DOORWAY

England & Wales · Charity number 1176552

Details

Status	Registered
Legal form	CIO
Registered	2018-01-08
Register	View on the Charity Commission register

Contact

Address	Doorway 25-27 Dugdale Street Nuneaton CV11 5QJ
Phone	02476345583
Email	carol.gallagher@doorway.org.uk
Website	www.doorway.org.uk

Activities

Objects: TO RELIEVE HARDSHIP, NEED AND DISTRESS AMONG YOUNG PEOPLE IN THE COUNTY OF WARWICKSHIRE AND SURROUNDING COUNTIES (INCLUDING SPECIFICALLY THE AREAS COVERED BY COVENTRY CITY COUNCIL; TAMWORTH BOROUGH COUNCIL; LICHFIELD DISTRICT COUNCIL; HINCKLEY & BOSWORTH BOROUGH COUNCIL; BIRMINGHAM CITY COUNCIL AND EAST STAFFORDSHIRE BOROUGH COUNCIL), IN PARTICULAR THOSE BETWEEN 16 AND 25 YEARS WHO ARE HOMELESS OR THREATENED WITH HOMELESSNESS

Activities: Doorways works with vulnerable young people 16-25 years who are homeless, vulnerably housed or in housing need in Warwickshire. The Charity's core services are Housing Advice, Support and Development. All services work closely together to provide appropriate options for young people to enable clients to manage successful, sustained independent living

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Accommodation/housing
- **Who:** Children/young People

Downloaded from opencharities.uk/ew/1176552

Geography

- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,061,154	£926,659	£667,559	17
2024-03-31	£995,971	£869,637	£533,063	16
2023-03-31	£786,383	£786,755	£406,731	12
2022-03-31	£734,620	£754,446	£407,103	15
2021-03-31	£822,155	£728,467	£426,928	13

Trustees

Name	Role	Appointed
Nigel Smith	Chair	2021-07-21
JIM CRAWSHAW		2018-01-08
LESLEY NELSON		2018-01-08
LYNN PAYNE		2018-01-08
SUSAN PEARSON		2018-01-08
Sean Percy		2023-11-15

Downloaded from opencharities.uk/ew/1176552

DOORWAY

England & Wales - Charity number 1176552

Accounts



Doorway

Report and Financial Statements for the year ended 31 March 2025

Registered Charity number 1176552

Index

	Page
Report of the trustees	3 - 13
Statement of trustees' responsibilities	14
Report of the independent examiner	15
Statement of financial activities	16
Balance sheet	17
Notes to the financial statements	18 - 27

Report of the Trustees

The Trustees of Doorway ("the Charity") have pleasure in presenting their report and financial statements for the year ended 31 March 2025. The trustees confirm that the financial statements comply with the Charities Act, the Charity's Constitution and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees:

Lesley Nelson	Chair
Jim Crawshaw	Vice-Chair
Lynn Payne	Treasurer
Susan Pearson	Secretary
Frances Wilkins	
Nigel Smith	
Sean Percy	

Goriola O Sonola, FCCA resigned from the Committee on 18th September 2024.

Senior Staff Member(s)

Carol Gallagher	Chief Executive Officer

Charity Number: 1176552

Registered Office:
25 – 27 Dugdale Street
Nuneaton
Warwickshire
CV11 5QJ

Independent Examiner:
SFB Group Limited
Chartered Accountants
Manor Court Chambers
Townsend Drive
Nuneaton
Warwickshire
CV11 6RU

Bankers:
Barclays Bank plc
Leicester
LE87 2BB

Report of the Trustees (continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Doorway is constituted as a 'foundation model' Charitable Incorporated Organisation (CIO) dated 20th December 2017. The Constitution which establishes the charitable objects was registered with the Charity Commission on 8th January 2018.

Previously, Doorway was an unincorporated registered charity since 1997. A Business Plan objective led Trustees to undertake a strategic review of the charity's status and options. Becoming a CIO has enabled Doorway to have a robust constitution which is more relevant to current operational practice whilst also providing improved protection for Trustees.

Recruitment and Appointment of Management Committee

The Trustees who have served during the year are set out on page 3. The Management Committee comprises of Trustees and advisors who meet on a bi-monthly basis. This is augmented with sub-group meetings that cover other operational matters such as Finance and Quality Assurance and any other operational matters as deemed necessary. Sub-groups report to the full Management Committee of 10 members (8 Trustees and 2 advisors). Virtual and hybrid meetings were held during this reporting period. Doorway has a Young People's Group and a representative attends Management Committee meetings where possible to provide feedback and offer suggestions for improvement to services. In accordance with our Constitution, the first charity Trustees were elected for periods of 2 to 4 years and any subsequent Trustees are appointed for a period of three years.

A skills audit of Management Committee members takes place periodically to allow Doorway to identify skill shortages and enable appropriate replacements. A Business Plan objective is to recruit new Trustees on an ongoing basis until the maximum permitted is reached.

Trustee Induction and Training

Potential Trustees spend time with the Chief Executive Officer (CEO) to learn about Doorway prior to being appointed. They also attend a Management Committee meeting as an advisor so that suitability to be a Doorway Trustee can be agreed by both parties. Following this an induction process includes time spent with the team to learn more thoroughly about the day to day running of our charity, identifying training requirements and meeting our young people. All necessary paperwork is completed, signed, scanned and held electronically.

Opportunities to attend relevant Trustee training are reported to Management Committee meetings and by email. Suitable training is provided as required using local resources such as Warwickshire CAVA. Trustees use the Charity Commission website for guidance and receive their email newsletters to maintain their awareness of current voluntary sector topics.

Organisational Structure

Management Committee is responsible for the strategic direction and policy of Doorway. The Committee has members from a variety of backgrounds such as, Local Authority Housing Departments, higher education sector, foster carer, and voluntary sector. There is a broad mix of skills on the Management Committee and experience of working with young people is supplemented by knowledge of the voluntary sector, financial management, health and safety,

Trustees' Annual Report (continued)

safeguarding, housing legislation and personnel management. The CEO also sits on the Committee but has no voting rights.

Day to day responsibility for the provision of services and achieving objectives rests with the CEO. The CEO also ensures that the team continues to develop relevant skills and that working practices are in line with good practice and legislation. All frontline employees of Doorway undergo an enhanced DBS check and participate annually in training via the local Safeguarding Board. Management Committee and volunteers are DBS checked depending upon their role and whether they will be spending time alone with our beneficiaries. Volunteers provide essential support to the wider team in all areas of work and can also access relevant training. All training during this period was provided by both webinars and in person sessions.

Related Parties
Doorway is guided by both local, regional and national policy in pursuance of Doorway's objects and seeks to influence social policy where it is relevant to do so. At a national level it can be difficult for small charities to have a big influence therefore Doorway is a member of national organisations, such as Homeless Link and Centrepoint and attends regional meetings.

At a local level Doorway continues to be a member of statutory and voluntary groups which meet regularly. This means we can contribute to local policies, maintain an awareness of current local issues and ensure links within the local community remain intact. Doorway has contracts, partnership agreements and service level agreements with statutory and voluntary organisations to help meet the needs of beneficiaries.

Risk Management
The Trustees examined the major strategic, business and operational risks which Doorway faces and confirmed that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen the risks. A Business Risk Management and Business Continuity Plan is in place and is reviewed as necessary, otherwise annually in October.

Internal control risks are minimised by the implementation of procedures for authorisation of all financial transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, young people and visitors.

OBJECTIVES AND ACTIVITIES

Overview
The objects of Doorway in accordance with our constitution are:

"To relieve hardship, need and distress among young people in the County of Warwickshire and surrounding counties (including specifically the areas covered by Coventry City Council; Tamworth Borough Council; Lichfield District Council; Hinckley & Bosworth Borough Council; Birmingham City Council and East Staffordshire Borough Council), in particular those between 16 and 25 years who are homeless or threatened with homelessness."

Report of the Trustees (continued)

The main objectives for the year are shaped by the strategic aims of Doorway's Business Plan and are reviewed annually. Our current Business Plan was agreed from November 2022 with a clearer strategic/ operational split. Our vision and mission statements and our aim and objectives reflect that at the heart of Doorway's work is an ethos and commitment to work with each young person individually to meet their specific need.

Doorway Vision & Mission statement:

- Our vision is to prevent youth homelessness and minimise its impacts by ensuring that all young people have a safe and secure place to live, a productive fulfilling purpose, positive relationships with others and good health to enjoy them.
- Our mission is to give homeless young people a future through advice, accommodation options, support and life skills development.
- Our aim is to make sure that vulnerable, homeless young people can look forward with optimism, raise their aspirations and improve their quality of life.

Doorway's Business Plan Objectives:

- To prevent youth homelessness and the exclusion that embeds it.
- To increase access to safe and secure accommodation for young homeless people to alleviate homelessness and exclusion.
- To promote a personalised approach to young people's housing and personal development needs.
- To influence policy that affects homeless and excluded people.

Doorway looks to achieve its strategic aims by working in partnership both formally and informally with many organisations in order to provide a wide range of options for young people. There are three distinct services which help young people in different ways: Advice, Support and Wellbeing. These have been developed as appropriate to meet the young people's changing needs as identified by them and details of all services can be found on Doorway's website www.doorway.org.uk .

Summary of the main activities undertaken for the public benefit

Advice Service

The Advice Service is the first point of contact for all young people accessing Doorway's services either at our Drop-in Centre or at outreach sessions around the County. Many young people on our waiting list are living a transient lifestyle, going between extended family and friends for two or three nights at a time and can be described as the 'hidden homeless.' This service undertakes the following activities:

- Referrals: these are received from a wide variety of organisations, self-referrals account for 58% of referrals received. Referrals and signposting to other organisations create more options for young people, although there are fewer organisations now due to changing commissioning processes.
- Outreach sessions for young people: to improve accessibility to the service, particularly in rural areas and to meet increased demand. Many outreach venues are used across the county on an ad hoc basis at local Council offices, colleges, cafes and in their current home.
- Advice to young people: this is mostly around housing and welfare benefit issues. advocacy and other advice on various topics is also given as required.

Trustees' Annual Report (continued)

- Prevention & Mediation: crucial to remain in original home if possible or retain tenancies.
- Providing emergency accommodation via seven units of accommodation called "Tom's Place" funded by The National Lottery Community Fund in the areas of Nuneaton, Stratford upon Avon, Atherstone and Rugby: Intensive support is provided by working with them to address their housing and income situation and find them long term secure accommodation.
- Financial Capability training: helping young people to budget efficiently and be able to better manage their money delivered by Money Advice Trust trained advisors.
- Maintains Doorway's waiting list: for supported and supportive accommodation and/or support.
- Delivers New Home Workshops: to understand what is entailed in managing a tenancy and living independently.
- Manages our rent account system: we receive rent payments, Universal Credit and Housing Benefit to pay to private landlords and to cover our intensive housing management costs.
- Volunteer management.
- Support young people whilst on the waiting list: low level support is given to young people regarding benefits, alternative accommodation and resolving tenancy issues if threatened with homelessness by a landlord.

Statistics: In 2024/25 the Advice Service received 404 referrals and 58% of these were self-referrals. The main reason for homelessness was being evicted by parents and 98 referrals were for 16–17-year-olds. 61 young people participated in our New Homes Workshops either in group or individual sessions.
Quality: The Advice Service was awarded with the Advice Quality Standard in February 2023 following an external audit by the Recognising Excellence. We received a further audit in January '25 and this remains in place until January '27.
Funding: The National Lottery Community Fund, Warwickshire County Council, Nuneaton & Bedworth Borough Council and smaller grants all partially funded different aspects of the Advice Service during the accounting period.

Support Service
The aim of this service is to work with young people to move away from adverse childhood experiences, to maintain their tenancies, develop life skills and avoid repeat homelessness. To achieve this, the following activities are undertaken:

- Referrals: these are received via Doorway's Advice Service for support in Doorway, private landlord, local authority or registered social landlord accommodation.
- Doorway and private landlord accommodation: Doorway encourages young people in this accommodation to work closely with other organisations and landlords to maximise tenancy sustainment.
- Move in: starter packs (from donations); setting up home; help understanding the basic rights and obligations of tenancies; how to set up utilities and manage of various types of bills.
- Support discussion: this is led by young people and includes accommodation issues; budgeting, education, staying safe, training and work; social skills, energy efficiency, emotional well-being and accessing healthcare provision. This is key to developing trusting relationships which may have been missing previously in their lives whilst simultaneously understanding their individuality.
- Support plan: this is developed jointly with the young person using the Homeless Outcomes Star (HOS). This helps to raise aspirations and maximise their opportunity to achieve their goals.
- Support and guidance during transitional or difficult periods and on-going support where necessary.
- Referral to counselling and care services.

Report of the Trustees (continued)

- Positive outcomes: Once settled in accommodation young people can start to plan other areas in their lives. Jobwise, our employability course, helps identify and address any skills gaps they have when trying to find employment. Some help out at fundraising events which improves confidence in their localities. Working in groups helps to develop their own social network with peers.
- Partnership working: Support Workers maintain strong links with other organisations, such as training providers, Children's Services, Probation, CAB, Job Centre Plus, Housing Departments, Linking Futures, National Careers Service, Colleges, Princes Trust, drug counselling services, alcohol and mental health services. This helps to provide a range of resources so that young people can move on positively in their lives.
- Move on: Support Workers work with young people to agree indicators that they are living independently and ready to move on (e.g. property cleanliness, regular rent payments, positive activities and effective budgeting.) This is also shown by the HOS and young people achieve realistic goals they have set for themselves.

Statistics: In 2024/25 a total of 89 young people were with our Support Service. This figure reflects inward and outward movement. Of the 39 young people leaving the service, 92 % moved on in a positive way by reconciling and returning to live with family or sustaining move-on accommodation. At the end of March 2025 Doorway was supporting 50 young people.
Quality: Doorway adheres to the local authority safeguarding policies and procedures.
Funding: The support service is supported by the intensive management housing costs, and small grants.

Wellbeing Service
This service is aimed at raising awareness of youth homelessness, preventing repeat homelessness, developing independent living skills and increasing health and wellbeing. Our many projects include:

- Young People's Group (YPG): this group meets monthly and alternates between activities and planning meetings. The group provides peer support for young people who may be socially isolated and not have the financial resources to participate in social activities.
- Lifewise Skills Programme: administered by Centrepoint for use by their partners and accredited by AQA. On completion of this course young people have a legacy of skills, knowledge, social resilience and contacts that enable them to continue growing and maturing as they become young adults, able to sustain a tenancy, be economically independent and be healthy and active as young citizens in their communities.
- Jobwise: weekly employability sessions held with DWP Job Coach and includes AQA modules.
- Cooking Sessions: teaching young people on low incomes to shop for and cook healthy food.
- Life Skills: Course for young people leaving care to develop life skills.
- Healthwise: weekly sessions which aim to improve physical, mental and sexual health, can include workshops, invited guests and a safe space to talk.
- Gardening sessions: part of Healthwise and aims to improve both physical and mental health and teach young people new skills.
- Youth Homelessness Prevention Programme: this is delivered in local secondary schools upon request. The Programme raises an awareness of homelessness issues, explores the difficulties of living alone and pupils know where to go if they are experiencing problems.
- Any projects identified by young people during YPG or other feedback to improve wellbeing.
- Encouragement to volunteer at various fundraising events held.

Report of the Trustees (continued)

Statistics: There were 220 Lifewise modules accredited to 100 young people during 2024/25. 39 young people participated in Jobwise and 123 individuals attended our various positive activities.
Quality: Doorway holds Warwickshire's Gold Award for Involvement. Doorway also holds Young People First's Gold Award for Quality Assurance.
Funding: WCC, the National Lottery Community Fund and small grants contributed to funding for this service.

Property Services
Doorway bought its first property, Watkins House, in Nuneaton which is a 3 bedroom house and was let for the first time at the beginning of March 2021. This has proved to be a great success and it has been decided that Doorway will seek to purchase a second property in the coming year. Doorway also provides accommodation to young people through our rent-to-rent scheme. This enables us to work towards improving accommodation above the minimum standards used by landlords and to provide essential items such as washing machines and vacuum cleaners as well as items such as soft furnishing to make them more homely. We continue to work with private landlords who are willing to accommodate young people on the understanding that they will be advised on maintaining their tenancies by our Support Service. This scheme is informally managed and to provide supportive accommodation for young people who are in employment. Property Services key activities are:

- Regular safety inspections are undertaken for all properties in addition to HMO requirements.
- Void management.
- Repairs management.
- Liaising with landlords to set up new properties.

Statistics: Units of accommodation are 3 in Watkins House, 53 rent to rent scheme, 5 informally managed.
Quality: Houses in Multiple Occupation (HMO) are inspected periodically by local authorities to ensure standards are attained. None of the properties Doorway uses currently require HMO licences.
Funding: Small grants and intensive housing management costs through housing benefit contributed to the funding of this service. Small grants enabled the purchase of some white goods.

Partnership Working
There are strong partnership links with other organisations and this helps to maintain an awareness of current trends. Other examples of partnership working to benefit young people have been referred to in the 'Related Parties' section.

Public Benefit
Trustees have regard to the Charity Commission's general guidance on public benefit and are satisfied that we provide considerable public benefit. The objectives in our Business Plan support the charity objectives of our governing document and aim to tackle the causes and consequences of youth homelessness.

The Trustees consider that the activities of Doorway (described throughout) provide benefit to young people experiencing or with lived experience of homelessness in Warwickshire. Many factors can impact on homelessness and by providing individually focused opportunities this minimises the likelihood of repeat homelessness in future. The board of Trustees regularly monitors and reviews the Charity's success in meeting its objectives and confirms that the activities of Doorway described in this document are undertaken in pursuit of its aims.

Report of the Trustees (continued)

Grant Making
Doorway does not make grants to beneficiaries or other charities.

Social Investment
Doorway has had no social investment commitments this financial year.

Volunteers
Doorway worked with 32 volunteers during 2024/25, providing 1,641 hours of support to the staff team. We were delighted that our statistics include 7 young people, 3 who returned to help Doorway as well as 4 current young people assisting at fundraising activities. The volunteer hours are valued at £25,177 (£18,773- 2023/24) to our charity which was fantastic.

During this reporting period our volunteers provided much needed support with office services, particularly as receptionists in our drop-in centre and some undertook admin tasks. Other activities included helping with fundraising activities, DIY and gardening in properties and processing the numerous donations that we continued to receive, particularly food, to help our young people. Student placements were office based to work on specific admin tasks.

Achievements & Performance
Summary of the main achievements during the period

The Advice Service received 404 referrals and 58% of these were self-referrals where many young people had heard of Doorway from their peers. Evaluations show that 90% of young people felt more confident about their housing situation after speaking to a Doorway Advisor. 100% would recommend Doorway to their peers and felt listened to by their advice worker. We were pleased to be able to continue this service thanks to funding from the National Lottery Community Fund from 1st April 2024.

89 young people received support. Of the 39 young people who moved on, 92% did so in a positive way and maintained independent living successfully. 90% of those with the Support Service for more than 6 months moved on positively. 84 % felt their wellbeing had improved since accessing support.

Doorway's Health and Wellbeing Worker manages Life Skills where 220 AQA accreditations were awarded across a range of modules including Housing Options: Private Renting, Budgeting and cooking modules. She manages the Steps to Independent Living course for young people to help them prepare for when they leave care. She also co-ordinates Jobwise which aims to help the long-term unemployed and can be delivered by all front-line staff. This has included joint working with a DWP Job Coach and the Severn Trent Academy. Activities had 123 unique individuals in attendance.

Our open-access drop-in centre has facilities for young people which includes a shower, donations, access to laptops for job and property searches or a safe space to sit and chat with the volunteers and staff. As part of our weekly Healthwise sessions a sexual health nurse visits monthly to provide advice.

We were extremely thankful to receive regular weekly food donations for distribution to young people through Neighbourly. This was particularly helpful as the cost of living crisis continued to impact on their ability to manage their income and a grant from Warwickshire Welfare helped us to ensure that young people were able to heat their homes.

Report of the Trustees (continued)

Doorway was delighted to receive a grant from Wates Family Enterprise Trust to reintroduce our recognition policy. This included 2 awards events where young people were recognised for reaching goals they had set and other progress they felt they had achieved. They also participated in a Halloween activity and crafted pumpkins. Events such as these improve engagement, interaction with others, social skills and confidence. We have also appreciated support from Wates who undertook remedial work at one of our properties with their contractors who also make donations to Doorway at Christmas.

We were grateful to receive 2 grants from Nuneaton and Bedworth Borough Council which supported our Jobwise programme supporting young people into employment, and our young people's group.

We were also supported by Coventry Building Society with our garden projects and DHL, HER and Amazon with decoration of properties. We were also delighted that NWSLC beauty team provided treatments for our young people and team.

Doorway continued to work towards our objective to diversify our income sources to improve sustainability. We received many donations throughout the year especially in the lead up to Christmas which enabled us to provide all of our young people with brilliant Christmas hampers which included food items, gifts and toiletries.

Performance against objectives set

Doorway's new business plan was adopted with effect from November 2022 for a 3 year period rather than the original plan for 5 years due to the constantly changing external environment. This was extended for a year as part of our succession plan for a new CEO. The new plan makes a clearer distinction between the strategic and the operational and was developed using feedback from internal and external stakeholders. This will be reviewed in the next financial year.

Doorway's objectives are set through the Business Plan and performance is reported to each Management Committee meeting and thus monitored every two months as well as annually. The objectives also link to outcomes in accordance with current grant awards.

An ongoing objective to improve our rent-to-rent accommodation to make it more homely for young people has been achieved. This was helped further by corporate support as mentioned above.

Performance of fundraising activities against objectives set

Within the Business Plan there is a separate Fundraising Strategy with an aim of diversifying sources of income so that our existing work is sustained and to allow for growth of new services for homeless young people. Through rent to rent, Doorway has received previously uncovered costs of managing properties thus reducing the reliance on grants for this service. However, some of this income was also used to improve and maintain standards in shared houses. Doorway is registered with the Fundraising Regulator.

Our Marketing Strategy has maintained last year's increase in social media activity and online donations. Our budget forecast at the start of the year included a prudent amount within the income budget for donations and income from fundraising events which was achieved.

Trustees' Annual Report (continued)

The Fundraising & Marketing Coordinator successfully applied for 'More than a roof' grant from Centrepoint, which is used to make their rooms more homely and personalised.

We received Welfare Grants from Warwickshire County Council to help young people, where an urgent need is identified such as heating or food. These can help particularly in the winter months.

Financial Review
Review of the charity's financial position at the end of the period
Doorway's financial position exceeded expectations at the beginning of the period. This was partly due to staff changing posts internally leaving a post unfilled. Our void times were lower than expected and so we received more rental income than originally forecast.

Our largest income source was through rental income and other sources included large and small grants, fundraising, donations, service level agreements and contracts.

Trustees have reasonable expectations that Doorway has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Doorway's policy on reserves
It is the policy of Doorway to build unrestricted funds, which are the general reserves of Doorway in order to provide a buffer to meet unforeseen operational requirements. Reserves are also needed to cover emergency repairs to rented premises, to cover operating costs in the event of a winding up, redundancy and to cover any potential loss of income sources. The Management Committee has examined Doorway's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by Doorway should be between 3 and 6 months of budgeted expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that there are also sufficient funds available to cover support and governance costs. The Management Committee has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise.

