stationery	3	-
-	Rent	1	-
1539	Telephone, internet & postage	1585	-
3897	Utilities	1364	2126
5839	Wages & NI	4380	2125
<u>13579</u>	Total payments	<u>16571</u>	<u>4251</u>
(5481)	Net receipts/(payments)	10079	-
<u>26185</u>	Cash funds at start of this period	<u>20704</u>	-
<u>20704</u>	Cash funds at end of this period	<u>30783</u>	<u>30783</u>

**Bilborough Community Association
Statement of assets and liabilities
at 31 March 2022**

2021		Note	2022
£			£
	Cash assets		
20704	Bank accounts		30783
<u>20704</u>			<u>30783</u>
	Other monetary assets		
3677	Debtors - room rents		1290
788	Prepayments	4	823
<u>4465</u>			<u>2113</u>
	Assets retained for the charity's own use		
	General equipment.		
	Liabilities		
(750)	Creditors	5	(1436)
<u>(750)</u>			<u>(1436)</u>

These financial statements are accepted on behalf of the charity by:

Signed _____ Dated _____
Stacey Wynne, Trustee

Bilborough Community Association
Notes to the accounts
for the year ended 31 March 2022

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
Nottingham City Council	12823	4251	17074
Arnold Clark	1000	-	1000
	<u>13823</u>	<u>4251</u>	<u>18074</u>

3. Funds analysis

	Opening balance £	Receipts (Payments) £	Closing balance £
Restricted funds			
Block fund	-	4251	(4251)
	<u>-</u>	<u>4251</u>	<u>(4251)</u>
Unrestricted funds			
General fund	20704	26650	(16571)
	<u>20704</u>	<u>26650</u>	<u>(16571)</u>

The Block fund is funding received from Nottingham City Council and is restricted for the running costs of the building.

4. Prepayments

	£
Licences & insurances	804
Payroll service	19
	<u>823</u>

5. Creditors

	£
Independent examination fee	462
Utilities	974
	<u>1436</u>

Bilborough Community Association

6. Premises & staff

The premises are provided by the local authority at a peppercorn rent of £1 per year.

7. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

8. Related party transactions

During the year, Sharon Wynne, who is the mother of Trustee Stacey Wynne, was employed as a cleaner and was paid £6,504.

9. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

BILBOROUGH COMMUNITY ASSOCIATION

England & Wales - Charity number 1176899

Accounts

Treasurers Report 2018/2019

March 2019 – March 2021

Treasurers Account –

£12068.69 as at 31st March 2019 £13488.80 as at 30th March 2020
£8601.58 as at 29th March 2021

30 Day Notice Account –

£12570.23 as at 10th March 2019 £12696.27 as at 10th March 2020
£12777.22 as at 10th March 2021

Balances as at 10th November 2021

Treasurers Account £19821.80
Account £12126.84

30 Day Notice

Our regular weekly incomings are now at £375

We have unfortunately not kept a lot of our groups since we closed, but a couple have returned and a new Karate group have come in taking up 3 evenings a week.

Unfortunately we haven't been able to have any party bookings in since March 2020, and they aren't looking to return until 2022 so things are pretty tough at the moment. We were lucky enough to receive a fairly big grant from the council and also a small one from Arnold Clarke which have been a massive help paying the bills whilst we had no income coming in.

We still have a fair bit left so we are gathering quotes together for painting the whole centre, new blinds in the kitchen and new flooring.

Decorating Quotes

£4500 – Paint Pallet Ltd

£3480 – S Wilkinson Painter and Decorator

£12,000 – Ntwine Painting and Decorating

Blinds

£396 – Luna Blinds

£640+VAT – Highbury Design

£360 – Marathon Blinds

DRAFT

Bilborough Community Association
(Registered charity, number 1176899)
Financial statements
for the year ended 31 March 2021

Page	Contents
2 - 3	Trustees' annual report
4	Independent examiner's report
5	Receipts & payments account
6	Statement of assets & liabilities
7 - 8	Notes to the accounts

Bilborough Community Association Trustees' annual report for the year ended 31 March 2021

Full name Bilborough Community Association

Other names by which the charity is known The Sheila Russell Community Centre

Organisation type Charitable incorporated organisation

Registered charity number 1176899

Principal address

Sheila Russell Community Centre, St Martin's Road, Bilborough, Nottingham, NG8 3AR

Trustees

Jo Berresford, Chair/Treasurer
Stacey Wynne, Vice Chairperson
Scott Danby, Secretary

Debbie Chandler, until 12/11/21
Amanda Doughty, until 12/11/21

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its CIO-Association document adopted 30/01/18.

