



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2023		31	12	2023

Section A Reference and administration details

Charity name

Framlingham Tennis Tournament

Other names charity is known by

FTT

Registered charity number (if any)

1176689

Charity's principal address

KINGS FARM, HALL ROAD

CHARSFIELD

WOODBIDGE

Postcode

IP13 7PW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jeremy Scowsill	Chair		Existing Trustees
2	Kevin Holley	Secretary		Existing Trustees
3	Christopher Haird	Treasurer		Existing Trustees
4	Louise Rogers			Existing Trustees
5	Richard Daynes			Existing Trustees

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	FTT is governed by a Charitable Incorporated Organisation (CIO) Foundation Constitution which was adopted on 16 th January 2018 when FTT was also first registered with the Charity Commission.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	New trustees are appointed by the existing trustees for a term of three (3) years

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

FTT is administered by the Trustees and an "Annual FTT Tournament Operations Committee" which has been delegated the tasks of a) The operational running of the tournament, and b) Fund raising for the tournament. The decision to delegate is reviewed on an annual basis.

The number of Trustees shall be a minimum of three and a maximum of eleven with the Chair holding a casting vote. Trustees shall appoint the Chair of all sub-committees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in particular but not exclusively by the provision of facilities for tennis tournaments.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

For over 100 years the FTT have planned, managed and operated the second oldest annual tennis tournament in the UK, which is sanctioned by The Lawn Tennis Association (LTA). The tournament is open to all UK tennis players and is organised on a not-for-profit basis with all proceeds reinvested in the tournament. There are over 50 events including a range of age specific events covering Junior (under 8's) through to Senior (over 65) community members plus "handicap" scoring and family events to encourage participation by all abilities along with "plate" (first round runner-up) events to maximise playing opportunities. In addition, there are "closed" events specifically for Suffolk residents.

It should be noted that we are not a tennis club with traditional premises and membership, rather a group of trustees that plan, manage and operate an annual tournament open to all with a growing focus on Diversity & Inclusion events.

FTT provides facilities for pursuing healthy sporting recreation in the form of tennis for all ages and abilities, an opportunity for advancement of amateur tennis skills for all the players, free access to the grounds offered for the general public allowing them learn about the game of tennis and hopefully encourage them to participate in the future ie. encourages & enables increased participation in general well-being and a healthy activity.

FTT also provides continuity of a historic amateur sports event in a rural part of the country

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

2023 was a great year with us being able to truly implement more of our “Festival of Tennis” ideas. In addition, we were awarded “Competition of the Year” by the LTA which gave us a huge boost in fund raising and recognition as a premier UK Tournament. The LTA President joined us for Finals Day and several of our Committee were invited to the National Tennis Centre and Wimbledon to receive the Award.

In order to progress our 5 year plan objectives of increasing the standard and number of players who enter the Tournament, we increased the level of advertising and social media marketing activity along with the prize money for key events. As a result, we hosted 313 unique entrants, up from 281 in 2022, in 52 different tennis events during the week. The age of competitors ranged from Under 8’s to Over 70 with singles, doubles and mixed double events.

It was great to be able to once again gather 88 Patrons for lunch on the Sunday before the Tournament. There was the usual family orientated fun match between the College and the Committee teams preceding lunch which was followed by the classic raffle draw and a very beneficial auction to raise further funds.

As usual we took the opportunity to celebrate the game of tennis and engage further with our Patrons, Sponsors, visiting public, entrants and their families throughout the week. Our favourite Parent & Child friendly, fun doubles tournament was held on Tuesday evening along with a BBQ for all.

The Suffolk Finals Day provided some fantastic tennis matches and the Sponsor’s lunch covered the whole day this year. This allowed us to showcase tennis to as many people as possible and we hosted our now regular 80+ evening doubles tournament to encourage multi-generational play.

The Sponsor’s Day lunch was well attended by 100+ local business people and is evolving quickly into a valuable local business networking event which in turn is not only sharing the passion for tennis but also resulting in larger commitments from those companies. This was in no small part as a result of our Tournament of the Year award.

Once again, our Diversity & Inclusion events included a well-supported Learning Disability tournament. Next year we plan to demonstrate Walking Tennis and Pickleball. Many thanks to the Suffolk LTA for their support and assistance

Finally, the Trustees are pleased to provide the opportunity for all to play tennis in a safe and welcoming environment all week and would like to thank the Operational Committee, our numerous volunteers, our Tournament Referee & the Court Supervisors, Framlingham College and especially the catering team and the groundsmen for their hard work in making 2023 a great success.

Brief statement of the charity's policy on reserves

The Trustees have an aim of holding unrestricted funds covering all operating costs of one typical year, approximately £40,000 (aligned to the 5-year plan and actual cost increases which were up 25% in 2023 and expect to be up a more moderate amount in 2024), as a contingency against, for example, the event being cancelled or a change of venue. On major fundraising years, the additional monies raised will be spent over the following years to replace equipment and to enhance the Tournament. Currently, £200 is held in reserve at a Donor's request, to be spent as prize money for a specific event at the rate of £100 per year.

While the 2021 Bequest & Tennis Foundation Grant are not strictly held in reserve, £1500 of the Grant was spent this year on a wider series of Diversity & Inclusion activities on Finals Day & during the week which increased engagement with the Community. Significant further D&I activities are planned in 2024 which will consume the remainder of the grant.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The sources of funds for FTT comprise:

- Annual Patronage / Donations by local tournament supporters
- Sponsorship by local companies
- Entrance fees paid by the competitors
- Fundraising events held during the week including a lunch on the Opening Sunday.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Framlingham Tennis Tournament

**On accounts for the year
ended**

31st December 2023

**Charity no
(if any)**

1176689

Set out on pages

8 and 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

22nd March 2024

Name:

Matthew Aldous

**Relevant professional
qualification(s) or body
(if any):**

FMAAT

Address:

16 Broad Street, Eye, Suffolk, IP23 7AF

Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



CHARITY COMMISSION
FOR ENGLAND AND WALES

Framlingham Tennis Tournament

1176689

Receipts and payments accounts

CC16a

For the period
from

01/01/2023

To

31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	28,237	-	-	28,237	24,171
Fundraising Events	6,004	-	-	6,004	5,079
Tournament Entry Fees	7,227	-	-	7,227	8,440
Bank Interest	618	-	-	618	56
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	42,086	-	-	42,086	37,746
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	42,086	-	-	42,086	37,746
A3 Payments					
Venue Hire	9,502	-	-	9,502	8,118
Tournament Operations	12,711	100	-	12,811	10,931
Officials Fees	4,649	-	-	4,649	5,000
Cost of Fundraising Events	5,349	-	-	5,349	4,836
Volunteer Expenses	1,903	-	-	1,903	1,146
Insurance	606	-	-	606	515
Replacement Equipment	3,686	-	-	3,686	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	38,405	100	-	38,505	30,547
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	38,405	100	-	38,505	30,547
Net of receipts/(payments)	3,681	- 100	-	3,581	7,198
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64,750	300	-	65,050	58,053
Cash funds this year end	68,431	200	-	68,631	65,251

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Community Account	321	-	-
	Savings Account	68,110	200	-
		-	-	-
	Total cash funds	68,431	200	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

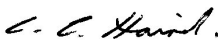
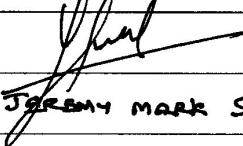
Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHRISTOPHER CHARLES HAIRD	JEREMY MARK SCOWSILL
Position (eg Secretary, Chair, etc)	TREASURER	CHAIRMAN
Date	21/5/24	