

# MALTON MUSEUM CIO

England & Wales - Charity number 1176471

## Details

---

**Other names** MALTON MUSEUM

**Status** Registered

**Legal form** CIO

**Registered** 2018-01-02

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Old Joiners Cottage  
Marton  
Sinnington  
York  
YO62 6RD

**Phone** 07866541091

**Email** [treasurer.maltonmuseum@gmail.com](mailto:treasurer.maltonmuseum@gmail.com)

**Website** [www.maltonmuseum.co.uk](http://www.maltonmuseum.co.uk)

## Activities

---

**Objects:** THE OBJECTS OF THE CIO ARE TO ADVANCE EDUCATION AND HERITAGE BY THE ESTABLISHMENT AND MAINTENANCE OF A MUSEUM FOR THE BENEFIT OF THE PUBLIC WITHIN OR NEAR MALTON AND THE ACQUISITION, PRESERVATION AND DISPLAY OF ITEMS OF ARCHAEOLOGICAL AND HISTORICAL INTEREST RELATING TO MALTON AND ITS HINTERLAND AND THE PROMOTION OF UNDERSTANDING OF THESE ITEMS AND THE HISTORY OF MALTON AND ITS DISTRICT

**Activities:** Malton Museum is an independent, accredited museum, run primarily by volunteers. Its chief aim is to enable the local community to discover more about the town's varied history through regular exhibitions drawn from the Museum's own collections together with events and activities for schools, families, adult groups and a wide range of visitors to the area.

## Classification

---

- **How:** Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

## Geography

---

- East Riding Of Yorkshire
- North Yorkshire

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£38,526	£41,791	-	-
2024-03-31	£87,737	£73,591	-	-
2023-03-31	£23,087	£20,387	-	-
2022-03-31	£11,801	£12,819	-	-
2021-03-31	£13,338	£12,273	-	-

## Trustees

---

Name	Role	Appointed
Anne-Marie Heuck		2022-05-11
Clive Alcock		2024-08-07
Dr Alfred Peter Machin Halkon		2021-11-16
Dr PETER RICHARD WILSON		2020-09-08
Emily Rose Tilley North		2024-08-07
Gill Gimes		2025-10-08
JOHN HUNTER GILL		2017-12-12
MARGARET SHAW		2017-12-12
Maurag Carmichael		2018-05-22
Philip Beswick Crabtree		2022-05-11
Rebecca Bowe		2024-08-07
Rebecca Elaine Wilkin		2021-03-22

## Linked charities

---

- SETTLEMENT OF THE ROMAN MALTON AND DISTRICT MUSEUM (1176471-1)

**MALTON MUSEUM CIO**

England & Wales - Charity number 1176471

---

# Accounts

---

CHARITY REGISTRATION NUMBER: 1176471

**Malton Museum CIO**  
**Unaudited Financial Statements**  
**31 March 2025**

**Malton Museum CIO**  
**Financial Statements**  
**Year ended 31 March 2025**

---

	<b>Page</b>
Trustees' annual report	<b>1</b>
Independent examiner's report to the trustees	<b>11</b>
Statement of financial activities	<b>12</b>
Statement of financial position	<b>13</b>
Notes to the financial statements	<b>14</b>
<b>The following pages do not form part of the financial statements</b>	
Detailed statement of financial activities	<b>21</b>
Notes to the detailed statement of financial activities	<b>23</b>

---

**Malton Museum CIO**  
**Trustees' Annual Report**  
**Year ended 31 March 2025**

---

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

**Reference and administrative details**

**Registered charity name** Malton Museum CIO  
**Charity registration number** 1176471  
**Principal office** Old Joiners Cottage  
Marton  
Sinnington  
York  
YO62 6RD

**The trustees**

Mr P B Crabtree (Chair)  
Mrs M Shaw (Vice Chair)  
Mrs M Carmichael (Hon  
Secretary)  
Mr J H Gill (Hon Treasurer)  
Ms D Hardman (Appointed August 2024)  
Mrs E North (Appointed August 2024)  
Mr C Alcock (Appointed August 2024)  
Mrs E Brooke-Peat (Resigned June 2024)  
Ms R Bowe (Appointed August 2024)  
Mr A Eastwood  
Dr A P M Halkon  
Mrs A M Heuck  
Mr J Howard (Resigned June 2024)  
Dr P Wilson  
Ms R Wilkin

**Independent examiner** Stephen Douglas, FCA  
Old Joiners Cottage  
Marton  
York  
YO62 6RD

**Structure, governance and management**

The objects of Malton Museum CIO are to advance education and heritage by the establishment and maintenance of a museum for the benefit of the public within or near Malton and the acquisition, preservation and display of items of archaeological and historical interest relating to Malton and its hinterland and the promotion of understanding of these items and the history of Malton and its district. The CIO is administered by the charity trustees as shown above. The CIO's Registered Charity Number is 1176471. Its predecessor organisation, Malton Museum Foundation, (formerly registered as Charity number 508224) merged with the CIO on 27th July 2020.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

---

### Objectives and activities

The past year marked further significant progress in our quest for a new museum through the completion of a detailed feasibility study, which examined a range of options for a new location. The preferred building, the vacant Grade 2 former Fleece Public House, was strongly supported by members of the local community.

We also implemented all the recommendations contained in the Governance Review and were able to recruit four new trustees with significant experience of collections management, social media and communications, museum management and legal expertise.

Over the past three years, our activities have increased significantly and have resulted in increased pressures on our volunteers. We also have a challenging and exciting programme of future activities and development.

To assist with these challenges, we have been extremely fortunate to enlist the help of a new Museum Co-ordinator, Rachael Bowers. This post has been funded by a generous grant from the Storey Family Trust and the use of some of our reserves. Initially she was available for approximately one day a week but from April 2025 we have been able to extend her contract to an equivalent of two days a week to oversee our volunteers, submit funding bids and develop our communications, including the Museum web site.

**Malton Museum CIO**  
**Trustees' Annual Report** *(continued)*  
**Year ended 31 March 2025**

---

## **Achievements and performance**

### **The Museum**

We are part way through our 5-year strategy to secure a new home for the Museum. The main components of this strategy are to:

Implement our recently completed feasibility study, which has helped to identify a new long-term home for the Museum, located in a vacant Grade 2 Listed Building in the centre of Malton. (This is now the subject of detailed lease negotiations and grant applications to the National Lottery Heritage Fund (NLHF) and other funding organisations).

Within the limited physical confines of the existing Museum, to maximise opportunities to extend our audience both physically and online and our impact economically and to contribute to community well-being. Our 90th anniversary project is a key part of our strategy.

Continue to catalogue, display and care for our nationally significant collections and extend them, whenever possible.

Grow our income streams and build up our reserves for reinvestment in the Museum.

Develop and strengthen our partnerships - e.g. with York University (via research projects, student placements and local schools), MAP Archaeology and North Yorkshire Council.

Continue to fund our part time Museum Co-ordinator to support these ambitions.

### **Governance**

In 2023, with funding from Museum Development North, we commissioned Hillary McGowan to undertake a review of our governance. This included changes to our constitution together with the adoption of new policies for dealing with Conflicts of Interest and Trustee Terms of Office. We also reviewed our Trustee skill gaps which, in turn, informed the recruitment process for new Trustees with significant experience in museum and collections management, marketing and website/social media.

### **Museum Co-ordinator**

Since starting to work with the Museum last July our new co-ordinator has focused on supporting the Museum's volunteers and its various activities. She has refreshed the website, ensuring that it features our events attractively and provides visitors the information they need.

To help keep the Museum at the forefront of people's minds and increase our audience reach, she has written press releases and spoken about the Museum on BBC Radio York, and shared our events on Facebook and Instagram.

She is also playing an important role with preparing and submitting fundraising bids, including our recent successful application to The Earl Fitzwilliam Charitable Trust and funding bids for the 2025 Roman Festival.

She has also refreshed the shop's retail offer, buying new stock and new display equipment so we can maximise our retail revenue in 2025. Finally, she is also supervising a placement student from York University who is researching the Museum's history as part of our 90th anniversary celebrations and

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2025

---

she will continue to play a key role in developing our partnership with the University.

#### **Our Volunteers and Front of House**

Our volunteers are the bedrock of the Museum. Our 40 volunteers committed over 6,500 hours with a value of some £100,000 in 2024/25. It is a remarkable achievement and one which is invaluable to the Museum as these figures are also used as "matched funding" in grant applications. Many of our volunteers are older people living on their own who value the friendship and the support provided by the Museum. We also work with local charities e.g. Acorn Community Services to support volunteers with mental health and other disabilities.

Nevertheless, we continue to be dependent on a small number of key helpers and wish to extend our activities. Therefore, one of our main priorities is to recruit more volunteers who are willing to help in our activities and to generate further audience involvement and additional income for the Museum.

We therefore embarked on a successful recruitment campaign in early 2025 and, so far, 7 new volunteers have joined the Museum.

A key part of our strategy is to support the wellbeing of volunteers, and we installed new hot water heaters last year and hold a regular series of coffee and cake mornings to provide briefings and to receive feedback on volunteer experiences and suggestions as to how we can improve the operation of the Museum.

Last year we continued our Museum theme "A sense of place" and mounted a special exhibition of our fine examples from our Roman jet collection.

This was accompanied by one of our summer lectures "Jet Black: The Legacy of Whitby's Jet" given by Sarah Steele who is a world renowned, accredited gemmologist, geologist and doctoral researcher in the archaeology of Whitby jet at Durham University.

Our visitors continue to comment favourably on the Museum and our volunteers:

"Very nicely curated with some fantastic pieces. Well structured & thoughtfully labelled exhibits."

"Interesting to see the Roman artefacts, very well displayed and preserved, information boards very easy to read."

"Great museum. Very helpful volunteers."

#### **Audience Reach and Town Tours**

The Museum, its events, educational and community programmes are created and delivered by our volunteers who, last year, donated over 6,500 hours of their time. Our volunteers range from students studying for A levels/graduate degrees, to older residents, some of whom are in their 80s (and every age in between).

In previous years we have significantly added to our audience by displaying items such as the Iron Age shield discovered in Pocklington, East Yorkshire and by promoting our Roman Festival, celebrating the historic and important Roman cavalry regiment and its base at Orchard Fields. We also have developed a rich and popular programme of walking tours over the past few years. We are keen to extend this sort of activity as it has an important role in attracting visitors to the towns.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2025

---

This year the Museum received around 1,300 visitors. Of these 63% were from North, South, East and West Yorkshire, (43% from the local area with YO postcodes). Of the rest 13% came from elsewhere in the North of England, 13% from the Midlands, 5% from the South of England, 3% from Scotland and Wales, 2% from London and 1% from overseas.

We also attracted over 1,600 local, regional and national visitors to our annual Roman Festival, and delivered learning outreach to around 400 young people, with around 600 other people taking part in town tours and our lecture programme.

The diversity of beneficiaries ranges from primary school-age children, both in school and in after-school clubs, through to families of every generation. Our outreach work includes community organisations such as WIs, the U3A, Ryedale Sight Support from within Ryedale and beyond in East Yorkshire.

The strength of our collections and enhanced displays, our ability to attract visitors to special events such as the shield exhibition, walking tours and Roman Festival strongly suggest that with a location in a much bigger venue, the Museum has the opportunity to become a regional destination for visitors. This could greatly enhance its economic impact on Malton and Norton.

The outreach teams had a busy and successful year, bringing in substantial income from their various activities.

The tours team welcomed some new volunteers to the team and continued to offer a wide range of guided tours to private groups as well as those to be pre-booked. The team thanked Andy Harvey for his competent and well organised running of the team over the past few years as he stepped back to take a less demanding role. The leadership of the group is now to be shared between 2 volunteers to ease pressure on a single volunteer. Adding two new tours to their repertoire, the team hope this will encourage groups to rebook in 2025.

The number of people participating in the walking tours increased significantly from 176 last year to 373 in this year and participants recorded very high satisfaction scores.

The education team of three costumed volunteers, managed to run a number of half day workshops to local primary schools. One of the teachers commented

"I just wanted to say a huge thank you to the team of volunteers that visited our school on Tuesday. It was a brilliant way to launch our new history topic and all of the children in our class loved it. They haven't stopped talking about it all week! The whole thing was excellent value for money and taught everyone in the class so many interesting things. We would absolutely love to have you back in the future".

Sadly, one of the education team lost her husband very suddenly and unexpectedly so had to pull out of the team. Fortunately, a new volunteer stepped in to ensure that the group continued to function. Another of the group had a time in hospital, again flagging up the need for new volunteers who are willing to work with schools. The loan/resource boxes continued to be popular, especially the Roman and prehistory boxes. Our outreach activities were also held in local libraries and even a Brownies group.

The team working with adult interest groups continued to offer a wide range of topics for talk and interactives. We met with local U3A groups, local history groups, women's groups and support groups such as Sight Support. This year we had a number of groups from further afield who visited Malton and came to the Museum for hands-on workshops. We hope to be able to offer more of these in the future. This year two new talks were added to our collection of talks to encourage groups to book return visits from our talks team.

---

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2025

---

The outreach team took part in the St Clements Festival in November. Despite the appalling weather and the main part of the event taking place in the Milton Rooms instead of outside, the team set up a static display focussing on the role of women in Roman Britain. The public were very interested to read about this under-publicised aspect of Roman life. The tours team also managed to run a shortened guided tour of the town, mostly under umbrellas.

Overall, the increased number of participants in our outreach activities and walking tours exceeded the decline in the number of visitors coming to the Museum - as we anticipated, following the highly successful Pocklington Shield exhibition in the previous year.

#### **Roman Festival**

We attracted over 1,600 local, regional and national visitors to our highly successful annual Roman Festival. This included a number of visitors from our migrant communities.

Our enhanced Festival included a range of new content to our programme of events including, another re-enactment society, The Brigantes of Wincobank Hill, as well as new Living History specialists SilvanKin, and a Roman-themed aerialist performer. We also featured new specialist talks on the Eastfield Excavations in Scarborough, the Roman Baths in York, and the University of York excavations to clarify the changing relationships between soldiers and civilians in the settlement (vicus) to the northeast of Malton's Roman fort. Presentations of historic crafting by Ryedale Folk Museum, Environmental Art (blacksmithing), and York Guild of Spinners and Weavers also took place. Archaeological content was provided by MAP Archaeology, Yorkshire Historical and Archaeological Society, Fridaythorpe, Fimber & Wetwang Archaeology Project and the Battle of Stamford Bridge Historical Society.

Our very popular authors theme included Nancy Jardine, Nick Brown, Kate Cunningham, Julian Morgan and our headline guest Terry Deary, who delivered two talks at full capacity and attracted huge interest to his book signings. We raised a total of £3,130 in grants and sponsorship. This includes grants from private trusts, community groups, Malton Town Council and Councillors and corporate and individual giving. We also increased our ticketed sales revenue by 41% and our children's activity takings by the same percentage, enabling us to reinvest over £5,000 gross back into Malton Museum.

#### **Summer Talks Programme**

Once again we held a successful and well-attended series of summer lectures in the Milton Rooms. Our speakers included Sarah Steele on Whitby Jet, Dr Pete Wilson on the Romans in Malton and Norton, and Simon Elliott discussed the Emperor Septimius Severus in the North of Britain. In total the lectures were attended by 136 people.

