

CHARITY COMMISSION

Low Moor Pre School

Registration number: 1176681

**Annual Report and Financial
Statements**

31 March 2021



Low Moor Pre School
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Low Moor Pre School
Reference and Administrative Details

Charity name	Low Moor Pre School
Charity registration number	1176681
Principal office	Lowmoor Evangelical Church WIGTON CA7 9QP
Registered office	Lowmoor Evangelical Church WIGTON CA7 9QP
Trustees	K Haigh (Resigned 10 November 2020) A Rumney (Resigned 23 May 2021) A Thompson (Resigned 7 September 2021) H Todhunter (Appointed 28 August 2021) C Twentyman (Appointed 7 September 2020) K Law (Appointed 7 September 2020)
Accountant	Dodd & Co Limited FIFTEEN Rosehill Montgomery Way Rosehill Estate CARLISLE CA1 2RW

Low Moor Pre School

Trustees' Report for the Year Ended 31 March 2021

The financial statements have been prepared in accordance with the accounting policies set out in the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland.

Structure, governance and management

Low Moor Pre School is situated in the Evangelical Church in Wigton, Cumbria. It operates 50 weeks of the year between 8.00am - 5.30pm, Monday - Friday.

It provides childcare for the community up to school reception age and offers after-school care for reception children.

The Pre School is a Charitable Incorporated Organisation (CIO) and uses the model constitution for Childcare Providers, which was adopted by the trustees on 3 January 2018. The Pre School is run by a committee of 3 people consisting of a Chairperson, Secretary and Treasurer who meet once a term and hold an AGM annually. The day to day running of the Pre school is undertaken by a team of 17 full-time and part-time staff.

Trustees on appointment are provided with the guidance from the Charity Commission on the duties and responsibilities of trustees, and are provided with any training as needed including safeguarding training.

Objectives and activities

The Pre school aims to provide a child friendly, safe and secure environment to enhance the development and education of children and to promote their social, intellectual and physical development through play, to hopefully then prepare a smooth transition to school.

Children are encouraged to develop self-confidence and self-esteem and to feel valued as individuals. They are regularly observed and their progress planned.

The Trustees endeavor to honour the trust which parents put in the Pre school to nurture their children and give them quality care, whilst working within the guidelines of the early years foundation stage.

The Pre school aims to work as partners with parents and carers and offer flexibility that allows each child's individual needs to be met, to promote equality and the inclusion of each child and their family.

The Trustees promote the professional development of all staff, to ensure they provide high quality experiences for all the children.

In setting the objectives of the charity the trustees have complied with the Charity Commission guidance on public benefit.

Achievements and performance

The Pre school follows the early year's foundation stage to influence further school success with children doing varied activities throughout the year to achieve their goals. This is done through a curriculum of learning through play, initiated activities and planned play by staff.

All children have key members of staff allowing them to bond and get the best from children and parents.

The children are recognised at an early stage by staff if they have a SEN or early help requirement which is put into practice through observations and assessments, allowing meetings with family members and other agencies to promote their learning and wellbeing.

All staff are well qualified with lots of hand-on experience, keeping up to date with relevant training and requirements.

Termly supervisions are held with the committee/manager to reflect practice and children's learning, giving feedback on improvements and achievements which then allows planning for improvement in the next year.

The Pre school has built up a good reputation in the community through word of mouth from past and present parents, outside agencies and local schools which has led to an increase of numbers of children attending.

Financial review

The Pre School has had another excellent year with income exceeding expenditure by £32,268. The year end reserves are £179,851, of which £178,262 are free reserves.

Low Moor Pre School
Trustees' Report for the Year Ended 31 March 2021


The funds generated will be applied in the next few years to further upgrade the facilities and extend the experiences that can be offered to the children.

Plans for future periods

It is hoped that the Pre School can hold an open day for the community, to allow visits by potential parents and children.

The outdoor area is to be updated to promote learning outdoors further and there are plans to take the children to sing in local care homes.

