



STEP (SWINDON)
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2022
CHARITY COMMISSION No: 1176672

STEP (SWINDON)

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YEAR ENDED 31 MARCH 2022

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STEP (SWINDON)

TRUSTEES' REPORT YEAR ENDED 31 MARCH 2022

Trustees' Report

The Trustees present their report and the financial statements for the year ended 31 March 2022.

Charity Information

Charity name	STEP (SWINDON)
Working name	STEP
Principal address	Nythe Centre The Drive Nythe Swindon SN3 3RR
Independent Examiner	Simon Knee FCA S D Knee Chartered Accountants 10 Bath Road, Old Town, Swindon, SN1 4BA
Bankers	The Co-operative Scottish Widows Bank

Trustees

The trustees who served during the period were:

Treasurer	Sylvia Snelson
Chair	Bob Barrett
Vice Chair	Caroline Symmons
Other	William Edwards Ian Ritchie Teresa Francis (Appointed 02/09/2021)

STEP (SWINDON)

TRUSTEES' REPORT (continued) YEAR ENDED 31 MARCH 2022

Structure, Governance and Management

The CIO is overseen by a Board of Trustees. Trustees are invited to join the Board on the basis of their experience, interest and skills. Applicants are initially contacted by the Chair of Trustees and are invited to meet with the current Board, to learn more about the organisation before formally attending a meeting. New Trustees are voted into position by existing Trustees and will be inducted in accordance with the organisations Induction and Training and Development policy for volunteers.

Constitution, Objects and Policies

STEP (Swindon) is a registered UK charity number 1176672, governed by its constitutional document.

The objectives of the charity are:-

To advance in life and relieve the needs of young people residing in the borough of Swindon and surrounding areas, including such people who are in need and disadvantaged due to social, emotional and or behavioural issues that have negatively impacted their lives as a consequence of suffering the effects of, amongst others, deprivation, abuse, neglect and mental or physical issues, through

A. the provision of support and activities which develop their technical, social and life skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

B. Providing recreational and leisure time activities in the interest of social welfare, designed to improve their conditions of life.

Public Benefit

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

Achievement and performance

Trustees Opening Statement

Throughout 2021 and the continued challenges that Covid-19 brought, the Trustees are proud to say that the amazing team of staff and volunteers at STEP delivered face to face support to over 370 vulnerable children from across Swindon.

10 regular community volunteers dedicated over 925 hours to support the work we do.

We provided interventions over 45 weeks, 5 evenings a week Monday-Friday, 3 Saturday sessions a month and 5 activity weeks during the school holidays: a total of 265 sessions.

We also established outreach provisions in 4 secondary schools and delivered a further 195 sessions.

The Trustees would like to extend their gratitude to all funders for their continued support and flexibility during this time. Without this financial backing, STEP would not be able to do all the valuable work it does to support some of the most vulnerable children and young people from across Swindon.

STEP (SWINDON)

TRUSTEES' REPORT (continued) YEAR ENDED 31 MARCH 2022

The work carried out by an extremely dedicated and professional team of staff and community volunteers is life changing. The difference that STEP makes to the lives of children, their families and wider communities is astounding, all involved should be very proud of the achievements made.

STEP (Swindon) continues to be financially sound and well run and can deliver the valuable services to young people who now, more than ever, need help in dealing with difficult issues in their lives.

We feel very privileged to be able to support STEP, the staff, volunteers, and young people of Swindon.

Our client profiles

The children and young people we work with are some of the most vulnerable in our society. They have multiple and complex needs and are experiencing isolation and exclusion due to their lack of social skills, personal circumstances, or poverty.

All young people are referred to us by health, education, or social care professionals for targeted, specific support.

In 2021 / 2022, these vulnerabilities included:

The children and young people accessed our service had multiple vulnerabilities:

- 2% are Looked After Children
- 11% are Children in Need
- 43% are living in area of deprivation (lowest 10% nationally)
- 41% have special educational needs / disability.
- 51% living with parents who are incapacitated (substance misuse, DV, mental health, incarceration, gambling)

And reasons for referral included: Managing anger and frustration, social anxiety, communication, expressing thoughts and feelings and isolation / friendship issues.

