

Westbury (Wilts) Community Project (WCP) Eden Vale
Road, Westbury, Wiltshire

Introduction

This is the seventh Annual Report prepared for the Charity Commission's Annual Return due January 2026.

Throughout the year, the charity has continued to expand its support for local charities and organisations, guided by the Charities Commission Guidance on Public Benefit. This report is prepared in accordance with the Charities Commission Statement of Recommended Practice (SORP).

Aim

To continue supporting and encouraging the local community in Oldfield and Penleigh Park (LSOA code: E01032118), Westbury, and the surrounding areas to make full use of WCP and the opportunities it provides.

Objectives

- To further engage the local community in using the WCP for leisure, learning, and companionship.
- To enrich the lives of residents of all ages.
- To provide and expand activities in a community previously lacking such opportunities.
- To reduce isolation and foster a sense of togetherness.
- To raise aspirations among both children and adults through activities and learning.
- To utilise the building for enjoyment, education, participation, and to enhance the social capital of the locality.

Creating Local Engagement

Building on our outreach to local organisations, the use of WCP continues to grow steadily. All trustees are members of the Westbury community, bringing a diverse range of skills and support. The local press and social media remain active in publicising our activities and sharing news.

Westbury Town Council continues to play a supportive role for the charity. We remain committed to working closely with all local stakeholders to fulfil WCP's aims.

Efforts to attract business hirers as an income stream are ongoing, with a particular focus on those offering essential services that enhance the quality of life for our community.

Partnership Working

Local politicians have maintained their support, offering time, advice and practical assistance. Mr Kevin Down has continued in his position as project manager on a zero-hour contract, collaborating with the various groups using the project.

We would like to thank Westbury Shed for nominating us for financial help, this will enable us to build a Mindful Space for our users to use as and when required, this is a very well needed space and could not come at a better time for us here at the WCP.

Review of 01/04/24 – 31/03/25

Our financial situation remains stable, with ongoing efforts to seek new funding and income opportunities.

The café continues to be a popular amenity, especially with local parents during school runs and those accessing our services. However, it remains underused outside term time and is generally closed during holidays. Trustees continue to monitor the effectiveness.

We have continued to refine and improve our policies, procedures, and documentation.

Our banking remains with Cooperative Bank, which provides a broader range of services for our needs.

The Lemon booking system is now well-established, enabling repeat users to self-manage bookings and simplifying billing processes with online payment facilities.

The appointment of Gooding Accounts for monthly processing has continued.

Training rooms are regularly booked for events and parties, and the Community Fridge remains a popular gateway to the foodbank for many.

Westbury Area Network (Foodbank) has expanded its usage of WCP, and our Community Fridge, which seeks to reduce food waste by redistributing surplus supermarket food, remains in high demand.

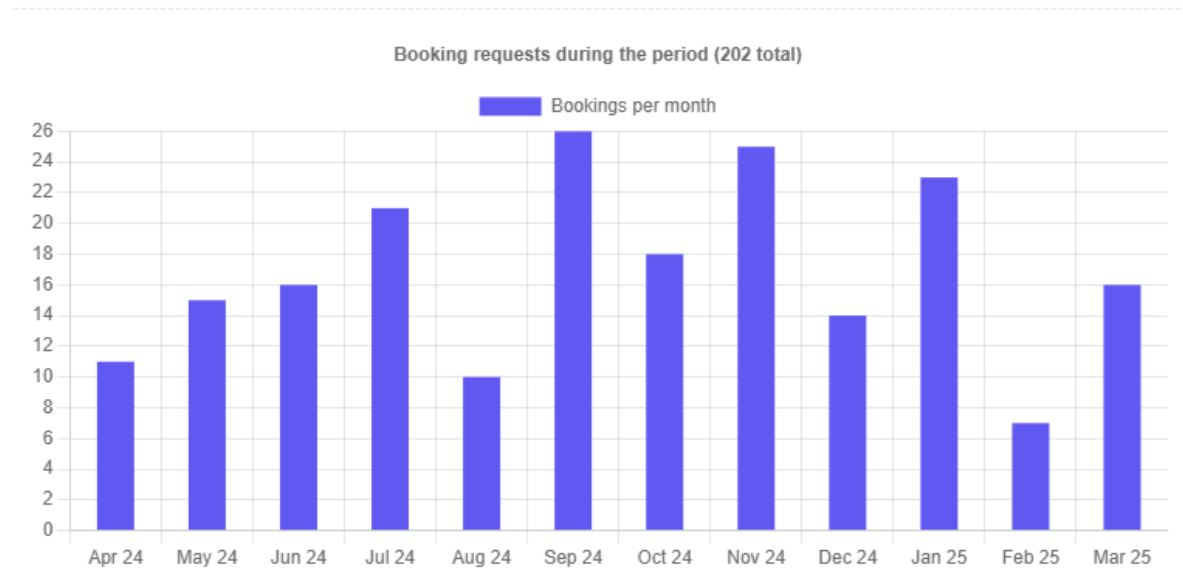
A mental health team now uses WCP as a base, and we host various health groups including Spurgeons, HCRG, and therapists working with local children.

