

**The Parochial Church Council of the Ecclesiastical
Parish of Holy Trinity with St. John, Micklegate and
St. Martin cum Gregory, York**

Registered Charity No. 1176762

**Trustees Annual Report
and Financial Statements
for the Year Ended 31st December 2020**

Contents

Contents	2
Administrative information	3
Chair's report - mission, purpose and vision	5
Structure, governance and management	6
Objectives and activities	7
Reports	8
Church membership and attendance	8
Pastoral care	9
Churchwardens - fabric work and repairs	9
Finance	9
Jacob's Well (church hall)	9
Church community	9
Safeguarding.....	10
Communications	10
Independent examiner's report to the Trustees.....	11
Financial statements for the year ended 31st December 2020	12

Approved by the Parochial Church Council on 1 March 2021 and 16 January 2022 and signed on its behalf by:

Mr Mark Wharfedale
Churchwarden & Lay Chair
Date:

Mr Adam Kingaby-Daly
Churchwarden & Treasurer
Date:

Administrative information

Holy Trinity Church is situated on Micklegate in central York and is part of the Diocese of York within the Church of England. Until 27th November 2020, the church was under the pastoral and administrative care of the Lord Archbishop of York. From November, the Lord Archbishop delegated this to the Bishop of Selby. The church locally is known as the Priory Church or Holy Trinity Micklegate. The Church is governed locally by the Parochial Church Council (PCC) and is registered with the Charity Commission.

Charity Legal Name:	The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity with St. John, Micklegate and St. Martin cum Gregory, York
Charity Working Name:	Holy Trinity Micklegate PCC
Registered Number:	1176762
Principal Address:	Holy Trinity Church, Micklegate, York, YO1 6LE
Correspondence Address:	2 Cromarty Cottages, Birdsall, Malton, YO17 9NN
Governing documents:	Parochial Church Council (Powers) Measure 1956 as amended and the Church Representation Rules (contained in schedule 3 to the Synodical Government Measure 1969 as amended)
Patron:	The Dean and Chapter of York Minster

Trustees/PCC members

Rev'd Kingsley Boulton	Ex-officio	Deacon (to 5th March 2020)
Mr Terence Collier	Elected	To 9th July 2020
Rev'd Canon Derek Earis	Ex-officio	Assistant Curate (to 9th July 2020)
Rev'd Dave Hobman	Ex-officio	Deacon
Mrs Sharon Hobman	Elected	To 22nd November 2020
Mrs Paula Fleetwood	Elected	From 22nd November 2020
Mr Jacob Groet	Elected	
Professor Francis O'Gorman	Elected	
Mr Adam Kingaby-Daly	Ex-officio	Churchwarden and Treasurer
Mr Mark Kingaby-Daly	Ex-officio	Secretary, Safeguarding Rep and Deanery Synod Rep
Mr Peter Minns	Elected	
Mr Timothy Moore	Ex-officio	Deanery Synod Rep (To 22nd November 2020)
Mrs Alison Tagg	Elected	From 22nd November 2020
Rev'd Luke Tillet	Co-opted	Area Dean
Mr Mark Wharfedale	Ex-officio	Churchwarden and Lay Chair
Ms Katherine Williams	Elected	Electoral Roll Officer (From 22nd November 2020)

Advisor's to the PCC

Bankers	Virgin Money UK (previously Yorkshire Bank) James Street, Harrogate, HG1 1QU Barclays plc Parliament Street, York, YO1 8SE HSBC Bank plc (accounts closed in 2020) 13 Parliament Street, York, YO1 8XS
Solicitors	Langleys Solicitors LLP Queens House, Micklegate, York, YO1 6WG
Independent Examiner	Sarah Wearing HPH Accountants LLP, 54 Bootham, York, YO30 7XZ
Payroll Agents	BHP LLP Rievaulx House, 1 St Mary's Court, Blossom Street, York, YO24 1AH
Estate Agents	Carter Jonas LLP 82 Micklegate, York, YO1 6LF
Land Agents	Lawrence Hannah Limited 39 Blossom Street, York, YO24 1AQ
Architect	Alexa Stephens Pearce Bottomley LLP, Roman Ridge, Main Street, Aberford, Leeds, LS25 3AW
Investment advisers	CCLA Investment Management Ltd 80 Senator House, 85 Queen Victoria Street, London, EC4V 4ET
Insurers	EIO Beaufort House, Brunswick Road, Gloucester, GL1 1JZ
Structural Engineers	Mason Clark Associates Partnership House, Monks Cross Drive, York, YO32 9GZ

Chair's report - mission, purpose and vision

This last year has been one of so many challenges for our church and us. Rather than highlight or analyse them – as we know them all too well, I would instead like to give my thanks and appreciation to those who have shouldered the burden and contributed to keeping our church congregation and community together. The work of Mark Kingaby-Daly has been invaluable in keeping us all together, worshipping as one body and the debt we owe him for going above and beyond is enormous.