- 69% Poor emotional health and well-being (including self-harm and social isolation)
- 67% Anti-social behaviours and Anger
- 37% Low self-esteem / poor confidence
- 83% Communication / inability to express emotions effectively
- 60% Poor relationships / friendship issues

STEP (SWINDON)

TRUSTEES' REPORT (continued) YEAR ENDED 31 MARCH 2022

Performance

All our staff work hard to support the children accessing STEP and in addition to the 460 face to face sessions delivered, they also provided:

370 workbooks full of useful guides and resources for each child.

80 mental health journals a resource to specifically help those with poor mental health and social anxieties to manage their thoughts and feelings.

37 resource packs.

42 parental toolkits.

87 meetings with professionals from across education, health, and social care.

38 external review meetings attended for children and their families.

128 contacts with parents to give additional support and guidance.

Our staff created bespoke sessions specifically designed to support the identified needs of the young people in their groups. Themes included:

- Managing negative thoughts and emotions
- Managing anger and frustration
- Positive thinking – self-belief and recognition of positives within self and others
- Respect – for self and others
- Actions and consequences – taking responsibility
- Managing anxieties and stress (including mindfulness)
- Friendships / relationships
- Effective communication

Dealing with difficult situations (managing change)

We love to celebrate achievements made and underpin our interventions with nationally recognised AQA short course qualifications; over 340 certificates have been awarded.

STEP (SWINDON)

TRUSTEES' REPORT (continued) YEAR ENDED 31 MARCH 2022

Impact

92% of young people stated that they felt that STEP had helped them (relevant to needs identified / flagged at point of referral)

86% of young people who had or were experiencing bullying at point of access to STEP feedback they felt they now had the skills to better manage bullying and to build positive relationships.

82% of young people who were identified and flagged at point of referral that anti-social behaviours were (currently or historically) an issue, feedback they felt they had the skills necessary to manage angry and aggressive feelings.

93% of young people who have been identified and flagged at point of referral that staying safe / risk taking behaviours were (currently or historically) an issue, feedback that they have the skills to stay safe.

84% of young people who have been identified and flagged at point of referral that expressing emotions / feelings / mental health & well-being is (currently or historically) an issue stated that they have skills to better manage emotions and feelings.

84% stated that their confidence has improved.

83% stated that their self-belief had improved, and they were now able to identify their positive qualities.

83% stated that they now felt able to speak to a trusted person about issues that they may need help with.

88% of the 16 young people that were identified as being at risk of criminal activities and offending, and who had previous police involvement, said they have got into less trouble since attending STEP.

88% of families feedback that STEP had had a positive impact not only for their child but for their family too.

The improvements noted by families include:

- Isolating less and getting more involved with family activities
- More willing to open-up and share how they are feeling
- Better able to self-regulate emotions
- Using calming techniques to manage anxieties
- 83% - improved confidence
- Low moods are reduced
- Has a more positive outlook on life

STEP (SWINDON)

TRUSTEES' REPORT (continued) **YEAR ENDED 31 MARCH 2022**

Testimonials

“One, if not the best, mental health organisation ever created”

“Life changing. I am so much more confident now and have made amazing friends”

“It gave me the confidence to talk to and start to trust adults They really listened to my worries and helped me find ways to manage them”

“I have learnt that anger is a waste of time, it just gets you into trouble and is exhausting”

“I have learnt to open-up about myself and that my anger just hides my emotions”

“My son is getting on a lot better in school - he is getting into trouble a lot less and he is better able to deal with bullying which was a major issue for him”

“My daughter is now able to recognise her emotions and know why she is feeling like that. The STEP workers allowed her to be herself and did not judge her, which gave her the confidence to engage with the sessions”

“If it were not for the help STEP has been part of giving me and my son, I do not know where we would be! I could not have managed without the help my son has been given in these groups. Thank you for the support you have given us both, thank you for listening to me and supporting me too. Things have got so much better for us. Before if there had been £5 on the table, I would have bought beers to get through tough times, now the £5 stays on the table”

Financial Review

The result for the year is an excess of income over expenditure of £13,051 (2021: £4,515) on unrestricted funds. The total net income over expenditure for the year was £45,522 (2021: £52,346).

Total reserves at the year end amounted to £281,546 (2021: £236,024). Restricted reserves at the year end amounted to £150,739 (2021: £118,268).

Unrestricted/free reserves at the year end amounted to £130,807 (2021: 117,756).

Organisational Structure

STEP is led by a management committee of volunteers, who work closely with the management team to ensure the smooth and efficient running of the organisation, and a team of youth workers and community volunteers deliver the interventions.

