

**Malton Museum CIO**  
**Unaudited Financial Statements**  
**31 March 2022**

# Malton Museum CIO

## Financial Statements

Year ended 31 March 2022

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	<b>Page</b>
Trustees' annual report	<b>3</b>
Independent examiner's report to the trustees	<b>7</b>
Statement of financial activities (including income and expenditure account)	<b>8</b>
Statement of financial position	<b>9</b>
Notes to the financial statements	<b>10</b>

# Malton Museum CIO

## Trustees' Annual Report

Year ended 31 March 2022

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The Trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

### Reference and administrative details

**Registered charity name** Malton Museum CIO

**Charity registration number** 1176471

**Principal office and registered office** Cornwell House  
Main Street  
Amotherby  
Malton  
North Yorkshire  
YO17 6UN

### The Trustees

Mrs A Clark	Chair
Mrs M Shaw	Vice-Chair
Mr J H Gill	Hon Treasurer
Mrs M Carmichael	Hon Secretary
Dr S Wrathmell	
Mrs J E Wilson	
Mr D Lloyd-Williams	
Mr J Howard	
Dr P Wilson	
Ms R Wilkin	
Mr A Eastwood	(Appointed April 2021)
Mrs E Brooke-Peat	(Appointed April 2021)
Mr M Collier	(Appointed April 2021)
Dr A P M Halkon	(Appointed November 2021)

**Independent examiner** Stephen Douglas FCA

### Structure, governance and management

The objects of Malton Museum CIO are the establishment and maintenance of a Museum for the benefit of the public within and near Malton and the acquisition, preservation and display of items of archaeological and historical interest relating to Malton and its hinterland and the promotion of understanding of these items and the history of Malton and its district. The CIO is administered by the Charity Trustees as shown above. The CIO's Registered Charity Number is 1176471. Its predecessor organisation, Malton Museum Foundation, (formerly registered as Charity number 508224) merged with the CIO on 27<sup>th</sup> July 2020.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2022

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### Objectives and activities

Following a second Coronavirus lockdown in early 2021, the museum postponed plans for opening at Easter, planning instead to open at the end of May. Although the museum's invitation to re-apply for Accreditation was due in 2019, and all documents had been sent in, the Arts Council decided to close all work on this until normal working arrangements could be resumed.

The Forward Plan 2021 - 2024 went through an update with some additional objectives, including the setting up of a Fundraising strategy to help secure the financial future of the museum. The museum then had to update documents and re-apply for Accreditation in February 2022.

Following the successful advertising for and appointment of three new trustees, the Trustees also decided to advertise for and appoint a new Chair of Trustees whose appointment will be formally approved at the AGM. We have continued to work towards obtaining a new permanent base and improved storage facilities for the museum and look at ways to increase user numbers and update our Audience Development Plan.

### Achievements and performance

#### The Museum

Once again, much has been achieved in the year. The board of Trustees was considerably strengthened by the appointment of three new trustees who are all local and who are providing additional skills in areas previously lacking. We have not had a new representative from Malton Town Council this year but we did receive a representative from the Yorkshire Archaeological & Historical Society (YAHS) as a Kirk Settlement trustee.

Unfortunately, owing to long-term sick leave of the current Chair, Ann Clark, Margaret Shaw, the Vice-Chair has acted as Chair for most of the year.

The audio equipment purchased as a result of the grant from Museum Development Yorkshire (MDY) last year made it possible for participants to be socially distanced during walking tours and gave a very professional feel to these tours. Thanks once again to work by John Gill, our Treasurer, and Margaret Shaw, our Outreach Officer, a further grant application to MDY towards the cost of a gazebo (to accommodate outdoor activities particularly on the Roman Fort site) was also successful.

The museum is grateful to Pete Wilson and Stuart Wrathmell for working on a feasibility study to ascertain what the museum needs to look for in any new location. The museum is also very grateful to Pam James and Bob Fitter who have continued to work on the Emergency Plan. They continue making regular checks, improving systems already in place and introducing new ones.

A new working group was established to prepare a new exhibition for the re-opening in 2022. It consists of members from both the Collections team and the Outreach team. This mix has proved to work extremely well and an interesting and innovative exhibition has resulted entitled *"What lies beneath... the hidden history of Malton and Norton"*.

#### Museum in the Community and the Outreach Team

Under the leadership of Margaret Shaw, this group has continued to keep the museum in the public eye through use of social media and in planning for events that will be possible even in Covid-restricted circumstances. Members have attended online training thanks to MDY. Louise Lewis has maintained the museum's social media output and Margaret MacKinder has continued to develop the series of tours which were very well supported across the season.



# Malton Museum CIO

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2022

Although work with schools had decreased as a result of the pandemic, the number of loan boxes going into schools remained high. This academic year has seen a better uptake from schools and a new and improved team of volunteers delivering the Roman Legacy half day workshop. There was also a new initiative with Malton Secondary School, where volunteers ran a twelve-week research project with students, who looked in to the history of some local businesses. The volunteers have been asked to repeat this project next year.

