

NOTTINGHAM OPEN SPACES FORUM

England & Wales - Charity number 1176727

Details

Other names NOSF

Status Registered

Legal form Other

Registered 2018-01-18

Register [View on the Charity Commission register](#)

Contact

Address Browne Jacobson Llp
Mowbray House
Castle Meadow Road
Nottingham
NG2 1BJ

Phone 01159766200

Email info@nosf.org.uk

Website <http://nosf.org.uk/index.html>

Activities

Objects: - TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE ENJOYMENT, UNDERSTANDING, APPLICATION AND CONSERVATION OF OPEN SPACES WITHIN THE CITY OF NOTTINGHAM. - TO PROMOTE FOR THE BENEFIT OF THE PUBLIC THE CONSERVATION, PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT (INCLUDING PARKS, PLAY AREAS, SPORTS FIELDS, ALLOTMENTS, NATURE RESERVES, WOODLANDS AND CEMETERIES) WITHIN THE CITY OF NOTTINGHAM - TO ENHANCE PUBLIC HEALTH AND WELLBEING THROUGH ACCESS TO AND ACTIVITY IN OPEN SPACES

Activities: Nottingham Open Spaces Forum is an independent charity which brings together Friends of Groups, other volunteers, community gardeners, partner organisations and other stakeholders to create a support network. We aim to work together and in partnership with Nottingham City Council and other public landowners to promote, protect, conserve and enhance the open and green spaces of our city.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Environment/conservation/heritage, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** WITHIN THE CITY OF NOTTINGHAM
- Nottingham City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£13,133	£25,735	-	-
2024-03-31	£10,222	£13,503	-	-
2023-03-31	£33,933	£15,275	-	-
2022-03-31	£11,155	£12,437	-	-
2021-03-31	£29,174	£5,152	-	-

Trustees

Name	Role	Appointed
MARTIN WILLIS	Chair	2016-02-16
BEN STANDING		2016-02-16
Benedict Hunt		2024-03-05
Laura Jane Armitage		2024-03-05
Michaela Dione Burrell		2023-07-11
ROBERT KIRKWOOD		2016-02-16
SARAH CAFLYN MANTON		2016-02-16

NOTTINGHAM OPEN SPACES FORUM

England & Wales - Charity number 1176727

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2022	To	31	03	2023

Section A Reference and administration details

Charity name

Nottingham Open Spaces Forum

Other names charity is known by

NOSF

Registered charity number (if any)

1176727

Charity's principal address

Browne Jacobson LLP
Mowbray House, Castle Meadow Road
Nottingham
Postcode NG2 1BJ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Martin Willis	Chair		
Ben Standing	Vice-Chair		
Sarah Manton			
Rob Kirkwood			
Cherry Underwood			
Ros Yousof		Retired 4 th March 2023	
Tom Huggon			
Julia Jayne White		Retired 4 th March 2023	
James Dymond			

11

12

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Election by association members

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Policies and procedures on health & safety and safeguarding have been adopted and are available on the NOSF website</p> <p>NOSF participates in the wider network of the National Federation of Parks and Green Spaces</p>
	<p>NOSF has a manifesto agreed by its' members available on the NOSF website.</p>
	<p>NOSF provides advocacy, advice and information to its members and the wider public in support of its' charitable objects.</p>
	<p>NOSF acts as an umbrella for Friends Groups and other stakeholders of public open spaces within Nottingham.</p>

Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>in the pursuance of these activities the Charity Trustees have given due regard to the Charity Commissions public benefit guidance.</p> <ul style="list-style-type: none"> • To advance the education of the public in the enjoyment, understanding, application and conservation of open spaces within the city of Nottingham. • To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment (including parks, play areas, sports fields, allotments, nature reserves, woodlands and cemeteries) within the City of Nottingham <ul style="list-style-type: none"> • To enhance public health and wellbeing through access to and activity in open spaces
<p>Summary of the main activities undertaken for</p>	
TAR	

the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information) You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

