



# Amesbury History Centre

[www.amesburyhistorycentre.org.uk](http://www.amesburyhistorycentre.org.uk) Charity N°1176636

## **Trustees' Annual Report for the period**

**From 01 April 2024 To 31 March 2025**

**Charity name: Amesbury History Centre CIO**

**Charity registration number: 1176636**

### **Report**

The Trustees have the pleasure in presenting their report and the financial statements of the Charity for the year ended 31 March 2025. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities' (FRS 102) in preparing the financial statements of the Charity.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing Document**

The Charity is governed by its governing documents (constitution) which was adopted on the 4<sup>th</sup> September 2017 when it was established as a Charitable Incorporated organisation.

#### **The Trustees**

The Trustees under Charity law who served during the year up to the end of the financial year covered in this report were:

Mr James Johnston (Co-Chair)

Mr Andrew Doig (Co-Chair)

Mrs Christina Gane

Mr Simon Harrod

Mrs Caroline Langhurst

Mr Christopher Kenward

Ms Rebecca Laughlin

Mrs Angelea Bayliss

#### **Organisational Structure**

The Amesbury History Centre is a Charitable Incorporated Organisation.

Trustees are persons who through residence, occupation, employment, public service or

otherwise have special knowledge of Amesbury. All trustees are co-optative.



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## Risk Management

All trustees have a duty to identify and review the risks to which the charity is exposed to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

## Objectives and Activities

The object of the Charity is to advance the education of the public by the establishment and maintenance of a museum and associated artifacts relating to the history of Amesbury and the surrounding area.

## Achievements and Performance

The focus for the Trustees in the early part of the financial year was to build on the success of the History Centre following its opening in the second half of 2023. This included broadening the range of events and exhibitions taking place and in seeking additional funding to both help with the running costs and to further build the offering to the local community.

In terms of the latter, we were successful in obtaining a significant grant from the Amesbury Town Council for £15,000 each year over a three year period to help meet the utility costs of the History Centre which are our largest outgoing. We were also successful in obtaining grants from St James Place and the Bank of England and we worked with the Amesbury Town Council to obtain a grant of £20,000 per year over two years as part of the Wiltshire Towns Fund grants process which will be used to help draw individuals into the town.

The trustees also started work in earnest around gaining full Arts Council accreditation status which will allow us to work more closely with other museums, borrow items, be eligible for further sources of funding and it will demonstrate that we have appropriate governance and processes in place as a small museum/history centre..

There has also been some significant work towards putting the foundations in place to seek a National Lottery Heritage Grant with the aim of setting up a significant exhibition on Queen Eleanor of Provence who is thought to be buried in the town. This application is seen as a prelude to a larger application in 2027 where we will seek to refresh the entire top floor of the History Centre to better display the rich heritage of the town.

Throughout the year we continued to grow the volunteer and membership base without whom we would be unable to operate as successfully as we do. Our volunteers give up significant amounts of their time to help staff the history centre on a daily basis and towards the end of the financial year they took on the running of the cafe back from the commercial venture that was operating it which has resulted in a significant increase in revenue for the History Centre. During the year we have transitioned to much more of a volunteer led organisation with specialist leads across a number of areas such as the appointment of a volunteer to head up the curation role and also a volunteer to lead on the operation of the cafe.

We continue to see visits from a wide range of community groups from local primary schools and pre-school groups to Scouts and Brownies, a local Mental Health Group, the WI with the History Centre taking on more of a role as a community focal point following the closure of the local community shop. We continue to offer support to local youth through hosting local Duke of Edinburgh Award volunteers although our size limits the numbers that we can take on.

Over the year we continued to host a range of talks in the History Centre, many of which were sold out. This included a number of talks from Professor David Jacques from Buckingham University. David is a Director of the Blick Mead Environmental Trust and was responsible for the hugely exciting archaeological finds at the local Blick Mead site which has raised the profile of Amesbury and the History Centre internationally. The talk on the eve of the Winter Solstice was particularly well received and was immediately followed by the very successful town lantern parade down to the Blick Mead site. We also had a local author provide two sell-out talks on a dark part of Amesbury's recent history which brought a significant number of new visitors to the History Centre.