A new project with York University students also ran this year.

Louise Lewis arranged a series of lectures for 2021-22 which took place either face to face or by Zoom where necessary, including a very successful Zoom lecture by Dr Simon Elliott on his new book about the missing XI Legion. This was attended by many people from across the whole country.

The museum has now established an excellent working relationship with some local which it is hoped can be developed further in the years ahead.

#### Collections Team

Members of the team were able to resume the weekly sessions in June 2021, and in the six months up to Christmas accessioned and catalogued the seventy boxes of finds from the Brooklyn House excavation. They were able to make use of the greater space afforded by the rooms in Unit 2 to get to grips, for the first time since 2016, with the social history collection and paper archive. One benefit of this work was that they were able to identify topics and objects that could be incorporated into museum displays for 2022.

During a further two months interruption due to another wave of Covid, members of the Team worked from home on developing the new museum displays. Sessions resumed in March 2022 and concentrated primarily on preparations for the new museum season.

#### Acknowledgements

The museum would like to thank MDY for the grants mentioned above and also both Malton and Norton Town Councils for their continued financial support. We have regular monthly donations from a few anonymous donors which are much appreciated and there were two unexpected private donations each of £1,000.

We have continued to receive ongoing and helpful support from our Mentor, Christine McDonnell and from Dieter Hopkin of MDY and their regular attendance at CIO meetings is invaluable.

Without the teams of dedicated volunteers there could be no museum. Their loyalty and enthusiasm, even during the closed period, working hard towards re-opening, has been very much appreciated, whilst others will enable opening by welcoming visitors as Exhibition Stewards.

We are very grateful to Maurag Carmichael for her hard work as Secretary and for keeping in touch with the volunteers to ensure they are kept up to date with events in the museum and arranging the front of house rota. Thanks also to John Gill who has continued to manage our finances and has also advised on various aspects of governance.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

**Year ended 31 March 2022**

The museum has had the continued support of The Friends of Malton Museum. They were able to continue running some lectures on Zoom this year, but gradually returned to normal, helping to keep the museum in the public eye.

### **Financial review**

The accompanying financial statements show the financial position of the Charity which records a small deficit of £1,018 for the year to 31<sup>st</sup> March 2022.

### **Plans for future periods**

Work has been concentrating on re-opening planned for Saturday April 16<sup>th</sup>, and plans are being made for some changes to the displays to allow some of the new acquisitions to be seen. Opening days and times have changed this year and we hope this will result in some improvement in visitor numbers.

A full programme of events that can take place mostly outdoors is already in place and will be added to including our first Roman Festival in July. Andy Nicholson has now installed a system for online booking via our website and processing of online payments and this has proved very successful.

The museum remains at a critical stage both in terms of location and finance and these aspects must be an urgent priority for the Trustees. However, it is felt that we may now be entering a new phase, with an active and enthusiastic group of local trustees who have wide-ranging skills. A plan for exploring all our options is under way and we are currently in conversation with the Fitzwilliam (Malton) Estate with regard to possible relocation of the museum to the Market Place.

The Trustees' annual report was approved on 11<sup>th</sup> May 2022 and signed on behalf of the board of Trustees by:



Margaret Shaw  
Trustee

# Malton Museum CIO

## Independent Examiner's Report to the Trustees of Malton Museum CIO

Year ended 31 March 2022

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I report to the Trustees on my examination of the financial statements of Malton Museum CIO ('the charity') for the year ended 31 March 2022.

### Responsibilities and basis of report

As Trustees you are responsible for the preparation of the financial statements.

Having satisfied myself that the financial statements are not required to be audited and are eligible for independent examination, I report in respect of my examination of the charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Stephen Douglas FCA  
Independent Examiner

Cornwell House Amotherby Malton YO17 6UN

11 May 2022



# Malton Museum CIO

## Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

			2022		2021
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations, grants & legacies	4	5,180	1,850	7,030	6,872
Other trading activities	5	3,537	-	3,537	6,455
Gift Aid Claims		1,232	-	1,232	
Investment income	6	2	-	2	11
<b>Total income</b>		<u>9,951</u>	<u>1,850</u>	<u>11,801</u>	<u>13,338</u>
<b>Expenditure</b>					
Expenditure on charitable activities	7,8	(10,969)	(1,850)	(12,819)	(12,273)
<b>Total expenditure</b>		<u>(10,969)</u>	<u>(1,850)</u>	<u>(12,819)</u>	<u>(12,273)</u>
<b>Net expenditure and net movement in funds</b>		<u>(1,018)</u>	<u>-</u>	<u>(1,018)</u>	<u>1,065</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		38,656	-	38,656	37,591
<b>Total funds carried forward</b>		<u>37,638</u>	<u>-</u>	<u>37,638</u>	<u>38,656</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.





