

**BRIGHTWELLS GOSTREY CENTRE**

**Registered Charity Number: 1176651**

**Annual Accounts & Trustees Report for the year ended  
31 March 2025**

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## Chairman's Report

At the end of March 2024 the then Chairman, Vice Chair and Treasurer held a meeting to discuss the financial future of the charity. In their opinion the charity was in such a financial position that it should be closed immediately. In that meeting; a vote was held with all of the trustees, with the majority voting to save the charity. At this point the Chairman, Vice Chair and Treasurer resigned their positions.

In the same meeting, I was voted in as Chairman, Gareth Jex the Vice Chair and at a later meeting Sally-Ann Ward as Treasurer. As a team of trustees, we were committed to save the charity.

This then lead to a serious review of the business model and a firm plan to fund raise the necessary funds to keep this vital charity afloat. Over the next few months we had great success growing the charity, moving us steadily away from closure.

As we continued to grow in this ever increasingly difficult environment we were hit with the next issue of our home being under threat. In August 2024 we were informed of a 5-year review in our Licence to Occupy agreement with Waverley Borough Council (WBC). At this meeting it was intimated that we would have to start paying rent for the use of the space that so far had been free. After five months of discussions, it was made clear that we would be served notice to leave. We were finally served notice to leave on April 28th, 2025, and given a leave date of the 1st of September 2025.

During that seven month period we lead an exhaustive search for a new home and eventually found Brambleton Hall. Now with a location we had to fund £60K worth of refurbishment to the hall and project manage the building works and move.

Finally, after phenomenal support from Greg Stafford MP, The Bourne Parish, The Farnham Institute, The Farnham Hedgehogs, Farnham Lions, Farnham Roundtable, Community Foundation for Surrey, Peter Cox Catering, Powerbition, Howden Insurance, Farnham Town Council,

Waverley Borough Council and Brewers of Farnham, we moved into our new home on the 1st of September 2025.

Brambleton Hall has supplied us with a secure and long-term home to build a solid foundation to move the charity onwards and upwards. This move has come at a cost with respect to our growth which has been temporarily halted while we concentrated on relocating to our new home.

The next stage is to grow our client numbers in a new environment more suited to our beliefs and objectives of supporting the older community of Farnham and surrounding villages with our new social centre and our community meal service.

While the last year has been extremely stressful, infuriating and emotional at times the move has set the charity up on a firm base to really leap forward. The future is bright at Brightwells.

David Gourlay, Chairman

## **Report of the Trustees**

The Trustees are pleased to present their report including statement of financial position for the year ended 31 March 2025.

The Trustees have adopted the provisions of the Accounting & Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) – effective 1 January 2019.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and Aims**

In setting the objectives of the Charity and in planning its activities the Trustees have given due consideration to the general guidance given by the Charity Commission relating to public benefit.

The objectives of the Charity are:

- promote the benefit of the older inhabitants of the town of Farnham and its surrounding area without distinction of sex, sexual orientation, race, political, religious or other opinions by associating together the said inhabitants and the local authorities, voluntary and other organisations, in a common effort to provide facilities in the interests of the social welfare within the objects of improving the conditions of life of the said inhabitants.
- establish or secure the establishment of a community centre and to maintain and manage the same (whether alone or in cooperation with any local authority or other person or body) in furtherance of these objects.
- promote such other charitable purposes as may from time to time be determined.

The Charity offers a meeting place and provides a range of services for senior citizens within our designated area including recreational activities, therapeutic services, lunch provision and a Community Meals Service ('meals-on-wheels').

#### **Public Benefit**

The Trustees confirm that they have regard to the guidance of the Charity Commission and have complied with s17 of the Charities Act 2011

The principal of equity of access to the Charity's services is maintained for any member of the public who needs the irrespective of capacity, ethnicity, faith or social economic activity.

## **STRUCTURE, GOVERNANCE and MANAGEMENT**

### **Governing Document**

The Charity is controlled by its governing document and deed of trust and is constituted as an unincorporated Charity.

### **Organisational Structure**

The Charity is controlled by the Board of Trustees. Trustees during the year are detailed below. The Board meet at least quarterly to include a review of the management of the ongoing activities, legal compliance, and the financial position.

The day-to-day operation of the Charity is designated to the Charity Manager, Mrs Jessica Wells. The Charity Manager reports to the Board.

The elected Chair and Treasurer, and any other Trustee as deemed necessary, remain available to provide guidance to the Charity Manager on an ongoing basis, reporting to the Board as required.

