

CHRISTCHURCH PRESCHOOL

England & Wales · Charity number 1176528

Details

Status Registered

Legal form CIO

Registered 2018-01-04

Register [View on the Charity Commission register](#)

Contact

Address Christ Church Pre School
Ireton Road
Colchester
CO3 3AT

Phone 01206541959

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Christchurch Preschool works in partnership with parents and carers to promote the learning of preschool children in a safe and caring environment.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£160,632	£124,842	-	-
2024-07-31	£112,451	£104,465	-	-
2023-07-31	£68,664	£76,462	-	-
2022-07-31	£73,170	£73,895	-	-
2021-07-31	£62,951	£67,119	-	-
2020-07-31	£63,990	£60,941	-	-

Trustees

Name	Role	Appointed
Sophie May Bacon	Chair	2022-03-01
Caterina Sinibaldi		2025-10-01
Elizabeth Mayell		2024-09-01
Elsbeth Hammond		2024-01-01
Emily Ann Roerig Scrivener		2024-01-01

CHRISTCHURCH PRESCHOOL

England & Wales - Charity number 1176528

Accounts

REGISTERED COMPANY NUMBER: CE012836 (England and Wales)
REGISTERED CHARITY NUMBER: 1176528

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 JULY 2025
FOR
CHRISTCHURCH PRESCHOOL

TC Group
11 De Grey Square
De Grey Road
Colchester
Essex
CO4 5YQ

CHRISTCHURCH PRESCHOOL

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FOR THE YEAR ENDED 31 JULY 2025

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CHRISTCHURCH PRESCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2025

The trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 July 2025. The financial statements have been prepared under receipts and payments accounting.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO's object is the development and education of children and young people.

Activities

The CIO works in partnership with parents and carers to promote the learning of preschool children in a safe and caring environment. The Christchurch Preschool is managed by a Trustee led committee of volunteers and a salaried manager. It provides funded and unfunded early education for children aged three to four years old.

Christchurch Preschool opened in 1974 and operates from two rooms within the Christ Church hall in Colchester, with access to a secure outdoor play area. The preschool opens from Monday to Friday for 38 weeks of the year on a sessional basis, ordinarily offering 9 sessions per week. Morning sessions run from 9.00 am – 12.00 pm and full day sessions run from 9.00 am – 3.45 pm.

Public benefit

In setting objectives, developing strategies and undertaking activities the Trustees give careful consideration to the Charity Commission's general guidance on public benefit and believe that the CIO's activities this year as represented by this annual report, carry out the CIO's objects for the public benefit.

ACHIEVEMENT AND PERFORMANCE

Christchurch Preschool started the academic year on a significantly more stable footing than recently seen. The Preschool Manager has been in post for 18 months and the Chair of Trustees in post for 2 academic years. Our intake in September shows a strong trend, increasing year-on-year, with many parents choosing to take the opportunity of full day education for their children, several opting to send their children to all 9 sessions per week that the preschool offers. The staff worked hard to settle in the new students and to implement changes into the preschool day. The preschool also introduced longer opening hours on Tuesdays this term (previously only a half day).

The trustees and staff continued their development of marketing for the preschool, using social media, our website and local resources to promote the preschool.

By January, several of our sessions were running at capacity, with maximum of 28 (still within Ofsted space requirements). We have staffed the sessions well to ensure the children are getting the best outcomes from the preschool. We meet the requirements for ratio with children and in most sessions have at least one additional member of staff.

This year we continue our project with the church to fundraise to refurbish both of preschool rooms, this follows a significant building project to the rest of the church. We applied for grants from both the National Lottery Community Fund (which we received in full) and for the Tudwick Foundation, which we also received but the money will be received next financial year. Our fundraising events continue to be important for the pre-school, they raise vital funds for the refurbishment but also help promote the preschool to ensure our number of children on role remain high. Thanks to our work with the church, the smaller room is being refurbished in August 2025 and the main room (which is a significantly larger project) in August 2026.

In May, we welcomed a local author, Kes Gray, into the preschool to run a session for the children. The number of children on role increased to capacity this term.

Staff have been working incredibly hard to implement a new vision and educational curriculum for the setting this year, as well as supporting a significantly higher number of students on role than in recent years. We have a large number of children leaving us this July to start school, however, due to our continued marketing, the roll for September 2025 and beyond is looking good. Our preschool manager stepped down from post at the end of this academic year and we welcome a new manager, Rachel Hawes (current deputy manager) in September 2025.

In June 2025 our treasurer stepped away from her role as trustee. This role is currently being filled by our Chair of Trustees. We are currently working on strategies to recruit more trustees.

This financial year saw a substantial increase in income from children on roll and our fundraising efforts continued. The Trustees and Preschool staff collectively managed to raise £2,870 in additional funds through a series of events for children and their families. These fundraising events were opportunities not only for the raising of much needed funds but also opportunities to bring the community around Christchurch Preschool together.

FINANCIAL REVIEW

Financial position

During this period, the preschool received **£160,341** in income enabling the Charity to carry out its objectives of providing effective preschool education to children in the local community. Receipts have exceeded payments creating a surplus for the year of **£35,790**.

The number of children attending preschool has steadily risen since the beginning of the academic year. The Trustees have agreed a staffing budget that relies on a significant increase in the number of children attending the setting. Close monitoring of the children on roll will be required to ensure that the charity is in a position to meet its financial obligations.

Reserves policy

The Trustees would like to continue to hold 3 months reserve in order to cover a term's expenses, as it is preferable to give parents a term's notice to find alternative preschool education for their child. This has been calculated as approximately **£30,000** based on this year's costs.

At 31st July 2025 the CIO held reserves of **£84,374** in the Unrestricted Fund.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Christchurch Preschool is a registered Charitable Incorporated Organisation (CIO). The activities are governed by a CIO Constitution registered 4 January 2018, as amended 1 August 2018.

Trustees are elected at the Annual General Meeting of the charity to serve for a period of two years from the date of their election. They are eligible for re-election after that period.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered (Company) number

CE012836 (England and Wales)

Registered Charity number

1176528

Address

Christchurch Preschool
Ireton Road
Colchester
CO3 3NL

Trustees

Sophie Bacon	
James Bacon	- resigned November 2024
Rosie Sammons	- resigned September 2024
Charlotte Runicles	- resigned September 2024
Joanna Tollworthy	- appointed June 2024
Emily Ann Roerig Scrivener	- appointed January 2024
Elsbeth Hammond	- appointed January 2024
Elizabeth Mayell	- appointed September 2024
Caterina Sinibaldi	- appointed October 2025

Report of the trustees approved by order of the board of trustees on 20th April 2026 and signed on the board's behalf by:

SOPHIE BACON
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHRISTCHURCH PRESCHOOL**

Independent examiner's report to the Trustees of Christchurch Preschool ('the Charitable Incorporated Organisation')

I report to the trustees on my examination of the accounts of the Charitable Incorporated Organisation for the year ended 31 July 2025

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jacqueline Frost
ACA
TC Group
11 De Grey Square
Dr Grey Road
Colchester
Essex
CO4 5YQ

