

Life Dronfield CIO
Charity Number: 1176609



21-23 Church Street,
Dronfield,
Derbyshire.
S18 1QB.
01246 942394
www.lifedronfield.org

Trustees' Annual Report 2023-24

Aims and Purposes

Life Dronfield CIO, Charity Number: 1176609 operates from Life Dronfield, 21-23 Church Street, Dronfield. It is focused on opening and successfully operating a Community Space out of its building

Objectives and Activities

1. The object of the CIO is to advance the Christian faith in accordance with the principles and practices of the Participating Denominations with the Parish of Dronfield and Holmesfield:-
 - (a) the celebration of public worship and sacraments;
 - (b) the teaching of the Christian faith;
 - (c) promoting and supporting the Christian mission and evangelism;
 - (d) pastoral work (including visiting the sick and the bereaved);
 - (e) the provision of facilities with a Christian ethos for the local community (including, but not restricted to, the elderly, the young, and other groups with special needs);
2. To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

3. To establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;

The Charity shall be non-party in politics and non-sectarian in religion. The area of benefit ("area of benefit") shall be Dronfield and Holmesfield and surrounding area.

4. To promote such other charitable purposes as may from time to time be determined.

During 2023-2024 Life Dronfield CIO had an income of £71,844 and an expenditure of £80,551. This leaves a deficit of minus £8,707 and an end of year carry forward of £90,969. This figure includes Restricted Donations with a total of £23,241.

A loan of £30,000 is repayable by 9th January 2035.

2023-24 has been a very positive year for Life Dronfield CIO. The highlights have been:

- Taking over the running of 21-23 Church Street, Dronfield.
- Obtaining funding of £190,593 from The National Lottery Community Fund to employ staff
- Employing Andy Evers as the full time Charity Manager
- Employing Anna Rattigan as the part time Charity Administrator
- Andy Evers stepping down as chair of trustees and this role being taken up by Richard Mattison
- Obtaining a Community Ownership Fund of £250,000 towards the Phase 1 building renovations.

Grants Committee

Grants

We received the following grants this year:

National Lottery Reaching Communities Fund	£190,593	Staff Costs
Community Ownership Fund	£250,000	Phase 1 Renovations

Polly Kirk took over the leading of our grants team and works closely with FCS Associates who identify, apply and obtain grants for Life Dronfield.

Fundraising Committee

Fundraising

We attended and ran the refreshments for the Coal Aston Village Gala and made £502.
We received £1,000 in donation from The Ladies Voices choir after their winter concert.

Operational Committee

Ministries

Life Lunches continued to grow this year, with us operating 50 weeks of the year. Numbers ranged from 40-60 attendees each week. This group has developed into its own community with attendees building positive friendships and meeting up regularly outside of Life Lunches. We had numerous visitors to Life Lunches to help with sign posting to further support, including The Police, Fire Service, Derbyshire Health, Rykneld Homes and Northern Power grid.

We sent out 150 Tubs of Chocolate at Christmas to those in Dronfield and District and we sent out 370 Easter Eggs to those in Dronfield and District. These were carried out in collaboration with the local community groups and Nursing Homes.

Supporters, Partnerships and Collaborative Working

We continue to build relationships across our town including the NHS, Police, Rykneld Homes, Social Prescribers, Churches and Social Care.

Marketing

We continue to send our regular emails, monthly prayer letters and offering to speak at groups about Life Dronfield.

Buildings Committee

Purchase

The Gavin's Foundation (TGF) purchased the old Parish Halls from St John's Church, Dronfield for £200,000 in June '23. The building was immediately passed to Life Dronfield to operate and run out of. A purchase option was put in place so that once all the renovations have been completed Life Dronfield to purchase the Halls back from TGF at the cost of £200,000 plus interest.

Renovations

We continue to work with Kris Barry, Design XY as our Architect and Principal Designer. We carried out a rigorous tender process with the following three contractors. Futures Build, Briddons and Creative Build. Trustees agreed to move forward with Creative Build for the full renovations.

We are working with specialist consultants for the structural work, Heritage Work and heating and lighting work to ensure our building is as thermos efficient as possible.

We end this year with the news of £250,000 of COF funding. This means we will need to swiftly move forward with the preliminary works and instruct Creative to commence the works in the Summer of 2024.

Fabric

New gates were hung to the front of the building, offering further security to the site. We have applied for planning permission to install 2 CCTV cameras to the side of the site. The stage inside the main Hall has been removed as well as the overhanging trees outside.