Our mission plan in the parish remains one based on Christian hospitality, rooted in our Benedictine history. We aim to respond with generosity to our generous God, who gives us life. As soon as we are able, the Eucharist will once again be at the heart of our activities. We use two verses of scripture:

- Jesus said, 'I came that they may have life, and have it abundantly' (S. John 10:10) and
- 'Come and see' (S. John 1:39).

We see ministry, joining in with God's mission for the redemption of the world, as an action to grow the church and further the Kingdom of God. Ministry at Holy Trinity Micklegate is about being proactive and joining in where we see God at work. We are encouraged by the vision for the Diocese of York for Generous Churches Making and Nurturing Disciples and the ensuing action which is taking place in the Diocese to find ways of:

- reaching those we currently don't
- moving to growth
- achieving sustainable finances.

As a church and parish, we are well aware that God has, and continues to, significantly bless us. We have one of York's finest church buildings with an accompanying historical church hall in Jacob's Well.

Despite recent changes and challenges, we continue to nurture our financial resources, well aware that we are simply custodians of the now and have an obligation to the past and a responsibility to the future to wise and prudent financial planning.

Sing to the Lord a new song (Psalm 96:1) seems very apt for Holy Trinity at this time. We look forward to the appointment of a new parish Priest to work collaboratively. We are delighted with the quality of worship in the church, especially with music enhancing the worship.

Our purpose

- to glorify God through holy and welcoming worship.
- to nurture disciples and faith in Jesus Christ.
- to share the Good News of his saving love with others.

Our vision

- to grow in numbers.
- to increase our influence and effectiveness as an inclusive Christian community.
- to turn visitors into pilgrims.

Mark Wharfedale
Lay Chair of the PCC and Churchwarden

Structure, governance and management

Recruitment of Trustees

Most trustees (members of the PCC) are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) per the governing documents (Church Representation Rules). Some trustees are co-opted for particular purposes. New Trustees receive induction on their role and responsibilities from the Chair and any relevant documents and guidelines, in addition to a general introduction from the Chair during the first meeting of the year following the APCM.

Responsibilities of the Parochial Church Council (The Trustees)

The trustees are responsible for ensuring that a report is produced for Church members annually at the APCM. This meeting also includes the election of new trustees and is open to all to attend, but only those named on the Electoral Roll or living in the Parish may vote on matters. The report is to include details of ministry activities for the previous twelve months, along with copies of the financial statements.

Public benefit

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and responsibilities. Examples of this public benefit can be found in the other parts of this report.

Structure and operating procedures

The trustees met ten times during 2020. Due to the COVID-19 pandemic, the trustees met virtually using Zoom and telephone when physical meetings were not possible. Despite the governing documents not stating virtual meetings can take place, the trustees voted to do this to ensure good governance. During these meetings, they discussed and prayed into a wide variety of matters including vision, governance, policies, buildings as well as receiving regular reports on financial performance.

Standing Committee

The Standing Committee of the PCC has delegated authority to transact the business of the PCC between its meetings, subject to any directions given by the Trustees. It is made up of the trustees nominated by the PCC. Most operational matters within Holy Trinity Micklegate around staffing, monthly financial reporting, facilities and maintenance issues are explored by the Standing Committee and recommendations taken forward to full PCC meetings.

Principal risks and uncertainties

The PCC is exposed to risks associated with finance, safeguarding, legislative compliance, buildings and infrastructure, and pastoral oversight. Each area has been reviewed by the Trustees during the year and plans put in place to manage the risks.

The PCC approves the annual budget for the next financial year at the November or December meeting with monitoring taking place at each PCC or Standing Committee meeting and by the Treasurer on an ongoing basis. The Trustees regularly review both giving and spending.