### **Appointment & Recruitment of Trustees**

The Board of Trustees seeks to recruit and maintain a balanced Board of Trustees who are considered to have the requisite skills identified by the Board to ensure compliant, equitable and regulatory knowledge and ability to ensure the Charity functions correctly in meeting its objectives.

The Trustees are voluntary roles and are unpaid.

The Chairman of the Board and Treasurer are appointed by vote at each Annual General Meeting by the Board.

### **Risk Management**

The Trustees have a duty to identify and review risks to which the Charity may be exposed, and to ensure appropriate controls are put in place to mitigate or control any such risks. Policies are established and reviewed by the Board and Charity Manager to ensure these compliant and relevant to the Charity.

## **REFERENCE & ADMINISTRATIVE INFORMATION**

### **Registered Charity Number**

1176651

### **Principal Operational Address**

Memorial Hall

Babbs Mead

Farnham

Surrey GU9 7EE

### **Trustees in post during the Year**

## **REQUIRES REVIEW AND UPDATING**

D Gourlay - Chair – appointed 1 April 2024

G Jex – Vice Chair

S Ward – Treasurer – appointed 1 April 2024

P Robertson

C D Biggs

R Abbey – appointed 1 June 2024

C Weeks – appointed 1 June 2024 – resigned 20 August 2024

J Ely – resigned 1 April 2024

J Speed - resigned 1 April 2024

B Osborne - resigned 1 April 2024

R C Gentry – resigned 1 June 2024

S Dakers – deceased 16 December 2024

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for the preparation of the Annual Report and Financial Statements in accordance with applicable law and the UK Accounting Standards: Generally Accepted Accounting Practice.

Laws applicable to charities in England and Wales. The Charities Act 2022, Charity (Accounts & Reports) Act 2008 and the provisions of our Trust Deed require the Trustees to prepare Financial Statements for each financial year which present a fair view of the income and expenditure of the Charity for the period.

In preparing the Financial Statements the Trustees are required to

- select and maintain suitable accounting policies and controls, and apply them consistently;
- ensure the principles of the Charity SORP are followed and maintained;
- exercise judgement and make decisions that are reasonable and prudent, and in the best interests of the Charity
- financial statements should be prepared on a going concern basis unless the Board has reason to consider that the Charity's financial position means that this is no longer appropriate.

The Trustees, in conjunction with the Charity Manager, are responsible for keeping proper accounting records which record the true financial position of the Charity at any given time, and to ensure that the financial records and statements comply with relevant Acts detailed above.

The Trustees are responsible for the safeguarding the assets of the Charity, and for taking reasonable steps to prevent or detect any fraud or other irregularity.

Approved by the Board of Trustees on 27/03/2026 and signed on its behalf by

*David Gurlay*

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Chairman



**FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31 MARCH 2025**

**INCOME & EXPENDITURE STATEMENT**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
Income from Charitable activities	208,974	182,437
Other trading activities	4,601	7,341
Grants & Legacies	19,305	35,000
Investment income      3	93	80
<b>Total Income</b>	<b>232,973</b>	<b>224,858</b>
<b>EXPENDITURE</b>		
Charitable Activities	174,028	176,647
Support & Admin costs	67,612	51,121
Governance & Finance costs	13,232	12,368
<b>Total Expenditure</b>	<b>248,008</b>	<b>240,136</b>
<b>NET INCOME (EXPENDITURE)</b>	<b>(15,035)</b>	<b>(15,278)</b>
 Total Funds Brought Forward	 52,730	 <u>68,008</u>
Adj – prior year assets B/Fwd*	<u>111</u>	
 <b>TOTAL FUNDS CARRIED FORWARD</b>	 <b>37,806</b>	 <b>52,730</b>

\* Adjustment equates to mis-statement in assets brought forward in previous years of £91, plus Kitchen cash float of £20 not included in prior Accounts

## BALANCE SHEET

31 March 2025

		2025	2024
	Notes	£	£
<b>FIXED ASSETS</b>			
<b>Tangible Assets</b>	6	<u>5,813</u>	<u>12,181</u>
<b>CURRENT ASSETS</b>			
Stocks	7	1,000	1,000
Debtors	8	3,111	19,458
Cash in bank and in hand		<u>36,710</u>	<u>33,141</u>
		<b>40,821</b>	<b>53,599</b>
<b>TOTAL ASSETS</b>		<b><u>46,634</u></b>	<b><u>65,780</u></b>
<b>CREDITORS</b>			
Amounts due within 1 year	9	8,798	13,050
Amounts due after 1 year	10	<u>30</u>	<u>0</u>
		<b><u>8,828</u></b>	<b><u>13,050</u></b>
<b>NET ASSETS</b>		<b><u>37,806</u></b>	<b><u>52,730</u></b>

## **NOTES TO THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025**

### **1. Statement of Compliance**

Brightwells Gostrey Centre is an unincorporated charity registered in England under Charity Number 1176651, and whose registered office is at: Memorial Hall, Babbs Place, Farnham, Surrey GU9 7EE.

