

**The Parochial Church Council of the Ecclesiastical
Parish of Holy Trinity with St. John, Micklegate and
St. Martin cum Gregory, York**

Registered Charity No. 1176762

**Trustees Annual Report
and Financial Statements
for the Year Ended 31st December 2021**

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Approved by the Parochial Church Council on 23 March 2022 and 6 November 2022 and signed on its behalf by:

Name: Mark Wharfedale
Position: PCC Vice Chair and Churchwarden
Date: 6 November 2022

Administrative information

Holy Trinity Church is situated on Micklegate in central York and is part of the Diocese of York within the Church of England. Until 27th November 2020, the church was under the pastoral and administrative care of the Lord Archbishop of York. From November, the Lord Archbishop delegated this to the Bishop of Selby. The church locally is known as the Priory Church or Holy Trinity Micklegate. The Church is governed locally by the Parochial Church Council (PCC) and is registered with the Charity Commission.

Charity Legal Name:	The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity with St. John, Micklegate and St. Martin cum Gregory, York
Charity Working Name:	Holy Trinity Micklegate PCC
Registered Number:	1176762
Principal Address:	Holy Trinity Church, Micklegate, York, YO1 6LE
Correspondence Address:	2 Cromarty Cottages, Birdsall, Malton, YO17 9NN
Governing documents:	Parochial Church Council (Powers) Measure 1956 as amended and the Church Representation Rules (contained in schedule 3 to the Synodical Government Measure 1969 as amended)
Patron:	The Dean and Chapter of York Minster

Trustees/PCC members

The Annual Reports approved in 2019 and 2020 incorrectly listed Rev'd Luke Tillett (Area Dean) as a trustee/PCC member.

Rev'd Dave Hobman	Ex-officio	To 16 May 2021
Mrs Paula Fleetwood	Elected	To 23 March 2022 and from 24 April 2022
Mr Jacob Groet	Elected	To 21 March 2021
Professor Francis O'Gorman	Elected	To 16 April 2021
Mr Adam Kingaby-Daly	Ex-officio and Elected	Churchwarden (to 19 September 2021; from 24 April 2022) and Treasurer
Mr Mark Kingaby-Daly	Ex-officio	Secretary (to 22 July 2022), Safeguarding Rep (to 22 July 2022) and Deanery Synod Rep
Mr Peter Minns	Elected	To 6 September 2021
Mr Timothy Moore	Ex-officio	To 21 March 2021
Mrs Alison Tagg	Elected	To 15 August 2021
Mrs Carolyn Webster	Elected	From 24 April 2022
Mr Mark Wharfedale	Ex-officio and Elected	Churchwarden (to 19 September 2021; from 24 April 2022) & Vice-Chair to 23 March 2022; from 24 April 2022
Ms Katherine Williams	Elected	To 16 April 2021
Miss Caroline Wilson	Elected	To 12 June 2021

Advisor's to the PCC

Bankers	Virgin Money UK (previously Yorkshire Bank) James Street, Harrogate, HG1 1QU Barclays plc Parliament Street, York, YO1 8SE
Solicitors	Knights (previously Langleys Solicitors LLP) Victoria, Hudson Quarter, Toft Green, York, YO1 6AB
Independent Examiner	Guy Baragwanath C & GB Associates 8-10 Millgate, Thirsk YO7 1AA
Payroll Agents	BHP LLP Rievaulx House, 1 St Mary's Court, Blossom Street, York, YO24 1AH
Estate Agents	Carter Jonas LLP 82 Micklegate, York, YO1 6LF
Land Agents	Savills (UK) Limited River House, 17 Museum Street, York, YO1 7DJ
Architect	Alexa Stephens Pearce Bottomley LLP, Roman Ridge, Main Street, Aberford, Leeds, LS25 3AW
Investment advisers	CCLA Investment Management Ltd 80 Senator House, 85 Queen Victoria Street, London, EC4V 4ET
Insurers	EIO Beaufort House, Brunswick Road, Gloucester, GL1 1JZ
Structural Engineers	Mason Clark Associates Partnership House, Monks Cross Drive, York, YO32 9GZ

Chair's report - mission, purpose and vision

This last year has been one of so many challenges for our church and us. Rather than highlight or analyse them – as we know them all too well, I would instead like to give my thanks and appreciation to those who have shouldered the burden and contributed to keeping our church congregation and community together.

