



***Working to PREVENT & END  
homelessness  
in Surrey Heath & surrounding areas***

**REPORT AND FINANCIAL STATEMENTS  
For the period 1 April 2022 to 31 March 2023**

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## Legal and Administrative Information

|                                     |   |
|-------------------------------------|---|
| <b>Charity Name:</b>                | The Hope Hub  |
| <b>Charity Registration Number:</b> | 1176452   |
| <b>Registered Address:</b>          | St Mary's Church and Centre<br>Park Road, Camberley,<br>Surrey GU15 2SR   |
| <b>Operating Address:</b>           | Rear of Library,<br>Knoll Road, Camberley,<br>Surrey GU15 3SY   |
| <b>Trustees:</b>                    | Rev Christopher Richardson<br>Mr Andrew Booth<br>Mr David Reed<br>Mrs Trudy Rankin<br>Rev Glyn Thomas (resigned 30 April 2022)  |
| <b>Chief Executive:</b>             | Mags Mercer   |
| <b>Independent Examiner:</b>        | Jill Kingscott FCA  |
| <b>Bank:</b>                        | CAF Bank Ltd<br>25 Kings Hill Avenue, Kings Hill<br>West Malling, Kent ME19 4JQ<br><br>Co-operative Bank Plc<br>PO Box 250, Delf House<br>Southway, Skelmersdale. WN8 6WT |

## REPORT OF THE TRUSTEES

The Trustees present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with The Hope Hub Constitution document, the Charities Act 2011 and the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### Objectives and Aims of the Charity

The Hope Hub (referred to here as the Charity or THH) is a Charitable Incorporated Organisation (CIO). Constituted in December 2017 following an independent consultation commissioned by the Local Authority that recognised the need to establish a charity for the relief of poverty and specifically to support vulnerable individuals (18+) who are homeless, at risk of becoming homeless, suffering with addiction(s), poor mental health, unemployment and/or social isolation. The CIO was formed by the Churches Together in Camberley (CTC) to deliver a person-centred approach and to support each individual, positively empowering them towards independent living.

### Aims

The charitable aims of the charity are to provide **HOPE** through a

**H = Holistic** range of services by qualified and trained staff and volunteers

**O = Open access** for all who need our services within the Borough and surrounding areas

**P = Person Centred** with a strengths-based approach, working with each person

**E = Empowering** each person to move towards independent living

The charity strives to achieve these aims by providing a **SERVICES PATHWAY** comprising **Crisis Support and Empowerment Services including Outreach and a 6 bedroom Emergency Accommodation Service (EAS)**:

### Crisis Support

- Drop In with breakfast/refreshments/hot nutritious meal
- Laundry facilities
- Shower & emergency items
- Clothing
- Healthcare access
- Recreational Activities
- Emergency Food Support
- Outreach Support
- 6 bed Emergency Accommodation Service (from Jan 2022)

### Empowerment Services

- Case worker with 1:1 support
- Assistance with finding accommodation and securing furniture
- Assistance with maintaining accommodation
- Assistance/mediation with families
- Benefit Support, Advocacy & Intervention
- Benevolent Funding (where available)
- Mental Health Worker with 1:1 support (planned)
- Direct Access and referral to specialist services
- Money Management and 1:1 Debt Advice/Management
- Addiction(s) Support, Health Workshops
- Employment Support
- Volunteering Support
- Training & Preparation for Employment
- Living Well Project (weekly workshops for Clients supported into accommodation)

## **Public Benefit Statement**

The Charity serves the public benefit by helping to reduce anti-social behaviour, crime and demand on statutory services such as hospitals, health services, local authorities and police. This is achieved through the provision of intense support to individuals via our SERVICES PATHWAY, delivering direct cost savings benefit to the public purse.

The Charity also provides a service to the general public through its website, social media, open days and other events by raising awareness and providing information/awareness and education about the local and national housing climate.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The governing document of the Charity is The Hope Hub Constitution which was signed and registered on 22 December 2017.

### **Trustee Selection**

The Charity is a faith-based charity and the Trustees serve for a period of three years after which they are eligible for re-appointment. New Trustees are appointed by resolution of the Board. The Board advertises for new Trustees with appropriate skills through local churches and the Voluntary Support North Surrey network and other appropriate media.

### **Organisational structure**

The Hope Hub is a CIO (Charitable Incorporated Organisation). The Board of Trustees determines the policies of the Charity and may be involved in staff selection, particularly for a management post or as requested by the Chief Executive.

The Trustees during the year were:

Rev Chris Richardson  
Andrew Booth  
David Reed  
Trudy Rankin FCA Treasurer  
Rev Glyn Thomas (Resigned 30 April 2022)

Except where noted otherwise, all the above trustees served throughout the period and up to the date of signature of the financial statements.

The Board delegates to the Chief Executive management responsibility to carry out the development and day to day management functions of the Charity.

The Charity is not part of a wider network and is reliant on the support of Surrey Heath Borough Council, Surrey, and all the funders and supporters to fulfil its objectives. During the year the Charity has provided the full SERVICES PATHWAY operating from 3,000 sq. ft. premises owned by Surrey Heath Borough Council in Camberley, Surrey. 212 service users have accessed services 8,800 times. In addition, we have housed 40 people at our 6 bedroom Emergency Accommodation Service (EAS) since opening the service in January 2022 in partnership with Surrey Heath Borough Council. Please refer to Impact Overview (pages 9-13) for more information.

The Charity is a member of Homeless Link and the NCVO (National Council for Voluntary Organisations). The Chief Executive is a qualified member of the Institute of Fundraising and a qualified Chartered Manager through the Chartered Management Institute.

### **Risk Management Statement**

The Trustees follow a programme of risk management as part of the Charity's continuous improvement strategy. THH has adopted a Risk Management Policy delegating day to day operations and management thereof to the Chief Executive and a quarterly review is held at each meeting with the Board of Trustees. All the charities' policies have a review date when they are reviewed, updated and re-presented to the Board of Trustees.

### **Health and Safety**

THH has health and safety management policies in place intended to ensure the charity operates safely and in full compliance with the relevant health and safety legislation. Health and Safety and training of staff and volunteers is reviewed at each quarterly meeting with the Board of Trustees. All insurances are up to date and displayed within the building. Periodic health and safety inspections may be carried out by the Authorities and recorded accordingly.

## Reserves Policy

The Trustees regularly review The Hope Hub's reserves having regard to the need to:

- Fund the working capital required for provision of the developing range of services
- Meet contractual obligations
- Meet the Charity's obligations as a good employer
- Protect and maintain assets
- Allow flexibility to respond to unexpected opportunities and challenges
- Fund strategic plans

Surrey Heath Borough Council provided a "Pump Prime Fund" for The Emergency Accommodation Service when the service commenced and this provides a reserve for the Night Services should the cost of the services not be covered by income during the year. The balance on this Fund at the 31 March 2023 was £114,231 (2022: £128,408).

