

FORWARD AFRICA EDUCATION TRUST

England & Wales · Charity number 1176583

Details

Status Registered

Legal form Other

Registered 2018-01-09

Register [View on the Charity Commission register](#)

Contact

Address Friends Meeting House
150 Church Road
Watford
WD17 4QB

Phone 07789631301

Email info@forwardafricaeducation.org.uk

Website www.forwardafricaeducation.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION FOR THE PUBLIC BENEFIT (INCLUDING SOCIAL AND PHYSICAL TRAINING) OF PEOPLE UNDER THE AGE OF 25 YEARS IN RWANDA, AND OTHER DEVELOPING COUNTRIES IN SUCH WAYS AS THE CHARITY'S TRUSTEES THINK FIT, INCLUDING BY:1. AWARDING TO SUCH PERSONS SCHOLARSHIPS, MAINTENANCE ALLOWANCES OR GRANTS TENABLE AT ANY UNIVERSITY, COLLEGE, SCHOOL OR INSTITUTION OF PRIMARY, SECONDARY, HIGHER OR FURTHER EDUCATION.2. PROVIDING THEIR EDUCATION (INCLUDING THE STUDY OF MUSIC OR OTHER ARTS), TO UNDERTAKE TRAVEL OR SUBSISTENCE IN FURTHERANCE OF THAT EDUCATION, OR TO PREPARE FOR ENTRY TO ANY OCCUPATION, TRADE OR PROFESSION ON LEAVING ANY EDUCATIONAL ESTABLISHMENT.3. ASSISTING OTHER CHARITIES WHOSE OBJECTIVES ARE THE SAME OR SIMILAR.

Activities: We educate disadvantaged children in Rwanda with a bias towards girls. The children are orphans or from mother-led families. Our programmes enable under-resourced children to complete their secondary school education. We organise workshops covering conflict resolution, mental health awareness, and employability skills. Our mentorship programme empowers our students along their chosen path.

Classification

- **How:** Makes Grants To Organisations
- **What:** Education/training, Overseas Aid/famine Relief
- **Who:** Children/young People, People With Disabilities

Geography

- Rwanda

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£32,541	£22,547	-	-
2023-12-31	£33,302	£19,301	-	-
2022-12-31	£17,220	£22,335	-	-
2021-12-31	£10,324	£13,165	-	-
2020-12-31	£15,914	£12,295	-	-

Trustees

Name	Role	Appointed
Stephen Kaim-Caudle	Chair	2017-11-22
Daniel Nteziyaremye		2022-11-30
Hilary Robinson		2019-09-19
Joyeuse Senga		2025-03-07
Megan Kaim-Caudle		2018-06-22

FORWARD AFRICA EDUCATION TRUST

England & Wales - Charity number 1176583

Accounts



Forward Africa Education Trust

Annual Report 2024

Charity registered in England & Wales No. 1176583

REGISTERED ADDRESS
The Friends Meeting House
150 Church Road
Watford
WD17 4QB

TRUSTEES
Stephen Kaim-Caudle (Chair)
Hilary Robinson
Megan Kaim-Caudle
David McCabe (retired 31st December 2024)
Daniel Nteziyaremye
Joyeuse Senga (appointed 7th March 2025)

INDEPENDENT EXAMINER
Debby Metcalf FCA
22 Trowlock Ave
Teddington
TW11 9QT

BANKERS
Barclays Bank PLC
32 Bridge St
Banbury OX16 5PN

Report of Trustees

The Trustees present their report with the charity's financial statements for the year ending 31 December 2024.

Structure, Governance and Management

The charity was established by a legal document and has been registered with the Charity Commission under number 1176583 since January 9, 2018. It has five Trustees who know Rwanda well, having worked and visited there often to oversee the charity's activities. Two Trustees are Rwandan. A main part of the Trustee's role is to guide and help local partners and beneficiaries, including students.

The Trust is overseen by its Chair on a voluntary, unpaid basis. The Trustees are responsible for the charity's policies and operational decisions. They meet regularly, in person or via Zoom, to review the charity's activities. The Trustees are also responsible for setting budgets and making significant decisions. They collaborate with a local partner in Rwanda, who carries out delegated responsibilities according to a partnership agreement.

The Trustees consider the Charity Commission's public benefit guidance while carrying out their duties. No staff members are employed, and none of the trustees receive any form of payment.