STEP (SWINDON)

TRUSTEES' REPORT (continued) YEAR ENDED 31 MARCH 2022

Reserves Policy

STEP (Swindon) has a policy of keeping reserve funds, whenever possible, to ensure the survival of the project.

Definition of reserves

The Charity Commission describes reserves as 'that part of a charity's unrestricted income fund that is freely available to spend on any of the charity's purposes.' It is the resources which STEP has available to spend once it has met its commitments and covered its other planned expenditure.

Reason to hold reserves

STEP, at any one time has a number of sources of income and these are not always guaranteed. It is crucial therefore to ensure there are sufficient reserves to support the continuation of service while fundraising is done or to allow an organisation to wind up while meeting its obligations to staff and service users if existing sources of income are lost. The existence of reserves is a sign of good resource management.

Reserves statement

STEP Trustees believe that the minimum level of reserves should be the equivalent of six months' operating costs and sufficient funds to close the charity calculated and reviewed annually and believe that the reserves should be built up and maintained to the desired level in stages consistent with the charity's overall financial position and its need to maintain and develop its activities. This is to help STEP secure their viability beyond the immediate future and provide reliable services over the longer term.

Suggested reserves

The Trustees have calculated a target level of unrestricted reserves of £186,350, the current level of reserves is £130,807.

Risk

The major risks to which the Charity is exposed have been reviewed. Systems and policies have been established to mitigate those risks.

Trustees Closing statement

Finally, STEP's Trustees would like to record their thanks to all funders for supporting the project and continuing to trust the quality of STEP's work. Furthermore, we would like to express our gratitude to all businesses and Individuals who have bolstered our unrestricted funding through their generous donations. Without this financial backing, STEP would not be able to do all the valuable work it does, supporting our most vulnerable children, so thank you to everyone who supports STEP (Swindon).,

STEP (SWINDON)

TRUSTEES' REPORT (continued) YEAR ENDED 31 MARCH 2022

Statement of Trustees' Responsibilities

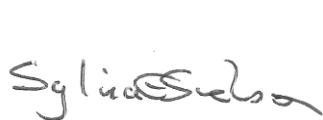
The purpose of this statement is to distinguish the Trustees' responsibilities for the financial statements from those of the examiner as stated in their report.

Under charity law the Trustees are required to prepare financial statements for each financial period which give a true and fair view of the charities financial activities during the period and of its financial position at the end of the period. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the recommendations of the of the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Approved by the Board of Trustees and signed on the 16th January 2023 on its behalf by:



Sylvia Snelson



Bob Barrett

STEP (SWINDON)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS YEAR ENDED 31 MARCH 2022

I report on the financial statements of STEP (Swindon) CIO for the year ended 31 March 2022 on pages 10-23.

This report is made solely to the CIO's Trustees, as a body, in accordance with Section 145 of the Charities Act 2011 ("the Act") and regulations made under section 154 of the Act. My work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the CIO and the CIO's Trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011) (The Charities Act) and that an independent examination is needed. It is my responsibility to

1. Examine the accounts (under section 145 of the Act),
2. to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; have not been met; or
2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed

Date

Simon Knee FCA

S D Knee Chartered Accountants
10 Bath Road
Old Town
Swindon
SN1 4BA

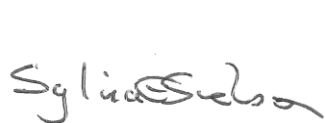
STEP (SWINDON)**STATEMENT OF FINANCIAL ACTIVITIES
YEAR TO 31 MARCH 2022**

	Notes	Restricted Funds	Unrestricted Funds	31 March 2022 Total	31 March 2021 Total
Income					
Grants Receivable	2	277,489	895	278,384	264,857
Donations			12,980	12,980	4,444
Investment Income			71	71	71
Total Income		<u>277,489</u>	<u>13,946</u>	<u>291,435</u>	<u>269,372</u>
Expenditure					
Charitable Expenditure	3	<u>245,018</u>	<u>895</u>	<u>245,913</u>	<u>217,026</u>
Total Expenditure		<u>245,018</u>	<u>895</u>	<u>245,913</u>	<u>217,026</u>
Net income and expenditure for the year		<u>32,471</u>	<u>13,051</u>	<u>45,522</u>	<u>52,346</u>
Reconciliation of funds					
Brought forward at 1 April 2021		118,268	117,756	236,024	183,678
Net income and expenditure for the year		32,471	13,051	45,522	52,346
Carried forward at 31 March 2022		<u>150,739</u>	<u>130,807</u>	<u>281,546</u>	<u>236,024</u>

