

**REGISTERED CHARITY NUMBER: 1176747**

**REPORT OF THE TRUSTEES AND ACCOUNTS  
FOR THE YEAR ENDED 31 JULY 2020  
FOR**

**FRIENDS OF RHONDDA ROTARY COMMUNITY SHOP**

Bevan Buckland LLP  
Chartered Accountants  
Ground Floor  
Cardigan House  
Castle Court  
Llansamlet, Swansea  
SA7 9LA

# **FRIENDS OF RHONDDA ROTARY COMMUNITY SHOP**

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## **Section A – Reference and administration details**

Charity Name: Friends of Rhondda Rotary Community Shop  
Registered Charity Number: 1176747  
Charity's Principle address: Jan Ellis  
208 High Street  
Treorchy  
RCT  
CF42 6AS

Names of The Charity Trustees who manage the charity:

Jannette Ellis  
June Ellis  
Gerald Rose

## **Section B – Structure, Governance & Management**

CIO Foundation Constitution

### **Summary of the objects of the charity set out in the governing document:**

Friends of Rhondda Rotary Community Shop (FORRC) aims to prevent or assist in the relief of poverty specifically in the Rhondda valley

We aim to provide money, items or services to individuals and groups who provide front line services within the community. These groups or individuals will be chosen by our trustees as those who represent the most vulnerable within the Rhondda valleys, with special consideration for Youth and Old Age groups.

Many of these groups will have been selected and recommended by the Rhondda Rotary Club as in need of support. For example, Scout groups, Rugby or Football Youth teams, Special schools, support groups for Parkinson's, MS, and any other recognised charity or social groups within the Rhondda valleys. We also provide training in shop work and experience in retail, for long term unemployed people, those with special needs, and volunteering opportunities for anyone who needs it.

As a small charity associated with the Rhondda Rotary club we feel we can liaise better with the very small organisations who struggle to provide services to its members but who do essential work within the community to make life better for those struggling with poverty or in need of help.

### **Section C – How the Organisation Carries Out its Purposes**

All groups supported by the FORRC's will be approved of by the trustees.

Support can be in the form of items donated to the community shops, such as tools, goods, clothes, furniture. Etc. Other support can be by way of purchasing a specific item that a small organisation needs to function, such as a laptop, or a rotavator (allotment club).

Larger groups will be encouraged to work in the shop for an agreed period of time and for the group to keep all the money made in that period, with a cheque being made payable to that groups trustees or charity bank account.

Our main staff or trustees will work alongside the group providing support and advice and encouragement.

FORRCs has made many close connections with other service groups, including Women's Aid, the Rhondda Food Bank and some local homeless charities. As people move from direct support and into their own properties we facilitate where possible the provision of furniture, kitchen items, household

goods etc to help people get started or re-started into the community.

Other projects include providing free school uniforms from donated items for those who cannot afford to buy new.

After all monthly bills have been paid and all monitory requests have been approved and granted, any surplus money in FORRCs will be donated to the Rotary club of Rhondda for their charity account, to be donated to local, national and international projects, including shelter box, water aid, toilet twinning etc.

**Benefits of the organisation's purposes:**

1. Goods (cloths, bric-a-brc, CDs, DVD, household items, small furniture) donated to the community shop are essentially recycled back into the local population for minimal cost through the shop.
2. Opportunity given to local volunteers to acquire retail skills and experience
3. Local organisations and groups are given the opportunity to raise monies, through the running of the shop, for their own purposes – youth, old age and other local community groups.
4. Monies raised through the shop are donated to again local – youth, old age and other local community groups.

**Criteria will the organisation use to select individuals or organisations to receive grants:**

Local voluntary groups & organisations working in the community, that are themselves a small charity or community group and have themselves a formal structure including treasurer & organisation bank account.

**Section D – Summary of main achievements and performance during the year**

The shop has run successfully during the past year.

The donations received that has been sold through the shop has allowed us to give financial support to a number of local community groups which has seen increase verus last year.

Eventhough the Covid-19 pandemic begun half through the year, we still aided a significant number of groups.