The PCC has adopted the safeguarding policy of the Diocese of York and appoints a Safeguarding Officer who acts as a focal point for concerns. All key staff and volunteers working with children and vulnerable adults are recruited using Safer Recruitment principles and have Disclosure Barring Service (DBS) check where required. The Diocese of York provides safeguarding training for clergy. Training is also offered for Trustees and volunteers through the national Church of England online training portal. The Trustees receive an annual report on safeguarding.

Our buildings are insured. We operate a quinquennial regime for inspections, the last one being in 2015. A new inspection was due in 2020 but has been postponed to 2021 due to the COVID-19 pandemic. Under the Church Representation Rules, a report on the fabric of the building is prepared for the Trustees and is in this report for church members.

The clergy and lay members provide pastoral care. Our insurance includes pastoral care indemnity cover for clergy and employees.

Objectives and activities

The primary objective of Holy Trinity Micklegate PCC is to co-operate with the clergy in promoting the whole mission of the Church, pastoral, social and ecumenical. The PCC is also responsible for the maintenance of the property known as Jacob's Well, Trinity Lane. It is responsible for the exhibition "The Monks of Micklegate" installed as a free exhibition open to the public (outside service times) when the church is usually open. It is also the trustee of the Holy Trinity and St. Martin's Ecclesiastical Trust (registered charity number 1094335). The PCC also appoints the nominated trustees to The Isabel Ward (York) Charitable Trust (registered charity number 1094334).

The main areas of activity this includes are:

- Regular public worship open to all.
- The provision of a sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick and the bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- The provision of groups for children and young people with a Christian ethos.
- Promotion of Christianity through the staging of events and meetings and the distribution of literature.
- Promoting the whole mission of the Church through the provision of activities for students and young people, senior citizens, the marginalised and other specific groups as identified by the Trustees.
- The provision of resources and training for Christian mission and ministry locally.
- Supporting other charities in the UK and overseas.

Grant-making policies

The annual budget for the UK and international mission is set at 10% of unrestricted income and is administered by the PCC and Standing Committee. Our key priorities are to support charities and churches working in York, the country and internationally amongst the poor and with unreached groups.

During 2020, PCC giving included:

- African Sisters of Mary (CMM) Support Group
- Child Bereavement UK
- SASH
- Yorkshire Air Ambulance
- Kitchen for Everyone York

Volunteers and staff

We have two employees and record our thanks to Chloe Priest and Mark Kingaby-Daly for their work in the church and Jacob's Well.

Volunteers play a vital role in the life of Holy Trinity Micklegate, and we aim to ensure that this is beneficial to both the church and the volunteers. For the church, this service is essential in enabling the ministry to take place. For the volunteers, it allows them to discover, explore and use the gifts that God has given them.

We are fortunate to have such a strong team of volunteers who give their time and energy in so many ways to the church. We estimate that over 10 volunteers contribute more than 2400 hours to the life of the church.

Reports

Church membership and attendance

During 2020, there were 46 people on the Electoral Roll. Since the year-end, the Electoral Roll opened for revision during the APCM round and at the time of revision (March 2021) the number on the Roll is now 55.

The usual pattern of worship during 2020 was:

- Sunday - Sung Eucharist (Common Worship) or Morning Prayer at 11.00 am (during the pandemic)
- Wednesday – Midday Prayer at 12.15 pm (it is noted this was a service of Holy Communion prior to mid-2019 when it was suspended due to staffing levels across the Deanery)