Two girls at George Fox School, Butaro



Students with their Director of Nursing, Kigali

Objectives and Activities

The charity promotes the education and training of disadvantaged children in Rwanda. We provide funding and support to help these children complete their secondary school education and graduate at Senior 6.

We organize life skills workshops and peer mentoring. Funds for school fees and program costs are transferred three times a year, with most transactions processed through our local partner, while the mentorship program is funded directly by us.

The charity helps children from very poor families, including orphans and those from single-mother households, with a focus on including girls. We believe education is important for personal and community growth. Our local partner handles activities like promoting the program, filling out sponsorship forms, visiting schools and homes, and managing school fees and travel costs. The partner has a special bank account for funds, which are transferred every term.



Students attending Workshop 2024, Musanze



Certificates of Achievement

In-Country Administration and Field Operations

The charity collaborates closely with the Rwandan Yearly Meeting (RYM/EEAR), the Quakers or the Religious Society of Friends. They serve as our local partner and offer additional services that benefit our students.

The trustees are confident that the financial stability provided by the charity, along with a hands-on mentoring approach, continuous monitoring, and support, enables our students to achieve positive educational outcomes and enhance their life chances.

Advancing Educational and Training for Disadvantaged School Students

In 2024, 23 children were sponsored, including 14 girls and 9 boys aged 16 to 20. 17 former students were helped to continue their university or vocational studies. Schools were chosen based on education quality, subject options, and travel logistics. The schools were in Gisozi, Kicukiro, Gasabo, Kabuga, Rwamagana, Kagitumba, and Cyanika.

In June 2024, we held our fourth workshop, attended by 40 current and former school students. The key modules covered were peace and conflict resolution, self-awareness, and employability skills.

In collaboration with the Friends Career Center, a social enterprise associated with the Quaker Church in Rwanda, nine students have benefited from mentorship and guidance. Consequently, these students have successfully enrolled in university programs in hospitality and tourism, biotechnology, nursing, law, and business studies.

Risk Statement

The Trustees have assessed the challenges encountered by a small charity functioning in a developing nation. These risks include:

Risk	Mitigation	Level
Financial loss/fraud	We review bank receipts for school fees and other approved expenditures against the budget and examine bank statements from the dedicated bank account	Medium
Safeguarding issues	We have developed a safeguarding policy, which is available on our website	Low
Data Protection breach	Adherence to our data protection policy	Low

Procedures are established to regularly identify, monitor, and review risks.

Financial Review

Donations of £32,027 were received in the year (2023: £33,045), and there was interest income of £514 (2023: £257).

£21,502 out of the total expenditure of £22,547 was spent in the year supporting secondary school students, aiding ex-students, and funding our fourth student workshop (2023: £18,962 out of £19,301).

Reserves at the end of the year totalled £49,862 (2023: £39,868) of which £73 was restricted for specific purposes (2023: £nil). Total reserves were all held as cash, of which £40,790 was held in a deposit account (2023: £35,276).

Reserves Policy

The Trustees have a policy to ensure that there are sufficient funds for current students to complete their education or mentorship. Our reserves policy reflects this commitment.

Investment Policy

The Trust does not plan to make long-term investments. Funds not immediately needed for program activities are placed in bank savings accounts.

Plans for Future Periods

The Trust intends to maintain its current student sponsorships. The Trustees will consistently monitor the effectiveness of our local partner and will provide ongoing support and guidance to both the partner and the students.

We will also explore the best ways to organize visits from our local partners to the students, assess their effectiveness, and make adjustments to enhance the benefits for our students.

We have initiated and will continue to develop mechanisms to assist Senior 6 students in finding employment, internships, vocational training, or pursuing further studies at university. We intend to conduct additional three-day workshops for all students that will cover peace and conflict resolution as well as employability skills. The trustees intend to continue to seek external funding.