Designated Funds
Doorway's designated continuation reserves figure of a minimum of £266,105 is held to allow between 3 to 6 months operating costs in accordance with the Charities Commission recommended practice. This includes paying staff salaries and calculations for redundancy payments. Funds have been designated to purchase another property to reduce ongoing payments for renting properties from private landlords. Other funds have been designated for management changes during 2024-25.

Trustees' Annual Report (continued)

Plans for the Future

Doorway seeks to review and improve the quality of our services on an ongoing basis to young people with lived experience of homelessness. Doorway will continue to work with partner organisations to ensure that as many options as possible are available across a range of themes. We have a fantastic workforce, both paid and voluntary, maintaining contact and building trusting relationships with young people to help them overcome challenges in their lives.

Doorway will focus upon the following areas to meet Business and Operational Plan objectives during the forthcoming year:

- Monitor and maintain our quality standards in preparation for reaccreditation accreditation for the AQS quality mark for our Advice Service in February 2027.
- Continue our succession planning by appointing and successfully embedding a new CEO.
- Review our Strategy and prepare a new business plan.
- Develop and implement our property strategy for all aspects of accommodation used, including office space.
- Purchase a new Doorway owned property.
- Continue to improve and raise standards in all accommodation used by Doorway involving young people in making decisions about their living environment.
- Doorway will continue to explore alternative methods to diversify income and fundraising remains an essential source of income.
- Volunteers are an integral part of Doorway and during the year have provided an invaluable resource in many of our service areas. We will encourage young people into volunteer activities in their local communities.

All of Doorway's plans aim to maintain and improve existing services, with an emphasis on quality processes, young people's feedback and ensuring public benefit.

Signed on behalf of Doorway's Trustees:

Signed L.K. Nelson Dated 12/09/25

Lesley Nelson, Chair of the Trustees

Statement of Trustees' responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of the surplus or deficit incurred by the Charity for that year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue to exist.

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- the Charity is operating efficiently and effectively;
- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the Charity or for publication is reliable;
- the Charity complies with relevant laws and regulations.

Independent Examiner's Report to the Trustees of Doorway

I report to the trustees on my examination of the accounts of Doorway ('the Charity') for the period ended 31 March 2025 which are set out on pages 16 to 27.

Responsibilities and basis of report

As the Charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1) accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or

2) the accounts do not accord with those records; or

3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed_____ Dated 17/09/2025

Paul Carvell BFP FCA
SFB Group Limited
Chartered Accountants
Manor Court Chambers
Townsend Drive
Nuneaton
Warwickshire
CV11 6RU

Statement of financial activities

(incorporating an income & expenditure account)

	Notes	Unrestricted funds £ 2025	Restricted funds £ 2025	Total £ 2025	Total £ 2024
Income:					
Donations and legacy		40,286	-	40,286	39,563
Charitable activities	2	815,708	198,621	1,014,328	952,388
Other trading activities		-	-	-	-
Investment		6,539	-	6,539	4,020
Other		-	-	-	-
Gift in kind	3	3,266	-	3,266	3,943
Total income		865,800	198,621	1,064,420	999,914
Expenditure:					
Raising funds		857	-	857	919
Charitable activities		712,966	189,549	902,515	843,318
Other - Gift in kind		3,266	-	3,266	3,943
Governance costs		22,620	668	23,288	25,400
Total Expenditure	4	739,709	190,217	929,925	873,580
Net income/(expenditure)		126,091	8,404	134,495	126,334
Total funds brought forward		533,064	-	533,064	406,730
Transfers between funds	**	-	-	-	-
Other recognised gains/(losses):		-	-	-	-
Total funds carried forward	17	659,155	8,404	667,559	533,064

***Transfers - includes small under/over spends which are absorbed by the general funds.*

Balance sheet

	Note	2025 £	2024 £
Fixed assets			
Tangible assets			
total fixed assets	7	130,341	133,934
Current assets			
Debtors	8	10,821	18,426
Cash at bank and in hand		556,588	422,405
total current assets		567,409	440,831
Liabilities			
Creditors:			
amounts falling due within one year	9	(30,190)	(41,702)
Net current assets		537,218	399,129
Creditors:			
amounts falling due after one year	10	-	-
Net assets		667,559	533,063
The funds of the charity			
Unrestricted income funds	11	412,302	288,304
Designated	11	246,853	244,759
Restricted income funds	11	8,404	-
total funds		667,559	533,063

The accompanying accounting policies and notes form part of these financial statements.

Approved by the Trustees and signed on their behalf by:

Signed L.K.Nelson Dated 12/09/25

Lesley Nelson, Chair of the Trustees

Notes to the accounts

1. Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Doorway meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis which assumes that the Charity will continue to operate. The validity of this assumption is dependent upon the continuance of support from the Charity's key grant funders and in response to the progress made by the Charity in pursuing a viable budget including the obtaining of further grants and other funds. The Charity's current business plan shows that the Charity will be able to operate in the foreseeable future. Based on this understanding, the trustees believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments, which would result from the basis of preparation being inappropriate.

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the Charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Gifts and donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accrual's basis. Resources classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources. In particular, where members of staff are involved in charitable work, fund raising and administration, salary and related costs have been apportioned between these activities on a basis consistent with the use of these resources.

Notes to the accounts (continued)

Governance costs
All costs involving the public accountability of Doorway are compliant with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Fundraising
Public fundraising is undertaken through activities in the local community to raise awareness as well as generate income. Doorway makes grant applications to ensure continuation of services. There are no commercial partnerships or professional fundraisers involved with Doorway.

Depreciation
Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets with a cost exceeding £300 over their expected useful lives on a straight-line basis.

The rates applicable are:

Fixtures & fittings	20%
Office equipment & computers	33.33%

Fund accounting
Details of the nature and purpose of each fund are set out in note 13.
When a grant or donation is given to Doorway for a specific purpose, then those funds are treated as restricted funds. All expenditure incurred during the period relating to those specific purposes are charged to that account, and all monies unspent at the end of the period are carried forward as restricted funds.

Leasing
Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

Pension costs
Doorway pays contributions towards defined contribution pension schemes for its staff. The contributions are paid to pension providers nominated by each member of staff. The contributions are charged to the Statement of Financial Activities in the same period as the respective salary.

VAT
Irrecoverable VAT is included in the cost of those items to which it relates, in accordance with standard accounting practice.

Taxation
As a registered Charity no provision is considered necessary for taxation.

Notes to the accounts (continued)

2. Income charitable activities

	2025 Unrestricted funds	2025 Restricted funds	2025 Total funds	2024 Total funds
Contracts	£	£	£	£
St Basils	110,650	-	110,650	104,634
WCC Independent Living Skills	4,215	-	4,215	1,637
	114,865	-	114,865	106,271
Large grants				
National Lottery	-	137,859	137,859	130,591
Nuneaton & Bedworth Borough Council	-	28,167	28,167	1,508
Sheldon Trust	-	-	-	10,000
Centrepoint more than a roof	-	11,975	11,975	-
Wates	-	5,612	5,612	1,388
	-	183,613	183,613	143,487
Small grants				
WCC Local Welfare Scheme	-	7,846	7,846	3,680
Alex Ferry Grant	-	1,730	1,730	770
Heart of England	-	200	200	-
Heinz grant	-	549	549	-
VRF	-	479	479	-
WCC volunteer grant	-	500	500	-
CBS	-	1,000	1,000	-
Baron Davenport's Charity	-	2,704	2,704	2,000
Jaguar Grant	-	-	-	588
Other	3,431	-	3,431	250
	3,431	15,007	18,439	7,288
Other				
Housing benefit and management charges	697,411	-	697,411	695,343
Totals	**815,708**	**198,621**	**1,014,328**	**952,388**

Notes to the accounts (continued)

3. Gift in kind

	2025 £	2024 £
Starter pack items	3,266	3,943

4. Expenditure charitable activities

	2025 Unrestricted Funds £	2025 Restricted Funds £	2025 Total Funds £	2024 Total Funds £
Raising funds				
Staff costs	-	-	-	-
Office and support costs	857	-	857	919
Publicity	-	-	-	-
Total	857	-	857	919
Charitable expenditure				
Advice, information & support				
Staff costs	350,495	139,827	490,321	443,466
Office and support costs	360,600	48,268	408,868	396,829
Insurance	1,871	1,454	3,325	3,022
Total	712,966	189,549	902,515	843,318
Gifts in Kind	3,266	-	3,266	3,943
Governance costs				
Staff costs	14,582	-	14,582	13,997
Office and support costs	82	-	82	4,199
Depreciation	3,593	-	3,593	4,152
Independent examiners fees	1,640	-	1,640	1,540
Accountancy and system support	2,722	668	3,390	1,511
Total	22,620	668	23,288	25,400
Total resources expended	739,709	190,217	929,925	873,580

Summary of costs	Staff costs £	Other costs £	Gift in kind £	2025 £	2024 £
Charitable expenditure:					
Raising funds	-	857	-	857	919
Charitable expenditure	490,321	412,193	3,266	905,781	847,261
Governance costs	14,582	7,066	-	21,648	25,400
Total	504,903	420,116	3,266	928,285	873,580

Notes to the accounts (continued)

5. Funds received as an agent

		Amount received		Amount paid out		Balance held at period end	
Name of party	Related party	2025	2024	2025	2024	2025	2024
		£	£	£	£	£	£
Landlord's rented property	No	34,418	52,562	34,292	52,414	11,617	11,491
		34,418	52,562	34,292	52,414	11,617	11,491

6. Staff costs & numbers

	2025	2024
	£	£
Wages and salaries	454,022	406,190
Social security costs	36,939	31,605
Other pension costs	15,718	19,669
	506,679	457,464

The average number of weekly employees calculated on a full time equivalent was:

Activities to generate funds	0.60	0.60
Charitable activities	14.25	13.54
	14.85	14.14

No employees had emoluments in excess of £60,000

Notes to the accounts (continued)

7. Tangible fixed assets

	Freehold Property	Equipment furniture & computers	Equipment furniture & computers	
	Unrestricted	Unrestricted	Restricted	Total
Cost	£	£	£	£
At the beginning of the period	142,967	8,235	2,875	154,076
Additions	-	-	-	-
Disposals	-	-	-	-
At the end of the period	142,967	8,235	2,875	154,076
Depreciation				
At the beginning of the period	10,404	6,864	2,875	20,142
Disposals	-	-	-	-
Charge this period	2,859	734	-	3,593
At the end of the period	13,263	7,598	2,875	23,736
Net book values				
At 31st March 2025	129,703	637	-	130,341
At 31st March 2024	132,563	1,371	-	133,934

8. Debtors

	2025	2024
	£	£
Trade Debtors	1,510	8,719
Prepayments	9,311	9,706
Accrued Income	-	0
	10,821	18,426

Notes to the accounts (continued)

9. Creditors: amounts falling due within one year

		2025	2024
		£	£
PAYE & NI, Wages & Pension		12,714	11,092
Trade creditors		914	5,229
Deferred income	9a	-	19,415
Social investment homeless link loans		-	-
Accruals		3,264	4,733
Other creditors		13,299	1,232
		30,190	41,702

9a. Deferred income

	2025	2024
	£	£
Movement in deferred income as follows:		
At the beginning of the period	19,415	-
Released to income in the year	(19,415)	-
Deferred in the year	-	19,415
At the end of the year	-	19,415

Notes to the accounts (continued)

11. Movements in funds

					2025
Restricted	Opening Balance	Income	Expenditure	Transfer	Closing Balance
	£	£	£	£	£
Lottery	-	137,859	(137,859)	-	-
NBBC	-	18,492	(18,492)	-	-
NBBC Jobwise grant		4,675	(2,820)	-	1,855
Baron Davenport		2,704	(2,704)	-	-
NBBC YPG grant	-	5,000	(2,452)	-	2,548
Heart of England	-	200	(197)	-	3
Heinz grant	-	549	(536)	-	13
VRF	-	479	(479)	-	-
WCC volunteer grant	-	500	(500)	-	-
CBS	-	1,000	(490)	-	510
Centrepoint more than a roof	-	11,975	(9,464)	-	2,511
Alex Ferry Grant	-	1,730	(1,730)	-	-
WCC Welfare Fund	-	7,846	(6,882)	-	964
Wates	-	5,612	(5,612)	-	-
	-	198,621	(190,217)	-	8,404
Unrestricted					
WCC Independent Living - Lifewise	-	4,215	(2,122)	-	2,093
Nomad HR for helping YP into employment	459	-	(121)	-	338
Designated - Continuation fund	244,300	-	-	-	244,300
Unrestricted - General	288,305	858,318	(734,200)	-	412,423
	533,064	862,533	(736,442)	-	659,155
Total	533,064	1,061,154	(926,659)	-	667,559

Notes to the accounts (continued)

12. Transactions with trustees and connected persons

There were no transactions with any trustee during the year. No trustee or connected person received any remuneration either directly or indirectly.

13. Restricted Funds

Nuneaton and Bedworth Borough Council
The Council provides a grant to deliver specific tasks, in accordance with the Homeless Strategy.

Warwickshire County Council Local Welfare Scheme
This grant provided funding towards starter packs and utility costs for homeless young people.

Alex Ferry Foundation
This grant provided funding for Jobwise sessions from December 2023 to June 2024.

National Lottery Community Fund
This grant provided funding towards our Advice Service and a variety of other services, activities and costs throughout the year.

Wates Family Enterprise Trust
This grant provides funding for support worker, recognition event and association costs and runs from August 2023 for 12 months.

Centrepoint more than a roof
This grant offers to make the living spaces of young people escaping homelessness more like homes by allowing them to purchase items such as soft furnishings, electrical items or decorative items for their rooms.

Notes to the accounts (continued)

14. Annual commitments under operating leases

At 31 March 2025 The Charity is party to agreements for the rental of properties which have no formal period but which can be terminated by either party with an initial 6-month(s) agreement and then a 1-month(s) notice period.

15. Controlling interests

Doorway is controlled by the trustees.

16. Glossary of terms

Unrestricted funds	Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.
Restricted funds	These are funds given to Doorway, subject to specific restrictions set by the donor, but still within the general objects of Doorway.
Deferred income:	These are amounts received by Doorway in the accounting period, for use in a future period.
Creditors:	These are amounts owed by Doorway, but not paid during the accounting period.
Debtors:	These are amounts owed to Doorway, but not received in the accounting period.
Prepayments:	These are services that Doorway has paid for in advance, but not used during the accounting period.

17. Analysis of net assets by fund

	Unrestricted funds	Restricted funds	2025 Total funds
	£	£	£
Fixed assets	130,341	-	130,341
Net current Assets	528,814	8,404	537,218
Long term liabilites	-	-	-
	659,155	8,404	667,559

DOORWAY

England & Wales - Charity number 1176552

Accounts



Doorway

Report and Financial Statements for the year ended 31 March 2024

Registered Charity number 1176552

Index

	Page
Report of the trustees	3 - 13
Statement of trustees' responsibilities	14
Report of the independent examiner	15
Statement of financial activities	16
Balance sheet	17
Notes to the financial statements	18 - 27

Report of the Trustees

The Trustees of Doorway ("the Charity") have pleasure in presenting their report and financial statements for the year ended 31 March 2024. The trustees confirm that the financial statements comply with the Charities Act, the Charity's Constitution and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees:

Lesley Nelson	Chair
Jim Crawshaw	Vice-Chair
Lynn Payne	Treasurer
Susan Pearson	Secretary
Frances Wilkins	
Goriola O Sonola, FCCA	
James Westley	
Nigel Smith	
Sean Percy	

All Trustees have been in position since registering as a Charity on 8 January 2018, James Westley resigned from the Committee on 20th March 2024.

Senior Staff Member(s)

Carol Gallagher	Chief Executive Officer

Charity Number: 1176552

Registered Office:
25 – 27 Dugdale Street
Nuneaton
Warwickshire
CV11 5QJ

Independent Examiner:
SFB Group Limited
Chartered Accountants
Manor Court Chambers
Townsend Drive
Nuneaton
Warwickshire
CV11 6RU

Bankers:
Barclays Bank plc
Leicester
LE87 2BB

Report of the Trustees (continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Doorway is constituted as a 'foundation model' Charitable Incorporated Organisation (CIO) dated 20th December 2017. The Constitution which establishes the charitable objects was registered with the Charity Commission on 8th January 2018.

Previously, Doorway was an unincorporated registered charity since 1997. A Business Plan objective led Trustees to undertake a strategic review of the charity's status and options. Becoming a CIO has enabled Doorway to have a robust constitution which is more relevant to current operational practice whilst also providing improved protection for Trustees.

Recruitment and Appointment of Management Committee

The Trustees who have served during the year are set out on page 3. The Management Committee comprises of Trustees and advisors who meet on a bi-monthly basis. This is augmented with sub-group meetings that cover other operational matters such as Finance and Quality Assurance and any other operational matters as deemed necessary. Sub-groups report to the full Management Committee of 11 members (9 Trustees and 2 advisors). Virtual and hybrid meetings were held during this reporting period. Doorway has a Young People's Group and a representative attends Management Committee meetings where possible to provide feedback and offer suggestions for improvement to services. In accordance with our Constitution, the first charity Trustees were elected for periods of 2 to 4 years and any subsequent Trustees are appointed for a period of three years.

A skills audit of Management Committee members takes place periodically to allow Doorway to identify skill shortages and enable appropriate replacements. A Business Plan objective is to recruit new Trustees on an ongoing basis until the maximum permitted is reached.

Trustee Induction and Training

Potential Trustees spend time with the Chief Executive Officer (CEO) to learn about Doorway prior to being appointed. They also attend a Management Committee meeting as an advisor so that suitability to be a Doorway Trustee can be agreed by both parties. Following this an induction process includes time spent with the team to learn more thoroughly about the day to day running of our charity, identifying training requirements and meeting our young people. All necessary paperwork is completed, signed, scanned and held electronically.

Opportunities to attend relevant Trustee training are reported to Management Committee meetings and by email. Suitable training is provided as required using local resources such as Warwickshire CAVA. Trustees use the Charity Commission website for guidance and receive their email newsletters to maintain their awareness of current voluntary sector topics.

Organisational Structure

Management Committee is responsible for the strategic direction and policy of Doorway. The Committee has members from a variety of backgrounds such as The Skills Funding Agency, Local Authority Housing Departments, higher education sector, foster carer, and voluntary sector. There is a broad mix of skills on the Management Committee and experience of working with young people is supplemented by knowledge of the voluntary sector, financial management, health and safety,

Trustees' Annual Report (continued)

safeguarding, housing legislation and personnel management. The CEO also sits on the Committee but has no voting rights.

Day to day responsibility for the provision of services and achieving objectives rests with the CEO. The CEO also ensures that the team continues to develop relevant skills and that working practices are in line with good practice and legislation. All frontline employees of Doorway undergo an enhanced DBS check and participate annually in training via the local Safeguarding Board. Management Committee and volunteers are DBS checked depending upon their role and whether they will be spending time alone with our beneficiaries. Volunteers provide essential support to the wider team in all areas of work and can also access relevant training. All training during this period was provided by both webinars and in person sessions.

Related Parties
Doorway is guided by both local, regional and national policy in pursuance of Doorway's objects and seeks to influence social policy where it is relevant to do so. At a national level it can be difficult for small charities to have a big influence therefore Doorway is a member of national organisations, such as Homeless Link and Centrepoint and attends regional meetings.

At a local level Doorway continues to be a member of statutory and voluntary groups which meet regularly. This means we can contribute to local policies, maintain an awareness of current local issues and ensure links within the local community remain intact. Doorway has contracts, partnership agreements and service level agreements with statutory and voluntary organisations to help meet the needs of beneficiaries.

Risk Management
The Trustees examined the major strategic, business and operational risks which Doorway faces and confirmed that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen the risks. A Business Risk Management and Business Continuity Plan is in place and is reviewed as necessary, otherwise annually in October.

Internal control risks are minimised by the implementation of procedures for authorisation of all financial transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, young people and visitors.

OBJECTIVES AND ACTIVITIES

Overview
The objects of Doorway in accordance with our constitution are:

"To relieve hardship, need and distress among young people in the County of Warwickshire and surrounding counties (including specifically the areas covered by Coventry City Council; Tamworth Borough Council; Lichfield District Council; Hinckley & Bosworth Borough Council; Birmingham City Council and East Staffordshire Borough Council), in particular those between 16 and 25 years who are homeless or threatened with homelessness."

Report of the Trustees (continued)

The main objectives for the year are shaped by the strategic aims of Doorway's Business Plan and are reviewed annually. Our current Business Plan was agreed from November 2022 with a clearer strategic/ operational split. Our vision and mission statements and our aim and objectives reflect that at the heart of Doorway's work is an ethos and commitment to work with each young person individually to meet their specific need.

Doorway Vision & Mission statement:

- Our vision is to prevent youth homelessness and minimise its impacts by ensuring that all young people have a safe and secure place to live, a productive fulfilling purpose, positive relationships with others and good health to enjoy them.
- Our mission is to give homeless young people a future through advice, accommodation options, support and life skills development.
- Our aim is to make sure that vulnerable, homeless young people can look forward with optimism, raise their aspirations and improve their quality of life.

Doorway's Business Plan Objectives:

- To prevent youth homelessness and the exclusion that embeds it.
- To increase access to safe and secure accommodation for young homeless people to alleviate homelessness and exclusion.
- To promote a personalised approach to young people's housing and personal development needs.
- To influence policy that affects homeless and excluded people.

Doorway looks to achieve its strategic aims by working in partnership both formally and informally with many organisations in order to provide a wide range of options for young people. There are three distinct services which help young people in different ways: Advice, Support and Wellbeing. These have been developed as appropriate to meet the young people's changing needs as identified by them and details of all services can be found on Doorway's website www.doorway.org.uk .

Summary of the main activities undertaken for the public benefit

Advice Service

The Advice Service is the first point of contact for all young people accessing Doorway's services either at our Drop-in Centre or at outreach sessions around the County. Many young people on our waiting list are living a transient lifestyle, going between extended family and friends for two or three nights at a time and can be described as the 'hidden homeless.' This service undertakes the following activities:

- Referrals: these are received from a wide variety of organisations, self-referrals account for 51% of referrals received. Referrals and signposting to other organisations create more options for young people, although there are fewer organisations now due to changing commissioning processes.
- Outreach sessions for young people: to improve accessibility to the service, particularly in rural areas and to meet increased demand. Many outreach venues are used across the county on an ad hoc basis at local Council offices, colleges, cafes and in their current home.
- Advice to young people: this is mostly around housing and welfare benefit issues. advocacy and other advice on various topics is also given as required.

Trustees' Annual Report (continued)

- Prevention & Mediation: crucial to remain in original home if possible or retain tenancies.
- Providing emergency accommodation via seven units of accommodation called "Tom's Place" funded by Tom's Fund in the areas of Nuneaton, Stratford upon Avon, Atherstone and Rugby: Intensive support is provided by working with them to address their housing and income situation and find them long term secure accommodation.
- Financial Capability training: helping young people to budget efficiently and be able to better manage their money delivered by Money Advice Trust trained advisors.
- Maintains Doorway's waiting list: for supported and supportive accommodation and/or support.
- Delivers New Home Workshops: to understand what is entailed in managing a tenancy and living independently.
- Manages our rent account system: we receive rent payments, Universal Credit and Housing Benefit to pay to private landlords and to cover our intensive housing management costs.
- Volunteer management.
- Support young people whilst on the waiting list: low level support is given to young people regarding benefits, alternative accommodation and resolving tenancy issues if threatened with homelessness by a landlord.