If people are interested in becoming a Trustee, they come forward at the AGM.

Objectives and activities

To further or benefit the residents of Bilborough, Nottingham and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the Trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance or management of such a centre for activities promoted by the charity in furtherance of the above objects.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Bilborough Community Association

Summary of the main activities undertaken for the public benefit

The Community Centre is available for individuals and groups to hire out and also businesses to hire out for groups or meetings. We have 2 generous spaces and they are competitively priced.

Usually, we like to arrange trips out; mainly one in the summer and one at Christmas and then events and parties for Halloween and Christmas.

This benefits the public by making the facilities available for all and keeping the cost down as much as possible.

Summary of the main achievements during the period

During the year April 2020 - March 2021 we were mainly closed due to Covid-19. We allowed a diabetes support group to use the premises, with restrictions, from January 2021.

Financial review

We have had no bookings due to the pandemic.

The charity's policy on reserves

The charity has no specific policy with regard to the level of reserves.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Stacey Wynne, Trustee

Independent examiner's report to the trustees of Bilborough Community Association for the year ended 31 March 2021

I report to the trustees on my examination of the accounts of Bilborough Community Association (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

Bilborough Community Association Receipts & payments account for the year ended 31 March 2021

2020			Unrestricted	Restricted	2021
Total		Note	Funds	Funds	Total
Funds			£	£	Funds
£			£	£	£
	Receipts				
4740	Grants & donations	2	-	4250	4250
390	Event receipts		-	-	-
14279	Room rents		3767	-	3767
126	Bank interest		81	-	81
<u>19535</u>	Total receipts		<u>3848</u>	<u>4250</u>	<u>8098</u>
	Payments				
1250	Activities & events		-	-	-
103	Bookkeeping fees		103	-	103
449	Cleaning		49	-	49
96	Equipment, repairs & renewals		161	-	161
2398	Garden & premises maintenance		916	-	916
23	Hospitality & refreshments		-	-	-
444	Independent examination fee		-	-	-
865	Licences & insurances		883	-	883
192	Payroll service		192	-	192
123	Printing & stationery		-	-	-
1	Rent		-	-	-
1368	Telephone, internet & postage		1539	-	1539
4541	Utilities		1772	2125	3897
6132	Wages & NI		3714	2125	5839
<u>17985</u>	Total payments		<u>9329</u>	<u>4250</u>	<u>13579</u>
1550	Net receipts/(payments)		(5481)	-	(5481)
<u>24635</u>	Cash funds at start of this period		<u>26185</u>	-	<u>26185</u>
<u>26185</u>	Cash funds at end of this period		<u>20704</u>	-	<u>20704</u>

DRAFT

Bilborough Community Association Statement of assets and liabilities at 31 March 2021

2020			2021
£		Note	£
<u>26185</u>	Cash assets		
<u>26185</u>	Bank accounts		<u>20704</u>
			<u>20704</u>
	Other monetary assets		
-	Debtors - room rents		3677
<u>769</u>	Prepayments	4	<u>788</u>
<u>769</u>			<u>4465</u>
	Assets retained for the charity's own use		
	General equipment.		
	Liabilities		
<u>(456)</u>	Creditors	5	<u>(750)</u>
<u>(456)</u>			<u>(750)</u>

These financial statements are accepted on behalf of the charity by:

Signed _____ Dated _____
Jo Berresford, Trustee

Bilborough Community Association Notes to the accounts for the year ended 31 March 2021

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
Nottingham City Council	-	4250	4250
	<u>-</u>	<u>4250</u>	<u>4250</u>

3. Funds analysis

	Opening balance £	Receipts (Payments) £	Closing balance £
Restricted funds			
Block fund	-	4250	(4250)
	<u>-</u>	<u>4250</u>	<u>(4250)</u>
Unrestricted funds			
General fund	26185	3848	(9329)
	<u>26185</u>	<u>3848</u>	<u>(9329)</u>
			<u>20704</u>

The Block fund is funding received from Nottingham City Council and is restricted for the running costs of the building.

4. Prepayments

	£
Licences & insurances	774
Payroll service	14
	<u>788</u>

5. Creditors

	£
Independent examination fee - 2020	456
Utilities	294
	<u>750</u>

Bilborough Community Association

6. Premises & staff

The premises are provided by the local authority at a peppercorn rent of £1 per year.

7. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

8. Related party transactions

During the year, Sharon Wynne, who is the daughter of Trustee Stacey Wynne, was employed as a cleaner and was paid £5,839.

9. Support in kind

Nottingham City Council are paying the Independent Examination and bookkeeping fees of £470 + VAT for year ended 31 March 2021.

10. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.