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the Charity's trustees by



Steve Kaim-Caudle
Chair

Date approved 6th June 2025

Forward Africa Education Trust: Receipts & Payments account

	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
Donations	30,564	1,463	32,027	33,045
Interest received	514	-	514	257
Total receipts	31,078	1,463	32,541	33,302
Programme costs:				
Student school fees & associated costs	13,749	-	13,749	10,250
Student mentorship programme	2,480	-	2,480	2,686
Student workshops	2,070	1,390	3,460	4,050
Project management in Rwanda	1,813	-	1,813	1,976
Monitoring & programme visits by UK trustees	-	-	-	-
UK costs:				
Website	260	-	260	260
Transaction fees on donations received	694	-	694	-
Bank charges	91	-	91	79
Total payments	21,157	1,390	22,547	19,301
Net (payments)/receipts	9,921	73	9,994	14,001
Cash funds at start of year	39,868	-	39,868	25,867
Cash funds at end of year	49,789	73	49,862	39,868
Analysis of cash funds:				
Current account	8,999	73	9,072	4,592
Deposit account	40,790	-	40,790	35,276
	49,789	73	49,862	39,868

Gift Aid owing at the year-end totalled £160 and will be included as income in the 2025 Receipts & Payments account (2023 £75).

The Trustees declare that they have approved the Receipts & Payments account above.

Signed on behalf of the Charity's trustees by



Steve Kaim-Caudle
Chair

Date approved: 6th June 2025

Independent examiner's report to the trustees of Forward Africa Education Trust

I report to the trustees on my examination of the accounts of the Forward Africa Education Trust ('the Trust') for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

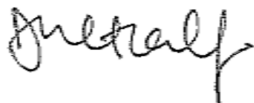
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 8th June 2025

Debby Metcalf FCA
22 Trowlock Ave
Teddington
TW11 9QT

FORWARD AFRICA EDUCATION TRUST

England & Wales - Charity number 1176583

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Barclays Bank PLC
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Report of Trustees

The Trustees present their report together with the financial statements of the charity for the year ending 31st December 2023.

Structure, Governance and Management

The charity was constituted by deed of Trust and registered by the Charity Commission under number 1176583 on 9th January 2018. The charity has five Trustees. The Trustees have personal knowledge of Rwanda having worked there and have visited regularly to monitor and evaluate the work and performance of the charity. One of our trustees lives in Rwanda. A key aspect of the Trustee's role is to mentor and support our local partner and students.

The Trust is managed by its Chair on an unpaid voluntary basis. The policies and operating decisions of the charity rest with the Trustees who meet regularly, either face-to-face or on Zoom, to monitor the activities of the charity. The Trustees set the budgets and make major decisions. The Trustees have a local partner in Rwanda who carry out delegated responsibilities per the partnership agreement.

The Trustees have regard to the Charity Commission's public benefit guidance in exercising any powers or duties to which the guidance is relevant. There are no employed staff and none of the trustees receive any remuneration.



Ex-students during their hospital internship, and students at school and on a workshop trip

Objectives and Activities

The charity's objective is to advance and promote the education and training of disadvantaged children in Rwanda. The charity furthers its charitable purposes for the public benefit by providing the funding and support necessary to enable underprivileged children to complete their secondary school education and graduate at Senior 6. We arrange life-skill workshops as well as peer mentoring. We transfer funds to meet school fees and program costs three times a year. All financial transactions are channelled through our local partner, except the mentorship programme which is funded directly.

The charity works with children whose families are from financial categories 1 and 2 (defined by the government as extremely poor and poor). Typically, our children are

orphans, ex-street children or from mother-led families. We have a bias toward selecting girls to join our programmes.

The trustees believe that education is key to advancement for individuals, families, and communities and that our proactive and supportive approach is a powerful engine for change.

The charity's appointed local partner administers in-country activities comprising scheme promotion, completion of sponsorship forms, school visits, home visits and the administration of school fees, school materials and student travel expenses. The local partner has a dedicated bank account for the receipt and distribution of funds. Money is transferred on a termly basis.



School materials assembled and distributed for a new term, September 2023

In-Country Administration and Field Operations

The charity works in close partnership with the Rwandan Yearly Meeting (RYM/EEAR) also known as Quakers, or the Religious Society of Friends. They act as our local partner and provide many of the added value services that benefit our students.

The trustees believe that with the financial stability the charity provides, coupled with a 'hands-on' approach to mentoring and continuous monitoring and support, our students can achieve good educational outcomes and enhance their life chances.

Advancing Educational and Training for Disadvantaged School Students

In 2023 18 children were sponsored, 10 girls and 8 boys aged 16 to 20, and 4 ex-students given help to pursue their university courses. The criteria for selecting schools were based on the quality of education provided, the subject combinations offered, and the logistics of student travel. Schools were in Kigali districts Gisozi, Kicukiro and Gasabo, Kabuga, Rwamagana, Kagitumba, and Cyanika.