Statistics: In 2023/24 the Advice Service received 421 referrals and 51% of these were self-referrals. The main reason for homelessness was being evicted by parents and 70 referrals were for 16–17-year-olds. 72 young people participated in our New Homes Workshops either in group or individual sessions.
Quality: The Advice Service was awarded with the Advice Quality Standard in February 2023 following an external audit by the Recognising Excellence and remains current for a period of 2 years.
Funding: The National Lottery Community Fund, Warwickshire County Council, Nuneaton & Bedworth Borough Council and smaller grants all partially funded different aspects of the Advice Service during the accounting period.

Support Service
The aim of this service is to work with young people to move away from adverse childhood experiences, to maintain their tenancies, develop life skills and avoid repeat homelessness. To achieve this, the following activities are undertaken:

- Referrals: these are received via Doorway's Advice Service for support in Doorway, private landlord, local authority or registered social landlord accommodation.
- Doorway and private landlord accommodation: Doorway encourages young people in this accommodation to work closely with other organisations and landlords to maximise tenancy sustainment.
- Move in: starter packs (from donations); setting up home; help understanding the basic rights and obligations of tenancies; how to set up utilities and manage of various types of bills.
- Support discussion: this is led by young people and includes accommodation issues; budgeting, education, staying safe, training and work; social skills, energy efficiency, emotional well-being and accessing healthcare provision. This is key to developing trusting relationships which may have been missing previously in their lives whilst simultaneously understanding their individuality.
- Support plan: this is developed jointly with the young person using the Homeless Outcomes Star (HOS). This helps to raise aspirations and maximise their opportunity to achieve their goals.
- Support and guidance during transitional or difficult periods and on-going support where necessary.
- Referral to counselling and care services.

Report of the Trustees (continued)

- Positive outcomes: Once settled in accommodation young people can start to plan other areas in their lives. Jobwise, our employability course, helps identify and address any skills gaps they have when trying to find employment. Some help out at fundraising events which improves confidence in their localities. Working in groups helps to develop their own social network with peers.
- Partnership working: Support Workers maintain strong links with other organisations, such as training providers, Children's Services, Probation, CAB, Job Centre Plus, Housing Departments, Linking Futures, National Careers Service, Colleges, Princes Trust, drug counselling services, alcohol and mental health services. This helps to provide a range of resources so that young people can move on positively in their lives.
- Move on: Support Workers work with young people to agree indicators that they are living independently and ready to move on (e.g. property cleanliness, regular rent payments, positive activities and effective budgeting.) This is also shown by the HOS and young people achieve realistic goals they have set for themselves.

Statistics: In 2023/24 a total of 96 young people were with our Support Service. This figure reflects inward and outward movement. Of the 43 young people leaving the service, 86% moved on in a positive way by reconciling and returning to live with family or sustaining move-on accommodation. At the end of March 2024 Doorway was supporting 58 young people.
Quality: Doorway is sub-contracted by St Basils to deliver part of Warwickshire County Council's floating support contract and is compliant with contract quality requirements.
Funding: St Basils (Service Level Agreement), Sheldon Trust, Wates Family Enterprise Trust and small grants all funded different aspects of the Support Service.

Wellbeing Service
This service is aimed at raising awareness of youth homelessness, preventing repeat homelessness, developing independent living skills and increasing health and wellbeing. Our many projects include:

- Young People's Group (YPG): this group meets monthly and alternates between activities and planning meetings. The group provides peer support for young people who may be socially isolated and not have the financial resources to participate in social activities.
- Lifewise Skills Programme: administered by Centrepoint for use by their partners and accredited by AQA. On completion of this course young people have a legacy of skills, knowledge, social resilience and contacts that enable them to continue growing and maturing as they become young adults, able to sustain a tenancy, be economically independent and be healthy and active as young citizens in their communities.
- Jobwise: weekly employability sessions held with DWP Job Coach and includes AQA modules.
- Cooking Sessions: teaching young people on low incomes to shop for and cook healthy food.
- Steps to Independent Living (STIL): Course for young people leaving care to develop life skills.
- Healthwise: weekly sessions which aim to improve physical, mental and sexual health, can include workshops, invited guests and a safe space to talk.
- Gardening sessions: part of Healthwise and aims to improve both physical and mental health and teach young people new skills.
- Youth Homelessness Prevention Programme: this is delivered in local secondary schools upon request. The Programme raises an awareness of homelessness issues, explores the difficulties of living alone and pupils know where to go if they are experiencing problems.
- Any projects identified by young people during YPG or other feedback to improve wellbeing.
- Encouragement to volunteer at various fundraising events held.

Report of the Trustees (continued)

Statistics: There were 148 Lifewise modules accredited to 88 young people during 2023/24. 23 young people participated in Jobwise and there were 294 attendees (125 unique) at our various activities above as well others such as Healthwise, Christmas meal and Money Matters.
Quality: Doorway holds Warwickshire's Gold Award for Involvement. Doorway also holds Young People First's Gold Award for Quality Assurance.
Funding: WCC, the National Lottery Community Fund and small grants contributed to funding for this service.

Property Services
Doorway bought its first property, Watkins House, in Nuneaton which is a 3 bedroom house and was let for the first time at the beginning of March 2021. Doorway also provides accommodation to young people through our rent-to-rent scheme. This enables us to work towards improving accommodation above the minimum standards used by landlords and to provide essential items such as washing machines and vacuum cleaners as well as items such as soft furnishings to make them more homely. We continue to work with private landlords who are willing to accommodate young people on the understanding that they will be advised on maintaining their tenancies by our Support Service. This scheme is informally managed and to provide supportive accommodation for young people who are in employment. Property Services key activities are:

- Regular safety inspections are undertaken for all properties in addition to HMO requirements.
- Void management.
- Repairs management.
- Liaising with landlords to set up new properties.

Statistics: Units of accommodation are 3 in Watkins House, 56 rent to rent scheme, 7 informally managed.
Quality: Houses in Multiple Occupation (HMO) are inspected periodically by local authorities to ensure standards are attained. None of the properties Doorway uses currently require HMO licences.
Funding: Small grants and intensive housing management costs through housing benefit contributed to the funding of this service. Small grants enabled the purchase of some white goods.

Partnership Working
There are strong partnership links with other organisations and this helps to maintain an awareness of current trends. Other examples of partnership working to benefit young people have been referred to in the 'Related Parties' section.

Public Benefit
Trustees have regard to the Charity Commission's general guidance on public benefit and are satisfied that we provide considerable public benefit. The objectives in our Business Plan support the charity objectives of our governing document and aim to tackle the causes and consequences of youth homelessness.

The Trustees consider that the activities of Doorway (described throughout) provide benefit to young people experiencing or with lived experience of homelessness in Warwickshire. Many factors can impact on homelessness and by providing individually focused opportunities this minimises the likelihood of repeat homelessness in future. The board of Trustees regularly monitors and reviews the Charity's success in meeting its objectives and confirms that the activities of Doorway described in this document are undertaken in pursuit of its aims.

Report of the Trustees (continued)

Grant Making
Doorway does not make grants to beneficiaries or other charities.

Social Investment
Doorway Trustees had a social investment loan in accordance with Business Plan objectives with a view to improving sustainability which ended in 2021. A further successful application was made to Homeless Link in January 2020 which enabled the purchase, refurbishment and equipping of Watkins House. This loan ended in February 2024.

Volunteers
Doorway worked with 44 volunteers during 2023/24 (50: 2022/23) providing 1,641 hours (1,755: 2022/23) of support to the staff team. We were delighted that our statistics include 3 former young people who returned to help Doorway as well as 5 current young people assisting at fundraising activities. The volunteer hours are valued at £18,773 (£18287: 2022/23) to our charity which was brilliant.

During this reporting period our volunteers provided much needed support with office services, particularly as receptionists in our drop-in centre and some undertook admin tasks. Other activities included helping with fundraising activities, DIY and gardening in properties and processing the numerous donations that we continued to receive, particularly food, to help our young people. Student placements were office based to work on specific admin tasks.

The total volunteer figure does not include corporate volunteers or members of the Management Committee who provide their time, expertise and technical know-how on a voluntary basis.

Achievements & Performance
Summary of the main achievements during the period

The Advice Service received 421 referrals and 51% of these were self-referrals where many young people had heard of Doorway from their peers. Evaluations show that 80% did not feel confident about their future housing situation when they first contacted the service. However 96% of them reported that after speaking to a Doorway advisor they felt confident about their housing options. 95.5% would recommend Doorway to their peers and 86% felt listened to by their advice worker. We were pleased to be able to continue this service thanks to funding from the National Lottery Community Fund from 1st April 2024.

96 young people received support. Of the 43 young people who moved on, 86% did so in a positive way and maintained independent living successfully. 90% of those with the Support Service for more than 6 months moved on positively. 47 out of 48 young people felt that support sessions were flexible to meet any changes in circumstances, 85% felt their support worker helped them to deal with previous problems and 98% of them felt listened to.

Doorway's Health and Wellbeing Worker manages Lifewise where 148 AQA accreditations were awarded across a range of modules including Housing Options: Private Renting, Budgeting and cooking modules. She manages the Steps to Independent Living course for young people to help them prepare for when they leave care. She also co-ordinates Jobwise which aims to help the long-term unemployed and can be delivered by all front line staff. This has included joint working with a DWP Job Coach and the Severn Trent Academy. Activities had 294 attendees of which 125 were unique individuals.

Report of the Trustees (continued)

Our open-access drop-in centre has facilities for young people which includes a shower, donations, access to laptops for job and property searches or a safe space to sit and chat with the volunteers and staff. As part of our weekly Healthwise sessions a sexual health nurse visits monthly to provide advice.

We were extremely thankful to receive regular weekly food donations for distribution to young people through Neighbourly. This was particularly helpful as the cost of living crisis continued to impact on their ability to manage their income and a grant from Warwickshire Welfare helped us to ensure that young people were able to heat their homes.

Doorway was delighted to receive a grant from Wates Family Enterprise Trust to reintroduce our recognition policy. This included 2 awards events where young people were recognised for reaching goals they had set and other progress they felt they had achieved. They also participated in a Halloween activity and crafted pumpkins. Events such as these improve engagement, interaction with others, social skills and confidence. We have also appreciated support from Wates who undertook remedial work at one of our properties with their contractors who also make donations to Doorway at Christmas.

Coventry Building Society helped Doorway with corporate support to transform 2 gardens in the properties that we use and a relaxing external environment made a huge difference to young people.

Doorway continued to work towards our objective to diversify our income sources to improve sustainability. We received many donations throughout the year especially in the lead up to Christmas which enabled us to provide all of our young people with brilliant Christmas hampers which included food items, gifts and toiletries.

Performance against objectives set
Doorway's new business plan was adopted with effect from November 2022 for a 3 year period rather than the original plan for 5 years due to the constantly changing external environment. If appropriate it can be extended after 3 years. The new plan makes a clearer distinction between the strategic and the operational and was developed using feedback from internal and external stakeholders.

Doorway's objectives are set through the Business Plan and performance is reported to each Management Committee meeting and thus monitored every two months as well as annually. The objectives also link to outcomes in accordance with current grant awards. The statistics recorded earlier in this report all exceeded our Business Plan objectives for direct work with our beneficiaries.

Our strategic objective to appoint a Fundraiser was achieved with a further objective to generate a specific amount to achieve a diversity of income sources. An ongoing objective to improve our rent to rent accommodation to make it more homely for young people has been achieved. This was helped further by corporate support as mentioned above as well as that from MES Systems who supplied CCTV at Watkins House.

Performance of fundraising activities against objectives set
Within the Business Plan there is a separate Fundraising Strategy with an aim of diversifying sources of income so that our existing work is sustained and to allow for growth of new services for homeless young people. Through rent to rent, Doorway has received previously uncovered costs of managing properties thus reducing the reliance on grants for this service. However, some of this income was also used to improve and maintain standards in shared houses. Doorway is registered with the Fundraising Regulator.

Trustees' Annual Report (continued)

Our Marketing Strategy has maintained last year's increase in social media activity and online donations. Our budget forecast at the start of the year included a prudent amount within the income budget for donations and income from fundraising events which was achieved.

The external funding environment for charities remains competitive and we continue to apply for grants where possible. Our 3 year grant from the Sheldon Trust was appreciated and ends in May 2024. We always enjoy meeting representatives from our grant makers and were delighted to meet two of them from Baron Davenport's Charity who provided ongoing support to Doorway. A grant from the National Lottery Community Fund towards our Advice Service started in April 2023 which ensures that essential personalised information is available for young people experiencing homelessness.

Financial Review
Review of the charity's financial position at the end of the period
Doorway's financial position exceeded expectations at the beginning of the period. This was partly due to staff changing posts internally leaving a post unfilled. Our void times were lower than expected and so we received more rental income than originally forecast.

Our largest income source was through rental income and other sources included large and small grants, fundraising, donations, service level agreements and contracts.

Trustees have reasonable expectations that Doorway has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Doorway's policy on reserves
It is the policy of Doorway to build unrestricted funds, which are the general reserves of Doorway in order to provide a buffer to meet unforeseen operational requirements. Reserves are also needed to cover emergency repairs to rented premises, to cover operating costs in the event of a winding up, redundancy and to cover any potential loss of income sources. The Management Committee has examined Doorway's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by Doorway should be between 3 and 6 months of budgeted expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that there are also sufficient funds available to cover support and governance costs. The Management Committee has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise.

Designated Funds
Doorway's designated continuation reserves figure of a minimum of £244,300 is held to allow between 3 to 6 months operating costs in accordance with the Charities Commission recommended practice. This includes paying staff salaries and calculations for redundancy payments. Funds have been designated to purchase another property to reduce ongoing payments for renting properties from private landlords. Other funds have been designated for management changes during 2024.

Trustees' Annual Report (continued)

Plans for the Future

Doorway seeks to review and improve the quality of our services on an ongoing basis to young people with lived experience of homelessness. Doorway will continue to work with partner organisations to ensure that as many options as possible are available across a range of themes. We have a fantastic workforce, both paid and voluntary, maintaining contact and building trusting relationships with young people to help them overcome challenges in their lives.

Doorway will focus upon the following areas to meet Business and Operational Plan objectives during the forthcoming year:

- Work towards retaining accreditation for the AQS quality mark for our Advice Service in February 2025.
- Review and collate information gathered to date to develop our property strategy for all aspects of accommodation used, including office space.
- Continue to improve and raise standards in all accommodation used by Doorway involving young people in making decisions about their living environment.
- Doorway will continue to explore alternative methods to diversify income and fundraising remains an essential source of income.
- Volunteers are an integral part of Doorway and during the year have provided an invaluable resource in many of our service areas. We will encourage young people into volunteer activities in their local communities.
- Doorway will undertake succession planning for our current CEO retirement.

All of Doorway's plans aim to maintain and improve existing services, with an emphasis on quality processes, young people's feedback and ensuring public benefit.

Signed on behalf of Doorway's Trustees:

Signed L. K. Nelson Dated 14/9/24

Lesley Nelson, Chair of the Trustees

Statement of Trustees' responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of the surplus or deficit incurred by the Charity for that year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue to exist.

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- the Charity is operating efficiently and effectively;
- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the Charity or for publication is reliable;
- the Charity complies with relevant laws and regulations.

Independent Examiner's Report to the Trustees of Doorway

I report to the trustees on my examination of the accounts of Doorway ('the Charity') for the period ended 31 March 2024 which are set out on pages 16 to 27.

Responsibilities and basis of report

As the Charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1) accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or

2) the accounts do not accord with those records; or

3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed_____ Dated_____

Paul Carvell BFP FCA
SFB Group Limited
Chartered Accountants
Manor Court Chambers
Townsend Drive
Nuneaton
Warwickshire
CV11 6RU

Statement of financial activities (incorporating an income & expenditure account)

	Notes	Unrestricted funds £ 2024	Restricted funds £ 2024	Total £ 2024	Total £ 2023
Income:					
Donations and legacy		39,563	-	39,563	39,777
Charitable activities	2	801,863	150,525	952,388	745,976
Other trading activities		-	-	-	-
Investment		4,020	-	4,020	630
Other		-	-	-	-
Gift in kind	3	3,943	-	3,943	10,045
Total Income		849,389	150,525	999,914	796,428
Expenditure:					
Raising funds		909	10	919	346
Charitable activities		697,343	145,974	843,318	763,357
Other - Gift in kind		3,943	-	3,943	10,045
Governance costs		20,861	4,539	25,400	23,051
Total Expenditure	4	723,056	150,523	873,580	796,799
Net income/(expenditure)		126,333	1	126,334	(371)
Total funds brought forward		406,730	-	406,730	407,102
Transfers between funds	**	1	(1)	-	-
Other recognised gains/(losses):		-	-	-	-
Total funds carried forward	17	533,064	-	533,064	406,731

***Transfers - includes small under/over spends which are absorbed by the general funds.*

Balance sheet

	Note	2024 £	2023 £
Fixed assets			
Tangible assets			
total fixed assets	7	133,934	138,087
Current assets			
Debtors	8	18,426	46,718
Cash at bank and in hand		422,405	276,471
total current assets		440,831	323,189
Liabilities			
Creditors:			
amounts falling due within one year	9	(41,702)	(41,682)
Net current assets		399,129	281,507
Creditors:			
amounts falling due after one year	10	-	(12,863)
Net assets		533,063	406,731
The funds of the charity			
Unrestricted income funds	11	288,304	207,972
Designated	11	244,759	198,759
Restricted income funds	11	-	-
total funds		533,063	406,731

The accompanying accounting policies and notes form part of these financial statements.

Approved by the Trustees and signed on their behalf by:

Signed L.K. Nelson Dated 14/9/24

Lesley Nelson, Chair of the Trustees

Notes to the accounts

1. Accounting policies

Basis of preparation
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Doorway meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Preparation of the accounts on a going concern basis
The financial statements have been prepared on a going concern basis which assumes that the Charity will continue to operate. The validity of this assumption is dependent upon the continuance of support from the Charity's key grant funders and in response to the progress made by the Charity in pursuing a viable budget including the obtaining of further grants and other funds. The Charity's current business plan shows that the Charity will be able to operate in the foreseeable future. Based on this understanding, the trustees believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments, which would result from the basis of preparation being inappropriate.

Recognition of income
These are included in the Statement of Financial Activities (SoFA) when:
- the Charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Gifts and donated goods
Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Resources expended
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accrual's basis. Resources classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources. In particular, where members of staff are involved in charitable work, fund raising and administration, salary and related costs have been apportioned between these activities on a basis consistent with the use of these resources.

Notes to the accounts (continued)

Governance costs
All costs involving the public accountability of Doorway are compliant with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

Fundraising
Public fundraising is undertaken through activities in the local community to raise awareness as well as generate income. Doorway makes grant applications to ensure continuation of services. There are no commercial partnerships or professional fundraisers involved with Doorway.

Depreciation
Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets with a cost exceeding £300 over their expected useful lives on a straight-line basis.

The rates applicable are:

Fixtures & fittings	20%
Office equipment & computers	33%

Fund accounting
Details of the nature and purpose of each fund are set out in note 13.
When a grant or donation is given to Doorway for a specific purpose, then those funds are treated as restricted funds. All expenditure incurred during the period relating to those specific purposes are charged to that account, and all monies unspent at the end of the period are carried forward as restricted funds.

Leasing
Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

Pension costs
Doorway pays contributions towards defined contribution pension schemes for its staff. The contributions are paid to pension providers nominated by each member of staff. The contributions are charged to the Statement of Financial Activities in the same period as the respective salary.

VAT
Irrecoverable VAT is included in the cost of those items to which it relates, in accordance with standard accounting practice.

Taxation
As a registered Charity no provision is considered necessary for taxation.

Notes to the accounts (continued)

2. Income charitable activities

	2024 Unrestricted funds	2024 Restricted funds	2024 Total funds	2023 Total funds
Contracts	£	£	£	£
St Basils	104,634	-	104,634	96,883
WCC Independent Living Skills	1,637	-	1,637	-
	106,271	-	106,271	96,883
Large grants				
National Lottery	-	130,591	130,591	-
Nuneaton & Bedworth Borough Council	-	1,508	1,508	10,000
Henry Smith	-	-	-	28,750
Sheldon Trust	-	10,000	10,000	10,000
Western Power Grant	-	-	-	7,700
Wates	-	1,388	1,388	-
	-	143,487	143,487	56,450
Small grants				
HSBC Grant	-	-	-	4,775
WCC Local Welfare Scheme	-	3,680	3,680	9,613
Alex Ferry Grant	-	770	770	-
Baron Davenport's Charity	-	2,000	2,000	1,500
Jaguar Grant	-	588	588	-
Tesco Grant	-	-	-	1,500
Other	250	-	250	178
	250	7,038	7,288	17,566
Other				
Housing benefit and management charges	695,343	-	695,343	575,077
Totals	**801,863**	**150,525**	**952,388**	**745,976**

Notes to the accounts (continued)

3. Gift in kind

	2024	2023
	£	£
Starter pack items	3,943	10,045

4. Expenditure charitable activities

	2024 Unrestricted Funds	2024 Restricted Funds	2024 Total Funds	2023 Total Funds
	£	£	£	£
Raising funds				
Staff costs	-	-	-	-
Office and support costs	909	10	919	346
Publicity	-	-	-	-
Total	909	10	919	346
Charitable expenditure				
Advice, information & support				
Staff costs	322,365	121,101	443,466	382,903
Office and support costs	372,956	23,874	396,829	377,431
Insurance	2,022	1,000	3,022	3,023
Total	697,343	145,974	843,318	763,357
Gifts in Kind	3,943	-	3,943	10,045
Governance costs				
Staff costs	13,997	-	13,997	13,074
Office and support costs	260	3,939	4,199	3,245
Depreciation	4,152	-	4,152	4,392
Accountancy and system support	2,451	600	3,051	2,340
Total	20,861	4,539	25,400	23,051
Total resources expended	723,056	150,523	873,580	796,799

Summary of costs	Staff costs	Other costs	Gift in kind	2024	2023
	£	£	£	£	£
Charitable expenditure:					
Raising funds	-	919	-	919	346
Charitable expenditure	443,466	399,851	3,943	847,261	773,402
Governance costs	13,997	11,403	-	25,400	23,051
Total	457,464	412,173	3,943	873,580	796,799

Notes to the accounts (continued)

5. Funds received as an agent

		Amount received		Amount paid out		Balance held at period end	
Name of party	Related party	2024	2023	2024	2023	2024	2023
		£	£	£	£	£	£
Landlord's rented property	No	52,562	38,513	52,414	35,395	11,491	11,343
		52,562	38,513	52,414	35,395	11,491	11,343

6. Staff costs & numbers

	2024	2023
	£	£
Wages and salaries	406,190	349,670
Social security costs	31,605	26,355
Other pension costs	19,669	17,655
	457,464	393,680

The average number of weekly employees calculated on a full time equivalent was:

Activities to generate funds	0.60	0.60
Charitable activities	13.54	12.00
	14.14	12.60

No employees had emoluments in excess of £60,000

Notes to the accounts (continued)

7. Tangible fixed assets

	Freehold Property	Equipment furniture & computers	Equipment furniture & computers	
	Unrestricted	Unrestricted	Restricted	Total
Cost	£	£	£	£
At the beginning of the period	142,967	8,235	2,875	154,076
Additions	-	-	-	-
Disposals	-	-	-	-
At the end of the period	142,967	8,235	2,875	154,076
Depreciation				
At the beginning of the period	7,545	5,570	2,875	15,990
Disposals	-	-	-	-
Charge this period	2,859	1,293	-	4,152
At the end of the period	10,404	6,864	2,875	20,142
Net book values				
At 31st March 2024	132,563	1,371	-	133,934
At 31st March 2023	135,422	2,665	-	138,087

8. Debtors

	2024	2023
	£	£
Trade Debtors	8,719	-
Prepayments	9,706	9,022
Accrued Income	-	37,696
	18,426	46,718

Notes to the accounts (continued)

9. Creditors: amounts falling due within one year

		2024	2023
		£	£
PAYE & NI, Wages & Pension		11,092	11,870
Trade creditors		5,229	766
Deferred income	9a	19,415	-
Social investment homeless link loans		-	24,183
Accruals		4,733	4,863
Other creditors		1,232	-
		41,702	41,682

9a. Deferred income

	2024	2023
	£	£
Movement in deferred income as follows:		
At the beginning of the period	-	4,775
Released to income in the year	-	(4,775)
Deferred in the year	19,415	-
At the end of the year	19,415	-

10. Creditors: amounts falling due after one year

	2024	2023
	£	£
Social investment homeless link loans	-	12,863
	-	12,863

Notes to the accounts (continued)

11. Movements in funds

					2024
Restricted	Opening Balance	Income	Expenditure	Transfer	Closing Balance
	£	£	£	£	£
Lottery	-	130,591	(130,591)	-	-
NBBC HD	-	1,508	(1,508)	-	-
Baron Davenport	-	2,000	(2,000)	-	-
Sheldon Trust	-	10,000	(10,000)	-	-
Alex Ferry Grant	-	770	(770)	-	-
Jaguar Grant	-	588	(588)	-	-
WCC Local Welfare Scheme	-	3,680	(3,679)	(1)	-
Wates	-	1,388	(1,388)	-	-
	-	150,525	(150,523)	(1)	-
Unrestricted					
WCC Independent Living	-	1,637	(3,111)	1,474	-
Nomad HR for helping YP into employment	459	-	-	-	459
Designated - Continuation fund	198,300	-	-	46,000	244,300
Unrestricted - General	207,971	843,809	(716,002)	(47,473)	288,305
	406,730	845,446	(719,113)	1	533,064
Total	**406,730**	**995,971**	**(869,637)**	-	**533,064**

Notes to the accounts (continued)

12. Transactions with trustees and connected persons

There were no transactions with any trustee during the year. No trustee or connected person received any remuneration either directly or indirectly.

