

TRUSTEES' ANNUAL REPORT AND ACCOUNTS

for the year ending

30 SEPTEMBER 2021

Objectives and activities

The Scullery is a Charitable Incorporated Organisation ("CIO") dedicated to the development of junior sculling at all levels in the United Kingdom.

The object of The Scullery is the promotion of community participation in healthy recreation for the benefit of the public by the provision of facilities for the sport of sculling and the provision of grants to educational establishments offering the sport option of rowing and to rowing clubs.

The Trustees believe that encouraging young people to take part in regular physical exercise is beneficial for them and for society as a whole. Sculling is thriving in clubs and schools but the event calendar does not yet meet the increasing demand for sculling. Efforts are therefore focused on providing more and better opportunities for racing, either by running events or by supporting others that do.

The Trustees confirm that they have had regard to the guidance on Public Benefit published by the Charity Commission in September 2013 when exercising any powers or undertaking any duties to which that guidance is relevant.

Achievements and performance

The Oarsport Junior Sculling Head ("OJSH") could not be provided in March 2021 due to the strict Covid requirements in force at that time.

The Junior Sculling Regatta ("JSR") was held at Dorney on 31 May. Measures to reduce the risk of Covid transmission included a ban on spectators and a doubling of the time allowed for boating and landing each crew. 252 entries were accepted and 230 raced: a total of 422 boys and 396 girls. The weather was hot and sunny but a fresh easterly breeze made the course challenging for crews. Junior scullers in years 10 and 11 enjoyed the opportunity to race in a much curtailed season. The Regatta ran at a financial loss due to the Covid restrictions, as anticipated by the Trustees.

The Trustees made no grants in the year.

The Trustees are grateful to the management team at Dorney Lake for their help and guidance, and to the many volunteers on whom the Scullery relies.

Plans for the future

A committee of Trustees and volunteers has started planning for the OJSH and JSR in 2022.

The Trustees expect to recommence support for the British Rowing Junior Coaches Conference and the Blenheim Palace Junior Regatta.

Financial review

The Trustees aim to maintain reserves approximately equal to 50% of annual expenditure so that short term fluctuations in financial performance do not impair charitable activities. The reserves of the Scullery at the year end amounted to £43,109 this being 59% of expenditure in 2019.

The Scullery incurred administration and governance costs of £309 during the year, this being less than 1% of income in 2019.

The financial performance in the reporting period was satisfactory in view of the difficulties presented by the Covid pandemic.

Future financial performance is unpredictable. Cash flow should improve if the Scullery is able to run both OJSH and JSR in 2022 but much depends on the permitted numbers of competitors and spectators. British weather can also have a material impact.

Structure, governance and management

The Scullery is an association model CIO. It has a written constitution that provides for its members to elect Trustees at general meetings and those Trustees to manage the affairs of the CIO. Trustees are expected to have hands-on involvement in the activities of The Scullery.

One-third of the Trustees must retire by rotation at each AGM, subject to special arrangements for retirements and appointments since the previous AGM. Trustees remain eligible for re-election for up to three consecutive terms.

The Trustees meet approximately six times each year together with other volunteers. These meetings (which may be physical or virtual) are used to:

- (i) coordinate arrangements for the OJSH and JSR,
- (ii) ensure that these events are run in accordance with British Rowing rules, and
- (iii) make any other significant decisions, including approval of grants.

Other decisions are made by email between meetings.

In relation to risk, the Trustees' principal concern is the safety of competitors at the events. The events are managed in accordance with the relevant British Rowing guidelines on water safety and child protection. All Trustees are expected to manage competitors' and volunteers' personal data with appropriate care.

The financial risk of cancelling an event due to bad weather is not insured. The Committee would cancel the event before competitors travelled if it deemed the forecast conditions to be unsafe. It would refund a proportion of entry fees if the Trustees deemed appropriate.

The Trustees do not have a written policy on grant funding. They instead have regard to Charity Commission guidance when considering any applications.

The Trustees encourage volunteers to apply for membership. There is no fee but members undertake to exercise their rights in good faith to further the purposes of the Scullery.

