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# The Medway Street Angels

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30<sup>th</sup> September 2021

Charity Registration Number 1176617

**THE MEDWAY STREET ANGELS**  
**TRUSTEES' ANNUAL REPORT**  
**YEAR ENDED 30<sup>th</sup> SEPTEMBER 2021.**

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The trustees' present their report and their financial statements of the charity for the year ended 30<sup>th</sup> September 2021

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered charity name	The Medway Street Angels
Charity working name	MSA
Charity registration number	1176617
Principle office	2 Pilgrims View Sandling, Maidstone Kent ME14 3DQ
The Trustees	Mrs K Kora Mr P M A Thompson Mrs A R Gilbert Mrs L E Ferguson Mr S Nash
Independent examiner	Crossley Financial Accounting, Star House, Star Hill, Kent ME1 1UX

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

The Medway Street Angels was established as a registered charity on the 11<sup>th</sup> January 2018 Registered Charity Number 1176617 and is governed by its constitution. The Constitution was adopted on the 8<sup>th</sup> October 2017

The governance of the charity is undertaken by a board of trustees who, with the leadership of Amber Gilbert manage the affairs of the Charity. There should be at least three trustees on the board at any time.

**Recruitment and appointment of Trustees**

Trustees can be appointed to and removed from the board upon the concurrence of 3 voting trustees

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or one tenth of the trustee board which is the greater. One third of the elected trustees must retire at each AGM, those longest in office retiring first, those retiring shall be eligible for re-election at that AGM. Trustees are appointed by serving trustees, after selection individuals for appointment with regards to skills, knowledge and experience needed for the effective administration of the charity.

#### **Risk Assessment**

The trustees have reviewed the major risk to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to those risks.

#### **OBJECTIVES AND ACTIVITIES**

The following object is for the benefit of the local community in Medway and the surrounding area without distinction of race, sex, political, religious or other opinion of the members of such community, to support, care and treat persons in need who are homeless and suffering from the effects of poverty, sickness, disability, old age, alcoholism, drug addiction, offending behaviour, or any other mental or physical infirmity, as an expression of Christian faith.

To promote the physical, mental and spiritual health and wellbeing in particular but not exclusively by the provision of pastoral care and the formation of a Medway Street Angels programme providing a compassionate listening ear for all problems and practical advice on staying safe on the streets such as contract details for taxi firms/ external agencies, warm drinks, shoes etc. and simple first aid may be administered by those who have had appropriate training

In furtherance of the main objects, the Charity undertakes the following activities:

- ❖ Supporting, advising, and signposting those who are homeless, socially excluded, and vulnerable adults.
- ❖ Providing a community outreach service to those who are homeless, socially excluded and or vulnerable.
- ❖ Accompanying guests to appointments where they require assistance.
- ❖ Providing ongoing assistance to those who have been housed but remain vulnerable.
- ❖ Promoting the needs of those who are homeless, socially excluded, and vulnerable in the areas in which we offer support

#### **Public Benefit**

In planning the charities for the year, the trustees reviewed the guidance from the charity commission during trustee meetings.

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YEAR ENDED 30<sup>th</sup> SEPTEMBER 2021

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## ACHIEVEMENTS AND PERFORMANCE

In our fourth year as a registered charity, we have been able to support many more people. Over the year we have received numerous donations and fundraising support from members of the public as well as corporate organisations,

We have received physical donations from both businesses and members of the public. We thank each person/business or organisation that has donated to our charity. It would be impossible to quantify these donations. Increasing numbers of businesses and organisations are now aware of the charity's work, offering assistance including expertise, educating about stereotypes, and volunteering hours.

As a charity, with the easing of COVID 19 restriction we have been able to hold fundraising events to continue fundraising for our works, however limited by numbers

In all areas, we have supported many people into temporary and permanent housing and continue to support them for as long as they require. We continue to run soup kitchens, outreach, and provide food parcels in all areas. We have added additional services such as the winter SWEP shelter and a mobile needle exchange. Our work has continued to increase dramatically due to the after effects of the pandemic, working with local authorities to ensure no one in poverty, isolation or in need is left out. Alongside our soup kitchens we are still offering emergency assistance for families in poverty and others facing financial crisis. This includes, but not exclusively, the provision of food, furniture, clothing, nappies, kitchen appliances and online only payments for gas/electricity. This is not only from self-referral but referrals from various agencies, authorities, and education settings. This not only reflects the increased demand but also the relationships we have built with other agencies and the high regard in which The Medway Street Angels are held.

We pride ourselves on our level of professional communications with agencies such as DWP, multiple local councils, housing associations and educational settings etc. The building of these relationships have been the key to ensuring the charity achieves its objectives. We have seen an increase in the number of people requiring support. Due to the nature of our activities, it is impossible to accurately estimate the number of people we have assisted.