13. Restricted Funds

Nuneaton and Bedworth Borough Council
The Council provides a grant to deliver specific tasks, in accordance with the Homeless Strategy. This grant runs from September 2023 for 12 months.

Warwickshire County Council Local Welfare Scheme
This grant provided funding towards starter packs and utility costs for homeless young people.

Sheldon Trust
This grant provided funding towards a dedicated support worker.

Alex Ferry Foundation
This grant provided funding for Jobwise sessions from December 2023 to June 2024.

National Lottery Community Fund
This grant provided funding towards our Advice Service and a variety of other services, activities and costs throughout the year.

Wates Family Enterprise Trust
This grant provides funding for support worker, recognition event and association costs and runs from August 2023 for 12 months.

Jaguar Grant
This grant was provided to purchase furniture for one of our properties.

Notes to the accounts (continued)

14. Annual commitments under operating leases

At 31 March 2024 The Charity is party to agreements for the rental of properties which have no formal period but which can be terminated by either party with an initial 6-month(s) agreement and then a 1-month(s) notice period.

15. Controlling interests

Doorway is controlled by the trustees.

16. Glossary of terms

Unrestricted funds	Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.
Restricted funds	These are funds given to Doorway, subject to specific restrictions set by the donor, but still within the general objects of Doorway.
Deferred income:	These are amounts received by Doorway in the accounting period, for use in a future period.
Creditors:	These are amounts owed by Doorway, but not paid during the accounting period.
Debtors:	These are amounts owed to Doorway, but not received in the accounting period.
Prepayments:	These are services that Doorway has paid for in advance, but not used during the accounting period.

17. Analysis of net assets by fund

	Unrestricted funds	Restricted funds	2024 Total funds
	£	£	£
Fixed assets	133,934	-	133,934
Net current Assets	399,129	-	399,129
Long term liabilites	-	-	-
	533,063	-	533,063

DOORWAY

England & Wales - Charity number 1176552

Accounts



Doorway

Report and Financial Statements for the year ended 31 March 2023

Registered Charity number 1176552

Index

	Page
Report of the trustees	3 - 13
Statement of trustees' responsibilities	14
Report of the independent examiner	15
Statement of financial activities	16
Balance sheet	17
Notes to the financial statements	18 - 27

Report of the Trustees

The Trustees of Doorway ("the Charity") have pleasure in presenting their report and financial statements for the year ended 31 March 2023. The trustees confirm that the financial statements comply with the Charities Act, the Charity's Constitution and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees:

Lesley Nelson	Chair
Jim Crawshaw	Vice-Chair
Lynn Payne	Treasurer
Susan Pearson	Secretary
Frances Wilkins	
Goriola O Sonola, FCCA	
James Westley	
Nigel Smith	

All Trustees have been in position since registering as a Charity on 8 January 2018 except for Nigel Smith who was appointed on 21 July 2021.

Senior Staff Member(s)

Carol Gallagher	Chief Executive Officer

Charity Number: 1176552

Registered Office:
25 – 27 Dugdale Street
Nuneaton
Warwickshire
CV11 5QJ

Independent Examiner:
SFB Group Limited
Chartered Accountants
Manor Court Chambers
Townsend Drive
Nuneaton
Warwickshire
CV11 6RU

Bankers:
Barclays Bank plc
Leicester
LE87 2BB

Report of the Trustees (continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Doorway is constituted as a 'foundation model' Charitable Incorporated Organisation (CIO) dated 20th December 2017. The Constitution which establishes the charitable objects was registered with the Charity Commission on 8th January 2018.

Previously, Doorway was an unincorporated registered charity since 1997. A Business Plan objective led Trustees to undertake a strategic review of the charity's status and options. Becoming a CIO has enabled Doorway to have a robust constitution which is more relevant to current operational practice whilst also providing improved protection for Trustees.

Recruitment and Appointment of Management Committee

The Trustees who have served during the year are set out on page 3. The Management Committee comprises of Trustees and advisors who meet on a bi-monthly basis. This is augmented with sub-group meetings that cover other operational matters such as Finance and Quality Assurance and any other operational matters as deemed necessary. Sub-groups report to the full Management Committee of 11 members (8 Trustees and 3 advisors). Virtual and hybrid meetings were held during this reporting period. Doorway has a Young People's Group and a representative attends Management Committee meetings to report on activities and to contribute where possible. In accordance with the Constitution, the first charity Trustees were elected for periods of 2 to 4 years and any subsequent Trustees are appointed for a period of three years.

A skills audit of Management Committee members takes place periodically to allow Doorway to identify skill shortages and enable appropriate replacements. A Business Plan objective is to recruit new Trustees on an ongoing basis until the maximum permitted is reached.

Trustee Induction and Training

Potential Trustees spend time with the Chief Executive Officer (CEO) to find out more about Doorway prior to being appointed. They also attend a Management Committee meeting as an advisor to find out more about the role of a Trustee. Some Trustees are former advisor members. All necessary paperwork, such as Trustee declaration and skills audit are completed by prospective Trustees. They are also given a job description, person specification and made aware of personal liability responsibilities of Trustees as part of the induction process. It was agreed that most of this could be done electronically and by scanning documents if necessary.

Opportunities to attend relevant Trustee training are reported to Management Committee meetings and by email. Suitable training is provided as required using local resources such as Warwickshire CAVA. Trustees use the Charity Commission website for guidance and receive their email newsletters to maintain their awareness of current voluntary sector topics.

Organisational Structure

Management Committee is responsible for the strategic direction and policy of Doorway. The Committee has members from a variety of backgrounds such as The Skills Funding Agency, Local Authority Housing Departments, higher education sector, foster carer, and voluntary sector. There is a broad mix of skills on the Management Committee and experience of working with young people is supplemented by knowledge of the voluntary sector, financial management, health and safety,

Trustees' Annual Report (continued)

safeguarding, housing legislation and personnel management. The CEO also sits on the Committee but has no voting rights.

Day to day responsibility for the provision of services and achieving objectives rests with the CEO. The CEO also ensures that the team continues to develop relevant skills and that working practices are in line with good practice and legislation. All employees of Doorway undergo an enhanced DBS check and participate annually in training via the local Safeguarding Board. Management Committee and volunteers are DBS checked depending upon their role and whether they will be spending time alone with our beneficiaries. Volunteers provide essential support to the wider team in all areas of work and can also access relevant training. All training during this period was provided via webinars or virtual meetings.

Related Parties
Doorway is guided by both local, regional and national policy in pursuance of Doorway's objects and seeks to influence social policy where it is relevant to do so. At a national level it can be difficult for small charities to have a big influence therefore Doorway is a member of national organisations, such as Homeless Link and Centrepoint and attends regional meetings.

At a local level Doorway continues to be a member of statutory and voluntary groups which meet regularly. This means we can contribute to local policies, maintain an awareness of current local issues and ensure links within the local community remain intact. Doorway has contracts, partnership agreements and service level agreements with statutory and voluntary organisations to help meet the needs of beneficiaries.

Risk Management
The Trustees examined the major strategic, business and operational risks which Doorway faces and confirmed that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen the risks. A Business Risk Management Plan is in place and is reviewed as necessary, otherwise annually in October.

Internal control risks are minimised by the implementation of procedures for authorisation of all financial transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, young people and visitors.

OBJECTIVES AND ACTIVITIES

Overview
The objects of Doorway in accordance with our constitution are:

"To relieve hardship, need and distress among young people in the County of Warwickshire and surrounding counties (including specifically the areas covered by Coventry City Council; Tamworth Borough Council; Lichfield District Council; Hinckley & Bosworth Borough Council; Birmingham City Council and East Staffordshire Borough Council), in particular those between 16 and 25 years who are homeless or threatened with homelessness."

Report of the Trustees (continued)

The main objectives for the year are shaped by the strategic aims of Doorway's Business Plan and are reviewed annually. Our current Business Plan was agreed from November 2022 with a clearer strategic/ operational split. Our vision and mission statements and our aim and objectives reflect that at the heart of Doorway's work is an ethos and commitment to work with each young person individually to meet their specific need.

Doorway Vision & Mission statement:

- Our vision is to prevent youth homelessness and minimise its impacts by ensuring that all young people have a safe and secure place to live, a productive fulfilling purpose, positive relationships with others and good health to enjoy them.
- Our mission is to give homeless young people a future through advice, accommodation options, support and life skills development.
- Our aim is to make sure that vulnerable, homeless young people can look forward with optimism, raise their aspirations and improve their quality of life.

Doorway's Business Plan Objectives:

- To prevent youth homelessness and the exclusion that embeds it.
- To increase access to safe and secure accommodation for young homeless people to alleviate homelessness and exclusion.
- To promote a personalised approach to young people's housing and personal development needs.
- To influence policy that affects homeless and excluded people.

Doorway looks to achieve its strategic aims by working in partnership both formally and informally with many organisations in order to provide a wide range of options for young people. There are three distinct services which help young people in different ways: Advice, Support and Wellbeing. These have been developed as appropriate to meet the young people's changing needs as identified by them and details of all services can be found on Doorway's website.

Summary of the main activities undertaken for the public benefit

Advice Service

The Advice Service is the first point of contact for all young people accessing Doorway's services either at the Drop-in Centre or at outreach sessions around the County. Many young people on our waiting list are living a transient lifestyle, going between extended family and friends for two or three nights at a time and can be described as the 'hidden homeless.' This service undertakes the following activities:

- Referrals: these are received from a wide variety of organisations, self-referrals account for 53% of referrals received. Referrals and signposting to other organisations create more options for young people, although there are fewer organisations now due to changing commissioning processes.
- Outreach sessions for young people: to improve accessibility to the service, particularly in rural areas and to meet increased demand. Many outreach venues are used across the county on an ad hoc basis at local Council offices, colleges, cafes and in their current home.
- Advice to young people: this is mostly around housing and welfare benefit issues. Advocacy and other advice on various topics is also given as required.

Trustees' Annual Report (continued)

- Prevention & Mediation: crucial to remain in original home if possible or retain tenancies.
- Providing emergency accommodation via seven units of accommodation called "Tom's Place" funded by Tom's Fund in the areas of Nuneaton, Stratford upon Avon, Atherstone and Rugby: Intensive support is provided by working with them to address their housing and income situation and find them long term secure accommodation.
- Financial Capability training: helping young people to budget efficiently and be able to better manage their money delivered by Money Advice Trust trained advisors.
- Maintains Doorway's waiting list: for supported and supportive accommodation and/or support.
- Delivers New Home Workshops: to understand what is entailed in managing a tenancy and living independently.
- Manages our rent account system: we receive rent payments, Universal Credit and Housing Benefit to pay to private landlords and to cover our intensive housing management costs.
- Volunteer management.
- Support young people whilst on the waiting list: low level support is given to young people regarding benefits, alternative accommodation and resolving tenancy issues if threatened with homelessness by a landlord.

Statistics: In 2022/23 the Advice Service received 389 referrals and 53% of these were self-referrals. The main reason for homelessness was being evicted by parents and 84 referrals were for 16–17-year-olds. 83 young people participated in our New Homes Workshops either in group or individual sessions.
Quality: The Advice Service was awarded with the Advice Quality Standard in February 2023 following an external audit by the Recognising Excellence and remains current for a period of 2 years.
Funding: Warwickshire County Council, Nuneaton & Bedworth Borough Council and smaller grants all partially funded different aspects of the Advice Service during the accounting period.

Support Service
The aim of this service is to work with young people to overcome adverse childhood experiences, to maintain their tenancies, develop independent living skills and avoid repeat homelessness. To achieve this, the following activities are undertaken:

- Referrals: these are received via Doorway's Advice Service for support in Doorway, private landlord, local authority or registered social landlord accommodation.
- Doorway and private landlord accommodation: Doorway encourages young people in this accommodation to work closely with other organisations and landlords to maximise tenancy sustainment.
- Move in: starter packs provided (from donations); setting up home; help understanding the basic rights and obligations of tenancies; how to set up and maintain utilities and explanation of various types of bill payment.
- Support discussion: this is led by young people and includes accommodation issues; budgeting, education, staying safe, training and work; social skills, energy efficiency, emotional well-being and accessing healthcare provision. This is key to developing trusting relationships which may have been missing previously in their lives whilst simultaneously understanding their individuality.
- Support plan: this is developed jointly with the young person using the Homeless Outcomes Star (HOS). This helps to raise aspirations and maximise their opportunity to achieve their goals.
- Support and guidance during transitional or difficult periods and on-going support where necessary.
- Referral to counselling and care services.

Report of the Trustees (continued)

- Positive outcomes: Once settled in accommodation young people can start to think about other areas in their lives. This includes activities such as Jobwise, our employability course which helps them explore the barriers that young people face when trying to find employment. Some help out at fundraising events which improves confidence in their localities. Working in groups helps to develop their own social network with peers.
- Partnership working: Support Workers maintain strong links with other organisations, such as training providers, Children's Services, Probation, CAB, Job Centre Plus, Housing Departments, Linking Futures, National Careers Service, Colleges, Princes Trust, drug counselling services, alcohol and mental health services. This helps to provide a range of resources so that young people can move on positively in their lives.
- Move on: Support Workers work with young people to agree indicators that they are living independently and ready to move on (e.g. property cleanliness, regular rent payments, positive activities and effective budgeting.) This is also shown by the HOS and young people achieve realistic goals they have set for themselves.

Statistics: In 2022/23 a total of 122 young people were with our Support Service. This figure reflects inward and outward movement. Of the 59 young people leaving the service, 81% moved on in a positive way by reconciling and returning to live with family or sustaining move-on accommodation. At the end of March 2023 Doorway was supporting 62 young people.
Quality: Doorway is sub-contracted by St Basils to deliver part of Warwickshire County Council's floating support contract and is compliant with contract quality requirements.
Funding: St Basils (Service Level Agreement), Sheldon Trust and small grants all funded different aspects of the Support Service.

Wellbeing Service
This service is aimed at raising awareness of youth homelessness, preventing repeat homelessness, developing independent living skills and increasing health and wellbeing. Our many projects include:

- Young People's Group (YPG): this group meets monthly and alternates between activities and planning meetings. The group provides peer support for young people who may be socially isolated and not have the financial resources to participate in social activities.
- Lifewise Skills Programme: administered by Centrepoint for use by their partners and accredited by AQA. On completion of the Lifewise Course young people have a legacy of skills, knowledge, social resilience and contacts that enable them to continue growing and maturing as they become young adults, able to sustain a tenancy, be economically independent and be healthy and active as young citizens in their communities.
- Jobwise: weekly employability sessions held with DWP Job Coach and includes AQA modules.
- Cooking Sessions: teaching young people on low incomes to shop for and cook healthy food.
- Steps to Independent Living (STIL): Course for young people leaving care to develop new skills.
- Healthwise: weekly sessions which aim to improve physical, mental and sexual health, can include workshops, invited guests and a safe space to talk.
- Gardening sessions: part of Healthwise and aims to improve both physical and mental health and teach young people new skills.
- Youth Homelessness Prevention Programme: this is delivered in local secondary schools upon request. The Programme raises an awareness of homelessness issues, explores the difficulties of living alone and pupils know where to go if they are experiencing problems.
- Any projects identified by young people during YPG or other feedback to improve wellbeing.
- Initially we undertook one to one sessions and held virtual meetings but as lockdowns eased we resumed group activities.

Report of the Trustees (continued)

- Encouragement to volunteer at various fundraising events held.

Statistics: There were 85 Lifewise modules accredited to 76 young people during 2022/23. 18 young people participated in Jobwise and there were 256 attendees (113 unique) at our various activities above as well others such as Energywise, Christmas meal and Money Matters.
Quality: Doorway holds Warwickshire's Gold Award for Involvement. Doorway also holds Young People First's Gold Award for Quality Assurance.
Funding: WCC, Western Power and small grants contributed to funding for this service.

Property Services
Doorway bought its first property, Watkins House, in Nuneaton which is a 3 bedroom house and was let for the first time at the beginning of March 2021. Doorway also provides accommodation to young people through our rent-to-rent scheme. This enables us to work towards improving accommodation above the minimum standards used by landlords and to provide essential items such as washing machines and vacuum cleaners. We continue to work with private landlords who are willing to accommodate young people on the understanding that they will be advised on maintaining their tenancies by our Support Service. This scheme is informally managed and to provide supportive accommodation for young people who are in employment where possible. Property Services key activities are:

- Regular safety inspections are undertaken for all properties in addition to HMO requirements.
- Void management.
- Repairs management.
- Liaising with landlords to set up new properties.

Statistics: Units of accommodation are 3 in Watkins House, 53 rent to rent scheme, 7 informally managed.
Quality: Houses in Multiple Occupation (HMO) are inspected by local authorities to ensure standards are attained. None of the properties Doorway uses currently require HMO licences.
Funding: Small grants and intensive housing management costs through housing benefit contributed to the funding of this service. Small grants enabled the purchase of some white goods.

Partnership Working
There are strong partnership links with other organisations and this helps to maintain an awareness of current trends. Other examples of partnership working to benefit young people have been referred to in the 'Related Parties' section.

Public Benefit
Trustees have regard to the Charity Commission's general guidance on public benefit and are satisfied that we provide considerable public benefit. The objectives in our Business Plan support the charity objectives of our governing document and aim to tackle the causes and consequences of youth homelessness.

The Trustees consider that the activities of Doorway (described throughout) provide benefit to homeless young people in Warwickshire. Many factors can impact on homelessness and by providing individually focused opportunities this minimises the likelihood of repeat homelessness in future. The board of Trustees regularly monitors and reviews the Charity's success in meeting its objectives and confirms that the activities of Doorway described in this document are undertaken in pursuit of its aims.

Report of the Trustees (continued)

Grant Making
Doorway does not make grants to beneficiaries or other charities.

Social Investment
Doorway Trustees had a social investment loan in accordance with Business Plan objectives with a view to improving sustainability which ended in 2021. A further successful application was made to Homeless Link in January 2020 which enabled the purchase, refurbishment and equipping of Watkins House.

Volunteers
Doorway worked with 50 volunteers during 2022/23 (36: 2021/22) providing 1,755 hours (1,631: 2021/22) of support to the staff team. We were delighted that our statistics include 4 former young people who returned to help Doorway as well as 4 current young people assisting at fundraising activities. The volunteer hours are valued at £18,287 (£14,532: 2021/22) to our charity which was brilliant.

During this reporting period our volunteers provided much needed support with office services, particularly as receptionists in our drop-in centre and some undertook admin tasks. Other activities included helping with fundraising activities, DIY and gardening in properties and processing the numerous donations that we continued to receive, particularly food, to help our young people. Student placements were office based to work on specific admin tasks.

The total volunteer figure does not include corporate volunteers or members of the Management Committee who provide their time, expertise and technical know-how on a voluntary basis.

Achievements & Performance
Summary of the main achievements during the period

The Advice Service received 389 referrals and 53% of these were self-referrals where many young people had heard of Doorway from their peers. Evaluations show that 68% did not feel confident about their future housing situation when they first contacted the service. After speaking to an advisor 73% were confident about it with only 1% still not feeling confident. 98% would recommend Doorway to their peers and 96% felt listened to by their advice worker.

122 young people received support. Of the 59 young people who moved on, 81% did so in a positive way and maintained independent living successfully. 86% of those with the Support Service for more than 6 months moved on positively. 72 out of 73 young people felt that support sessions were flexible to meet any changes in circumstances, 95% felt their support worker helped them to deal with previous problems and 94% of them felt listened to.

Doorway's Health and Wellbeing Worker manages Lifewise where 85 AQA accreditations were awarded across a range of modules including Energywise, Emotional Awareness and CV Writing. She manages the Steps to Independent Living course for young people to help them prepare for when they leave care. She also co-ordinates Jobwise which aims to help the long-term unemployed and can be delivered by all front line staff. This has included joint working with a DWP Job Coach and the Severn Trent Academy. Activities had 256 attendees of which 113 were unique individuals.

Our open-access drop-in centre has facilities for young people which includes a shower, clothing, laptops for job and property searches or a safe space to sit and chat with the volunteers and staff.

Report of the Trustees (continued)

We were extremely thankful to receive regular weekly food donations for distribution to young people through Neighbourly. This was particularly helpful with cost of living increases and a grant from Warwickshire Welfare helped us to ensure that young people were able to heat their homes.

A grant from Western Power enabled us to provide social isolation activities which were attended by 63 young people such as Wellbeing Days and Healthwise. This offered peer support as well as one to one time with the Health and Wellbeing Worker if preferred.

Doorway continued to work towards our objective to diversify our income sources to improve sustainability. We received many donations throughout the year especially in the lead up to Christmas which enabled us to provide all of our young people with brilliant Christmas hampers which included food items, gifts and toiletries.

We had excellent corporate support and were very pleased with our newly decorated drop in centre thanks to the Coventry (Building Society) and Wates who undertook remedial works at one of our properties to improve young people's living environment.

Performance against objectives set
Doorway's new business plan was adopted with effect from November 2022 for a 3 year period rather than the original plan for 5 years due to the constantly changing external environment. If appropriate it can be extended after 3 years. The new plan makes a clearer distinction between the strategic and the operational and was developed using feedback from internal and external stakeholders.