In April 2023 we held our third workshop attended by 28 current and ex-school students. The key modules covered peace and conflict resolution, self-awareness, and employability skills.

Working in partnership with the Friends Career Center, a social enterprise within the Quaker Church in Rwanda, eight students received mentorship and advice. This programme has resulted in students taking up university courses in hospitality and tourism, biotechnology, nursing, law, and business studies.

Risk Statement

The Trustees have reviewed the risks to which a small charity operating in a developing country is exposed. These risks include:

Risk	Mitigation	Level
Financial loss/fraud	We compare bank receipts for school fees and other approved expenditures against the budget and review bank statements from the dedicated account our local partner holds on our behalf. Procedures were tightened up at a local partner level during the year following an issue identified through this control	Medium
Safeguarding issues	We have developed a safeguarding policy which is available on our website	Low
Data Protection breach	Adherence to our data protection policy	Low

Appropriate procedures are in place to identify, monitor and review risks regularly.

Financial Review

Donations of £33,045 were received in the year (2022: £17,187).

£18,962 of FAET funds were spent in the year supporting 15 secondary school students, aiding 3 university students, and funding our third student workshop (2022: £20,196).

Reserves at the end of the year totalled £39,868 (2022: £25,867) of which £nil were restricted for specific purposes (2022: £3,300). Total reserves were all held as cash, of which £35,276 was held in a deposit account (2022: £18,019).

Reserves Policy

The Trustees have a policy of ensuring that there are sufficient funds to enable existing students to finish their education or mentorship. Our reserves policy reflects this commitment.

Investment Policy

The Trust does not intend to hold any long-term investments. Funds not required to meet immediate programme activities are deposited in bank savings accounts.

Plans for Future Periods

The Trust wishes to continue with its present student sponsorships. The Trustees will continue to closely monitor the effectiveness of its local partner and provide support and guidance to both our partner and students.

We will continue to seek ways to determine how best to structure local partner visits to students, capture their effectiveness and adapt them for the further benefit of our students.

For students completing their final year at school, Senior 6, we have started and will continue to develop mechanisms for helping them find employment, internships, vocational training or continue their studies at university.

We plan to hold further three-day workshops for all students covering peace and conflict resolution and employability skills.

The trustees intend to continue to seek external funding.

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the Charity's trustees by

A handwritten signature in black ink that reads "Steve Kaim-Caudle". The signature is written in a cursive style with a large initial 'S'.

Steve Kaim-Caudle
Chair

Date approved: 16 August 2024

Forward Africa Education Trust: Receipts & Payments account

	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
Donations	32,545	500	33,045	17,187
Interest received	257	-	257	33
Total receipts	32,802	500	33,302	17,220
Programme costs:				
Student school fees & associated costs	9,750	500	10,250	14,972
Student mentorship programme	386	2,300	2,686	1,731
Student workshops	3,050	1,000	4,050	2,000
Project management in Rwanda	1,976	-	1,976	1,493
Monitoring & programme visits by UK trustees	-	-	-	1,935
UK costs:				
Website	260	-	260	204
Bank charges	79	-	79	-
Total payments	15,501	3,800	19,301	22,335
Net (payments)/receipts	17,301	(3,300)	14,001	(5,115)
Cash funds at start of year	22,567	3,300	25,867	30,982
Cash funds at end of year	39,868	-	39,868	25,867
Analysis of cash funds:				
Current account	4,592	-	4,592	7,848
Deposit account	35,276	-	35,276	18,019
	39,868	-	39,868	25,867

Gift Aid owing at the year-end totalled £75 and will be included as income in the 2024 Receipts & Payments account (2021 £163).

The 2022 comparatives exclude Acting as Agent receipts and payments totalling £1,500 to facilitate the payment of a third-party grant to one of our local partners. There were no Acting as Agent receipts or payments in 2023.

The Trustees declare that they have approved the Receipts & Payments account above.

Signed on behalf of the Charity's trustees by



Steve Kaim-Caudle
Chair

Date approved: 16 August 2024

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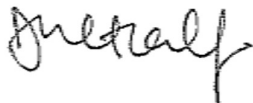
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Signed:



Date: 16 August 2024

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22 Trowlock Ave
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