#### **Collections Management**

The Collections team began the year working with the Exhibition team to refresh our displays for the 2024 season. This included a focus on jet. Sarah Steele, who used the Roman jet objects in the collection for her PhD research in 2023, provided us with new insights into many of these finds. This highlights how the Museum can benefit by working with researchers.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

---

The documentation of the paper archive, which includes material relating to excavations and to the Museum and its collections, was also completed during the early part of the year.

Work began on a new Collections Development Policy which particularly sought to define our archaeological collecting area more concisely. This was completed, and the policy adopted by the trustees in January 2025.

In August we were alarmed to find an outbreak of mould in the archaeology stores. Three team members equipped with PPE worked hard over a period of weeks to treat the affected areas and the archive boxes stored there. Fortunately, no damage was caused to the collection. An environmental assessment of the stores, carried out by York Archaeology, concluded the most likely cause of the outbreak to be high humidity caused by water ingress through the unsealed dirt floors. This issue remains to be resolved.

Collections team members provided regular 'Object of the Month' articles for the local press and updated the Roman pottery displays in the Museum at regular intervals throughout the season.

We have been involved in discussions with both the University of York and the Woodham-Stone Collection with a view to working more closely together. Memoranda of Understanding are being created to underpin both those relationships.

We hosted researchers looking at medieval pottery and Roman coin hoards. Coins from the Hovingham hoard were examined by Dr Kelly Clarke-Neish, part of a team from the British Museum and the Universities of Kent and Newcastle, who are currently visiting museums to study the latest Roman hoards deposited in Britain. Kelly's research enhanced our knowledge of the Hovingham coins; and their inclusion in the project can only help to raise the profile of Malton Museum.

### **Communications**

This has been a key focus of our activity in order to raise the profile of the Museum, and to attract visitors to the Museum itself and to events such as the Roman Festival. In addition to refreshing our website we have increased our social media activity. Our object of the month regularly features in the local newspaper.

Our increased media presence at local and regional level has helped to attract new volunteers and visitors.

### **Property**

We benefit from a very experienced property committee which is charged with securing our new museum and its funding. Our expertise includes senior professionals who have or are working in architectural design, property surveying, planning, regeneration and heritage project management.

They oversaw the detailed feasibility study into a new long-term home for the Museum. This was funded by North Yorkshire Council's Shared Prosperity Fund and was undertaken by a consortium of consultants specialising in museum design & displays and project management. All three consultants - Purcell Design, Hailey Sharpe and Charna Projects - brought significant national/international perspectives to the vision of a new museum, associated costs and a preferred location. The study and subsequent sketch designs have been the subject of three separate consultation events in order to obtain feedback and support from the local community and Museum supporters.

---

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

---

Thanks to a grant from Museum Development North, we were able to supplement the study with a visioning exercise carried out in conjunction with local people and voluntary organisations. There is strong support for the introduction of a new audio-visual display which will provide a particular focus on older people (the area has a proportionately higher older population than typically for England) and for neurodivergent visitors and provide an opportunity for school children to better engage with the Museum. The study also highlighted the importance of making links to the East European/Ukrainian Communities who are well represented in the locality.

The study emphasised the strong interest in prehistory, Roman and Medieval history and more recent history and the importance of creating a coherent history of the area in the new museum.

We are also working closely on a long-term lease with The Fitzwilliam (Malton) Estate who own the Fleece.

### **Fundraising**

This is one of our key functions and supports all the other Museum activities and pays our ever-increasing overheads. In recent years our income (excluding the £50,000 grant for the Feasibility study) has grown significantly from £13,000 in 2021/22 to £38,526 this year. Our reserves have also grown from £37,639 to £51,220 over the same period. The reserves have, in part, been invested in income bearing accounts but also reinvested in the Museum's activities (including support for fundraising and the contributing to the cost of the Museum Co-ordinator).

We continue to work hard at both increasing and diversifying our income through entry charging, activities such as the Roman Festival and walking tours and by progressing grant applications for individual projects. We are very grateful to all the organisations and individuals who have supported us over the past year.

### **Partnership Working**

We are keen to continue to play an important role in place-making in both Malton and Norton and to contribute to community well-being. We participated in the St Clements Festival and Racing Open day and gave presentations to both Norton and Malton Town Councils on the future of the Museum. We also provided free entry to the Museum in conjunction with the Malton Masonic Lodge on Heritage Open Day. Once again we enjoyed the support of the Museum Friends who kindly provided a donation for the purchase of a new laptop for our Museum Co-ordinator.

Our relationship with the York University Archaeology Department is of increasing importance. Our joint aim is to focus on supporting the museum by " Supporting the new development/relocation and fundraising " Identifying potential research projects and potential student placement projects" Helping to develop a strategy for the archive (Physical, Digital, Paper) and to give a 'highlight/overview' of the archive to support decision making by the museum.

### **Overall Impact**

The growth in our activities has also contributed to a significant increase in our contribution to the local economy, which has grown from an estimated £55,000 in 2022 to £110,000 in 2023, much of the success being attributed to our Shield Exhibition, Walking Tours and annual Roman Festival. In total, our museum benefits around 4,000 people a year. This is in addition to the value of volunteer time referred to above.

---

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2025

---

#### Financial review

The accompanying financial statements record a small deficit of £3,265 for 2025 (a surplus of £14,146 in 2024). A deficit for this year was anticipated as the trustees made the decisions to part-fund the appointment of the Museum Co-ordinator and to undertake additional fundraising activity from reserves as part of the Charity's 5-year strategy to drive the Museum forward. There was also an exceptional item in respect of two year's business rates in the sum of £718 which is included in these accounts.

#### Reserves & Reserves Policy

During the preceding year the Trustees designated £21,000 from the Unrestricted Reserves to be set aside to reflect the changing nature of the museum's activities. In arriving at that position they took account of the Museum's anticipated commitments reflected in premises leases and other contractual obligations and outgoings. The Trustees have reviewed this policy during the year and have decided to continue with the Reserve at this amount. The remaining balance of the Unrestricted Reserves of £28,140 will continue to be used in furthering the Museum's charitable activities. The Restricted Reserves balance currently stands at £2,080.

#### Plans for future periods

We have continued to make significant progress on nearly all aspects of the Museum's activities but the fall in visitor numbers (and associated income) is evident across the sector and is a key area of focus.

At our away day in November 2024, we agreed the following as key priorities for 2025/26:

To provide more capacity to manage volunteer activity and to recruit new volunteers and publish a new volunteer leaflet (now underway) and to extend the range of volunteers to include younger people so that the museum can be more inclusive.

Through the visioning study, to develop a clear narrative about the stories the Museum wants to tell and how that relates to the locality and our potential visitor markets and local communities as well as the objectives of The Fitzwilliam (Malton) Estate, North Yorkshire Council and the North Yorkshire Mayor.

To undertake further detailed analysis of visitor information including, for example from the Museum visitor book, social, media, Roman Festival visitors and walking tours in order to inform our marketing activities.

To set funding targets to generate additional day-to-day income and actions to achieve this including reconstituting our fundraising team to oversee this work.

To raise funds through a programme of events to celebrate our 90th birthday and continue to identify opportunities for grant applications together with sources of money to match fund a NLHF bid.

To continue to develop the relationship with York University Archaeology Department and agree a Memorandum of Understanding.

To consider enhancements to our museum display, including a new audio-visual display.

To continue to progress grant applications and lease arrangements for our new home.


# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

---

The trustees' annual report was approved on 4 June 2025 and signed on behalf of the board of trustees by:



Mr P B Crabtree (Chair)  
Trustee



# Malton Museum CIO

## Independent Examiner's Report to the Trustees of Malton Museum CIO

Year ended 31 March 2025

---

I report to the trustees on my examination of the financial statements of Malton Museum CIO ('the charity') for the year ended 31 March 2025.

### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

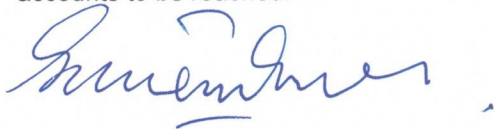
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Douglas, FCA  
Independent Examiner

Old Joiners Cottage  
Marton  
York  
YO62 6RD

**Malton Museum CIO**  
**Statement of Financial Activities**  
**Year ended 31 March 2025**

	Note	2025 Total funds £	2024 Total funds £
<b>Income</b>			
Donations and legacies	4	17,426	65,555
Charitable activities	5	18,399	17,997
Other trading activities	6	1,258	3,178
Investment income	7	1,443	1,007
<b>Total income</b>		<u>38,526</u>	<u>87,737</u>
<b>Expenditure</b>			
Expenditure on charitable activities	8,9	41,791	73,591
<b>Total expenditure</b>		<u>41,791</u>	<u>73,591</u>
<b>Net (expenditure)/income and net movement in funds</b>		<u>(3,265)</u>	<u>14,146</u>
<b>Reconciliation of funds</b>			
Total funds brought forward		54,485	40,339
<b>Total funds carried forward</b>		<u>51,220</u>	<u>54,485</u>


The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 14 to 19 form part of these financial statements.

**Malton Museum CIO**  
**Statement of Financial Position**  
**31 March 2025**

	Note	2025 £	2024 £
<b>Fixed assets</b>			
Tangible fixed assets	13	2,632	2,990
<b>Current assets</b>			
Stocks	14	3,317	3,750
Debtors	15	2,784	2,291
Cash at bank and in hand		<u>43,605</u>	<u>70,447</u>
		<b>49,706</b>	<b>76,488</b>
<b>Creditors: amounts falling due within one year</b>	16	<u>1,118</u>	<u>24,993</u>
<b>Net current assets</b>		<b>48,588</b>	<b>51,495</b>
<b>Total assets less current liabilities</b>		<u>51,220</u>	<u>54,485</u>
<b>Net assets</b>		<u>51,220</u>	<u>54,485</u>
<b>Funds of the charity</b>			
Restricted funds		2,080	1,721
Unrestricted funds		<u>49,140</u>	<u>52,764</u>
<b>Total charity funds</b>	17	<u>51,220</u>	<u>54,485</u>

These financial statements were approved by the board of trustees and authorised for issue on 4 June 2025, and are signed on behalf of the board by:

  
 Mr P B Crabtree (Chair)  
 Trustee

The notes on pages 14 to 19 form part of these financial statements.

# Malton Museum CIO

## Notes to the Financial Statements

Year ended 31 March 2025

---

### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Old Joiners Cottage, Marton, Sinnington, York, YO62 6RD.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

---

### 3. Accounting policies *(continued)*

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings                      -    12% reducing balance

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

### 4. Donations, Grants etc

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
<b>2025 Donations, Grants etc</b>			
Museum Development North	-	5,000	<b>5,000</b>
Norton Town Council	400	-	<b>400</b>
Malton Town Council	275	-	<b>275</b>
The S & C Shepherd Charitable Trust	500	-	<b>500</b>
Monthly Donations	4,402	-	<b>4,402</b>
Sundry Donations	835	-	<b>835</b>
North Yorkshire Council	-	-	-
Association of Independent Museums	-	-	-
Samuel Storey Trust	5,000	-	<b>5,000</b>
Arnold Clark Community Fund	500	-	<b>500</b>
Gift Aid claims	514	-	<b>514</b>
	<u>12,426</u>	<u>5,000</u>	<u><b>17,426</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>2024 Donations, Grants etc</b>			
Museum Development North	-	-	-
Norton Town Council	500	-	<b>500</b>
Malton Town Council	-	-	-
Monthly Donations	4,007	-	<b>4,007</b>
Sundry Donations	2,427	-	<b>2,427</b>
North Yorkshire Council	-	50,486	<b>50,486</b>
Association of Independent Museums	-	2,478	<b>2,478</b>
Samuel Storey Trust	5,000	-	<b>5,000</b>
Arnold Clark Community Fund	-	-	-
Gift Aid claims	657	-	<b>657</b>
	<u>12,591</u>	<u>52,964</u>	<u><b>65,555</b></u>

### 5. Charitable activities

	Total Funds 2025 £	Total Funds 2024 £
Education	<b>1,179</b>	<b>1,060</b>
Archive services	-	<b>304</b>
Outreach, tours & events	<b>4,523</b>	<b>3,812</b>
Roman festival	<b>10,064</b>	<b>4,051</b>
Exhibitions and admissions	<b>2,633</b>	<b>6,663</b>
Insurance claim	-	<b>2,107</b>
	<u><b>18,399</b></u>	<u><b>17,997</b></u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

### 6. Other trading activities

	Total Funds 2025 £	Total Funds 2024 £
Retail income	<u>1,258</u>	<u>3,178</u>

### 7. Investment income

	Total Funds 2025 £	Total Funds 2024 £
Bank interest receivable	349	405
Cambridge & Counties Bank interest	538	506
Redwood Bank interest Acct no 1	483	96
Redwood Bank interest Acct no 2	73	–
	<u>1,443</u>	<u>1,007</u>

### 8. Expenditure on charitable activities by fund type

	Total Funds 2025 £	Total Funds 2024 £
Charitable Activity	9,579	14,738
Support costs	<u>32,212</u>	<u>58,853</u>
	<u>41,791</u>	<u>73,591</u>

### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2025 £	Total fund 2024 £
Charitable Activity	9,579	27,357	<u>36,936</u>	22,597
Governance costs	–	4,855	<u>4,855</u>	<u>50,994</u>
	<u>9,579</u>	<u>32,212</u>	<u>41,791</u>	<u>73,591</u>

### 10. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2025 £	2024 £
Depreciation of tangible fixed assets	358	408
Operating lease rentals	<u>774</u>	<u>1,290</u>

### 11. Staff costs

The average head count of employees during the year was Nil (2024: Nil).