Doorway's objectives are set through the Business Plan and performance is reported to each Management Committee meeting and thus monitored every two months as well as annually. The objectives also link to outcomes in accordance with grant awards. The statistics recorded earlier in this report all exceed our Business Plan objectives for direct work with our beneficiaries.

An ongoing objective to improve our rent to rent accommodation to make it more homely for young people has been achieved. We identified different fundraising opportunities as events post covid were reinstated in 2022 and we undertook a second Crowdfunder which achieved over £8,000.

Performance of fundraising activities against objectives set
Within the Business Plan there is a separate Fundraising Strategy with an aim of diversifying sources of income so that our existing work is sustained and to allow for growth of new services for homeless young people. Through rent to rent, Doorway has received previously uncovered costs of managing properties thus reducing the reliance on grants for this service. However, some of this income was also used to improve and maintain standards in shared houses. Doorway is registered with the Fundraising Regulator.

Our Marketing Strategy has maintained last year's increase in social media activity and online donations. Our budget forecast at the start of the year included a prudent amount within the income budget for donations and income from fundraising events which was achieved.

The external funding environment for charities is extremely competitive and we continue to apply for grants where possible. Our 3 year grant from the Henry Smith Charity was appreciated and ended in October 2022. We were delighted to meet a trustee from the Sheldon Trust who have been supporting Doorway through a 3 year grant since 2021. We were successful with an application to the National Lottery Community fund which starts from April 2023.

Trustees' Annual Report (continued)

Financial Review

Review of the charity's financial position at the end of the period

Doorway's financial position exceeded expectations at the beginning of the period partly due to staffing costs being lower as there were recruitment difficulties for maternity leave cover and replacing a member of staff who had retired.

Our largest income source was through rental income and other sources included large and small grants, fundraising, donations, service level agreements and contracts.

Trustees have reasonable expectations that Doorway has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Doorway's policy on reserves

It is the policy of Doorway to build unrestricted funds, which are the general reserves of Doorway in order to provide a buffer to meet unforeseen operational requirements. Reserves are also needed to cover emergency repairs to rented premises, to cover operating costs in the event of a winding up, redundancy and to cover any potential loss of income sources. The Management Committee has examined Doorway's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by Doorway should be between 3 and 6 months of budgeted expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that there are also sufficient funds available to cover support and governance costs. The Management Committee has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise.

Designated Funds

Doorway's designated continuation reserves figure of a minimum of £225,640 is held to allow between 3 to 6 months operating costs in accordance with the Charities Commission recommended practice. This includes paying staff salaries and calculations for redundancy payments. Other funds have been designated to maintain our property, for specific project work to provide equipment for gardening and employability skills.

Plans for the Future

Doorway seeks to continually review and improve services in the most appropriate way to meet the changing needs of young people. Doorway will continue to work with partner organisations to ensure that as many options as possible are available to meet the needs of vulnerable young people. We have a fantastic workforce, both paid and voluntary, making contact and building trusting relationships with homeless young people to help them overcome challenges in their lives.

Doorway will focus upon the following areas to meet Business Plan objectives during the forthcoming year:

Trustees' Annual Report (continued)

- A task and finish sub-group of Committee members and staff will develop a property strategy for all aspects of accommodation used, including office space.
- Continue to improve and raise standards in all accommodation used by Doorway involving young people in making decisions about their living environment.
- Doorway will continue to explore alternative methods to diversify income and fundraising remains an essential source of income.
- Volunteers are an integral part of Doorway and during the year have provided an invaluable resource in many of our service areas. We will encourage young people into volunteer activities in their local communities.
- Doorway will seek to appoint a deputising role to the CEO with fundraising duties as part of succession planning for retirement.

All of Doorway's plans aim to maintain and improve existing services, with an emphasis on quality processes, young people's feedback and ensuring public benefit.

Signed on behalf of Doorway's Trustees:

Signed L.K. Nelson Dated 9/9/23

Lesley Nelson, Chair of the Trustees

Statement of Trustees' responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of the surplus or deficit incurred by the Charity for that year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue to exist.

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- the Charity is operating efficiently and effectively;
- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the Charity or for publication is reliable;
- the Charity complies with relevant laws and regulations.

Independent Examiner's Report to the Trustees of Doorway

We report to the trustees on my examination of the accounts of Doorway ('the Charity') for the period ended 31 March 2023 which are set out on pages 16 to 28.

Responsibilities and basis of report

As the Charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

We report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

We have completed my examination. We can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1) accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or

2) the accounts do not accord with those records; or

3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SFB Group

Signed_____ Dated 26/09/2023

SFB Group Limited
Chartered Accountants
Manor Court Chambers
Townsend Drive
Nuneaton
Warwickshire
CV11 6RU

Statement of financial activities (incorporating an income & expenditure account)

	Notes	Unrestricted funds £ 2023	Restricted funds £ 2023	Total £ 2023	Total £ 2022
Income:					
Donations and legacy		39,777	-	39,777	40,764
Charitable activities	2	671,960	74,016	745,976	693,827
Other trading activities		-	-	-	-
Investment		630	-	630	29
Other		-	-	-	-
Gift in kind	3	10,045	-	10,045	10,924
Total Income		722,412	74,016	796,428	745,544
Expenditure:					
Raising funds		332	14	346	721
Charitable activities		712,308	74,101	786,409	753,725
Other - Gift in kind		10,045	-	10,045	10,924
Total Expenditure	4	722,685	74,115	796,800	765,370
Net income/(expenditure)		(273)	(99)	(372)	(19,826)
Total funds brought forward		407,102	-	407,102	426,928
Transfers between funds	**	(99)	99	-	-
Other recognised gains/(losses):		-	-	-	-
Total funds carried forward	14	406,730	-	406,730	407,102

***Transfers - includes small under/over spends which are absorbed by the general funds.*

Balance sheet

	Note	2023 £	2022 £
Fixed assets			
Tangible assets			
total fixed assets	7	138,087	142,489
Current assets			
Debtors	8	46,718	42,615
Cash at bank and in hand		276,471	295,878
total current assets		323,189	338,493
Liabilities			
Creditors:			
amounts falling due within one year	9	(41,682)	(36,833)
Net current assets		281,507	301,660
Creditors:			
amounts falling due after one year	10	(12,863)	(37,046)
Net assets		406,731	407,103
The funds of the charity			
Unrestricted income funds	11	207,972	207,365
Designated	11	198,759	199,738
Restricted income funds	11	-	-
total funds		406,731	407,103

The accompanying accounting policies and notes form part of these financial statements.

Approved by the Trustees and signed on their behalf by:

Signed L.K. Nelson Dated 09/09/2023

Lesley Nelson, Chair of the Trustees

Notes to the accounts

1. Accounting policies

Basis of preparation
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Doorway meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Preparation of the accounts on a going concern basis
The financial statements have been prepared on a going concern basis which assumes that the Charity will continue to operate. The validity of this assumption is dependent upon the continuance of support from the Charity's key grant funders and in response to the progress made by the Charity in pursuing a viable budget including the obtaining of further grants and other funds. The Charity's current business plan shows that the Charity will be able to operate in the foreseeable future. Based on this understanding, the trustees believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments, which would result from the basis of preparation being inappropriate.

Recognition of income
These are included in the Statement of Financial Activities (SoFA) when:
- the Charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Gifts and donated goods
Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Resources expended
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accrual's basis. Resources classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources. In particular, where members of staff are involved in charitable work, fund raising and administration, salary and related costs have been apportioned between these activities on a basis consistent with the use of these resources.

Notes to the accounts (continued)

Governance costs
All costs involving the public accountability of Doorway and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

Fundraising
Public fundraising is undertaken through activities in the local community to raise awareness as well as generate income. Doorway makes grant applications to ensure continuation of services. There are no commercial partnerships or professional fundraisers involved with Doorway.

Depreciation
Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets with a cost exceeding £300 over their expected useful lives on a straight-line basis.

The rates applicable are:

Fixtures & fittings	20%
Office equipment & computers	33%

Fund accounting
Details of the nature and purpose of each fund are set out in note 13.
When a grant or donation is given to Doorway for a specific purpose, then those funds are treated as restricted funds. All expenditure incurred during the period relating to those specific purposes are charged to that account, and all monies unspent at the end of the period are carried forward as restricted funds.

Leasing
Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

Pension costs
Doorway pays contributions towards defined contribution pension schemes for its staff. The contributions are paid to pension providers nominated by each member of staff. The contributions are charged to the Statement of Financial Activities in the same period as the respective salary.

VAT
Irrecoverable VAT is included in the cost of those items to which it relates, in accordance with standard accounting practice.

Taxation
As a registered Charity no provision is considered necessary for taxation.

Notes to the accounts (continued)

2. Income charitable activities

	2023 Unrestricted funds	2023 Restricted funds	2023 Total funds	2022 Total funds
Contracts	£	£	£	£
St Basils	96,883	-	96,883	95,983
Nomad HR for helping YP into employment	-	-	-	590
WCC Independent Living Skills	-	-	-	1,682
	96,883	-	96,883	98,255
Large grants				
BBC Children in Need	-	-	-	19,085
Lloyds Bank Foundation	-	-	-	14,000
Nuneaton & Bedworth Borough Council	-	10,000	10,000	10,000
Henry Smith	-	28,750	28,750	54,100
Sheldon Trust	-	10,000	10,000	10,000
Western Power Grant	-	7,700	7,700	8,520
Homeless Link - Social Improvement	-	-	-	-
	-	56,450	56,450	115,705
Small grants				
HSBC Grant	-	4,775	4,775	4,185
Warwick County Hardship fund	-	7,113	7,113	8,310
Warwick County	-	2,500	2,500	4,999
WCC Caring for ourselves	-	-	-	585
Baron Davenport's Charity	-	1,500	1,500	1,500
Tesco Grant	-	1,500	1,500	-
Other	-	178	178	1,620
	-	17,566	17,566	16,199
Other				
Housing benefit and management charges	574,978	-	574,978	463,668
Totals	671,861	74,016	745,876	693,827

Notes to the accounts (continued)

3. Gift in kind

	2023	2022
	£	£
Food: Starter pack items and Christmas hampers		
Sundry: Prizes, clothing, donated goods, equipment & books		
	10,045	**10,924**

4. Expenditure charitable activities

	2023 Unrestricted Funds	2023 Restricted Funds	2023 Total Funds	2022 Total Funds
	£	£	£	£
Raising funds				
Staff costs	-	-	-	-
Office and support costs	332	14	346	544
Publicity	-	-	-	176
Total	332	14	346	721
Charitable expenditure				
Advice, information & support				
Staff costs	330,663	52,241	382,903	379,129
Office and support costs	362,070	15,361	377,431	351,862
Insurance	3,023	-	3,023	2,761
Gifts in kind	10,045	-	10,045	10,924
Total	705,801	67,601	773,403	744,677
Governance costs				
Staff costs	6,574	6,499	13,074	12,380
Office and support costs	3,245	-	3,245	682
Depreciation	4,392	-	4,392.00	5,210
Accountancy and system support	2,340	-	2,340	1,700
Total	16,552	6,499	23,051	19,972
Total resources expended	**722,685**	**74,115**	**796,800**	**765,370**

Summary of costs	**Staff costs**	**Other costs**	**Gift in kind**	**2023**	**2022**
	£	£	£	£	£
Charitable expenditure:					
Raising funds	-	346	-	346	721
Charitable expenditure	382,903	380,454	10,045	773,403	744,677
Governance costs	13,074	9,977	-	23,051	19,972
Total	**395,977**	**390,778**	**10,045**	**796,800**	**765,370**

Notes to the accounts (continued)

5. Funds received as an agent

		Amount received		Amount paid out		Balance held at period end	
Name of party	Related party	2023	2022	2023	2022	2023	2022
		£	£	£	£	£	£
Landlord's rented property	No	38,513	61,885	35,395	62,602	11,343	8,224
		38,513	61,885	35,395	62,602	11,343	8,224

Note: As the charity is acting as an agent, the balances are not recognised within the income in the Statement of Financial Activities or the Balance Sheet.

6. Staff costs & numbers

	2023	2022
	£	£
Wages and salaries	349,670	348,003
Social security costs	26,355	24,680
Other pension costs	17,655	15,543
	393,681	388,226

The average number of weekly employees calculated on a full time equivalent was:

Activities to generate funds	0.60	0.80
Charitable activities	12.00	15.00
	12.60	15.80

No employees had emoluments in excess of £60,000

Notes to the accounts (continued)

7. Tangible fixed assets

	Freehold Property	Equipment furniture & computers	Equipment furniture & computers	
	Unrestricted	Unrestricted	Restricted	Total
Cost	£	£	£	£
At the beginning of the period	142,967	8,235	2,875	154,077
Additions	-	-	-	-
Disposals	-	-	-	-
At the end of the period	142,967	8,235	2,875	154,077
Depreciation				
At the beginning of the period	4,685	4,095	2,807	11,588
Disposals	-	-	-	-
Charge this period	2,859	1,476	67	4,402
At the end of the period	7,545	5,570	2,875	15,990
Net book values				
At 31st March 2023	135,422	2,665	0	138,087
At 31st March 2022	138,281	4,140	68	142,489

8. Debtors

	2023	2022
	£	£
Trade Debtors	-	943
Prepayments	9,022	4,094
Accrued Income	37,696	37,458
Other debtors	-	120
	46,718	42,615

Notes to the accounts (continued)

9. Creditors: amounts falling due within one year

		2023	2022
		£	£
PAYE & NI, Wages & Pension		11,870	6,064
Trade creditors		766	2,661
Deferred income	9a	-	4,775
Social investment homeless link loans		24,183	22,333
Accruals		4,863	1,000
		41,682	36,833

9a. Deferred income

	2023	2022
	£	£
Movement in deferred income as follows:		
At the beginning of the period	4,775	14,400
Released to income in the year	(4,775)	(14,400)
Deferred in the year	-	4,775
At the end of the year	-	4,775

10. Creditors: amounts falling due after one year

	2023	2022
	£	£
Social investment homeless link loans	12,863	37,046
	12,863	37,046

Notes to the accounts (continued)

11. Movements in funds

					2023
Restricted	Opening Balance	Income	Expenditure	Transfer	Closing Balance
	£	£	£	£	£
NBBC HD	-	10,000	(10,000)	-	-
Baron Davenport	-	1,500	(1,500)	-	-
Small Grant (Other)	-	178	(178)	-	-
Tesco Grant	-	1,500	(1,500)	-	-
Henry Smith	-	28,750	(28,861)	111	-
Sheldon Trust	-	10,000	(9,989)	(11)	-
One Stop Grant	-	2,500	(2,500)	-	-
Warwick County Hardship fund	-	7,113	(7,112)	(1)	-
Western Power Grant	-	7,700	(7,700)	-	-
HSBC Grant	-	4,775	(4,775)	-	-
	-	74,016	(74,115)	99	-
Unrestricted					
Designated Bedworth Sick & Needy	139	-	-	(139)	-
WCC Independent Living	839	-	62	(901)	(0)
Nomad HR for helping YP into employmer	459	-	-	-	459
Designated - Continuation fund	198,300	-	-	-	198,300
Unrestricted - General	207,365	722,412	(722,747)	941	207,971
	407,102	722,412	(722,685)	(99)	406,730
Total	**407,102**	**796,428**	**(796,800)**	**-**	**406,730**

Notes to the accounts (continued)

12. Transactions with trustees and connected persons

There were no transactions with any trustee during the year. No trustee or connected person received any remuneration either directly or indirectly.

13. Restricted Funds

Nuneaton and Bedworth Borough Council
The Council provides a grant to deliver specific tasks, in accordance with the Homeless Strategy.

The Henry Smith Charity
This grant provided funding towards the posts of Chief Executive Officer and Bookkeeper for three years and ended in October 2022.

Warwickshire County Council Hardship fund
This grant provided funding towards starter packs and utility costs for homeless young people.

HSBC Grant
This grant provided funding towards tenant furniture and office equipment.

Western Power Grant
This grant provided funding to address social isolation.

One Stop Grant
This grant provided funding towards starter packs which include household items and non-perishable food items.

Tesco Grant
This grant provided funding towards growing plants to provide ingredients for cooking.

Sheldon Trust
This grant provided funding towards a dedicated support worker.

Notes to the accounts (continued)

14. Annual commitments under operating leases

At 31 March 2023 The Charity is party to agreements for the rental of properties which have no formal period but which can be terminated by either party with an initial 6-month(s) agreement and then a 1-month(s) notice period.

15. Controlling interests

Doorway is controlled by the trustees.

16. Glossary of terms

Unrestricted funds	Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.
Restricted funds	These are funds given to Doorway, subject to specific restrictions set by the donor, but still within the general objects of Doorway.
Deferred income:	These are amounts received by Doorway in the accounting period, for use in a future period.
Creditors:	These are amounts owed by Doorway, but not paid during the accounting period.
Debtors:	These are amounts owed to Doorway, but not received in the accounting period.
Prepayments:	These are services that Doorway has paid for in advance, but not used during the accounting period.

17. Analysis of net assets by fund

	Unrestricted funds	Restricted funds	2023 Total funds
	£	£	£
Fixed assets	138,087	-	138,087
Net current Assets	281,507	-	281,507
Long term liabilites	(12,863)	-	(12,863)
	406,731	-	406,731

DOORWAY

England & Wales - Charity number 1176552

Accounts



Doorway

Report and Financial Statements for the year ended 31 March 2022

Registered Charity number 1176552

Index

	Page
Report of the trustees	3 - 13
Statement of trustees' responsibilities	14
Report of the independent examiner	15
Statement of financial activities	16
Balance sheet	17
Notes to the financial statements	18 - 27

Report of the Trustees

The Trustees of Doorway ("the Charity") have pleasure in presenting their report and financial statements for the year ended 31 March 2022. The trustees confirm that the financial statements comply with the Charities Act, the Charity's Constitution and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees:

Frances Wilkins	Chair
Lesley Nelson	Vice-Chair
Lynn Payne	Treasurer
Susan Pearson	Secretary
Goriola O Sonola, FCCA	
James Westley	
Jim Crawshaw	
Nigel Smith	

All Trustees have been in position since registering as a Charity on 8 January 2018 except for Nigel Smith who was appointed on 21 July 2021. Rachael Joyce who was appointed on 16 January 2021 resigned on 31 March 2022.

Senior Staff Member(s)

Carol Gallagher	Chief Executive Officer

Charity Number: 1176552

Registered Office:
25 – 27 Dugdale Street
Nuneaton
Warwickshire
CV11 5QJ

Independent Examiner:
SFB Group Limited
Chartered Accountants
Manor Court Chambers
Townsend Drive
Nuneaton
Warwickshire
CV11 6RU

Bankers:
Barclays Bank plc
Leicester
LE87 2BB

Report of the Trustees (continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Doorway is constituted as a 'foundation model' Charitable Incorporated Organisation (CIO) dated 20th December 2017. The Constitution which establishes the charitable objects was registered with the Charity Commission on 8th January 2018.

Previously, Doorway was an unincorporated registered charity since 1997. A Business Plan objective led Trustees to undertake a strategic review of the charity's status and options. Becoming a CIO has enabled Doorway to have a robust constitution which is more relevant to current operational practice whilst also providing improved protection for Trustees.

Recruitment and Appointment of Management Committee

The Trustees who have served during the year are set out on page 3. The Management Committee comprises of Trustees and advisors who meet on a bi-monthly basis. This is augmented with sub-group meetings that cover other operational matters such as Finance and Quality Assurance and any other operational matters as deemed necessary. Sub-groups report to the full Management Committee of 11 members (8 Trustees and 3 advisors). Virtual and hybrid meetings were held during this reporting period. Doorway has a Young People's Group and a representative attends Management Committee meetings to report on activities and to contribute where possible. In accordance with the Constitution, the first charity Trustees were elected for periods of 2 to 4 years and any subsequent Trustees are appointed for a period of three years.

A skills audit of Management Committee members takes place periodically to allow Doorway to identify skill shortages and enable appropriate replacements. A Business Plan objective was to recruit new Trustees and three virtual interviews took place leading to one Trustee and one advisor appointments.

Trustee Induction and Training

Potential Trustees spend time with the Chief Executive Officer (CEO) to find out more about Doorway prior to being appointed. They also attend a Management Committee meeting as an advisor to find out more about the role of a Trustee. Some Trustees are former advisor members. All necessary paperwork, such as Trustee declaration and skills audit are completed by prospective Trustees. They are also given a job description, person specification and made aware of personal liability responsibilities of Trustees as part of the induction process. It was agreed that most of this could be done electronically and by scanning documents if necessary.

Opportunities to attend relevant Trustee training are reported to Management Committee meetings and by email. Suitable training is provided as required using local resources such as Warwickshire CAVA. Trustees use the Charity Commission website for guidance and receive their email newsletters to maintain their awareness of current voluntary sector topics.

Organisational Structure

Management Committee is responsible for the strategic direction and policy of Doorway. The Committee has members from a variety of backgrounds such as The Skills Funding Agency, Local Authority Housing Departments, higher education sector, foster carer, and voluntary sector. There is a broad mix of skills on the Management Committee and experience of working with young people is supplemented by knowledge of the voluntary sector, financial management, health and safety,

Trustees' Annual Report (continued)

safeguarding, housing legislation and personnel management. The CEO also sits on the Committee but has no voting rights.

Day to day responsibility for the provision of services and achieving objectives rests with the CEO. The CEO also ensures that the team continues to develop relevant skills and that working practices are in line with good practice and legislation. All employees of Doorway undergo an enhanced DBS check and participate annually in training via the local Safeguarding Board. Management Committee and volunteers are DBS checked depending upon their role and whether they will be spending time alone with our beneficiaries. Volunteers provide essential support to the wider team in all areas of work and can also access relevant training. All training during this period was provided via webinars or virtual meetings.

Related Parties
Doorway is guided by both local, regional and national policy in pursuance of Doorway's objects and seeks to influence social policy where it is relevant to do so. At a national level it can be difficult for small charities to have a big influence. Therefore Doorway is a member of national organisations, such as Homeless Link and Centrepoint and attends regional meetings. These organisations and Warwickshire County Council continued to provide advice and guidance in relation to Covid-19 during this period.

At a local level Doorway continues to be a member of statutory and voluntary groups which meet regularly. This enables the project to contribute to local policies, maintain an awareness of current local issues and to ensure links within the local community remain intact. Doorway has contracts, partnership agreements and service level agreements with statutory and voluntary organisations to help meet the needs of beneficiaries.

Risk Management
The Trustees examined the major strategic, business and operational risks which Doorway faces and confirmed that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen the risks. A Business Risk Management Plan is in place and is reviewed as necessary, otherwise annually in October. An additional risk assessment was written to meet the challenges of dealing with the coronavirus pandemic which is now incorporated into the overall plan. The risk assessment was updated continually to meet the changing lockdown criteria and hybrid working ended in February 2022.

Internal control risks are minimised by the implementation of procedures for authorisation of all financial transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, young people and visitors.

OBJECTIVES AND ACTIVITIES

Overview
The objects of Doorway in accordance with our constitution are:

"To relieve hardship, need and distress among young people in the County of Warwickshire and surrounding counties (including specifically the areas covered by Coventry City Council; Tamworth Borough Council; Lichfield District Council; Hinckley & Bosworth Borough Council; Birmingham City Council and East Staffordshire Borough Council), in particular those between 16 and 25 years who are homeless or threatened with homelessness."