Approved by the Trustees on 12 January 2022 and signed on their behalf by:


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K Law
Trustee

Low Moor Pre School

Trustees' Responsibilities in relation to the Financial Statements

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection fraud and other irregularities.

**Independent Examiner's Report to the Trustees of
Low Moor Pre School**

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 6 to 15.

Your attention is drawn to the fact that the Charity has prepared the financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Joanne Thomlinson FCA
Dodd & Co Limited
Chartered Accountants

12 January 2022

FIFTEEN Rosehill
Montgomery Way
Rosehill Estate
CARLISLE
CA1 2RW

Low Moor Pre School

Statement of Financial Activities for the Year Ended 31 March 2021

		Unrestricted Funds	Total Funds 2021	Total Funds 2020
	Note	£	£	£
Income and endowments from:				
Donations and legacies	2	6,541	6,541	-
Charitable activities	3	198,289	198,289	252,274
Total income		<u>204,830</u>	<u>204,830</u>	<u>252,274</u>
Expenditure on:				
Charitable activities		172,562	172,562	192,747
Total expenditure		<u>172,562</u>	<u>172,562</u>	<u>192,747</u>
Net movements in funds		32,268	32,268	59,527
Reconciliation of funds				
Total funds brought forward		147,583	147,583	88,056
Total funds carried forward		<u>179,851</u>	<u>179,851</u>	<u>147,583</u>

The notes on pages 8 to 15 form an integral part of these financial statements.

Low Moor Pre School
Balance Sheet as at 31 March 2021

		2021	2020
	Note	£	£
Fixed assets			
Tangible assets	10	1,589	2,010
Current assets			
Cash at bank and in hand		179,583	148,295
Creditors: Amounts falling due within one year	11	(1,321)	(2,722)
Net current assets		<u>178,262</u>	<u>145,573</u>
Net assets		<u><u>179,851</u></u>	<u><u>147,583</u></u>
The funds of the charity:			
Unrestricted funds			
Unrestricted income funds		<u>179,851</u>	<u>147,583</u>
Total charity funds		<u><u>179,851</u></u>	<u><u>147,583</u></u>

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the Board on 12 January 2022 and signed on its behalf by:



K Law
 Trustee

The notes on pages 8 to 15 form an integral part of these financial statements.

Low Moor Pre School

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Accounting policies

Statement of compliance

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Basis of preparation

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The charity has considered whether the use of the going concern basis for accounting is appropriate. To do this, they have considered whether there are any material uncertainties as to the Charity's ability to continue as a going concern.

Following the COVID-19 outbreak, the trustees have reviewed the finances of the Charity, as a result of this review, the trustees are satisfied that there are no material uncertainties about the charity's ability to continue as a going concern.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 14.

Income and endowments

Grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. Grant income included in this category provides funding to support programme activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Government grants

Grants relating to revenue are recognised in the profit and loss account on a systematic basis over the periods in which the related costs are recognised for which the grant is intended to compensate. Grants for the purpose of giving immediate financial support with no future related costs to be incurred are recognised in the profit and loss account when the grant proceeds become available.

Low Moor Pre School

Notes to the Financial Statements for the Year Ended 31 March 2021

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Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Equipment	10%/20% reducing balance basis
Computer equipment	25% reducing balance basis

Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Operating leases

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

2 Donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Grants			
UK Government grants	6,541	6,541	-

All of the donations and legacies income in 2020 related to unrestricted funds.

Low Moor Pre School
Notes to the Financial Statements for the Year Ended 31 March 2021

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3 Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Pre School			
Grants - other agencies	147,348	147,348	150,913
Fees and supplies	50,941	50,941	101,361
	<u>198,289</u>	<u>198,289</u>	<u>252,274</u>

All of the income from charitable activities in 2020 related to unrestricted funds.