During the year a number of longstanding PCC members and Churchwardens resigned due to various issues which the PCC will explore with the Bishop of Selby. The PCC wish to express thanks to all who have served as Churchwarden or PCC member during the very difficult year. The PCC are thankful for their work in continuing the tradition at Holy Trinity and for ensuring its survival.

Our mission plan in the parish remains one based on Christian hospitality, rooted in our Benedictine history. We aim to respond with generosity to our generous God, who gives us life. As soon as we are able, the Eucharist will once again be at the heart of our activities. We use two verses of scripture:

- Jesus said, 'I came that they may have life, and have it abundantly' (S. John 10:10) and
- 'Come and see' (S. John 1:39).

We see ministry, joining in with God's mission for the redemption of the world, as an action to grow the church and further the Kingdom of God. Ministry at Holy Trinity Micklegate is about being proactive and joining in where we see God at work. We are encouraged by the vision for the Diocese of York for Generous Churches Making and Nurturing Disciples and the ensuing action which is taking place in the Diocese to find ways of:

- reaching those we currently don't
- moving to growth
- achieving sustainable finances.

As a church and parish, we are well aware that God has, and continues to, significantly bless us. We have one of York's finest church buildings with an accompanying historical church hall in Jacob's Well.

Despite recent changes and challenges, we continue to nurture our financial resources, well aware that we are simply custodians of the now and have an obligation to the past and a responsibility to the future to wise and prudent financial planning.

Sing to the Lord a new song (Psalm 96:1) seems very apt for Holy Trinity at this time. We look forward to the appointment of a new parish Priest to work collaboratively. We are delighted with the quality of worship in the church, especially with music enhancing the worship.

Our purpose

- to glorify God through holy and welcoming worship.
- to nurture disciples and faith in Jesus Christ.
- to share the Good News of his saving love with others.

Our vision

- to grow in numbers.
- to increase our influence and effectiveness as an inclusive Christian community.
- to turn visitors into pilgrims.

Structure, governance and management

Recruitment of Trustees

Most trustees (members of the PCC) are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) per the governing documents (Church Representation Rules). Some trustees are co-opted for particular purposes. New Trustees receive induction on their role and responsibilities from the Chair and any relevant documents and guidelines, in addition to a general introduction from the Chair during the first meeting of the year following the APCM.

Responsibilities of the Parochial Church Council (The Trustees)

The trustees are responsible for ensuring that a report is produced for Church members annually at the APCM. This meeting also includes the election of new trustees and is open to all to attend, but only those named on the Electoral Roll or living in the Parish may vote on matters. The report is to include details of ministry activities for the previous twelve months, along with copies of the financial statements.

Public benefit

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and responsibilities. Examples of this public benefit can be found in the other parts of this report.

Structure and operating procedures

The trustees met 13 times during 2021. Due to the COVID-19 pandemic, the trustees met virtually using Zoom and telephone when physical meetings were not possible. Despite the governing documents not stating virtual meetings can take place, the trustees voted to do this to ensure good governance. During these meetings, they discussed and prayed into a wide variety of matters including vision, governance, policies, and buildings as well as receiving regular reports on financial performance.

Standing Committee

The Standing Committee of the PCC has delegated authority to transact the business of the PCC between its meetings, subject to any directions given by the Trustees. It is made up of the trustees nominated by the PCC. Most operational matters within Holy Trinity Micklegate around staffing, monthly financial reporting, facilities and maintenance issues are explored by the Standing Committee and recommendations taken forward to full PCC meetings.

Principal risks and uncertainties

The PCC is exposed to risks associated with finance, safeguarding, legislative compliance, buildings and infrastructure, and pastoral oversight. Each area has been reviewed by the Trustees during the year and plans put in place to manage the risks.

The PCC approves the annual budget for the next financial year at the November or December meeting with monitoring taking place at each PCC or Standing Committee meeting and by the Treasurer on an ongoing basis. The Trustees regularly review both giving and spending.

