

# **Scarth Memorial Hall**

## **Chairman's report 29<sup>th</sup> March 2025**

This has been another very busy year for the hall. All the regular weekly and monthly events, run by the hall Film Club, Quiz and the Open Mic. continue to be well attended. The Monday morning community café continues to be very popular and I must congratulate the organisers for their hard work and dedication. Your help and support is very much appreciated both by the trustees and the wider community.

Once again hall users and visitors alike are very impressed with the facilities we provide and with the overall appearance of the hall.

The regular hires continue to be a substantial part of the hall's income and I thank the user group organisers for providing the community with their activities and their continued support of the hall. However we sadly lost the regular felting class with Claire due to dwindling numbers of participants. If you would like to join in any of the activities provided, please see the TV screen for contact details or ask any hall trustee.

We staged several one off events throughout the year. These included a sellout performance by The Castle Players with a play about The Tan Hill Inn and an interesting talk on the history of Witton Park. We also had two performances in conjunction with Highlights North. This year marks the 150<sup>th</sup> anniversary of the opening of the hall and we are planning several events to take place over the August bank holiday weekend. More details of this will follow.

With regards to hall maintenance. We had problems with water ingress and following a drone survey of the roof discovered there was a blockage in the guttering. Once the gutter cleaning is fully completed, we intend to redecorate the main hall. The upstairs toilet has had a partition wall built to make a storage cupboard. We have also installed a Hive system installed to remotely control the heating. This gives us more control especially for one off events. On the down side we had to purchase a new dishwasher in the autumn.

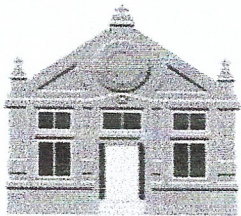
As always, I would like to take this opportunity to thank all our volunteers for their hard work and commitment throughout the year. Without their help the hall could not function. However, we always welcome new volunteers so if you or anyone you know would like to help with maintenance, existing events or run new events in the hall please speak to any trustee, they will be available to chat with after this meeting.

My thoughts now turn to the future. If you live in Staindrop this hall belongs to you. We only manage it on your behalf and this meeting gives you the opportunity to voice your opinion on the direction you would like the hall to take both now and in the future. Several of the trustees have served on the board for many years and are not getting any younger. There will be a point when we are no longer able to carry out our duties in the management of this fine community building. We desperately need more (younger) trustees now so we can have a succession plan in place for them to take over the running of the hall and the charity when we are not able to do so. If this does not happen then the future of the hall will be in jeopardy. I know I say this every year but the outcome still remains the same.

Our constitution allows for up to 11 trustees we have 6 at the moment. The trustee's duties are to meet once a month to oversee adherence to all the regulatory bodies including the licensing authority, music licence regulator, the charity commission and duty of employers to their employees. Although most of us enjoy being engaged in the hands on day to day running of the hall it is not necessary for trustees to do that. If anyone wishes to join the trustees to ensure the future running of the hall for the village, please speak to any of the existing trustees after this meeting, or at any other time! We will be happy to explain the job to you and hopefully welcome you onboard. If you look at what the hall can achieve with only 6 trustees imagine what can be done with a full compliment.

As chair of the board of trustees I would like to thank my fellow board members for all their hard work, commitment and enthusiasm over the past year.

