



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2022		31	03	2023

### Section A Reference and administration details

Charity name

Nottingham Open Spaces Forum

Other names charity is known by

NOSF

Registered charity number (if any)

1176727

Charity's principal address

Browne Jacobson LLP

Mowbray House, Castle Meadow Road

Nottingham

Postcode NG2 1BJ

#### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)	
Martin Willis	Chair			1
Ben Standing	Vice-Chair			2
Sarah Manton				3
Rob Kirkwood				4
Cherry Underwood				5
Ros Yousof		Retired 4 <sup>th</sup> March 2023		6
Tom Huggon				7
Julia Jayne White		Retired 4 <sup>th</sup> March 2023		8
James Dymond				9

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#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

#### Names and addresses of advisers (Optional information)

Type of adviser      Name      Address

n/a		
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#### Name of chief executive or names of senior staff members (Optional information)

n/a
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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Election by association members

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Policies and procedures on health &amp; safety and safeguarding have been adopted and are available on the <a href="#">NOSF website</a></p> <p>NOSF participates in the wider network of the National Federation of Parks and Green Spaces</p>
	<p>NOSF has a manifesto agreed by its' members available on the NOSF website.</p>
	<p>NOSF provides advocacy, advice and information to its members and the wider public in support of its' charitable objects.</p>
	<p>NOSF acts as an umbrella for Friends Groups and other stakeholders of public open spaces within Nottingham.</p>

## Section C Objectives and activities

	<p>in the pursuance of these activities the Charity Trustees have given due regard to the Charity Commissions public benefit guidance.</p>
Summary of the objects of the charity set out in its governing document	<ul style="list-style-type: none"> <li>• To advance the education of the public in the enjoyment, understanding, application and conservation of open spaces within the city of Nottingham.</li> <li>• To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment (including parks, play areas, sports fields, allotments, nature reserves, woodlands and cemeteries) within the City of Nottingham <ul style="list-style-type: none"> <li>• To enhance public health and wellbeing through access to and activity in open spaces</li> </ul> </li> </ul>
Summary of the main activities undertaken for	
TAR	

the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

**Additional details of objectives and activities (Optional information)** You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

### NOSF 2022/2023

- NOSF has continued to develop a project for a green map and interactive website detailing the City's green and open spaces and highlighting events, facilities, highlights and volunteering work. Now live at <https://www.nottinghamparks.co.uk/index.html>
- NOSF continued to participate in and support Green Social Prescribing Programme [GreenSpace](#).
- NOSF is continuing to develop, working with various partners, the [Peoples Forest Project](#), joining the heart of Nottingham to Sherwood Forest.
- NOSF has delivered the Castle Oaks project in the City, funded by the Nottingham Castle Trust to gift an oak tree to each of the 80 primary and special schools in the city.
- NOSF continues to work with other groups and individuals to highlight the importance of our City Open Space Network. We play an active role on the NCC Open & Green Space Champions Group, Local Access Forum, Green Partnership, Green Hustle, and with Natural England and Nottinghamshire Wildlife Trust.
- NOSF is also strongly engaged with the Midlands Parks Forum and with the [National Federation of Parks and Green Spaces](#) which continues national work on behalf of Friends Groups.
- NOSF has made a number of submissions on planning applications affecting open and green spaces and has contributed to relevant Supplementary Planning Documents. We have also participated in Broadmarsh Green Heart stakeholder group discussions.
- NOSF holds regular open Forum meetings, strengthening connections between professional and volunteer "greeners". We continue support for individual Friends Groups and other open and green space stakeholders.
- NOSF are supporting the work of [Wild.NG](#)
- NOSF continues to contribute to the developing Local Nature Recovery Strategy.

- NOSF continues its support for the annual City Nature Challenge run by the NWT City Group.
- NOSF has conducted a comprehensive survey of its constituent groups to better inform future activity.