27th April 2026

CHRISTCHURCH PRESCHOOL

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2025

	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
Receipts				
Donations and Commission	72	-	72	613
Grants	-	19,361	19,361	-
Fundraising Events	2,870	-	2,870	2,723
Fees for Charitable Services	135,318	-	135,318	106,647
Refreshments and Milk	2,600	-	2,600	1,614
Bank Interest	291	-	291	234
Miscellaneous	120	-	120	620
Total Receipts	141,271	19,361	160,632	112,451
Payments				
Cost of Fundraising Events	1,141	-	1,141	1,501
Salaries and National Insurance	102,935	-	102,935	83,132
Pension Contributions	3,737	-	3,737	2,990
Rent	10,165	-	10,165	9,002
Office Expenses	1,124	-	1,124	1,543
Insurance	537	-	537	550
Cost of Refreshments and Milk	685	-	685	680
Toys and Equipment	329	-	329	983
Staff Training	470	-	470	423
Registration Fees and Subscriptions	514	-	514	-
Uniforms	122	-	122	698
Cleaning and Maintenance	865	-	865	369
Accountant's fees	1,380	-	1,380	1,320
Miscellaneous	838	-	838	1,274
Sub-total	124,842	-	124,842	104,465
Payment for Asset and Investment Purchases				
Purchase of Fixed Assets	-	-	-	-
Total Payments	124,842	-	124,842	104,465
Net Receipts / (Payments)	16,429	19,361	35,790	7,985
Transfers between funds	-	-	-	-
Net movement in funds	16,429	19,361	35,790	7,985
Cash Funds Brought Forward	67,945	-	67,945	59,960
Cash Funds Carried Forward	84,374	19,361	103,735	67,945

CHRISTCHURCH PRESCHOOL

STATEMENT OF ASSETS AND LIABILITIES
AT 31 JULY 2025

	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
Cash Funds				
Bank Accounts	84,374	19,361	103,735	67,945
Petty Cash	-	-	-	-
Total Cash Funds	<u>84,374</u>	<u>19,361</u>	<u>103,735</u>	<u>97,945</u>
Other monetary assets				
Fees due	-	-	-	203
Total Other monetary assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>203</u>
Assets retained for the Charities own use				
Computer Equipment	1,775	-	1,775	1,775
Projector	80	-	80	80
Credit card payment card reader	60	-	60	60
Total Assets	<u>1,915</u>	<u>-</u>	<u>1,915</u>	<u>1,915</u>
Liabilities				
Pension contributions	385	-	385	-
Milk creditor	-	-	-	-
Fees due	-	-	-	-
Paye/NI creditor	-	-	-	-
DBS checks	-	-	-	-
Total Liabilities	<u>385</u>	<u>-</u>	<u>385</u>	<u>-</u>

Approved by the Board of Trustees on 20th April 2026 and signed on its behalf by:

EMILY ANN ROERIG SCRIVENER
Trustee

SOPHIE BACON
Trustee

CHRISTCHURCH PRESCHOOL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2023**

1. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2025 or 31 July 2024.

Trustees' expenses

No (2023: Two) trustees received reimbursement for expenses totalling £0 (2024: £0), which were incurred on behalf of the Charitable Incorporated Organisation

2. RESTRICTED FUNDS

In July 2025 the charity received a grant of £19,361 from The National Lottery Community Fund to refurbish the school.

CHRISTCHURCH PRESCHOOL

England & Wales - Charity number 1176528

Accounts

REGISTERED COMPANY NUMBER: CE012836 (England and Wales)
REGISTERED CHARITY NUMBER: 1176528

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 JULY 2024
FOR
CHRISTCHURCH PRESCHOOL

TC Group
11 De Grey Square
De Grey Road
Colchester
Essex
CO4 5YQ

CHRISTCHURCH PRESCHOOL

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FOR THE YEAR ENDED 31 JULY 2024**

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CHRISTCHURCH PRESCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2024

The trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 July 2024. The financial statements have been prepared under receipts and payments accounting.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO's object is the development and education of children and young people.

Activities

The CIO works in partnership with parents and carers to promote the learning of preschool children in a safe and caring environment. The Christchurch Preschool is managed by a Trustee led committee of volunteers and a salaried manager. It provides funded and unfunded early education for three and four year old children.

Christchurch Preschool opened in 1974 and operates from two rooms within the Christ Church hall in Colchester, with access to a secure outdoor play area. The preschool opens from Monday to Friday for 38 weeks of the year on a sessional basis, ordinarily offering 8 sessions per week. Morning sessions run from 9.00 am – 12.00 pm and full day sessions run from 9.00 am – 3.45 pm.

Public benefit

In setting objectives, developing strategies and undertaking activities the Trustees give careful consideration to the Charity Commission's general guidance on public benefit and believe that the CIO's activities this year as represented by this annual report, carry out the CIO's objects for the public benefit.

ACHIEVEMENT AND PERFORMANCE

Christchurch Preschool started the academic year on a significantly more stable footing than recently seen. The Preschool Manager has been in post for 6 months and the Chair of Trustees in post for 1 academic year. Our intake in September saw a significant increase from recent previous years, with many parents choosing to take the opportunity of full day education for their children. The staff worked hard to settle in the new students and to implement changes into the preschool day. The preschool manager worked closely with an Ofsted Improvement Partner. The increase in number of children on roll meant that we needed to recruit more staff. (In the previous 2 years we have had to reduce the number of staff employed by the preschool).

The trustees and staff continued their development of marketing for the preschool, using social media, our website and local resources to promote the preschool.

By January, several of our morning sessions were running at almost capacity. With the greater number of staff, we decided to increase the number of children in the setting from a maximum of 24 to a maximum of 28 (still within Ofsted space requirements). We still see significantly lower numbers of children in preschool on a Tuesday morning, we believe this is due to only being able to offer the shorter hours

The year we have built closer links to the church, following a new vicar joining the parish. We have started a new project with them to revamp both of the preschool rooms, this follows a significant building project to the rest of the church. Joint fundraising for the project will continue throughout next academic year. The building work within the church has led to conversations supporting our desire to open the preschool for more hours on a Tuesday, and will be possible from September 2024.

In February, our Financial Administrator stepped down from her role and we recruited a new administrator. The new post allowed us to further develop this role.

In April, we welcomed a local author into the preschool to run a session for both children and parents. The number of children on role was still increasing and we increased some staff hours to support this further, as well as recruiting a new bank staff team member.

Staff have been working incredibly hard to implement a new vision and educational curriculum for the setting this year, as well as supporting a significantly higher number of students on role than in recent years. We have a large number of children leaving us this July to start school, however, due to our continued marketing, the role for September 2024 and beyond is very high. We have also worked hard this year on staff development, our deputy manager has trained and taken on the role of SENCO and we now have an ENCO on our team following more training.

We are expecting a number of our trustees to step down in September 2024, we have been working hard to recruit new members. In January, we appointed 2 new trustees, including a secretary and a further trustee later in the academic year. Our recruitment process for Trustees continues.