STEP (SWINDON)**BALANCE SHEET
AS AT 31 MARCH 2022**

	Notes	31 st March 2022	31 st March 2021
Fixed Assets			
Tangible Assets for use by Charity	8	4,350	5,036
Current Assets			
Debtors	9	3,567	1,759
Cash at Bank and in Hand		<u>288,422</u>	<u>233,521</u>
		291,989	235,280
Liabilities			
Creditors: amounts falling due within one year	10	<u>14,793</u>	<u>4,292</u>
Net Current Assets		<u>277,196</u>	<u>230,988</u>
Net Assets		<u>281,546</u>	<u>236,024</u>
Income Funds			
Restricted	11	150,739	118,268
Unrestricted	12	<u>130,807</u>	<u>117,756</u>
		<u>281,546</u>	<u>236,024</u>

Approved on behalf of all the Trustees on the 16th January 2023



Sylvia Snelson



Bob Barrett

STEP (SWINDON)

NOTES TO FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2022

1 Accounting Policies

Basis of preparation

The financial statements of the charity have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in UK £ Sterling, which is the functional currency of the entity and rounded to the nearest £1.

Going concern

The financial statements have been prepared on the basis of being a going concern as the trustees do not have any concerns about the Charity's ability to continue as a going concern as there are sufficient resources in reserve to meet any liabilities that may fall due for at least the next 12 months from the date these accounts are approved. The assessment has been made with the consideration of the impact of Covid-19.

Public benefit

The Charity is a public benefit entity.

Statement of cash flows

The trustees do not have to prepare a statement of cash flows on the grounds that the charity is not considered "large" under the Charities SoRP (FRS 102)

Debtors

Debtors are measured on initial recognition at settlement amount, and subsequently at the amount expected to be received or paid.

Government grants

Government grants are accounted for under the performance model, and are recognised when the performance conditions are met and receipt is certain.

Income

Income is recognised in the Statement of Financial Activities (SoFA) when the Charity becomes entitled to the resources, the trustees believe it is probable they will receive the resources, and the monetary value can be measured with sufficient reliability.

Where income has related expenditure the income and related expenditure are reported gross in the SoFA.

STEP (SWINDON)

NOTES TO FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2022

Expenditures and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation which commits the Charity to the expenditure.

Charitable activities include expenditure associated with grant making and included the direct costs, support costs and governance costs relating to these activities.

Funds structure

Unrestricted funds are incoming resources receivable or generated for the objects of the charity without specified purpose and are available as general funds.

Judgement and key sources of estimation uncertainty

The preparation of the financial statements in conformity with FRS 102 requires trustees to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenditure. The estimates and associated assumptions are based upon historical experience and various other factors that are believed to be reasonable under circumstances, the result of which form the basis of making judgements about carrying values of assets and liabilities that are not readily available from other resources. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of revision and future periods if the revision affects both current and future periods.

Taxation

The charity is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

Tangible fixed assets for use by charity

Tangible fixed assets for use by the charity are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost over their expected useful lives on the following basis:

Plant and equipment: 20% straight line

Motor Vehicle: 20% straight line

Pensions

Existing employees of the charity were entitled to join a defined contribution pension scheme. New and existing employees who are not in the pension scheme were automatically enrolled into the defined contribution scheme unless they have exercised their right to opt out of scheme membership. The charity makes a contribution of 5% and the contributions made for the accounting period are treated as an expense and were £8,143.

STEP (SWINDON)**NOTES TO FINANCIAL STATEMENTS (continued)**
YEAR ENDED 31 MARCH 2022**2 Grants Receivable**