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

---

### 11. Staff costs *(continued)*

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

### 12. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

### 13. Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 April 2024 and 31 March 2025	<u>16,547</u>
<b>Depreciation</b>	
At 1 April 2024	13,557
Charge for the year	358
<b>At 31 March 2025</b>	<u>13,915</u>
<b>Carrying amount</b>	
At 31 March 2025	<u>2,632</u>
At 31 March 2024	<u>2,990</u>

### 14. Stocks

	2025 £	2024 £
Items for Resale	<u>3,317</u>	<u>3,750</u>

### 15. Debtors

	2025 £	2024 £
Debtors	500	1,105
Prepayments and accrued income	1,770	529
Gift Aid Claim	514	657
	<u>2,784</u>	<u>2,291</u>

### 16. Creditors: amounts falling due within one year

	2025 £	2024 £
Accruals	<u>1,118</u>	<u>24,993</u>

---

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

### 17. Analysis of charitable funds

#### Unrestricted funds

	At 1/4/2024	Income	Expenditure	Transfers	At 31/3/2025
	£	£	£	£	£
General funds	31,764	33,526	(37,150)	–	28,140
Designated Fund	21,000	–	–	–	21,000
	<u>52,764</u>	<u>33,526</u>	<u>(37,150)</u>	<u>–</u>	<u>49,140</u>

	At 1/4/2023	Income	Expenditure	Transfers	At 31/3/2024
	£	£	£	£	£
General funds	37,936	34,773	(19,945)	(21,000)	31,764
Designated Fund	–	–	–	21,000	21,000
	<u>37,936</u>	<u>34,773</u>	<u>(19,945)</u>	<u>–</u>	<u>52,764</u>

#### Restricted funds

	At 1/4/2024	Income	Expenditure	Transfers	At 31/3/2025
	£	£	£	£	£
Restricted Funds	1,721	5,000	(4,641)	–	2,080
	<u>1,721</u>	<u>5,000</u>	<u>(4,641)</u>	<u>–</u>	<u>2,080</u>

	At 1/4/2023	Income	Expenditure	Transfers	At 31/3/2024
	£	£	£	£	£
Restricted Funds	2,403	52,964	(53,646)	–	1,721
	<u>2,403</u>	<u>52,964</u>	<u>(53,646)</u>	<u>–</u>	<u>1,721</u>

**Malton Museum CIO**  
**Management Information**  
**Year ended 31 March 2025**

---

**The following pages do not form**

**The following pages do not form part of the financial statements.**

# Malton Museum CIO

## Detailed Statement of Financial Activities

Year ended 31 March 2025

---

	2025 £	2024 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Museum Development North	5,000	–
Norton Town Council	400	500
Malton Town Council	275	–
The S & C Shepherd Charitable Trust	500	–
Monthly Donations	4,402	4,007
Sundry Donations	835	2,427
North Yorkshire Council	–	50,486
Association of Independent Museums	–	2,478
Samuel Storey Trust	5,000	5,000
Arnold Clark Community Fund	500	–
Gift Aid claims	514	657
	<u>17,426</u>	<u>65,555</u>
<b>Charitable activities</b>		
Education	1,179	1,060
Archive services	–	304
Outreach, tours & events	4,523	3,812
Roman festival	10,064	4,051
Exhibitions and admissions	2,633	6,663
Insurance claim	–	2,107
	<u>18,399</u>	<u>17,997</u>
<b>Other trading activities</b>		
Retail income	1,258	3,178
<b>Investment income</b>		
Bank interest receivable	349	405
Cambridge & Counties Bank interest	538	506
Redwood Bank interest Acct no 1	483	96
Redwood Bank interest Acct no 2	73	–
	<u>1,443</u>	<u>1,007</u>
<b>Total income</b>	<u>38,526</u>	<u>87,737</u>

---

# Malton Museum CIO

## Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2025

---

	2025	2024
	£	£
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Opening stock	3,750	3,829
Purchases	644	1,654
Closing stock	(3,317)	(3,750)
Supporters' Scheme costs	115	–
Operating leases	774	1,290
Rent	5,044	4,283
Rates	718	–
Light and heat	1,862	1,513
Repairs and maintenance	565	–
Insurance	773	564
Collection Costs	749	3,859
Governance costs (incl Consultancy, Feasibility Study)	13,613	50,994
Telephone	620	537
Other office & administration costs	8,679	451
Depreciation	359	408
Bank charges	201	178
Exhibitions, subscriptions etc	848	1,222
Printing, outreach etc costs	578	275
Computer and website expenses	851	354
Roman Festival (excluding hired items)	4,365	5,930
	<u>41,791</u>	<u>73,591</u>
<b>Total expenditure</b>	<u>41,791</u>	<u>73,591</u>
<b>Net (expenditure)/income</b>	<u>(3,265)</u>	<u>14,146</u>

---

# Malton Museum CIO

## Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2025

	2025 £	2024 £
<b>Expenditure on charitable activities</b>		
<i><b>Activities undertaken directly</b></i>		
Opening stock	3,750	3,829
Purchases	644	1,654
Closing stock	(3,317)	(3,750)
Supporters' scheme costs	115	–
Hire of equipment	774	1,290
Repairs & replacements	565	–
Collections equipment & expenses	749	3,859
Sundry expenses	131	451
Bank charges	201	178
Exhibition costs	492	857
Education & outreach	459	86
Computer & website expenses	851	354
Roman festival	4,365	5,930
	<u>9,779</u>	<u>14,738</u>
<i><b>Support costs</b></i>		
Rent	5,044	4,283
Rates	718	–
Light & heat	1,862	1,513
Insurance	773	564
Fundraising & consultancy costs	8,758	–
Telephone & broadband	620	537
Administrative assistance	8,548	–
Depreciation	359	408
Subscriptions	356	365
Printing, post, stationery etc	119	189
	<u>27,157</u>	<u>7,859</u>
<i><b>Governance costs</b></i>		
Governance costs - Feasibility Study	–	50,284
Governance costs - Visioning Project	4,218	–
Governance costs - trustees' meetings & training	637	710
	<u>4,855</u>	<u>50,994</u>
<b>Expenditure on charitable activities</b>	<u><u>41,791</u></u>	<u><u>73,591</u></u>

**MALTON MUSEUM CIO**

England & Wales - Charity number 1176471

---

# Accounts

---

Signed copy

CHARITY REGISTRATION NUMBER: 1176471

**Malton Museum CIO**  
**Unaudited Financial Statements**  
**31 March 2024**

# Malton Museum CIO

## Financial Statements

Year ended 31 March 2024

---

	<b>Page</b>
Trustees' annual report	<b>1</b>
Independent examiner's report to the trustees	<b>8</b>
Statement of financial activities	<b>9</b>
Statement of financial position	<b>10</b>
Notes to the financial statements	<b>11</b>
<b>The following pages do not form part of the financial statements</b>	
Detailed statement of financial activities	<b>18</b>
Notes to the detailed statement of financial activities	<b>20</b>

---

**Malton Museum CIO**  
**Trustees' Annual Report**  
**Year ended 31 March 2024**

---

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

**Reference and administrative details**

**Registered charity name** Malton Museum CIO

**Charity registration number** 1176471

**Principal office** Old Joiners Cottage  
Marton  
Sinnington  
York  
YO62 6RD

**The trustees**

Mr P B Crabtree (Chair)  
Mrs M Shaw (Vice Chair)  
Mrs M Carmichael (Hon  
Secretary)  
Mr J H Gill (Hon Treasurer)  
Mrs J E Wilson (Resigned July 2023)  
Mrs E Brooke-Peat  
Mr M Collier (Resigned November 2023)  
Mr A Eastwood  
Dr A P M Halkon  
Mrs A M Heuck  
Mr J Howard  
Dr P Wilson  
Ms R Wilkin

**Independent examiner** Stephen Douglas, FCA  
Old Joiners Cottage  
Marton  
York  
YO62 6RD

**Structure, governance and management**

The objects of Malton Museum CIO are to advance education and heritage by the establishment and maintenance of a Museum for the benefit of the public within or near Malton and the acquisition, preservation and display of items of archaeological and historical interest relating to Malton and its hinterland and the promotion of understanding of these items and the history of Malton and its district. The CIO is administered by the Charity Trustees as shown above. The CIO's Registered Charity Number is 1176471. Its predecessor organisation, Malton Museum Foundation, (formerly registered as Charity number 508224) merged with the CIO on 27th July 2020.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2024

---

### Objectives and activities

Our 2023/24 season began in spectacular fashion with a special exhibition and talk about the Pocklington Shield which was kindly loaned to us by MAP Archaeology and Persimmon Homes.

We were also able to stabilise the position about our accommodation by extending our property licences and leases for the Museum and our stores and commissioning a study into a long-term home for the Museum and collections.

With the support of Museum Development Yorkshire (MDY), we commissioned and have successfully implemented a governance review and an update of our audience development plan.

As a result of the success of the Pocklington Shield exhibition, additional grants, donations, and the introduction of a £3 entry charge for adult visitors to the Museum our annual surplus increased significantly from £2,700 in 2022/23 to £14,146 in 2023/24.

### Achievements and performance

#### *The Museum*

Last year, we identified the following priorities

- To undertake a governance review and develop a succession strategy to comply with the latest charities guidance on best practice
- To extend our audience reach
- To generate additional funds to support the museums activities
- To undertake a feasibility study for a new long-term home
- To work in partnership with the new North Yorkshire Council

I am delighted to report that we achieved all these objectives through the commitment of all our volunteers, Trustees and with the much-valued support of MDY, MAP Archaeology and Persimmon Homes (who facilitated the loan of the Pocklington Shield), the Storey Foundation and Malton and Norton Town Councils, as well as the members of our supporter's scheme and an anonymous donor who kindly funded the cost of borrowing a secure display case.

With the support of MDY we commissioned Hillary McGowan to undertake a governance review which was completed and approved by Trustees in July 2023. Subsequently, we are implementing the key recommendations. These include establishing maximum terms of office and a succession strategy for Trustees, a code for dealing with Trustee conflicts of interest, reviewing the Trustee skill sets against the future needs of the Museum as it moves towards a new home and the terms of reference and composition of our subgroups and their reporting mechanisms. These have now been, or are in the course of being implemented and form the basis of our new Trustee recruitment strategy which is now underway.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2024

---

Unfortunately, two of our Trustees have resigned during the year - Matthew Collier moved to a new role outside the area and Jill Wilson has also stepped aside after twelve years as a Trustee. We are very grateful for the support, advice, and service that they have given to the Museum. We are also likewise grateful to Eleanor Brooke-Peat who will also stand down shortly as she has taken on increasing work responsibilities.

As a result of these three resignations and our review of Trustee skills we are now seeking to recruit new Trustees with curatorial expertise in collections care and management, property development and negotiation, marketing, and web site content management. This experience will be vital to the next stages of the Museum's development.

We have been very fortunate to have been supported by Sarah Oswald on behalf of MDY who has provided excellent advice and for facilitating our annual away day and our audience review.

### ***Our Volunteers***

The exhibition of the Pocklington Shield placed a heavy burden on our Volunteers as we extended our season and opening days by two days per week over the month of April. We now have over 50 active volunteers who help to run the museum, undertake outreach work, manage and document our collections, provide town tours and manage our Roman Festival. Together with our Trustees they contributed almost 8,200 hours with a value of £126,000.

### ***Front of House***

The Pocklington Shield exhibition was a great success, attracting over 1,200 visitors to the Museum and the opening evening lecture given by Paula Ware was very well attended. Our visitors came from across the sub-region and further afield because of the widespread publicity we were able to obtain on the BBC, regional and local press. We were able to charge for the entry to both events and this helped us generate a surplus of £6,800 on that exhibition.

For example, the BBC reported;

*"An Iron Age shield is to go on public display for the first time following its discovery in East Yorkshire in 2016. The shield was found at a high-status burial along with horse skeletons and the remains of a chariot at a housing development in Pocklington. Parts of the site are believed to date back to about 800 BC".*

The Shield exhibition was followed by a special exhibition about the locality "A Sense of Place" and later in the season by a celebration of Malton's fire brigade.

The exhibition received a very positive response from our many visitors. "The two lovely ladies at the Museum spoke with passion and knowledge about the Malton area and the items in the Museum. It is small but perfectly formed."

Other positive comments from our visitors included

*"This is a lovely Museum with all sorts of very interesting artefacts. The staff are lovely and helped me with my pram when entering. There were fun activities to keep my little boy entertained which allowed me to have a good look round. Well worth a visit and for £3 per adult and free admission for children it is very good value."*

# Malton Museum CIO

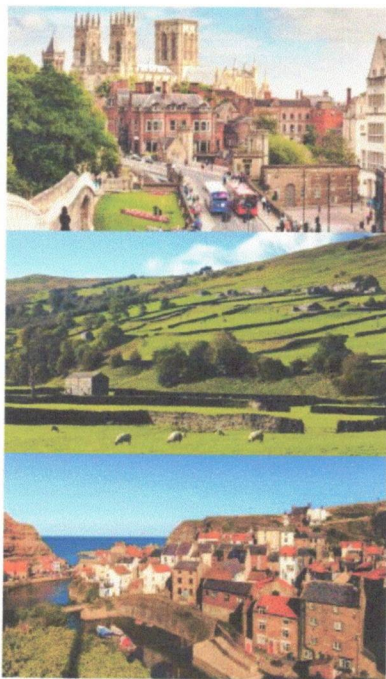
## Trustees' Annual Report *(continued)*

### Year ended 31 March 2024

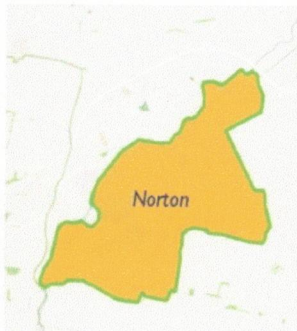
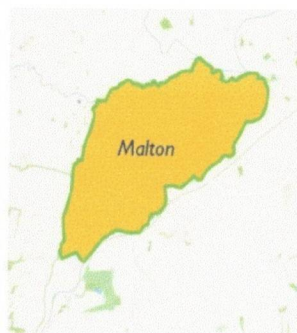
#### Audience Reach

Although post-pandemic attendances in museums across the nation have fallen, the success of the Shield exhibition and our other activities ensured that our audience reach maintained a similar level to the previous year.

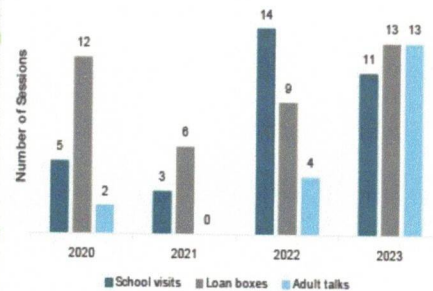
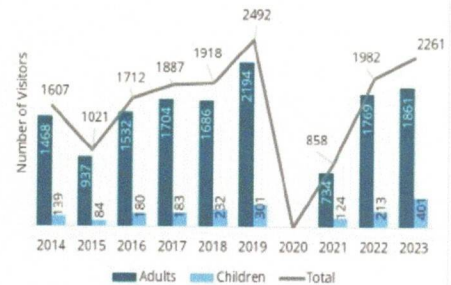
### Audiences



North Yorkshire



Malton and Norton



Malton Museum

Malton Museum | Final Report Presentation | 07

*Audience and Outreach trends 2014- 2023/4 Source Malton Museum*

We welcomed 2,261 visitors to the Museum last year (1,861 adults and 400 children. Over 1,100 of these visitors came to see the shield exhibition for which we charged an entrance fee of £5 for adults. Not only did this help to boost our annual income significantly, it also helped inform the Trustees in their somewhat reluctant decision to charge an entry fee of £3 for adults to visit the Museum and therefore make an important contribution to cover our ever-increasing operating costs (property rentals, utilities etc).

#### **Outreach Work**

We undertook an extensive outreach programme during the year working closely with local schools through after-school clubs, visits and providing loan boxes involving a total of 576 children. We also delivered 14 talks to adult groups including, for example Women's Institutes, U3A, History Groups, Yorkshire Country-women's groups, Village Hall Social and Church Groups engaging with 337 adult participants. Giving a total audience of 913. This also involved the commitment of 250 volunteer hours and generated £1,060 income to the Museum.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2024

---

### ***Walking Tours & Other Events***

Our programme of highly successful walking tours (first introduced in 2021) also continued in the summer with our most successful year to date. Over 170 people joined our tours and received very high levels of satisfaction from those participating. The tours feature the history of the Horse Racing Industry in Malton, Georgian Malton, Roads, Rivers and Railways and the Romans in Malton. The tours and other events generated an income of £3,812 for the Museum.

### ***Roman Festival***

We initially aimed to hold our second Roman Festival in July (during the school holidays), but because of the heavy rain the location at Orchard Field was considered unsuitable to hold the event because of the ground conditions. Whilst we were able to recover most of our costs through our insurance, we were unable to generate as much income from the new Festival, which was held in September, outside the school holidays. Nevertheless, the Festival attracted widespread publicity at national, regional and local levels and over 800 people attended from a wide area including the North East, Lancashire and West and East Yorkshire. Like the shield exhibition, our audience reach extended well beyond the locality and illustrates the potential for the Museum to become a much more significant tourist attraction in the future and make a stronger contribution to the local economy.