This financial year saw a substantial increase in income from children on role and our fundraising efforts continued. The Trustees and Preschool staff collectively managed to raise £2,723 in additional funds through a series of events for children and their families. These fundraising events were opportunities not only for the raising of much needed funds but also opportunities to bring the community around Christchurch Preschool together.

FINANCIAL REVIEW

Financial position

During this period, the preschool received **£112,451** in income enabling the Charity to carry out its objectives of providing effective preschool education to children in the local community. Receipts have exceeded payments creating a surplus for the year of **£7,985**.

The number of children attending preschool has steadily risen since the beginning of the academic year. The Trustees have agreed a staffing budget that relies on a significant increase in the number of children attending the setting. Close monitoring of the children on roll will be required to ensure that the charity is in a position to meet its financial obligations.

The charity continues to maintain a significant sum of reserves with which it can address this shortfall in income. In the upcoming academic year it will need to demonstrate constraint in expenditure as it sees its number on roll rise and income increase in order to reach a balanced budget.

Reserves policy

The Trustees would like to continue to hold 3 months reserve in order to cover a term's expenses, as it is preferable to give parents a term's notice to find alternative preschool education for their child. This has been calculated as approximately **£26,000** based on this year's costs.

At 31st July 2024 the CIO held reserves of **£67,945** in the Unrestricted Fund.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Christchurch Preschool is a registered Charitable Incorporated Organisation (CIO). The activities are governed by a CIO Constitution registered 4 January 2018, as amended 1 August 2018.

Trustees are elected at the Annual General Meeting of the charity to serve for a period of two years from the date of their election. They are eligible for re-election after that period.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered (Company) number

CE012836 (England and Wales)

Registered Charity number

1176528

Address

Christchurch Preschool
Ireton Road
Colchester
CO3 3NL

Trustees

Rachel Frost	- resigned February 2024
Sophie Bacon	
James Bacon	
Rosie Sammons	- resigned September 2024
Charlotte Runicles	- resigned September 2024
Joanna Tollworthy	- appointed June 2024
Emily Ann Roerig Scrivener	- appointed January 2024
Elspeth Hammond	- appointed January 2024

Report of the trustees approved by order of the board of trustees on 21 January 2025 and signed on the board's behalf by:

Sophie Bacon
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHRISTCHURCH PRESCHOOL**

Independent examiner's report to the Trustees of Christchurch Preschool ('the Charitable Incorporated Organisation')

I report to the trustees on my examination of the accounts of the Charitable Incorporated Organisation for the year ended 31 July 2024

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jacqueline Frost
ACA
TC Group
11 De Grey Square
Dr Grey Road
Colchester
Essex
CO4 5YQ

22 January 2025

CHRISTCHURCH PRESCHOOL

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2024

	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
Receipts				
Donations and Commission	613	-	613	1,618
Government grants	-	-	-	453
Fundraising Events	2,723	-	2,723	2,353
Fees for Charitable Services	106,647	-	106,647	63,161
Refreshments and Milk	1,614	-	1,614	1,046
Bank Interest	234	-	234	-
Miscellaneous	620	-	620	33
Total Receipts	112,451	-	112,451	68,664
Payments				
Cost of Fundraising Events	1,501	-	1,501	868
Salaries and National Insurance	83,132	-	83,132	58,759
Pension Contributions	2,990	-	2,990	1,812
Rent	9,002	-	9,002	7,704
Office Expenses	1,543	-	1,543	1,369
Insurance	550	-	550	513
Cost of Refreshments and Milk	680	-	680	860
Toys and Equipment	983	-	983	341
Staff Training	423	-	423	430
Registration Fees and Subscriptions	-	-	-	255
Uniforms	698	-	698	-
Cleaning and Maintenance	369	-	369	269
Accountant's fees	1,320	-	1,320	1,912
Miscellaneous	1,274	-	1,274	986
Sub-total	104,465	-	104,465	76,078
Payment for Asset and Investment Purchases				
Purchase of Fixed Assets	-	-	-	384
Total Payments	104,465	-	104,465	76,462
Net Receipts / (Payments)	7,985	-	7,985	(7,798)
Transfers between funds	-	-	-	-
Net movement in funds	7,985	-	7,985	(7,798)
Cash Funds Brought Forward	59,960	-	59,960	67,758
Cash Funds Carried Forward	67,945	-	67,945	59,960

CHRISTCHURCH PRESCHOOL

STATEMENT OF ASSETS AND LIABILITIES
AT 31 JULY 2024

	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
Cash Funds				
Bank Accounts	67,945	-	67,95	59,945
Petty Cash	-	-	-	15
Total Cash Funds	<u>67,945</u>	<u>-</u>	<u>67,945</u>	<u>59,960</u>
Other monetary assets				
Fees due	203	-	203	-
Total Other monetary assets	<u>203</u>	<u>-</u>	<u>203</u>	<u>-</u>
Assets retained for the Charities own use				
Computer Equipment	1,775	-	1,775	1,775
Projector	80	-	80	80
Credit card payment card reader	60	-	60	60
Total Assets	<u>1,915</u>	<u>-</u>	<u>1,915</u>	<u>1,915</u>
Liabilities				
Pension contributions	-	-	-	-
Milk creditor	-	-	-	-
Fees due	-	-	-	40
Paye/NI creditor	-	-	-	-
DBS checks	-	-	-	-
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>40</u>

Approved by the Board of Trustees on 21 January 2025 and signed on its behalf by:

Emily Ann Roerig Scrivener
Trustee

Sophie Bacon
Trustee

1. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2024 or 31 July 2023.

Trustees' expenses

No (2023: Two) trustees received reimbursement for expenses totalling £0 (2023: £968), which were incurred on behalf of the Charitable Incorporated Organisation.

CHRISTCHURCH PRESCHOOL

England & Wales - Charity number 1176528

Accounts

REGISTERED COMPANY NUMBER: CE012836 (England and Wales)
REGISTERED CHARITY NUMBER: 1176528

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 JULY 2023
FOR
CHRISTCHURCH PRESCHOOL**

TC Group
11 De Grey Square
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CO4 5YQ

CHRISTCHURCH PRESCHOOL

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CHRISTCHURCH PRESCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

The trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 July 2023. The financial statements have been prepared under receipts and payments accounting.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO's object is the development and education of children and young people.

Activities

The CIO works in partnership with parents and carers to promote the learning of preschool children in a safe and caring environment. The Christchurch Preschool is managed by a Trustee led committee of volunteers and a salaried manager. It provides funded and unfunded early education for three and four year old children.

Christchurch Preschool opened in 1974 and operates from two rooms within the Christ Church hall in Colchester, with access to a secure outdoor play area. The preschool opens from Monday to Friday for 38 weeks of the year on a sessional basis, ordinarily offering 8 sessions per week. Morning sessions run from 9.00 am – 12.00 pm and full day sessions run from 9.00 am – 3.45 pm.

Public benefit

In setting objectives, developing strategies and undertaking activities the Trustees give careful consideration to the Charity Commission's general guidance on public benefit and believe that the CIO's activities this year as represented by this annual report, carry out the CIO's objects for the public benefit.