For most of the year the Melor Tearooms in the History centre was operated by a local business on our behalf and the hope was that it would generate additional footfall and revenue. Sadly this did not prove to be the case as the hoped for revenue didn't materialise and the viability of the tearooms operating on a commercial basis just wasn't there given the operating costs involved. The local business handed the tearoom back to trustees towards the end of the financial year and the decision was taken to operate them using our team of volunteers. This has proved to be hugely successful and in the short period of time between taking the tearooms on and the end of the financial year, we saw profits increase dramatically given our lower cost base. This will be a key element going forward to generate sufficient income to help keep the centre open and entry free.

As we look forward to the next year, the trustees see the development of its long-term goals as a key to future success as we seek to tell the story of historic Amesbury in an educational, interactive, modern and professional setting. With that in mind we will be seeking to engage with Museum professionals to help us further develop our offering, obtain Museum accreditation, and seek funding to develop our displays and provide training for volunteers and trustees alike.

As we enter the 2025/2026 financial year, we will be looking to do as much work as possible toward accreditation and to develop the bid for a National Heritage Lottery Grant. We are also likely to host a Community Dig during the year which we hope will both improve revenue for the centre but more importantly bring the community closer in terms of understanding the vast history of the area and our place within the Stonehenge

environment. The aim is to drive tourists and locals to visit the town and the Centre and with a huge visitor population at nearby Stonehenge, we have a fantastic opportunity to work with the Town Council and other local organisations such as The Stonehenge Chamber to achieve this.

Our focus over the next two years will centre around:

- Exhibition Development – Seeking funding for the development of the Amesbury Timeline permanent exhibit in the Centre itself and an Outdoor Education Area.
- Operate the Amesbury History Centre as a Community Hub for all. • Become an Archaeological Centre of Excellence.
- Building on the fantastic history we have in Amesbury as the Oldest continuously inhabited site to attract professionals to use the centre for events and research.
- Act as a focal point for tourism in the town.
- Hosting of events such as talks on our History, Community Digs and community days to improve the local understanding of the history of the town.



# Amesbury History Centre

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## **FINANCIAL REVIEW**

### Reserves Policy

The charity implemented a reserves policy as required by the Charity Commission Rules and set out in last year's report.

### Restricted Funds

The Charity currently has grant funds from the Amesbury Town Council that can only be used to pay for Utilities as agreed by the Council. We also have grant income in the form of a grant from Wiltshire Council that can only be used in accordance with the bid made, namely on events and activities that work towards increasing the footfall in the town.

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and the incoming resources and application of the resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 25 January 2026 and signed on their behalf by

*James Johnston*

James Johnston - Co-Chair Amesbury History Centre

## **Annual financial report by the Treasurer covering the period 1 April 2024 to 31 March 2025**

### **Introduction**

I have prepared this report following an independent check of the financial statements covering a 12-month period from 1 April 2024 to 31 March 2025 from the books and records of the Amesbury History Centre CIO (AHC). To the best of my knowledge and belief the financial details provided here reflect a true account of the financial state of the charity from 1 April 2024 to 31 March 2025.

### **Treasurer's Report**

The Charity has continued to build on its first successful year in the new building with a significant increase in income although this is largely as a result of a decision taken by Amesbury Town Council to support us through a grant of £15,000 per year for 3 years (this being our first year) to help meet our running costs, namely Utilities. We were also successful in an application for Wiltshire Towns Fund money which was allocated by the Amesbury Town Council to the History Centre for activities that would help promote the town and increase footfall to the high street. As this funding was received at the end of our financial year, we will not see the full impact of this additional funding until the 25/26 financial accounts.

At the start of this financial year, we partnered up with A Date with Thyme, a local business that shared our passion and vision for Amesbury, to run the Tearooms within the AHC on our behalf. This was on a fixed fee profit share basis but high startup costs, lower than expected footfall and a change in circumstances meant that this partnership was terminated by mutual agreement on 01 February 25. Since this date the tearooms have been managed wholly by the volunteers and we are starting to see significant profits which are helping the cashflow of the AHC.