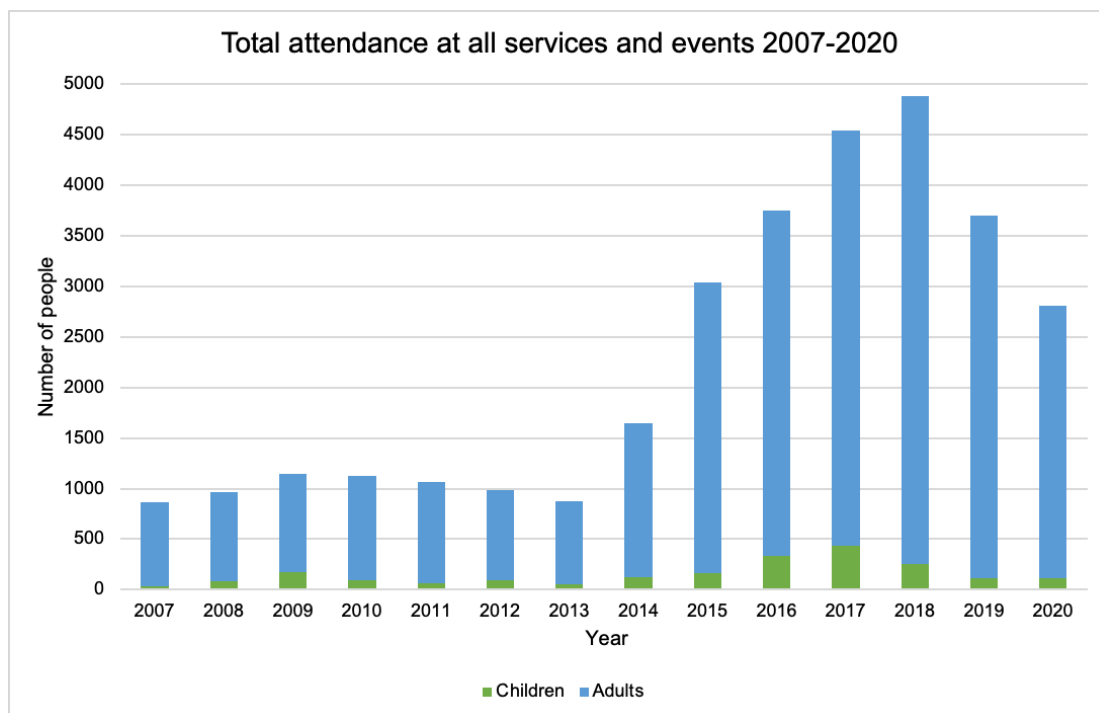
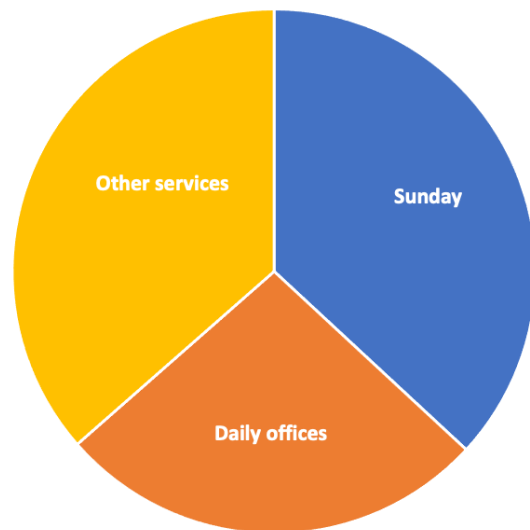
The pie chart opposite shows a breakdown of attendance during the year.

Due to the COVID-19 pandemic, public worship was suspended for two periods during 2020. During this time, services were offered by Zoom, telephone and Facebook.

We held extra services (some online only) for Ash Wednesday, Maundy Thursday, Good Friday, Ascension Day, VE Day and Thy Kingdom Come. We also held additional online services for Advent and Christmas.

Due to the pandemic, we suspended holding the daily offices of Morning and Evening Prayer on Mondays, Tuesdays and Wednesdays at 9.00 am and 4.30 pm respectively. Additionally, during lockdown, we introduced Compline on a more regular basis.

Until 2019, Holy Trinity saw significant increases across all services and events. However, in 2019 with the loss of the BB concerts, flower festival and Micklegate events the numbers began to drop. The decrease continued in 2020 due to the closure of the church and change in services due to the COVID-19 pandemic.



Pastoral care

Pastoral care is all part of being a member of the body of Christ. As S. Paul wrote: 'Rejoice with those who rejoice, weep with those who weep.' (Romans 12:15). It is often unseen by most in the church, partly because of its private and confidential nature and that it is often outside of normal service times. The Pastoral Assistant (Mark Kingaby-Daly) is available for pastoral care, and he has a considerable amount of time, effort and energy for supporting our congregation.

Churchwardens - fabric work and repairs

The PCC is responsible for the Church and Church Hall (Jacob's Well). We follow a quinquennial regime for inspections of both buildings. The last church inspection was in 2015, a new inspection was due in 2020 but has been delayed until 2021 due to the pandemic. The last inspection at Jacob's Well was in April 2019 with a new inspection not due until 2024.