ACHIEVEMENT AND PERFORMANCE

Christchurch Preschool welcomed a new Chair of Trustees in September 2022, alongside 2 new trustees. The Preschool started the academic year with a significantly lower intake than in previous years. Swift action was taken to address this. The trustees of the Preschool created a new marketing campaign; this included a new website, significant exposure over social media, closer links to the church and the community Christchurch Preschool serves. Whilst our numbers showed a small increase, feedback from parents and community helped us understand that we needed to change our offer for hours. Our quietest days were identified and we increased a Thursday opening to full days. This meant a cost to the preschool, opening the preschool for longer on days where there were lower numbers of children, it was felt that the long term benefit of this would be an increase in numbers. It was also decided that preschool opening hours should change to appeal more to parents who also had children attending Hamilton Primary School (our biggest feeder primary). From January 2023 the number of children on roll began to increase more significantly, but still below that of previous years. In October 2022 a member of staff chose to step down from her role, the trustees chose not to recruit given the lower number of children in the setting.

In January, our long serving Preschool Manager made the decision to retire after many decades of service to the charity. The Trustees expressed their sincere gratitude for the dedication of Paula Coleman to the organisation and began the task of recruiting a suitably qualified and experienced replacement. The charity's trustees appointed Kerry Scott, an experienced Preschool manager to the post of Preschool Manager. Kerry Scott took up the post in March and began an employee integration period. Since March, staff have been working incredibly hard to implement a new vision and educational curriculum for the setting.

In April, the preschool saw a significant increase in the number of children, largely thanks to the new marketing campaign and opening hours the preschool offered. The new marketing strategy continued to develop this term, the preschool rebranded itself with a new logo and uniform; alongside building greater links with the church and primary school. There is still development to be made in marketing, this will continue into the next academic year. In June, the preschool sought to employ new members of staff to meet expected ratios for September 2023 and to recruit a bank staff member to help provide resilience in staffing numbers that can arise due to illness.

This financial year saw a substantial increase in income from fundraising and donation thanks to a return to our traditional fundraising calendar; unencumbered by the pandemic. The Trustees and Preschool staff collectively managed to raise **£2,353** in additional funds through a series of events for children and their families. These fundraising events were opportunities not only for the raising of much needed funds but also opportunities to bring the community around Christchurch Preschool together.

The Preschool gives its thanks to the outgoing secretary and treasurer who stood down this academic year. Additional trustees have been recruited throughout the year and we will be recruited to increase the committee's number and seek out additional skills and expertise.

FINANCIAL REVIEW

Financial position

During this period, the preschool received **£68,664** in income enabling the Charity to carry out its objectives of providing effective preschool education to children in the local community. Unfortunately, payments have exceeded receipts creating a significant loss for the year of **£7,798**.

The number of children attending preschool has steadily risen since the beginning of the academic year. The Trustees have agreed a staffing budget that relies on a significant increase in the number of children attending the setting. Close monitoring of the children on roll will be required to ensure that the charity is in a position to meet its financial obligations.

The charity continues to maintain a significant sum of reserves with which it can address this shortfall in income. In the upcoming academic year it will need to demonstrate constraint in expenditure as it sees its number on roll rise and income increase in order to reach a balanced budget.

Reserves policy

The Trustees would like to continue to hold 3 months reserve in order to cover a term's expenses, as it is preferable to give parents a term's notice to find alternative preschool education for their child. This has been calculated as approximately **£19,000** based on this year's costs.

At 31st July 2023 the CIO held reserves of **£59,960** in the Unrestricted Fund.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Christchurch Preschool is a registered Charitable Incorporated Organisation (CIO). The activities are governed by a CIO Constitution registered 4 January 2018, as amended 1 August 2018.

Trustees are elected at the Annual General Meeting of the charity to serve for a period of two years from the date of their election. They are eligible for re-election after that period.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered (Company) number

CE012836 (England and Wales)

Registered Charity number

1176528

Address

Christchurch Preschool
Ireton Road
Colchester
CO3 3NL

Trustees

Claudia Cronshaw	- resigned September 2023
Rachel Frost	
Thomas Ward	- resigned 1 September 2022
Kelly Turner	- resigned February 2023
Chloe Ward	- resigned 1 September 2022
Sophie Bacon	
James Bacon	- appointed 1 September 2022
Rosie Sammons	- appointed 1 September 2022
Charlotte Runicles	- appointed 7 March 2023

Report of the trustees approved by order of the board of trustees on 13th March 2024 and signed on the board's behalf by:

Sophie Bacon
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHRISTCHURCH PRESCHOOL**

Independent examiner's report to the Trustees of Christchurch Preschool ('the Charitable Incorporated Organisation')

I report to the trustees on my examination of the accounts of the Charitable Incorporated Organisation for the year ended 31 July 2023

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jacqueline Frost
ACA
TC Group
11 De Grey Square
Dr Grey Road
Colchester
Essex
CO4 5YQ

14th March 2024

CHRISTCHURCH PRESCHOOL

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2023

	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts				
Donations and Commission	1,618	-	1,618	89
Government grants	453	-	453	1,553
Fundraising Events	2,353	-	2,353	2,802
Fees for Charitable Services	63,161	-	63,161	67,261
Refreshments and Milk	1,046	-	1,046	1,299
Miscellaneous	33	-	33	166
Total Receipts	68,664	-	68,664	73,170
Payments				
Cost of Fundraising Events	868	-	868	635
Salaries and National Insurance	58,759	-	58,759	59,131
Pension Contributions	1,812	-	1,812	807
Rent	7,704	-	7,704	7,704
Office Expenses	1,369	-	1,369	485
Insurance	513	-	513	461
Cost of Refreshments and Milk	860	-	860	1,337
Toys and Equipment	341	-	341	148
Staff Training	430	-	430	304
Registration Fees and Subscriptions	255	-	255	150
Sanitary / PPE	-	-	-	-
Cleaning and Maintenance	269	-	269	71
Accountant's fees	1,912	-	1,912	1,320
Miscellaneous	986	-	986	244
Sub-total	76,078	-	76,078	72,797
Payment for Asset and Investment Purchases				
Purchase of Fixed Assets	384	-	384	1,098
Total Payments	76,462	-	76,462	73,895
Net Receipts / (Payments)	(7,798)	-	(7,798)	(725)
Transfers between funds	-	-	-	-
Net movement in funds	(7,798)	-	(7,798)	(725)
Cash Funds Brought Forward	67,758	-	67,758	68,843
Cash Funds Carried Forward	59,960	-	59,960	67,758

CHRISTCHURCH PRESCHOOL

STATEMENT OF ASSETS AND LIABILITIES
AT 31 JULY 2023

	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
Cash Funds				
Bank Accounts	59,945	-	59,945	67,635
Petty Cash	15	-	15	123
Total Cash Funds	<u>59,960</u>	<u>-</u>	<u>59,960</u>	<u>67,758</u>
Other monetary assets				
Milk claim	-	-	-	84
Fees due	-	-	-	-
Total Other monetary assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>84</u>
Assets retained for the Charities own use				
Computer Equipment	1,775	-	1,775	1,451
Projector	80	-	80	80
Credit card payment card reader	60	-	60	-
Total Assets	<u>1,915</u>	<u>-</u>	<u>1,915</u>	<u>1,531</u>
Liabilities				
Pension contributions	-	-	-	87
Milk creditor	-	-	-	92
Fees due	40	-	40	-
Paye/NI creditor	-	-	-	312
DBS checks	-	-	-	-
Total Liabilities	<u>40</u>	<u>-</u>	<u>40</u>	<u>491</u>

Approved by the Board of Trustees on 13th March 2024 and signed on its behalf by:

Rosie Sammons
Trustee

Sophie Bacon
Trustee

CHRISTCHURCH PRESCHOOL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2023**

1. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2023 or 31 July 2022.