Low Moor Pre School

Notes to the Financial Statements for the Year Ended 31 March 2021

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4 Total resources expended

	Pre School	Total 2021	Total 2020
	£	£	£
Direct costs			
Equipment and toys	817	817	1,648
Consumables	12,090	12,090	7,616
Presents and trips	-	-	1,921
Wages and salaries	137,123	137,123	158,338
Staff NIC (Employers)	2,034	2,034	-
Staff pensions	1,923	1,923	-
Rent	9,000	9,000	9,000
Repairs and maintenance	3,715	3,715	5,786
Insurance	623	623	662
Telephone and fax	421	421	348
Printing, postage and stationery	531	531	926
	<u>168,277</u>	<u>168,277</u>	<u>186,245</u>
Support costs			
Office expenses	2,013	2,013	3,489
Accountancy fees	1,351	1,351	1,780
Independent examiner's fee	500	500	680
Depreciation of plant and machinery	421	421	553
	<u>4,285</u>	<u>4,285</u>	<u>6,502</u>
	<u>172,562</u>	<u>172,562</u>	<u>192,747</u>

All of the expenditure in 2020 related to unrestricted funds.

5 Governance costs

	2021	2020
	£	£
Accountancy fees	1,351	1,780
Independent examiner's fee	500	680
	<u>1,851</u>	<u>2,460</u>

6 Trustees' remuneration and expenses

No trustees received any remuneration or expenses during the year.

Low Moor Pre School
Notes to the Financial Statements for the Year Ended 31 March 2021

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7 Net incoming resources

Net incoming resources is stated after charging:

	2021 £	2020 £
Depreciation of owned assets	<u>421</u>	<u>553</u>

8 Employees' remuneration

The monthly average number of persons (including senior management) employed by the charity during the year was as follows:

	2021 No.	2020 No.
Charitable activities	<u>12</u>	<u>12</u>

The aggregate payroll costs of these persons were as follows:

	2021 £	2020 £
Wages and salaries	137,123	158,338
Social security	2,034	-
Other pension costs	1,923	-
	<u>141,080</u>	<u>158,338</u>

No employee received emoluments of more than £60,000 during the year.

Low Moor Pre School
Notes to the Financial Statements for the Year Ended 31 March 2021

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9 Taxation

The registered charity is exempt from taxation on income and gains.

10 Tangible fixed assets

	Fixtures, fittings and equipment £
Cost	
As at 1 April 2020 and 31 March 2021	2,563
Depreciation	
As at 1 April 2020	553
Charge for the year	421
As at 31 March 2021	974
Net book value	
As at 31 March 2021	1,589
As at 31 March 2020	2,010

11 Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	-	2,722
Taxation and social security	321	-
Accruals and deferred income	1,000	-
	<u>1,321</u>	<u>2,722</u>

12 Pension scheme

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £1,923 (2020 - £nil).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

Low Moor Pre School
Notes to the Financial Statements for the Year Ended 31 March 2021

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13 Related parties

Controlling entity

The charity is controlled by the trustees.

Related party transactions

After the year end Amy Thompson stood down as a trustee and took up a position as an employed business manager within the charity.

14 Analysis of funds

	At 1 April 2020	Incoming resources	Resources expended	At 31 March 2021
	£	£	£	£
General Funds				
Unrestricted income fund	147,583	204,830	(172,562)	179,851

Prior period

	At 1 April 2019	Incoming resources	Resources expended	At 31 March 2020
	£	£	£	£
General Funds				
Unrestricted income fund	88,056	252,274	(192,747)	147,583

Low Moor Pre School

Notes to the Financial Statements for the Year Ended 31 March 2021

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15 Net assets by fund

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Tangible assets	1,589	1,589	2,010
Current assets	179,583	179,583	148,295
Creditors: Amounts falling due within one year	(1,321)	(1,321)	(2,722)
Net assets	<u>179,851</u>	<u>179,851</u>	<u>147,583</u>
Prior period			
	Unrestricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£
Tangible assets	2,010	2,010	-
Current assets	148,295	148,295	88,056
Creditors: Amounts falling due within one year	(2,722)	(2,722)	-
Net assets	<u>147,583</u>	<u>147,583</u>	<u>88,056</u>