	Restricted Funds	Unrestricted Funds	31 March 2022 Total	31 March 2021 Total
Swindon Borough Council				
Therapeutic	114,546	-	114,546	112,300
Participation	21,500	-	21,500	21,500
Innovations project (Restore)	22,801	-	22,801	11,532
Safer Streets	13,817	-	13,817	-
Covid Recovery	974	-	974	-
Furlough claims		895	895	14,679
Total Government grants	<u>173,638</u>	<u>895</u>	<u>174,533</u>	<u>160,011</u>
Other grants				
Barnados (Participation)	49,482	-	49,482	20,722
National Lottery	-	-	-	5,592
Zurich				
Covid Recovery	-	-	-	8,000
At Risk Group	-	-	-	12,875
Restore	17,500	-	17,500	-
Children in Need (BBC)	16,669	-	16,669	4,046
Nationwide (Covid Recovery)		-	-	3,320
Community Foundation				
Covid Recovery				9,945
Staff Support	4,829	-	4,829	-
Globals Make Some Noise				
Therapeutic 5 Steps	8,360	-	8,360	32,988
Positive Steps	7,011	-	7,011	7,358
Total other grants	<u>103,851</u>	<u>-</u>	<u>103,851</u>	<u>104,846</u>
Total Grants	<u>277,489</u>	<u>895</u>	<u>278,384</u>	<u>264,857</u>

STEP (SWINDON)**NOTES TO FINANCIAL STATEMENTS (continued)**
YEAR ENDED 31 MARCH 2022**3 Total Expenditure**

	Notes	Restricted Funds	Unrestricted Funds	31 March 2022 Total	31 March 2021 Total
Staff Costs	5	200,107	895	201,002	187,245
Group Costs		12,402	-	12,402	5,290
Vehicle and Transportation Costs		5,659	-	5,659	2,180
Staff Travel and Expenses		1,691	-	1,691	495
Staff Training		427	-	427	45
Administration Costs	4	<u>24,732</u>	<u>-</u>	<u>24,732</u>	<u>21,771</u>
		<u>245,018</u>	<u>895</u>	<u>245,913</u>	<u>217,026</u>

4 Administration Costs

	Restricted Funds	Unrestricted Funds	31 March 2022 Total	31 March 2021 Total
Office Rent	6,000	-	6,000	6,000
Other Costs	2,989	-	2,989	1,246
Office Running Costs	6,448	-	6,448	6,632
Telephone & IT Costs	2,425	-	2,425	2,491
Insurance	2,322	-	2,322	1,650
Professional	251	-	251	35
Depreciation	1,975	-	1,975	1,677
Accountancy	2,040	-	2,040	2,040
Loss on disposal	<u>282</u>	<u>-</u>	<u>282</u>	<u>-</u>
	<u>24,732</u>	<u>-</u>	<u>24,732</u>	<u>21,771</u>

STEP (SWINDON)

NOTES TO FINANCIAL STATEMENTS (continued) YEAR ENDED 31 MARCH 2022

5 Staff Costs

	31 March 2022	31 March 2021
Wages and Salaries	180,132	168,087
Employer's National Insurance	12,727	11,417
Pension costs	<u>8,143</u>	<u>7,741</u>
	<u>201,002</u>	<u>187,245</u>

Average number of employees 12 (2021: 12)

No employees had employee benefits in excess of £60,000. Pension costs are allocated to activities in proportion to the related staffing costs incurred.

The charity's trustees were not paid or received any benefits from employment with the charity in the period neither were they reimbursed expenses during the period. No charity trustees received payment for professional or other services supplied to the charity.

There were no related party transactions.

The key management personnel of the charity were the Project Director and Project Manager.

The total employee benefits of the key management personnel of the charity were £72,653. (2021: £69,254)

7 Net movement in funds for the year

	31 March 2022	31 March 2021
The net movement in funds for the year is stated after charging:		
Fees for the examination of the accounts	2,040	2,040
Depreciation	1,975	1,677
Loss on disposal	<u>282</u>	<u>-</u>

STEP (SWINDON)**NOTES TO FINANCIAL STATEMENTS (continued)**
YEAR ENDED 31 MARCH 2022**8 Tangible Fixed Assets**

	Equipment	Mini Bus	Total
Cost			
At 1 April 2021	12,167	12,500	24,667
Additions	1,571	-	1,571
Disposals	<u>(1,061)</u>	<u>-</u>	<u>(1,061)</u>
At 31 March 2022	<u>12,677</u>	<u>12,500</u>	<u>25,177</u>
Depreciation			
At 1 April 2021	7,131	12,500	19,631
Charge for year	1,975	-	1,975
Elimination on disposal	<u>(779)</u>	<u>-</u>	<u>(779)</u>
At 31 March 2022	<u>8,327</u>	<u>12,500</u>	<u>20,827</u>
Net Book Value			
At 1 April 2021	<u>5,036</u>	<u>-</u>	<u>5,036</u>
At 31 March 2022	<u>4,350</u>	<u>-</u>	<u>4,350</u>