### ***Summer Talks Programme***

Our summer lecture series was once again successful. It included a talk on the Malton Fire Brigade (to coincide with the Exhibition), one on the Pocklington Excavations by Professor Melanie Giles from Manchester University. Paula Ware from MAP talked about the Eastfield Excavations in Scarborough. The lectures were each attended by an average of over 30 people, giving a total of about 90 participants.

### ***Audience review***

With the support of MDY we undertook a review of our Audience Development Strategy. This took account of the growing population of Malton and Norton, the demographic characteristics of Ryedale and North Yorkshire and the growing importance and effectiveness of our communications channels and in particular social media. Our Shield Exhibition and the Roman Festival demonstrated that the Museum can attract visitors from beyond the locality and helps to demonstrate the potential of a new and larger museum to attract greater visitor numbers than is currently the case. The results of the review (when complete) will be combined with the recommendations contained in the feasibility study for the new museum and assist in finalising the actions set out in our new strategy until 2026.

### ***Overall Impact***

Our 2023 economic impact, (based on a total of 2,190 visitors), indicated that the value our local visitors contributed to the economy was £14,086 and day visitors £40,511 with a total value to the locality of £54,597 (although this is likely to be an underestimate as it doesn't take account of activities such as the walking tours and Roman Festival).

### ***Collections Management and software***

Our collection is at the heart of the Museum. It comprises objects from pre-history through to the 21<sup>st</sup> Century and includes finds of national significance from the excavations of Malton Roman Fort.

The Collections team have continued to meet weekly throughout the last year. We again worked closely with the Exhibitions team, preparing for the loan of the fabulous Pocklington shield. The Coronation provided an appropriate opportunity for the display of our objects with royal connections, and a collaboration with Malton firefighter Ian Orledge provided a great opportunity for a community display and associated lecture. Work has continued on the paper archive sorting, listing and where appropriate, digitising the excavation archives. This extensive task is now nearing completion.

In the archaeology store the processing of unprovenanced material has been completed. The stonework on the pallets in the stone store has been cleaned, re-identified where possible and newly

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2024

---

accessioned where not, re-arranged and then covered with Tyvek sheeting to keep it clean. We are currently working through the stores allocating a unique number to each storage box. Each box and its location is then being recorded in the database, making it much easier to locate individual objects within the store.

The transfer of data from Adlib to Axiell Collections Cloud, an industry-standard collections management system was completed at the end of 2023. As the accessioning backlog has been cleared we now have 27,060 records in the catalogue with more archive-related entries still to add. The new system provides comprehensive documentation and search facilities which will enhance both the management of the collection and access to it.

We hosted researchers who wished to look at stonework, Staxton pottery and jet, the latter resulting in new exhibition material and a lecture for the 2024 season. Our application to the Association of Independent Museums (AIM) for new temperature and humidity monitors was initially unsuccessful. It was resubmitted in September and was approved the second time around. New monitors have been purchased and deployed in the museum cases, and the UV film is currently being applied to the museum's windows.

### **Improving our Communications**

One of our key objectives is to raise the profile of the Museum, particularly to visitors to the area and at regional level. We have been very active in the use of social media and have appointed our first press officer. He has been instrumental in issuing regular press releases featuring the Museum's activities and key artefacts in our collections as part of an "object of the month" series in the local paper. We also participate in leaflet exchanges with other local visitor attractions and promote our exhibitions and walking tours on the Visit York website.

### **Property**

Early in the year we concluded our licence extension at the Milton Rooms until April 2027 with an indication that this could be extended for a further year and our tenancy of the stores until April 2025. These agreements provide stability for the Museum as we progress our ambitions for a new home. We were successful in our application for a £50,000 grant to North Yorkshire Council (UK Shared prosperity Fund) for a feasibility study into a new long-term home for the Museum. After a rigorous tender process, we appointed a consortium of consultants with an international/national profile to undertake the study. The York office of Purcell Architects brings a wealth of expertise of working on other museum projects and listed buildings as do Chana Projects. Haley Sharpe Design have significant experience of museum and collection displays. They are working closely with the Museum Trustees on this exciting project which will help realise our ambitions for a much more significant profile as a visitor destination (reflecting the significance of our collections) and to play a stronger role in promoting the well-being of local residents and a bigger contribution to the local economy. The interim findings have been very well received by local stakeholders. The consultants' final report and proposals for the next stage of the process are due to be concluded in early May.

### **Fundraising**

Last year we stressed the importance of securing a sustainable financial base for the Museum and how it is vital to securing our ambitions. It is very pleasing to report significant progress because of the fantastic contribution of all our volunteers and supporters. Our success in generating income has included successful grant applications, the decision to introduce charging, the shield exhibition and Roman Festival and our supporter's scheme. As a result of these, and particularly the Feasibility Study grant of £50,000, our income increased significantly from £23,087 in 2023 to £87,737 this year. Our operating surplus increased from £2,700 to £14,146 and our reserves now stand at £54,485. We are most grateful to all of those who have supported the Museum over the past year. This has allowed us to appoint a fundraiser to assist in generating additional income for our Roman Festival and to identify further sources of funds to support the future expansion of the Museum.

---

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2024

---

### Working with Others

We continue to develop our partnership working and have enjoyed the support of both Malton and Norton Town Councils as well as the new North Yorkshire Council. We are particularly grateful to Kevin Hollinrake MP who twice visited the Museum and gave his support in our bids for funding for the Museum Feasibility Study. We are aiming to work with the Milton Rooms and the Masonic Lodge as part of the Heritage Open day later in the year. The Museum Friends also continued to support the Museum and held their Winter lecture series which were attended by 211 people. They also kindly committed £1,000 from their reserves to assist the Museum, possibly by adding to our collections. We are also most grateful for the continuing support of MAP Archaeology. We have continued our close relationship with the University of York Archaeology Department. This year we worked with two MA students on two different research projects over a period of three months. Each will leave the museum a piece of work which will be incorporated in next year's exhibition.

### Financial review

The accompanying financial statements show an overall improvement in the financial position of the Charity which, for 2024, records a surplus of £14,146 (as opposed to a smaller surplus of £2,700 in 2023). The Charity's total funds now stand at £54,485.

### Reserves & Reserves Policy

During the year the Trustees have Designated £21,000 from the Unrestricted Reserves which has been set aside to reflect the changing nature of the Museum's activities. In arriving at this position the Trustees have taken account of the Museum's anticipated commitments reflected in premises leases and other contractual obligations and outgoings. The remaining balance of the Unrestricted Reserves of £31,764 will continue to be used in furthering the Museum's charitable activities.

### Plans for future periods

The past year has been one of great progress with a significant improvement in the Museum's financial surplus and reserves. Together with a generous grant we have agreed to recruit a Museum Office Coordinator for an initial period of 12 months. The post holder will help to manage the increasing workload as we expand our activities and will, in particular, work closely with our volunteers and also assist with our communications and the management of the Museum web site. We are aiming to generate sufficient additional funds to continue the role in future years. We will also be giving careful consideration to the recommendations and implications of the feasibility study and vision for the long-term home for the Museum and our collections. We hope that the recruitment of new Trustees and our fundraiser will play a significant role in this process.

The trustees' annual report was approved on 4<sup>th</sup> June 2024 and signed on behalf of the board of trustees by:



Mr P B Crabtree (Chair)  
Trustee

# Malton Museum CIO

## Independent Examiner's Report to the Trustees of Malton Museum CIO

Year ended 31 March 2024

---

I report to the trustees on my examination of the financial statements of Malton Museum CIO ('the charity') for the year ended 31 March 2024.

### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

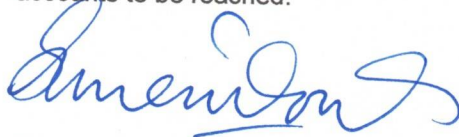
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Douglas, FCA  
Independent Examiner

Old Joiners Cottage  
Marton  
York  
YO62 6RD

4<sup>th</sup> June 2024

**Malton Museum CIO**  
**Statement of Financial Activities**  
**Year ended 31 March 2024**

		2024	2023		
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations, Grants and legacies	4	12,591	52,964	<b>65,555</b>	15,146
Charitable activities	5	17,997	–	<b>17,997</b>	6,323
Other trading activities	6	3,178	–	<b>3,178</b>	1,355
Investment income	7	1,007	–	<b>1,007</b>	263
<b>Total income</b>		<u>34,773</u>	<u>52,964</u>	<u><b>87,737</b></u>	<u>23,087</u>
<b>Expenditure</b>					
Expenditure on charitable activities	8,9	19,945	53,646	<b>73,591</b>	20,387
<b>Total expenditure</b>		<u>19,945</u>	<u>53,646</u>	<u><b>73,591</b></u>	<u>20,387</u>
<b>Net income and net movement in funds</b>		<u>14,828</u>	<u>(682)</u>	<u><b>14,146</b></u>	<u>2,700</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		37,936	2,403	<b>40,339</b>	37,639
<b>Total funds carried forward</b>		<u>52,764</u>	<u>1,721</u>	<u><b>54,485</b></u>	<u>40,339</u>


The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 11 to 16 form part of these financial statements.

**Malton Museum CIO**  
**Statement of Financial Position**  
**31 March 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible fixed assets	13	2,990	3,398
<b>Current assets</b>			
Stocks	14	3,750	3,829
Debtors	15	2,291	2,436
Cash at bank and in hand		<u>70,447</u>	<u>32,129</u>
		<b>76,488</b>	<b>38,394</b>
<b>Creditors: amounts falling due within one year</b>	16	<b>24,993</b>	<u>1,453</u>
<b>Net current assets</b>		<u>51,495</u>	<u>36,941</u>
<b>Total assets less current liabilities</b>		<u>54,485</u>	<u>40,339</u>
<b>Net assets</b>		<u>54,485</u>	<u>40,339</u>
<b>Funds of the charity</b>			
Restricted funds		52,764	2,403
Unrestricted funds		<u>1,721</u>	<u>37,936</u>
<b>Total charity funds</b>	17	<u>54,485</u>	<u>40,339</u>

These financial statements were approved by the board of trustees and authorised for issue on 4<sup>th</sup> June 2024, and are signed on behalf of the board by:

  
Mr P B Crabtree (Chair)  
Trustee

The notes on pages 11 to 16 form part of these financial statements.

# Malton Museum CIO

## Notes to the Financial Statements

Year ended 31 March 2024

---

### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Old Joiners Cottage, Marton, Sinnington, York, YO62 6RD.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment in accordance with the Reserves Policy.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

#### Reserves Policy

The trustees have implemented a reserves policy to designate part of the unrestricted funds as a contingency in respect of future contractual obligations and outgoings. Further details are provided in the "Financial Review" section of the Annual Report above. This policy, together with any amounts so designated, will be kept under review on an annual basis by the trustees.



# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

### 4. Donations, Grants and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations &amp; Grants</b>			
Museum Development Yorkshire	–	–	–
Norton Town Council	500	–	500
Malton Town Council	–	–	–
Monthly Donations	4,007	–	4,007
Sundry Donations	7,427	–	7,427
Ryedale District Council	–	–	–
Malton CIC	–	–	–
Friends of Malton Museum	–	–	–
North Yorkshire Council	–	50,486	50,486
Association of Independent Museums	–	2,478	2,478
Gift Aid claims	657	–	657
	<u>12,591</u>	<u>52,964</u>	<u>65,555</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations &amp; Grants (last year)</b>			
Museum Development Yorkshire	–	3,388	3,388
Norton Town Council	–	499	499
Malton Town Council	–	225	225
Monthly Donations	2,125	–	2,125
Sundry Donations	1,981	1,586	3,567
Ryedale District Council	–	1,000	1,000
Malton CIC	–	1,750	1,750
Friends of Malton Museum	–	1,298	1,298
North Yorkshire Council	–	–	–
Association of Independent Museums	–	–	–
Gift Aid claims	1,294	–	1,294
	<u>5,400</u>	<u>9,746</u>	<u>15,146</u>

### 5. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Education	1,060	1,060	1,375	1,375
Archive services	304	304	–	–
Outreach, tours & events	3,812	3,812	1,061	1,061
Roman festival	4,051	4,051	3,887	3,887
Exhibitions and admissions	6,663	6,663	–	–
Insurance claim	2,107	2,107	–	–
	<u>17,997</u>	<u>17,997</u>	<u>6,323</u>	<u>6,323</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

### 6. Other trading activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Retail income	<u>3,178</u>	<u>3,178</u>	<u>1,355</u>	<u>1,355</u>

### 7. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	405	405	94	94
Cambridge & Counties Bank interest receivable	506	506	169	169
Redwood Bank interest receivable	96	96	–	–
	<u>1,007</u>	<u>1,007</u>	<u>263</u>	<u>263</u>

### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Charitable Activity	14,018	–	14,018
Support costs	5,927	53,646	59,573
	<u>19,945</u>	<u>53,646</u>	<u>73,591</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Charitable Activity	5,572	6,127	11,699
Support costs	7,472	1,216	8,688
	<u>13,044</u>	<u>7,343</u>	<u>20,387</u>

### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Charitable Activity	14,018	8,579	22,597	19,271
Governance costs	–	50,994	50,994	1,116
	<u>14,018</u>	<u>59,573</u>	<u>73,591</u>	<u>20,387</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

### 10. Net income

Net income is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	408	486
Operating lease rentals (Hire of equipment)	<u>1,290</u>	<u>—</u>

### 11. Staff costs

The average head count of employees during the year was Nil (2023: Nil).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

### 12. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

### 13. Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 April 2023 and 31 March 2024	<u>16,547</u>
<b>Depreciation</b>	
At 1 April 2023	13,149
Charge for the year	408
<b>At 31 March 2024</b>	<u>13,557</u>
<b>Carrying amount</b>	
At 31 March 2024	<u>2,990</u>
At 31 March 2023	<u>3,398</u>

### 14. Stocks

	2024	2023
	£	£
Stock in hand	<u>3,750</u>	<u>3,829</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

### 15. Debtors

	2024	2023
	£	£
Trade debtors	1,105	500
Prepayments and accrued income	529	793
Other debtors	657	1,143
	<u>2,291</u>	<u>2,436</u>

### 16. Creditors: amounts falling due within one year

	2024	2023
	£	£
Accruals and deferred income	<u>24,993</u>	<u>1,453</u>

### 17. Analysis of charitable funds

#### Unrestricted funds

	At 1 April 23	Income	Expenditure	Transfers	At 31 March 24
	£	£	£	£	£
General funds	37,936	34,773	(19,945)	(21,000)	31,764
Designated funds	—	—	—	21,000	21,000
	<u>37,936</u>	<u>34,773</u>	<u>(19,945)</u>	<u>—</u>	<u>52,764</u>

	At 1 April 22	Income	Expenditure	Transfers	At 31 March 23
	£	£	£	£	£
General funds	37,638	13,341	(13,043)	—	37,936
Designated funds	—	—	—	—	—
	<u>37,638</u>	<u>13,341</u>	<u>(13,043)</u>	<u>—</u>	<u>37,936</u>