Trustees' expenses

Two (2022: Two) trustee received reimbursement for expenses totalling £968 (2022: £414), which were incurred on behalf of the Charitable Incorporated Organisation.

CHRISTCHURCH PRESCHOOL

England & Wales - Charity number 1176528

Accounts

REGISTERED COMPANY NUMBER: CE012836 (England and Wales)
REGISTERED CHARITY NUMBER: 1176528

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 JULY 2022
FOR
CHRISTCHURCH PRESCHOOL**

Baker Chapman & Bussey
Chartered Accountants
3 North Hill
Colchester
Essex
CO1 1DZ

CHRISTCHURCH PRESCHOOL

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

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CHRISTCHURCH PRESCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

The trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 July 2022. The financial statements have been prepared under receipts and payments accounting.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO's object is the development and education of children and young people.

Activities

The CIO works in partnership with parents and carers to promote the learning of preschool children in a safe and caring environment. The Christchurch Preschool is managed by a Trustee led committee of volunteers and a salaried manager. It provides funded and unfunded early education for three and four year old children.

Christchurch Preschool opened in 1974 and operates from two rooms within the Christ Church hall in Colchester, with access to a secure outdoor play area. The preschool opens from Monday to Friday for 38 weeks of the year on a sessional basis, ordinarily offering 7 sessions per week. Morning sessions run from 9.15 am – 12.15pm and full day sessions run from 9.15am until 4pm.

Public benefit

In setting objectives, developing strategies and undertaking activities the Trustees give careful consideration to the Charity Commission's general guidance on public benefit and believe that the CIO's activities this year as represented by this annual report, carry out the CIO's objects for the public benefit.

ACHIEVEMENT AND PERFORMANCE

Whilst the impact of the COVID-19 pandemic is still being felt through staff and child absence the setting has returned to a degree of normality during this financial year.

Christchurch Preschool was visited by Ofsted on two occasions during this financial year. The first, in October, highlighted the need to address the way in which the Trustee's led the preschool in order to assure the safeguarding of all the children on the site. Swift action was taken to address this and a subsequent inspection, in April, confirmed that safeguarding was effective and that Christchurch Preschool provided a good early years provision. Ofsted described how children enjoyed their day at preschool and how staff supported them to grow in confidence and independence. April's report provides a wonderful insight into the hard work of staff to support children as they grow and develop at the setting and the Trustees are proud that this has been recognised. Lessons from the Ofsted inspection continue to be learnt and will form the basis of improvements planned by Trustees and the Preschool Manager into the following academic year.

The number of children served by the preschool has fallen when compared to recent years and there is a lower intake planned for September 2022. Our future plans include significant investment in the marketing of our preschool offer, including a new website. Our historic strength has been the personal recommendation from one parent to another of the setting. Unfortunately, in the last few years there has been little opportunity for these informal recommendations to take place and we will have to reinvent the way we publicise Christchurch Preschool and make our presence in the community known.

This financial year saw the return of opportunities to fundraise. The Trustees and Preschool staff collectively managed to raise £2,802 in additional funds through a series of events for children and their families. These fundraising events were opportunities not only for the raising of much needed funds but also opportunities to bring the community around Christchurch Preschool together.

The preschool gives its thanks to the Chair of Trustees who stands down as of 1st of September 2022. Additional trustees have been recruited throughout the year and we will be recruited to increase the committee's number and seek out additional skills and expertise.

FINANCIAL REVIEW

Financial position

During this period, the preschool received £67,261 in fees enabling the Charity to carry out its objectives of providing effective preschool education to children in the local community. Unfortunately, payments have exceeded receipts creating a small loss for the year of £725.

The falling number of children attending the preschool coincides with a number of staff moving on to other employment opportunities. For the next academic year, the preschool plans to continue with partial recruitment to only fill some of these roles, thereby reducing expenditure to match income. The charity continues to maintain a significant sum of reserves with which it can weather the small losses achieved in this and the previous financial year.

Reserves policy

The Trustees would like to continue to hold 3 months reserve in order to cover a term's expenses, as it is preferable to give parents a term's notice to find alternative preschool education for their child. This has been calculated as approximately £18,200 based on this year's costs.

At 31st July 2022 the CIO held reserves of £67,758 in the Unrestricted Fund.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Christchurch Preschool is a registered Charitable Incorporated Organisation (CIO). The activities are governed by a CIO Constitution registered 4 January 2018, as amended 1 August 2018.

Trustees are elected at the Annual General Meeting of the charity to serve for a period of two years from the date of their election. They are eligible for re-election after that period.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered (Company) number

CE012836 (England and Wales)

Registered Charity number

1176528

Address

Christchurch Preschool
Ireton Road
Colchester
CO3 3NL

Trustees

Mrs Claudia Cronshaw	
Mrs Sophie Ferguson	- resigned 14 December 2021
Mrs Wendy Bennison	- resigned 14 December 2021
Mrs Rachel Frost	
Thomas Ward	- resigned 1 September 2022
Mrs Kelly Turner	
Emily Shore	- appointed 1 December 2021
Mrs Chloe Ward	- resigned 1 September 2022
Sophie Bacon	- appointed 1 March 2022
James Bacon	- appointed 1 September 2022
Ms Rosie Sammons	- appointed 1 September 2022

Contact

Mrs Paula Coleman – Principal
357 Straight Road
Colchester
CO3 9EE

Report of the trustees approved by order of the board of trustees on 27th February 2023 and signed on the board's behalf by:

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHRISTCHURCH PRESCHOOL**

Independent examiner's report to the Trustees of Christchurch Preschool ('the Charitable Incorporated Organisation')

I report to the trustees on my examination of the accounts of the Charitable Incorporated Organisation for the year ended 31 July 2022

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jacqueline Frost
ACA
Baker Chapman & Bussey
Chartered Accountants
3 North Hill
Colchester
Essex
CO1 1DZ