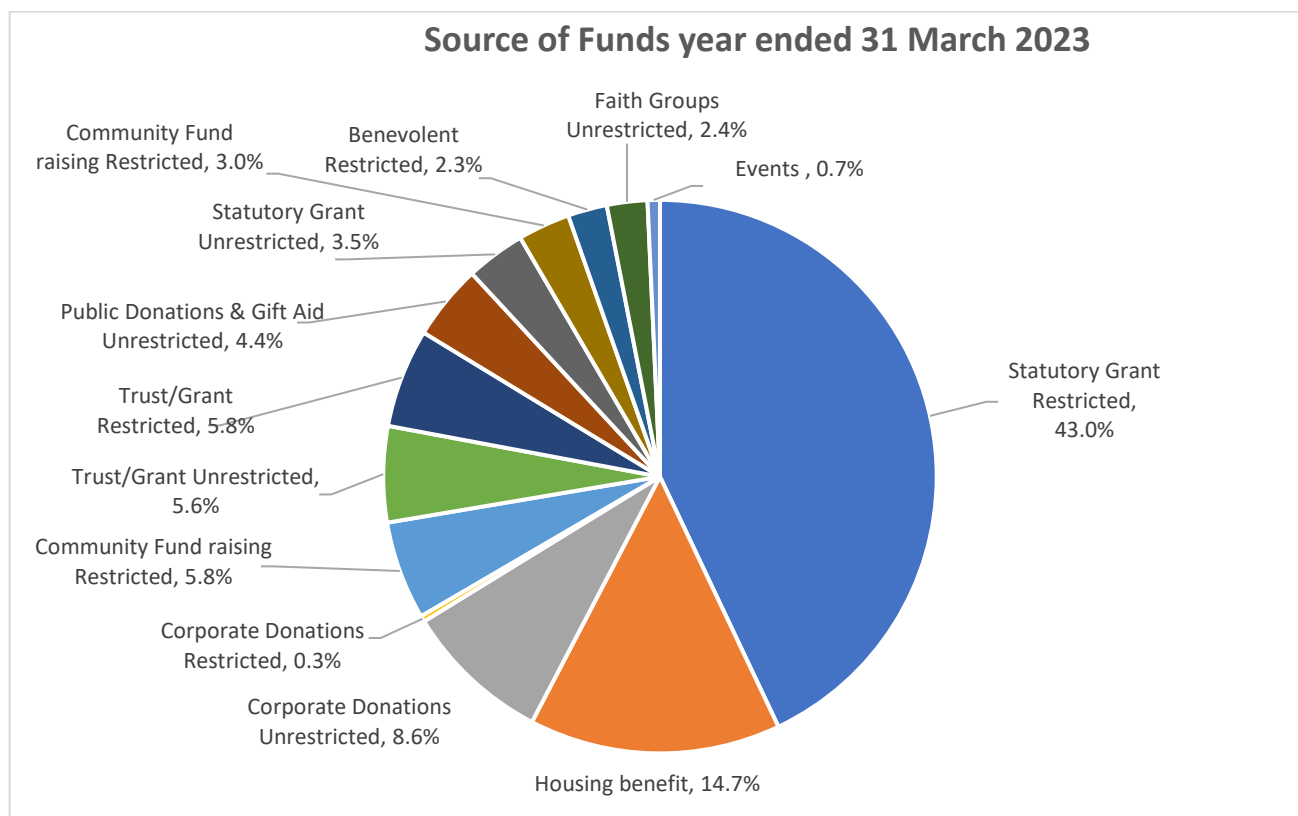
The Charity has adopted a policy of building and maintaining reserves sufficient to cover between 4-6 months of the operating costs of the Day Service in order to secure the continued provision of these services despite the unpredictability of funding streams, changing eligibility criteria and statutory funding. At the 31 March 2023, the balance of the Designated Operating Reserve was £104,118 (31 March 2022: £90,000) and post the year end a further £10,000 has been transferred from Unrestricted Funds to the Designated Operating Reserve. The Reserve is kept in a separate bank account, ring-fencing these funds to provide a cushion against variations in income, whether seasonal or driven by events.

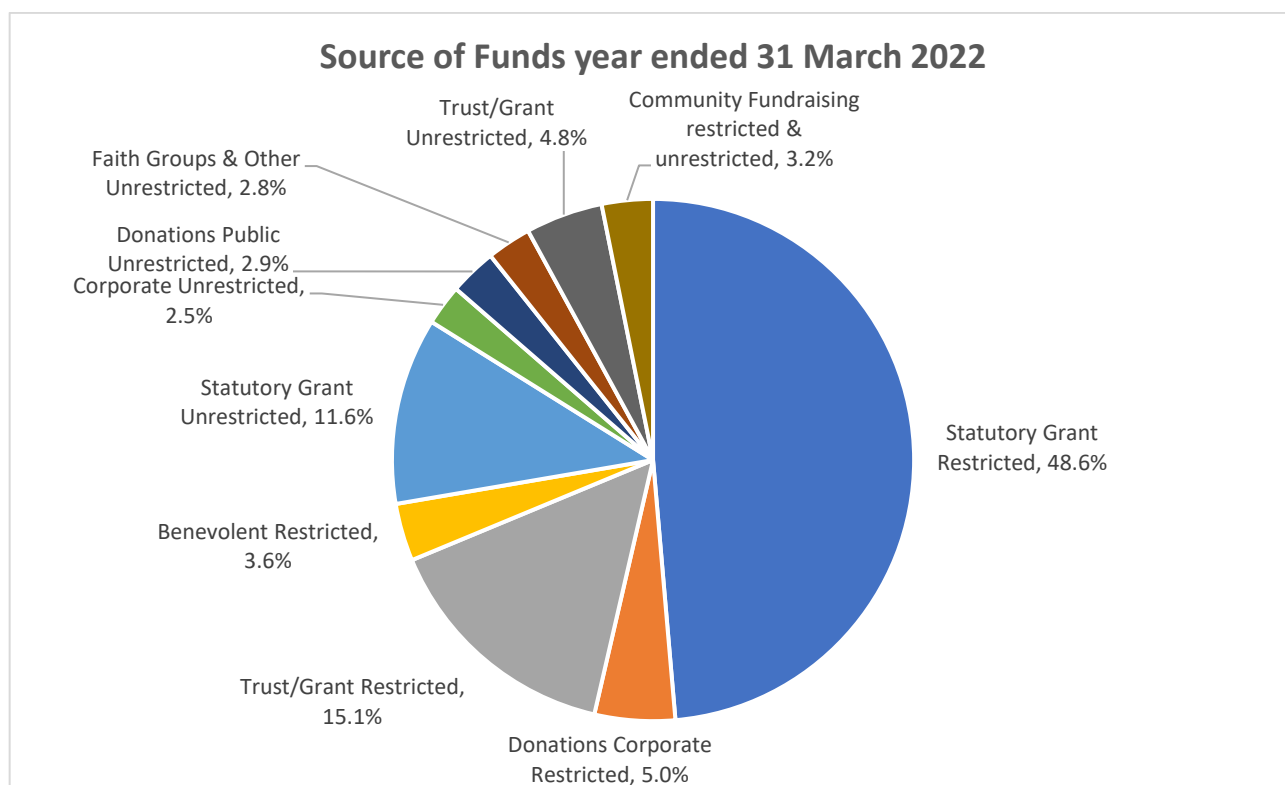
## REVIEW OF FINANCIAL POSITION

The Charity is a non-profit making organisation. The financial activities for the year and the balance sheet as at 31 March 2023 are as shown in the financial statements on pages 17 to 29.

The Hope Hub was successful in securing a healthy mix of funding during the year and has continued to operate good stewardship over expenditure. In the year ended 31 March 2023, income of £434,663 was secured (2022: £501,734). The Hope Hub is grateful for, and reliant upon the continued support of Surrey Heath Borough Council, Surrey County Council and a wide range of partners including Trust and Grant Funders, Statutory bodies, Community and Faith Groups, Businesses, and other Donors including members of the general public. All income is used for the purposes for which it is given.

The charts below illustrate the funding mix during the year and in the prior year and are based on the analysis of income on page 21:





Total expenditure for the period ended 31 March 2023 was £401,997 including depreciation (2022: £267,604 ) which represents the operating costs of delivering the various services and projects offered by the charity during the year. THH operates from premises provided by Surrey Heath Borough Council with no ongoing rent. The Charity is responsible for internal maintenance, decoration and all utilities.

Net income for the year ended 31 March 2023 was £32,665 (2022: £234,131).

The current inflationary pressure in the economy impacted our running costs during the year and this is likely to continue in the year ahead, particularly significant are the high utility bills expected and pressure on salaries. These pressures may also impact the ability of funders to donate in the year ahead. However, the Charity has ended the year with strong reserves which should help us to weather the storm.

The total funds carried forward at 31 March 2023 were £460,968 (2022: £428,303). Of the total funds, £152,495 were held in Restricted Funds (2022: 186,846) meaning that they are restricted to purposes specified by the donor, £104,118 (2022: £90,000) was held in a Designated Operating Reserve as described under the reserves policy section above and the remaining £204,355 (2022: £151,457) was held in the Unrestricted General Fund for continued delivery of services in the next financial year.

## RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom General Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities Statement of Recommended Practice (SORP)
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Trustees' Report on pages 4 to 8 has been approved by the Board of Trustees:



**Rev Christopher Richardson**

**Chair of Trustees**

**Date: 21st September 2023**



## IMPACT OVERVIEW by Chief Executive, Mags Mercer

Each year is fast changing, challenging and life transforming for the many, and varied Service Users we deliver our comprehensive range of services for. Since COVID-19 in particular, the theme continues as we witness mental health deterioration for the vulnerable and food, fuel, unemployment and homeless poverty becoming ever more visible. We remain committed to supporting anyone aged 18+ who needs our holistic and empowering services.

During the year, we refreshed our focus and approach to re-build a regular Volunteer base and by the end of March 2023, had successfully secured 20 Volunteers. We also began the comprehensive **Investing in Volunteers (liV)** UK quality standard for good practice in Volunteer Management programme with a goal to complete it and receive the official award by the end of next year, and we are on track to achieve this. Additionally, we achieved **Disability Confident** employer status.



Through a range of funding projects, we were able to increase our **Living Well** portfolio of Workshops delivering Affordable Cookery across the Borough, Budgeting and Money Management, Creative Art, Feel Well Workshops, Health for Life, Healthy January campaign and Anger Awareness and coping strategies. Our **Training and Employment services** also expanded and 24 Service Users secured employment. (see below)

Food parcels, cooked meals and support with the basic necessities of life remain high on the needs list for our Service Users and we give out 20-30 food parcels a week. We served twice as many meals during the last year at the Day Service than the previous and an additional 1,643 meals at our **Emergency Accommodation Service**. We would not be able to do this without the supermarket donations, church donations, foodbanks and the incredible Community at large who respond so generously to our social media requests.

During the period **April 2022-Mar 2023**, we supported **212 Service Users** and our **services were accessed 8,800 times**, an average of 41.5 times each.

**Of the 212 Service Users, 136 were male, 67 female, 2 LGBTQ and 39 BAME. Services Users were aged between 18 – 77.**

### DAY SERVICES:

- Services Accessed : 8,800 times : Average 41.5 times per person
- Visits : 2,540 : 500 food parcels given out
- Sourced food, food parcels and meals : Served 5,172
- Supported 87 people of No Fixed Abode into accommodation
- Outreached 480 times
- 21 Benevolent grants secured for individuals who would not be able to afford a rent deposit and/or first months' rent.
- Supported 24 people into employment
- Delivered 225 Living Well Workshops & Activities
- Mentored 197 Course Completers on IT / Digital Upskilling, training and a qualification
- 300 CV/Employment Support sessions delivered

THH  
was a  
Warm  
Hub  
Dec  
'22-  
Mar '23

### Emergency Accommodation Service (EAS):

- 40 Tenants stayed at the EAS since opening (20-1-21)
- Residing 199 weeks in total
- 31 successful move on's to permanent, safe accommodation
- 6 Benevolent grants secured
- 1,643 Evening Meals prepared and served
- EAS opened for SWEP between October 2022-March 2023
- Service is manned 16 hours/day by THH Staff.



### Changing Futures Programme (Bridge the Gap (BtG) partnership with Surrey County Council)

- Enabled us to employ 3 Outreach Workers (2 FTE) to provide intense support to identified Service Users with multiple disadvantages.
- 12 Services Users were on the BtG programme during the year.
- 11 Service Users were also on the Surrey Adult Matters (SAM) scheme supported by the team.
- Outreach Service is provided 5.5 days / week (Mon-Sat)



We operate from a strengths based, trauma informed approach with our Service Users, many of whom are complex and have multiple disadvantages. We work with ex offenders/those on probation, struggling with poor mental health and those with addiction(s). Our comprehensive Services Pathway provides a CRISIS drop- in service and EMPOWERMENT gives each person 1:1 case work support and access to our full range of LIVING WELL workshops, training and

employment/volunteering coaching. We also continue to benefit from partnership with Frontline debt advice as they support our Service Users with debts typically greater than £3,000, usually operating from our 3,000 sq ft day services building.



We thank the MANY who have donated food and emergency items to us allowing us to give to those in need. Regular donations from Sainsburys, Waitrose, Coops, Lightwater, St John's Hartley Wintney & Our Lady Queen of Heaven churches. Hart & Crowthorne Foodbanks & Community Donations enabled us to cook healthy and nutritious meals. We served a total of 5,172 meals and gave/delivered a further 500 food parcels with recipes designed for the contents.



Support and recognition of our work has thankfully again been strong and we were successful in securing funding through statutory partnerships and trust/grant funders throughout the year. Additionally, corporate support and volunteering has increased as has local community, business support and individual donors. It is so encouraging for the staff and volunteer team who work under pressure most of the time to witness the incredible backing and support from our partners, funders and across the community.

### Our Service Users tell us:

*"Thanks for the immense support I received from ALL members of The Hope Hub I engaged with and especially the EAS staff that helped and supported me whilst staying at the house."*

**Male, 30's**

*"Thank you everyone at The Hope Hub. I couldn't have turned my life around without your help, support and encouragement".*

**Homeless to housed & moving towards becoming work ready.**  
**Male 40's**

*Coming to the Affordable Cookery course has boosted my self-confidence. I've got a L2 qualification to show I am work ready and can go back to work in Catering.*

**Female, 40's**

*"I am over the moon! Can't believe it!. I was homeless, I am now housed and supported into employment within 10 days. Thank You Team Hope Hub!"*

**Male 30's**





## Celebrating Service User and Volunteer Successes

Part of our culture is to celebrate good news when our Service Users and Volunteers achieve a qualification, complete a training module in digital skills, budgeting, coaching, affordable cookery, get a home or secure a volunteering placement or employment. Certificates are regularly awarded to all course completers.



## Living Well Workshops



Through key funding, we have been able to deliver Affordable Cookery courses across the Borough, run a Happy Healthy Event in January, deliver Creative Art, Basic Budgeting and a range of Tenancy support and wellbeing workshops including anger awareness and coping strategies. These are fundamental to help individuals learn new skills as they move towards independence.



## Christmas Bonanza!



We received terrific Corporate support this Christmas and again were able, through this amazing community to be generous to Service Users at Christmas in December 2022 with clothing gifts, voucher/gift cards and food parcels. Through benevolent funding and statutory support, we were able to place all homeless people into a hotel for the period statutory services were closed and provide them with food for the period for the 5<sup>th</sup> consecutive year. We held a number of festive events and the Mayor of Surrey Heath joined us for one of our festive events.





We sadly lost two Service Users during the year in difficult circumstances and staff attended funerals and met with family members. We held separate 'Remembering Name' events at our Day Service so friends, family and staff team could come and share their own memories and reflections.

### Valuing Productive Partnerships

Considerable strategic input is provided to all our partners and funders and we greatly value being able to participate with qualitative and relevant information helping to shape the services and statutory support that is needed by our Service Users. We work with all statutory bodies and agencies in the Borough and surrounding areas from hospitals, GP's, NHS/CCG, Probation, Local and County Authorities, Police, OPCC, Citizens Advice, Community groups, Addiction agencies and foodbanks/services acting as an intermediary with the Authorities on complex multi-agency cases. Additionally, the Emergency Accommodation Service is a partnership project with Surrey Heath Borough Council and part funded by claiming Housing Benefit for tenants.

### Valuing Volunteers & working towards our Investing in Volunteers Award (IiV)



THH would not be able to deliver the range of services without our ever increasing valued volunteer team and a staff team who go beyond the call of duty and regularly volunteer to support Service Users, attend community and other events at evenings and weekends. By the end of the period our volunteers and staff members averaged a combined total of **80 volunteers hours per week**. This represents a significant donation and when calculated at the current UK Living Wage, represents a social return on investment (SROI) of circa £43,000 per annum but when calculated at the professional rate for the services provided, it represents considerably more.

Through our **Service User Forum**, we actively encourage Service Users to shape our services so we adapt and ensure we are only delivering services that are really needed. We value those **with lived experience** and several participated in Changing Futures and Peer support events including the design of the Changing Futures logo which was voted for by all partners in Surrey Changing Futures.