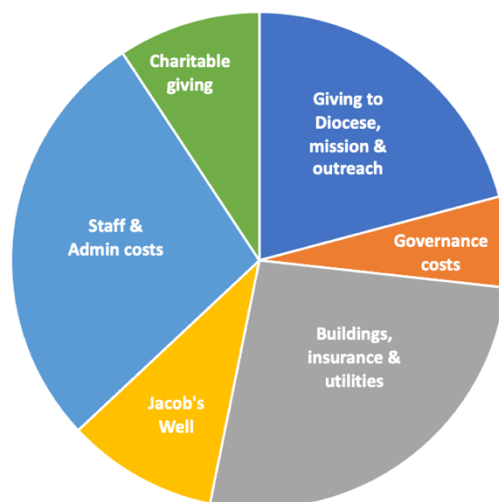
General repairs and maintenance were carried out in the Church building and Jacob's Well. We give our thanks to Adam and Mark as churchwardens for their work in caring for the building. The period of structured monitoring on the west wall (agreed in 2019) continued during 2020 with the surveyor and architect and it is likely the scaffolding will remain in place until early 2022.

Finance

The PCC's financial performance last year and financial position at the end of 2020 is set out in detail in the Financial Statements section from page 13. The graph opposite shows a breakdown of our expenditure in 2020. During 2020 total receipts (income) was £169,136 and total payments (expenditure) were £136,920.

For ease of reference, the key points are:

- The net result for the year was an excess of receipts over payments of £32,216 (2019 was a deficit of £43,536; 2018 was an excess of £41,613; 2017 was a deficit of £8,532).
- Adding bank and deposit balances brought forward at the beginning of the year with the balances carried forward at 31 December 2020, the total in all funds was £61,070 (2019: £28,802; 2018: £71,390). Some of this relates to restricted grants around planned conservation work.
- During the year it is noted that receipts from service collections increased despite a challenging year during the pandemic lockdowns.
- Investment funds held with CCLA CBF Investment Funds increased by 6.6% at year-end.



At the APCM, the Treasurer proposed to re-appoint Robert Woolley at HPH Accountants LLP as the Independent Examiner. Following Robert's retirement, the PCC appointed Sarah Wearing at HPH Accountants LLP to act in this role.

Reserves policy

It is standard policy to maintain a balance of at least £5,000 as required, to meet utility payments and cover staff costs. During 2021, this policy will be reviewed to ensure the reserves meet our liabilities around employees, contractors (choir) and running costs. It is our policy to invest our fund balances with CCLA in the CBF Church of England funds.

Jacob's Well (church hall)

Jacob's Well, which forms the Church Hall, is available for hire and in a usual year is used by a variety of organisations and individuals. Due to the COVID-19 pandemic, bookings reduced by 55% resulting in a 'loss' of roughly £4,400 in income from booking fees. Many bookings are as a result of people attending other events in the hall and it is obvious that a lot of people get pleasure from using the building. Approximately 800 people visited the building on the day it was opened for the York Residents' Festival. The PCC thank Chloe Priest for her work looking after Jacob's Well.

Church community

Thank you to the volunteers who ensure that refreshments and fellowship after services are the best it can be. They provide food and drink, but most importantly, a time for us all to meet with one another and to

welcome strangers. We hope that we will be able to offer refreshments and shared meals in the near future once COVID-19 restrictions are relaxed.

Safeguarding

The PCC adopted the Safeguarding Policy of York Diocese and has a named Parish Safeguarding Representative. In 2019, there were regulated activities for children and vulnerable adults organised by the PCC and the PCC recorded care concerns where appropriate and liaised with the Diocesan Safeguarding Team.

Holy Trinity Micklegate PCC has complied with its duty to have regard to the House of Bishop's guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Communications

Our social media (Facebook, Twitter and Instagram) became one of the main methods of communication during the COVID-19 pandemic. All of our online services during lockdown were broadcast on Zoom and Facebook giving an audience across the globe. Sunday services, compline and midday prayer were always well 'attended' via Facebook – often bringing families unable to meet in person together. The December carol services reached people in Africa, Canada, Hong Kong and the USA.

The Parish Magazine continues to be published, usually monthly. During the COVID-19 pandemic, to reduce printing costs some issues covered two months. We thank Mark Kingaby-Daly for all his work on church communications around the Parish Magazine, website and social media.