Another significant change in costs going forward is the departure of the

management company (Stonebury Functions) who were responsible for day-to-day management of the centre and the volunteers. From 1 April 25 the roles undertaken by the management company will be covered by our volunteers and the success in being able to do this is only possible because of the structures and processes put in place by the Centre Manager (Mark). Going forward, the savings made on the management costs will be reinvested into other areas such as the Shop which will enable us to purchase items of stock in our own right leading to higher profit margins.

## **Income**

In comparison to the previous financial years, this year has been significantly more successful with a higher level of income. This has been a mix of income generated from trading activities through the Tearoom, the Shop, events, memberships and from generous donations and grants received over the period. Total income for the year was £64,003 in 24/25 vs £30,104 in 23/24

In part this is due to the fact that we saw a full year of operations in 24/25 but also due to the fact that our grant income has increased through the generous support from Amesbury Town Council who have committed to a grant of £15,000 per year for 3 years to support us with our utility bills. It should be noted that the £15,000 received in this year's accounts relates to the period Nov 24 to Oct 25 so whilst all the income is recognised in this year's accounts, some of the expenditure will be in next year. Should actual costs over the grant year come in under the total of the grant provided then we are required under its terms to return any unused amounts.

This is also relevant in relation to the £20,000 received from Wiltshire Council as part of the Wiltshire Towns Fund Grant which was received at the end of the financial year and which is recorded in the accounts as other income. This funding is restricted funding to be used to support activities that generate footfall into the town or encourage wider knowledge of the town and the Amesbury History Centre.

Whilst we have seen a similar level of cash donations made at the AHC over the year, our investment in an electronic tap-and-donate system has paid dividends with an increase in total donations by about 40% over the year.

We have also seen a 42% rise in shop sales over the past year although with a lower rise in stock costs. The trustees see the shop as a real area of potential growth over the next couple of years as we aim to undertake a revamp of what we sell with more destination themed products highlighting both the AHC and the town. This will however require investment up front in stock but will have the benefit of both allowing us more control over what items are sold and the level of profit margin that we are able to realise.

We have run a successful series of talks over the year including one by Professor David Jacques and two sell out evenings by Neil Berret whose 'Six Little Heads' talk was about a bleak time in Amesbury's history 100 years ago. Whilst some of the

other talks that we had during the year were not quite so successful in terms of revenue raising, they were well attended and provided added benefit to those with membership.

Whilst our partnership with A Date with Thyme to run the Tearooms on our behalf did not raise as much revenue as hoped, its transfer back to the AHC to be run by our volunteers in the last two months of the period showed that there is considerable potential in this area. We are lucky that being volunteer run, our costs are low and therefore this remains one of the strongest areas of revenue generation for the AHC.

In terms of grants, in addition to the grant of £15,000 from Amesbury Town Council, we were successful in receiving a grant of £1,500 from St James Place and £500 from the Bank of England. Both of these grants were available for general usage rather than being allocated to a specific purpose. It remains a very competitive market for grants and we were less successful in bids to the Henry Moor Foundation, the Arts Council and SW Museums.

Revenue from membership has fallen over the past year as the initial membership drive in the lead up to the opening of the AHC in 2023 has fallen away. This is also partially explained by the purchase of life memberships in 2023 that, whilst successful in boosting income in the financial year in which it is paid, means that it will not be repeated in future years. We have recently recruited a new volunteer as membership secretary to drive additional memberships and recent initiatives include a new overseas membership category which we hope will bring in new members from a previously un-tapped market.

As we look forward to the next financial year and beyond, we have the funding in the form of a grant from Amesbury Town Council to help with Utility costs available for the next 2 years (2026 & 2027) of £15,000 per year. We will also receive a further grant of £20,000 from the Wiltshire Towns Fund via Amesbury Town Council for use in 2026. This is a restricted funding source that must be used for areas set out in the funding application such as Consultancy Support, the Community Dig, Marketing and Promotion, and Access and Way finding as part of the town's longer-term plan to drive footfall into the High street.