Mike Wylie  
Chairperson



A HALL FOR ALL

## Scarth Memorial Hall, Staindrop

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**Scarth Memorial Hall**

**CIO Number 1176610**

**Unaudited Financial Statements**

**31 December 2024**



Scarth  
Memorial Hall,  
Staindrop

	YEAR to 31.12.24 £	YEAR to 31.12.23 £
<b>INCOME</b>		
Regular hires	12,633	13,268
One off hires	3,730	2,676
Ticket sales	2,619	2,013
Bar	12,019	11,997
SMH events	3,711	4,399
<b>Income from Activities</b>	<b>34,712</b>	<b>34,353</b>
Grants	0	250
Donation	2,037	1,007
Investment income	661	413
<b>Total Income</b>	<b>37,410</b>	<b>36,023</b>
<b>EXPENDITURE</b>		
Wages	4,089	4,747
Bar cost of sales	5,209	4,914
Bar donations and out of date stock w/c	325	166
Artist fees	1,866	1,030
Cleaning	1,052	1,249
Repairs and minor equipment	5,598	5,138
Insurance	1,706	1,638
Licences	1,556	1,095
Membership fees	120	115
Utilities and telephone	7,515	5,520
SMH event expenses	773	1,142
Stationery and marketing	177	138
Zettle charges	168	158
Health & Safety	636	73
Depreciation	665	388
<b>Total Expenditure</b>	<b>31,456</b>	<b>27,512</b>
<b>Operating Profit</b>	<b>3,256</b>	<b>6,841</b>
<b>Net Profit</b>	<b>5,954</b>	<b>8,511</b>

Prepared By:

Yvonne Macdonald

Signed:

*Yvonne L. Macdonald*

Date:

18th February 2024





## Scarth Memorial Hall, Staindrop

### Balance Sheet

	31.12.22	31.12.23
<b>Fixed Assets</b>		
Replacement of doors	12,244	12,909
<b>Current Assets</b>		
Cash	48,243	41,654
Inventory (Bar)	1,582	1,573
Debtors and prepayments	3,270	3,147
<b>Total Current Assets</b>	<b>53,094</b>	<b>46,375</b>
<b>Current Liabilities</b>		
Accruals and deferred income	526	782
Trade creditors	795	437
<b>Net Current Assets</b>	<b>51,775</b>	<b>45,156</b>
<b>Reserves - Restricted</b>	<b>45,000</b>	<b>40,000</b>
<b>Reserves - Unrestricted</b>	<b>6,775</b>	<b>5,156</b>
	<b>51,775</b>	<b>45,156</b>

Prepared By:

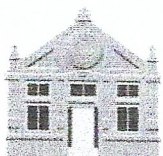
Yvonne Macdonald

Signed:

*Yvonne L. Macdonald*

Date:

18th February 2024



## Scarth Memorial Hall, Staindrop

Opening cash 1/1/24	41,654
Net income from operations	3,256
Add back depreciation	665
Purchase of Fixed Assets	0
Grants, donations and interest	2,699
Decrease/(increase) in stocks	-9
Decrease/(increase) in debtors	-123
(Decrease)/increase in creditors	100
Closing cash 31/12/24	<u>48,243</u>

Prepared By: Yvonne Macdonald

Signed:

*Yvonne L. Macdonald*

Date:

18th February 2024



Mr Kevin Stuart Allen  
Clerk to the Trustees of the Henry, Duke of Cleveland Charity (acting in a personal capacity)  
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19/02/2025

**Independent Review of the 2024 Annual Accounts for Scarth Memorial Hall (Charity number: 1176610), 5 South Green, Staindrop, DL2 3LD**

Introduction

This review has been conducted by a lay person.

The following were provided for the review: 2024 Annual Accounts spreadsheet, Bar Inventory and Pricing 2024 spreadsheet, Co-operative Bank Account statements for Business Select Instant Access Account (up to 31<sup>st</sup> December 2024) and Community Direct Plus Account (up to 28<sup>th</sup> October 2024), Invoices, Banking Slips, Hire Invoices and Expense Claim Forms.

Areas covered by the review

1. Robustness of the spreadsheets by sampling of capture, organisation and processing of financial data and its accuracy
2. Examination of expenditure to ensure that it reflects charitable purposes
3. Sample reconciliation of bank statements with spreadsheet entries (in both directions)
4. And generally highlighting any anomalies in any areas

Findings

Findings are listed according to the areas covered by the review above.

1. The two spreadsheets are logically and systematically organised and accurate.
2. All expenditure appears to be for charitable purposes.
3. Sample reconciliation of bank statements and spreadsheet entries (in both directions) did not produce any anomalies.
4. There were no anomalies found in any areas reviewed.