4 April 2023

CHRISTCHURCH PRESCHOOL

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2022

	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts				
Donations and Commission	89	-	89	909
Government grants	1,553	-	1,553	931
Fundraising Events	2,802	-	2,802	526
Fees for Charitable Services	67,261	-	67,261	60,493
Refreshments and Milk	1,299	-	1,299	92
Miscellaneous	166	-	166	-
Total Receipts	73,170	-	73,170	62,951
Payments				
Cost of Fundraising Events	635	-	635	65
Salaries and National Insurance	59,131	-	59,131	54,144
Pension Contributions	807	-	807	737
Rent	7,704	-	7,704	7,704
Office Expenses	485	-	485	293
Insurance	461	-	461	407
Cost of Refreshments and Milk	1,337	-	1,337	1,167
Toys and Equipment	148	-	148	264
Staff Training	304	-	304	159
Registration Fees and Subscriptions	150	-	150	322
Sanitary / PPE	-	-	-	147
Cleaning and Maintenance	71	-	71	486
Accountant's fees	1,320	-	1,320	1,104
Miscellaneous	244	-	244	120
Sub-total	72,797	-	72,797	67,119
Payment for Asset and Investment Purchases				
Purchase of Fixed Assets	1,098	-	1,098	-
Total Payments	73,895	-	73,895	67,119
Net Receipts / (Payments)	(725)	-	(725)	(4,168)
Transfers between funds	-	-	-	-
Net movement in funds	(725)	-	(725)	(4,168)
Cash Funds Brought Forward	68,483	-	68,843	72,651
Cash Funds Carried Forward	67,758	-	67,758	68,483

CHRISTCHURCH PRESCHOOL

STATEMENT OF ASSETS AND LIABILITIES
AT 31 JULY 2022

	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
Cash Funds				
Bank Accounts	67,635	-	67,635	68,460
Petty Cash	123	-	123	23
Total Cash Funds	<u>67,758</u>	<u>-</u>	<u>67,758</u>	<u>68,483</u>
Other monetary assets				
Milk claim	84	-	84	328
Fees due	-	-	-	241
Total Other monetary assets	<u>84</u>	<u>-</u>	<u>84</u>	<u>569</u>
Assets retained for the Charities own use				
Computer Equipment	1,451	-	1,451	353
Projector	80	-	80	80
Total Assets	<u>1,531</u>	<u>-</u>	<u>1,531</u>	<u>433</u>
Liabilities				
Pension contributions	87	-	87	53
Milk creditor	92	-	92	49
Paye/NI creditor	-	-	-	262
DBS checks	312	-	312	-
Total Liabilities	<u>491</u>	<u>-</u>	<u>491</u>	<u>364</u>

Approved by the Board of Trustees on 28th February 2023 and signed on its behalf by:

Mrs Claudia Cronshaw
Trustee

Mrs Sophie Bacon
Trustee

1. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2022 or 31 July 2021.

Trustees' expenses

Two (2021: Nil) trustees received reimbursement for expenses totalling £414 (2021: £nil), which were incurred on behalf of the Charitable Incorporated Organisation.

CHRISTCHURCH PRESCHOOL

England & Wales - Charity number 1176528

Accounts

REGISTERED COMPANY NUMBER: CE012836 (England and Wales)
REGISTERED CHARITY NUMBER: 1176528

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 JULY 2021
FOR
CHRISTCHURCH PRESCHOOL**

Baker Chapman & Bussey
Chartered Accountants
3 North Hill
Colchester
Essex
CO1 1DZ

CHRISTCHURCH PRESCHOOL

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021**

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CHRISTCHURCH PRESCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2021

The trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 July 2021. The financial statements have been prepared under receipts and payments accounting.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO's object is the development and education of children and young people.

Activities

The CIO works in partnership with parents and carers to promote the learning of preschool children in a safe and caring environment. The Christchurch Preschool is managed by a Trustee led committee of volunteers and a salaried manager. It provides funded and unfunded early education for three and four year old children.

Christchurch Preschool opened in 1974 and operates from two rooms within the Christ Church hall in Colchester, with access to a secure outdoor play area. The preschool opens from Monday to Friday for 38 weeks of the year on a sessional basis, ordinarily offering 7 sessions per week. Morning sessions run from 9.15 am – 12.15pm and the afternoon session runs from 1pm until 4pm. Where children attend both a morning and afternoon session on the same date, there is a lunchtime provision.

Public benefit

In setting objectives, developing strategies and undertaking activities the Trustees give careful consideration to the Charity Commission's general guidance on public benefit and believe that the CIO's activities this year as represented by this annual report, carry out the CIO's objects for the public benefit.

ACHIEVEMENT AND PERFORMANCE

It has been another challenging year for the preschool due to the continuation of the COVID-19 pandemic and the constantly shifting restrictions imposed upon organisations of all types. The nature of the imposed isolation rules has resulted in it being difficult to staff the preschool on occasions and attendance by the children has fluctuated with the widespread of the Omicron variant. The preschool continued to follow appropriate measures as set by the government to enable the preschool to remain open during the period. Adaptations were made to rooms to enable social distancing where required and extra hygiene measures have remained in place.

The year commenced typically with the preschool running at a strong medium level capacity with 34 children on the register. September is usually low in numbers due to children commencing school the September after they turn 4 years old and parents often delay their younger children starting preschool to January in order to give the extra term to feel more comfortable that they are ready to attend. However, numbers dipped to 30 in the Spring term due to the third national lockdown and only increased in the Summer term to 37 children on register as schools reopened in March and other restrictions slowly began to lift again.

The COVID-19 virus has had a financial impact on the preschool due to the non-attendance of children. The first term was actually the most financially successful due to the higher number of unfunded hours taken up which are charged at a higher rate than the amount received through the government funding.

This financial year is the second where there has been little opportunity to fundraise to boost funds. However, the Trustees, committee and parents were able to raise some money through the Halloween/Autumn and Christmas events by providing outdoor activities and take home activity packs to enhance the children's experience and raise some funds. The Trustees hope that the next financial year will enable more fundraising events with the further lifting of restrictions, in order to increase revenue and bring the community back together again socially.

The preschool gave its thanks to the Chair of trustees who stood down from her post during this period, whilst still remaining a trustee, and welcomed a new trustee and chair.

FINANCIAL REVIEW

Financial position

During this period, the preschool received £60,493 in fees enabling the Charity to carry out its objectives of providing effective preschool education to children in the local community. Unfortunately, payments have exceeded receipts creating a loss for the year. The Trustees hope to increase revenue in the forthcoming year by increasing the number of children in attendance for available sessions. With the lifting of COVID-19 restrictions it is hoped that there will be an increase in fundraising and local sponsorship of events. The Trustees intend to meet with the Early Years and Childcare Business Management Consultancy Team in order to obtain advice on how income can be maximised.

Reserves policy

The Trustees would like to continue to hold 3 months reserve in order to cover a term's expenses, as it is preferable to give parents a term's notice to find alternative preschool education for their child. This has been calculated as approximately £16,780 based on this year's costs.

At 31st July 2021 the CIO held reserves of £68,483 in the Unrestricted Fund.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Christchurch Preschool is a registered Charitable Incorporated Organisation (CIO). The activities are governed by a CIO Constitution registered 4 January 2018, as amended 1 August 2018.

Trustees are elected at the Annual General Meeting of the charity to serve for a period of two years from the date of their election. They are eligible for re-election after that period.