#### Restricted funds

	At 1 April 23	Income	Expenditure	At 31 March 24
	£	£	£	£
Restricted Funds	2,403	52,964	(53,646)	1,721

	At 1 April 22	Income	Expenditure	At 31 March 23
	£	£	£	£
Restricted Funds	—	9,746	(7,343)	2,403

**Malton Museum CIO**  
**Management Information**  
**Year ended 31 March 2024**

---

**The following pages do not form part of the financial statements.**

# Malton Museum CIO

## Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
<b>Income and endowments</b>		
<b>Donations, Grants and legacies</b>		
Museum Development Yorkshire	–	3,388
Norton Town Council	500	499
Malton Town Council	–	225
Monthly Donations	4,007	2,125
Sundry Donations	7,427	3,567
Ryedale District Council	–	1,000
Malton CIC	–	1,750
Friends of Malton Museum	–	1,298
North Yorkshire Council	50,486	–
Association of Independent Museums	2,478	–
Gift Aid claims	657	1,294
	<u>65,555</u>	<u>15,146</u>
<b>Charitable activities</b>		
Education	1,060	1,375
Archive services	304	–
Outreach, tours & events	3,812	1,061
Roman festival	4,051	3,887
Exhibitions and admissions	6,663	–
Insurance claim	2,107	–
	<u>17,997</u>	<u>6,323</u>
<b>Other trading activities</b>		
Retail income	3,178	1,355
<b>Investment income</b>		
Bank interest receivable	405	94
Cambridge & Counties Bank interest receivable	506	169
Redwood Bank interest receivable	96	–
	<u>1,007</u>	<u>263</u>
<b>Total income</b>	<u>87,737</u>	<u>23,087</u>

# Malton Museum CIO

## Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2024

---

	2024	2023
	£	£
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Opening stock	3,829	4,224
Purchases	1,654	364
Closing stock	(3,750)	(3,829)
Operating leases (equipment hire)	1,290	–
Rent	4,283	3,972
Light and heat	1,513	1,312
Repairs and maintenance	–	290
Insurance	564	689
Collections costs	3,859	3,232
Governance costs (including Feasibility Study)	50,994	1,116
Telephone	537	403
Other office costs	451	518
Depreciation	408	486
Bank charges	178	62
Exhibitions, subscriptions etc	1,222	1,885
Printing, outreach etc costs	275	2,166
Computer and website expenses	354	653
Roman Festival	5,930	2,844
	<u>73,591</u>	<u>20,387</u>
<b>Total expenditure</b>	<u>73,591</u>	<u>20,387</u>
<b>Net income</b>	<u>14,146</u>	<u>2,700</u>

---

# Malton Museum CIO

## Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2024

---

	2024 £	2023 £
<b>Expenditure on charitable activities</b>		
<i><b>Activities undertaken directly</b></i>		
Opening stock	3,829	4,224
Purchases	1,654	364
Closing stock	(3,750)	(3,829)
Hire of equipment	1,290	–
Repairs & replacements	–	290
Collections equipment & expenses	3,859	2,998
Sundry expenses	451	518
Bank charges	178	62
Exhibition costs	857	1,428
Education & outreach	86	2,150
Computer & website expenses	354	653
Roman festival	5,930	2,844
	<u>14,738</u>	<u>11,702</u>
<i><b>Support costs</b></i>		
Rent	4,283	3,972
Light & heat	1,513	1,312
Insurance	564	689
Collections overheads	–	234
Telephone	537	403
Depreciation	408	486
Subscriptions	365	457
Printing, post, stationery etc	189	16
	<u>7,859</u>	<u>7,569</u>
<i><b>Governance costs</b></i>		
Governance costs - Feasibility Study	50,284	–
Governance costs - trustees' meetings & training	710	1,116
	<u>50,994</u>	<u>1,116</u>
<b>Expenditure on charitable activities</b>	<u>73,591</u>	<u>20,387</u>

---

**MALTON MUSEUM CIO**

England & Wales - Charity number 1176471

---

# Accounts

---

CHARITY REGISTRATION NUMBER: 1176471

**Malton Museum CIO**  
**Unaudited Financial Statements**  
**31 March 2023**

**Malton Museum CIO**  
**Financial Statements**  
**Year ended 31 March 2023**

---

	<b>Page</b>
Trustees' annual report	<b>1</b>
Independent examiner's report to the trustees	<b>10</b>
Statement of financial activities	<b>11</b>
Statement of financial position	<b>12</b>
Notes to the financial statements	<b>13</b>
 <b>The following pages do not form part of the financial statements</b>	
Detailed statement of financial activities	<b>20</b>

---

**Malton Museum CIO**  
**Trustees' Annual Report**  
**Year ended 31 March 2023**

---

The Trustees present their report and the unaudited financial statements of the Charity for the year ended 31 March 2023.

**Reference and administrative details**

<b>Registered charity name</b>	Malton Museum CIO
<b>Charity registration number</b>	1176471
<b>Principal office</b>	Cornwell House Main Street Amotherby Malton North Yorkshire YO17 6UN

**The trustees**

Mr P B Crabtree (Chair)	(Appointed May 2022)
Mrs M Shaw (Vice Chair)	
Mrs M Carmichael (Hon Secretary)	
Mr J H Gill (Hon Treasurer)	
Dr S Wrathmell	(Resigned April 2022)
Mrs J E Wilson	
Mrs A Clark	(Resigned April 2022)
Mrs E Brooke-Peat	
Mr M Collier	
Mr A Eastwood	
Dr A P M Halkon	
Mrs A M Heuck	(Appointed May 2022)
Mr J Howard	
Mr D Lloyd-Williams	(Resigned April 2022)
Dr P Wilson	
Ms R Wilkin	

<b>Independent examiner</b>	Stephen Douglas, FCA Cornwell House Amotherby Malton YO17 6UN
-----------------------------	---

**Structure, governance and management**

The objects of Malton Museum CIO are to advance education and heritage by the establishment and maintenance of a Museum for the benefit of the public within or near Malton and the acquisition, preservation and display of items of archaeological and historical interest relating to Malton and its hinterland and the promotion of understanding of these items and the history of Malton and its district. The CIO is administered by the Charity Trustees as shown above. The CIO's Registered Charity Number is 1176471. Its predecessor organisation, Malton Museum Foundation, (formerly registered as Charity number 508224) merged with the CIO on 27th July 2020.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2023

---

### Objectives and activities

The museum was able to resume its activities in 2022 and to mount a new exhibition "What Lies Beneath" together with our outreach activities and walking tours. The museum was successful in being re-accredited in early May 2022 by Arts Council England and we reviewed and updated our Forward Plan following a very successful Trustee away-day last November.

Our focus has been securing our museum licence and storage tenancies for the next few years while we endeavour to advance our plans for a new long-term home for the museum and its collections and to generate additional income, extend our audience reach and raise our profile. This has led to some changes to the structure of the museum and the creation of two new sub-committees relating to property and communications.

### Achievements and performance

#### The Museum

The past year has been one of change and great progress towards our goals of extending our audience reach and our long-term objective of securing a new home for the museum and making a greater contribution to placemaking. This has been achieved through the tremendous support of all our Trustees and volunteers.

It has been a pleasure to welcome Anne-Marie Heuck as a new Trustee and Cllrs Paul Andrews and Steve Shaw (as co-opted members representing Malton and Norton Town Councils respectively) and Rev Douglas Robertson (Chair of the Museum Friends) to the team. We also said farewell to our former Chair, Ann Clark, who retired after 20 years as a volunteer. She played a key role in leading the work of our collections team. She brought a wealth of knowledge to the museum from her experience as a member of the English Heritage team who excavated Wharram Percy.

Last year, we established a new Financial Strategy group to help secure additional income and this has helped us generate additional funds of around £4,500 to support our activities through our new supporters scheme and successful grant applications.

We have also created two further groups to help deliver our ambitious Forward Plan. These are a Property sub-committee, with responsibility for delivering a new long-term home for the museum, and a Communications sub-committee with responsibility for overseeing our web site, social media and press relationships.

During the year we have been greatly assisted by Museum Development Yorkshire (MDY) and through advice that we have received on business planning, communications and fund raising as part of the Heritage Recovery Programme. We have already embraced several of the lessons from our workshops into our Forward Plan and organisational structure.

In November 2022 we held a very successful Trustees' away-day (kindly funded by MDY) which has underpinned the updating of our Forward Plan, 2023/4 budget and helped to identify future fundraising projects.

**Malton Museum CIO**  
**Trustees' Annual Report** *(continued)*  
**Year ended 31 March 2023**

---

***Our priorities are to***

Undertake a review of governance and succession strategy to ensure compliance with latest Charities Commission guidance.

Extend our audience reach by upgrading our website/social media (including integration of our collections records with our website) and work with local schools and community groups thereby contributing to community well-being and placemaking.

Generate additional funds to support the museum's activities.

Extend our licence for the museum and tenancies on its collections stores and undertake a feasibility study for a new long-term home.

Continue to work in partnership with external organisations, especially with the new North Yorkshire CC Unitary Authority and contribute to their cultural strategy.

Sadly, I have to report the death of one of our most active and longstanding volunteers, Margaret Mackinder who devoted much of her spare time to the museum. She was the driving force behind the successful "Horse Power" exhibition in 2019, the publication of "the History of Malton and Norton" and "the Story of Racing in Malton and Norton", the introduction of our Town Tours programme and the financial strategy published in 2021. She is much missed.

We have also said a fond farewell to Dieter Hopkin who for many years has provided wise counsel in his role as our Museum Development Officer. He has been succeeded by an old museum friend, Sarah Oswald and her support is already being appreciated. Our museum mentor Christine McDonnell has also been very helpful particularly in helping us to secure re-accreditation.

***Our Volunteers***

We have been particularly successful in attracting new volunteers to contribute to the museum's activities and they have brought a wealth of relevant expertise in support of our activities. Many are new residents in the area. We now have just over 40 volunteers who work across several different teams and many contribute to two or three different activities.

During the calendar year of 2022, our volunteers donated the following hours to the work of the Museum:

Number of hours worked on site	2,588
Front of House	830
Roman Festival	317
Outreach and education	282
Town Tours	90
Hours worked at home on Museum projects	2,454
<b>Total</b>	<b>6,561</b>

**Malton Museum CIO**  
**Trustees' Annual Report** *(continued)*  
**Year ended 31 March 2023**

---

***Front Of House***

Planning for our new and updated exhibition for 2023 "A Sense of Place" began in late 2022. The exhibition explores how culture, history and social identity of Malton, Norton and the surrounding areas combine to allow us to experience unique feelings of ownership and belonging.

Our new android screen allows us to showcase aspects of the collections which would have been difficult to display owing to lack of space within the exhibition rooms. Photographs showing the changing vistas of the towns of Malton and Norton over the past century we feel sure will initiate many discussions by both residents and visitors alike.

The Front of House team of 20 volunteers provided the manpower for our open season of 83 days with four volunteers per day. We open from 1<sup>st</sup> April until 30<sup>th</sup> October and do not generally charge for admission but invite donations from visitors.

In common with many other museums our attendance in 2022 fell. We welcomed 1,742 adults and 207 children (1,982 visitors) which sadly represents a slight drop on the last comparable year 2019 when we welcomed 2,200 visitors. Our visitor book records many favourable comments including the following

*"Excellent presentation of Malton's history and importance"*

*"Friendliness of volunteers"*

*"Very interesting generally and just the right size, not overwhelming"*

**Audience Reach**

In 2017 we commissioned a study which set out targets for audience development for the 2018-2022 period. Even though we suffered the adverse effects of the Pandemic, we exceeded our targets of achieving visitor and participation numbers of 4,000 and undertaking 8 school visits a year as well as developing partnerships with other museums in the area.

We also work closely with community groups in Ryedale and beyond as part of our wellbeing programme. These include Women's Institutes, U3A, History groups, Yorkshire Country-women's groups, RAFA, Men's groups, Ladies Circles, St Catherine's Hospice, Ryedale Sight Support, Racing Welfare, Village Hall Social, Church and Friends groups.

Last year, in addition to our exhibition, we undertook the following:

**(a) Working with schools**

In 2022 our costumed volunteers ran 14 half-day visits to local Primary schools with our Roman Legacy workshop. They worked with 468 children and ran an after-school club at Malton secondary school over a 12-week period. Our various loan boxes were borrowed by 10 schools over the year.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2023

---

### (b) Summer Lectures

Our summer lecture programme did not take place in 2022 but we did host a zoom lecture by Dr Simon Elliott on the disappearance of the IX Legion which was attended by 50 people from across the country.

We also hosted a special talk by John Sunderland who spoke about his involvement as designer of the first Jorvik museum. The talk was attended by 60 people.

The summer lecture programme will resume this year.

### (c) Community groups

Sadly, the pandemic very much affected the number of community groups which considered it was safe to resume meeting face to face. Over 2022 we only delivered talks to 4 groups. A much fuller programme is in place for 2023.

### (d) Town Tours

As part of our response to the pandemic in 2021 we introduced a programme of guided town tours which are provided by our volunteers and have been supported by grants from Ryedale District Council and Malton Town Council. In the first year we delivered 13 tours for the public together with 5 private tours - for Local History Groups and Local Sporting Clubs. 161 people attended in all.

A similar programme of 12 tours was delivered in 2022 attended by 91 people and in 2023 we aspire to run 20 tours split as follows: 12 public tours and 8 private tours.

The tours have been well received, as the following post on Trip Advisor shows:

*"Tonight, I thoroughly enjoyed a walking tour of Malton. The guides Louise & Andy were very knowledgeable. I am really looking forward to the next one."*

### (e) Roman Festival

The museum held its first Roman Festival in July 2022. Held on the Roman Fort Historic Monument site at Orchard Field, it was a family-friendly fun day celebrating all things Roman. It was publicised in the national, regional, and local press. Over 1,000 people attended a day of Roman Cavalry and Legionary re-enactors, Roman history societies and archaeological groups sharing their research, Roman fiction authors, lots of children's activities including the Children's Roman Army, stalls and food and drink. It was a busy vibrant day, much enjoyed by people from Malton, Norton, York, the East coast and beyond, raising over £1,000 for the Museum.

A second Roman Festival is planned to take place again in July 2023.

**Malton Museum CIO**  
**Trustees' Annual Report** *(continued)*  
**Year ended 31 March 2023**

---

(f) Improving our Communications

Our Trustees' away-day identified the need to improve our communications as a key priority and we have now established a new Communications subcommittee to manage the content and efficiency of our website. They will also manage our social media activity, press and media relationships thereby assisting the museum to reach a wider audience.

(g) Collections management

The Collections team worked with the newly formed Exhibitions group to prepare and present the 2022 exhibition 'What Lies Beneath' which opened in April.

The extra space newly available in Unit 2 allowed reorganisation of the social history collection and paper archive, and the opportunity to work through this material more thoroughly than has been possible for a number of years. The paperwork necessary to clear the backlog of donated objects awaiting approval by the Trustees has been completed, along with the accessioning, photographing and packaging of most of the objects already accepted. Excavation files, maps and plans have been categorised by site allowing information to be sourced and accessed more easily, and information from former exhibitions has been digitised. In the archaeology stores work on the human remains begun at the end of 2021 has been completed, along with the accessioning of several boxes of formerly unprocessed material.