## **Expenses**

Following the high set up costs incurred in the previous year as the Amesbury History Centre got established, we have seen a general leveling out of costs over the most recent year although there have been some areas where costs have increased.

Utilities costs continue to be the most significant expense that we face with £9,500 spent on electricity and water alone. We are fortunate that in November 2024, the Amesbury Town Council approved a grant of £15,000 per year for each of the next three years to cover these costs but we need to use this time to make plans on how we will cover the costs when this funding source ceases.



We have also seen a rise in the cost of insurance as the value of the assets we hold increases and also a rise in the cost of subscriptions both IT related and to organisations that either help promote the History Centre (Visit Wiltshire), or where they are required for the premises (PRS Licence). We have also seen depreciation (£1,825) on the assets that we purchased as part of the set-up of the History Centre as most of these have a relatively short asset life span.

We have successfully challenged the level of business rates charged by Wiltshire Council and we are now eligible for a 100% discount with the rates charges paid in the first part of the year fully refunded.

We incurred a charge for legal fees (£1,460) in relation to the drafting of a lease agreement with A Date With Thyme in relation to the running of the Tearooms and were successful in recovering half of this cost back from A Date With Thyme. We were also liable for the Amesbury Town Council costs but this was mitigated through an arrangement around the Town Council's liability to pay the electricity costs of the History Centre hosting the town's CCTV system.

Whilst the Management fee costs (£6,996) were slightly higher this year than last, this was due to a full year's fees being payable vs part year in 23/24. It is worth noting that the contract with the management company ceased with effect the end of the financial year so this will no longer be a cost to the History Centre.

We had a slight rise in costs of shop stock but this was more than covered by the rise in shop sales indicating that we are making a higher profit margin than in previous years.

Whilst the accounts show small profit of £2416.79 the year, this is attributable to grant made by the Amesbury Town Council for Utilities of which some will be used to pay for Utility costs over the next financial year.

The total expenditure over the period has been £41,266.51

We ended the period with an operating profit of £2,416.79 and a surplus of assets of £22,736.79 however it should be recognised that this is primarily as a result of the grants from Amesbury Town Council and the Wiltshire Towns fund, both of which will be spent in the next financial year. Our Bank balance at the end of the reporting period stands at £29,878.50 (£28,862.42 relating to restricted funds) with total Assets of £40,711.51

### **Future Plans**

Donations, Grants and Membership continue to be one of the most important revenue streams for the History Centre going forward with additional opportunities in the recovery of Gift Aid. We will also focus on revamping the current shop offering to

get higher generating revenue items and items that have the AHC 'Brand'. We are currently looking to find a volunteer to focus on this. We are also looking to increase the number of revenue generating events for the next year to attract new members and visitors alike and we will start the planning in anticipation of a large community dig in 2026 should plans for this come off.

With the funding from the Wiltshire Towns fund, we have the opportunity to make a real difference in Amesbury and to attract tourists and visitors alike. We are also looking to spend an element of the grant on consultancy support to submit the first of our National Lottery Fund bids in the region of £80,000 that will enhance the offering that we provide. This will also provide the opportunity for a closer partnership with English Heritage and possible link to the History Centre on their website which we hope will increase the number of visitors that we have.

Work continues towards Museum accreditation which will open additional grant opportunities and the possibility of loans to enhance exhibitions and again drive footfall. There will also be a major push in 2026 to develop the plan for the permanent exhibition space on the upper floor that will necessitate a grant from the National Lottery Heritage fund.