REFERENCE AND ADMINISTRATIVE DETAILS**Registered (Company) number**

CE012836 (England and Wales)

Registered Charity number

1176528

Address

Christchurch Preschool
Ireton Road
Colchester
CO3 3NL

Trustees

Mrs Claudia Cronshaw	
Mrs Sophie Ferguson	- resigned 14 December 2021
Mrs Wendy Bennison	
Mrs Rachel Frost	
Thomas Ward	
Mrs Kelly Turner	
Emily Shore	- appointed 1 December 2021
Mrs Chloe Ward	- appointed 24 March 2021

Contact

Mrs Paula Coleman – Principal
357 Straight Road
Colchester
CO3 9EE

Report of the trustees approved by order of the board of trustees on 22 February 2022 and signed on the board's behalf by:

Mrs Claudia Cronshaw
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHRISTCHURCH PRESCHOOL**

Independent examiner's report to the Trustees of Christchurch Preschool ('the Charitable Incorporated Organisation')

I report to the trustees on my examination of the accounts of the Charitable Incorporated Organisation for the year ended 31 July 2021

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jacqueline Frost
ACA
Baker Chapman & Bussey
Chartered Accountants
3 North Hill
Colchester
Essex
CO1 1DZ

25 February 2022

CHRISTCHURCH PRESCHOOL

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2021

	Unrestricted fund	Restricted funds	2021 Total funds	2020 Total funds
	£	£	£	£
Receipts				
Donations and Commission	909	-	909	748
Government grants	931	-	931	454
Fundraising Events	526	-	526	2,027
Fees for Charitable Services	60,493	-	60,493	59,458
Refreshments and Milk	92	-	92	1,303
	<hr/>	<hr/>	<hr/>	<hr/>
Total Receipts	62,951	-	62,951	63,990
	<hr/>	<hr/>	<hr/>	<hr/>
Payments				
Cost of Fundraising Events	65	-	65	256
Salaries and National Insurance	54,144	-	54,144	49,658
Pension Contributions	737	-	737	722
Rent	7,704	-	7,704	5,778
Office Expenses	293	-	293	163
Insurance	407	-	407	407
Cost of Refreshments and Milk	1,167	-	1,167	847
Toys and Equipment	264	-	264	292
Staff Training	159	-	159	10
Registration Fees and Subscriptions	322	-	322	314
Sanitary / PPE	147	-	147	
Cleaning and Maintenance	486	-	486	124
Bookkeeping	-	-	-	1,290
Accountants fees	1,104	-	1,104	1,080
Miscellaneous	120	-	120	-
	<hr/>	<hr/>	<hr/>	<hr/>
Sub-total	67,119	-	67,119	60,941
Payment for Asset and Investment Purchases				
Purchase of Fixed Assets	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total Payments	67,119	-	67,119	60,941
	<hr/>	<hr/>	<hr/>	<hr/>
Net Receipts / (Payments)	(4,168)	-	(4,168)	3,049
Transfers between funds	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds	(4,168)	-	(4,168)	3,049
Cash Funds Brought Forward	72,651	-	72,651	69,602
	<hr/>	<hr/>	<hr/>	<hr/>
Cash Funds Carried Forward	68,483	-	68,483	72,651
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

CHRISTCHURCH PRESCHOOL

STATEMENT OF ASSETS AND LIABILITIES
AT 31 JULY 2021

	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
Cash Funds				
Bank Accounts	68,460	-	68,460	72,628
Petty Cash	23	-	23	23
Total Cash Funds	68,483	-	68,483	72,651
Other monetary assets				
Milk claim	328	-	328	41
Government grant	-	-	-	425
Fees due	241	-	241	213
Total Other monetary assets	569	-	569	679
Assets retained for the Charities own use				
Computer Equipment	353	-	353	353
Projector	80	-	80	80
Total Assets	433	-	433	433
Liabilities				
Pension contributions	53	-	53	60
Milk creditor	49	-	49	27
Paye/NI creditor	262	-	262	199
Fees received in advance/repayable	-	-	-	50
Total Liabilities	364	-	364	336

Approved by the Board of Trustees on 22 February 2022 and signed on its behalf by:

Mrs Claudia Cronshaw
Trustee

Mrs Kelly Turner
Trustee

CHRISTCHURCH PRESCHOOL

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021

1. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2021 or 31 July 2020.

Trustees' expenses

No (2020: Two) trustees received reimbursement for expenses totalling £nil (2020: £43), which were incurred on behalf of the Charitable Incorporated Organisation.

CHRISTCHURCH PRESCHOOL

England & Wales - Charity number 1176528

Accounts

REGISTERED COMPANY NUMBER: CE012836 (England and Wales)
REGISTERED CHARITY NUMBER: 1176528

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 JULY 2020
FOR
CHRISTCHURCH PRESCHOOL**

Baker Chapman & Bussey
Chartered Accountants
3 North Hill
Colchester
Essex
CO1 1DZ

CHRISTCHURCH PRESCHOOL

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020**

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CHRISTCHURCH PRESCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2020

The trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 July 2020. The financial statements have been prepared under receipts and payments accounting.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO's object is the development and education of children and young people.

Activities

The CIO works in partnership with parents and carers to promote the learning of preschool children in a safe and caring environment. The Christchurch Preschool is managed by a Trustee led committee of volunteers and a salaried manager. It provides funded and unfunded early education for three and four year old children.

Christchurch Preschool opened in 1974 and operates from two rooms within the Christ Church hall in Colchester, with access to a secure outdoor play area. The preschool opens from Monday to Friday for 38 weeks of the year on a sessional basis, ordinarily offering 7 sessions per week. Morning sessions run from 9.15 am – 12.15pm and the afternoon session runs from 1pm until 4pm. Where children attend both a morning and afternoon session on the same date, there is a lunchtime provision.

Public benefit

In setting objectives, developing strategies and undertaking activities the Trustees give careful consideration to the Charity Commission's general guidance on public benefit and believe that the CIO's activities this year as represented by this annual report, carry out the CIO's objects for the public benefit.

ACHIEVEMENT AND PERFORMANCE

The CIO was registered on the 4th January 2018 and commenced its activities from 1 August 2018, having taken over the responsibilities and reserves of the existing Christchurch Preschool organisation, registered with the Early Years Alliance from that date.

It has been a difficult year for the preschool in terms of operation due to the worldwide spread of the COVID-19 virus and the many complex restrictions imposed upon organisations of all types.

The year commenced typically with the preschool running at a medium level capacity. September is usually low in numbers due to children commencing school the September after they turn 4 years old instead of a staggered start in September, January and Easter depending on the term the children turn 5 years old. However, the numbers on register rose from 34 in the Autumn Term to 37 in the Spring Term and many of the children increased the number of sessions in attendance in the second term, after the settling in period. More than three quarters of child places were filled, successfully delivering high quality preschool education in the local community.

When the UK went into lockdown for the first time in March 2020, the preschool was forced to close for a period of time. Whilst the setting was offered as a provision for key workers, it was not selected to remain open for this purpose during lockdown. When the government announced that the childcare funding would still be paid, it became apparent that the preschool was not eligible to claim full furlough for its staff, as the childcare funding is allocated to pay the staff rather than other running costs. Therefore, after calculation, the preschool was able to claim furlough for one member of staff. We were also able to reduce running costs when the Christ Church, which owns the premises from which the preschool operates offered a rent holiday initially until September 2020.