- \*\* Action for Children (Trealaw)
- \*\* NASS Rotary Presidents Charity
- \*\* Penygraig Rugby - youth team
- \*\* Rhondda Camera Club
- \*\* Rhondda Outlaws - Rugby league
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- \*\* South Wales Community Mountain Rangers
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- \*\* Treorchy Under 11's rugby
- \*\* Treorchy Under 16's football
- \*\* WI Porth
- Blaencwm Chapel xmas dinner
- Boomerang Cardiff - Homeless charity
- Clive - Treherbert Flowers
- Dementia Maerdy
- Dementia Treorchy
- Hope Church (Treorchy) - school summer holiday breakfast club

Karate youth sponsor - youth games in Japan  
Rhondda Ladies Rugby  
LATCH  
Lewis Merthyr Brass Band  
Park Primary  
Parkinsons - wales  
RCT Tigers Kit - with Rotary Logo  
St Johns Ambulance  
Treorchy zebra Under 16's  
Ynysir Boys club  
RCT Young Carers - bus trip financed  
Ystrad disability football

\*\* Groups that ran the shop for several days

In addition to the above, the shop sets aside donations to use in a number of projects throughout the year:

Workman, gardening, sewing Tools for - Tools With A Mission / Tools For Self Reliance - Third World  
Pots, pans etc for Valleys Veterans  
Clothes and such for Rhondda Women's Refuge  
Items for Homeless or relocated people & Huggard Centre Homelessness  
Musical Instruments - Guitars etc to local schools  
Musical Instruments - Violins for Rhondda Schools  
Food Bank voucher system  
Bras for Nigerian girls  
Housing projects for Armed Forces Veterans  
Personal Hygiene/Sanitary products donated to local care homes

We provided free school uniforms throughout the pandemic and continued to provide raffle prizes such as hampers for local events in order to provide support for smaller groups.

## Section E - Financial Review

We aim to run the shop with a low reserve held in the charities bank accounts.

We were able to continue to provide services during the Covid-19 pandemic due to funding from the government.

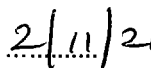
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All expenditure incurred relates to the day to day running of the shop that allows us to achieve our charitable objectives:

- Donate to 20 local groups and charities
- Offer local groups and charities the opportunity to raise both funds and profile for their cause
- Make essential items affordable to individuals in the community
- Provide free school clothing and other items to children
- Collected and distributed a range of items to vulnerable groups and good causes
- Be a point of contact and aid local groups

Report of the trustees signed on the board's behalf by:

  
.....  
Jannette Ellis

  
.....  
Date

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
FRIENDS OF RHONDDA ROTARY COMMUNITY SHOP**

**Independent examiner's report to the trustees of Friends of Rhondda Rotary Community Shop**  
for the year ended 31st July 2020.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

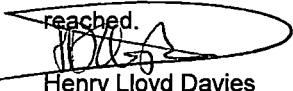
I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act, or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Henry Lloyd Davies  
Bevan Buckland LLP  
Ground Floor  
Cardigan House  
Castle Court  
Llansamlet, Swansea  
SA7 9LA

Date... 2/11/2021 .....