Independent examiner's report to the Trustees

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity with St John, Micklegate and St Martin cum St Gregory, York ("the PCC") for the year ended 31st December 2020.

This report is made solely to the PCC's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examination work has been undertaken so that I might state to the PCC's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC and the PCC's trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the regulations').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was also carried out in accordance with the terms found in the Church guidance, 2006 edition, issue by the Finance Division of the Archbishops' Council.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Wearing, FCA, DChA
HPH Accountants LLP
HPH, Chartered Accountants
54 Bootham
York
YO30 7XZ

Date:

Financial statements for the year ended 31st December 2020

Receipts and Payments Account

	Notes	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2020 £	Total 2019 £
Receipts						
Service Collections	a	4,707	-	380	5,087	3,866
Other Voluntary Receipts	b	2,087	50	-	2,132	4,727
Investment & Property Income	c	-	8,432	-	8,432	8,234
Income from Jacob's Well	d	-	6,031	1,406	7,437	10,661
Grants from Ecclesiastical Trust		76,737	933	32,330	110,000	130,831
PCC Fees	e	-	1,056	-	1,056	4,476
Gift Aid Recovered		2,260	-	-	2,260	2,240
VAT Recovered		1,033	-	-	1,033	3,911
COVID-19 related grants		-	-	19,034	19,034	-
Other grants		-	-	11,702	11,702	2,000
Other receipts		958	-	-	958	4,615
		87,777	16,502	64,852	169,131	175,561
Payments						
Administration and Printing Costs	f	5,763	-	-	5,763	9,119
Building: Holy Trinity	g	19,455	4,164	2,500	26,119	54,798
Building: Jacobs Well	h	-	8,900	3,906	12,806	20,975
Building: St Martin cum Gregory	i	-	1,292	-	1,292	3,457
Building: Trinity Lane garages	j	-	1,727	-	1,727	2,044
Charitable Giving	k	11,700	-	380	12,080	7,483
Exhibition and Education		1,362	-	-	1,362	2,027
Hospitality		767	-	-	767	2,324
Mission and Evangelism		147	-	2,767	2,914	4,392
Music	l	1,207	-	5,324	6,531	17,044
Other Property Costs		-	-	2,050	2,050	21,109
Parish Share		14,700	-	-	14,700	14,700
PCC fees		-	419	-	419	993
Professional fees		7,400	-	290	7,690	11,636
Staffing	m	471	-	35,932	36,403	39,649
Upkeep of services		4,697	-	-	4,697	6,348
		67,669	16,502	53,148	137,321	218,097
Excess / (deficit) of Receipts over Payments		20,108	-	11,703	31,810	(42,536)
Transfers between funds		-	-	-	-	-
		20,108	-	11,703	31,810	(42,536)
Cash, Bank current and deposit accounts 31/12/2019		28,854	-	-	28,854	71,390
Adjustment for presented cheques		-	-	-	-	-
Cash, Bank current and deposit accounts 31/12/2020		48,962	-	11,703	60,664	28,854

Statement of Assets and Liabilities

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2020 £	Total 2019 £
Cash and Bank Funds					
Yorkshire Bank	39,204	-	500	39,704	16,784
Barclays Bank	9,738	-	11,203	20,941	11,357
Cash Float	20	-	-	20	20
HSBC Current Account - Jacob's Well	-	-	-	-	693
	48,962	-	11,703	60,665	28,854
Investment Assets					
Jacob's Well	-	300,000	-	300,000	300,000
Trinity Lane Garages	-	125,000	-	125,000	125,000
Trinity Lane Land	-	10,000	-	10,000	10,000
CBF Investment Funds (Holy Trinity)	-	-	-		
CBF Investment Funds (Jacob's Well)	-	69,022	-	69,022	64,581
	-	504,022	-	504,022	499,581

The attached notes form part of these financial statements.

Approved by the Parochial Church Council on 1 March 2021 and 16 January 2022 and signed on its behalf by:

Mr Mark Wharfedale
Churchwarden & Lay Chair
Date:

Mr Adam Kingaby-Daly
Churchwarden & Treasurer
Date:

Notes to the Financial Statements

Basis of preparation

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. Bank balances are adjusted for cheques issued before the year end but not yet presented to the bank.

Fixed assets

Fixed assets are retained for church use are professionally valued on a quinquennial basis, most recently on 18 November 2019. The properties are Jacob's Well at £300,000; the four garages in Trinity Lane at £125,000 and land to the rear of the garages and 17 Trinity Lane at £10,000.