School uniform & donations of essential items such as nappies are ongoing.

The fenced grassed area, complete with a footpath, is now available for community activities and is used as overflow parking for larger events.

The seating in the hall has been upgraded and a easy to use sound system has been acquired in order to make the hire proposition more attractive.

Statistics (unaudited)



Total hours 4317 from 5331 ↓ 19%	Morning 2811 from 4788 ↓ 41%	Afternoon 1139 from 405 ↑ 182%	Evening 367 from 138 ↑ 166%
INCOME METRICS FOR 1 APR 24 — 31 MAR 25		COUNT	AMOUNT
Total invoiced (by issue date) Comparison vs. previous 365 days		211 invoices 81 invoices	£48,375.25 £14,982.89
Total received (by date received) Comparison vs. previous 365 days		181 payments 58 payments	£43,980.64 £7,296.50
Total credited (by issue date) Comparison vs. previous 365 days		27 credits 1 credit	-£1,325.00 -£110.00
Deposits returned (by date approved) Comparison vs. previous 365 days		27 refunds 0 refunds	-£1,325.00 £0.00

Statement of Intent

WCP remains on a sound financial footing, though securing funding for the replacement of the flat roof (anticipated within the next few years) is a continuing concern.

We are keen to see increased use of our fully equipped Training Room 1, particularly by training providers and businesses from nearby trading estates, as this would provide valuable income.

The trustees are eager to encourage the establishment of a friends/volunteers' group to support day-to-day management and help promote our services.

We are exploring a joint project with Westbury Shed and one of its sponsors to extend our facilities and create additional hireable space.

Current Structure and Governance

The trustees serving on the board as of January 2025 are:

Name	Representing	Role
Ian Cunningham	Resident	Chair
Martin McGiff	Westbury Youth FC	Treasurer
Michael Sutton	Resident	
Fred Beckett	Westbury Shed	
Deborah Urch	Clerk Westbury Town Council	
Matt Dean	Area Board	

Financial Summary

Westbury (Wilts) Community Project

Profit and Loss

April 2024 - March 2025

	TOTAL
Income Rent a room	41,460.05
Sales	16,128.84
Unapplied Cash Payment Income	349.50
Total Income	£57,938.39
Cost of Sales Cost of Sales Food	5,641.66
Total Cost of Sales	£5,641.66
GROSS PROFIT	£52,296.73
Expenses	
Accountancy	1,908.00
Bank charges	100.01
Cleaning	450.73
Computer Running Cost	1,120.44
Dues and Subscriptions	450.59
Employer NI	0.00
HMRC Interest	8.84
Insurance	940.89
Legal and professional fees	40.00
Light and Heat	9,269.24
Mileage	135.90
Printing, Postage, Stationery	94.97
Repair and maintenance	6,629.26
Staff wages	27,458.66

Waste	1,065.23
Total Expenses	£49,672.76
NET OPERATING INCOME	£2,623.97
Other Income	
Interest earned	259.91
Total Other Income	£259.91
NET OTHER INCOME	£259.91
NET INCOME	£2,883.88

Cash Basis Wednesday, 28 January 2026 03:38 pm GMT+00:00

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Westbury (Wilts) Community Project

Balance Sheet

As of March 31, 2025

	TOTAL
Fixed Asset	
Total Fixed Asset	
Cash at bank and in hand	
Cash on hand	0.00
Current 2068	16,246.17
Savings	10,259.91
Triodos Account	0.00
Total Cash at bank and in hand	£26,506.08
Debtors	
Debtors	0.00
Total Debtors	£0.00
NET CURRENT ASSETS	£26,506.08
Creditors: amounts falling due within one year	
Current Liabilities	
Payroll Clearing	0.00
Tax & NI	389.00
Total Current Liabilities	£389.00
Total Creditors: amounts falling due within one year	£389.00
NET CURRENT ASSETS (LIABILITIES)	£26,117.08
TOTAL ASSETS LESS CURRENT LIABILITIES	£26,117.08
TOTAL NET ASSETS (LIABILITIES)	£26,117.08
Capital and Reserves	
Retained Earnings	23,233.20
Profit for the year	2,883.88
Total Capital and Reserves	£26,117.08

Cash Basis Wednesday, 28 January 2026 03:38 pm GMT+00:00

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