We have increased our presence on facebook and twitter and had a re-fresh of our website through funding from a corporate donor which we will continue to enhance going forward. We remain active at local events as shown by the photos on page 13). Our quarterly e-News continues via mailchimp and is well received by partners, funders and supporters. All staff and key volunteers have been trained in safeguarding and fire safety in case of an emergency. The charity policies have all been updated in line with review dates and shared with the staff and volunteer team. Records of training are held centrally.

At the end of March 2023, 19 people worked at the charity but most were part time giving a Full Time Equivalent of 11 people. The split of the 19 staff between night and day services was 9 permanent members of staff working on Day services, 5 permanent staff and 5 adhoc cover staff working at the EAS (night service). The full time member of staff who supervises the EAS service also works on day services. In addition, one permanent vacancy was available at our Day service at the end of the period.



During the year, the Mayor of Surrey Heath BC awarded THH for their efforts and service delivery throughout the pandemic. Separately, Camberley Heroes also recognised leadership of the charity. We welcomed a visit from His Honour Christopher Critchlow to the Day Service and at the end of his year as High Sheriff of Surrey, received a leadership award. This was a welcome boost to the fantastic team efforts.

**Triple Award Year for The Hope Hub:** *LtoR: Mayor of Surrey Heath for our work throughout the pandemic. Two Leadership Awards received from Camberley Heroes & High Sheriff of Surrey*



## Development Plans for Financial Year 2023-24

- It is essential we continue to operate from a **strengths based, trauma informed** approach with Service Users and our frontline team regularly receive additional training in this area. Ongoing training and staff qualifications are kept up to date and we remain an accredited Licensed Outcome Star centre.
- Strengthen our management team and adapting our structure to best support delivery of our frontline DAY and EAS-night services.
- In partnership with Surrey County Council, through **the Changing Futures programme**, continue to deliver this vital programme to Service Users with multiple disadvantage and complex needs.
- Continue to deliver our extensive DAY Services and develop and adapt as legislation and needs change remaining an agile, outcome focussed charity.
- Support Surrey CC and the Alliance Partners in efforts to secure ongoing funding beyond 31-3-24 to deliver the Changing Futures Programme.
- Maintain our **IT and Digital projects** seeking to appropriately **develop our training and employment services**.
- Maintain our successful **Emergency Accommodation Service** (partnership project with Surrey Heath Borough Council) and support our short term tenants within a 6-8 week timeframe to secure a safe, permanent home. Additionally, work hard to maintain the property well (in line with our lease).
- Continue to provide **Outreach Services** across the Borough in line with statutory partnerships.
- Subject to funding, develop, adapt and deliver additional **Living Well workshops from the DAY Service, in the wards of high deprivation and from the EAS house including a Gardening project**.
- We continue to seek to forge links with **Landlords as part of our Endeavour Project** although there is a downturn in availability and costs are rising. This is an area of focussed effort we would like to address.
- Adapt our **Affordable Cooking Project** according to funding, allowing Service Users to gain vital skills, eat more healthily on a budget and gain their L2 Food & Safety Hygiene qualification.
- Over the next two years, we plan to explore the viability of establishing a **Skills Centre/Social Enterprise** as a pathway to employment for vulnerable Service Users who have been, or are at risk of becoming homeless.
- Complete the Accreditation process to qualify for the UK quality standard for good practice in Investing in Volunteers (IiV )

We look ahead being thankful for the year that has past and all that has been achieved by our Service Users, amazing staff team and volunteers and the various funders that enable us to operate. We know each day brings fresh and different challenges, situations and people to support but we are spurred on by the incredibly motivated and committed team, funders and supporters, our volunteers and the lives of the individuals we see turned around.

## **ACKNOWLEDGEMENTS - Rev Chris Richardson, Chair of Trustees**

The Trustees would like to record their appreciation and thanks to the staff and volunteers who have worked so hard to support the vulnerable Service Users we support. In addition, the Trustees once again wholeheartedly thank Mags Mercer, Chief Executive, for her continued dedication and stewardship of The Hope Hub. We acknowledge and thank the Community at large who support the work of The Hope Hub, often behind the scenes and, without whom, we would not be able to deliver such a diverse range of services. Lastly, we remain ever thankful of course to our statutory partners, funders, churches, community groups, businesses and supporters acknowledged below:

### **Funders, Partners and Supporters in FY22-23 include:**

#### **Trust/Grant Funders:** (alphabetical order)

Catalyst  
Chobham Poor Fund  
Coop & Funeral Community Fund  
Community Foundation for Surrey (CFSy)  
Frimley Fuel Allotment Crisis fund (FFA)  
Garfield Weston Foundation  
Giving Force Foundation  
Help the Homeless  
John Ray Charity  
Lloyds Bank Foundation  
Mrs Smith & Mount Trust  
The Wisley Foundation  
The National Lottery (TNL)

#### **Statutory Funding:**

Surrey County Council – Bridge the Gap Pilot (SyCC)  
Surrey County Council - Changing Futures (SyCC)  
Surrey Heath Borough Council – Revenue grant, Warm Hub & Happy Healthy Living grants (SHBC)  
NHS/Clinical Commissioning Group  
Office of Police & Crime Commissioner (OPCC)  
County Councillor grants x 3

Housing Benefit funding is received for Tenants to support the running costs of the Emergency Accommodation Service and is recorded as income.

#### **Faith Groups:**

Frimley Baptist Church  
Frimley Green Methodist Church  
Highcross Church  
Lady Queen of Heaven Church, Frimley  
Mytchett Baptist Church  
Mytchett Ministries  
St Michael's Church, Camberley  
St John's Church, Hartley Wintney and Naomi's Watch group  
The Brook Church, Bagshot

#### **Benevolent Funding:**

Frimley Fuel Allotments (FFA benevolent)  
Surrey Heath Borough Council (SHBC)  
Hope at Home

#### **Legacy Gift:**

Mrs Betty Marshall

#### **Corporate Funding:**

Asda Foundation  
Co-op Store (Old Dean, Camberley)  
Genesis Biotech  
Herrington Carmichael  
J Haslam

Vodafone  
S C Johnson  
Trades Kenson SJ  
Vickery Estate Agents  
Waitrose plc

**Community Groups:**

Camberley Gardeners  
Corrina Lodge (cycling)  
Gordon's School – First Give  
Golf Club Event  
Brownies

**Other:**

Various donations across the Community and businesses  
Various fundraising events by individuals including schools and students  
Continual stream of donations of dried food, emergency items from individuals, groups and churches  
Social Media and online donations via Just Giving, Benevity Cause, Golden Giving, Easy Fundraising & SH Lottery.  
Individual donors and regular givers  
Gift Aid – HMRC



## Independent Examiner's Report to The Trustees of The Hope Hub

I report to the Trustees on my examination of the financial statements of The Hope Hub ("the Charity") for the year ended 31 March 2023.

### Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- 1) accounting records were not kept in accordance with section 130 of the Act; or
- 2) the financial statements do not accord with those records; or
- 3) the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Jill Kingscott FCA**

Woodhurst,  
Horsham Lane  
Ewhurst  
Surrey GU6 7SW

**Date: 21 September 2023**





## THE HOPE HUB

### Balance Sheet as at 31 March 2023

|   | Notes | Unrestricted<br>General<br>Fund at<br>31/3/23<br>£ | Unrestricted<br>Designated<br>Operating<br>Reserve<br>Fund at<br>31/3/23<br>£ | Restricted<br>Benevolent<br>Funds at<br>31/3/23<br>£ | Restricted<br>Funds at<br>31/3/23<br>£ | Total<br>Funds<br>at<br>31/3/23<br>£ | Total<br>Funds<br>at<br>31/3/22<br>£ |
|---|-------|--|---|--|--|--------------------------------------|--------------------------------------|
| <b>Fixed assets</b>   |       |  |   |  |  |                                      |                                      |
| Intangible assets   | 5     | 1,219  | -   | -  | -                                      | 1,219                                | 2,440                                |
| Tangible assets   | 6     | 2,874  | -   | -  | -                                      | 2,874                                | 6,298                                |
| <b>Total fixed assets</b>                                     |       | 4,093  | -   | -  | -                                      | 4,093                                | 8,739                                |
| <b>Current assets</b>   |       |  |   |  |  |                                      |                                      |
| Debtors   | 7     | 819  | -   | -  | -                                      | 819                                  | 9,139                                |
| Cash  |       | 245,007  | 104,118   | 4,646  | 147,849                                | 501,620                              | 412,152                              |
| <b>Total current assets</b>                                   |       | 245,827  | 104,118   | 4,646  | 147,849                                | 502,439                              | 421,291                              |
| <b>Creditors: amounts<br/>falling due within one<br/>year</b> | 8     | 45,565   | -   | -  | -                                      | 45,565                               | 1,727                                |
| <b>Net current assets</b>                                     |       | 200,261  | 104,118   | 4,646  | 147,849                                | 456,874                              | 419,564                              |
| <b>Net Assets</b>   |       | <b>204,355</b>                                     | <b>104,118</b>  | <b>4,646</b>   | <b>147,849</b>                         | <b>460,968</b>                       | <b>428,303</b>                       |
| <b>Funds of the Charity</b>                                   |       |  |   |  |  |                                      |                                      |
| Restricted Funds  | 9/10  | -  |   | 4,646  | 147,849                                | 152,495                              | 186,845                              |
| Unrestricted Funds  | 9/10  | 204,355  | 104,118   | -  | -                                      | 308,473                              | 241,457                              |
| <b>Total Funds</b>  |       | <b>204,355</b>                                     | <b>104,118</b>  | <b>4,646</b>   | <b>147,849</b>                         | <b>460,968</b>                       | <b>428,303</b>                       |

The notes on pages 19 to 29 form part of these financial statements.

Approved by the Board of Trustees on 21st September 2023.



**Rev Christopher Richardson**  
Chair of the Trustees

## Notes to the Financial Statements

### 1) Accounting Policies

#### a) Basis of preparation

These financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value.

The financial statements have been prepared in accordance with:

- The Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011
- and with UK generally Accepted Practice as it applies from 1 January 2015.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin not to prepare a Statement of Cash Flows.

The charity constitutes a public benefit entity as defined by FRS 102.

#### b) Going Concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees have adopted the going concern basis of accounting in preparing the financial statements.

#### c) Charitable Funds

The Charity has the following types of funds which require separate disclosure:

- **Unrestricted Funds** – This fund is expendable at the discretion of the Trustees in the furtherance of the objects of the Charity.
- **Designated Funds** are part of the Unrestricted Funds which the Trustees have earmarked for a particular use, without restricting or committing the funds legally. The Designated Operating Reserve Fund represents 4-6 months of operating costs which have been designated by the Trustees to provide a cushion against variations in income and expenditure and to secure the continued provision of services.
- **Restricted Funds** – These funds can only be used for the purpose for which the funds were given. Restrictions arise when specified by the donor or when a specific purpose is identified in appeal literature.

#### d) Tax Status

As a registered charity, the charitable activities of this organisation are exempt from corporation tax.

#### e) Incoming Resources

Income is included in the Statement of Financial Activities when the charity becomes entitled to the resources, and it is more likely than not that the Trustees will receive the resources, and the monetary value can be measured with sufficient reliability.

There has been no offsetting of assets and liabilities, or income and expenses, unless required by the FRS 102 SORP or FRS 102.

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

In the case of performance related grants, income is only recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met.

The charity has received local government grants in the reporting period.

Gifts in kind, such as clothing and food, are made for the benefit of clients. As these have no material benefit to the Charity they are not valued under incoming resources.

The value of any volunteer help received is not included in the accounts but is described in the Chief Executive's Report.

Gift Aid receivable is included in income where there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor has specified otherwise.

**f) Resources Expended**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

**g) Tangible Fixed Assets for use by the Charity**

The acquisition of minor capital items below £1,000 are charged to the Statement of Financial Activities in the year of purchase. Capital items over £1,000 and with a useful life of more than one year are capitalised and depreciated on a straight-line basis over their useful lives in accordance with the following:

|   |         |
|---|---------|
| Computer Hardware:  | 3 years |
| Kitchen Equipment:  | 5 years |
| Furniture, Fixtures & Fittings:                                 | 5 years |
| Furniture, Fixtures & Fittings Emergency Accommodation Service: | 2 years |

Tangible assets over £1,000 purchased using restricted funds are expensed against the relevant fund in the year and the asset is transferred to the unrestricted general fund.

**h) Intangible Fixed Assets for use by the Charity**

The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. Such assets costing over £1,000 and with a useful life of more than one year are amortised on a straight line basis over their useful lives in accordance with the following: CRM software: 5 years

Intangible assets over £1,000 purchased using restricted funds are expensed against the relevant fund in the year and the asset is transferred to the unrestricted general fund.

**i) Cash and cash equivalents**

Cash includes cash in hand and deposits held at call with banks.

**j) Debtors**

Debtors including trade debtors, amounts the charity has paid in advance (prepayments), and amounts receivable from HMRC in relation to Gift Aid recoverable, are measured on initial recognition at settlement amount. Subsequently, they are measured in accordance with the cash or other consideration expected to be received.

**k) Creditors due within one year**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Other creditors include amounts payable for Employer's NI on staff salaries. Creditors are measured at settlement amounts less any trade discounts.

## 2. Analysis of Income

### Year ended 31 March 2023

|  | Unrestricted<br>Funds 2023<br>£ | Unrestricted<br>Designated<br>Operating<br>Reserve<br>Fund 2023<br>£ | Restricted<br>Funds -<br>Benevolent<br>2023<br>£ | Other<br>Restricted<br>Funds 2023<br>£ | Total<br>Income<br>2023<br>£ | Total<br>Income<br>2022<br>£ |
|--|---------------------------------|--|--|--|------------------------------|------------------------------|
| <b>Donations and legacies</b>  |                                 |  |  |  |                              |                              |
| Community Fundraising  | 13,242                          | -  | -  | 25,000                                 | 38,242                       | 15,862                       |
| Donations Corporate  | 37,325                          | -  | -  | 1,500                                  | 38,825                       | 37,576                       |
| Donations Faith Groups   | 10,271                          | -  | -  | -                                      | 10,271                       | 6,914                        |
| Donations Public   | 16,901                          | -  | -  | -                                      | 16,901                       | 14,643                       |
| Gift Aid   | 2,226                           | -  | -  | -                                      | 2,226                        | 2,536                        |
| Statutory Grant  | 15,071                          | -  | 500  | 186,223                                | 201,794                      | 307,526                      |
| Trust/Grant Funders  | 24,349                          | -  | 1,900  | 23,176                                 | 49,425                       | 104,808                      |
| Benevolent income (clients)  | -                               | -  | 9,967  | -                                      | 9,967                        | 7,652                        |
| <b>Total donations and legacies</b>  | <b>119,386</b>                  | <b>-</b>   | <b>12,367</b>                                    | <b>235,899</b>                         | <b>367,651</b>               | <b>497,517</b>               |
| Income from Housing Benefit  | 61,993                          | -  | -  | -                                      | 61,993                       | -                            |
| Service Charge Income  | 1,890                           | -  | -  | -                                      | 1,890                        | -                            |
| <b>Total income from<br/>Emergency<br/>Accommodation Service<br/>(EAS)</b> | <b>63,883</b>                   | <b>-</b>   | <b>-</b>   | <b>-</b>                               | <b>63,883</b>                | <b>-</b>                     |
| <b>Other trading income -<br/>events</b>                                   | <b>2,484</b>                    | <b>-</b>   | <b>-</b>   | <b>-</b>                               | <b>2,484</b>                 | <b>4,217</b>                 |
| <b>Bank interest</b>   | <b>526</b>                      | <b>118</b>   | <b>-</b>   | <b>-</b>                               | <b>644</b>                   | <b>-</b>                     |
| <b>Total Income</b>  | <b>186,279</b>                  | <b>118</b>   | <b>12,367</b>                                    | <b>235,899</b>                         | <b>434,663</b>               | <b>501,734</b>               |