NOSF 2022/2023

- NOSF has continued to develop a project for a green map and interactive website detailing the City's green and open spaces and highlighting events, facilities, highlights and volunteering work. Now live at <https://www.nottinghamparks.co.uk/index.html>
- NOSF continued to participate in and support Green Social Prescribing Programme [GreenSpace](#).
- NOSF is continuing to develop, working with various partners, the [Peoples Forest Project](#), joining the heart of Nottingham to Sherwood Forest.
- NOSF has delivered the Castle Oaks project in the City, funded by the Nottingham Castle Trust to gift an oak tree to each of the 80 primary and special schools in the city.
- NOSF continues to work with other groups and individuals to highlight the importance of our City Open Space Network. We play an active role on the NCC Open & Green Space Champions Group, Local Access Forum, Green Partnership, Green Hustle, and with Natural England and Nottinghamshire Wildlife Trust.
- NOSF is also strongly engaged with the Midlands Parks Forum and with the [National Federation of Parks and Green Spaces](#) which continues national work on behalf of Friends Groups.
- NOSF has made a number of submissions on planning applications affecting open and green spaces and has contributed to relevant Supplementary Planning Documents. We have also participated in Broadmarsh Green Heart stakeholder group discussions.
- NOSF holds regular open Forum meetings, strengthening connections between professional and volunteer "greeners". We continue support for individual Friends Groups and other open and green space stakeholders.
- NOSF are supporting the work of [Wild.NG](#)
- NOSF continues to contribute to the developing Local Nature Recovery Strategy.

- NOSF continues its support for the annual City Nature Challenge run by the NWT City Group.
- NOSF has conducted a comprehensive survey of its constituent groups to better inform future activity.

Section D Achievements and performance

Section E Financial review

Brief statement of the charity's policy on reserves

There are unlikely to be reserves, as donations are usually given to fund certain projects. However if reserves are accumulated, these will be spent on furthering the aims and objectives of the organisation. Reserves will not be allowed to accumulate in excess of six months average expenditure

Details of any funds materially in deficit

NOSF donates money given to it to others. It does not incur financial liabilities and so should not find itself in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


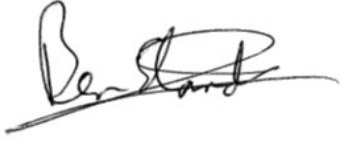
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Martin Willis	Ben Standing
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Position (eg Secretary,
Chair,

Chair	Vice Chair
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etc)

Date

17/01/2024

NOSF income & expenditure

Roll of Honour appeal

Date	Income	Expenditure
B/F 2021/2022	106.06	
Project sub-total	106.06	0.00

Peoples Forest project

Date	Income	Expenditure
B/F 2021/2022	1065.73	
5/24/2022	200.00	
7/6/2022	200.00	
8/12/2022	200.00	
9/14/2022	200.00	
11/30/2022	200.00	
Project sub-total	2065.73	0.00

Castle Oaks project

Date	Income	Expenditure
B/F 2021/2022	4093.00	
Project sub-total	4093.00	0.00

Town Trails project

Date	Income	Expenditure
B/F 2021/2022	7798.40	
Project sub-total	7798.40	0.00

NOSF development, fees & expenses

Date	Income	Expenditure
B/F 2021/2022	9376.21	
4/8/2022	252.00	
4/28/2022		5000.00
6/29/2022	175.00	
6/30/2022		18.00
8/3/2022		3500.00
9/2/2022	9950.00	

Project sub-total 12000.00 300.00

NCC Flower Meadows Fund Restricted funding - collection on behalf c
B/F 2021/2022 18.92
3/31/2023 18.92
Project sub-total 18.92 18.92

Standing in this Place Restricted funding - collection on behalf c
7/6/2022 20.00 0.68
7/7/2022 10.00 0.34
7/18/2022 25.00 0.55
7/25/2022 5.00 0.27
Project sub-total 60.00 1.84

TOTALS 56,672.29 15,275.05

Restricted funding - charitable appeal in
Balance

106.06

Restricted funding - NOSF managed |
Balance

2065.73

Restricted funding - NOSF managed |
Balance

4093.00

Restricted funding - in partnership with .
Balance

7798.40

Balance

10158.98

Restricted funding

5200.00

Community Project. nosf takes 5% of ir

173.49

of NCC/FPA, NOSF fees of 2.5% collected

43.42

Restricted funding - in partnership with
Balance

11700.00

of NCC/FPA, NOSF fees of 2.5% collected

0.00

of Garden Club, NOSF fees of 2.5% collected

58.16

41397.24

reconciled to bank 03/04/2023

2022/2023

partnership with City & County Councils

Description

Reconciled to bank

project

Description

Reconciled to bank

Donation from Keith Simpson Associates	032
Donation from Keith Simpson Associates	034
Donation from Keith Simpson Associates	034
Donation from Keith Simpson Associates	035
Donation from Keith Simpson Associates	036

project commissioned by Castle Trust (budget £10,000)