The PCC has adopted the safeguarding policy of the Diocese of York and appoints a Safeguarding Officer who acts as a focal point for concerns. All key staff and volunteers working with children and vulnerable adults are recruited using Safer Recruitment principles and have Disclosure Barring Service (DBS) check where required. The Diocese of York provides safeguarding training for clergy. Training is also offered for Trustees and volunteers through the national Church of England online training portal. The Trustees receive an annual report on safeguarding.

Our buildings are insured. We operate a quinquennial regime for inspections, the last one being in 2015. A new inspection was due in 2021 but has been postponed to 2022 due to the COVID-19 pandemic. Under the Church Representation Rules, a report on the fabric of the building is prepared for the Trustees and is in this report for church members.

The clergy and lay members provide pastoral care. Our insurance includes pastoral care indemnity cover for clergy and employees.

Objectives and activities

The primary objective of Holy Trinity Micklegate PCC is to co-operate with the clergy in promoting the whole mission of the Church, pastoral, social and ecumenical. The PCC is also responsible for the maintenance of the property known as Jacob's Well, Trinity Lane. It is responsible for the exhibition "The Monks of Micklegate" installed as a free exhibition open to the public (outside service times) when the church is usually open.

Until March 2021, the PCC was the sole trustee of the Holy Trinity and St. Martin's Ecclesiastical Trust (registered charity number 1094335). The PCC was also the appointing authority (to appoint nominated trustees) until August 2021 to The Isabel Ward (York) Charitable Trust (registered charity number 1094334).

The main areas of activity this includes are:

- Regular public worship open to all.
- The provision of a sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick and the bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- The provision of groups for children and young people with a Christian ethos.
- Promotion of Christianity through the staging of events and meetings and the distribution of literature.
- Promoting the whole mission of the Church through the provision of activities for students and young people, senior citizens, the marginalised and other specific groups as identified by the Trustees.
- The provision of resources and training for Christian mission and ministry locally.
- Supporting other charities in the UK and overseas.

Grant-making policies

The annual budget for the UK and international mission is set at 10% of unrestricted income and is administered by the PCC and Standing Committee. Our key priorities are to support charities and churches working in York, the country and internationally amongst the poor and with unreached groups.

During 2021, PCC giving included:

- African Sisters of Mary (CMM) Support Group
- SASH
- MySight York
- Older Citizens Advocacy York
- The Island N1
- The Isabel Ward (York) Charitable Trust
- Yorkshire Air Ambulance
- YoungMinds

Volunteers and staff

We have two employees and record our thanks to Chloe Priest and Mark Kingaby-Daly for their work in the church and Jacob's Well.

Volunteers play a vital role in the life of Holy Trinity Micklegate, and we aim to ensure that this is beneficial to both the church and the volunteers. For the church, this service is essential in enabling the ministry to take place. For the volunteers, it allows them to discover, explore and use the gifts that God has given them.

We are fortunate to have such a strong team of volunteers who give their time and energy in so many ways to the church. We estimate that over 10 volunteers contribute more than 2400 hours to the life of the church.

Reports

Church membership and attendance

In 2021, there were 49 people on the Electoral Roll. Since the year-end, the Electoral Roll opened for revision during the APCM round and at the time of revision (April 2022) the number on the Roll is now 27.

The usual pattern of worship during 2021 was:

- Sunday - Sung Eucharist (Common Worship) or Morning Prayer at 11.00 am (during the pandemic)

The PCC noted that there used to be a service of Midday Prayer or Holy Communion on Wednesdays at 12.15 pm. Due to the pandemic and staffing issues, this has been suspended.

Due to the COVID-19 pandemic, public worship was suspended for one period during 2021 from January to April. During this time, services were offered by Zoom, telephone and Facebook.

We held extra services (some online only) for Ash Wednesday, Maundy Thursday, Good Friday, Ascension Day, Thy Kingdom Come, Advent and Christmas.

Due to the pandemic, we suspended holding the daily offices of Morning and Evening Prayer on Mondays, Tuesdays and Wednesdays at 9.00 am and 4.30 pm respectively. Additionally, during lockdown, we introduced Compline on a more regular basis.