9 Debtors: amount falling due within one year

	31 March 2022	31 March 2021
Other Debtors	<u>3,567</u>	<u>1,759</u>
	<u>3,567</u>	<u>1,759</u>

10 Creditors: amounts falling due within one year

	31 March 2022	31 March 2021
Accruals	<u>14,793</u>	<u>4,292</u>
	<u>14,793</u>	<u>4,292</u>

STEP (SWINDON)

NOTES TO FINANCIAL STATEMENTS (continued) YEAR ENDED 31 MARCH 2022

11 Restricted Income Funds

Fund Name	Purpose and Restrictions
Swindon Borough Council – Therapeutic	For the provision of therapeutic group work for young people aged 7 to 18, residing in the borough of Swindon.
Swindon borough Council – Participation	For the provision of a participation programme for young people between the ages of 11 to 19 in Swindon
Swindon Borough Council – Innovations Project (RESTORE)	For the provision of therapeutic group work for young people whose parent / carers are alcohol dependent aged 7 to 18, residing in the borough of Swindon.
Swindon Borough Council – Safer Streets	For the provision of therapeutic group work for young women at risk of exploitation, and those vulnerable to violence and abuse.
Swindon Borough Council - COVID Recovery	For the provision of resources, and additional worker hours to enable a safe working practices following young people return to face to face work
Global's Make Some Noise – Therapeutic 5 STEPs	For the provision of therapeutic group work with a specific focus on mental health and emotional well-being for young people aged 7 to 18, residing in the borough of Swindon.
Global's Make Some Noise – Positive STEPs	For the provision of therapeutic group work for young men at risk of exploitation. Delivered within the school setting (outreach) in the borough of Swindon.
Children in Need - Therapeutic	For the provision of therapeutic group work for young people aged 7 to 18, residing in the borough of Swindon.
Community Foundation – Tampon Tax – Young Girl's group	For the provision of therapeutic group work for young women at risk of exploitation. Delivered within the school setting (outreach) in the borough of Swindon.
Community Foundation - Staff Support Programme	For the provision of a one to one counsellor, to enhance and develop young people's resilience within a therapeutic group work environment.
Barnardo's Mental Health Swindon Trailblazer Participation	For the provision of a participation programme for young people and their parent/carers in relation to Barnardos mental health support work in Swindon's schools.
Wilts. Community / Nationwide Foundation - COVID Recovery	For the provision of resources to enable a safe phased return to service and adherence to Public Health guidance following COVID lockdown
Wilts. Community Foundation - COVID Recovery	For the provision of resources, and additional worker hours to enable a safe phased return to service and adherence to Public Health guidance following COVID lockdown

STEP (SWINDON)**NOTES TO FINANCIAL STATEMENTS (continued)**
YEAR ENDED 31 MARCH 2022**Restricted Income Funds (continued)**

Fund Name	Purpose and Restrictions
Zurich Community Trust - Restore	For the provision of therapeutic group work for young people whose parent / carers are alcohol or drug dependent / experiencing domestic abuse, aged 7 to 18, residing in the borough of Swindon.
Zurich Community Trust - COVID Recovery	For the provision of resources, and additional worker hours to enable a safe phased return to service and adherence to Public Health guidance following COVID lockdown
Zurich Community Trust - Positive STEPs	For the provision of therapeutic group work for young men at risk of exploitation. Delivered within the school setting (outreach) in the borough of Swindon.
National Lottery Summer Programme	For the provision of 2 week therapeutic group work for young people aged 7 to 18, residing in the borough of Swindon. To take place Summer 2022

STEP (SWINDON)**NOTES TO FINANCIAL STATEMENTS (continued)**
YEAR ENDED 31 MARCH 2022**11 Restricted Income Funds (continued)****Movements of Funds**

