



Trustees' Annual Report

From 01 April 2020 to 31 March 2021

Charity name: The Bernwode Community Bus

Charity registration number: 1176758

Charity address: 50 High Street, Aylesbury, Buckinghamshire, HP18 0JA

The trustees are pleased to present their report for Inspire Bucks for the financial period 01.04.2020 to 31.3.2021.

Introduction to The Bernwode Community Bus

The Bernwode Community Bus is a registered CIO charity which was registered on 22nd Jan 2018. The charity's main purpose is to service the people of Aylesbury Vale and surrounding villages to provide a community bus service which satisfies a number of aims and assists with the elderly, sports clubs and isolated people due to a lack of transport opportunities.

The charity also has the aim to assist with the prevention of social isolation in communities by allowing them to remain connected.

The trustees have received guidance on public benefit via the charity commission

The charity does not issue grants and does not have a policy on social investment

Volunteers contribute time to drive the vehicles on the trips as required.

Main Achievements

The charity through the management of a community transport minibus has enabled the charity to provide a continuous link for the elderly and disabled in order to maintain a connection to society around them.

We operate for a number of local organisations such as elderly day centres, scouts, brownies as well as a range of local organisations such as WI and sports clubs such as cricket and football.

Key objectives and activities

Community transport

Until the pandemic struck we continued to provide community transport services for the residents and groups as required.

We also combined forces with BUCKINGHAM AREA RURAL TRANSPORT during covid which offered a second base of operations and more importantly a second vehicle to create a fleet.

Covid

Covid and the pandemic was a challenge for community transport as a lot of the groups we operated for stood down and were not running.

The trustees were very keen for the charity to play a part in the relief effort and food sustainability during the crisis became a key part. " bernie's food appeal " was launched and the team of trustees and volunteers collected food to assist the food bank throughout the whole appeal.

This was very successful and even received a commendation from the prime minister

Financial Review

We have made a small profit of £7426 which enables us to start to create a reserve policy.

The agreed reserves policy is £5000 which is the equivalent of three months current operating costs. As rental increase at the end of Covid we will look to review the reserve position and increase the numbers as required

Policy for holding a reserve

£5,000 is held in reserve to cover commitments for a period of six months.

Structure, governance and management

Governance and trustee appointments

One of the trustees were appointed as per the charity's registered date.

Grahame Pusey and Angela Macpherson resigned in 2020. Warren Whyte was appointed as a trustee on 27th November 2020 and Patrick Fealey was appointed as a trustee on 17th February 2022

The trustees meet regularly and at least once per quarter, with ad-hoc meetings convened as required. During the trustee quarterly meetings, the trustees review the charity's finances, as well as discussing progress and deliveries against its core charity purpose. All major new actions and future strategic decisions are defined and agreed by the trustees during these meetings.

All appointed trustees have been (and future appointments will be) given a copy of the charity's constitution. They are also informed about, and provided with weblinks to, the Charity Commission's website and guidance outlining the role and responsibilities of a trustee and public benefit.

Trustee re-appointment

Any new trustee must be appointed by a resolution passed at a properly- convened meeting of the charity trustees.

Operational management and organisation

The Bernwode bus employs a coordinator was employed on a consultancy basis to support and manage bookings as required.

The trustees manage the day to day operational and financial management of the charity as well as managing partnerships and other activities, such as fundraising. All major financial decisions are agreed and reviewed between the trustees before being actioned.

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Paul Irwin	Chairman	n/a	n/a
Warren Whyte	Secretary	n/a	n/a
Patrick Fealey	Treasurer	n/a	n/a

Declarations

The Trustees declare that they have approved the Trustees' Report.

Signed on behalf of the Trustees:

Full name/s: ASHLEY WAITE

Position: COORDINATOR

Date: 2/6/2023.

Profit and Loss

The Bernwode Bus

Date Range: Feb 01, 2020 to Jan 31, 2021



ACCOUNTS

Feb 01, 2020
to Jan 31, 2021

Income	
Direct Public Support – Individual Contributions	£500.00
Grants	£2,000.00
Grants-Buckinghamshire County Council	£9,550.00
Hire Charges	£10,048.00
Miscellaneous Revenue	£413.20
Total Income	£22,511.20

Total Cost of Goods Sold	£0.00
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Gross Profit	£22,511.20
As a percentage of Total Income	100.00%

Operating Expenses	
Bank Charges	£28.29
Consultancy Costs	£3,414.72
Donations	£1,640.00
Email and Website Costs	£705.48
Food Sustainability Project	£1,837.74
Fuel	£1,685.74
Insurance – Property	£2,144.12
Motor Repairs	£2,391.72

Operating Expenses	
Motor Vehicle Tax	£158.82
Office Supplies	£310.52
Project Costs	£532.20
Soldo Subscription	£139.20
Subsistence	£96.04
Total Operating Expenses	£15,084.59
Net Profit	£7,426.61
As a percentage of Total Income	32.99%