## Section D

## Achievements and performance

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

There are unlikely to be reserves, as donations are usually given to fund certain projects. However if reserves are accumulated, these will be spent on furthering the aims and objectives of the organisation. Reserves will not be allowed to accumulate in excess of six months average expenditure

### Details of any funds materially in deficit

NOSF donates money given to it to others. It does not incur financial liabilities and so should not find itself in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F


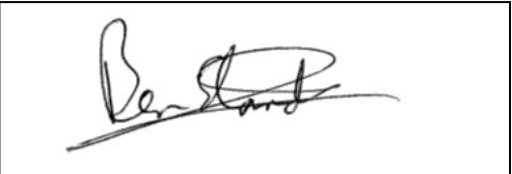
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Willis	Ben Standing
Position (eg Secretary, Chair, etc)	Chair	Vice Chair

Date17/01/2024







## NOSF income & expenditure

### Roll of Honour appeal

Date	Income	Expenditure
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B/F 2021/2022	106.06	
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Project sub-total	106.06	0.00
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### Peoples Forest project

Date	Income	Expenditure
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B/F 2021/2022	1065.73	
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5/24/2022	200.00	
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7/6/2022	200.00	
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8/12/2022	200.00	
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9/14/2022	200.00	
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11/30/2022	200.00	
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Project sub-total	2065.73	0.00
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### Castle Oaks project

Date	Income	Expenditure
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B/F 2021/2022	4093.00	
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Project sub-total	4093.00	0.00
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### Town Trails project

Date	Income	Expenditure
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B/F 2021/2022	7798.40	
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Project sub-total	7798.40	0.00
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### NOSF development, fees & expenses

Date	Income	Expenditure
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B/F 2021/2022	9376.21	
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4/8/2022	252.00	
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4/28/2022		5000.00
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6/29/2022	175.00	
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6/30/2022		18.00
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8/3/2022		3500.00
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9/2/2022	9950.00	
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9/3/2022	300.00	
9/30/2022		18.00
11/25/2022	53.10	
12/21/2022		383.15
12/31/2022		18.00
1/28/2023		303.62
2/20/2023		80.00
3/3/2023		303.48
3/3/2023		324.00
3/31/2023		18.00
3/31/2023	18.92	

**Project sub-total      20125.23                      9966.25**

#### **F Green Map & Website**

##### **B/F 2021/2022**

4/28/2022	5000.00	
4/28/2022		4800.00
8/25/2022	5000.00	

**Project sub-total      10000.00                      4800.00**

##### **Wild.NG**

Restricted funding - in support of Wild.NG

##### **B/F 2021/2022**

**52.63**

4/7/2022	10.00	0.34
6/29/2022	20.00	0.68
8/26/2022	40.00	0.76
9/21/2022	10.00	0.34
10/20/2022	24.00	0.54
3/7/2023	20.00	0.48

**Project sub-total      176.63                      3.14**

#### **NCC Green Groups Fund**

Restricted funding - collection on behalf c

##### **B/F 2021/2022**

**228.32**

4/19/2022		100.00
8/2/2022		55.00
12/10/2022		29.90

**Project sub-total      228.32                      184.90**

#### **ICCM funding for Victoria Embankment projects**

**Date                      Income                      Expenditure**

9/2/2022	12000.00	
9/3/2022		300.00

<b>Project sub-total</b>	<b>12000.00</b>	<b>300.00</b>
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<b>NCC Flower Meadows Fund</b>	Restricted funding - collection on behalf c
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<b>B/F 2021/2022</b>	<b>18.92</b>
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3/31/2023	18.92
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<b>Project sub-total</b>	<b>18.92</b>	<b>18.92</b>
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<b>Standing in this Place</b>	Restricted funding - collection on behalf c
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7/6/2022	20.00	0.68
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7/7/2022	10.00	0.34
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7/18/2022	25.00	0.55
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7/25/2022	5.00	0.27
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<b>Project sub-total</b>	<b>60.00</b>	<b>1.84</b>
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<b>TOTALS</b>	<b>56,672.29</b>	<b>15,275.05</b>
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Restricted funding - charitable appeal in  
**Balance**