A successful grant application to MDY, kindly match-funded by the Museum Friends, enabled the purchase of a new laptop, A3 scanner, camera, and lighting. This equipment will enable us to provide digital access to a greater range of our objects, making the collection available to a wider audience.

An application to the Association of Independent Museums (AIM) for new temperature and humidity monitors was submitted at the end of March 2023.

Collections Software Development

A key part of the museum's effective oversight of its collection is the Collections Management System (CMS), a database which stores all information about the items for which it is responsible. Our current CMS - Adlib - is due to be discontinued from January 2024 and as a result a new CMS is required. This has presented the opportunity for the museum to review how collections information is recorded, stored and accessed, and how this could be improved upon and supported by a new CMS package. A scoping exercise undertaken by the collections team assessed the software available on the market and suitability for the museum, and a new CMS - Axiell Collections - has been successfully identified and signed off by Trustees. In the coming months the acquisition of the software package will be finalised and collections data transferred to the new database.

The museum is also keen to improve the amount of collections information published online, with the aim to give the public access to a much wider proportion of the collection as part of our audience development objectives. Following the successful identification of the CMS, we will now undertake a further scoping exercise to assess the best method for doing so. This will involve consideration of available web-publishing platforms (Axiell Collections and OMEKA being two possibilities), integration with the museum website, and the exact format for publishing online that the museum would like to use.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2023

---

### (h) Property

We have now reached agreement in principle with our landlords of the Milton Rooms to extend our licence there until 2027 with the possibility of a further extension until 2028. We have also extended our collection stores and their tenancies from the Fitzwilliam (Malton) Estate. Both of these actions will help to provide stability for the museum while we seek to move to a new long-term home.

To assist the process of securing a long-term home we have created a Property subcommittee which comprises a mix of Trustees with extensive senior level experience in the property/legal, project management, heritage and planning sectors. A draft brief for a feasibility study has been prepared and submitted to potential funders to establish the best location and business plan for a new home for the museum which will enable us to attract more visitors, contribute to place-making and community welfare as well as displaying more of our nationally significant collections and providing appropriate storage space.

### (i) Fundraising

At the end of 2021 the Trustees agreed a funding strategy to help create a sustainable financial footing to support our ambitious plans and to enable the museum to be a vital hub for telling the story of our extraordinary heritage to our community and visitors.

The Strategic Finance group has worked hard to make this a reality. At the end of 2022 it launched a supporters scheme, enabling individuals to give regularly to the museum, creating much needed unrestricted income, thereby strengthening our balance sheet and reserves. The scheme has got off to a steady start and along with existing regular patrons (and gift aid) is set to bring in over £4,000 a year. We hope to grow this income stream over the next twelve months. These supporters provide unrestricted funds which we reinvest in the museum. We are grateful for the support of Malton Community Interest Company in setting up the scheme.

We have received the support of several small businesses in the area that offer their products in return for a monthly donation from scheme members. This helps to give the museum a real presence in the towns and strengthen our ties with the business community. We also aim to encourage a group of larger companies and businesses to be sponsors of the museum, and we are currently creating packages of support and making contacts. Over the past twelve months we are grateful for the support of Ryedale District Council, Malton and Norton Town Councils, the Storey Family Trust, Cllr Lindsay Burr, Stowe Family Law, MAP Archaeological Practice as well as an anonymous donor and the estate of the late Margaret Mackinder.

We will continue to look to Trusts, grant-funding bodies and local Councils for specific funding for individual projects identified in our 2023-25 forward plan.

### (j) Partnership Working

Our Trustees' away-day emphasised the importance of working with our partners not least the Woodhams Stone collection who are located nearby in Norton. We have begun to jointly draft a memorandum of understanding setting out how our complementary museums can work together to mutually benefit our communities and conform to the Charities Commission guidance and thereby address potential conflicts of interest.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2023

---

We also recognise the importance of continuing to work closely with North Yorkshire County Council, Malton & Norton Town Councils and Malton CIC (all of whom have all provided valuable support during the past year), the racing industry and Fitzwilliam (Malton) Estate (who continue to provide support in a myriad of ways) together with local businesses who actively underwrite our supporters scheme. We also work closely with York University to provide student placements relating to collections and museum management.

We have also benefitted from our association with Malton based MAP Archaeological Practice (see further below) who have agreed to contribute to two new interpretation panels in Norton which will be installed in 2023 and we hope to further develop our relationship in future years. We would also like to record our appreciation to Norton Town Council who have also contributed to the panels.

### Friends of the Museum

The Friends continue to support the museum and have recently made two donations. The first was the 20% contribution (£600) required to secure a grant of £3,000 from MDY to fund the acquisition of a new scanner, digital camera with video facility, a tripod, lighting and a laptop for the Collections team. The second (£700) was to fund the purchase of a new screen to provide more opportunities for visitors to see artefacts in our collections that are not currently on display. The Friends' monthly lectures have been both interesting and well-attended.

### Financial review

The accompanying financial statements show an overall improvement in the financial position of the Charity which, for 2023, records a surplus of £2,700 (as opposed to a small deficit of £1,018 in 2022).

### Plans for future periods

Last year we reported that "the museum was at critical stage in terms of both location and finance and that these aspects must be an urgent priority for Trustees". Neither of these issues are quick fixes but we have made significant progress on both fronts. The extended licence for the Museum and the tenancy for our collections storage will provide much needed stability whilst we secure a new home and raise the necessary funding for such a significant undertaking. Our finances are also showing improvement with increased income (from our supporters scheme, donations and grants) and, as noted in the short Financial Review above, this has resulted in a surplus for the year. Our 2023/24 budget aims to build on these strengthening foundations to further increase income and to generate a surplus in 2024.

The new financial year will get off to an impressive start thanks to the loan (in April) of a unique Iron Age shield recently-discovered in excavations at nearby Pocklington together with a talk by Paula Ware from MAP Archaeological Practice. Both of which will generate additional income for the museum as will the 2023 Roman Festival which is to be held in July.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2023

---

We are also hopeful that we will be able to secure the funds to commission consultants to undertake the options study for a new museum home.

We will continue to develop our programmes for audience engagement in the museum, through our outreach programmes and through the enhancement of our web site, social media and press communications. We hope to obtain funding for a refresh of our audience development strategy so that we can better engage with the new communities (including those from Eastern Europe) that have moved to the area in recent years as well as disability groups building further on the work we have already undertaken.

Hopefully, we will also obtain funding for a governance review which will help us ensure that we have the appropriate skills, experience, and structure in place amongst the Trustees to deliver our future plans.

The Trustees' annual report was approved on 24 May 2023 and signed on behalf of the Board of Trustees by:



Mr P B Crabtree (Chair)  
Trustee



# Malton Museum CIO

## Independent Examiner's Report to the Trustees of Malton Museum CIO

Year ended 31 March 2023

---

I report to the trustees on my examination of the financial statements of Malton Museum CIO ('the charity') for the year ended 31 March 2023.

### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Douglas, FCA  
Independent Examiner

Cornwell House  
Amotherby  
Malton  
YO17 6UN

2 April 2023

**Malton Museum CIO**  
**Statement of Financial Activities**  
**Year ended 31 March 2023**

		Unrestricted funds £	2023 Restricted funds £	Total funds £	2022 Total funds £
<b>Income</b>	<b>Note</b>				
Donations, grants & legacies	4	5,400	9,746	<b>15,146</b>	8,262
Charitable activities	5	6,323	–	<b>6,323</b>	2,737
Other trading activities	6	1,355	–	<b>1,355</b>	800
Investment income	7	263	–	<b>263</b>	2
<b>Total income</b>		<u>13,341</u>	<u>9,746</u>	<u><b>23,087</b></u>	<u>11,801</u>
<b>Expenditure</b>					
Expenditure on charitable activities	8,9	13,044	7,343	<b>20,387</b>	12,819
<b>Total expenditure</b>		<u>13,044</u>	<u>7,343</u>	<u><b>20,387</b></u>	<u>12,819</u>
<b>Net income/(expenditure) and net movement in funds</b>		<u>297</u>	<u>2,403</u>	<u><b>2,700</b></u>	<u>(1,018)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		37,638	–	<b>37,638</b>	38,656
<b>Total funds carried forward</b>		<u><b>37,935</b></u>	<u><b>2,403</b></u>	<u><b>40,338</b></u>	<u>37,638</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 13 to 18 form part of these financial statements.

**Malton Museum CIO**  
**Statement of Financial Position**  
**31 March 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible fixed assets	13	3,398	3,884
<b>Current assets</b>			
Stocks	14	3,829	4,224
Debtors	15	2,436	3,082
Cash at bank and in hand		<u>32,129</u>	<u>27,279</u>
		<b>38,394</b>	<b>34,585</b>
<b>Creditors: amounts falling due within one year</b>	16	<u>1,453</u>	<u>831</u>
<b>Net current assets</b>		<b>36,941</b>	<b>33,754</b>
<b>Total assets less current liabilities</b>		<u>40,339</u>	<u>37,638</u>
<b>Net assets</b>		<u>40,339</u>	<u>37,638</u>
<b>Funds of the charity</b>			
Restricted funds		2,403	–
Unrestricted funds		<u>37,935</u>	<u>37,638</u>
<b>Total charity funds</b>	17	<u>40,338</u>	<u>37,638</u>

These financial statements were approved by the board of trustees and authorised for issue on 24 May 2023, and are signed on behalf of the board by:



Mr P B Crabtree (Chair)  
Trustee

The notes on pages 13 to 18 form part of these financial statements.

**Malton Museum CIO**  
**Notes to the Financial Statements**  
**Year ended 31 March 2023**

---

**1. General information**

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Cornwell House, Main Street, Amotherby, Malton, North Yorkshire, YO17 6UN.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds. The museum has no endowment funds.

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

---

### 3. Accounting policies *(continued)*

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	12% reducing balance
-----------------------	---	----------------------

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

### 4. Donations, grants & legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Museum Development Yorkshire	–	3,388	<b>3,388</b>
Norton Town Council	–	499	<b>499</b>
Malton Town Council	–	225	<b>225</b>
Mrs J Berry	–	–	–
Mrs J Gibson	–	–	–
Monthly Donations	2,125	–	<b>2,125</b>
Sundry donations	1,981	1,586	<b>3,567</b>
Ryedale District Council	–	1,000	<b>1,000</b>
Malton CIC	–	1,750	<b>1,750</b>
Friends of Malton Museum	–	1,298	<b>1,298</b>
Gift Aid claims	1,294	–	<b>1,294</b>
	<u>5,400</u>	<u>9,746</u>	<u><b>15,146</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations (last year)</b>			
Museum Development Yorkshire	–	1,850	<b>1,850</b>
Norton Town Council	500	–	<b>500</b>
Malton Town Council	270	–	<b>270</b>
Mrs J Berry	1,000	–	<b>1,000</b>
Mrs J Gibson	1,000	–	<b>1,000</b>
Monthly Donations	1,130	–	<b>1,130</b>
Sundry donations	1,280	–	<b>1,280</b>
Ryedale District Council	–	–	–
Malton CIC	–	–	–
Friends of Malton Museum	–	–	–
Gift Aid claims	1,232	–	<b>1,232</b>
	<u>6,412</u>	<u>1,850</u>	<u><b>8,262</b></u>

### 5. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Education	1,375	<b>1,375</b>	875	<b>875</b>
Outreach, tours & events	1,061	<b>1,061</b>	1,862	<b>1,862</b>
Roman festival	3,887	<b>3,887</b>	–	–
	<u>6,323</u>	<u><b>6,323</b></u>	<u>2,737</u>	<u><b>2,737</b></u>

**Malton Museum CIO**  
**Notes to the Financial Statements** *(continued)*  
**Year ended 31 March 2023**

**6. Other trading activities**

	Unrestricted Funds £	<b>Total Funds 2023 £</b>	Unrestricted Funds £	Total Funds 2022 £
Shop income	1,355	<b>1,355</b>	800	800

**7. Investment income**

	Unrestricted Funds £	<b>Total Funds 2023 £</b>	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	94	<b>94</b>	2	2
Cambridge & Counties Bank interest receivable	169	<b>169</b>	–	–
	<u>263</u>	<u><b>263</b></u>	<u>2</u>	<u>2</u>

**8. Expenditure on charitable activities by fund type**

	Unrestricted Funds £	Restricted Funds £	<b>Total Funds 2023 £</b>
Charitable Activity	5,572	6,127	<b>11,699</b>
Support costs	7,472	1,216	<b>8,688</b>
	<u>13,044</u>	<u>7,343</u>	<u><b>20,387</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Charitable Activity	3,770	1,850	5,620
Support costs	7,199	–	7,199
	<u>10,969</u>	<u>1,850</u>	<u>12,819</u>

**9. Expenditure on charitable activities by activity type**

	Activities undertaken directly	Support costs	<b>Total funds 2023 £</b>	Total fund 2022 £
Charitable Activity	11,702	7,569	<b>19,271</b>	12,819
Governance costs	–	1,116	<b>1,116</b>	–
	<u>11,702</u>	<u>8,685</u>	<u><b>20,387</b></u>	<u>12,819</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

### 10. Net income/(expenditure)

Net income/(expenditure) is stated after charging:

	2023	2022
	£	£
Depreciation of tangible fixed assets	<u>486</u>	<u>555</u>

### 11. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
	NIL	NIL

The average head count of employees during the year was Nil (2022: Nil).

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

### 12. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

### 13. Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
<b>At 1 April 2022 and 31 March 2023</b>	<u>16,547</u>
<b>Depreciation</b>	
At 1 April 2022	12,663
Charge for the year	486
<b>At 31 March 2023</b>	<u>13,149</u>
<b>Carrying amount</b>	
<b>At 31 March 2023</b>	<u>3,398</u>
At 31 March 2022	<u>3,884</u>

### 14. Stocks

	2023	2022
	£	£
Goods for resale	<u>3,829</u>	<u>4,224</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

### 15. Debtors

	2023	2022
	£	£
Debtors	500	1,850
Prepayments	793	–
Gift Aid	1,143	1,232
	<u>2,436</u>	<u>3,082</u>

### 16. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	1,453	831
	<u>1,453</u>	<u>831</u>

### 17. Analysis of charitable funds

#### Unrestricted funds

	At 1/4/2022	Income	Expenditure	At 31/3/2023
	£	£	£	£
General funds	37,638	13,341	(13,044)	37,935
	<u>37,638</u>	<u>13,341</u>	<u>(13,044)</u>	<u>37,935</u>

	At 1/4/2021	Income	Expenditure	At 31/3/2022
	£	£	£	£
General funds (last year)	38,656	9,951	(10,969)	37,638
	<u>38,656</u>	<u>9,951</u>	<u>(10,969)</u>	<u>37,638</u>

#### Restricted funds

	At 1/4/2022	Income	Expenditure	At 31/3/2023
	£	£	£	£
Restricted Funds	–	9,746	(7,343)	2,403
	<u>–</u>	<u>9,746</u>	<u>(7,343)</u>	<u>2,403</u>

	At 1/4/2021	Income	Expenditure	At 31/2/2022
	£	£	£	£
Restricted Funds (last year)	–	1,850	(1,850)	–
	<u>–</u>	<u>1,850</u>	<u>(1,850)</u>	<u>–</u>

**Malton Museum CIO**  
**Management Information**  
**Year ended 31 March 2023**

---

The following pages do not form part of the financial statements.