\* Funding given to provide for individual service user's specific needs

### 3. Analysis of Expenditure

Year ended 31 March 2023

|  | Unrestricted<br>Funds 2023<br>£ | Designated<br>Operating<br>Reserve Fund<br>2023<br>£ | Restricted<br>Funds -<br>Benevolent<br>2023<br>£ | Other<br>Restricted<br>Funds<br>2023<br>£ | Total<br>Expenditure<br>2023<br>£ | Total<br>Expenditure<br>2022<br>£ |
|--|---------------------------------|--|--|---|-----------------------------------|-----------------------------------|
| Fundraising Co-ordinator                               | 7,757                           | -  | -  | -   | 7,757                             | 6,443                             |
| Fundraising event costs                                | 1,155                           | -  | -  | -   | 1,155                             | 1,428                             |
| <b>Total expenditure on raising funds</b>              | <b>8,912</b>                    | <b>-</b>   | <b>-</b>   | <b>-</b>                                  | <b>8,912</b>                      | <b>7,871</b>                      |
| Staff salaries and pensions                            | 95,362                          | -  | -  | 219,970                                   | 315,332                           | 190,577                           |
| Staff recruitment, travel, & training                  | 832                             | -  | -  | 3,501                                     | 4,333                             | 2,681                             |
| Volunteer training & expenses                          | 1,065                           | -  | -  | 1,720                                     | 2,785                             | 196                               |
| Client benevolent accommodation & emergency provisions | -                               | -  | 10,300   | 1,257                                     | 11,557                            | 6,927                             |
| Client training, coaching and welfare                  | 0                               | -  | 2,649  | 14,775                                    | 17,424                            | 18,957                            |
| Telephones & Data Lines                                | 690                             | -  | -  | 4,042                                     | 4,732                             | 3,294                             |
| Office & general admin                                 | 3,080                           | -  | 122  | 3,277                                     | 6,479                             | 6,471                             |
| Insurance  | 1,008                           | -  | -  | 672                                       | 1,679                             | 1,214                             |
| IT costs   | 705                             | -  | -  | 1,042                                     | 1,746                             | 814                               |
| Website and social media                               | -                               | -  | -  | 405                                       | 405                               | 1,053                             |
| Utilities  | 1,886                           | -  | -  | 10,172                                    | 12,057                            | 4,785                             |
| New premises set up and other small capital items      | 402                             | -  | -  | 4,615                                     | 5,017                             | 12,474                            |
| Repairs and maintenance                                | 558.9                           | -  | -  | 2,893                                     | 3,452                             | 1,225                             |
| Legal Fees   | -                               | -  | -  | -   | -                                 | 1,429                             |
| Consultancy  | 236                             | -  | -  | 1,204                                     | 1,440                             | 3,090                             |
| <b>Total expenditure on charitable activities</b>      | <b>105,824.83</b>               | <b>-</b>   | <b>13,071</b>                                    | <b>269,545</b>                            | <b>388,440</b>                    | <b>255,185</b>                    |
| Depreciation and Amortisation                          | 4,645                           | -  | -  | -   | 4,645                             | 4,548                             |
| <b>Total other expenditure</b>                         | <b>4,645</b>                    | <b>-</b>   | <b>-</b>   | <b>-</b>                                  | <b>4,645</b>                      | <b>4,548</b>                      |
| <b>Total Expenditure</b>                               | <b>119,381</b>                  | <b>-</b>   | <b>13,071</b>                                    | <b>269,545</b>                            | <b>401,997</b>                    | <b>267,604</b>                    |
| <b>Net income</b>                                      | <b>66,898</b>                   | <b>118</b>   | <b>-704</b>                                      | <b>-33,646</b>                            | <b>32,666</b>                     | <b>234,131</b>                    |

## 4. Staff Costs

|   | 2023           | 2022           |
|---|----------------|----------------|
|   | £              | £              |
| Salaries and wages                          | 287,657        | 175,667        |
| Social security costs                       | 17,929         | 9,196          |
| Pension costs (defined contribution scheme) | 9,746          | 5,714          |
| <b>Total Staff Costs</b>                    | <b>315,332</b> | <b>190,577</b> |

No employees received emoluments including benefits in kind but excluding employer pension contributions for the reporting period of more than £60,000.

Pension contributions are made for eligible employees to a defined contribution pension scheme.

Most of the employees are part time and the average number of employees during the year ended 31 March 2023 was 10 Full Time Equivalent (2022: 8 FTE).

At 31 March 2023 the Full Time Equivalent number of employees was 11 (8 FTE employees at 31 March 2022).

Staff regularly provide additional hours on a voluntary basis and direct the work of volunteers. The Chief Executive has estimated the value of the volunteer hours during the year to be approximately £43k if valued at the living wage (£27k in 2022), but in terms of professional services provided by those volunteers the value would be much higher.

Payroll Administration, Community fund-raising and Service User Training courses were provided by external parties during the year and their cost is therefore analysed under the relevant expenditure category in note 3 rather than being included in Staff Costs.

Trustees are unpaid and do not receive any out-of-pocket expenses other than the reimbursement of any costs incurred on behalf of the Charity.

## 5. Intangible Fixed Assets

|   | Day<br>services<br>Computer<br>Software<br>£ | Total<br>£   |
|---|--|--------------|
| Cost at 1 April 2022                            | 6,103  | 6,103        |
| Additions during the year                       | -  | -            |
| <b>Cost at 31 March 2023</b>                    | <b>6,103</b>                                 | <b>6,103</b> |
| Cumulative Amortisation at 1 April 2022         | 3,663  | 3,663        |
| Amortisation                                    | 1,221  | 1,221        |
| <b>Cumulative amortisation at 31 March 2023</b> | <b>4,884</b>                                 | <b>4,884</b> |
| Net book value at 31 March 2022                 | 2,440  | 2,440        |
| <b>Net book value at 31 March 2023</b>          | <b>1,219</b>                                 | <b>1,219</b> |

## 6. Tangible Fixed Assets

|   | Emergency<br>Night<br>Accommodation<br>Furniture,<br>Fixtures and<br>Fittings<br>£ | Day<br>Services<br>Furniture,<br>Fixtures and<br>Fittings<br>£ | Day<br>Services<br>Computer<br>equipment<br>£ | Total<br>Tangible<br>Fixed<br>Assets<br>£ |
|---|--|--|---|---|
| <b>Cost at 31 March 2022</b>                    | 3332   | 5860   | 6,047   | 15,239                                    |
| Additions during the year                       | -  | -  | -   | -   |
| <b>Cost at 31 March 2023</b>                    | <b>3,332</b>   | <b>5,860</b>   | <b>6,047</b>                                  | <b>15,239</b>                             |
| Cumulative depreciation at 1 April 2022         | 139  | 3341   | 5,461   | 8,941                                     |
| Depreciation                                    | 1,666  | 1,172  | 586   | 3,424                                     |
| <b>Cumulative depreciation at 31 March 2023</b> | <b>1,805</b>   | <b>4,513</b>   | <b>6,047</b>                                  | <b>12,365</b>                             |
| Net book value at 31 March 2022                 | 3193   | 2519   | 586   | 6,298                                     |
| <b>Net book value at 31 March 2023</b>          | <b>1,527</b>   | <b>1,347</b>   | <b>-</b>                                      | <b>2,874</b>                              |



## 7. Debtors falling due within one year

|                         | Unrestricted<br>General Fund<br>at<br>31/3/23 | Unrestricted<br>Designated<br>Operating<br>Reserve<br>Fund at<br>31/3/23 | Other<br>Restricted<br>Funds at<br>31/3/23 | Total<br>Funds<br>at<br>31/3/23 | Total<br>Funds<br>at<br>31/3/22 |
|-------------------------|---|--|--|---------------------------------|---------------------------------|
|                         | £   | £  | £  | £                               | £                               |
| Debtors and prepayments | 819   | -  | -  | 819                             | 4,430                           |
| Gift Aid Recoverable    | -   | -  | -  | -                               | 4709                            |
| Total Debtors           | <b>819</b>                                    | <b>-</b>   | <b>-</b>                                   | <b>819</b>                      | <b>9,139</b>                    |