**106.06**

Restricted funding - NOSF managed |  
**Balance**

**2065.73**

Restricted funding - NOSF managed |  
**Balance**

**4093.00**

Restricted funding - in partnership with .  
**Balance**

**7798.40**

**Balance**

**10158.98**

Restricted funding

**5200.00**

Community Project. nosf takes 5% of ir

**173.49**

of NCC/FPA, NOSF fees of 2.5% collected

**43.42**

Restricted funding - in partnership with  
**Balance**

**11700.00**

of NCC/FPA, NOSF fees of 2.5% collected

**0.00**

of Garden Club, NOSF fees of 2.5% collected

**58.16**

**41397.24**

reconciled to bank 03/04/2023

## **2022/2023**

in partnership with City & County Councils

### **Description**

**Reconciled to bank**

project

### **Description**

**Reconciled to bank**

Donation from Keith Simpson Associates	032
Donation from Keith Simpson Associates	034
Donation from Keith Simpson Associates	034
Donation from Keith Simpson Associates	035
Donation from Keith Simpson Associates	036

project commissioned by Castle Trust (budget £10,000)

### **Description**

**Reconciled to bank**

J Perry, Friends of the Forest

### **Description**

**Reconciled to bank**

### **Description**

**Reconciled to bank**

NCC - To cover 14/03 payment to Metrosigns, inc NOSF admin fee	032
Transfer from NCC/FPA grant to Green Map project	<b>internal transfer</b>
MPF payment for supporting community engagement	033
Bank service charge	033
New Ground Consultancy for fundraising	034
Awards for All funding award	034

NOSF management fee for ICCM funds	<b>internal transfer</b>
Bank service charge	035
MPF expenses for workshop at AGM	036
Russel-Scanlan insurance renewal	037
Bank service charge	037
Payment to Fliss Hogg for FoGs consultation	038
Beer Consortium, room hire for march AGM	038
Payment to Fliss Hogg for FoGs consultation	038
Beer Consortium, catering for march AGM	038
Bank service charge	039
NOSF management fee for Flower Meadow funds	<b>internal transfer</b>

Transfer from NCC/FPA grant to Green Map project	<b>internal transfer</b>
Initial Green Map payment to Stencil	032
NCVS/GSP contribution to Green Map	034

income from direct donations and 7.5% of donations via giving platform

Stripe donation less fees	032
Stripe donation less fees	033
Stripe donation less fees	034
Stripe donation less fees	035
Stripe donation less fees	036
Stripe donation less fees	039

in addition to JustGiving fee

Disbursement to Summerwood Lane Community Garden on behalf of	032
Disbursement to Friends of Sunrise Hill	034
Disbursement to Friends of Sunrise Hill	037

NCC

<b>Description</b>	<b>Reconciled to bank</b>
ICCM donation	<b>034</b>
NOSF management fee	<b>internal transfer</b>



in addition to JustGiving fee

NOSF management fee for Flower Meadow funds

**internal transfer**

ated in addition to JustGiving fee

Stripe donation less fees

033

Stripe donation less fees

034

Stripe donation less fees

034

Stripe donation less fees

034

Agrees with Bank Statement no 039 dated 31/3/2023

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

NOTTING  
HAM  
OPEN  
SPACES  
FORUM

On accounts for the year  
ended

31st March 2023

Charity no  
(if any)

1176727

Set out on pages

File NOSF CC16a\_ 2023.xls

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended **31/03/2023**

Responsibilities and basis  
of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011 ("the  
Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I have  
followed all the applicable Directions given by the Charity Commission under  
section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination.

I have no concerns and have not come across any other matters in  
connection with the examination to which attention should be drawn.

Signed:

Name:

Zueb Shamsi

Date:

20/01/2024

Relevant professional  
qualification(s) or body

ACMA

(if any):

215 Bramcote Lane	
Nottingham	
NG8 2QL	

Address:

Section B

Disclosure

**Give here brief details of any items that the examiner wishes to disclose.**