**Malton Museum CIO**  
**Detailed Statement of Financial Activities**  
**Year ended 31 March 2023**

	2023 £	2022 £
<b>Income</b>		
<b>Donations, Grants and legacies</b>		
Museum Development Yorkshire	3,388	1,850
Norton Town Council	499	500
Malton Town Council	225	270
Mrs J Berry	–	1,000
Mrs J Gibson	–	1,000
Monthly donations	2,125	1,130
Sundry donations	3,567	1,280
Ryedale District Council	1,000	–
Malton CIC	1,750	–
Friends of Malton Museum	1,298	–
Gift Aid claims	1,294	1,232
	<u>15,146</u>	<u>8,262</u>
<b>Charitable activities</b>		
Education	1,375	875
Outreach, tours & events	1,061	1,862
Roman festival	3,887	–
	<u>6,323</u>	<u>2,737</u>
<b>Other trading activities</b>		
Shop income	1,355	800
<b>Investment income</b>		
Bank interest receivable	94	2
Cambridge & Counties Bank interest receivable	169	–
	<u>263</u>	<u>2</u>
<b>Total income</b>	<u>23,086</u>	<u>11,801</u>

# Malton Museum CIO

## Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2023

	2023	2022
	£	£
<b>Expenditure on charitable activities</b>		
<i><b>Activities undertaken directly</b></i>		
Opening stock	4,224	4,342
Purchases	364	2,553
Closing stock	(3,829)	(4,224)
Repairs & replacements	290	–
Collections equipment & expenses	2,998	–
Sundry expenses	518	229
Bank charges	62	–
Exhibition costs	1,428	1,589
Education & outreach	2,150	397
Computer & website expenses	653	734
Roman festival	2,844	–
	<u>11,702</u>	<u>5,620</u>
<i><b>Support costs</b></i>		
Rent	3,972	3,280
Light & heat	1,312	1,584
Insurance	689	676
Collections overheads	234	–
Telephone	403	640
Depreciation	486	555
Subscriptions	457	277
Printing, post, stationery etc	16	187
	<u>7,569</u>	<u>7,199</u>
<i><b>Governance costs</b></i>		
Governance costs - Trustees' meetings & training	1,116	–
	<u>1,116</u>	<u>–</u>
<b>Expenditure on charitable activities</b>	<u>20,387</u>	<u>12,819</u>

**MALTON MUSEUM CIO**

England & Wales - Charity number 1176471

---

# Accounts

---

**Malton Museum CIO**  
**Unaudited Financial Statements**  
**31 March 2022**

# Malton Museum CIO

## Financial Statements

Year ended 31 March 2022

---

	<b>Page</b>
Trustees' annual report	<b>3</b>
Independent examiner's report to the trustees	<b>7</b>
Statement of financial activities (including income and expenditure account)	<b>8</b>
Statement of financial position	<b>9</b>
Notes to the financial statements	<b>10</b>

# Malton Museum CIO

## Trustees' Annual Report

Year ended 31 March 2022

---

The Trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

### Reference and administrative details

**Registered charity name** Malton Museum CIO

**Charity registration number** 1176471

**Principal office and registered office** Cornwell House  
Main Street  
Amotherby  
Malton  
North Yorkshire  
YO17 6UN

### The Trustees

Mrs A Clark	Chair
Mrs M Shaw	Vice-Chair
Mr J H Gill	Hon Treasurer
Mrs M Carmichael	Hon Secretary
Dr S Wrathmell	
Mrs J E Wilson	
Mr D Lloyd-Williams	
Mr J Howard	
Dr P Wilson	
Ms R Wilkin	
Mr A Eastwood	(Appointed April 2021)
Mrs E Brooke-Peat	(Appointed April 2021)
Mr M Collier	(Appointed April 2021)
Dr A P M Halkon	(Appointed November 2021)

**Independent examiner** Stephen Douglas FCA

### Structure, governance and management

The objects of Malton Museum CIO are the establishment and maintenance of a Museum for the benefit of the public within and near Malton and the acquisition, preservation and display of items of archaeological and historical interest relating to Malton and its hinterland and the promotion of understanding of these items and the history of Malton and its district. The CIO is administered by the Charity Trustees as shown above. The CIO's Registered Charity Number is 1176471. Its predecessor organisation, Malton Museum Foundation, (formerly registered as Charity number 508224) merged with the CIO on 27<sup>th</sup> July 2020.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2022

---

### Objectives and activities

Following a second Coronavirus lockdown in early 2021, the museum postponed plans for opening at Easter, planning instead to open at the end of May. Although the museum's invitation to re-apply for Accreditation was due in 2019, and all documents had been sent in, the Arts Council decided to close all work on this until normal working arrangements could be resumed.

The Forward Plan 2021 - 2024 went through an update with some additional objectives, including the setting up of a Fundraising strategy to help secure the financial future of the museum. The museum then had to update documents and re-apply for Accreditation in February 2022.

Following the successful advertising for and appointment of three new trustees, the Trustees also decided to advertise for and appoint a new Chair of Trustees whose appointment will be formally approved at the AGM. We have continued to work towards obtaining a new permanent base and improved storage facilities for the museum and look at ways to increase user numbers and update our Audience Development Plan.

### Achievements and performance

#### The Museum

Once again, much has been achieved in the year. The board of Trustees was considerably strengthened by the appointment of three new trustees who are all local and who are providing additional skills in areas previously lacking. We have not had a new representative from Malton Town Council this year but we did receive a representative from the Yorkshire Archaeological & Historical Society (YAHS) as a Kirk Settlement trustee.

Unfortunately, owing to long-term sick leave of the current Chair, Ann Clark, Margaret Shaw, the Vice-Chair has acted as Chair for most of the year.

The audio equipment purchased as a result of the grant from Museum Development Yorkshire (MDY) last year made it possible for participants to be socially distanced during walking tours and gave a very professional feel to these tours. Thanks once again to work by John Gill, our Treasurer, and Margaret Shaw, our Outreach Officer, a further grant application to MDY towards the cost of a gazebo (to accommodate outdoor activities particularly on the Roman Fort site) was also successful.

The museum is grateful to Pete Wilson and Stuart Wrathmell for working on a feasibility study to ascertain what the museum needs to look for in any new location. The museum is also very grateful to Pam James and Bob Fitter who have continued to work on the Emergency Plan. They continue making regular checks, improving systems already in place and introducing new ones.

A new working group was established to prepare a new exhibition for the re-opening in 2022. It consists of members from both the Collections team and the Outreach team. This mix has proved to work extremely well and an interesting and innovative exhibition has resulted entitled "*What lies beneath... the hidden history of Malton and Norton*".

#### Museum in the Community and the Outreach Team

Under the leadership of Margaret Shaw, this group has continued to keep the museum in the public eye through use of social media and in planning for events that will be possible even in Covid-restricted circumstances. Members have attended online training thanks to MDY. Louise Lewis has maintained the museum's social media output and Margaret MacKinder has continued to develop the series of tours which were very well supported across the season.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2022

Although work with schools had decreased as a result of the pandemic, the number of loan boxes going into schools remained high. This academic year has seen a better uptake from schools and a new and improved team of volunteers delivering the Roman Legacy half day workshop. There was also a new initiative with Malton Secondary School, where volunteers ran a twelve-week research project with students, who looked in to the history of some local businesses. The volunteers have been asked to repeat this project next year.

A new project with York University students also ran this year.

Louise Lewis arranged a series of lectures for 2021-22 which took place either face to face or by Zoom where necessary, including a very successful Zoom lecture by Dr Simon Elliott on his new book about the missing XI Legion. This was attended by many people from across the whole country.

The museum has now established an excellent working relationship with some local which it is hoped can be developed further in the years ahead.

#### Collections Team

Members of the team were able to resume the weekly sessions in June 2021, and in the six months up to Christmas accessioned and catalogued the seventy boxes of finds from the Brooklyn House excavation. They were able to make use of the greater space afforded by the rooms in Unit 2 to get to grips, for the first time since 2016, with the social history collection and paper archive. One benefit of this work was that they were able to identify topics and objects that could be incorporated into museum displays for 2022.

During a further two months interruption due to another wave of Covid, members of the Team worked from home on developing the new museum displays. Sessions resumed in March 2022 and concentrated primarily on preparations for the new museum season.

#### Acknowledgements

The museum would like to thank MDY for the grants mentioned above and also both Malton and Norton Town Councils for their continued financial support. We have regular monthly donations from a few anonymous donors which are much appreciated and there were two unexpected private donations each of £1,000.

We have continued to receive ongoing and helpful support from our Mentor, Christine McDonnell and from Dieter Hopkin of MDY and their regular attendance at CIO meetings is invaluable.

Without the teams of dedicated volunteers there could be no museum. Their loyalty and enthusiasm, even during the closed period, working hard towards re-opening, has been very much appreciated, whilst others will enable opening by welcoming visitors as Exhibition Stewards.

We are very grateful to Maurag Carmichael for her hard work as Secretary and for keeping in touch with the volunteers to ensure they are kept up to date with events in the museum and arranging the front of house rota. Thanks also to John Gill who has continued to manage our finances and has also advised on various aspects of governance.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2022

The museum has had the continued support of The Friends of Malton Museum. They were able to continue running some lectures on Zoom this year, but gradually returned to normal, helping to keep the museum in the public eye.

### Financial review

The accompanying financial statements show the financial position of the Charity which records a small deficit of £1,018 for the year to 31<sup>st</sup> March 2022.

### Plans for future periods

Work has been concentrating on re-opening planned for Saturday April 16<sup>th</sup>, and plans are being made for some changes to the displays to allow some of the new acquisitions to be seen. Opening days and times have changed this year and we hope this will result in some improvement in visitor numbers.

A full programme of events that can take place mostly outdoors is already in place and will be added to including our first Roman Festival in July. Andy Nicholson has now installed a system for online booking via our website and processing of online payments and this has proved very successful.

The museum remains at a critical stage both in terms of location and finance and these aspects must be an urgent priority for the Trustees. However, it is felt that we may now be entering a new phase, with an active and enthusiastic group of local trustees who have wide-ranging skills. A plan for exploring all our options is under way and we are currently in conversation with the Fitzwilliam (Malton) Estate with regard to possible relocation of the museum to the Market Place.

The Trustees' annual report was approved on 11<sup>th</sup> May 2022 and signed on behalf of the board of Trustees by:



Margaret Shaw  
Trustee

# Malton Museum CIO

## Independent Examiner's Report to the Trustees of Malton Museum CIO

Year ended 31 March 2022

---

I report to the Trustees on my examination of the financial statements of Malton Museum CIO ('the charity') for the year ended 31 March 2022.

### Responsibilities and basis of report

As Trustees you are responsible for the preparation of the financial statements.

Having satisfied myself that the financial statements are not required to be audited and are eligible for independent examination, I report in respect of my examination of the charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Stephen Douglas FCA  
Independent Examiner

Cornwell House Amotherby Malton YO17 6UN

11 May 2022

# Malton Museum CIO

## Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

		Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
<b>Income and endowments</b>	<b>Note</b>				
Donations, grants & legacies	4	5,180	1,850	7,030	6,872
Other trading activities	5	3,537	-	3,537	6,455
Gift Aid Claims		1,232	-	1,232	
Investment income	6	2	-	2	11
<b>Total income</b>		<u>9,951</u>	<u>1,850</u>	<u>11,801</u>	<u>13,338</u>
<b>Expenditure</b>					
Expenditure on charitable activities	7,8	(10,969)	(1,850)	(12,819)	(12,273)
<b>Total expenditure</b>		<u>(10,969)</u>	<u>(1,850)</u>	<u>(12,819)</u>	<u>(12,273)</u>
<b>Net expenditure and net movement in funds</b>		<u>(1,018)</u>	<u>-</u>	<u>(1,018)</u>	<u>1,065</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		38,656	-	38,656	37,591
<b>Total funds carried forward</b>		<u>37,638</u>	<u>-</u>	<u>37,638</u>	<u>38,656</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# Malton Museum CIO

## Statement of Financial Position

31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible fixed assets	13	3,884	4,439
<b>Current assets</b>			
Stocks	14	4,224	4,342
Debtors	15	3,082	2,992
Cash at bank and in hand		27,279	26,883
		<u>34,585</u>	<u>34,217</u>
<b>Creditors: amounts falling due within one year</b>	16	<u>(831)</u>	<u>-</u>
<b>Net current assets</b>		<u>37,638</u>	<u>38,656</u>
<b>Total assets less current liabilities</b>		<u>37,638</u>	<u>38,656</u>
<b>Net assets</b>		<u>37,638</u>	<u>38,656</u>
<b>Funds of the charity</b>			
Restricted funds		-	-
Unrestricted funds		37,638	38,656
<b>Total charity funds</b>	17	<u>37,638</u>	<u>38,656</u>

These financial statements were approved by the board of trustees and authorised for issue on 11<sup>th</sup> May 2022, and are signed on behalf of the board by:



Margaret Shaw  
Trustee

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

---

### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales. The address of the charity is Cornwell House, Main Street, Amotherby, Malton, North Yorkshire, YO17 6UN.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)).

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires Trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	12.5% reducing balance
-----------------------	---	------------------------

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

### 4. Donations, grants & legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Donations</b>				
Museum Development Yorkshire	-	1,850	<b>1,850</b>	2,367
Norton Town Council	500	-	<b>500</b>	500
Malton Town Council	270	-	<b>270</b>	-
National Lottery Heritage Fund	-	-	-	3,200
Mrs J Berry	1,000	-	<b>1,000</b>	-
Mrs J Gibson	1,000	-	<b>1,000</b>	-
Monthly Donations	1,130	-	<b>1,130</b>	600
Other Donations	1,280	-	<b>1,280</b>	205
	<u>5,180</u>	<u>1,850</u>	<u><b>7,030</b></u>	<u>6,872</u>

### 5. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Education	875	-	<b>875</b>	380
Other outreach, tours & events	1,862	-	<b>1,862</b>	-
Archive services	-	-	-	5,920
Other charitable trading receipts	800	-	<b>800</b>	155
	<u>3,537</u>	<u>-</u>	<u><b>3,537</b></u>	<u>6,455</u>

### 6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bank interest receivable	<u>2</u>	<u>-</u>	<u><b>2</b></u>	<u>11</u>

### 7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Charitable activity	3,770	1,850	<b>5,620</b>	7,608
Administrative expenses	7,199	-	<b>7,199</b>	4,665
	<u>10,969</u>	<u>1,850</u>	<u><b>12,819</b></u>	<u>12,273</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

### 8. Expenditure on charitable activities by activity type

	Funding of activities	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Charitable activity	5,620	-	<b>5,620</b>	7,608
Administrative costs	-	7,199	<b>7,199</b>	4,665
	<u>5,620</u>	<u>7,199</u>	<b><u>12,819</u></b>	<u>12,273</u>

### 9. Net expenditure

Net expenditure is stated after charging:

	2022	2021
	£	£
Depreciation of tangible fixed assets	<b><u>555</u></b>	<u>634</u>

### 10. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	<b><u>-</u></b>	<u>1,964</u>

There were no employees during the year (2021: 1).

### 11. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees.

### 12. Independent Examiner Fees

No fees were payable to the independent examiner during the year.