**Friends of Rhondda Rotary Community Shop**  
**Receipts and payments for the year ended 31st July 2020**

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest<br>£ | Endowment<br>funds<br>to the nearest<br>£ | Total funds<br>to the nearest<br>£ | Last year<br>to the nearest<br>£ |
|-------------------------------------------------------|----------------------------------------------|--------------------------------------------|-------------------------------------------|------------------------------------|----------------------------------|
| <b>Receipts</b>                                       |                                              |                                            |                                           |                                    |                                  |
| Cash income                                           | 19,367                                       | -                                          | -                                         | 19,367                             | 29,267                           |
| Government Grant                                      | 10,000                                       | -                                          | -                                         | 10,000                             | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
| <b>Sub total (Gross income for AR)</b>                | <b>29,367</b>                                | <b>-</b>                                   | <b>-</b>                                  | <b>29,367</b>                      | <b>29,267</b>                    |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                            |                                           |                                    |                                  |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                   | <b>-</b>                                  | <b>-</b>                           | <b>-</b>                         |
| <b>Total receipts</b>                                 | <b>29,367</b>                                | <b>-</b>                                   | <b>-</b>                                  | <b>29,367</b>                      | <b>29,267</b>                    |
| <b>A3 Payments</b>                                    |                                              |                                            |                                           |                                    |                                  |
| Purchases                                             | 1,718                                        | -                                          | -                                         | 1,718                              | 1,174                            |
| Rent                                                  | 7,043                                        | -                                          | -                                         | 7,043                              | 6,271                            |
| Rates                                                 | 1,081                                        | -                                          | -                                         | 1,081                              | 159                              |
| Insurance                                             | 245                                          | -                                          | -                                         | 245                                | 939                              |
| Heat & Light                                          | 3,498                                        | -                                          | -                                         | 3,498                              | 3,803                            |
| Telephone                                             | 307                                          | -                                          | -                                         | 307                                | -                                |
| PPS                                                   | -                                            | -                                          | -                                         | -                                  | 17                               |
| Advertising                                           | -                                            | -                                          | -                                         | -                                  | 330                              |
| Motor                                                 | -                                            | -                                          | -                                         | -                                  | 100                              |
| Repairs                                               | 1,372                                        | -                                          | -                                         | 1,372                              | 1,449                            |
| Subscriptions                                         | 262                                          | -                                          | -                                         | 262                                | -                                |
| Sundry                                                | 139                                          | -                                          | -                                         | 139                                | 398                              |
| Legal & Professional                                  | -                                            | -                                          | -                                         | -                                  | 5,846                            |
| Donations                                             | 7,761                                        | -                                          | -                                         | 7,761                              | 10,792                           |
| Bank Charges                                          | -                                            | -                                          | -                                         | -                                  | 8                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
| <b>Sub total</b>                                      | <b>23,426</b>                                | <b>-</b>                                   | <b>-</b>                                  | <b>23,426</b>                      | <b>30,968</b>                    |
| <b>A4 Asset and investment purchases. (see table)</b> |                                              |                                            |                                           |                                    |                                  |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                   | <b>-</b>                                  | <b>-</b>                           | <b>-</b>                         |
| <b>Total payments</b>                                 | <b>23,426</b>                                | <b>-</b>                                   | <b>-</b>                                  | <b>23,426</b>                      | <b>30,968</b>                    |
| <b>Net of receipts/(payments)</b>                     | <b>5,941</b>                                 | <b>-</b>                                   | <b>-</b>                                  | <b>5,941</b>                       | <b>1,701</b>                     |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                   | <b>-</b>                                  | <b>-</b>                           | <b>-</b>                         |
| <b>A6 Cash funds last year end</b>                    | <b>2,889</b>                                 | <b>-</b>                                   | <b>-</b>                                  | <b>2,889</b>                       | <b>4,590</b>                     |
| <b>Cash funds this year end</b>                       | <b>8,830</b>                                 | <b>-</b>                                   | <b>-</b>                                  | <b>8,830</b>                       | <b>2,889</b>                     |

**Friends of Rhondda Rotary Community Shop**  
**Statement of assets and liabilities at the end of the period**

|                       |                                | Unrestr<br>cted<br>funds<br>to<br>nearest<br>£ | Restrict<br>ed<br>funds<br>to<br>nearest<br>£ | Endow<br>ment<br>funds<br>to<br>nearest<br>£ |
|-----------------------|--------------------------------|------------------------------------------------|-----------------------------------------------|----------------------------------------------|
| <b>Cash<br/>funds</b> | Bank Balance                   | 6,577                                          | -                                             | -                                            |
|                       | Cash Balance                   | 2,253                                          | -                                             | -                                            |
|                       |                                | -                                              | -                                             | -                                            |
|                       | <i><b>Total cash funds</b></i> | <b>8,830</b>                                   |                                               |                                              |

Signature

|  |
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|  |

Print Name

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Date of  
approval

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## **FRIENDS OF RHONDDA ROTARY COMMUNITY SHOP**

### **NOTES TO THE ACCOUNTS**

#### **Government Grants**

During the year the following government support was received during the ongoing pandemic

|                                            |         |
|--------------------------------------------|---------|
| Retail, Hospitality and Leisure Grant Fund | £10,000 |
|--------------------------------------------|---------|

#### **Going Concern**

The accounts have been prepared on the going concern basis.

**REGISTERED CHARITY NUMBER: 1176747**

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FOR THE YEAR ENDED 31 JULY 2020  
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CF42 6AS

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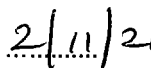
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Report of the trustees signed on the board's behalf by:

  
.....  
Jannette Ellis

  
.....  
Date

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
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**Independent examiner's report to the trustees of Friends of Rhondda Rotary Community Shop**  
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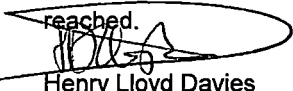
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Henry Lloyd Davies  
Bevan Buckland LLP  
Ground Floor  
Cardigan House  
Castle Court  
Llansamlet, Swansea  
SA7 9LA

Date... 2/11/2021 .....