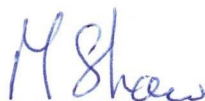
# Malton Museum CIO

## Statement of Financial Position

31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible fixed assets	13	3,884	4,439
<b>Current assets</b>			
Stocks	14	4,224	4,342
Debtors	15	3,082	2,992
Cash at bank and in hand		27,279	26,883
		<u>34,585</u>	<u>34,217</u>
<b>Creditors: amounts falling due within one year</b>	16	(831)	-
<b>Net current assets</b>		<u>37,638</u>	<u>38,656</u>
<b>Total assets less current liabilities</b>		<u>37,638</u>	<u>38,656</u>
<b>Net assets</b>		<u>37,638</u>	<u>38,656</u>
<b>Funds of the charity</b>			
Restricted funds		-	-
Unrestricted funds		37,638	38,656
<b>Total charity funds</b>	17	<u>37,638</u>	<u>38,656</u>

These financial statements were approved by the board of trustees and authorised for issue on 11<sup>th</sup> May 2022, and are signed on behalf of the board by:



Margaret Shaw  
Trustee

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

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### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales. The address of the charity is Cornwell House, Main Street, Amotherby, Malton, North Yorkshire, YO17 6UN.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)).

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires Trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	- 12.5% reducing balance
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# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

### 4. Donations, grants & legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Donations</b>				
Museum Development Yorkshire	-	1,850	<b>1,850</b>	2,367
Norton Town Council	500	-	<b>500</b>	500
Malton Town Council	270	-	<b>270</b>	-
National Lottery Heritage Fund	-	-	-	3,200
Mrs J Berry	1,000	-	<b>1,000</b>	-
Mrs J Gibson	1,000	-	<b>1,000</b>	-
Monthly Donations	1,130	-	<b>1,130</b>	600
Other Donations	1,280	-	<b>1,280</b>	205
	<u>5,180</u>	<u>1,850</u>	<u><b>7,030</b></u>	<u>6,872</u>

### 5. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Education	875	-	<b>875</b>	380
Other outreach, tours & events	1,862	-	<b>1,862</b>	-
Archive services	-	-	-	5,920
Other charitable trading receipts	800	-	<b>800</b>	155
	<u>3,537</u>	<u>-</u>	<u><b>3,537</b></u>	<u>6,455</u>

### 6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bank interest receivable	2	-	<b>2</b>	11
	<u>2</u>	<u>-</u>	<u><b>2</b></u>	<u>11</u>

### 7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Charitable activity	3,770	1,850	<b>5,620</b>	7,608
Administrative expenses	7,199	-	<b>7,199</b>	4,665
	<u>10,969</u>	<u>1,850</u>	<u><b>12,819</b></u>	<u>12,273</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

### 8. Expenditure on charitable activities by activity type

	Funding of activities	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Charitable activity	5,620	-	<b>5,620</b>	7,608
Administrative costs	-	7,199	<b>7,199</b>	4,665
	<u>5,620</u>	<u>7,199</u>	<b><u>12,819</u></b>	<u>12,273</u>

### 9. Net expenditure

Net expenditure is stated after charging:

	2022	2021
	£	£
Depreciation of tangible fixed assets	<b><u>555</u></b>	<u>634</u>

### 10. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	<b><u>-</u></b>	<u>1,964</u>

There were no employees during the year (2021: 1).

### 11. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees.

### 12. Independent Examiner Fees

No fees were payable to the independent examiner during the year.



# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

### 13. Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 April 2021	16,547
<b>At 31 March 2022</b>	<b>16,547</b>
<b>Depreciation</b>	
At 1 April 2021	12,108
Charge for the year	555
<b>At 31 March 2022</b>	<b>12,663</b>
<b>Carrying amount</b>	
<b>At 31 March 2022</b>	<b>3,884</b>
At 31 March 2021	4,439

### 14. Stocks

	2022 £	2021 £
Stock	<u>4,224</u>	<u>4,342</u>

### 15. Debtors, Prepayments & Accrued Income

	2022 £	2021 £
Rent in advance	-	625
Gift Aid Claim	1,232	-
Museum Development Yorkshire Grant	<u>1,850</u>	<u>2,367</u>
Pre-payments & accrued income	<u>3,082</u>	<u>2,992</u>

### 16. Creditors: amounts falling due within one year

	2022 £	2021 £
Accrued expenses – exhibition costs	<u>831</u>	<u>-</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

### 17. Analysis of charitable funds

#### Unrestricted funds

	1 April 21 £	Income £	Expenditure £	31 March 22 £
General funds	<u>38,656</u>	<u>11,801</u>	<u>(12,819)</u>	<u>37,638</u>

#### Restricted funds

	At 1 April 21 £	Income £	Expenditure £	31 March 22 £
Arts Council England	-	-	-	-
National Lottery Heritage Fund	-	-	-	-
Museum Development Yorkshire	-	1,850	(1,850)	-
	<u>-</u>	<u>1,850</u>	<u>(1,850)</u>	<u>-</u>