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

### 13. Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 April 2021	16,547
<b>At 31 March 2022</b>	<u>16,547</u>
<b>Depreciation</b>	
At 1 April 2021	12,108
Charge for the year	555
<b>At 31 March 2022</b>	<u>12,663</u>
<b>Carrying amount</b>	
<b>At 31 March 2022</b>	<u>3,884</u>
At 31 March 2021	<u>4,439</u>

### 14. Stocks

	2022 £	2021 £
Stock	<u>4,224</u>	<u>4,342</u>

### 15. Debtors, Prepayments & Accrued Income

	2022 £	2021 £
Rent in advance	-	625
Gift Aid Claim	1,232	-
Museum Development Yorkshire Grant	<u>1,850</u>	<u>2,367</u>
Pre-payments & accrued income	<u>3,082</u>	<u>2,992</u>

### 16. Creditors: amounts falling due within one year

	2022 £	2021 £
Accrued expenses – exhibition costs	<u>831</u>	<u>-</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

---

### 17. Analysis of charitable funds

#### Unrestricted funds

	1 April 21 £	Income £	Expenditure £	31 March 22 £
General funds	<u>38,656</u>	<u>11,801</u>	<u>(12,819)</u>	<u>37,638</u>

#### Restricted funds

	At 1 April 21 £	Income £	Expenditure £	31 March 22 £
Arts Council England	-	-	-	-
National Lottery Heritage Fund	-	-	-	-
Museum Development Yorkshire	-	1,850	(1,850)	-
	<u>-</u>	<u>1,850</u>	<u>(1,850)</u>	<u>-</u>

**MALTON MUSEUM CIO**

England & Wales - Charity number 1176471

---

# Accounts

---

*Signed Copy*

CHARITY REGISTRATION NUMBER: 1176471

**Malton Museum CIO**  
**Unaudited Financial Statements**  
**31 March 2021**

# Malton Museum CIO

## Financial Statements

Year ended 31 March 2021

---

	<b>Page</b>
Trustees' annual report	<b>3</b>
Independent examiner's report to the trustees	<b>7</b>
Statement of financial activities (including income and expenditure account)	<b>8</b>
Statement of financial position	<b>9</b>
Notes to the financial statements	<b>10</b>

# Malton Museum CIO

## Trustees' Annual Report

Year ended 31 March 2021

---

The Trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

### Reference and administrative details

**Registered charity name** Malton Museum CIO

**Charity registration number** 1176471

**Principal office and registered office** Cornwell House  
Main Street  
Amotherby  
Malton  
North Yorkshire  
YO17 6UN

### The Trustees

Mrs A Clark	Acting Chairman
Dr P V Addyman	(Resigned May 2020)
Mrs M Shaw	Vice-Chairman
Mr J H Gill	Hon Treasurer
Mrs M Carmichael	Hon Secretary
Dr S Wrathmell	
Dr R E F Jones	(Resigned August 2020)
Mrs J E Wilson	
Mr D Lloyd-Williams	
Ms H Barry	(Resigned August 2020)
Mr J Howard	
Mr C Turner	(Resigned February 2021)
Dr P Wilson	(Appointed September 2020)
Ms R Wilkin	(Appointed March 2021)

**Independent examiner** Stephen Douglas FCA

### Structure, governance and management

The objects of Malton Museum CIO are the establishment and maintenance of a Museum for the benefit of the public within and near Malton and the acquisition, preservation and display of items of archaeological and historical interest relating to Malton and its hinterland and the promotion of understanding of these items and the history of Malton and its district. The CIO is administered by the Charity Trustees as shown above. The CIO's Registered Charity Number is 1176471. Its predecessor organisation, Malton Museum Foundation, (formerly registered as Charity number 508224) has merged with the CIO as from 27<sup>th</sup> July 2020.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2021

---

### Objectives and activities

At the end of March 2020 the museum had postponed plans for opening and for most of its activities with the exception of negotiations over its occupancy of the Subscription Rooms. Although reopening has not been possible in the year covered by this report because of the pandemic, there has been a lot of activity. CIO and Executive meetings have continued sometimes using Zoom and other decisions have been made using email. Many of the aims in the Forward Plan 2017-21 have been affected by the pandemic and lockdown.

### Achievements and performance

#### *The Museum*

Much has been achieved. A new two-year licence with the Milton Rooms has been drawn up and signed, and we are very grateful to Adam Youatt of Gately Legal, Solicitors, for his guidance and *pro bono* work. We have also recruited three new trustees whose appointment will be formally approved at the AGM. All are local, have skills in areas where the board was previously weak, and two of them considerably reduce the average age of trustees. Chris Turner who represented Malton Town Council has left Malton and we are grateful for his enthusiasm and hard work. We await a replacement for him and one of the Kirk Settlement trustees. Advertising for trustees was a new and successful experience for the museum.

Thanks to work by John Gill, our Treasurer, and Margaret Shaw, our Outreach Officer, successful grant applications were made to the National Lottery Heritage Fund (NLHF) towards emergency costs and overheads incurred during the pandemic and to Museum Development Yorkshire (MDY) towards equipment for the developing tours group. It was very pleasing to see Malton Museum praised in Current Archaeology for the childrens' activities on the website devised by Andy Nicholson, based on Lucius, a Roman soldier at Malton Fort and highlighting objects from the collections.

The museum is grateful to Pete Wilson and Stuart Wrathmell for responding on behalf of the museum to the Malton and Norton Neighbourhood Plan. It also thanks Pam James and Bob Fitter who first agreed to work on the Emergency Plan, from which developed in-depth work on security and other matters, including the essential Covid-based security. They have ensured that both people and buildings are and will continue to be safe, making regular checks, improving systems already in place and introducing new ones.

#### *Museum in the Community and the Outreach Team*

Under the leadership of Margaret Shaw, this group has grown in number and achieved an enormous amount during the last year, both in keeping the museum in the public eye through use of social media and in planning for events that will be possible even in Covid-restricted circumstances. Members have attended online training sessions, Louise Lewis has maintained a blog and a new one, Footprints Around Roman Malton, created by Nick Summerton, is proving popular. Margaret MacKinder has developed a series of tours and guides have received training. Work with schools has decreased but is ready to start again, and a project with York University students has begun. The Living History project, recording peoples' experiences during Covid, has been well received. Anne-Marie Heuck has arranged a series of lectures for 2021-22 to take place either face to face or by Zoom if necessary.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

**Year ended 31 March 2021**

### *Collections Team*

As the layout of the stores does not allow for social distancing the team has been unable to meet this year. We have however kept in regular touch and members have been greatly involved in various projects to do with the collections and wider aspects of the museum. We have been very pleased to receive 73 boxes of objects and paper archive from the Brooklyn House excavations, an interesting group of posters relating to the 1807 Election, and material from the Wragham Hardy family.

Other enquiries have continued, particularly as people cleared their attics during lockdown! The team looks forward to resuming its regular sessions in the near future. The Brooklyn deposition provided welcome funds to cover the rent payable to the Milton Rooms for the next two years.

### *Acknowledgements*

Malton Museum would like to thank NLHF and MDY for the grants mentioned above and also Norton Town Council for its continued financial support.

We have continued to receive constant and helpful support from our Mentor, Christine McDonnell and from Dieter Hopkin of MDY despite the difficulties lockdown inflicted on their own working conditions.

Without its wonderful volunteers there could be no museum and it is very fortunate to have such a loyal and enthusiastic group, some of whom have been working so hard towards re-opening, whilst others will enable opening by welcoming visitors.

We are very grateful to Maurag Carmichael for her hard work as Secretary and for keeping in touch with the volunteers during this difficult year, and to John Gill who has continued to manage our finances and has given a lot of wise advice in relation to the new licence and other legal matters.

The museum has, as usual been support by The Friends of Malton Museum who were able to fulfil their annual lecture series on Zoom this year. This has kept the museum in the public eye and introduced it to people from a much wider geographical area than ever before.

### **Financial review**

The accompanying financial statements show the financial position of the Charity.

### **Plans for future periods**

Work has been concentrating on re-opening planned for Saturday May 29<sup>th</sup>, and plans are being made for regular changes to the displays to allow some of the new acquisitions to be seen.

It will open only on Saturdays to start with but this will be reviewed periodically. A full programme of events that can take place in accordance to Covid restrictions is already in place and will be added to. Andy Nicholson is close to finalising a system for online booking via our website and processing of online payments.

Plans to apply for re-Accreditation were well advanced when the scheme was postponed nationally but we will be checking and preparing for the expected new date in 2022. An urgent part of this is work on the Forward Plan which was slowed in this year by lockdown and other factors.

# Malton Museum CIO

## Trustees' Annual Report *(continued)*

Year ended 31 March 2021

Despite so much being achieved, the museum is in a critical state in terms of both location and finance, and consideration of and action on this must be an urgent priority for trustees.

The Trustees' annual report was approved on 27<sup>th</sup> May 2021 and signed on behalf of the board of Trustees by:

*E. Ann Clark*

Mrs A Clark  
Trustee

# Malton Museum CIO

## Independent Examiner's Report to the Trustees of Malton Museum CIO

Year ended 31 March 2021

---

I report to the Trustees on my examination of the financial statements of Malton Museum CIO ('the charity') for the year ended 31 March 2021.

### Responsibilities and basis of report

As Trustees you are responsible for the preparation of the financial statements.

Having satisfied myself that the financial statements are not required to be audited and are eligible for independent examination, I report in respect of my examination of the charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Stephen Douglas FCA  
Independent Examiner

Cornwell House Amotherby Malton YO17 6UN

11 May 2021

# Malton Museum CIO

## Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2021

		2021		2020	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	4	1,305	5,567	<b>6,872</b>	25,098
Other trading activities	5	6,455	-	<b>6,455</b>	4,866
Investment income	6	11	-	<b>11</b>	39
<b>Total income</b>		<u>7,771</u>	<u>5,567</u>	<u><b>13,338</b></u>	<u>30,003</u>
<b>Expenditure</b>					
Expenditure on charitable activities	7,8	(5,407)	(6,866)	<b>(12,273)</b>	38,696
<b>Total expenditure</b>		<u>(5,407)</u>	<u>(6,866)</u>	<u><b>(12,273)</b></u>	<u>38,696</u>
<b>Net expenditure and net movement in funds</b>					
		<u>2,364</u>	<u>(1,299)</u>	<u><b>1,065</b></u>	<u>(8,693)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>36,292</u>	<u>1,299</u>	<u><b>37,591</b></u>	<u>46,284</u>
<b>Total funds carried forward</b>		<u>38,656</u>	<u>-</u>	<u><b>38,656</b></u>	<u>37,591</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# Malton Museum CIO

## Statement of Financial Position

31 March 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets	13	4,439	5,073
<b>Current assets</b>			
Stocks	14	4,342	4,571
Debtors	15	2,992	4,466
Cash at bank and in hand		<u>26,883</u>	<u>23,481</u>
		<b>34,217</b>	32,518
<b>Creditors: amounts falling due within one year</b>	16	<u>-</u>	<u>-</u>
<b>Net current assets</b>		<b>38,656</b>	32,518
<b>Total assets less current liabilities</b>		<b>38,656</b>	37,591
<b>Net assets</b>		<b>38,656</b>	37,591
<b>Funds of the charity</b>			
Restricted funds		-	1,299
Unrestricted funds		<u>38,656</u>	<u>36,292</u>
<b>Total charity funds</b>	17	<b>38,656</b>	37,591

These financial statements were approved by the board of trustees and authorised for issue on 27<sup>th</sup> May 2021, and are signed on behalf of the board by:

*E. Ann Clark*

Mrs A Clark  
Trustee

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

---

### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales. The address of the charity is Cornwell House, Main Street, Amotherby, Malton, North Yorkshire, YO17 6UN.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)).

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires Trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	12.5% reducing balance
-----------------------	---	------------------------

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

### 4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>Donations</b>				
Museum development Yorkshire	-	2,367	<b>2,367</b>	1,260
Association of Independent Museums	-	-	-	1,220
Arts Council England	-	-	-	15,000
Norton Town Council	500	-	<b>500</b>	300
Malton Town Council	-	-	-	250
National Lottery Heritage Fund	-	3,200	<b>3,200</b>	-
Ryedale District Council	-	-	-	-
Other Donations	805	-	<b>805</b>	7,068
	<u>1,305</u>	<u>5,567</u>	<u><b>6,872</b></u>	<u>25,098</u>

### 5. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Education, displays & events	380	-	<b>380</b>	2,803
Pop-up shop income	-	-	-	-
Archive services	5,920	-	<b>5,920</b>	-
Other charitable trading receipts	155	-	<b>155</b>	2,063
	<u>6,455</u>	<u>-</u>	<u><b>6,455</b></u>	<u>4,866</u>

### 6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Bank interest receivable	11	-	<b>11</b>	39
	<u>11</u>	<u>-</u>	<u><b>11</b></u>	<u>39</u>

### 7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Charitable activity	3,264	4,344	<b>7,608</b>	33,845
Administrative expenses	2,143	2,522	<b>4,665</b>	4,851
	<u>5,407</u>	<u>6,866</u>	<u><b>12,273</b></u>	<u>38,696</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

### 8. Expenditure on charitable activities by activity type

	Grant funding of activities	Support costs	Total funds 2021	Total fund 2020
	£	£	£	£
Charitable activity	7,608	-	<b>7,608</b>	33,845
Administrative costs	-	4,665	<b>4,665</b>	4,851
	<u>7,608</u>	<u>4,665</u>	<u><b>12,273</b></u>	<u>38,696</u>

### 9. Net expenditure

Net expenditure is stated after charging:

	2021	2020
	£	£
Depreciation of tangible fixed assets	<u>634</u>	<u>725</u>

### 10. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	<u>1,964</u>	<u>14,818</u>

The average head count of employees during the year was 1 (2020: 1).

Gross wage costs were £4,739 for the year against which furlough grants of £2,775 were received.

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

### 11. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees.

### 12. Independent Examiner Fees

Fees of £150 were payable to the independent examiner for payroll services and employment law advice for the year.

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

### 13. Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 April 2020	16,547
<b>At 31 March 2021</b>	<u>16,547</u>
<b>Depreciation</b>	
At 1 April 2020	11,474
Charge for the year	634
<b>At 31 March 2021</b>	<u>12,108</u>
<b>Carrying amount</b>	
<b>At 31 March 2021</b>	<u>4,439</u>
At 31 March 2020	<u>5,073</u>

### 14. Stocks

	2021 £	2020 £
Stock	<u>4,342</u>	<u>4,571</u>

### 15. Debtors

	2021 £	2020 £
Pre-payments & accrued income	<u>2,992</u>	<u>4,466</u>

### 16. Creditors: amounts falling due within one year

	2021 £	2020 £
Accrued expenses	<u>-</u>	<u>-</u>

# Malton Museum CIO

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

### 17. Analysis of charitable funds

#### Unrestricted funds

	At 1 April 20	Income	Expenditure	At 31 March 21
	£	£	£	£
General funds	<u>36,292</u>	<u>7,771</u>	<u>(5,407)</u>	<u>38,656</u>

#### Restricted funds

	At 1 April 20	Income	Expenditure	At 31 March 21
	£	£	£	£
Arts Council England	1,299	-	(1,299)	-
National Lottery Heritage Fund	-	3,200	(3,200)	-
Museum Development Yorkshire	-	2,367	(2,367)	-
	<u>1,299</u>	<u>5,567</u>	<u>(6,866)</u>	<u>-</u>