**Friends of Rhondda Rotary Community Shop**  
**Receipts and payments for the year ended 31st July 2020**

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest<br>£ | Endowment<br>funds<br>to the nearest<br>£ | Total funds<br>to the nearest<br>£ | Last year<br>to the nearest<br>£ |
|-------------------------------------------------------|----------------------------------------------|--------------------------------------------|-------------------------------------------|------------------------------------|----------------------------------|
| <b>Receipts</b>                                       |                                              |                                            |                                           |                                    |                                  |
| Cash income                                           | 19,367                                       | -                                          | -                                         | 19,367                             | 29,267                           |
| Government Grant                                      | 10,000                                       | -                                          | -                                         | 10,000                             | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
| <b>Sub total (Gross income for AR)</b>                | <b>29,367</b>                                | <b>-</b>                                   | <b>-</b>                                  | <b>29,367</b>                      | <b>29,267</b>                    |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                            |                                           |                                    |                                  |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                   | <b>-</b>                                  | <b>-</b>                           | <b>-</b>                         |
| <b>Total receipts</b>                                 | <b>29,367</b>                                | <b>-</b>                                   | <b>-</b>                                  | <b>29,367</b>                      | <b>29,267</b>                    |
| <b>A3 Payments</b>                                    |                                              |                                            |                                           |                                    |                                  |
| Purchases                                             | 1,718                                        | -                                          | -                                         | 1,718                              | 1,174                            |
| Rent                                                  | 7,043                                        | -                                          | -                                         | 7,043                              | 6,271                            |
| Rates                                                 | 1,081                                        | -                                          | -                                         | 1,081                              | 159                              |
| Insurance                                             | 245                                          | -                                          | -                                         | 245                                | 939                              |
| Heat & Light                                          | 3,498                                        | -                                          | -                                         | 3,498                              | 3,803                            |
| Telephone                                             | 307                                          | -                                          | -                                         | 307                                | -                                |
| PPS                                                   | -                                            | -                                          | -                                         | -                                  | 17                               |
| Advertising                                           | -                                            | -                                          | -                                         | -                                  | 330                              |
| Motor                                                 | -                                            | -                                          | -                                         | -                                  | 100                              |
| Repairs                                               | 1,372                                        | -                                          | -                                         | 1,372                              | 1,449                            |
| Subscriptions                                         | 262                                          | -                                          | -                                         | 262                                | -                                |
| Sundry                                                | 139                                          | -                                          | -                                         | 139                                | 398                              |
| Legal & Professional                                  | -                                            | -                                          | -                                         | -                                  | 5,846                            |
| Donations                                             | 7,761                                        | -                                          | -                                         | 7,761                              | 10,792                           |
| Bank Charges                                          | -                                            | -                                          | -                                         | -                                  | 8                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
| <b>Sub total</b>                                      | <b>23,426</b>                                | <b>-</b>                                   | <b>-</b>                                  | <b>23,426</b>                      | <b>30,968</b>                    |
| <b>A4 Asset and investment purchases. (see table)</b> |                                              |                                            |                                           |                                    |                                  |
|                                                       | -                                            | -                                          | -                                         | -                                  | -                                |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                   | <b>-</b>                                  | <b>-</b>                           | <b>-</b>                         |
| <b>Total payments</b>                                 | <b>23,426</b>                                | <b>-</b>                                   | <b>-</b>                                  | <b>23,426</b>                      | <b>30,968</b>                    |
| <b>Net of receipts/(payments)</b>                     | <b>5,941</b>                                 | <b>-</b>                                   | <b>-</b>                                  | <b>5,941</b>                       | <b>1,701</b>                     |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                   | <b>-</b>                                  | <b>-</b>                           | <b>-</b>                         |
| <b>A6 Cash funds last year end</b>                    | <b>2,889</b>                                 | <b>-</b>                                   | <b>-</b>                                  | <b>2,889</b>                       | <b>4,590</b>                     |
| <b>Cash funds this year end</b>                       | <b>8,830</b>                                 | <b>-</b>                                   | <b>-</b>                                  | <b>8,830</b>                       | <b>2,889</b>                     |



**Friends of Rhondda Rotary Community Shop**  
**Statement of assets and liabilities at the end of the period**

|                       |                                | Unrestr<br>cted<br>funds<br>to<br>nearest<br>£ | Restrict<br>ed<br>funds<br>to<br>nearest<br>£ | Endow<br>ment<br>funds<br>to<br>nearest<br>£ |
|-----------------------|--------------------------------|------------------------------------------------|-----------------------------------------------|----------------------------------------------|
| <b>Cash<br/>funds</b> | Bank Balance                   | 6,577                                          | -                                             | -                                            |
|                       | Cash Balance                   | 2,253                                          | -                                             | -                                            |
|                       |                                | -                                              | -                                             | -                                            |
|                       | <i><b>Total cash funds</b></i> | <b>8,830</b>                                   |                                               |                                              |

Signature

|  |
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Print Name

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Date of  
approval

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## **FRIENDS OF RHONDDA ROTARY COMMUNITY SHOP**

### **NOTES TO THE ACCOUNTS**

#### **Government Grants**

During the year the following government support was received during the ongoing pandemic

|                                            |         |
|--------------------------------------------|---------|
| Retail, Hospitality and Leisure Grant Fund | £10,000 |
|--------------------------------------------|---------|

#### **Going Concern**

The accounts have been prepared on the going concern basis.