Report of the Trustees (continued)

The main objectives for the year are shaped by the strategic aims of Doorway's Business Plan and are reviewed annually. A Business Plan away day in September 2021 amended our vision and mission statements and our aim and objectives reflect that at the heart of Doorway's work is an ethos and commitment to work with each young person individually to meet their specific need.

Doorway Vision & Mission statement:

- Our vision is to prevent youth homelessness and minimise its impacts by ensuring that all young people have a safe and secure place to live, a productive fulfilling purpose, positive relationships with others and good health to enjoy them.
- Our mission is to give homeless young people a future through advice, accommodation options, support and life skills development.
- Our aim is to make sure that vulnerable, homeless young people can look forward with optimism, raise their aspirations and improve their quality of life.

Doorway's Business Plan Objectives:

- To prevent youth homelessness and the exclusion that embeds it.
- To increase access to safe and secure accommodation for young homeless people to alleviate homelessness and exclusion.
- To promote a personalised approach to young people's housing and personal development needs.
- To influence policy that affects homeless and excluded people.

Doorway looks to achieve its strategic aims by working in partnership both formally and informally with many organisations in order to provide a wide range of options for young people. There are three distinct services which help young people in different ways: Advice, Support and Wellbeing. These have been developed as appropriate to meet the young people's changing needs as identified by them and details of all services can be found on Doorway's website.

Summary of the main activities undertaken for the public benefit

Advice Service

The Advice Service is the first point of contact for all young people accessing Doorway's services either at the Drop-in Centre or at regular outreach sessions around the County. Many young people on our waiting list are living a transient lifestyle, going between extended family and friends for two or three nights at a time and can be described as the 'hidden homeless.' This service undertakes the following activities:

- Referrals: these are received from a wide variety of organisations, self-referrals account for 56% of referrals received. Referrals and signposting to other organisations create more options for young people, although these have reduced in the current economic climate.
- Outreach sessions for young people: to improve accessibility to the service, particularly in rural areas and to meet increased demand. Outreach venues remained closed due to lockdowns and we undertook detailed telephone conversations to understand young people's situations. We also visited them on an ad hoc basis at colleges, cafes and in their current home.
- Advice to young people: this is mostly around housing and welfare benefit issues. Advocacy and other advice on various topics is also given as required.

Trustees' Annual Report (continued)

- Providing emergency accommodation via seven units of accommodation called "Tom's Place" funded by Tom's Fund in the areas of Nuneaton, Stratford upon Avon, Atherstone and Rugby: Intensive support is provided while we try and resolve their housing and income situation and find them long term secure accommodation.
- Financial Capability training: helping young people to budget efficiently and be able to better manage their money delivered by Money Advice Trust trained advisors.
- Maintains Doorway's waiting list: for accommodation and/or support.
- Mediation & Prevention: where possible to remain in the family home or retain tenancies.
- Delivers New Home Workshops: to understand what is entailed in managing a tenancy and living independently.
- Manages our rent account system: we receive rent payments, Universal Credit and Housing Benefit to pay to private landlords and to cover our intensive housing management costs.
- Volunteer management.
- Support young people whilst on the waiting list: low level support is given to young people regarding benefits, alternative accommodation and resolving tenancy issues if threatened with homelessness by a landlord.

Statistics: In 2021/22 the Advice Service received 375 referrals and 56% of these were self-referrals. The main reason for homelessness was being evicted by parents and 84 referrals were for 16-17 year olds. Young people participated virtually in our New Homes Workshop until face to face sessions resumed when lockdowns ended.
Quality: The Advice Service was awarded with the Advice Quality Standard in February 2021 following an external audit by the Recognising Excellence and remains current for a period of 2 years.
Funding: Warwickshire County Council, Lloyds Bank Foundation, Nuneaton & Bedworth Borough Council and smaller grants all partially funded different aspects of the Advice Service during the accounting period.

Support Service
The aim of this service is to support young people to overcome adverse childhood experiences, to work with them to maintain their tenancies, achieve independent living and avoid repeat homelessness. To achieve this, the following activities are undertaken:

- Referrals: these are received via Doorway's Advice Service for support in Doorway, private landlord, local authority or registered social landlord accommodation.
- Doorway and private landlord accommodation: Doorway provides support to young people in this accommodation and works closely with other organisations and landlords to maximise tenancy sustainment.
- Move in: starter packs provided (from donations), setting up home, help understanding the basic rights and obligations of tenancies and assistance in setting up and maintaining utilities and explanation of various types of bill payment.
- Support discussion: this covers accommodation issues; budgeting, education, staying safe, training and work; social skills, energy efficiency, emotional well-being and accessing healthcare provision.
- Support plan: this is developed jointly with the young person using the Homeless Outcomes Star (HOS) and goals are set to achieve this. Addressing their individual needs in this way increases the likelihood of them achieving positive outcomes.
- Support and guidance during transitional or difficult periods and on-going support where necessary.
- Referral to counselling and care services to meet specific need.

Report of the Trustees (continued)

- Positive outcomes: Once settled in accommodation young people can start to think about other areas in their lives. This includes activities such as Jobwise, our employability course which helps them explore the barriers that young people face when trying to find employment. Some help out at fundraising events which improves confidence in their localities. Working in groups helps to develop their own social network with peers.
- Partnership working: Support Workers maintain strong links with other organisations, such as training providers, Children's Services, Probation, CAB, Job Centre Plus, Housing Departments, Linking Futures, National Careers Service, Colleges, Princes Trust, drug counselling services, alcohol and mental health services. This helps to provide a range of resources so that young people can move on positively in their lives.
- Move on: Support Workers work with young people to agree indicators that they are living independently and read to move on (e.g. property cleanliness, regular rent payments, positive activities and effective budgeting.) This is also shown by the HOS and young people achieve realistic goals they have set for themselves.

Statistics: In 2021/22 a total of 119 young people were supported in accommodation. This figure reflects inward and outward movement. Of the 52 young people leaving the service, 79% moved on in a positive way by reconciling and returning to live with family or sustaining move-on accommodation. At the end of March 2022 Doorway was supporting 67 young people.
Quality: Doorway is sub-contracted by St Basils to deliver part of Warwickshire County Council's floating support contract and is compliant with contract quality requirements.
Funding: St Basils (Service Level Agreement), BBC Children in Need and small grants all funded different aspects of the Support Service.

Wellbeing Service
This service is aimed at raising awareness of youth homelessness issues, preventing homelessness, developing independent living skills and increasing health and wellbeing. We therefore run projects to incorporate all of these area such as:

- Young People's Group (YPG): this group meets monthly and alternates between activities and planning meetings. The group provides peer support for young people who may be socially isolated and not have the financial resources to participate in social activities.
- Lifewise Skills Programme: this is administered by Centrepoint for use by their partners with young people and is accredited by AQA. On completion of the Lifewise Course young people have a legacy of skills, knowledge, social resilience and contacts that enable them to continue growing and maturing as they become young adults, able to sustain a tenancy, be economically independent and be healthy and active as young citizens in their communities.
- Cooking Sessions: teaching young people on low incomes to shop for and cook healthy food.
- Steps to Independent Living (STIL): Course for young people leaving care to develop new skills.
- Sexual Health workshops: to increase young people's awareness of sexual health, i.e. contraception and sexually transmitted diseases.
- Weekly gardening sessions: helps to improve both physical and mental health and teach young people new skills.
- Youth Homelessness Prevention Programme: this is delivered in local secondary schools upon request. The Programme raises an awareness of homelessness issues, explores the difficulties of living alone and pupils know where to go if they are experiencing problems.
- Any projects identified by young people during YPG or other feedback to improve wellbeing.
- Initially we undertook one to one sessions and held virtual meetings but as lockdowns eased we resumed group activities.

Report of the Trustees (continued)

- Encouragement to volunteer at various fundraising events held.

Statistics: There were 48 Lifewise modules accredited to 33 young people during 2021/22. 20 young people participated in Jobwise and 76 in total participated in various other activities organised by Doorway, such as Energywise, cleaning projects, Healthwise and cooking sessions.
Quality: Doorway holds Warwickshire's Gold Award for Involvement. Doorway also holds Young People First's Gold Award for Quality Assurance.
Funding: WCC, Western Power and small grants contributed to funding for this service.

Property Services
Doorway bought its first property, Watkins House, in Nuneaton which is a 3 bedroom house and was let for the first time at the beginning of March 2021. Doorway also provides accommodation to young people through our rent to rent scheme and the number of these units has increased significantly. This enables us to improve accommodation above the minimum standards used by landlords and provide essential items such as washing machines and vacuum cleaners. We continue to work with private landlords who are willing to accommodate young people on the understanding that they will be advised on maintaining their tenancies by our Support Service. This scheme is informally managed and used primarily for young people who are in employment. Property Services key activities are:

- Regular safety inspections are undertaken for all properties in addition to HMO requirements.
- Void management.
- Repairs management.
- Liaising with landlords to set up new properties.

Statistics: Units of accommodation are 3 in Watkins House, 49 rent to rent scheme, 11 informally managed.
Quality: Houses in Multiple Occupation (HMO) are inspected by local authorities to ensure standards are attained. None of the properties Doorway uses currently require HMO licences.
Funding: Small grants and intensive housing management costs through housing benefit contributed to the funding of this service. Small grants enabled the purchase of some white goods.

Partnership Working
There are strong partnership links with other organisations and this helps to maintain an awareness of current trends. Other examples of partnership working to benefit young people have been referred to in the 'Related Parties' section.

Public Benefit
Trustees have regard to the Charity Commission's general guidance on public benefit and are satisfied that we provide considerable public benefit. The objectives in our Business Plan support the charity objectives of our governing document and aim to tackle the causes and consequences of youth homelessness.

The Trustees consider that the activities of Doorway (described throughout) provide benefit to homeless young people in Warwickshire. By providing a safety net and hand up out of homelessness, we help make the County of Warwickshire in which we operate a safer, more humane place for everyone. The board of Trustees regularly monitors and reviews the Charity's success in meeting its objectives and confirms that the activities of Doorway described in this document are undertaken in pursuit of its aims.

Report of the Trustees (continued)

Grant Making
Doorway does not make grants to beneficiaries or other charities.

Social Investment
Doorway Trustees investigated social investment in accordance with Business Plan objectives with a view to improving sustainability. A successful application was made in 2018 and has now ended. A further successful application was made to Homeless Link in January 2020 which enabled the purchase, refurbishment and equipping of Watkins House.

Volunteers
Doorway worked with 36 volunteers during 2021/22 (26: 2020/21) providing 1,631 hours (1,310: 2020/21) of support to the staff team. This is valued at £14,532 (£11,423: 2020/21) to our charity which was brilliant and hugely helpful during the ongoing impact of the pandemic.

During this reporting period our 36 volunteers provided much needed support with office services, particularly as receptionists in our drop-in centre and some undertook admin tasks. Other activities included helping with fundraising activities, DIY and gardening in properties and processing the numerous donations that we continued to receive, particularly food, to help our young people.

The young people we work with often help out at fundraising activities. We are delighted that our volunteer statistics include 5 young people who have been with us in the past.

The total volunteer figure does not include corporate volunteers or members of the Management Committee who provide their time, expertise and technical know-how on a voluntary basis.

Achievements & Performance
Summary of the main achievements during the period

The first full year of owning Watkins House which provides accommodation for 3 young people at any one time. It has been occupied constantly and positive outcomes achieved by those who have moved on during this period.

The Advice Service received 375 referrals and 56% of these were self-referrals where many young people had heard of Doorway from their peers. Our evaluations show that 90% said that their lives had improved since they came to Doorway for advice.

119 young people received support. Of the 44 young people who moved on, 79% did so in a positive way and maintained independent living successfully.

Doorway's Health and Wellbeing Worker manages Lifewise where 45 AQA accreditations were awarded across a range of modules including Emotional Awareness and CV Writing. She manages the Steps to Independent Living course for young people to help them prepare for when they leave care. She also co-ordinates Jobwise which aims to help the long-term unemployed and can be delivered by all front line staff. This has included joint working with a DWP Job Coach and the Severn Trent Academy.

Our open-access drop-in centre has facilities for young people which was limited initially until opening again fully in February 2022. This includes a shower, clothing, laptops for job and property searches or a safe space to sit and chat with the volunteers and staff.

Report of the Trustees (continued)

The team continued to work tirelessly to mitigate the ongoing impact of coronavirus upon young people. We were extremely thankful to receive yet again many fresh food donations for distribution to them. Outside walks were undertaken with them, virtual meetings and chats through windows.

With the easing of lockdown Doorway was able to resume group activities. Thanks to a grant from Western Power we delivered an Energywise programme to help more than 80 young people learn to manage utilities better and to budget more efficiently. We also piloted Healthwise which was a weekly session for young people to meet guest visitors from health services, to discuss their mental health or any other concerns that they might have. This offered peer support as well as one to one time with the Health and Wellbeing Worker if preferred.

Doorway continued to work towards our objective to diversify our income sources to improve sustainability. We received many donations throughout the year especially in the lead up to Christmas which enabled us to provide all of our young people with brilliant Christmas hampers which included food items, gifts and toiletries. Corporate links were maintained with many companies in particular with Wates, Coventry Building Society, Sainsbury, Lidl and Asda.

Performance against objectives set
Doorway's objectives are set through the Business Plan and these were revised following our Business Plan review. Performance is reported to each Management Committee meeting and thus monitored every two months as well as annually. The objectives also link to outcomes in accordance with grant awards. The statistics recorded earlier in this report all exceed our Business Plan objectives for direct work with our beneficiaries.

An objective to improve our rent to rent accommodation in stages to make it more homely for young people has been achieved with 3 shared houses to date. An objective to look at different fundraising opportunities was achieved through undertaking our first Crowdfunder which achieved over £10,000.

Our current Business Plan was due to be reviewed and in September 2021 a Business Plan Away Day was held and facilitated by Centrepoint. All stakeholders were surveyed and feedback was extremely positive.

Performance of fundraising activities against objectives set
Within the Business Plan there is a separate Fundraising Strategy with an aim of diversifying sources of income so that our existing work is sustained and to allow for growth of new services for homeless young people. Through rent to rent, Doorway has received previously uncovered costs of managing properties thus reducing the reliance on grants for this service. However, some of this income was also used to improve and maintain standards in shared houses.

Our Marketing Strategy has maintained last year's increase in social media activity and online donations. Our budget forecast at the start of the year included a prudent amount within the income budget for donations and income from fundraising events which was achieved. The external funding environment for charities is extremely competitive meaning some funders have changed their criteria or paused their application rounds and we continue to apply for grants where possible. Doorway is registered with the Fundraising Regulator.

Trustees' Annual Report (continued)

Financial Review

Review of the charity's financial position at the end of the period

Doorway's financial position exceeded expectations at the beginning of the period for differing reasons. Firstly, there was a temporary reduction in staff due to some people deciding upon a lifestyle change and leaving Doorway during the summer. We were fully staffed again by the beginning of November. Other changes were due to accrued income from Housing Benefit (£22,000) and the capitalisation of refurbishing our property (£23,000) which are not recognised in the income & expenditure account for 2021. Our largest income source was through rents and other sources included large and small grants, fundraising, donations, service level agreements and contracts.

Trustees have reasonable expectations that Doorway has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Doorway's policy on reserves

It is the policy of Doorway to build unrestricted funds, which are the general reserves of Doorway in order to provide a buffer to meet unforeseen operational requirements. Reserves are also needed to cover emergency repairs to rented premises, to cover operating costs in the event of a winding up, redundancy and to cover any potential loss of income sources. The Management Committee has examined Doorway's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by Doorway should be between 3 and 6 months of budgeted expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that there are also sufficient funds available to cover support and governance costs. The Management Committee has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise.

Designated Funds

Doorway's designated continuation reserves figure of a minimum of £196,850 is held to allow between 3 to 6 months operating costs in accordance with the Charities Commission recommended practice. This includes paying staff salaries and calculations for redundancy payments. Other funds have been designated to maintain our property, for specific project work to provide equipment for gardening, cooking and employment initiatives.

Plans for the Future

Doorway seeks to continually review and improve services in the most appropriate way to meet the changing needs of young people. Doorway will continue to work with partner organisations to ensure that as many options as possible are available to meet the needs of vulnerable young people. We have a fantastic workforce, both paid and voluntary, making contact and building trusting relationships with homeless young people to help them overcome challenges in their lives.

Doorway will focus upon the following areas to meet Business Plan objectives during the forthcoming year:

Trustees' Annual Report (continued)

- Continue to improve and raise standards in all accommodation used by Doorway involving young people in making decisions about their living environment.
- Develop a new business plan separating the strategic from the operation which will guide Doorway services over a five year period to meet current and changing challenges faced by young people.
- Develop a property strategy for all aspects of accommodation used, including office space.
- Doorway will continue to explore alternative methods to diversify income and fundraising remains an essential source of income.
- Volunteers are an integral part of Doorway and during the year have provided an invaluable resource in many of our service areas. We will encourage young people into volunteer activities in their local communities.

All of Doorway's plans aim to maintain and improve existing services, with an emphasis on quality processes, young people's feedback and ensuring public benefit.

Signed on behalf of Doorway's Trustees:

Signed Fran Wilkins Dated 23.8.22

Fran Wilkins, Chair of the Trustees

Statement of Trustees' responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of the surplus or deficit incurred by the Charity for that year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue to exist.

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- the Charity is operating efficiently and effectively;
- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the Charity or for publication is reliable;
- the Charity complies with relevant laws and regulations.

Independent Examiner's Report to the Trustees of Doorway

I report to the trustees on my examination of the accounts of Doorway ('the Charity') for the period ended 31 March 2022 which are set out on pages 16 to 28.

Responsibilities and basis of report

As the Charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1) accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or

2) the accounts do not accord with those records; or

3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Dated 31st August 2022

Paul Carvell BFP FCA
SFB Group Limited
Chartered Accountants
Manor Court Chambers
Townsend Drive
Nuneaton
Warwickshire
CV11 6RU

Statement of financial activities (incorporating an income & expenditure account)

	Notes	Unrestricted funds £ 2022	Restricted funds £ 2022	Total £ 2022	Total £ 2021
Income:					
Donations and legacy		40,764	-	40,764	40,609
Charitable activities	2	561,923	131,904	693,827	781,239
Other trading activities		-	-	-	-
Investment		29	-	29	307
Other		-	-	-	-
Gift in kind	3	10,924	-	10,924	17,823
Total income		**613,641**	**131,904**	**745,544**	**839,977**
Expenditure:					
Raising funds		416	305	721	16,912
Charitable activities		623,145	130,580	753,725	711,555
Other - Gift in kind		10,924	-	10,924	17,823
Total Expenditure	4	**634,485**	**130,885**	**765,370**	**746,290**
Net income/(expenditure)		(20,845)	1,019	(19,826)	93,687
Total funds brought forward		426,222	706	426,928	333,241
Transfers between funds	**	1,725	(1,725)	-	-
Other recognised gains/(losses):		-	-	-	-
Total funds carried forward	14	**407,102**	**0**	**407,102**	**426,928**

***Transfers - includes small under/over spends which are absorbed by the general funds.*

Balance sheet

	Note	2022 £	2021 £
Fixed assets			
Tangible assets			
total fixed assets	7	142,489	147,699
Current assets			
Debtors	8	42,615	42,178
Cash at bank and in hand		295,878	341,992
total current assets		338,493	384,170
Liabilities			
Creditors:			
amounts falling due within one year	9	(36,833)	(45,562)
Net current assets		301,660	338,608
Creditors:			
amounts falling due after one year	10	(37,046)	(59,379)
Net assets		407,103	426,928
The funds of the charity			
Unrestricted income funds	11	207,365	226,275
Designated	11	199,738	199,947
Restricted income funds	11	-	706
total funds		407,103	426,928

The accompanying accounting policies and notes form part of these financial statements.

Approved by the Trustees and signed on their behalf by:

Signed Frances Wilkins Dated 23.8.22

Frances Wilkins, Chair of the Trustees

Notes to the accounts

1. Accounting policies

Basis of preparation
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Doorway meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Preparation of the accounts on a going concern basis
The financial statements have been prepared on a going concern basis which assumes that the Charity will continue to operate. The validity of this assumption is dependent upon the continuance of support from the Charity's key grant funders and in response to the progress made by the Charity in pursuing a viable budget including the obtaining of further grants and other funds. The Charity's current business plan shows that the Charity will be able to operate in the foreseeable future. Based on this understanding, the trustees believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments, which would result from the basis of preparation being inappropriate.

Recognition of income
These are included in the Statement of Financial Activities (SoFA) when:
- the Charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Gifts and donated goods
Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Resources expended
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accrual's basis. Resources classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources. In particular, where members of staff are involved in charitable work, fund raising and administration, salary and related costs have been apportioned between these activities on a basis consistent with the use of these resources.

Notes to the accounts (continued)

Governance costs
All costs involving the public accountability of Doorway and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

Fundraising
Public fundraising is undertaken through activities in the local community to raise awareness as well as generate income. Doorway used social investment to appoint a fundraiser working 0.8 FTE per week. There are no commercial partnerships or professional fundraisers involved with Doorway.

Depreciation
Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets with a cost exceeding £300 over their expected useful lives on a straight-line basis.

The rates applicable are:

Fixtures & fittings	20%
Office equipment & computers	33%

Fund accounting
Details of the nature and purpose of each fund are set out in note 13.
When a grant or donation is given to Doorway for a specific purpose, then those funds are treated as restricted funds. All expenditure incurred during the period relating to those specific purposes are charged to that account, and all monies unspent at the end of the period are carried forward as restricted funds.

Leasing
Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

Pension costs
Doorway pays contributions towards defined contribution pension schemes for its staff. The contributions are paid to pension providers nominated by each member of staff. The contributions are charged to the Statement of Financial Activities in the same period as the respective salary.

VAT
Irrecoverable VAT is included in the cost of those items to which it relates, in accordance with standard accounting practice.

Taxation
As a registered Charity no provision is considered necessary for taxation.