## 8. Creditors falling due within one year

|                                      | Unrestricted<br>General Fund<br>at 31/3/23 | Designated<br>Operating<br>Reserve<br>Fund at<br>31/3/23 | Other<br>Restricted<br>Funds at<br>31/3/23 | Total<br>Funds<br>at<br>31/3/23 | Total<br>Funds<br>at<br>31/3/22 |
|--------------------------------------|--|--|--|---------------------------------|---------------------------------|
|                                      | £  | £  | £  | £                               | £                               |
| Trade creditors and accrued expenses | 3,645                                      | -  | -  | 3,645                           | 863                             |
| Pensions payable                     | 1,920                                      | -  | -  | 1,920                           | 864                             |
| Deferred Income                      | 40,000                                     | -  | -  | 40,000                          | 0                               |
| Total Creditors                      | <b>45,565</b>                              | <b>-</b>   | <b>-</b>                                   | <b>45,565</b>                   | <b>1,727</b>                    |

## 9. Movement of Funds – Overview

|                           | Unrestricted<br>Funds year<br>ended<br>31/3/23<br>£ | Unrestricted<br>Designated<br>Operating<br>Reserve<br>Fund y/e<br>31/3/23<br>£ | Restricted<br>Fund -<br>Benevolent<br>year ended<br>31/3/23<br>£ | Other<br>Restricted<br>Funds<br>year ended<br>31/3/23<br>£ | Total<br>Funds<br>year<br>ended<br>31/3/23<br>£ | Total<br>Funds<br>year<br>ended<br>31/3/22<br>£ |
|---------------------------|---|--|--|--|---|---|
| <b>Day Services</b>       |   |  |  |  |   |   |
| Total Income              | 114,869   | -  | 12,367   | 212,920  | 340,156   | 322,044   |
| Total Expenditure         | 32,616  | -  | 13,072   | 232,891  | 278,579   | 224,507   |
| <b>Net Income</b>         | 82,253  | -  | 705  | 19,971   | 61,577  | 97,537  |
| Depreciation/Amortisation | 2,979   | -  | -  | -  | 2,979   | 4,548   |
| Transfers                 | - 14,000  | -  | -  | -  | 14,000  | -   |
| Funds b/fwd               | 140,747   | -  | 5,351  | 51,064   | 197,162   | 104,172   |
| <b>Funds c/fwd</b>        | <b>206,021</b>                                      | <b>-</b>   | <b>4,646</b>   | <b>31,093</b>  | <b>241,760</b>                                  | <b>197,161</b>                                  |

### Night Services

|                           |              |          |          |                |                |                |
|---------------------------|--------------|----------|----------|----------------|----------------|----------------|
| Total Income              | 71,410       | -        | -        | 22,980         | 94,390         | 179,690        |
| Total Expenditure         | 82,120       | -        | -        | 36,655         | 118,775        | 38,549         |
| <b>Net Income</b>         | - 10,710     | -        | -        | 13,675         | 24,385         | 141,141        |
| Depreciation/Amortisation | 1,666        | -        | -        | -              | 1,666          | -              |
| Transfers                 | -            | -        | -        | -              | -              | -              |
| Funds b/fwd               | 10,710       | -        | -        | 130,431        | 141,141        | -              |
| <b>Funds c/fwd</b>        | <b>1,666</b> | <b>-</b> | <b>-</b> | <b>116,756</b> | <b>115,090</b> | <b>141,141</b> |

### Operating Reserve

|                    |          |                |          |          |                |               |
|--------------------|----------|----------------|----------|----------|----------------|---------------|
| Total Income       | -        | 118            | -        | -        | 118            | -             |
| Total Expenditure  | -        | -              | -        | -        | -              | -             |
| <b>Net Income</b>  | -        | 118            | -        | -        | 118            | -             |
| Depn/ Amortisation | -        | -              | -        | -        | -              | -             |
| Transfers          | -        | 14,000         | -        | -        | 14,000         | -             |
| Funds b/fwd        | -        | 90,000         | -        | -        | 90,000         | 90,000        |
| <b>Funds c/fwd</b> | <b>-</b> | <b>104,118</b> | <b>-</b> | <b>-</b> | <b>104,118</b> | <b>90,000</b> |

### Total

|                          |                |                |              |                |                |                |
|--------------------------|----------------|----------------|--------------|----------------|----------------|----------------|
| Total Income             | 186,279        | 118            | 12,367       | 235,900        | 434,664        | 501,734        |
| Total Expenditure        | 114,736        | -              | 13,072       | 269,546        | 397,354        | 263,056        |
| <b>Net Income</b>        | 71,543         | 118            | 705          | 33,646         | 37,310         | 238,678        |
| Depn/Amortisation        | 4,645          | -              | -            | -              | 4,645          | 4,548          |
| Transfers                | - 14,000       | 14,000         | -            | -              | -              | -              |
| Total Funds b/fwd        | 151,457        | 90,000         | 5,351        | 181,495        | 428,303        | 194,172        |
| <b>Total Funds c/fwd</b> | <b>204,355</b> | <b>104,118</b> | <b>4,646</b> | <b>147,849</b> | <b>460,968</b> | <b>428,303</b> |

## 10. Movement of Funds - Detail including Restricted Fund Names

### 10(a) Day Services

|   | B/fwd 1/4/22   | Total Income   | Total Expend-iture | Net Income in y/e 31/3/23 | Dep'n & Amort'n | Other Transfers | C/fwd at 31/3/23 |
|---|----------------|----------------|--------------------|---------------------------|-----------------|-----------------|------------------|
| <b>Unrestricted - Day</b>                         | <b>140,747</b> | <b>114,869</b> | <b>32,616</b>      | <b>82,253</b>             | <b>2,979</b>    | <b>- 14,000</b> | <b>206,021</b>   |
| Benevolent Other                                  | 135            | 144            | 244                | - 100                     | -               | -               | 35               |
| FFA Benevolent Fund                               | 1,503          | 5,163          | 6,001              | - 838                     | -               | -               | 665              |
| FFA Crisis Fund                                   | 182            | 2,400          | 794                | 1,606                     | -               | -               | 1,788            |
| Mytchett Ministries                               | -              | 2,000          | 1,534              | 466                       | -               | -               | 466              |
| SHBC Benevolent                                   | -              | 2,660          | 2,660              | -                         | -               | -               | -                |
| TLC Trust Fund                                    | 595            | -              | 117                | - 117                     | -               | -               | 478              |
| SHsports cncl-Bike                                | 435            | -              | -                  | -                         | -               | -               | 435              |
| SSC Fund  | 2,500          | -              | 1,722              | - 1,722                   | -               | -               | 778              |
| <b>Restricted Benevolent Funds - Day Services</b> | <b>5,351</b>   | <b>12,367</b>  | <b>13,072</b>      | <b>- 705</b>              | <b>-</b>        | <b>-</b>        | <b>4,646</b>     |
| Catalyst MH Worker                                | -              | 25,000         | 25,000             | -                         | -               | -               | -                |
| CFSy/SyCC Living Well                             | 3,482          | 5,000          | 8,482              | - 3,482                   | -               | -               | -                |
| Lloyds Bank Foundation                            | 22,395         | -              | 22,395             | - 22,395                  | -               | -               | -                |
| CFSy-budgeting and affordable cookery courses     | -              | 10,000         | 10,000             | -                         | -               | -               | -                |
| SyCC-Changing Futures Lived Experience            | -              | 80,019         | 75,019             | 5,000                     | -               | -               | 5,000            |
| John Lewis/Waitrose                               | -              | 1,500          | 1,289              | 211                       | -               | -               | 211              |
| NHS-CCG MHCW                                      | 3              | 25,000         | 24,997             | 3                         | -               | -               | -                |
| Novacyt - Social Enterprise                       | 23,995         | -              | 967                | - 967                     | -               | -               | 23,028           |
| Screwfix  | 2,976          | -              | 167                | - 167                     | -               | -               | 2,809            |
| Wisley Foundation-Affordable cookery              | -              | 4,676          | 4,631              | 45                        | -               | -               | 45               |
| SHBC Brexit CIF                                   | 1,064          | -              | 1,064              | - 1,064                   | -               | -               | 0                |
| SHBC Councillor Grant                             | -              | 890            | 890                | -                         | -               | -               | -                |
| SHBC Revenue Grant                                | -              | 31,500         | 31,500             | -                         | -               | -               | -                |
| Surrey CC-Bridge the gap                          | 4,782          | 5,842          | 1,060              | 4,782                     | -               | -               | 0                |
| SCC Fund  | 1,937          | -              | 1,937              | - 1,937                   | -               | -               | 0                |
| SHBC - Healthy 23                                 | -              | 500            | 500                | -                         | -               | -               | -                |
| The National Lottery                              | -              | 22,993         | 22,993             | -                         | -               | -               | -                |
| <b>Other Restricted Funds - Day Services</b>      | <b>51,064</b>  | <b>212,920</b> | <b>232,891</b>     | <b>- 19,971</b>           | <b>-</b>        | <b>-</b>        | <b>31,093</b>    |
| <b>Total Funds - Day Services</b>                 | <b>197,162</b> | <b>340,156</b> | <b>278,579</b>     | <b>61,577</b>             | <b>2,979</b>    | <b>- 14,000</b> | <b>241,760</b>   |