Investments

The CCLA CBF Investment Funds are at valuation and represent 3,369 units at the start and end of the year.

Funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. The designated fund represents the activities of Jacob's Well, the church hall, income from property and investments. The restricted fund represents funds, donations or collections received for specific purposes.

Further Analysis of Receipts and Payments

Receipts	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2020 £	Total 2019 £
a) Service Collections					
Gift Aided	3,717	-	-	3,717	2,327
Cash	990	-	-	990	1,359
Special Collections	-	-	380	380	180
Total at services	4,707	-	380	5,087	3,866
b) Voluntary Receipts					
Wall Box Donations	821	-	-	821	4,097
Regular Donations	1,261	-	-	1,261	630
Other Donations	-	50	-	50	-
	2,082	50	-	2,132	4,727
c) Investment & Property Income					
Interest and Dividends	-	1,935	-	1,935	1,880
Property Income	-	6,497	-	6,497	6,353
	-	8,432	-	8,432	8,234
d) Jacob's Well Income					
Letting Income	-	6,031	-	6,031	10,661
Grants	-	-	1,406	1,406	-
Bank Interest	-	-	-	-	-
	-	6,031	1,406	7,437	10,661
e) PCC fees					
Occasional Offices	-	1,056	-	1,056	2,876
Church hire fees	-	-	-	-	1,600
	-	-	-	-	-
	-	1,056	-	1,056	4,476

Payments		Unrestricted	Designated	Restricted	Total	Total
		Fund	Fund	Fund	2020	2019
		£	£	£	£	£
f) Administration and Printing Costs:						
	Cost of fundraising	171	-	-	171	304
	Hire refunds	8	-	-	8	65
	Photocopier hire and usage	1,749	-	-	1,749	1,465
	Admin and other	114	-	-	114	2,385
	Printing, advertising and communications	3,721	-	-	3,721	4,899
		5,763	-	-	5,763	9,119
g) Building: Holy Trinity:						
	Insurance	-	4,164	-	4,164	4,090
	Gas	5,132	-	1,250	6,382	6,268
	Electricity	1,123	-	1,250	2,373	2,620
	Water	120	-	-	120	147
	General Maintenance	4,725	-	-	4,725	13,764
	Major Repairs and decoration	6,030	-	-	6,030	27,196
	Books and subscriptions	1,446	-	-	1,446	-
	Churchyard expenses	878	-	-	878	712
		19,455	4,164	2,500	26,119	54,796
h) Building: Jacob's Well:						
	Maintenance and upkeep	-	4,738	-	4,738	14,957
	Cleaning	-	-	1,333	1,333	-
	Utilities	-	2,278	2,573	4,851	4,321
	Insurance	-	1,583	-	1,583	1,561
	Admin & refunds	-	301	-	301	136
		-	8,900	3,906	12,806	20,975
i) Building: St Martin cum Gregory:						
	Maintenance	-	355	-	355	3,132
	Churchyard expenses	-	937	-	937	325
		-	1,292	-	1,292	3,457
j) Building: Trinity Lane garages:						
	Electricity	-	128	-	128	128
	Maintenance	-	1,177	-	1,177	1,504
	Insurance	-	422	-	422	412
		-	1,727	-	1,727	2,044
k) Charitable giving						
	PCC giving	11,700	-	-	11,700	7,303
	Giving from funeral service	-	-	380	380	180
		11,720	-	380	12,080	7,483

Payments continued		Unrestricted	Designated	Restricted	Total	Total
		Fund	Fund	Fund	2020	2019
		£	£	£	£	£
l) Music:						
	Organist	-	-	1,170	1,170	4,815
	Choir	-	-	4,154	4,154	10,036
	Robes, books and subscriptions	1,207	-	-	1,207	1,643
	Organ maintenance and fees	-	-	-	-	550
		1,207	-	5,324	6,531	17,044
m) Staffing:						
	Incumbents expenses	275	-	-	275	1,320
	House costs - Council Tax and Water	-	-	-	-	172
	Verger fees	-	-	-	-	740
	Clergy cover fees	196	-	-	196	757
	Training	-	-	-	-	210
	Salaries, oncosts, pensions	-	-	35,932	35,932	36,450
		471	-	35,932	36,403	39,649