Notes to the accounts (continued)

2. Income charitable activities

	2022 Unrestricted funds	2022 Restricted funds	2022 Total funds	2021 Total funds
Contracts	£	£	£	£
St Basils	95,983	-	95,983	94,984
Nomad HR for helping YP into employment	590	-	590	-
WCC Independent Living Skills	1,682	-	1,682	1,047
	98,255	-	98,255	96,031
Large grants				
Big Lottery Fund	-	-	-	56,748
BBC Children in Need	-	19,085	19,085	37,908
Lloyds Bank Foundation	-	14,000	14,000	24,000
Nuneaton & Bedworth Borough Council	-	10,000	10,000	10,000
Henry Smith	-	54,100	54,100	41,700
Heart of England Emergency Fund	-	-	-	30,000
Royal London	-	-	-	10,000
Sheldon Trust	-	10,000	10,000	-
Western Power Grant	-	8,520	8,520	-
Homeless Link - Social Improvement	-	-	-	6,000
	-	115,705	115,705	216,356
Small grants				
Screwfix Grant	-	-	-	5,000
HSBC Grant	-	4,185	4,185	-
Warwick County Hardship fund	-	3,310	3,310	-
Warwick County	-	4,999	4,999	-
WCC Caring for ourselves	-	585	585	-
Edgar Lawley	-	-	-	1,500
Women & Girls	-	-	-	4,496
Field Family Trust	-	-	-	3,000
Warwickshire Police	-	-	-	3,000
Baron Davenport's Charity	-	1,500	1,500	1,500
Tesco Covid	-	-	-	500
Tesco Christmas Fund	-	-	-	1,000
Other	-	1,620	1,620	-
	-	16,199	16,199	19,996
Other				
Housing benefit and management charges	463,668	-	463,668	448,856
Totals	**561,923**	**131,903**	**693,827**	**781,239**

Notes to the accounts (continued)

3. Gift in kind

	2022	2021
	£	£
Food: Starter pack items and Christmas hampers		
Sundry: Prizes, clothing, donated goods, equipment & books		
	10,924	17,823

4. Expenditure charitable activities

	2022 Unrestricted Funds	2022 Restricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
Raising funds				
Staff costs	-	-	-	16,637
Office and support costs	239	305	544	275
Publicity	176	-	176	-
Total	416	305	721	16,912
Charitable expenditure				
Advice, information & support				
Staff costs	295,169	83,960	379,129	360,334
Office and support costs	316,394	35,468	351,862	330,140
Insurance	2,626	135	2,761	2,224
Gifts in Kind	10,924	-	10,924	17,823
Total	625,114	119,563	744,677	710,521
Governance costs				
Staff costs	1,775	10,606	12,380	11,045
Office and support costs	682	-	682	2,447
Depreciation	4,799	411	5,210	3,544
Accountancy and system support	1,700	-	1,700	1,820
Total	8,956	11,017	19,972	18,856
Total resources expended	634,485	130,885	765,370	746,289

Summary of costs	Staff	Other	Gift in kind	2022	2021
	£	£	£	£	£
Charitable expenditure:					
Raising funds	-	721	-	721	16,912
Charitable expenditure	379,129	354,623	10,924	744,677	710,522
Governance costs	12,380	7,592	-	19,972	18,856
Total	391,510	362,936	10,924	765,370	746,290

Notes to the accounts (continued)

5. Funds received as an agent

As the Charity is acting as an agent, the values are not recognised within the income in the Statement of Financial Activities or the Balance Sheet.

		Amount received		Amount paid out		Balance held at period end	
Name of party	Related party	2022	2021	2022	2021	2022	2021
		£	£	£	£	£	£
Landlord's rented property	No	61,885	69,083	62,602	65,719	8,224	8,941
		61,885	69,083	62,602	65,719	8,224	8,941

6. Staff costs & numbers

	2022	2021
	£	£
Wages and salaries	348,003	343,701
Social security costs	24,680	24,094
Other pension costs	15,543	16,222
	388,226	384,017

The average number of weekly employees calculated on a full time equivalent was:

Activities to generate funds	0.80	0.80
Charitable activities	15.00	12.72
	15.80	13.52

No employees had emoluments in excess of £60,000

Notes to the accounts (continued)

7. Tangible fixed assets

	Freehold Property	Equipment furniture & computers	Equipment furniture & computers	
	Unrestricted	Unrestricted	Restricted	Total
Cost	£	£	£	£
At the beginning of the period	142,967	8,235	2,875	154,077
Additions	-	-	-	-
Disposals	-	-	-	-
At the end of the period	142,967	8,235	2,875	154,077
Depreciation				
At the beginning of the period	1,826	2,155	2,397	6,378
Disposals	-	-	-	-
Charge this period	2,859	1,940	411	5,210
At the end of the period	4,685	4,095	2,808	11,588
Net book values				
At 31 March 2022	138,282	4,140	67	142,489
At 31 March 2021	141,141	6,080	478	147,699

8. Debtors

	2022	2021
	£	£
Trade Debtors	943	11,264
Prepayments	4,094	8,010
Accrued Income	37,458	22,904
Other debtors	120	-
	42,615	42,178

Notes to the accounts (continued)

9. Creditors: amounts falling due within one year

		2022	2021
		£	£
PAYE & NI, Wages & Pension		6,064	7,718
Trade creditors		2,661	1,102
Deferred income	9a	4,775	14,400
Social investment homeless link loans		22,333	20,621
Accruals		1,000	1,720
		36,833	45,561

9a. Deferred income

	2022	2021
	£	£
Movement in deferred income as follows:		
At the beginning of the period	14,400	28,500
Released to income in the year	(14,400)	(28,500)
Deferred in the year	4,775	14,400
At the end of the year	4,775	14,400

10. Creditors: amounts falling due after one year

	2022	2021
	£	£
Social investment homeless link loans	37,046	59,379
	37,046	59,379

Notes to the accounts (continued)

11. Movements in funds

					2022
Restricted	Opening Balance	Income	Expenditure	Transfer	Closing Balance
	£	£	£	£	£
BBC Children in Need	77	19,085	(17,540)	(1,622)	-
Big Lottery Fund	-	-	(360)	360	-
Nuneaton & Bedworth Borough Council	-	10,000	(10,000)	-	-
Baron Davenport	-	1,500	(1,500)	-	-
Small Grant (Other)	-	1,620	(1,220)	(400)	-
HoE Emergency Grant	-	-	(90)	90	-
Lloyds Bank Foundation	-	14,000	(14,000)	-	-
Henry Smith	-	54,100	(53,989)	(111)	-
Sheldon Trust	-	10,000	(10,000)	-	-
Warwick County	-	4,999	(4,999)	-	-
WCC Caring for ourselves	-	585	(585)	-	-
Warwick County Hardship fund	-	3,310	(3,268)	(42)	-
Western Power Grant	-	8,520	(8,520)	-	-
HSBC Grant	-	4,185	(4,185)	-	-
Screwfix Grant	629	-	(629)	-	-
	706	131,904	(130,885)	(1,725)	-
Unrestricted					
WCVYS	327	-	(40)	(287)	-
Lloyds Community Fund	649	-	-	(649)	-
Designated Bedworth Sick & Needy	139	-	-	-	139
WCC Independent Living	532	1,682	(1,375)	-	839
Nomad HR for helping YP into employment	-	590	(131)	-	459
Designated - Continuation fund	198,300	-	-	-	198,300
Unrestricted - General	226,275	611,369	(632,939)	2,661	207,365
	426,222	613,641	(634,485)	1,725	407,103
Total	426,928	745,545	(765,370)	-	407,103

Notes to the accounts (continued)

12. Transactions with trustees and connected persons

There were no transactions with any trustee during the year. No trustee or connected person received any remuneration either directly or indirectly.

13. Restricted Funds

Nuneaton and Bedworth Borough Council
The Council provides a grant to deliver specific tasks, in accordance with the Homeless Strategy.

BBC Children in Need
This grant provides funding for the post of a full-time Young Person's Support Worker and this ended in September 2021.

Lloyds Bank Foundation
This grant provides funding towards the post of a full-time Advice Service Manager and this ended in October 2021.

Henry Smith
This grant provides funding towards the posts of Chief Executive Officer and Bookkeeper for three years from October 2019.

Warwickshire County Council
This grant provided funding towards healthy meals and hygiene products.

Warwickshire County Council
This grant provided funding towards purchasing slow cookers and lightbulbs.

Warwick County Hardship fund
This grant provided funding towards starter packs and utility costs for homeless young people.

HSBC Grant
This grant provided funding towards tenant furniture and office equipment.

Western Power Grant
This grant provided funding towards an energy efficient project.

Notes to the accounts (continued)

14. Annual commitments under operating leases

At 31 March 2022 The Charity is party to agreements for the rental of properties which have no formal period but which can be terminated by either party with an initial 6-month(s) agreement and then a 1-month(s) notice period.

15. Controlling interests

Doorway is controlled by the trustees.

16. Glossary of terms

Unrestricted funds	Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.
Restricted funds	These are funds given to Doorway, subject to specific restrictions set by the donor, but still within the general objects of Doorway.
Deferred income:	These are amounts received by Doorway in the accounting period, for use in a future period.
Creditors:	These are amounts owed by Doorway, but not paid during the accounting period.
Debtors:	These are amounts owed to Doorway, but not received in the accounting period.
Prepayments:	These are services that Doorway has paid for in advance, but not used during the accounting period.

17. Analysis of net assets by fund

	Unrestricted funds	Restricted funds	2022 Total funds
	£	£	£
Fixed assets	142,422	67	142,489
Net current Assets	301,660	-	301,660
Long term liabilites	(37,046)	-	(37,046)
	407,036	67	407,103

DOORWAY

England & Wales - Charity number 1176552

Accounts



Doorway

Report and Financial Statements for the year ended 31 March 2021

Registered Charity number 1176552

Index

	Page
Report of the trustees	3 - 13
Statement of trustees' responsibilities	14
Report of the independent examiner	15
Statement of financial activities	16
Balance sheet	17
Notes to the financial statements	18 - 28

Report of the Trustees

The trustees of Doorway ("the charity") have pleasure in presenting their report and financial statements for the year ended 31 March 2021. The trustees confirm that the financial statements comply with the Charities Act, the Charity's Constitution and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees:

Fran Wilkins	Chair
Lesley Nelson	Vice-Chair
Lynn Payne	Treasurer
Susan Pearson	Secretary
Goriola O Sonola, FCCA	
James Westley	
Jim Crawshaw	
Rachael Joyce	

All Trustees have been in position since registering as a Charity on 8th January 2018 except for Rachael Joyce who was appointed on 16th January 2021.

Senior Staff Member(s)

Carol Gallagher	Chief Executive Officer

Charity Number: 1176552

Registered Office:
25 – 27 Dugdale Street
Nuneaton
Warwickshire
CV11 5QJ

Independent Examiner:
Mairead Montague, MAAT, ACIE Associate,
Montague Accounting Services
Poachers Cottage
Brewers Lane
Badsey, Evesham
WR11 7EU

Bankers:
Barclays Bank plc
Leicester
LE87 2BB

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Doorway is constituted as a 'foundation model' Charitable Incorporated Organisation (CIO) dated 20th December 2017. The Constitution which establishes the charitable objects was registered with the Charity Commission on 8th January 2018.

Previously, Doorway was an unincorporated registered charity since 1997. A Business Plan objective led Trustees to undertake a strategic review of the charity's status and options. Becoming a CIO has enabled Doorway to have a robust constitution which is more relevant to current operational practice whilst also providing improved protection for Trustees.

Recruitment and Appointment of Management Committee

The Trustees who have served during the year are set out on page 3. The Management Committee comprises of Trustees and advisors who meet on a bi-monthly basis. This is augmented with sub-group meetings that cover other operational matters such as Human Resources, Finance, Quality Assurance and any other operational matters as deemed necessary. Sub-groups report to the full Management Committee of 11 members (8 Trustees and 3 advisors). All meetings were held virtually during this reporting period. Doorway has a Young People's Group and a representative attends Management Committee meetings to report on activities and to contribute where possible. In accordance with the Constitution, the first charity Trustees were elected for periods of 2 to 4 years and any subsequent Trustees are appointed for a period of three years.

A skills audit of Management Committee members takes place periodically to allow Doorway to identify skill shortages and enable appropriate replacements. Another Business Plan objective was to recruit new Trustees and three virtual interviews took place leading to one Trustee and one advisor appointments.

Trustee Induction and Training

Potential Trustees spend time with the Chief Executive Officer (CEO) to find out more about Doorway prior to being appointed. They also attend a Management Committee meeting as an advisor to find out more about the role of a Trustee. Some Trustees are former advisor members. All necessary paperwork, such as Trustee declaration and skills audit are completed by prospective Trustees. They are also given a job description, person specification and made aware of personal liability responsibilities of Trustees as part of the induction process. It was agreed that most of this could be done electronically and by scanning documents if necessary.

Opportunities to attend relevant Trustee training are reported to Management Committee meetings and by email. Suitable training is provided as required using local resources such as Warwickshire CAVA. Trustees use the Charity Commission website for guidance and receive regular email newsletters to maintain their awareness of current voluntary sector topics.

Organisational Structure

Management Committee is responsible for the strategic direction and policy of Doorway. The Committee has members from a variety of backgrounds such as The Skills Funding Agency, Local Authority Housing Departments, Warwickshire Leaving Care Team, higher education sector, foster carer, and voluntary sector. There is a broad mix of skills on the Management Committee and experience of working with young people is supplemented by knowledge of the voluntary sector, financial management, housing legislation and personnel management. The CEO also sits on the Committee but has no voting rights.

Trustees' Annual Report (continued)

Day to day responsibility for the provision of services and achieving objectives rests with the CEO. The CEO also ensures that the team continues to develop relevant skills and that working practices are in line with good practice and legislation. All employees of Doorway undergo a DBS check and participate annually in training via the local Safeguarding Board. Volunteers provide essential support to the wider team in all areas of work and can also access relevant training. All training during this period was provided via webinars or virtual meetings.

Related Parties

Doorway is guided by both local, regional and national policy in pursuance of Doorway's objects and seeks to influence social policy where it is relevant to do so. At a national level it can be difficult for small charities to have a big influence. Therefore Doorway is a member of national organisations, such as Homeless Link and Centrepoint and attends regional meetings. These organisations and Warwickshire County Council provided extensive support and advice in relation to coronavirus during this period in many ways.

At a local level Doorway continues to be a member of statutory and voluntary groups which meet regularly. This enables the project to contribute to local policies, maintain an awareness of current local issues and to ensure links within the local community remain intact. Doorway has contracts, partnership agreements and service level agreements with statutory and voluntary organisations to help meet the needs of beneficiaries.

Risk Management

The Trustees examined the major strategic, business and operational risks which Doorway faces and confirmed that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen the risks. A Business Risk Management Plan is in place and is reviewed as necessary, otherwise annually in October. Internal control risks are minimised by the implementation of procedures for authorisation of all financial transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, young people and visitors.

In March 2020 the Business Risk Management Plan was reviewed and an additional risk assessment was written to meet the challenges of dealing with the coronavirus pandemic. Doorway has worked throughout as homelessness is classed as an essential service through a combination of home and office based working on a rota system. Vaccine take up was high with 94% of the team having had both vaccinations. The risk assessment was updated to meet the changing lockdown criteria and no-one who tested positive had contracted it in the workplace.

OBJECTIVES AND ACTIVITIES

Overview

The objects of Doorway in accordance with our constitution are:

"To relieve hardship, need and distress among young people in the County of Warwickshire and surrounding counties (including specifically the areas covered by Coventry City Council; Tamworth Borough Council; Lichfield District Council; Hinckley & Bosworth Borough Council; Birmingham City Council and East Staffordshire Borough Council), in particular those between 16 and 25 years who are homeless or threatened with homelessness."

Trustees' Annual Report (continued)

The main objectives for the year are shaped by the strategic aims of Doorway's Business Plan and are reviewed annually. Our Business Plan vision and mission statements and our aim and objectives reflect that at the heart of Doorway's work is an ethos and commitment to work with each young person individually to meet their specific need.

Doorway Vision & Mission statement:

- Our vision is to reduce youth homelessness and minimise its impacts by ensuring that all young people have a decent place to live, a productive fulfilling purpose, satisfying relationships with others and good health to enjoy them.
- Our mission is to give homeless young people a future through advice, accommodation options, support and life skills development.
- Our aim is to make sure that vulnerable, homeless young people can look forward with optimism, raise their aspirations and improve their quality of life.

Doorway's Business Plan Objectives:

- To prevent youth homelessness and the exclusion that embeds it.
- To increase access to safe and secure accommodation for young homeless people to alleviate homelessness and exclusion.
- To promote a personalised approach to young people's housing and personal development needs.
- To influence policy that affects homeless and excluded people.

Doorway looks to achieve its strategic aims by working in partnership both formally and informally with many organisations in order to provide a wide range of options for young people. There are three distinct services which help young people in different ways: Advice Service, Support Service and Development Service. These have been developed as appropriate to meet the young people's changing needs or legislation and details of all services can be found on Doorway's website.

Summary of the main activities undertaken for the public benefit

Advice Service

The Advice Service is the first point of contact for all young people accessing Doorway's services either at the Drop-in Centre or at regular outreach sessions around the County. Many young people on our waiting list are living a transient lifestyle, going between extended family and friends for two or three nights at a time and can be described as the 'hidden homeless.' This service undertakes the following activities:

- Referrals: these are received from a wide variety of organisations, self-referrals account for approximately 51% of referrals received. Referrals and signposting to other organisations ensure a range of options are available to young people, although these are becoming fewer in the current economic climate.
- Outreach sessions for young people: to improve accessibility to the service, particularly in rural areas and to meet increased demand. These were suspended as many of the venues we use were closed throughout the reporting period and we responded by undertaking detailed telephone conversations to ascertain young people's situations.
- Advice to young people: this is mostly around housing and welfare benefit issues. Advocacy and other general advice is also given as required.

Trustees' Annual Report (continued)

- Providing emergency accommodation via seven units of accommodation called "Tom's Place" funded by Tom's Fund in the areas of Nuneaton, Stratford upon Avon and Atherstone: Intensive support is provided while we try and resolve their housing and income situation and find them long-term secure accommodation.
- Financial Capability training: helping young people to budget efficiently and be able to better manage their money.
- Maintains Doorway's waiting list: for accommodation and/or support.
- Mediation & Prevention: where possible to remain in the family home or retain tenancies.
- Delivers New Home Workshops: to understand what is entailed in managing a tenancy and living independently.
- Manages our rent account system: we receive rent payments, Universal Credit and Housing Benefit to pay to our landlords.
- Volunteer management.
- Support young people whilst on the waiting list: low level support is given to young people regarding benefits, alternative accommodation and resolving tenancy issues if threatened with homelessness by a landlord.

Statistics: In 2020/21 the Advice Service received 319 referrals and 51% of these were self-referrals. The main reason for homelessness was being evicted by parents and 78 referrals were for 16-17 year olds. Young people participated virtually where possible in our New Homes Workshop.
Quality: The Advice Service was awarded with the Advice Quality Standard in February 2021 following an external audit by the Recognising Excellence and remains current for a period of 2 years.
Funding: The National Lottery Community Fund, Warwickshire County Council, Lloyds Bank Foundation, Nuneaton & Bedworth Borough Council and smaller grants all partially funded different aspects of the Advice Service during the accounting period.

Support Service
The aim of the Support Service is to help young people maintain their tenancies, achieve independent living and break the cycle of repeated homelessness. To achieve this, the following activities are undertaken:

- Referrals: these are received via Doorway's Advice Service for support in Doorway, private landlord, local authority or registered social landlord accommodation.
- Doorway and private landlord accommodation: Doorway provides support to young people in this accommodation and works closely with landlords to maximise tenancy sustainment.
- Move in: starter packs provided (from donations), setting up home, help understanding the basic rights and obligations of tenancies and assistance in setting up and maintaining utilities and explanation of various types of bill payment.
- Support discussion: this covers accommodation issues; budgeting, education, training and work; social skills, energy efficiency, emotional well-being and accessing healthcare provision.
- Support plan: this is developed jointly with the young person using the Homeless Outcomes Star (HOS) and goals are set to achieve this. Addressing their individual needs in this way increases the likelihood of them achieving positive outcomes.
- Support and guidance during transitional or difficult periods and on-going support where necessary.
- Referral to counselling and care services to meet specific need.
- Positive outcomes: Once settled in accommodation young people are able to progress in other areas in their lives such as Jobwise, our employability course. This explores the barriers that young people face when trying to find employment and workshops include

Trustees' Annual Report (continued)

theory such as CV and interview skills and how to apply for jobs. This is then complemented by proactive practical tasks such as mock interviews, telephone skills and confidence building. Jobwise also helps identify any additional training, education or work experience opportunities for them.

- Partnership working: Support Workers maintain strong links with other organisations, such as training providers, Children's Services, Probation, CAB, Job Centre Plus, Housing Departments, Linking Futures, National Careers Service, Colleges, Princes Trust, drug counselling services, alcohol and mental health services. This helps to provide a range of resources so that young people can move on positively in their lives.
- Move on: Support Workers look for indicators which show that a young person is living independently and ready to move on (e.g. property cleanliness, regular rent payments, positive activities and effective budgeting.) This is also indicated by the HOS as young people achieve their goals.

Statistics: In 2020/21 a total of 101 young people were supported in accommodation. This figure reflects inward and outward movement. Of the 44 young people leaving the service, 86% moved on in a positive way by reconciling and returning to live with family or sustaining move-on accommodation. At the end of March 2021 Doorway was supporting 61 young people.
Quality: Doorway is sub-contracted by St Basils to deliver part of Warwickshire County Council's floating support contract and is compliant with contract quality requirements.
Funding: St Basils (Service Level Agreement), BBC Children in Need and small grants all funded different aspects of the Support Service.

Development Service
This service is aimed at raising awareness of youth homelessness issues, preventing homelessness, developing independent living skills and increasing health and wellbeing. We therefore run projects which address all of these issues such as:

- Young People's Group (YPG): this group meets monthly and alternates between activities and planning meetings. The group provides peer support for young people who may be socially isolated and not have the financial resources to participate in social activities.
- Lifewise Skills Programme: this is administered by Centrepoint for use by their partners with young people and is accredited by AQA. On completion of the Lifewise Course young people will have a legacy of skills, knowledge, social resilience and contacts that enable them to continue growing and maturing as they become young adults, able to sustain a tenancy, be economically independent and be healthy and active as young citizens in their communities.
- Cooking Sessions: teaching young people on low incomes to shop for and cook healthy food.
- Steps to Independent Living (STIL): Course for young people leaving care to develop new skills.
- Sexual Health workshops: to increase young people's awareness of sexual health, i.e. contraception and sexually transmitted diseases.
- Weekly gardening sessions: helps to improve both physical and mental health and teach young people new skills.
- Youth Homelessness Prevention Programme: this is delivered in local secondary schools upon request. The Programme raises an awareness of homelessness issues, explores the difficulties of living alone and pupils know where to go if they are experiencing problems.
- Any projects identified by young people during consultation on areas they want help with.
- As most venues were closed we undertook one to one sessions, held virtual meetings and group walks in local parks. Covid-19 Awareness, Caring for Ourselves and Internet Safety AQA modules were also undertaken to minimise the impact of coronavirus upon wellbeing.
- Encouragement to volunteer at various fundraising events held.

Trustees' Annual Report (continued)

Statistics: There were 43 Lifewise modules accredited to 22 young people during 2020/21. 6 young people participated in Jobwise and 35 in total participated in various other activities organised by Doorway, such as Boxing Clever and crafts.
Quality: Doorway holds Warwickshire's Gold Award for Involvement. Doorway also holds Young People First's Gold Award for Quality Assurance.
Funding: The National Lottery Community Fund, WCC and small grants such as the Women and Girls Fund (administered by the Heart of England Community Foundation) funded this service.

Property Services
Doorway bought its first property, Watkins House, in Nuneaton which is a 3 bedroom house and was let for the first time at the beginning of March 2021. Doorway also provides accommodation to young people through our rent to rent scheme and the number of these units has increased significantly. This enables us to improve accommodation above the minimum standards used by landlords and provide essential items such as washing machines and vacuum cleaners. We continue to work with private landlords who are willing to accommodate young people on the understanding that they will be supported to maintain their tenancies by our Support Service. This scheme is informally managed and used primarily for young people who are in employment. Property Services key activities are:

- Regular safety inspections are undertaken for all properties in addition to HMO requirements.
- Void management.
- Repairs management.
- Liaising with landlords to set up new properties.

Statistics: Units of accommodation are 3 in Watkins House, 49 rent to rent scheme, 16 informally managed.
Quality: Houses in Multiple Occupation (HMO) are inspected by local authorities to ensure standards are attained. None of the properties Doorway uses currently require HMO licences.
Funding: Nationwide Community Grant, small grants and intensive housing management costs through housing benefit contributed to the funding of this service. Doorway also appreciated pro bono support from Cornerstone Partnership to assist in finding a suitable property.

