

## **TRUSTEES' ANNUAL REPORT AND ACCOUNTS**

for the year ending

**30 SEPTEMBER 2022**

### **Objectives and activities**

The Scullery is a Charitable Incorporated Organisation ("CIO") dedicated to the development of junior sculling at all levels in the United Kingdom.

The object of The Scullery is the promotion of community participation in healthy recreation for the benefit of the public by the provision of facilities for the sport of sculling and the provision of grants to educational establishments offering the sport option of rowing and to rowing clubs.

The Trustees believe that encouraging young people to take part in regular physical exercise is beneficial for them and for society as a whole. Sculling is thriving in clubs and schools but the event calendar does not yet meet the increasing demand for sculling. Efforts are therefore focused on providing more and better opportunities for racing, either by running events or by supporting others that do.

The Trustees confirm that they have had regard to the guidance on Public Benefit published by the Charity Commission in September 2013 when exercising any powers or undertaking any duties to which that guidance is relevant.

### **Achievements and performance**

523 crews were accepted for the Oarsport Junior Sculling Head at Dorney: a total of 1,424 boys and 1,478 girls. Racing conditions were excellent but a deluge of rain in the afternoon made life uncomfortable for competitors, spectators and officials. The J14 divisions were dominated by boys and girls experiencing their first race at a national event. The J15 to J18 divisions saw a high standard of sculling despite the disruption to training and development of juniors during the Covid lockdowns.

456 crews were accepted for the Junior Sculling Regatta: a total of 692 boys and 828 girls. A mild day at Dorney with some sunshine and no wind gave excellent racing conditions. The standard of sculling was high, especially in the older age groups. Time trials in the morning ensured fair treatment of the crews but were not especially exciting. The multilane racing in the afternoon was very enjoyable with close finishes for the medal positions in several events. Racing was live-streamed on video for the first time, improving the spectator experience on the day and providing a useful resource for coaches and crews after the competition.

The Trustees made no grants in the year.

The Trustees are grateful to the management team at Dorney Lake for their help and guidance, and to the many volunteers on whom the Scullery relies.

### **Plans for the future**

A committee of Trustees and volunteers has started planning for the OJSH and JSR in 2023.

The Trustees expect to recommence support for the British Rowing Junior Coaches Conference and the Blenheim Palace Junior Regatta. They also hope to award five grants of up to £1,000 each to organisations running eligible projects or events with a preference for those that will increase the number and seniority of female coaches in junior sculling.

### Financial review

The Trustees aim to maintain reserves approximately equal to 50% of annual expenditure so that short term fluctuations in financial performance do not impair charitable activities. The net assets of the Scullery at the year end amounted to £68,362 this being 95% of expenditure in 2022.

The Scullery incurred administration and governance costs of £272 during the year, this being less than 1% of income.

The financial performance in the reporting period showed a welcome recovery from the Covid pandemic.

Two sterling silver trophies were retrieved in 2022. These have been valued at £3 per gram, this being an indication of replacement cost. The scrap value would be much lower.

Cash paid to suppliers was reduced by £5,669 by credits arising from Covid cancellations. This was in excess of the £3,308 that Trustees had felt prudent to recognise in the Assets as at 30 September 2021. It was partially offset by the purchase of a stock of medals in case of shipping delays.

Future financial performance is unpredictable. The OJSH is expected to be profitable, weather and Covid permitting. The OJSH profits will be applied to fund grants, donations and any loss on the JSR.

### Structure, governance and management

The Scullery is an association model CIO. It has a written constitution that provides for its members to elect Trustees at general meetings and those Trustees to manage the affairs of the CIO. Trustees are expected to have hands-on involvement in the activities of The Scullery.

One-third of the Trustees must retire by rotation at each AGM, subject to special arrangements for retirements and appointments since the previous AGM. Trustees remain eligible for re-election for up to three consecutive terms.

The Trustees meet approximately six times each year together with other volunteers. These meetings (which may be physical or virtual) are used to:

- (i) coordinate arrangements for the OJSH and JSR,
- (ii) ensure that these events are run in accordance with British Rowing rules, and
- (iii) make any other significant decisions, including approval of grants.

Other decisions are made by email between meetings.

In relation to risk, the Trustees' principal concern is the safety of competitors at the events. The events are managed in accordance with the relevant British Rowing guidelines on water safety and child protection. All Trustees are expected to manage competitors' and volunteers' personal data with appropriate care.

The financial risk of cancelling an event due to bad weather is not insured. The Committee would cancel the event before competitors travelled if it deemed the forecast conditions to be unsafe. It would refund a proportion of entry fees if the Trustees deemed appropriate.

The Trustees are developing a written policy on grant funding. They currently consider each application on its merits with regard to Charity Commission guidance.