Until 2020, Holy Trinity saw significant increases across all services and events. However, with the loss of the BBC concerts, flower festival and Micklegate events the numbers began to drop. The decrease continued in 2020-21 due to the closure of the church and change in services due to the COVID-19 pandemic.

Pastoral care

Pastoral care is all part of being a member of the body of Christ. As S. Paul wrote: 'Rejoice with those who rejoice, weep with those who weep.' (Romans 12:15). It is often unseen by most in the church, partly because of its private and confidential nature and that it is often outside of normal service times. The Pastoral Assistant (Mark Kingaby-Daly) is available for pastoral care, and he has a considerable amount of time, effort and energy for supporting our congregation.

Churchwardens - fabric work and repairs

The PCC is responsible for the Church and Church Hall (Jacob's Well). We follow a quinquennial regime for inspections of both buildings. The last church inspection was in 2015, a new inspection was due in 2021 but has been delayed until 2022 due to the pandemic. The last inspection at Jacob's Well was in April 2019 with a new inspection not due until 2024.

General repairs and maintenance were carried out in the Church building and Jacob's Well. We give our thanks to Adam and Mark as churchwardens for their work in caring for the building. The period of structured monitoring on the west wall (agreed in 2019) continued during 2021 with the surveyor and architect and it is likely the scaffolding will remain in place until early 2022.

Finance

The PCC's financial performance last year and financial position at the end of 2021 is set out in detail in the Financial Statements section from page 12. During 2021 total receipts (income) was £172,972 and total payments (expenditure) was £215,404.

For ease of reference, the key points are:

- The net result for the year was a deficit of £42,432 (2021 was an excess of £32,216; 2019 was a deficit of £43,536; 2018 was an excess of £41,613)
- Adding bank and deposit balances brought forward at the beginning of the year with the balances carried forward at 31 December 2021, the total in all funds was £18,233 (2020: £51,070; 2019: £28,802; 2018: £71,390).

At the APCM, the Treasurer proposed to re-appoint Sarah Wearing at HPH Accountants LLP as the Independent Examiner.

Reserves policy

It is standard policy to maintain a balance of at least £5,000 as required, to meet utility payments and cover staff costs. During 2021, this policy will be reviewed to ensure the reserves meet our liabilities around employees, contractors (choir) and running costs. It is our policy to invest our fund balances with CCLA in the CBF Church of England funds.

Jacob's Well (church hall)

Jacobs Well, which forms the Church Hall, is available for hire and in a usual year is used by a variety of organisations and individuals. Due to the COVID-19 pandemic, bookings were reduced by 75% resulting in a loss of roughly £7,000 in income from booking fees. Many bookings are because of people attending other events in the hall and it is obvious that a lot of people get pleasure from using the building. The PCC thank Chloe Priest for her work looking after Jacob's Well.

Church community

Thank you to the volunteers who ensure that refreshments and fellowship after services are the best it can be. They provide food and drink, but most importantly, a time for us all to meet with one another and to welcome strangers. We hope that we will be able to offer refreshments and shared meals in the near future once COVID-19 restrictions are relaxed.

Safeguarding

The PCC adopted the Safeguarding Policy of York Diocese and has a named Parish Safeguarding Representative. In 2019, there were regulated activities for children and vulnerable adults organised by the PCC and the PCC recorded care concerns where appropriate and liaised with the Diocesan Safeguarding Team.

Holy Trinity Micklegate PCC has complied with its duty to have regard to the House of Bishop's guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Communications

Our social media (Facebook, Twitter and Instagram) became one of the main methods of communication during the COVID-19 pandemic. All of our online services during lockdown were broadcast on Zoom and Facebook giving an audience across the globe. Sunday services, compline and midday prayer were always well 'attended' via Facebook – often bringing families unable to meet in person together. The December carol services reached people in Africa, Canada, Hong Kong and the USA.

The Parish Magazine continues to be published, usually monthly. During the COVID-19 pandemic, to reduce printing costs some issues covered two months. We thank Mark Kingaby-Daly for all his work on church communications around the Parish Magazine, website and social media.