The Accounts for the year ended 31 March 2025 are presented in pounds sterling and rounded to the nearest pound.

### **2. Accounting Policies**

#### **Basis of preparing the Financial Statements**

The Charity is a public benefit entity under FRS102.

The Accounts have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Charities Act.

The Accounts are prepared using the historical cost convention.

#### **Going Concern**

The Trustees have a reasonable expectation that at the time of preparing the Annual Accounts the Charity has sufficient resources to continue for the foreseeable future its operational activities. The Trustees have therefore decided to prepare the statements on a going concern basis.

#### **Income**

Income is included within the financial statements when actually received or when the Charity becomes entitled to the income and its value can be ascertained with sufficient reliability

#### **Grants and Donations**

Grants and Donations are included in the statements when the income criteria of FRS 102 SORP s 5-10 are met

### **Tax Reclaim on Gifts and Donations – Gift Aid**

Gift Aid is claimable when the Charity holds a valid declaration from the donor. Any Gift Aid received is treated in the same manner as the gift or donation itself unless the terms of any such gift specifies otherwise.

### **Contractual Income**

This is only included in the financial statements when the Charity has provided the related service or goods.

### **Government Grants & Local Authorities**

The Charity has not received any central Government grants of contracts during the period .

The Charity has received grants from local council authorities during the period.

### **Volunteer Help and Assistance**

No financial value is attributed within the financial statements to any voluntary help received during the period.

### **Interest and Investment Income**

This represents interest received on bank deposits held by the Charity and in only included when actually received.

### **Expenditure**

Liabilities are recognised and included within the financial statements as expenditure when there is a legal or contractual obligation committing the Charity to such expenditure, where there is expectation of economic benefit in settlement of the obligations and the amount of the obligation can be reliably calculated.

Expenditure is calculated on an accruals basis and is classified under the headings appropriately. Where any cost cannot be easily attributed to any specific heading they are included under the activities most consistent with their usage.

### **Charitable Activities**

Such expenditure represents the costs incurred in the delivery of the Charity's charitable activities and services to beneficiaries.

### **Governance and Support Costs**

Support costs include the cost of management functions of the charity such as payroll administration and information technology.

Government costs represent the direct costs relating to the public accountability of the Charity and its compliance with laws and regulations, and best practice.

### **Fixed Assets**

Tangible Assets are depreciated over the useful life of the assets and taking account of any estimated residual value of the assets.. The useful life is reviewed annually based on historical experience and known future considerations.

Any gain or loss on disposal is determined by the difference between sale proceeds and value of the assets carried forward, and charged or credited to the Profit and Loss Statement.

Tangible Fixed Assets are depreciated on the following basis so as to write off the value of the assets over their expected useful life and calculated on actual costs. Values are at anticipated actual disposal values.

### **Stock**

Stock is valued at the lower of cost or estimated net realisable value, after allowance for any obsolete or slow moving items and taking into account life-expiring items.

### **Taxation**

The Charity is exempt from tax on its charitable activities.

### **Debtors**

Short term debtors are stated at their estimated realisable amount after any trade discount offered. Allowance for any estimated irrecoverable amount are included in the statements where there is evidence that such sums are sufficiently impaired.

### **Creditors**

Creditors and provisions are included at their settlement cost.

### **Pension provisions**

The Charity operates a defined contribution pension scheme. Contributions payable are calculated and included in the financial statements during the period in which they incurred.

### **Cash & Current Asset Investments**

These include cash bank balances and cash in hand are calculated on receipt by the Charity.

### **3. Investment Income**

	2025	2024
	£	£
Bank interest received	93	80

### **4. Trustee Remuneration & Benefits**

Trustees act in a voluntary capacity. They received no remuneration or other benefit during the period (2024 £Nil).

