



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2020		31	March	2021

Section A Reference and administration details

Charity name

Friends of Kolkata Bhalobashi Foundation (KBF)

Other names charity is known by

Friends of KBF

Registered charity number (if any)

1176527

Charity's principal address

2 Stamford Road

Carrington

Manchester

Postcode

M31 4BA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Meredith	Chairperson		
2	Monika Wiselka	Secretary		
3	Anke Raabe	Treasurer		
4	Elizabeth Peppiatt	Trustee		
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees by majority vote

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. "Friends of KBF" exists to support the work of "Kolkata Bhalobashi Foundation"(KBF), a charitable organisation based in Kolkata, India which runs an educational project for children from the slum area, a hospice/home for people who have been left to die with no one to care for them; and children's clubs in a variety of locations. "Friends of KBF" achieves this by raising funds, providing resources and visiting/being in contact with KBF on a regular basis in order to support its leaders and assist in decision making.
2. "Friends of KBF" is managed by 4 trustees as named in section A, plus 1 associate who meet at regular trustee meetings. Named trustees have the final vote on decisions, but all contribute to the discussions, perform administrative and fundraising tasks, and have contact with the leaders of KBF in India.
3. Issues considered to present risk to the running of "Friends of KBF" or "KBF" in India are discussed between the two parties as soon as possible by telephone/Skype as detailed in the "Joint working agreement", in order for a decision to be made. A special meeting may be called as detailed in the Trust Deed if required.
4. In terms of policies/procedures, a signed joint working agreement is in place between the trustees of "Friends of KBF" and the leaders of "KBF" in India. A safeguarding policy and visiting policy are also in operation.

Summary of the objects of the charity set out in its governing document

The objects of the charity are, for the benefit of people living in Kolkata and West Bengal, India:

1. The advancement of education of children who, due to disability and/or poverty are otherwise unable to access education, in particular but not exclusively by assisting in the provision of schooling including the provision of educational materials and school meals.
2. The prevention or relief of poverty, in particular but not exclusively by providing grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.
3. The advancement of health, the relief of sickness and/or the saving of lives by supporting individuals who, due to poverty, homelessness or other factors are unable to access healthcare by assisting in the provision of medical aid, access to a care home or hospice and medical care or facilities and services not normally provided by the statutory authorities.

The above objects to be furthered by providing grants and support to Kolkata Bhalobashi Foundation (KBF) in India.

The trustees of Friends of KBF have read the Charity Commission's public benefit guidance and have regard to this when making decisions about activities to be carried out. These must be of benefit to the people served by Kolkata Bhalobashi Foundation in India and must seek to manage any risks to their welfare as far as possible.

To this end, Friends of KBF supports and raises funds for the three main projects run by Kolkata Bhalobashi Foundation in India:

- A school project for children from the slum and surrounding poor area whose families would otherwise be unable to afford for them to be educated. The project provides education for these children and then supports them to attend local government schools. Funding is provided for uniforms, books and admission costs, and these children continue to attend the project for support with their studies. They also receive food and clean drinking water daily at the project.
In addition, the school project runs a class for children with disabilities and special educational needs living in the area. They receive some basic education, stimulation and physiotherapy input whilst in attendance.
- Children's clubs run in three locations in Kolkata which seek to provide an opportunity for children from very poor backgrounds to play, socialise and learn away from the challenges and responsibilities of their everyday life.
- A hospice project which provides shelter, food and basic healthcare for people who have been left to die with no one to care for them. Patients are cared for by a nurse and have weekly input from a doctor and physiotherapist. With basic care, some will recover and will then be able to move on from the project. Others choose to remain and continue to be cared for at the project. Those who do not recover will be allowed to die with dignity in a safe environment.

A safeguarding and a visitors' policy are in place to ensure protection of the wellbeing of children and patients served by the projects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. Friends of Kolkata Bhalobashi Foundation sends money to Kolkata Bhalobashi Foundation to support the work of its projects as outlined above, on a monthly basis. The amount of money to be sent is agreed in advance between the two organisations in accordance with the “Joint working agreement”. Restricted donations must be used only for the purpose for which they have been donated. The accounts of both organisations are independently audited on an annual basis in order to ensure funds are properly used.
2. All trustees and associates of Friends of KBF are volunteers and are not paid for their time. Other volunteers may also contribute to the work by carrying out fundraising activities/events or by visiting the projects in India in order to assist with activities for the people served by the projects.
3. All visitors to the projects are supervised at all times by the leaders and staff of Kolkata Bhalobashi Foundation, and are vetted beforehand by the trustees of Friends of KBF.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The financial year running from April 2020 to March 2021 has been hugely affected by the COVID pandemic and resulting lockdowns in India. Below is a summary of the work of KBF in India during this time which is fully funded by Friends of KBF in the UK.

School project

From March to May 2021, the KBF school project was unable to open due to lockdown restrictions. At this time, government schools provided online teaching. However, families of children attending KBF did not have the technological means to access this. Therefore, in June 2020, KBF school reopened with reduced numbers, staggered lessons and PPE in place in order to provide the government school curriculum to those children who were enrolled at local government schools. However, the class for children with disabilities was unable to resume due to safety considerations.