Description

Reconciled to bank

J Perry, Friends of the Forest

Description

Reconciled to bank

Description

Reconciled to bank

NCC - To cover 14/03 payment to Metrosigns, inc NOSF admin fe	032
Transfer from NCC/FPA grant to Green Map project	internal transfer
MPF payment for supporting community engagement	033
Bank service charge	033
New Ground Consultancy for fundraising	034
Awards for All funding award	034

NOSF management fee for ICCM funds	internal transfer
Bank service charge	035
MPF expenses for workshop at AGM	036
Russel-Scanlan insurance renewal	037
Bank service charge	037
Payment to Fliss Hogg for FoGs consultation	038
Beer Consortium, room hire for march AGM	038
Payment to Fliss Hogg for FoGs consultation	038
Beer Consortium, catering for march AGM	038
Bank service charge	039
NOSF management fee for Flower Meadow funds	internal transfer

Transfer from NCC/FPA grant to Green Map project	internal transfer
Initial Green Map payment to Stencil	032
NCVS/GSP contribution to Green Map	034

income from direct donations and 7.5% of donations via giving platform

Stripe donation less fees	032
Stripe donation less fees	033
Stripe donation less fees	034
Stripe donation less fees	035
Stripe donation less fees	036
Stripe donation less fees	039

in addition to JustGiving fee

Disbursement to Summerwood Lane Community Garden on beha	032
Disbursement to Friends of Sunrise Hill	034
Disbursement to Friends of Sunrise Hill	037

NCC

Description	Reconciled to bank
ICCM donation	034
NOSF management fee	internal transfer

in addition to JustGiving fee

NOSF management fee for Flower Meadow funds

internal transfer

ated in addition to JustGiving fee

Stripe donation less fees

033

Stripe donation less fees

034

Stripe donation less fees

034

Stripe donation less fees

034

Agrees with Bank Statement no 039 dated 31/3/2023

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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

NOTTING
HAM
OPEN
SPACES

**On accounts for the year
ended**

FORUM
31st March 2023

Charity no (if any)	1176727
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Set out on pages

File NOSF CC16a_ 2023.xls

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**

**Responsibilities and basis
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have not come across any other matters in connection with the examination to which attention should be drawn.

Signed:

Name:

Zueb Shamsi

Date:

20/01/2024

**Relevant professional
qualification(s) or body**

ACMA

(if any):

215 Bramcote Lane	
Nottingham	
NG8 2QL	

Address:

Section B

Disclosure

Give here brief details of any items that the examiner wishes to disclose.

NOTTINGHAM OPEN SPACES FORUM

England & Wales - Charity number 1176727

Accounts

2
3
4
5
6
7
8
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10
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

TAR

Constitution
Association
Election by association members March 2012

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

Policies and procedures on health & safety and safeguarding have been adopted and are available on the [NOSF website](#)

NOSF participates in the wider network of the National Federation of Parks and Green Spaces

- To enhance public health and wellbeing through access to and activity in open spaces

**Section C
Objectives and activities**

Summary of the objects of the charity set out in its governing document
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

conservation of open spaces within the city of Nottingham
NOSF supports and raises for groups and projects pertinent to the protection and improvement of open spaces for the benefit of the wider community
to promote the benefit of the public for the conservation, protection and improvement of the physical and natural environment (including parks, play areas and sports fields, etc)
In the pursuit of these activities, the Charity, Trustees have, given due regard to the Charity Commission’s public benefit guidance. Nottingham

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

NOSF has a manifesto agreed by its' members available on the NOSF website.