Independent examiner's report to the Trustees

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity with St John, Micklegate and St Martin cum St Gregory, York ("the PCC") for the year ended 31st December 2021.

This report is made solely to the PCC's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examination work has been undertaken so that I might state to the PCC's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC and the PCC's trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the regulations').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was also carried out in accordance with the terms found in the Church guidance, 2006 edition, issue by the Finance Division of the Archbishops' Council.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Guy Baragwanath FCA
C & GB Associates
8-10 Millgate
Thirsk
YO7 1AA

Date: 30 October 2022

Financial statements for the year ended 31st December 2021

Receipts and Payments Account

	Notes	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2021 £	Total 2020 £
Receipts						
Service Collections	a	2,260	-	-	2,260	5,087
Other Voluntary Receipts	b	1,720	-	-	1,720	2,132
Investment & Property Income	c	-	48,457	-	48,457	8,432
Income from Jacob's Well	d	-	2,557	-	2,557	7,437
Grants from Ecclesiastical Trust		27,840	18,652	57,508	104,000	110,000
PCC Fees	e	1,148	-	-	1,148	1,056
Gift Aid Recovered		1,866	-	-	1,866	2,260
VAT Recovered		-	-	-	-	1,033
COVID-19 related grants		-	-	10,924	10,924	19,034
Other grants		-	-	-	-	11,702
Other receipts		40	-	-	40	958
		34,874	69,666	68,432	172,972	169,131
Payments						
Administration and Printing Costs	f	3,953	-	2,019	5,972	5,763
Building: Holy Trinity	g	8,220	4,169	19,589	31,978	26,119
Building: Jacobs Well	h	-	11,331	-	11,331	12,806
Building: St Martin cum Gregory	i	-	3,063	-	3,063	1,292
Building: Trinity Lane garages	j	-	1,553	-	1,553	1,727
Charitable Giving	k	16,924	-	-	16,924	12,080
Exhibition and Education		327	-	1,005	1,332	1,362
Hospitality		649	-	500	1,148	767
Mission and Evangelism		685	-	7,816	8,501	2,914
Music	l	-	-	2,231	2,231	6,531
Other Property Costs		-	-	-	0	2,050
Parish Share		16,500	-	-	16,500	14,700
PCC fees		622	-	-	622	419
Professional fees		3,658	50,000	3,416	57,074	7,690
Staffing	m	1,945	-	31,857	33,802	36,403
Reserves		20,000	-	-	20,000	-
Upkeep of services		3,374	-	-	3,374	4,697
		76,856	70,116	68,432	215,404	137,321
Excess / (deficit) of Receipts over Payments		(41,982)	(450)	(0)	(42,432)	31,810
Transfers between funds		(450)	450	-	-	-
		(42,432)	(0)	(0)	(42,432)	31,810
Cash, Bank current and deposit accounts 31/12/2020		48,962	-	11,703	60,665	28,854
Adjustment for presented cheques		-	-	-	-	-
Cash, Bank current and deposit accounts 31/12/2021		6,530	(0)	11,703	18,233	60,664

Statement of Assets and Liabilities

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2021 £	Total 2020 £
Cash and Bank Funds					
Yorkshire Bank	2,124	-	-	2,124	39,704
Barclays Bank	4,386	-	11,703	16,089	20,941
Cash Float	20	-	-	20	20
	<u>6,530</u>	<u>-</u>	<u>11,703</u>	<u>18,233</u>	<u>60,665</u>
Investment Assets					
Jacob's Well	-	300,000	-	300,000	300,000
Trinity Lane Garages	-	-	-	-	125,000
Trinity Lane Land	-	-	-	-	10,000
CCLA/CBF Investment Funds	<u>4,222</u>	<u>78,896</u>	<u>-</u>	<u>83,118</u>	<u>69,022</u>
	<u>4,222</u>	<u>378,896</u>	<u>-</u>	<u>383,118</u>	<u>504,022</u>

The attached notes form part of these financial statements.

Approved by the Parochial Church Council on 23 March 2022 and 6 November 2022 and signed on its behalf by:

Name: Mark Wharfedale

Position: PCC Vice Chair and Churchwarden

Date: 6 November 2022

Notes to the Financial Statements

Basis of preparation

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. Bank balances are adjusted for cheques issued before the year end but not yet presented to the bank.