The Trustees encourage volunteers to apply for membership. There is no fee but members undertake to exercise their rights in good faith to further the purposes of the Scullery.

### Reference and Administrative Information

The Scullery was registered as an association model CIO on 15 January 2018 with charity number 1176663. All assets and operations were formally transferred from the previously existing unincorporated association on 15 January 2018.

Six Trustees served during the year and to the report approval date:

Richard Bedingfield	(Chair)
John Broadhurst	
Laura Lion	
Chris Morrell	(President)
Russell Peacock	
Chris Williams	(Secretary)

Russell Peacock and Chris Williams were re-elected at the AGM held on 13 January 2022.

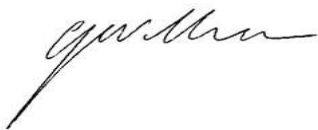
The Trustees expect Richard Bedingfield and John Broadhurst to retire at the 2023 AGM. Both have completed three consecutive terms of office, and also gave many years of service to The Scullery prior to its incorporation as a CIO. They are not eligible for re-election.

The Trustees chose to prepare the Accounts on a Receipts and Payments basis as in previous years.

The Trustees appointed Richard Price to carry out an Independent Examination of the Accounts.

The principal office of the Scullery is at 12 Rawlings Grove, Abingdon, OX14 1SH. The website is [www.thescullery.org.uk](http://www.thescullery.org.uk)

Approved by the Trustees on 15 December 2022 and signed on their behalf by:



Chris Williams  
Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SCULLERY (REGISTERED CHARITY NO 1176663) ON THE UNAUDITED ACCOUNTS FOR THE YEAR ENDING 30 SEPTEMBER 2022**

I report to the charity trustees on my examination of the accounts of the charity for the year ending 30 September 2022 which are set out on pages 5 to 6.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Richard Price FCCA  
Chartered Certified Accountant  
Richard Price & Co Ltd  
155c Percy Road  
London W12 9QJ**

**RECEIPTS AND PAYMENTS****for the year from 1 OCTOBER 2021 to 30 SEPTEMBER 2022**

		<b>Unrestricted Funds</b>	
	<u>Notes</u>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<u>Receipts</u>			
Oarsport Junior Sculling Head - entry fees		42,690	-
- other income		12,729	-
Junior Sculling Regatta - entry fees		29,900	19,310
- other income		12,205	-
		<u>97,524</u>	<u>19,310</u>
<u>Payments</u>			
Oarsport Junior Sculling Head - costs	(1)	36,638	-
Junior Sculling Regatta - costs	(2)	35,183	22,370
Administration and Governance	(3)	272	309
		<u>72,093</u>	<u>22,679</u>
Cash at bank at start of year		43,109	46,478
Net receipts		25,431	-3,369
Cash at bank at year end		<u>68,540</u>	<u>43,109</u>

**STATEMENT OF ASSETS AND LIABILITIES  
on 30 SEPTEMBER 2022**

		<b>Unrestricted Funds</b>	
		<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<u>Assets</u>			
Cash funds		68,540	43,109
Other monetary assets		-	3,308
Assets retained for the charity's use		4,090	-
	(4)	<u>72,630</u>	<u>46,417</u>
<u>Liabilities</u>			
Creditors	(5)	<u>4,268</u>	<u>350</u>

Approved by the Trustees on 15 December 2022 and signed on their behalf by:


Chris Williams  
Secretary

**NOTES****for the year from 1 OCTOBER 2021 to 30 SEPTEMBER 2022**

	<b>Unrestricted Funds</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
(1) The costs of running the Oarsport Junior Sculling Head were as follows:		
Hire of lake, parking and litter	16,106	-
Tentage and toilets, etc	11,556	-
Safety, timing, marshalling and medals	11,503	-
Other	2,391	-
Timing differences	-4,918	-
	<u>36,638</u>	<u>-</u>
(2) The costs of running the Junior Sculling Regatta were as follows:		
Hire of lake, parking and litter	14,595	9,036
Tentage and toilets, etc	5,360	4,343
Safety, timing, marshalling and medals	13,891	12,349
Other	4,932	546
Timing differences	-3,595	-3,904
	<u>35,183</u>	<u>22,370</u>
(3) Administration and Governance costs were as follows:		
Website costs	272	309
	<u>272</u>	<u>309</u>
(4) Assets were valued as follows:		
Cash at bank at year end	68,540	43,109
Supplier prepayments	-	3,308
Trophies (retrieved 2022)	2,400	-
Medals (purchased 2022)	1,490	-
IT equipment (cost £300 in 2022)	200	-
	<u>72,630</u>	<u>46,417</u>
(5) Creditors were estimated as follows:		
OJSH trader prepayments	-	350
JSR contribution to Wallingford	3,753	-
Independent Examiner fees	515	-
	<u>4,268</u>	<u>350</u>