Partnership Working
There are strong partnership links with other organisations and this helps to maintain an awareness of current trends. Other examples of partnership working to benefit young people have been referred to in the 'Related Parties' section.

Public Benefit
Trustees have regard to the Charity Commission's general guidance on public benefit and are satisfied that we provide considerable public benefit. The objectives in our Business Plan support the charity objectives of our governing document and aim to tackle the causes and consequences of youth homelessness.

The Trustees consider that the activities of Doorway (described throughout) provide benefit to homeless young people in Warwickshire. By providing a safety net and hand up out of homelessness, we help make the County of Warwickshire in which we operate a safer, more humane place for everyone. The board of Trustees regularly monitors and reviews the Charity's success in meeting its objectives and confirms that the activities of Doorway described in this document are undertaken in pursuit of its aims.

Trustees' Annual Report (continued)

Grant Making
Doorway does not make grants to beneficiaries or other charities.

Social Investment
Doorway Trustees investigated social investment in accordance with Business Plan objectives with a view to improving sustainability. A successful application was made to Homeless Link in 2018 and the investment was used to appoint a fundraiser. A further successful application was made to Homeless Link in January 2020 to add to the funds raised by the former Mayor of Nuneaton and Bedworth. This enabled the purchase, refurbishment and equipping of Watkins House.

Volunteers
Doorway worked with 26 volunteers in 2021 (54: 2020) providing 1,310 hours (1,152: 2020) valued at £11,423 (£9,458: 2020) to our charity which was really appreciated during the difficulties of lockdown. The volunteers provided much needed support with office services, particularly as receptionists in our drop-in centre. They also helped with fundraising activities, DIY and gardening. At the start of the pandemic, our drop in centre was closed so we asked volunteers not to attend and operated an appointment only system so that visitors could be seen safely. Volunteers returned during summer 2020 to help with property work, gardening and receiving donations which were numerous. This figure does not include corporate volunteers or members of the Management Committee who provide their time, expertise and technical know-how on a voluntary basis.

Achievements & Performance
Summary of the main achievements during the period

Doorway achieved a longstanding business plan objective to own a property that we could use for young people thanks to a social investment loan and fundraising by a former Mayor of Nuneaton and Bedworth Borough Council. This is a three bedroomed property and the first young people moved in during the reporting period. We appreciated the support from other organisations who worked alongside the team to ensure the house achieved HMO standards. This has been an exciting time for everyone at Doorway and we are very pleased to have this asset to help young people.

The Advice Service received 319 referrals and 51% of these were self-referrals where many young people had heard of Doorway from their peers. Our evaluations show that 94% said they would use Doorway again if they needed advice in the future.

101 young people received support. Of the 44 young people who moved on, 86% did so in a positive way and maintained independent living successfully.

Doorway's Health and Wellbeing Worker manages Lifewise where 43 AQA accreditations were awarded across a range of modules including Emotional Awareness and Caring for Ourselves. These two modules were particularly important in helping young people during lockdowns. She manages the Steps to Independent Living course for young people to help them prepare for when they leave care. She also co-ordinates Jobwise which aims to help the long-term unemployed and can be delivered by all front line staff

Young people call in to our open-access drop-in centre daily and can take a shower, find clothing, job search and property search or can just sit and chat with the volunteers and staff. During the reporting

Trustees' Annual Report (continued)

period due to coronavirus this was by appointment only and to ensure the safety of young people, volunteers and staff.

From the start of the coronavirus pandemic the team worked tirelessly to ensure that young people remain safe despite the difficulties of face to face working. We were thankful to receive many fresh food donations which were distributed through doorstep drops and also delivered craft materials this way to keep them occupied. Outside walks were undertaken with them, virtual meetings and chats through windows.

Doorway was externally audited by Recognising Excellence in February 2021 and successfully retained the Advice Quality Standard which is a quality mark that is approved by the Advice Service Alliance.

Doorway now has 52 units of accommodation including Tom's Place and those through our rent to rent scheme which helps us to provide extra facilities (e.g. washing machines, curtains) than required by legislation, creating more homely environments. A further 16 units of accommodation are available to us by the landlords we work with which are more affordable for young people in employment. This has increased the provision and type of accommodation for homeless young people in Warwickshire.

Doorway continued to work towards our objective to diversify our income sources to improve sustainability. We received many donations throughout the year especially in the lead up to Christmas which enabled us to provide all of our young people with brilliant Christmas hampers which included food items, gifts and toiletries. Corporate links were maintained with many companies in particular with Wates, Jaguar Land Rover, Lidl and Asda.

Performance against objectives set

Doorway's objectives are set through the Business Plan and these were revised following our Business Plan review. Performance is reported to each Management Committee meeting and thus monitored every two months as well as annually. The objectives also link to outcomes in accordance with grant awards. The statistics recorded earlier in this report all exceed our Business Plan objectives for direct work with our beneficiaries.

An objective to increase our portfolio by taking on more rent to rent accommodation has made more affordable accommodation available for young people. An objective in our marketing strategy was achieved which improved the use of our website and social media.

A long term Business Plan objective has been for Doorway to buy a property to provide accommodation for homeless young people. Thanks to fundraising by the Mayor of Nuneaton and Bedworth we had the resources for a deposit and put an offer on a three bedroom house in February 2020.

Performance of fundraising activities against objectives set

Within the Business Plan there is a separate Fundraising Strategy with an aim of diversifying sources of income so that our existing work is sustained and to allow for growth of new services for homeless young people. Through rent to rent, Doorway has received previously uncovered costs of managing properties thus reducing the reliance on grants for this service. Our Marketing Strategy has maintained last year's increase in social media activity and online donations. Our budget forecast at the start of the

Trustees' Annual Report (continued)

year included a prudent amount within the income budget for donations and income from fundraising events which was achieved. Doorway is registered with the Fundraising Regulator.

Financial Review

Review of the charity's financial position at the end of the period

Doorway's financial position exceeded expectations at the beginning of the period for differing reasons. Firstly, there was a temporary reduction in staff due to some people deciding upon a lifestyle change and leaving Doorway during the summer. We were fully staffed again by the beginning of November. Other changes were due to accrued income from Housing Benefit (£22,000) and the capitalisation of refurbishing our property (£23,000) which are not recognised in the income & expenditure account for 2021. Our largest income source was through rents and other sources included large and small grants, fundraising, donations, service level agreements and contracts.

Trustees have reasonable expectations that Doorway has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Doorway's policy on reserves

It is the policy of Doorway to build unrestricted funds, which are the general reserves of Doorway in order to provide a buffer to meet unforeseen operational requirements. Reserves are also needed to cover emergency repairs to rented premises, to cover operating costs in the event of a winding up, redundancy and to cover any potential loss of income sources. The Management Committee has examined Doorway's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by Doorway should be between 3 and 6 months of budgeted expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that there are also sufficient funds available to cover support and governance costs. The Management Committee has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise.

Designated Funds

Doorway's designated continuation reserves figure of a minimum of £197,500 is held to allow between 3 to 6 months operating costs in accordance with the Charities Commission recommended practice. This includes paying staff salaries and calculations for redundancy payments. Other funds have been designated to maintain our property, for specific project work to provide equipment for gardening, cooking and employment initiatives.

Plans for the Future

Doorway seeks to continually review and improve services in the most appropriate way to meet the changing needs of young people. Doorway will continue to work with partner organisations to ensure that as many options as possible are available to meet the needs of vulnerable young people. We have a fantastic workforce, both paid and voluntary, making contact and building trusting relationships with homeless young people to help them overcome challenges in their lives.

Doorway will focus upon the following areas to meet Business Plan objectives during the forthcoming year:

Trustees' Annual Report (continued)

- Continue to improve and raise standards in all accommodation used by Doorway involving young people in making decisions about their living environment.
- Develop a new business plan to guide Doorway services over a five year period to meet current and changing challenges faced by young people.
- Ongoing monitoring of Business Continuity Plans including pandemic plans.
- Doorway will continue to explore alternative methods to diversify income and fundraising remains an essential source of income.
- Volunteers are an integral part of Doorway and during the year have provided an invaluable resource in many of our service areas. We will encourage young people into volunteer activities in their local communities.

The integral plan of Doorway moving forward, is the continuous maintenance and improvement of all its existing services with greater emphasis on its Quality Management Systems which drives the organisation towards ensuring that the needs of young people are met as well as the stakeholders and the public at large.

Signed on behalf of Doorway's Trustees:

Signed Fran Wilkins Dated 15th October 2021.

Fran Wilkins, Chair of the Trustees

Statement of Trustees' responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of the surplus or deficit incurred by the Charity for that year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue to exist.

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- the Charity is operating efficiently and effectively;
- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the Charity or for publication is reliable;
- the Charity complies with relevant laws and regulations.

Independent Examiner's Report to the Trustees of Doorway

I report to the trustees on my examination of the accounts of Doorway ('the Charity') for the period ended 31 March 2021 which are set out on pages 15 to 27.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1) accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or

2) the accounts do not accord with those records; or

3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed M. Montague. Dated 19-10-21

Mairead Montague, BA (Hons) Accounting & Finance, MAAT, ACIE Associate

Statement of financial activities (incorporating an income & expenditure account)

	Notes	Unrestricted funds £ 2021	Restricted funds £ 2021	Total £ 2021	Total £ 2020
Income:					
Donations and legacy		40,609	-	40,609	66,358
Charitable activities	2	554,887	226,352	781,239	787,289
Other trading activities		-	-	-	-
Investment		307	-	307	606
Other		-	-	-	-
Gift in kind	3	17,823	-	17,823	16,939
Total Income		**613,625**	**226,352**	**839,977**	**871,191**
Expenditure:					
Raising funds		9,167	7,745	16,912	26,711
Charitable activities		479,778	231,777	711,555	723,553
Other - Gift in kind		17,823	-	17,823	16,939
Total Expenditure	4	**506,768**	**239,522**	**746,290**	**767,203**
Net income/(expenditure)		106,857	(13,170)	93,687	103,988
Total funds brought forward		251,783	81,458	333,241	229,253
Transfers between funds	**	67,582	(67,582)	-	-
Other recognised gains/(losses):		-	-	-	-
Total funds carried forward	14	**426,222**	**706**	**426,928**	**333,241**

***Transfers - includes small under/over spends which are absorbed by the general funds, £67,751 is the transfer of the Mayors fund for the purchase of the Bucks Hill property*

Balance sheet

	Note	2021 £	2020 £
Fixed assets			
Tangible assets			
total fixed assets	**7**	147,699	2,449
Current assets			
Debtors	**8**	42,178	26,093
Cash at bank and in hand		341,992	437,782
total current assets		384,170	463,875
Liabilities			
Creditors:			
amounts falling due within one year	**9**	(45,562)	(50,278)
Net current assets		338,608	413,597
Creditors:			
amounts falling due after one year	**10**	(59,379)	(82,805)
Net assets		426,928	333,241
The funds of the charity			
Unrestricted income funds	**11**	226,275	226,352
Designated	**11**	199,947	199,416
Restricted income funds	**11**	706	629
total funds		426,928	426,396

The accompanying accounting policies and notes form part of these financial statements.

Approved by the Trustees and signed on their behalf by:

Signed Fran Wilkins Dated 15th October 2021

Fran Wilkins, Chair of the Trustee

Notes to the accounts

1. Accounting policies

Basis of preparation
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Doorway meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Preparation of the accounts on a going concern basis
The financial statements have been prepared on a going concern basis which assumes that the Charity will continue to operate. The validity of this assumption is dependent upon the continuance of support from the Charity's key grant funders and in response to the progress made by the Charity in pursuing a viable budget including the obtaining of further grants and other funds. The Charity's current business plan shows that the Charity will be able to operate in the foreseeable future. Based on this understanding, the trustees believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments, which would result from the basis of preparation being inappropriate.

Recognition of income
These are included in the Statement of Financial Activities (SoFA) when:
- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Gifts and donated goods
Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Resources expended
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accrual's basis. Resources classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources. In particular, where members of staff are involved in charitable work, fund raising and administration, salary and related costs have been apportioned between these activities on a basis consistent with the use of these resources.

Notes to the accounts (continued)

Governance costs
All costs involving the public accountability of Doorway and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

Fundraising
Public fundraising is undertaken through activities in the local community to raise awareness as well as generate income. Doorway used social investment to appoint a fundraiser working 0.8 FTE per week. There are no commercial partnerships or professional fundraisers involved with Doorway.

Depreciation
Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets with a cost exceeding £300 over their expected useful lives on a straight-line basis.

The rates applicable are:	
Fixtures & fittings	20%
Office equipment & computers	33%

Fund accounting
Details of the nature and purpose of each fund are set out in note 13.
When a grant or donation is given to Doorway for a specific purpose, then those funds are treated as restricted funds. All expenditure incurred during the period relating to those specific purposes are charged to that account, and all monies unspent at the end of the period are carried forward as restricted funds.

Leasing
Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

Pension costs
Doorway pays contributions towards defined contribution pension schemes for its staff. The contributions are paid to pension providers nominated by each member of staff. The contributions are charged to the Statement of Financial Activities in the same period as the respective salary. There were no outstanding or prepaid contributions at the balance sheet date.

VAT
Irrecoverable VAT is included in the cost of those items to which it relates, in accordance with standard accounting practice.

Taxation
As a registered Charity no provision is considered necessary for taxation.

Notes to the accounts (continued)

2. Income charitable activities

	2021 Unrestricted funds	2021 Restricted funds	2021 Total funds	2020 Total funds
Contracts	£	£	£	£
St Basils	94,984	-	94,984	91,330
WCC Young Peoples Homeless Support	-	-	-	14,180
WCC Independent Living Skills	1,047	-	1,047	5,790
	96,031	-	96,031	111,300
Large grants				
Big Lottery Fund	-	56,748	56,748	62,603
BBC Children in Need	-	37,908	37,908	37,565
Heart of England Community Foundation	-	-	-	15,704
Lloyds Bank Foundation	-	24,000	24,000	24,000
Nuneaton & Bedworth Borough Council	-	10,000	10,000	10,000
Mayor's Fund	-	-	-	68,051
Nationwide Community Grant	-	-	-	35,580
Homesless Link Grant	-	-	-	8,750
Henry Smith	-	41,700	41,700	16,350
Heart of England Emergency Fund		30,000	30,000	-
Royal London	10,000	-	10,000	-
Homeless Link - Social Improvement	-	6,000	6,000	-
	10,000	206,356	216,356	278,602
Small grants				
Screwfix Grant	-	5,000	5,000	-
Edgar Lawley	-	1,500	1,500	-
Women & Girls	-	4,496	4,496	4,495
Field Family Trust	-	3,000	3,000	3,000
Warwickshire Police	-	3,000	3,000	-
Baron Davenport's Charity	-	1,500	1,500	1,250
Norton Foundation	-	-	-	268
Tesco Covid	-	500	500	-
Cadbury Grant	-	-	-	750
Tesco Christmas Fund	-	1,000	1,000	3,000
Other	-	-	-	-
	-	19,996	19,996	12,763
Other				
Housing benefit and management charges	448,856	-	448,856	384,623
Totals	**554,887**	**226,352**	**781,239**	**787,289**

Notes to the accounts (continued)

3. Gift in kind

	2021	2020
	£	£
Food: Starter pack items and Christmas hampers		
Sundry: Prizes, clothing, donated goods, equipment & books		
	17,823	**16,939**

4. Expenditure charitable activities

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Raising funds				
Staff costs	9,011	7,626	16,637	25,205
Office and support costs	156	119	275	1,505
Publicity	-	-	-	-
Total	9,167	7,745	16,912	26,711
Charitable expenditure				
Advice, information & support				
Staff costs	177,936	182,398	360,334	372,366
Office and support costs	291,888	38,252	330,140	316,050
Insurance	1,504	720	2,224	1,825
Gifts in Kind	17,823	-	17,823	16,939
Total	489,152	221,370	710,522	707,180
Governance costs				
Staff costs	1,739	9,306	11,045	29,147
Office and support costs	2,207	240	2,447	1,311
Depreciation	2,873	670	3,544	1,080
Accountancy and system support	1,630	190	1,820	1,774
Total	8,449	10,407	18,856	33,313
Total resources expended	**506,768**	**239,522**	**746,290**	**767,203**

Summary of costs	**Staff**	**Other**	**Gift in kind**	**2021**	**2020**
	£	£	£	£	£
Charitable expenditure:					
Raising funds	16,637	275	-	16,912	26,711
Charitable expenditure	360,334	332,365	17,823	710,522	707,180
Governance costs	11,045	7,811	-	18,856	33,313
Total	**388,016**	**340,451**	**17,823**	**746,290**	**767,203**

Notes to the accounts (continued)

5. Funds received as an agent

As the charity is acting as an agent, the values are not recognised the income in the Statement of Financial Activities or the Balance Sheet

		Amount received		Amount paid out		Balance held at period end	
Name of party	**Related party**	**2021**	**2020**	**2021**	**2020**	**2021**	**2020**
		£	**£**	**£**	**£**	**£**	**£**
Landlord's rented property	No	69,083	67,294	65,719	112,357	8,941	5,577
		67,294	114,181	65,719	112,357	8,941	5,577

Note: As the charity is acting as an agent, the balances are not recognised within the income in the Statement of Financial Activities or the Balance Sheet.

6. Staff costs & numbers

	2021	2020
	£	£
Wages and salaries	343,701	374,076
Social security costs	28,094	33,093
Other pension costs	16,222	19,550
	388,016	426,718

The average number of weekly employees calculated on a full time equivalent was:

Activities to generate funds	0.80	0.80
Charitable activities	12.72	13.87
	13.52	14.67

No employees had emoluments in excess of £60,000

Notes to the accounts (continued)

7. Tangible fixed assets

	Freehold Property	Equipment furniture & computers	Equipment furniture & computers	2021
	Unrestricted	Unrestricted	Restricted	Total
Cost	£	£	£	£
At the beginning of the period	-	2,409	2,875	5,284
Additions	142,967	5,826	-	148,793
Disposals	-	-	-	-
At the end of the period	142,967	8,235	2,875	154,077
Depreciation				
At the beginning of the period	-	1,108	1,727	2,835
Disposals	-	-	-	-
Charge this period	1,826	1,047	670	3,544
At the end of the period	1,826	2,155	2,397	6,379
Net book values				
At 31st March 2021	**141,141**	**6,080**	**478**	**147,699**

8. Debtors

	2021	2020
	£	£
Trade Debtors	11,264	780
Prepayments	8,010	1,989
Accrued Income	22,904	23,324
	42,178	26,093

Notes to the accounts (continued)

9. Creditors: amounts falling due within one year

		2021	2020
		£	£
PAYE & NI, Wages & Pension		7,718	6,353
Trade creditors		1,102	346
Deferred income	9a	14,400	28,500
Social investment homeless link loans		20,621	11,846
Other creditors		-	-
Accruals		1,720	3,233
		45,562	50,278

9a. Deferred income

	2021	2020
	£	£
Movement in deferred income as follows:		
At the beginning of the period	28,500	61,692
Released to income in the year	(28,500)	(61,692)
Deferred in the year	14,400	28,500
At the end of the year	14,400	28,500

10. Creditors: amounts falling due after one year

	2021	2020
	£	£
Social investment homeless link loans	59,379	82,805
	59,379	82,805

Notes to the accounts (continued)

11. Movements in funds

					2021
Restricted	Opening Balance	Income	Expenditure	Transfer	Closing Balance
	£	£	£	£	£
Children in Need	1,174	37,908	(39,005)	-	77
Lottery	-	56,748	(56,812)	64	-
NBBC HD	-	10,000	(10,000)	-	-
Mayor's Fund (Property)	67,751	-	-	(67,751)	-
Baron Davenport	-	1,500	(1,500)	-	-
Norton	131	-	-	(131)	-
Women & Girls	217	4,496	(4,713)	-	-
Field Family Trust	656	3,000	(3,656)	-	-
Warwickshire Police	-	3,000	(3,000)	-	-
Small Grant (Other)	86	500	(500)	(86)	-
Edgar Lawley	-	1,500	(1,586)	86	-
HoE Emergency Grant	-	30,000	(29,910)	(90)	-
Homeless Link - Social Investment	-	6,000	(5,996)	(4)	-
Lloyds Bank Foundation	(139)	24,000	(24,080)	219	-
Homeless Link Grant (DSA)	2,826	-	(2,826)	-	-
Nationwide Community Grant (Property)	8,737	-	(8,849)	112	-
Tesco Christmas Appeal	-	1,000	(999)	(1)	-
Henry Smith	19	41,700	(41,719)	-	-
Screwfix Grant	-	5,000	(4,371)	-	629
	81,458	226,352	(239,522)	(67,582)	706
Unrestricted					
WCVYS	346	-	(19)	-	327
Lloyds Community Fund	649	-	-	-	649
Designated Bedworth Sick & Needy	139	-	-	-	139
WCC Independent Living	-	1,048	(516)	-	532
Designated - Continuation fund	198,300	-	-	-	198,300
Unrestricted - General	52,348	612,578	(506,233)	67,582	226,275
	251,782	613,625	(506,768)	67,582	426,222
Total	**333,241**	**839,977**	**(746,290)**	**-**	**426,928**

Notes to the accounts (continued)

12. Transactions with trustees and connected persons

There were no transactions with any trustee during the year. No trustee or connected person received any remuneration either directly or indirectly.

13. Restricted Funds

Nuneaton and Bedworth Borough Council
The Council provides a grant to deliver specific tasks, in accordance with the Homeless Strategy.

BBC Children in Need
This grant provides funding for the post of a full-time Young Person's Support Worker and this ends in September 2021.

Lloyds Bank Foundation
This grant provides funding towards the post of a full-time Advice Service Manager and this ends in October 2021.

The National Lottery Community Fund
This was a 6 month grant provided funding for 2 Housing Needs Advisors and 2 support Workers to maintain services and provide much needed support during the pandemic.

Heart of England Community Foundation
Emergency Grant – This was to deal with the impact of the pandemic and contributed towards running costs, including the purchase of health and safety equipment such as screens and PPE products.

Nationwide Community Fund
This one year grant from July 2019 provided funding for the Supported Accommodation Manager and full running costs.

Homeless Link
This grant provides for white goods, furniture and strategy development.

Henry Smith
This grant provides funding towards the posts of Chief Executive Officer and Bookkeeper for three years from October 2019.

Notes to the accounts (continued)

14. Annual commitments under operating leases

At 31 March 2021 The charity is party to agreements for the rental of properties which have no formal period but which can be terminated by either party with an initial 6-month(s) agreement and then a 1-month(s) notice period.

	2021	2020
	£	£
Between one and five years	-	-

15. Controlling interests

Doorway is controlled by the trustees.

16. Glossary of terms

Unrestricted funds	Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.
Restricted funds	These are funds given to Doorway, subject to specific restrictions set by the donor, but still within the general objects of Doorway.
Deferred income:	These are amounts received by Doorway in the accounting period, for use in a future period.
Creditors:	These are amounts owed by Doorway, but not paid during the accounting period.
Debtors:	These are amounts owed to Doorway, but not received in the accounting period.
Prepayments:	These are services that Doorway has paid for in advance, but not used during the accounting period.

Notes to the accounts (continued)

17. Analysis of net assets by fund

	Unrestricted funds	Restricted funds	2021 Total funds
	£	£	£
Fixed assets	147,221	478	147,699
Net current Assets	359,001	228	359,229
Long term liabilites	(80,000)	-	(80,000)
	426,222	**706**	**426,928**