Fixed assets

Fixed assets are retained for church use are professionally valued on a quinquennial basis, most recently on 18 November 2019.

The assets on Trinity Lane (land and garages) were removed following a legal review and are part of The Micklegate Ecclesiastical Trust.

Investments

The CCLA CBF Investment Funds are at valuation and represent 3,369 units at the start and end of the year.

Funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. The designated fund represents the activities of Jacob's Well, the church hall, income from property and investments. The restricted fund represents funds, donations or collections received for specific purposes.

Further Analysis of Receipts and Payments

Receipts	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2021 £	Total 2020 £
a) Service Collections					
Gift Aided	2,260	-	-	2,260	3,717
Cash	-	-	-	-	990
Special Collections	-	-	-	-	380
Total at services	2,260	-	-	2,260	5,087
b) Voluntary Receipts					
Wall Box Donations	925	-	-	925	821
Regular Donations	795	-	-	795	1,261
Other Donations	-	-	-	-	50
	1,720	-	-	1,720	2,132
c) Investment & Property Income					
Interest and Dividends	-	42,604	-	42,604	1,935
Property Income	-	5,852	-	5,852	6,497
	-	48,457	-	48,457	8,432
d) Jacob's Well Income					
Letting Income	-	2,557	-	2,557	6,031
Grants	-	-	-	-	1,406
Bank Interest	-	0	-	0	-
	-	2,557	-	2,557	7,437
e) PCC fees					
Occasional Offices	1,148	-	-	1,148	1,056
Church hire fees	-	-	-	-	-
	-	-	-	-	-
	1,148	-	-	1,148	1,056

Payments	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2021 £	Total 2020 £
f) Administration and Printing Costs:					
Cost of fundraising	-	-	265	265	171
Hire refunds	-	-	-	-	8
Photocopier hire and usage	-	-	1,754	1,754	1,749
Admin and other	1,082	-	-	1,082	114
Printing, advertising and communications	2,871	-	-	2,871	3,721
	3,953	-	2,019	5,972	5,763
g) Building: Holy Trinity:					
Insurance	-	4,169	-	4,169	4,164
Gas	4,481	-	2,000	6,481	6,382
Electricity	1,613	-	1,000	2,613	2,373
Water	131	-	-	131	120
General Maintenance	-	-	3,376	3,376	4,725
Major Repairs and decoration	-	-	13,213	13,213	6,030
Books and subscriptions	1,014	-	-	1,014	1,446
Churchyard expenses	981	-	-	981	879
	8,220	4,169	19,589	31,978	26,119
h) Building: Jacob's Well:					
Maintenance and upkeep	-	4,356	-	4,356	4,738
Cleaning	-	752	-	752	1,333
Utilities	-	4,272	-	4,272	4,851
Insurance	-	1,630	-	1,630	1,583
Admin & refunds	-	320	-	320	301
	-	11,331	-	11,331	12,806
i) Building: St Martin cum Gregory:					
Maintenance	-	2,327	-	2,327	355
Churchyard expenses	-	736	-	736	937
	-	3,063	-	3,063	1,292
j) Building: Trinity Lane garages:					
Electricity	-	152	-	152	128
Maintenance	-	1,005	-	1,005	1,177
Insurance	-	396	-	396	422
	-	1,553	-	1,553	1,727
k) Charitable giving					
PCC giving	16,924	-	-	16,924	11,700
Giving from funeral service	-	-	-	-	380
	16,924	-	-	16,924	12,080
l) Music:					
Organist	-	-	320	320	1,170
Choir	-	-	128	128	4,154
Robes, books and subscriptions	-	-	543	543	1,207
Organ maintenance and fees	-	-	1,240	1,240	-
	-	-	2,231	2,231	6,531
m) Staffing:					
Incumbents expenses	1,945	-	-	1,945	275
Clergy cover fees	-	-	-	-	196
Salaries, oncosts, pensions	-	-	31,857	31,857	35,932
	1,945	-	31,857	33,802	36,403

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