



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	1	2020		1	12	2020

Section A Reference and administration details

Charity name

The Friends of Roman Aldborough

Other names charity is known by

Registered charity number (if any)

1176771

Charity's principal address

Thornycroft Farm Minskip Road

Aldborough

YORK

Postcode

YO51 9HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sir Andrew Lawson-Tancred	Chair		The Trustees of the Lawson-Tancred Family Settlement
2	Jane Barber	Secretary		
3	Christopher Butterworth			
4	Irene McCandlish			St Andrew's, Aldborough Church Council
5	Nigel Pendleton			
6	David Roberts			
7	Phill Brownlee		– 13/03/2020	
8	Julie Prescott		– 13/03/2020	
9	Ann Smith		– 21/03/2020	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by the Members or nominated by The Aldborough Village Trust, The PCC of St Andrew's Church, Aldborough and The Trustees of the Lawson-Tancred Family Settlement, or

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to advance education by promoting, sustaining and increasing the individual and collective knowledge of people of all ages of Roman history, life and culture and, in particular but not exclusively, the importance of Roman Aldborough (Isurium Brigantum) in Roman Britain and the wider Roman Empire.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Due to Covid restrictions all but one activity involving face-to-face meeting were cancelled and a reduced level of activity was achieved via Zoom meetings. Only the reduced level of activity described in sec. D, below, was possible. When making decisions about this the trustee have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2020 was dominated by the problems caused by the Covid19 pandemic. This substantially restricted activities and changes were made to offer a reduced level of activity.

Talks

There was one face-to-face talk at end of February by Professor Joyce Hill. Subsequent talks were given to members by Zoom – 6 in all. These were recorded and made available to members for a limited period of time on YouTube.

Visits

These were not possible during 2020

Outreach talks

There were two talks given, one at Bilton Historical Society, the other at Skelton Historical Society.

Guided tours of the English Heritage site

There were none as the site was closed.

Education Group

School visits were not possible during the year. Plans were drawn up for the development of future Outreach Activities.

FORA/ EH meetings

Zoom meetings took place with English Heritage who were updating their museum at the Aldborough site and progress was made to have interpretation panels installed in 2021.

Roman Garden Project

The Trustees agreed to start a Roman Garden Project. A site was agreed and plans have been drawn up based on known Roman garden designs. A sub-committee has been set up. There are plans to link the Garden Project with the Education Project.

Cambridge University Roman Town Project

"Despite the limitations of Covid, the team from the University of Cambridge continued their research activities in 2020 with trial excavation and survey. Geophysical surveys were extended out in the areas to the east and south of Aldborough, revealing further information about the roads, enclosures and areas of industry. Trial trenches were dug by the river to investigate the Roman bridge, which was discovered in geophysical surveys in 2013. Since then, geoarchaeological work has been carried out on the flood plain to better understand the Roman riverine landscape, and broader environmental changes. The trial trenches revealed deep alluvial deposits over the bridge. The area will be further investigated in 2021 using Ground Penetrating Radar. Sadly due to covid, the projects usual work with volunteers was cancelled, but the work did feature on Radio 4's Open Country, on a special programme on 'Archaeology in Lockdown'

Section E Financial review

Brief statement of the charity's policy on reserves

To maintain a reserve of £5000

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Membership subscriptions

Donations

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Patricia Barber

Full name(s)

Patricia Jane Barber

Position (eg Secretary, Chair, etc)

Secretary

Date

28/10/2020



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Friends of roman Aldborough

1176771

Receipts and payments accounts

CC16a

For the period
from

January 1 2020


To

December 31 2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership	1,745	-	-	1,745	1,655
Visitors	75	-	-	75	370
Raffle	91	-	-	91	815
Merchandise	32	-	-	32	127
Tours	-	-	-	-	990
Donations received	290	-	-	290	571
Refreshments	95	-	-	95	204
Cash	86	-	-	86	
Printing Refund					
Outreach Talks	70			70	428
Sub total (Gross income for AR)	2,484	-	-	2,484	5,160
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total		-	-	-	-
Total receipts	2,484	-	-	2,484	5,160
A3 Payments					
Hall Hire	30	-	-	30	95
Speaker Expenses	447	-	-	447	282
Raffle Prizes	64	-	-	64	167
Leaflets		-	-	-	552
Exhibitions				-	516
School Visit payment to EH	240	-	-	240	
Payment of ASPROM Grant to EH	500			500	
Insurance	287			287	272
Cost of FORA Visits				-	329
Web Cost- Domain renewal	58			58	
Artwork/sound recording	258			258	
Equipment	1,300			1,300	
Printing, postage and stationery		-	-	-	304
Printing	508			508	
Postage and Carriage	18			18	
Membership Subscriptions	195			195	185
Trustee expenses				-	45
Sundry Expenses	33			33	89
Repairs and Renewals				-	105
Travel expenses				-	84
Donations	29	-	-	29	-
Educational Grant	1,100	-	-	1,100	-
Sub total	5,066	-	-	5,066	3,025
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	5,066	-	-	5,066	3,025
Net of receipts/(payments)	2,484	-	-	2,484	2,135
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,627	-	-	12,627	-
Cash funds this year end	10,379	1	-	10,379	31/10/2021

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	10,379	-	-
		-	-	-
		-	-	-
	Total cash funds	10,379	-	-
	(agree balances with receipts and payments account(s))	Agree	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer		-	-
	Printer		-	-
	Projection Screen		-	-
	MS Office software		-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			P J Barber	31/10/2021