Financial Review

Total receipts were £71,844. Regular and one-off individual and other charity donations continue to be a major source of funding our operations. Most donations are Gift Aided and we now have buildings where the GASDS (Gift Aid Small Donation Scheme) is permitted. We had 39 individuals and 4 local churches at year end who regularly donate to Life.

Fund raising took place at the Coal Aston Village Gala and The Ladies Voices Choir.

The charity is actively trying to develop other funding streams including sponsorship, bidding for capital and revenue grants and the development of income generating activities based around the provision of catering services to the Dronfield community.

Deposit interest rates recovered this year. A separate deposit account has been set up to hold money to pay back our £30k Loan.

The Halls building has been occupied and the Parish Church paid a monthly fee towards the running costs of the room used as their parish Office, but we now have ongoing costs of running the whole building. Until Phase 1 of the building renovation is completed we are paying a nominal rent.

Two staff are now employed under 3 year contracts with the costs covered by a NL Reaching Communities grant obtained in December 2023.

Total payments were £80,551, the major expenses being staff salaries and the associated costs of setting up and running an office, building running costs, increased advertising of the Charity, provision of new gates for the Halls and the costs of progressing the renovation plans for the Halls.

The net result for the year was a deficit of receipt over payments of £-8,707, which has been taken from funds built up in previous years.

Community Operations

Monthly donations from individuals and other charities, with Gift Aid and GASDS reclaims

amounted to around £27,000 this year, including £3,260 reclaimed from HMRC from Gift Aid and the GASDS. Fundraising events and sales brought in a further £2,040. This is an increase over past years, due to increased regular donations but also the donations given under the GASDS at the Life Lunches venue. In addition a substantial donation of £2,500 was received from a member of the public in March 2024.

The cost of Charitable Activities was £4,172. The cost of Fundraising was £714.

The running costs of the building were £3,140 and £3,600 was spent on advertising of the Charity. Governance costs of £870 include operating insurance, membership of NCVO and website/email operation.

The new Charity Manager and Charity Administrator are increasing the scope of activities we carry out. Their salaries and associated costs are covered by a grant, the first tranche received was for first 6 months of staff costs was £34,638.

Parish Hall Building Operation and Renovation Project

Building running costs were £3,141, reflecting the partial use of the building for most of the year. Future running costs will increase when more activities are current and full insurance cover is provided by the landlord.

The further design, project management, survey and legal fees for the building project amounted to £31,427, to get to the stage of enabling bids for the total renovation works to be obtained.

£10,232 was spent on completing Phase 0 together with supply of new gates using the 'Shop Front' Grant (£6,427).

A Fundraising Consultant is contracted to support bids for capital works and staff costs grants, so far costing £7,410.

Restricted & Designated Funds and Loan

Restricted funds and Loan money were given in previous years for the purpose of 'enabling the purchase or lease of a suitable building', in line with the aims and objectives of the CIO.

The last of these funds has been spent on Phase 0 building works and surveys, studies and project management fees to enable the next phases to proceed.

This leaves three remaining Restricted funds. First is a donation of £3,063 (building up monthly) for repaying the £30,000 Loan by 1st Jan 2035. Second is £19,758 remaining for Staff Salaries and associated costs from the first tranche of the 'Reaching Communities' grant. Third is the retention money of £420 for the 'Shop Front' grant to install new gates.

Funds have been Designated to cover some major costs of operating the building – namely installation of security cameras and annual insurance cover premium. Also, funds have been designated to cover the expected costs of Heritage and Conservation Consultants' fees and a further 6 months of the specialist firm assisting in Capital Grant applications.

A fund of £10,000 has been designated for Charitable Activity expenditure to cover the costs of new ventures. Lastly, a new Building Fund has been established for costs of further consultants' fees, pre-construction work and building costs, which at year end this stood at £26,830.

The £30,000 Loan liability is planned to be repaid by 1st Jan 2035, by 120 monthly instalments of £250. We started to receive a monthly donation of £250 in this financial year and so have been able to set up a repayment fund earlier than expected.

Reserves Policy

The Charity's policy for holding reserves was updated in Aug 2023, when activities and financial commitments had increased with the tenancy of the Halls in June and a bid for a grant to employ a Charity Manager, later extended by the employment of a Charity Administrator.