Friends of Rhondda Rotary Community Shop  
Ebenezer Chapel,  
Wyndham Street,  
Treherbert,  
Treorchy,  
CF42 5BT

Dear Examiner

This representation letter is provided in connection with your examination of the financial statements of the charity for the year ended 31<sup>st</sup> July 2019 and 31<sup>st</sup> July 2020.

We confirm that the following representations are made on the basis of enquiries of the trustees, management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you:

1. We have fulfilled our responsibilities as trustees under the Companies Act 2006/Charities Act 2011 for preparing financial statements, in accordance with the applicable financial reporting framework FRS 102 and the FRS 102 Charity SORP.

We confirm that in our opinion the financial statements give a true and fair view and in particular that where any additional information must be disclosed in order to give a true and fair view that information has in fact been disclosed. We confirm that the selection and application of the accounting policies used in the preparation of the financial statements are appropriate, and we approve these accounts for the year ended 31<sup>st</sup> March 2020

2. We confirm that all accounting records have been made available to you for the purpose of your examination, in accordance with your terms of engagement, and that all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management, trustees' and members' meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain evidence and have provided any additional information that you have requested for the purposes of your examination.
3. We acknowledge that it is a criminal offence to make a false statement in this regard, and where any director either makes a false statement; is aware that the statement is false; is reckless in preventing this statement; or fails to take reasonable steps to prevent the directors' report from being approved, we acknowledge that each director will be guilty of a criminal offence.

4. We confirm the charity has satisfactory title to all assets and there are no liens or encumbrances on the assets, except for those disclosed in the financial statements.
5. We confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
6. We confirm that we have no plans or intentions that may materially alter the carrying value and, where relevant, the fair value measurements or classification of assets and liabilities reflected in the financial statements.
7. We confirm that the charity has no liabilities or contingent liabilities other than those disclosed in the financial statements.
8. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to you and accounted for and disclosed in accordance with the applicable financial reporting framework FRS 102 and the FRS 102 Charity SORP.
9. We confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
10. We confirm that we are aware of the definition of a related party for the purpose of the accounting framework being applied in the preparation of the accounts.

We confirm that there have been no material transactions with related parties.

11. We confirm that all related party relationships and transactions have been accounted for and disclosed in accordance with the applicable financial reporting framework. FRS 102 and the FRS 102 Charity SORP.
12. We confirm that the charity neither had, at any time during the year, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the charity) for trustees, nor provided guarantees of any kind on behalf of the trustees.
13. We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.
14. We confirm that the charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.
15. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its activities and

which are central to the charity's ability to conduct its activities, namely [provide details of appropriate legislation], except as explained to you and as disclosed in the financial statements.

16. We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our risk assessment of the risk of fraud in the organisation.

There have been no deficiencies in internal control of which we are aware.

17. We confirm that there have been no actual or suspected instances of fraud involving trustees, management or employees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by trustees, former trustees, analysts, employees, former employees, regulators or others.

18. We confirm that, in our opinion, the charity's financial statements should be prepared on the going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. In reaching this conclusion, we have taken into account all relevant matters of which we are aware, and have considered a period of at least one year from the date on which the financial statements were approved.

19. We confirm that in our opinion the effects of uncorrected misstatements are immaterial, both individually and in aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to this letter.

20. We confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no breaches of terms or conditions during the period regarding the application of such income.

21. We acknowledge our legal responsibilities regarding disclosure of information to you as examiners and confirm that:

- so far as each trustee is aware, there is no relevant information of which you as examiners are unaware; and
- each trustee has taken all the steps that they ought to have taken as a trustee to make themselves aware of any relevant information and to establish that you are aware of that information.

22. We acknowledge that it is a criminal offence to knowingly or recklessly make you as an examiner, a statement (oral or written) that conveys, or purports to convey, information or explanations that you require in your capacity as examiner, or are entitled to

require, that is misleading, false or deceptive in a material particular.

Yours faithfully,

.....

Signed on behalf of the board of trustees

Trustee.....

Date.....