Reference and Administrative Information

The Scullery was registered as an association model CIO on 15 January 2018 with charity number 1176663. All assets and operations were formally transferred from the previously existing unincorporated association on 15 January 2018.

Six Trustees served during the year and to the report approval date:

Richard Bedingfield	(Chair)
John Broadhurst	
Laura Lion	
Chris Morrell	(President)
Russell Peacock	
Chris Williams	(Secretary)

Laura Lion and Chris Morrell were re-elected at the AGM held on 27 January 2021. The Trustees currently expect Russell Peacock and Chris Williams to retire at the 2022 AGM and offer themselves for re-election.


The Trustees chose to prepare the Accounts on a Receipts and Payments basis as in previous years.

Eton Dorney and JustLoos provided services of value £6,300 in 2021 against payments made for events cancelled in 2020. A further commitment of £2,400 from JustLoos was disregarded for accounting purposes on grounds of prudence. The Trustees appreciate the forbearance of its suppliers in a difficult situation.

The Trustees chose not to incur the cost of an Independent Examination of the Accounts in view of the low turnover during the year.

The principal office of the Scullery is at 12 Rawlings Grove, Abingdon, OX14 1SH. The website is www.thescullery.org.uk

Approved by the Trustees on 21 November 2021 and signed on their behalf by:



Chris Williams
Secretary


RECEIPTS AND PAYMENTS
for the year from 1 OCTOBER 2020 to 30 SEPTEMBER 2021

	<u>Notes</u>	Unrestricted Funds	
		2021	2020
		£	£
<u>Receipts</u>			
Oarsport Junior Sculling Head - entry fees		-	-
- other income		-	1,100
Junior Sculling Regatta - entry fees		19,310	-
- other income		-	-
		<u>19,310</u>	<u>1,100</u>
<u>Payments</u>			
Oarsport Junior Sculling Head - costs	(1)	-	10,318
Junior Sculling Regatta - costs	(2)	22,370	3,250
Donations	(3)	-	1,250
Administration and Governance	(4)	309	701
		<u>22,679</u>	<u>15,519</u>
Cash at bank at start of year		46,478	60,897
Net receipts		-3,369	-14,419
Cash at bank at year end		<u>43,109</u>	<u>46,478</u>

STATEMENT OF ASSETS AND LIABILITIES
on 30 SEPTEMBER 2021

		Unrestricted Funds	
		2021	2020
		£	£
<u>Assets</u>			
Cash at Bank		43,109	46,478
Assets retained for the charity's use	(5)	3,308	3,766
		<u>46,417</u>	<u>50,244</u>
<u>Liabilities</u>			
Creditors	(6)	350	2,300

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Chris Williams
 Secretary

NOTES**for the year from 1 OCTOBER 2020 to 30 SEPTEMBER 2021**

	Unrestricted Funds	
	2021	2020
	£	£
(1) The costs of running the Oarsport Junior Sculling Head were as follows:		
Hire of lake, parking and litter	-	1,350
Tentage and toilets	-	6,000
Safety, timing, marshalling and medals	-	1,153
Other incl timing differences	-	1,815
	<u>-</u>	<u>10,318</u>
(2) The costs of running the Junior Sculling Regatta were as follows:		
Hire of lake, parking and litter	9,036	1,350
Tentage and toilets	-	-
Safety, timing, marshalling and medals	12,349	-
Other incl timing differences	985	1,900
	<u>22,370</u>	<u>3,250</u>
(3) Donations were as follows:		
Blenheim Palace Regatta	-	-
Junior coaches conference	-	1,000
Warrington Youth Rowing	-	250
	<u>-</u>	<u>1,250</u>
(4) Administration and Governance costs were as follows:		
Independent Examiner fees	-	450
Website costs	309	251
	<u>309</u>	<u>701</u>
(5) Assets retained for future use were valued as follows:		
IT equipment (cost £461 in 2019)	-	154
Medals	1,992	-
Advance payments	1,316	3,612
	<u>3,308</u>	<u>3,766</u>
(6) Creditors were estimated as follows:		
OJSH suppliers outstanding	-	1,200
OJSH traders to be refunded	350	1,100
	<u>350</u>	<u>2,300</u>