### **5. Staff Costs**

	2025	2024
	£	£
Operations	40,560	35,794
Day Centre	86,072	85,221
CMS	39,326	39,378
Pension costs	<u>2,184</u>	<u>2,305</u>
	168,052	162,698

No employee received emoluments or other benefits in excess of £60,000

Average number of employees during the year

2025	2024
12	12

**6. Tangible Fixed Assets**

	Fixtures and Fittings £	Motor vehicles £	Computer equipment £	Total £
<b>Cost</b>				
As at 1 April 2024	22,491	55,778	6,082	84,351
	<u>22,491</u>	<u>55,778</u>	<u>6,082</u>	<u>84,351</u>
<b>Depreciation</b>				
As at 1 April 2024	20,302	46,861	5,007	72,170
Charge for year	<u>969</u>	<u>4,500</u>	<u>899</u>	<u>6,368</u>
As at 31 March 2025	<b>21,271</b>	<b>51,361</b>	<b>5,906</b>	<b>78,538</b>
<b>Net Book Value</b>				
As at 31 March 2025	<u>1,220</u>	<u>4,417</u>	<u>176</u>	<u>5,813</u>
As at 31 March 2024	<u>2,189</u>	<u>8,917</u>	<u>1,075</u>	<u>12,181</u>

**7. STOCKS**

	2025 £	2024 £
Stocks	1,000	1,000

**8. DEBTORS: FALLING DUE WITHIN ONE YEAR**

Prepayments and invoices receivable	3,111	19,458
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**9. CREDITORS****Falling due within one year**

Payments due to be made	8,798	13,050
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## **10. CREDITORS DUE OVER 1 YEAR**

Deferred Income	30	0
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## **11. RELATED PARTY DISCLOSURES**

As at 31 March 2025 no amounts were due from any related party (2024 £nil).

Total donations received from Trustees totalled £0 (2024 £1,250).

Philip Robertson and Gareth Jex (Trustees) are members and Trustees of The Hedgehogs Charity. Donations were received from The Hedgehogs during the period of £1,430 (2024 £5,000).



## **Independent Examiner's Report to the Trustees of Brightwells Gostrey Centre**

I report to the trustees on my examination of the accounts of Brightwells Gostrey Centre (the "Charity") for the year ended 31 March 2025.

### **Responsibilities and basis of report**

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the "Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Act; or
2. the accounts do not accord with the accounting records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** *Manisha Chana*

Manisha Chana, FCA

M A Accountancy Group

## **BRIGHTWELLS GOSTREY CENTRE**

Registered Charity No: 1176651

### **Detailed Income & Expenditure Statement**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
<b>Operational Income</b>		
Community Meals Service (CMS)	78,148	40,464
Donations received	11,959	10,584
Refreshments	2,889	3,039
Social Centre	118,567	101,389
	<b>211,863</b>	<b>185,476</b>
<b>Other Income</b>		
Fundraising events	1,172	4,302
Grants received	19,305	35,000
Bank interest received	93	80
<b>TOTAL INCOME</b>	<b><u>232,973</u></b>	<b><u>225,858</u></b>
<b>EXPENDITURE</b>		
<b>Costs of charitable activities</b>		
<b>CMS</b>		
Volunteer expenses	2,060	2,189
Salaries	38,172	39,379
Pensions	1,154	1,359
Catering equipment	600	101
Purchases	24,067	25,507
Packaging, cleaning	6,434	7,665

Bad debts		725
	<b>72,487</b>	

### **Minibuses**

Insurance	800	2,125
Repairs & maintenance	3,836	5,590
Fuel, oils etc	2,900	2,950

Day Centre costs	7,938	5,318
Salaries – Day Centre	86,072	84,739
	<b>174,028</b>	<b>176,647</b>

### **Administration & Support Costs**

Advertising & marketing	1,824	406
Cleaning & waste management	204	
Employers N.I.	4,546	4,093
Fundraising costs	1,037	1,051
Insurance	1,368	1,149
IT consumables	949	744
Travel expenses	360	
Pensions – Admin	1,030	945
Salaries – Admin	40,560	31,701
Postage, freight, courier	27	12
Printing & stationery	522	814
Repairs & maintenance	7	420
Staff training	204	600
Staff social	744	327
Subscriptions	134	203
Telephone & internet	800	1,405
Depreciation		

Brightwells Gostrey Centre

- Fixtures & fittings	969	950
- Motor vehicles	4,500	4,500
- Computer equipment	899	901
	<b>60,684</b>	<b>51,121</b>

**Governance & Finance**

Bookkeeping	5,315	5,024
Accountancy	2,460	1,560
Legal & professional fees	3,499	4,230
Bank charges	1,958	1,545
	<b>13,232</b>	<b>12,368</b>

<b>TOTAL EXPENDITURE</b>	<b><u>248,008</u></b>	<b>240,136</b>
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<b>NET INCOME (EXPENDITURE)</b>	<b>(15,035)</b>	<b>(15,278)</b>
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The Detailed P&L does not form part of the statutory financial statements