At the time of writing, The Medway Street Angels has 48 volunteers who take on different roles, such as street outreach, food collectors, caterers, accompanying guests to appointments and collecting donations to count a few of our activities. The time and commitment given by our volunteers is vital, without them, the charity would not be able to function or offer the variety of services that we do. Their time, skills and commitment are invaluable and are vital to the success of the charity.

## FINANCIAL REVIEW

### Principle funding sources

The principle funding sources for the charity are from donations and fundraising received from members of the public and corporate organisations.

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**Financial review of the year**

The operating loss for the year was £14,591 (2020 - surplus of £4,632). Reserves at the year end were £4,466 (2020 - £19,057) which are used to finance additional activities, trading in the ensuing year and as a backup reserve. If the charity continues at its present level of activity it has funds available to continue for one year.

**Reserves Policy**

The unrestricted general funds of the charity are all available to promote the objects. The total unrestricted general funds at the year end was £4,466 (2020 - £19,057.00) to be used over the next year to promote the expansion of the charity's activities.

**PLANS FOR THE FUTURE**

The trustees will continue developing the service the charity offers to those who are suffering from homelessness and/or the effects of poverty. Expanding the areas, we cover. We aim to continue to develop meaningful relationships with the people we work with, as well as effective relationships with other groups/agencies, building stronger connections to our local communities, the volunteers and people who support our work

**RESPONSIBILITIES OF THE TRUSTEES**

The charity's trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the trustees are required to:

- ❖ select suitable accounting policies and then apply them consistently.
  - ❖ observe the methods and principles in the Charities SORP.
  - ❖ make judgements and accounting estimates that are reasonable and prudent.
  - ❖ state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
  - ❖ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
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The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

Crossley Financial Accounting has been appointed as our independent examiner for the year.

The trustees annual report was approved on 11/07/2022 and signed on behalf of the board of trustees by:

A R Gilbert



## Receipts and payments accounts

CC16a

For the period  
from

01/10/2020

To

30/09/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations		-	-	-	-
General donations	5,763	-	-	5,763	3,111
Large donations	20,345	-	-	20,345	22,079
Online fundraising	6,285	-	-	6,285	4,032
Fun day		-	-	-	-
Other fundraising events	1,546	-	-	1,546	10
Misc collection points		-	-	-	-
Grants					8,850
Refunds and returns		-	-	-	138
<b>Sub total (Gross income for AR)</b>	<b>33,939</b>	<b>-</b>	<b>-</b>	<b>33,939</b>	<b>38,220</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,939</b>	<b>-</b>	<b>-</b>	<b>33,939</b>	<b>38,220</b>
<b>A3 Payments</b>					
Meeting & training subsistence	690	-	-	690	366
Food and drink for SU's	18,745	-	-	18,745	12,149
Food and drink disposables	1,164	-	-	1,164	821
SU Supplies	4,482	-	-	4,482	2,004
Waste removal	2,360	-	-	2,360	1,490
Accommodation for guests	468	-	-	468	360
Fundraising disposable supplies		-	-	-	-
Security checks		-	-	-	40
Staff training	500	-	-	500	299
Staff clothing	1,305	-	-	1,305	2,518
Rent	7,101			7,101	7,793
Gas, electric, broadband etc	289			289	339
Vehicles expenses	1,256			1,256	602
IT equipment and supplies	1,412			1,412	228
Office and storage equipment	267			267	81
Small equipment purchases	1,238			1,238	938
Telephone costs	394			394	267
All office costs	899			899	591
Insurance	636			636	224
Professional fees & subscriptions	236			236	2,121
Bank fees	153			153	60
Larger equip purchases	4,935	-	-	4,935	297
<b>Sub total</b>	<b>48,530</b>	<b>-</b>	<b>-</b>	<b>48,530</b>	<b>33,588</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>48,530</b>	<b>-</b>	<b>-</b>	<b>48,530</b>	<b>33,588</b>
<b>Net of receipts/(payments)</b>	<b>- 14,591</b>	<b>-</b>	<b>-</b>	<b>- 14,591</b>	<b>4,632</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>19,057</b>	<b>-</b>	<b>-</b>	<b>19,057</b>	<b>14,425</b>
<b>Cash funds this year end</b>	<b>4,466</b>	<b>-</b>	<b>-</b>	<b>4,466</b>	<b>19,057</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	3,936	-	-
	Security Deposits	530	-	-
		-	-	-
	<b>Total cash funds</b>	<b>4,466</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

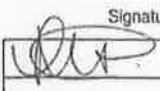
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A. R. GILBERT	11/07/22





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
The Medway Street Angels

**On accounts for the year  
ended**

30/09/2021

**Charity no  
(if any)**

1176617

**Set out on pages**

1 AND 2 RECEIPTS AND PAYMENTS FORM

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2021.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

18/07/2022

**Name:**

Sally Meah

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

Star House, Star Hill

Rochester, Kent

ME1 1UX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**