

## **Morecambe Bay Foodbank AGM, 29<sup>th</sup> April 2022**

### **Chair's Report**

In the past year we have delivered 11,181 emergency five-day food parcels to people in Lancaster, Morecambe and the surrounding areas of our District.

This looks like good news, because it's a reduction on the 42,172 delivered during the previous year - exceptional due to the pandemic, and our partnership with Lancaster City Council, where we delivered food to those who were self-isolating in the height of lock down.

The disappointing thing is that compared to 2019/20, when we delivered 9,135 parcels, our numbers have gone up again, by 22.4%. This reflects the national picture and shows that the need for food banks is unfortunately rising yet again.

Despite the disruptions of Covid, our amazing volunteers have continued to contribute thousands of hours to ensure that everyone who needed emergency food received it. Due to Covid, we have continued to use a delivery model, taking food directly to people's homes.

We moved, yet again, to our new building, Anchor House on Westgate in Morecambe. Taking on such a large building has been a significant undertaking and thanks go to John Entwistle, our Treasurer for all his hard work in securing the tenancy and making our building fit for purpose.

This year we said goodbye to our previous manager Annette Smith and her husband David, who have moved on from the foodbank. We thank them for their hard work and significant contribution over the years, establishing and building the foodbank, and wish them well for the future.

We are delighted that Briony Scott has been appointed as Foodbank Manager, with our longstanding volunteer Gail Rolfe appointed as our administrator. Our finances are in the capable hands of Janet Firth who we welcomed to the Foodbank this year. Trustees thank our staff for all their hard work and we look forward to working together as we settle into our new building and devise a new strategy as we emerge from the pandemic.

Our trustees work very hard behind the scenes and I am so grateful to them for all the hours of time they have contributed in the last year, their wisdom, generosity and humour. We were very sad to say goodbye to Mark Wight, who has stepped down due to work commitments. Thank you, Mark, for all you have done for the foodbank.

In Lancaster and Morecambe, we are hugely grateful for the amazing efforts that organisations make to help people in need. As part of the Lancaster District Food Poverty Alliance, we work in partnership with as many organisations and agencies as we can to serve our clients. Particular thanks go to Lancaster City Council, Citizens Advice North Lancashire and Eggcup for being willing to work with us so effectively.

Our referring agencies and fellow charities, food clubs, councillors, schools, children's services and others across the area work hard to make sure that they are spotting people in need and referring them to our services. Without these connections we would not be able to help as many people as we do. Thank you to all of them.

We are extremely grateful for every donation, whether it's a tin of beans or a ton of beans, a pound, or £5,000, every donation to the foodbank is valued and appreciated and enables us to carry on with our work. Thank you to all our donors across the community.

The social policy situation in the UK is extremely worrying. Those on working age benefits face the lowest incomes comparative to wages since the Second World War, and with inflation hitting 7% this year, we know that many people on the lowest incomes don't have enough to afford the basics. Along with the Trussell Trust, our national organisation, we call on the government to make sure that everyone has enough money to live off. No-one should need to use a foodbank.

In the coming year, we will be working, as part of the Trussell Trust's pathfinder programme, to devise new ways of working, both with our clients and in partnership with others in the community. We should never underestimate the emotional impact of using a foodbank. Every request for emergency food should be seen as a personal emergency of welfare and wellbeing and we will all be working together to see how we can best serve our clients needs.

On a personal note, I have had the honour to serve as Chair of Trustees of this remarkable charity since 2017. It has been a joy to work with such a talented group of trustees, staff and volunteers. I am very pleased to be handing over to Roger Gittins this year who I know will help the charity to continue to thrive and serve our community.

A handwritten signature in dark ink, reading 'Joanna Young' in a cursive script.

Joanna Young  
Chair of Trustees  
29<sup>th</sup> April 2022

# MORECAMBE BAY FOOD BANK

## BALANCE SHEET

DATE : 31<sup>st</sup> August 2021

PREVIOUS YEAR'S TOTALS	£	£	TOTAL FUNDS
<b>FIXED ASSETS :</b>			
Intangible Assets	0	0	
Tangible Assets :			
Computers	4,740.51		
Vehicles	3,907.61		
Equipment	8,950.78		
Fixtures & Fittings	5,879.66		
		23,478.56	
Heritage Assets	0	0	
Investments	0	0	
<b>TOTAL FIXED ASSET</b>			
	12,130.61	23,478.56	
<b>CURRENT ASSETS :</b>			
Stocks as at 31 <sup>st</sup> Aug 2021			
Debtors	0	0	
Investments			
Cash at Bank and in Hand :			
Main Account	412,843.19		
Debit Account	18,819.03		
No 1 Account	24,711.62		
35 Day Account	25,212.59		
Paypal	79.89		
Cash	15.37		
Food Vouchers	649.62		
		482,331.31	
	286,212.41		
<b>TOTAL CURRENT ASSETS</b>			
	286,212.41	482,331.31	
<b>LIABILITIES :</b>			
Creditors : amounts falling due within one year	18,110.98		
Net Current assets or Liabilities	464,220.33		
Total Assets less Current Liabilities	487,698.89		
Creditors : Amounts falling due after more than one year	0		
Provision for Liabilities	0		
Net Assets or Liabilities excluding pension assets or liabilities	487,698.89		
Defined benefit pension scheme asset or liability	0		
<b>TOTAL NET ASSETS OR LIABILITIES</b>			
	291,805.77	487,698.89	
<b>THE FUNDS OF THE CHARITY :</b>			
Endowment Funds			
Restricted Funds	38,900.00		
Unrestricted Funds	25,800.37		
Revaluation Reserve			
Pension Reserve			
<b>Total Unrestricted Funds</b>			
	266,005.40	448,798.89	
<b>TOTAL CHARITY FUNDS</b>			
	291,805.77	487,698.89	