As lockdown restrictions eased further and government schools reopened, the KBF school project was briefly able to resume normal

Section D

Achievements and performance

activities including the class for children with disabilities, English classes and after school craft sessions which included sewing lessons with a craft teacher.

Lockdown restrictions have come into force in varying measures throughout the year following on from this. School activities have been provided as restrictions have allowed, often in a reduced form.

Overall, education has been provided for up to 60 children during this financial year. This has included 25 children enrolled in government schools. 2 children were new admissions to government schools in January 2021.

Hospice project

Up to 28 patients continued to receive medical and personal care, shelter and nutrition within the hospice project. Throughout the pandemic, the hospice has remained COVID free.

Children's clubs

One of the children's clubs has been unable to run owing to safety considerations due to numbers involved in a small indoor space. 2 other clubs have taken place in other locations as restrictions have allowed.

In addition, during the pandemic, KBF has provided the following:

- Continued full salaries paid to all staff to support their families throughout the pandemic.
- Multiple distributions of food parcels (including kerosine to enable cooking) to 60 children (and their families) attending the KBF school project to support them during lockdowns.
- 3 distributions of food to rickshaw pullers in the local area.
- Regular food distributions of both cooked meals and dry food, as well as soap in the red light area and to a group of homeless children who live near to this area. Food has been distributed to up to 800 people at a time.
- In response to damage caused by Cyclone Amphan, 200 tarpaulins provided to all families in the slum area as well as 4 houses of children attending KBF school project repaired.

Friends of KBF raised money through appeals for provision of food during lockdowns and for house repairs following the cyclone.

A grant was again received to continue to provide a physiotherapist and nutritional food for the school children. Friends of KBF held an online event for supporters in July 2020 and has continued to update supporters via email.

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to keep 3 months' worth of supporting money in reserve at all times to ensure that the work of Kolkata Bhalobashi Foundation in India may be maintained.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

"Friends of KBF" raises funds via:

- a small scale child sponsorship programme, which raises monthly donations from regular sponsors, specifically for the running of the school project.
- a small scale hospice sponsorship programme, which raises monthly donations from regular sponsors, specifically for the running of the hospice/care home.
- Ad hoc donations from supporters which may/may not be specified as restricted to a particular area of the work.
- Fundraising activities such as sponsored events and coffee afternoons.
- Applying for grants for specific purposes such as to fund a physiotherapist to work in the hospice/care home and with the children with disabilities.

Any restricted donations or grants must be spent only on the purpose for which that money has been donated. This is confirmed with the leaders of KBF in India via ongoing reporting on expenditure.

As detailed in Section C, an agreed amount of funding is sent to Kolkata Bhalobashi Foundation in India on a monthly basis in order to support the work of the projects.

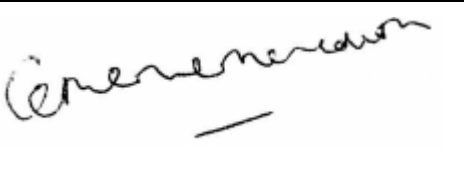
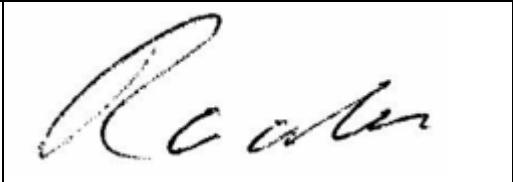
Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Catherine Meredith	Anke Raabe
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date	08/09/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Friends of Kolkata Bhalobashi Foundation

No (if any)
1176527

Receipts and payments accounts

CC16a

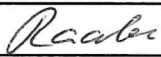
For the period from	Period start date 01/04/20	To	Period end date 31/03/21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	28,996	9,316	-	38,312	-
Gift Aid	2,389	580	-	2,969	-
Fundraising Events	-	-	-	-	-
Grants	-	3,228	-	3,228	-
Other Receipts	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross Income for AR)	31,385	13,124	-	44,509	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,385	13,124	-	44,509	-
A3 Payments					
Costs of Charitable Activities	851	40,741	-	41,592	-
Bank and Transfer Charges	4	208	-	212	-
Fundraising Costs	-	-	-	-	-
Governance Costs	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	855	40,949	-	41,804	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	855	40,949	-	41,804	-
Net of receipts/(payments)	30,530	27,825	-	2,705	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	30,530	27,825	-	2,705	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	11,129	-	-
		-	-	-
		-	-	-
	Total cash funds	11,129	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Anke RAABE	21/8/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

FRIENDS OF HOLHATA BHALOBASHI FOUNDATION

On accounts for the year
ended

31/03/2021

Charity no
(if any)

117 6527

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31/03/2021~~

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below.)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: John T. Holdsworth FCCA (retd)

Date: 22/08/2021

Name: JOHN THOMAS HOLDSWORTH

Relevant professional
qualification(s) or body

ASSOCIATION of CHARTERED CERTIFIED ACCOUNTANTS (RETIRED)

(if any):

Address:

15 LYNNMOUTH AVENUE, FLIXTON
TRAFFORD MANCHESTER M41 6FB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.