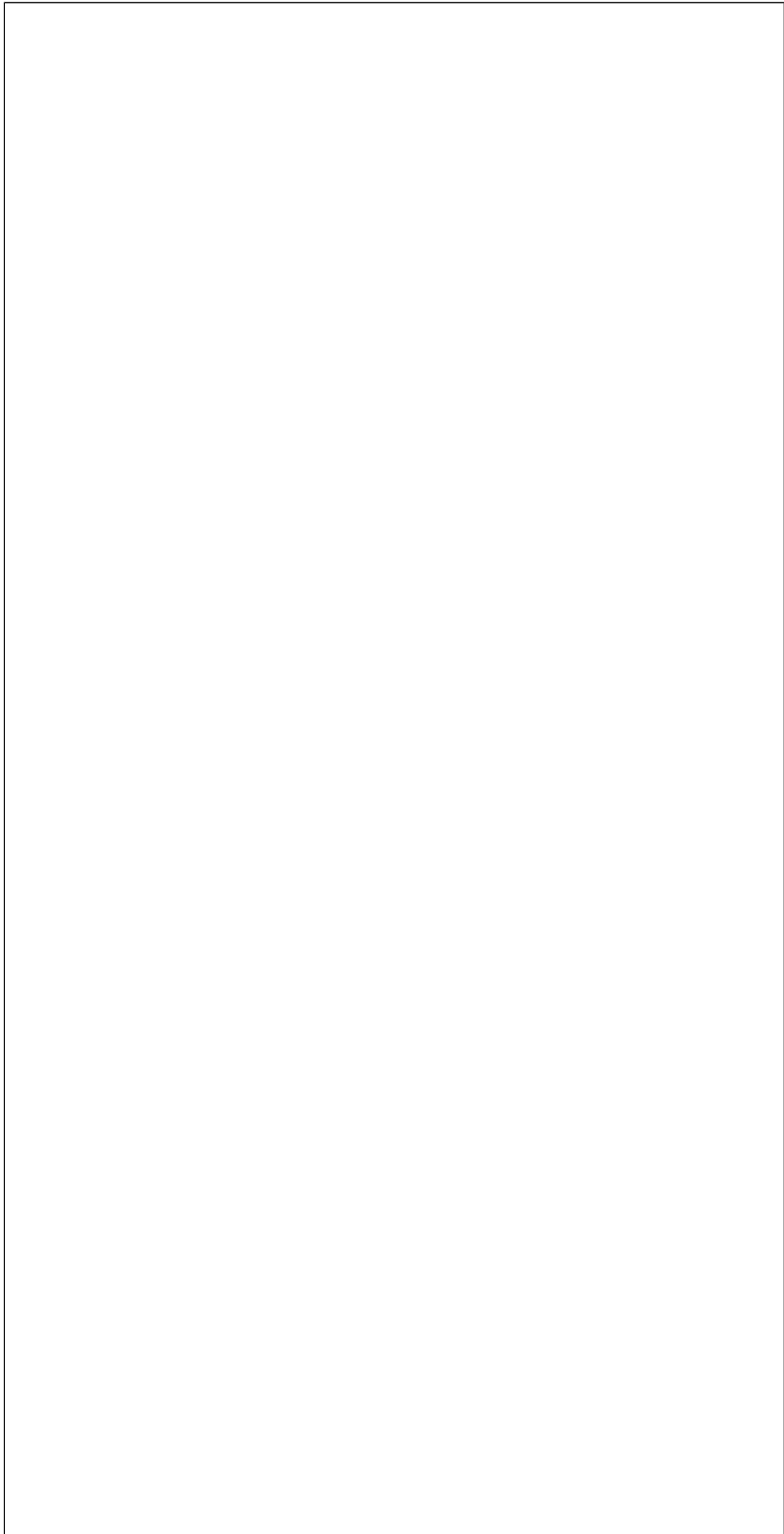
**Section D
Achievements and
performance**

Summary of the main achievements of the charity during the year

NOSF 2020/2021

- NOSF is continuing the [Peoples Forest Project](#) initiating and supporting tree planting in parks, school grounds and other open spaces from the city centre out into the county, joining the heart of Nottingham to Sherwood Forest.
- NOSF continues to deliver the Castle Oaks project in the City, funded by the Nottingham Castle Trust to gift an oak tree to each of the 80 primary and special schools in the city.
- NOSF continues to work with other groups and individuals to highlight the importance of our City Open Space Network. We play an active role on the local Access Forum, Midlands Park Forum, Nottingham Green Partnership and have had discussions with Nottingham City Councillors and with Lilian Greenwood MP. NOSF is also strongly engaged with the [National Federation of Parks and Green Spaces](#) which continues national work on behalf of Friends Groups. This includes further developing free resources for such groups: <https://parkscommunity.org.uk/>
- NOSF has made submissions on planning applications affecting open and green spaces, has contributed to relevant Supplementary Planning Documents. We have also acted as witness at a Planning Inquiry and have been working with the Council to improve relevant monitoring and enforcement of planning conditions.
- NOSF has continued some virtual open Forum meetings and strengthening connections between professional and volunteer “greeners”.
- NOSF has continued to support “Friends of “ Groups with issues and projects including the development and installation of interpretation for the Inclosure Town Trail.