The preschool successfully put in place adequate measures as set by the government to enable the preschool to open again on June 10th 2020. Adaptations were made to the rooms to enable social distancing and attendance was adjusted to ensure children could be in 'bubbles' with their keyworker at the preschool. Extra hygiene measures were established and staff given full guidance and training as to how the preschool should operate safely. The preschool initially only opened for two days a week with reduced numbers as the uptake from parents was quite low. In these difficult times, the staff have worked tirelessly to ensure that children can maintain their learning, contact with their keyworkers and attend as often as possible in a friendly and welcoming environment.

COVID-19 has obviously had a financial impact due to non-attendance of children, but also due to fewer opportunities to fundraise. Notwithstanding this, the Trustees, committee and parents were still able to raise a high amount of money through fundraising events such as a Welcome BBQ in October, a Disco in January and cinema mornings. It is hoped that going forward as more restrictions are lifted the preschool will be able to hold more fundraising events to increase revenue, but as importantly, bring the community together with fun social events.

The preschool gave its thanks and said goodbye to two Trustees during this financial year, and welcomed four new Trustees, who bring a wealth of different experiences to contribute to the preschool operation.

FINANCIAL REVIEW

Financial position

During this accounting period, the preschool received £59,458 in fees enabling the Charity to carry out its objectives of providing effective preschool education to children in the local community. Receipts have exceeded payments creating a small profit for the year. The Trustees hope to increase the number of children in attendance to bring the preschool to near full capacity by further promotion. It is also hoped that an increase in fundraising and local sponsorship can be pursued for the next accounting period, though this is likely to depend on COVID-19 restrictions being lifted.

Reserves policy

The Trustees would like to continue to hold 3 months reserve in order to cover a term's expenses, as it is preferable to give parents a term's notice to find alternative preschool education for their child. This has been calculated as approximately £15,235 based on this year's costs.

At 31st July 2020 the CIO held reserves of £72,651 in the Unrestricted Fund.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Christchurch Preschool is a registered Charitable Incorporated Organisation (CIO). The activities are governed by a CIO Constitution registered 4 January 2008, as amended 1 August 2018.

Trustees are elected at the Annual General Meeting of the charity to serve for a period of two years from the date of their election. They are eligible for re-election after that period.

CHRISTCHURCH PRESCHOOL

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered (Company) number
CE012836 (England and Wales)

Registered Charity number
1176528

Address
Christchurch Preschool
Ireton Road
Colchester
CO3 3NL

Trustees

Mrs Nina Simmons	- resigned 21 November 2019
Mrs Claudia Cronshaw	
Mrs Sophie Ferguson	
Mrs Neveen Mahmoud Elmasseek Allen-Tait	- resigned 6 February 2020
Mrs Wendy Bennison	- appointed 21 November 2019
Mrs Rachel Frost	- appointed 21 November 2019
Thomas Ward	- appointed 21 November 2019
Mrs Kelly Turner	- appointed 6 February 2020

Contact
Mrs Paula Coleman – Principal
357 Straight Road
Colchester
CO3 9EE

Report of the trustees approved by order of the board of trustees on 2Nd February 2021 and signed on the board's behalf by:

Mrs Sophie Ferguson
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHRISTCHURCH PRESCHOOL**

Independent examiner's report to the Trustees of Christchurch Preschool ('the Charitable Incorporated Organisation')

I report to the trustees on my examination of the accounts of the Charitable Incorporated Organisation for the year ended 31 July 2020

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jacqueline Frost
ACA
Baker Chapman & Bussey
Chartered Accountants
3 North Hill
Colchester
Essex
CO1 1DZ

5th February 2021

CHRISTCHURCH PRESCHOOL

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2020

	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
Receipts				
Donations and Commission	748	-	748	717
Government grants	454	-	454	-
Fundraising Events	2,027	-	2,027	1,621
Fees for Charitable Services	59,458	-	59,458	62,593
Refreshments and Milk	1,303	-	1,303	2,275
Total Receipts	63,990	-	63,990	67,206
Payments				
Cost of Fundraising Events	256	-	256	557
Salaries and National Insurance	49,658	-	49,658	53,986
Pension Contributions	722	-	722	559
Rent	5,778	-	5,778	7,692
Office Expenses	163	-	163	196
AGM Costs and Committee Expenses	-	-	-	81
Insurance	407	-	407	407
Cost of Refreshments and Milk	847	-	847	1,345
Toys and Equipment	292	-	292	389
Staff Training	10	-	10	195
Registration Fees and Subscriptions	314	-	314	640
Cleaning and Maintenance	124	-	124	81
Bookkeeping	1,290	-	1,290	2,497
Accountants fees	1,080	-	1,080	1,320
Miscellaneous	-	-	-	391
Sub-total	60,941	-	60,941	70,336
Payment for Asset and Investment Purchases				
Purchase of Fixed Assets	-	-	-	433
Total Payments	60,941	-	60,941	70,769
Net Receipts / (Payments)	3,049	-	3,049	(3,563)
Transfers between funds	-	-	-	-
Net movement in funds	3,049	-	3,049	(3,563)
Cash Funds Brought Forward	69,602	-	69,602	73,165
Cash Funds Carried Forward	72,651	-	72,651	69,602

CHRISTCHURCH PRESCHOOL

STATEMENT OF ASSETS AND LIABILITIES
AT 31 JULY 2020

	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
Cash Funds				
Bank Accounts	72,628	-	72,628	69,561
Petty Cash	23	-	23	41
Total Cash Funds	<u>72,651</u>	<u>-</u>	<u>72,651</u>	<u>69,602</u>
Other monetary assets				
Stock	-	-	-	116
Paye/NI refund	-	-	-	2,975
Milk claim	41	-	41	151
Government grant	425	-	425	-
Fees due	213	-	213	-
Total Other monetary assets	<u>679</u>	<u>-</u>	<u>679</u>	<u>3,242</u>
Assets retained for the Charities own use				
Computer Equipment	353	-	353	353
Projector	80	-	80	80
Total Assets	<u>433</u>	<u>-</u>	<u>433</u>	<u>433</u>
Liabilities				
Pension contributions	60	-	60	88
Milk creditor	27	-	27	75
Rent	-	-	-	642
Paye/NI creditor	199	-	199	188
Fees received in advance/repayable	258	-	50	-
Total Liabilities	<u>544</u>	<u>-</u>	<u>336</u>	<u>993</u>

Approved by the Board of Trustees on 2nd February 2021 and signed on its behalf by:

Mrs Sophie Ferguson
Trustee

Mrs Kelly Turner
Trustee

CHRISTCHURCH PRESCHOOL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2020**

1. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2020 or 31 July 2019. (2019: One trustee received a payment of £28 for services provided (included within Salaries)).

Trustees' expenses

Two (2019: Three) trustees received reimbursement for expenses totalling £43 (2019: £193), which were incurred on behalf of the Charitable Incorporated Organisation.