



Trustees' Annual Report for the period

Period start date		Period end date		
From	06	04	2023	To 05 04 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Deena Maria McGuinness	Chair		
2	Brenda Williams	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	constitution
How the charity is constituted (eg. trust, association, company)	CIO Foundation trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1) to promote the benefit of the inhabitants of the area of Tarner, Brighton and Hove and wider without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the

conditions of life for the said inhabitants;
 2) establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;
 3) such charitable promotes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.'

Provision of buildings, facilities and open space for the benefit of the inhabitants of the area of Tarner, Brighton & Hove.

The trustees provide these activities having regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We were able to continue to run the Millwood Centre and keep it in a good state of repair.

We had a surplus for the year of £3,288 which has added to the funds we hold to keep the centre running and provide activities for our beneficiaries.

We hope to consult with residents to organise activities in 2024/25 using some of this surplus.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity aims to hold sufficient reserves to cover one year's running costs of the Millwood Centre, plus a £5,000 for contingencies. At 31st March 2024 the Charity held sufficient funds to meet this aim.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding in 2023-24 was rent from Puffin Pre-school. This pre-school has rented space at the centre for many years and there are no plans for a change to this arrangement.,

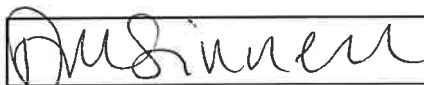
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Deena Main McGuinness

Position (eg Secretary, Chair, etc)

Chair

Date

14/01/25

Millwood Community Centre CIO

Charity registration No. 1176798

Accounts: 6th April 2023 to 5th April 2024

Treasurer: Brenda Williams

I have examined the financial records of the Millwood Community Centre and prepared these accounts from the information and explanations supplied by them. In my opinion the group has maintained proper accounting records and these accounts are in accord with those records.

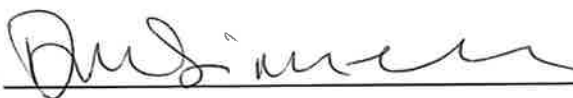


Kate Chapman
Resource Centre
6 Tilbury Place
Brighton BN2 0GY
26th June 2024

These accounts were approved by an Annual General Meeting of the group

held on 14/01/25 (date)

Signed by two officers/committee members

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Millwood Community Centre CIO

Charity registration No. 1176798

Receipts and Payments Account from 6th April 2023 to 5th April 2024

	2024	2024	2024	2023	2023	2023
	restricted	unrestricted	TOTAL	restricted	unrestricted	TOTAL
Receipts						
<i>Income from charitable activities</i>						
General room hire (occasional, back room, parties)	-	1,284	1,284	-	280	280
Puffin Pre-school rent	-	3,159	3,159	-	3,159	3,159
Puffin Pre-school contribution to cost of oven etc (purchased 2022/23)	-	380	380	-	-	-
Puffin Pre-school contribution to cost of awnings	-	-	-	-	1,375	1,375
Healthy Neighbourhood Fund re Warm Space	-	-	-	500	-	500
Sale of furniture	-	-	-	-	70	70
Total Receipts	-	4,823	4,823	500	4,884	5,384
Payments						
<i>Expenditure on charitable activities</i>						
Cleaner and caretaker	-	488	488	-	468	468
Equipment, decorating, maintenance and security	-	-	-	-	1,279	1,279
Awnings	-	-	-	-	5,498	5,498
Cleaning supplies	-	206	206	-	152	152
Insurance	-	409	409	-	384	384
Internet	-	387	387	-	388	388
Stationery, postage, advertising	-	2	2	-	75	75
Telephone	-	35	35	-	60	60
Halloween party	-	-	-	-	152	152
Warm Space expenses	-	-	-	172	-	172
Bank Charges (closure of Lloyds account)	-	-	-	-	30	30
Miscellaneous	-	8	8	-	2	2
Total Payments	-	1,535	1,535	172	8,488	8,660
Net receipts/payments for the period	-	3,288	3,288	328	(3,604)	(3,277)
Balance of funds at 6th April 2023	328	24,827	25,155	-	28,431	28,431
Balance of funds at 5th April 2024	328	28,115	28,443	328	24,827	25,155

Assets and Liabilities at 5th April 2023

Assets

Metro Bank	28,406
Cash in hand	37
Total	28,443

Liabilities

nil

Restricted Funds held at 5th April 2023

Healthy Neighbourhood Fund for Warm Space	328
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NB some additions may vary by +/- £1 due to rounding