29/14/22

2021/2022

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Previous Year £
<b>INCOME &amp; ENDOWMENTS</b>					
Donations/ Legacies by Standing Order	64,909.50			64,909.50	19,120.00
Donations/Legacies	316,791.81	22,400.00		339,191.81	309,140.03
GIFTS					
CIRS Grant		3,325.44		3,325.44	
Bank Interest	25.23			25.23	
Income from Activities	0			0	0
<b>Total Income &amp; Endowments</b>	<b>381,726.54</b>	<b>25,725.44</b>		<b>407,451.98</b>	<b>328,260.03</b>
<b>EXPENDITURE</b>					
Raising Funds					
Charitable Activities	198,933.05	12,625.81		211,558.86	118,396.48
<b>Total Expenditure</b>	<b>198,933.05</b>	<b>12,625.81</b>		<b>211,558.86</b>	<b>118,396.48</b>
Net Gains/(losses) on investments					
<b>Net Income / (Expenditure)</b>	<b>182,793.49</b>	<b>13,099.63</b>		<b>195,893.12</b>	<b>209,863.55</b>
Transfers between funds					
Other recognised gains / (losses)					
Gains/ (losses) on revaluation of fixed assets					
Actuarial gains / (losses)					
Other gains/ (losses)					
<b>Net movement in funds</b>					
<b>Reconciliation of funds</b>					
Total Funds brought forward	266,005.40	25,800.37		291,805.77	81,942.22
<b>Total funds carried forward</b>	<b>448,798.89</b>	<b>38,900.00</b>		<b>487,698.89</b>	<b>291,805.77</b>

## Notes to the accounts

### 1) Creditors

The amount of £18,110.98 in the creditors is made up of the following expenses:

Blackbaud E-Tapestry – various invoices - £3,072.00  
 Infinity Print – dated 31/08/21 - £40.09  
 LCC – dated 27/08/21 - £720.00  
 Virgin – dated 25/05/21 - £61.20  
 Three – dated 25/08/21 - £6.72  
 Johnsons Workwear – dated 22/08/21 - £76.39  
 Total GP – various invoice – £27.02  
 EDF – various invoices - £771.37  
 Scottish Power – dated 22/07/21 - £49.89  
 LMP – dated 26/07/21 - £1,017.96  
 NCV0 – dated 31/07/21 - £175.00  
 Coastal Taxi – dated 01/05/21 - £335.40  
 PAYE – amount due at 31 August 2021 - £11,716.83  
 Pension contributions for August 2021 (paid in Sept 21) - £392.10  
 Underpayment of wages - £97.81  
 Accrual - £360.00  
 Prepayment of expense for furniture - £(808.80)

### 2) Expenditure Analysis

Type	Amount
Food purchases	33,539.53
Wages and Salaries	96,949.41
Employers National Insurance	2,615.51
Pension Contributions	2,914.00
Rent and rates	1,309.70
Phone	1,307.11
Equipment	105.98
Insurance	1,266.17
Subscriptions	11,080.47
Printing, Postage and Stationery	2,918.56
Training	550.00
Motor	11,132.16
Travel	2,827.47
Work Clothing	3,171.97
Office Costs	2,307.55
Repairs	5,155.46
Refurbishment Expenses	22,764.36
Legal	877.20
Accountancy	906.00
Miscellaneous expenses	2,434.26
Bank Charges	1,237.18
Depreciation of assets	4,188.81
<b>Total</b>	<b>211,558.86</b>

**Independent Examiner's report to the trustees of  
Morecambe Bay Foodbank  
Charity No. 1176579**

**Report on the Accounts for the year ended  
31 August 2021**

**Respective responsibilities of the trustee and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission and includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met: or

- 2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dawn Naylor FCA  
Jigsaw Accountants Limited  
370 Heysham Road  
Heysham  
Lancashire  
LA3 2BJ

Dated: 31/3/2022

# MORECAMBE BAY FOOD BANK

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Dated: 31/3/2022