The reserves funds provide a buffer to support routine operating costs and a contingency for unforeseen circumstances. They also will build a fund to support the future increased running costs of the community spaces in Dronfield where it plans to deliver more of its charitable and income generating activities. Designated funds support the development of Life's charitable activities and the current activities to forward the building renovation project.

Running Reserves.

3 months salaries of both Manager and Administrator	£12,000
3 months utilities costs for the Halls	£ 1,000
3 months expenses of current community ministries	£ 1,950
3 months income for Loan Repayment Fund	£ 750
10% of annual regular supporter donations	£ 1,500

Project Reserves

Building Renovations are covered by the newly created Fund mentioned in the previous section on Designated Funds.

Further Community Charitable Activities are covered by the newly created fund mentioned in the previous section on Designated Funds.

Conservation Reserves

Currently none are held.

Unforeseen Events Reserves

Currently none are held.

Accounts Examination

The accounts are subject to an Independent Examination this year as our annual income exceeds £25,000 making an Independent Examination of the accounts a legal requirement.

Administrative Information

Life Dronfield has used Dronfield Baptist Church, Stubley Lane, Dronfield as its main address as well as its postal address. This will change when the charity opens its own building.

Trustee and Core Team members who have served from 1st April 2023 to 31st March 2024 are:

Trustees

Dr. Ross Ashley	
Rev Dr. Chris Walton	Secretary
Mr. David Dalton	Vice-Chair
Mrs. Muriel Dalton	
Mr. Andrew Evers	Chair until Jan '24
Mr Richard Mattison	Chair from Jan '24
Mr Richard Moore-Coulson	Treasurer

Core Team

Mr Barry Jex
Mrs. Sheelagh Webster
Mr Chris Turk
Mrs Polly Kirk
Mrs Anna Rattigan



Approved by Trustees on 17/10/24 and signed on their behalf by Mr Richard Mattison (Chairperson).



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Life Dronfield	1176609

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1st April 2023		31st March 2024

Section A Receipts and payments

	Unrestricted to the nearest £	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary Receipts	24,016	43,948	0	67,964	18,235
Activities for Generating Funds	2,039	0	0	2,039	698
Investment Dividends / Interest	731	0	0	731	93
Receipts from Charitable Activities	1,083	0	0	1,083	0
Other Receipts	26	0	0	26	2,000
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
Sub total (Gross income for AR)	27,896	43,948	0	71,844	21,026
A2 Asset and investment sales, (see					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	27,896	43,948	0	71,844	21,026
A3 Payments					
Cost of Charitable Activities	10,618	15,579	0	26,197	3,512
Fundraising Costs (Trading & Events)	714	0	0	714	231
Generating Voluntary Receipts (Donations & Grants)	11,110	0	0	11,110	3,675
Governance Costs	871	0	0	871	202
Cost of Charitable Activities : Buildings Renovations	10,832	30,827	0	41,659	57,301
Investment Management Costs	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
Sub total	34,145	46,406	0	80,551	64,921
A4 Asset and investment purchases, (see					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	34,145	46,406	0	80,551	64,921
Net of receipts/(payments)	-6,249	-2,458	0	-8,707	-43,895
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	73,977	25,699	0	99,676	143,571
Cash funds this year end	67,728	23,241	0	90,969.00	99,676

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Cash at Bank (Current & Instant Access)	67,628	20,179	0
	Cash in Hand & £10 Coop Vouchers	100	0	0
	Loan Repayment Fund	0	3,062	0
	Total cash funds	67,728	23,241	0
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
B3 Investment assets	Details	fund to which asset belongs	Cost (optional)	Current value (optional)
			0	0
			0	0
			0	0
			0	0
B4 Assets retained for the charity's own use	Details	fund to which asset belongs	Cost (optional)	Current value (optional)
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
B5 Liabilities	Details	Fund to which	Amount due	When due (optional)
	Interest free loan	Unrestricted	30,000	09 January 2035
			0	
			0	
			0	

Signed by one or two trustees on behalf of all the

Signature	Print Name	Date of approval
<i>R. Moore-Coulson</i>	R.H. Moore-Coulson	18th September 2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Life Dronfield

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1176609

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *John Plant*

Date: 19/09/2024

Name: John Plant

Relevant professional
qualification(s) or body
(if any):

Member of the Chartered Institute of Management Accountants (CIMA)

Address:

8 Hawkshead Avenue

Dronfield S18 8NB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.