# Profit and Loss

## Amesbury History Centre

For the year ended 31 March 2025

	2025	2024
<b>Turnover</b>		
1st Ann BBQ	(90.22)	-
6 Little Heads Talk Tickets	512.58	-
Activities - Mini Pots	215.52	-
ADWT Rental	2,516.13	-
AGM Quiz	-	22.72
Bar Sales - Talks/Events	15.01	-
Café Sales	4,110.66	9,043.89
Cathedral Talk - Ticket Sales	37.68	-
Coffee Machine income	810.19	-
David Jacques Talk - Members	337.33	1,399.10
David Jacques Talk - Other Revenue	84.00	593.69
David Jacques Talk Non-Member	27.00	1,444.06
Donations	4,162.09	4,414.90
Donations via Electronic Means	1,521.78	74.70
Event - Christmas 24 Quiz -Expenses	29.30	-
Event - Find Eleanor	27.00	-
Fryatt Talk Jul 24	212.68	-
Grant Income	17,000.00	2,560.00
June Quiz	249.09	-
Lantern Sales	40.00	280.25
Membership	1,371.10	2,913.57
Pumpkin Carving 2024	54.36	-
Salisbury Cathedral Talk	7.86	141.28
Shop Sales	9,555.41	6,716.86
South Mills Talk	421.73	-
War Graves Commission Talk	164.92	-
Wiltshire Follies	290.10	-
<b>Total Turnover</b>	<b>43,683.30</b>	<b>29,605.02</b>
<b>Cost of Sales</b>		
Café Stock	930.53	2,822.25
Direct Expenses	4,293.15	434.70
Expense David Jacques Talk	248.38	1,796.82
Shop Stock	5,745.88	4,617.82
<b>Total Cost of Sales</b>	<b>11,217.94</b>	<b>9,671.59</b>
<b>Gross Profit</b>	<b>32,465.36</b>	<b>19,933.43</b>
<b>Administrative Costs</b>		
Advertising & Marketing	10.80	411.29
Bank Fees	128.87	108.56
Cleaning	412.00	399.05

	2025	2024
Coffee Machine Rental	3,790.28	2,775.83
Depreciation Expense	1,825.89	-
Entertainment-100% business	-	190.00
Events - Christmas Quix 24 Sales	(63.60)	-
Exhibit Item Costs	875.83	1,004.30
Garden Upkeep	122.56	-
General Expenses	294.97	244.90
Hills Waste Contract	726.69	502.37
Insurance	550.21	339.19
Internet Address Rental	266.40	10.80
Legal Expenses	730.80	4,665.00
Light, Power, Heating, Water	9,481.72	6,324.98
Management Activity Commission	55.32	-
Management Contract Costs	6,996.00	6,416.00
Motor Vehicle Expenses	-	405.00
Outdoor Expenses	67.50	-
Postage, Freight & Courier	-	80.06
Printing & Stationery	90.68	188.51
Rates	-	2,326.66
Rent	1.00	-
Repairs & Maintenance	488.40	420.00
Small Office Equipment and Software	57.99	94.63
Speaker/Talk Fees	100.00	-
Staff Training	72.00	475.98
Storage	-	1,037.00
Subscriptions	1,109.18	529.99
Telephone & Internet	897.08	572.77
Volunteer Polo Shirst	-	(43.71)
Wiltshire Towns Fund Expenses	960.00	-
<b>Total Administrative Costs</b>	<b>30,048.57</b>	<b>29,479.16</b>
<b>Operating Profit</b>	<b>2,416.79</b>	<b>(9,545.73)</b>
<b>Other Income</b>		
Electricity Reimbursement - Amesbury Town Council	-	354.72
Inwards Hire Fees	320.00	100.00
Volunteer Contributions Polo Shirts	-	43.92
Wiltshire Towns Fund Income	20,000.00	-
<b>Total Other Income</b>	<b>20,320.00</b>	<b>498.64</b>
<b>Profit on Ordinary Activities Before Taxation</b>	<b>22,736.79</b>	<b>(9,047.09)</b>
<b>Profit after Taxation</b>	<b>22,736.79</b>	<b>(9,047.09)</b>