NOSF is heavily involved in the “GreenSpace” green social prescribing pilot project and is facilitating and supporting its early development.



Section E

Financial review

Brief statement of the charity's policy on reserves

There are unlikely to be reserves, as donations are usually given to fund certain projects. However if reserves are accumulated, these will be spent on furthering the aims and objectives of the organisation. Reserves will not be allowed to accumulate in excess of six months average expenditure

Details of any funds materially in deficit

NOSF donates money given to it to others. It does not incur financial liabilities and so should not find itself in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
Martin Willis 8	March 2012
Chair	

TAR

Full name(s)

**Position (eg Secretary, Chair,
etc)**

Date



Receipts and payments accounts

For the period from	Period start date 4/1/2020	To	Period end date 3/31/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Brought forward from 2018/2019	428	2,557	-	2,985
Oak trees for Notts project donations	-	368	-	368
Peoples Forest Project donations	-	35	-	35
Castle Oaks Project fee	-	7,200	-	7,200
Town Trails Project donations	-	18,350	-	18,350
Green Groups Fund donations	-	25	-	25
Flower Meadows fund donations	-	20	-	20
Management fees for Oak trees for Notts project	4	-	-	4
Management fees for Green Groups Fund	1	-	-	1
Management fees for Flower Meadows Fund	1	-	-	1
Unrestricted donations to NOSF	185	-	-	185
	-	-	-	-
Sub total (Gross income for AR)	618	28,555	-	29,174
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	618	28,555	-	29,174
A3 Payments				
JustGiving subscription	162	-	-	162
Town Trails appeal JustGiving fees	-	2	-	2
Oak trees for Notts JustGiving fees +2.5%NOSF fee	-	18	-	18
Green Groups Fund JustGiving fees +2.5%NOSF fee	-	1	-	1
Flower Meadows Fund JustGiving fees +2.5%NOSF fee	-	1	-	1
NOSF Bank charges	72	-	-	72
NOSF insurance premium	373	-	-	373
Peoples Forest project JustGiving fees	-	1	-	1
Oak trees for Notts project costs	-	300	-	300
Castle Oaks project costs	-	4,221	-	4,221
	-	-	-	-
Sub total	607	4,545	-	5,152
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	607	4,545	-	5,152
Net of receipts/(payments)	12	24,011	-	24,022
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-

Cash funds this year end	12	24,011	-	24,022
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	12	24,011
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature <div style="border: 1px solid black; height: 40px; display: flex; align-items: center; justify-content: center; margin-top: 5px;"> </div>	Print Name <div style="border: 1px solid black; height: 40px; display: flex; align-items: center; justify-content: center; margin-top: 5px;"> Martin Willis </div>
--	---

zuebshamsi

Zueb Shamsi

-



Endowment funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
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-

Current value (optional)

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Current value (optional)

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-
-

When due (optional)

Date of approval

11/30/2021

11/30/2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

**NOTTING
HAM
OPEN
SPACES**

**On accounts for the
year
ended**

FORUM March 2021

**Charity
no (if
any)**

1176727

Set out on pages

File NOSF CC16a 2021.xls

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/04/2021**

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

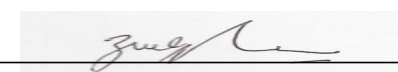
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have not come across any other matters in connection with the examination to which attention should be drawn.

**Signed:
Name:**


Zueb Shamsi

Date: 30 Nov. 21

**Relevant professional
qualification(s) or body**

ACMA

(if any):

--

215 Bramcote Lane	
Nottingham	
NG8 2QL	

Address:

Section B Disclosure

NA

Give here brief details of any items that the examiner wishes to disclose.

NA