	1 st April 2021	Income	Expenditure and transfers	31 st March 2022
Swindon Borough Council				
Therapeutic	40,876	114,546	(87,098)	68,324
Participation/Thought Tank	14,596	21,500	(16,348)	19,748
Innovations project (Restore)	6,109	22,801	(17,338)	11,572
Safer Streets	-	13,817	(10,506)	3,311
Covid recovery	-	974	(740)	234
Children In Need - Therapeutic	9,637	16,669	(12,675)	13,631
Barnardo's	3,168	49,482	(37,625)	15,025
National lottery	5,592	-	(5,592)	-
Zurich				
Covid Recovery	1,223	-	(1,223)	-
Positive Steps	12,875	-	(9,790)	3,085
Restore	-	17,500	(13,307)	4,193
Nationwide – Covid Recovery	507	-	(507)	-
Wiltshire Community Foundation				
Covid Recovery	1,520	-	(1,520)	-
Tampon Tax	6,293	-	(4,182)	2,111
Staff Support	-	4,829	(3,672)	1,157
Globals Make Some Noise				
Therapeutic 5 Steps	12,680	8,360	(12,692)	8,348
Positive Steps	3,192	7,011	(10,203)	-
	<u>118,268</u>	<u>277,489</u>	<u>(245,018)</u>	<u>150,739</u>

STEP (SWINDON)**NOTES TO FINANCIAL STATEMENTS (continued)**
YEAR ENDED 31 MARCH 2022**Movements of Funds (continued)**

	31 st March 2020	Income	Expenditure and transfers	31 st March 2021
Swindon Borough Council				
Therapeutic	23,710	112,300	(95,134)	40,876
Respite	4,346		(4,346)	-
Participation/Thought Tank	11,310	21,500	(18,214)	14,596
Innovations project	-	11,532	(5,423)	6,109
Children In Need - Therapeutic	9,019	4,046	(3,428)	9,637
Barnardo's	-	20,722	(17,554)	3,168
National lottery	-	5,592	-	5,592
Zurich				
Covid Recovery	-	8,000	(6,777)	1,223
Positive Steps	-	12,875		12,875
Nationwide – Covid Recovery	-	3,320	(2,813)	507
Wiltshire Community Foundation				
Covid Recovery	-	9,945	(8,425)	1,520
Tampon Tax	10,099		(3,806)	6,293
Therapeutic AQA	2,248		(2,248)	-
Globals Make Some Noise				
Therapeutic 5 Steps	7,638	32,988	(27,946)	12,680
Positive Steps	2,067	7,358	(6,233)	3,192
	<u>70,437</u>	<u>250,178</u>	<u>(202,347)</u>	<u>118,268</u>

STEP (SWINDON)**NOTES TO FINANCIAL STATEMENTS (continued)**
YEAR ENDED 31 MARCH 2022**12 Unrestricted Funds**

	1 st April 2021	Income	Expenditure	31 st March 2022
Unrestricted Funds	<u>117,756</u>	<u>13,946</u>	<u>(895)</u>	<u>130,807</u>
	<u>117,756</u>	<u>13,946</u>	<u>(895)</u>	<u>130,807</u>

	1 st April 2020	Income	Expenditure	31 st March 2021
Unrestricted Funds	<u>113,241</u>	<u>19,194</u>	<u>(14,679)</u>	<u>117,756</u>
	<u>113,241</u>	<u>19,194</u>	<u>(14,679)</u>	<u>117,756</u>

13 Analysis of Net Assets Between Funds

	Unrestricted Funds	Restricted Funds	Total
Fixed Assets	-	4,350	4,350
Net Current Assets	<u>130,807</u>	<u>146,389</u>	<u>277,196</u>
Total Net Assets	<u>130,807</u>	<u>150,739</u>	<u>281,546</u>

STEP (SWINDON)**NOTES TO FINANCIAL STATEMENTS (continued)**
YEAR ENDED 31 MARCH 2022**13 Comparative figures by fund**

	Restricted Funds	Unrestricted Funds	31 st March 2021 Total
Income			
Grants Receivable	250,178	14,679	264,857
Donations	-	4,444	4,444
Investment Income	-	71	71
Total Income	<u>250,178</u>	<u>19,194</u>	<u>269,372</u>
Expenditure			
Charitable Expenditure	<u>202,347</u>	<u>14,679</u>	<u>217,026</u>
Total Expenditure	<u>202,347</u>	<u>14,679</u>	<u>217,026</u>
Net income and expenditure for the period	<u>47,831</u>	<u>4,515</u>	<u>52,346</u>
Reconciliation of funds			
Brought forward at 1 April 2020	<u>70,437</u>	<u>113,241</u>	<u>183,678</u>
Carried forward at 31 March 2021	<u>118,268</u>	<u>117,756</u>	<u>236,024</u>