# Balance Sheet

## Amesbury History Centre As at 31 March 2025

	31 MAR 2025	31 MAR 2024
<b>Fixed Assets</b>		
<b>Tangible Assets</b>		
Audio & Visual Media	2,595.85	2,822.90
Computer Equipment	951.00	552.00
Less Accumulated Depreciation on Computer Equipment	(1,076.06)	-
Less Accumulated Depreciation on Plant and Machinery	(236.60)	-
less Accumulated Depreciation on Shop/Tearoom equipment	(286.18)	-
Shop/Tearoom Furniture/Equipment	3,454.31	6,164.50
Shop/Tearoom Tills	2,350.00	2,350.00
<b>Total Tangible Assets</b>	<b>7,752.32</b>	<b>11,889.40</b>
<b>Total Fixed Assets</b>	<b>7,752.32</b>	<b>11,889.40</b>
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
Current Account	1,016.08	2,130.68
Deposit Account	28,862.42	681.73
<b>Total Cash at bank and in hand</b>	<b>29,878.50</b>	<b>2,812.41</b>
<b>Prepayments and accrued income</b>		
Debtor - Float	-	192.23
<b>Total Prepayments and accrued income</b>	<b>-</b>	<b>192.23</b>
Display Equipment	897.56	897.56
Inventory	964.81	964.81
Office Equipment	35.33	35.33
Plant and Machinery	1,182.98	1,182.98
<b>Total Current Assets</b>	<b>32,959.18</b>	<b>6,085.32</b>
<b>Creditors: amounts falling due within one year</b>		
Rounding	(0.01)	-
<b>Total Creditors: amounts falling due within one year</b>	<b>(0.01)</b>	<b>-</b>
<b>Net Current Assets (Liabilities)</b>	<b>32,959.19</b>	<b>6,085.32</b>
<b>Total Assets less Current Liabilities</b>	<b>40,711.51</b>	<b>17,974.72</b>
<b>Net Assets</b>	<b>40,711.51</b>	<b>17,974.72</b>
<b>Capital and Reserves</b>		
Current Year Earnings	22,736.79	(9,047.09)
Retained Earnings	17,974.72	27,021.81
<b>Total Capital and Reserves</b>	<b>40,711.51</b>	<b>17,974.72</b>

The financial statements were approved on 19 January 2025 and authorised for issue by the Trustees and signed on its behalf by:

*Andy Doig*

Andy Doig – Co-Chair and Treasurer

### **Notes to the Financial Accounts - Accounting Policies**

1. The financial statements have been prepared under the historical cost convention, except for the revaluation of certain fixed assets and in accordance with Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with financial Reporting Standard 102 the reporting standard applicable in the UK and Republic of Ireland (FRS 102), and Charities Act 2011.

The Amesbury History Centre CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are instantly recognised at historical cost or transaction value unless stated in the relevant accounting policy note(s).

2. All incoming resources and expenditures are included in the statement of financial activities when the charity receives the income.
3. Expenditure on fixed assets is capitalised except for expenditure incurred in the replacement of assets of low value with a short life. Repair, renovation and replacement expenditure is written off as expenditure in the statement of financial activities. The cost of fixed assets is their purchase cost, together with any incidental cost of acquisition, with the exception of fixed asset investments which are stated at Market Value.
4. Governance costs include all expenditure which does not relate directly to the charitable activities. It includes accountant and solicitor fees where applicable.
5. Staff and Trustee Costs – No Trustees nor persons connected with them have received any emoluments during the year.
6. Taxation – The charity is exempt from tax as all its income is charitable and is applied for charitable purposes.

Examiner's unqualified report (for a non-company charity preparing receipts and payments accounts) with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of Amesbury History Centre (AHC) CIO

I report to the trustees on my examination of the accounts of the AHC for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or 2. the accounts do not accord with those records.

As part of my examination it was found that the annual financial report presented at the AGM 5 Jun 25 has had to be revised/updated, and the updated Report was then agreed at the Trustees Board meeting held on 15 Jan 26. This was due to a late invoice of £80 and recording of Depreciation. The Treasurer has provided a full explanation of the reason for this for which I am now content. I have 3 recommendations that affect the Treasurer's responsibilities/activities but do not impact on the overall financial accounts. These relate to monthly bank reconciliation, claiming of gift aid and checking of previous years numbers reported in the accounts match those agreed in the previous year's Annual Financial Report. I believe a new policy is also being set-up in relation to cash floats.

Apart from these I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Christopher Howitt

Name: Christopher Howitt

Relevant professional qualification or membership of professional bodies (if any): CIMA/ACMA

Address: 8 Yewtree Close, Durrington, Salisbury, Wilts SP4 8NG

Date: 26 Jan 26