## 10. Movement of Funds - Detail including Restricted Fund Names (continued)

### 10 (b) Night Services

|   | C/fwd at<br>31/3/22 | Total<br>Income | Total<br>Expend-<br>iture | Net<br>Income in<br>y/e<br>31/3/23 | Dep'n &<br>Amort'n | Other<br>Transfers | C/fwd at<br>31/3/23 |
|---|---------------------|-----------------|---------------------------|------------------------------------|--------------------|--------------------|---------------------|
| <b>Unrestricted - Night</b>                                 | <b>10,710</b>       | <b>71,410</b>   | <b>82,120</b>             | <b>10,710</b>                      | <b>1,666</b>       | <b>-</b>           | <b>1,666</b>        |
| SHBC-EAS Pump Prime   | 128,408             | -               | 14,177                    | 14,177                             | -                  | -                  | 114,231             |
| EAS Garden Project  | 1,822               | -               | 30                        | 30                                 | -                  | -                  | 1,792               |
| TLC Trust Fund  | 200                 | -               | -                         | -                                  | -                  | -                  | 200                 |
| SWEP  | -                   | 500             | 448                       | 52                                 | -                  | -                  | 52                  |
| TNL   | -                   | 10,000          | 10,000                    | -                                  | -                  | -                  | -                   |
| SHBC - Cllr Grant EAS                                       | -                   | 480             | -                         | 480                                | -                  | -                  | 480                 |
| Help the Homeless<br>Office Police & Crime<br>Commissioners | -                   | 2,000           | 2,000                     | -                                  | -                  | -                  | -                   |
|   | -                   | 10,000          | 10,000                    | -                                  | -                  | -                  | -                   |
| <b>Other Restricted Funds - Night<br/>Services</b>          | <b>130,431</b>      | <b>22,980</b>   | <b>36,655</b>             | <b>13,675</b>                      | <b>-</b>           | <b>-</b>           | <b>116,756</b>      |
| <b>Total Funds - Night Services</b>                         | <b>141,141</b>      | <b>94,390</b>   | <b>118,775</b>            | <b>24,385</b>                      | <b>1,666</b>       | <b>-</b>           | <b>115,090</b>      |
| <b>10 (c) Designated Operating<br/>Reserve</b>              | <b>90,000</b>       | <b>118</b>      | <b>-</b>                  | <b>118</b>                         | <b>-</b>           | <b>14,000</b>      | <b>104,118</b>      |
| <b>Grand Total Funds Day &amp; Night<br/>Services</b>       | <b>428,303</b>      | <b>434,664</b>  | <b>397,354</b>            | <b>37,310</b>                      | <b>4,645</b>       | <b>-</b>           | <b>460,968</b>      |

Full names of donors are included in acknowledgements on page 14

## 11. Related Party Transactions

There were no related party transactions during the period.

The Charity is not part of a wider network although it is reliant on the support of Surrey Heath Borough Council and all the funders and supporters to fulfil its objectives.

## 12. Analysis of Balance Sheet by Type of Fund

|                          | Unrestricted<br>Funds at<br>31/3/23 | Unrestricted<br>Designated<br>Operating<br>Reserve at<br>31/3/23 | Restricted<br>Fund<br>Benevolent<br>at 31/3/23 | Other<br>Restricted<br>Funds at<br>31/3/23 | Total<br>Funds at<br>31/3/23 | Total<br>Funds at<br>31/3/22 |
|--------------------------|-------------------------------------|--|--|--|------------------------------|------------------------------|
| Day Services             | £                                   | £  | £  | £  | £                            | £                            |
| Fixed Assets             | 2,566                               | -  | -  | -  | 2,566                        | 5,546                        |
| Debtors                  | -                                   | -  | -  | -  | -                            | 4,709                        |
| Cash                     | 249,020                             | -  | 4,646  | 31,093                                     | 284,759                      | 188,634                      |
| Creditors under one year | - 45,565                            | -  | -  | -  | 45,565                       | 1,727                        |
| <b>Total Net Assets</b>  | <b>206,021</b>                      | <b>-</b>   | <b>4,646</b>                                   | <b>31,093</b>                              | <b>241,760</b>               | <b>197,162</b>               |
| <b>Total Funds</b>       | <b>206,021</b>                      | <b>-</b>   | <b>4,646</b>                                   | <b>31,093</b>                              | <b>241,760</b>               | <b>197,162</b>               |

## Night Services

|                          |                |          |          |                |                |                |
|--------------------------|----------------|----------|----------|----------------|----------------|----------------|
| Fixed Assets             | 1,527          | -        | -        | -              | 1,527          | 3,193          |
| Debtors                  | 819            | -        | -        | -              | 819            | 4,430          |
| Cash                     | - 4,012        | -        | -        | 116,756        | 112,744        | 133,517        |
| Creditors under one year | -              | -        | -        | -              | -              | -              |
| <b>Total Net Assets</b>  | <b>- 1,666</b> | <b>-</b> | <b>-</b> | <b>116,756</b> | <b>115,090</b> | <b>141,140</b> |
| <b>Total Funds</b>       | <b>- 1,666</b> | <b>-</b> | <b>-</b> | <b>116,756</b> | <b>115,090</b> | <b>141,140</b> |

## Operating Reserve

|                          |          |                |          |          |                |               |
|--------------------------|----------|----------------|----------|----------|----------------|---------------|
| Fixed Assets             | -        | -              | -        | -        | -              | -             |
| Debtors                  | -        | -              | -        | -        | -              | -             |
| Cash                     | -        | 104,118        | -        | -        | 104,118        | 90,000        |
| Creditors under one year | -        | -              | -        | -        | -              | -             |
| <b>Total Net Assets</b>  | <b>-</b> | <b>104,118</b> | <b>-</b> | <b>-</b> | <b>104,118</b> | <b>90,000</b> |
| <b>Total Funds</b>       | <b>-</b> | <b>104,118</b> | <b>-</b> | <b>-</b> | <b>104,118</b> | <b>90,000</b> |

## Total

|                          |                |                |              |                |                |                |
|--------------------------|----------------|----------------|--------------|----------------|----------------|----------------|
| Fixed Assets             | 4,093          | -              | -            | -              | 4,093          | 8,739          |
| Debtors                  | 819            | -              | -            | -              | 819            | 9,139          |
| Cash                     | 245,008        | 104,118        | 4,646        | 147,849        | 501,621        | 412,151        |
| Creditors under one year | - 45,565       | -              | -            | -              | 45,565         | 1,727          |
| <b>Total Net Assets</b>  | <b>204,355</b> | <b>104,118</b> | <b>4,646</b> | <b>147,849</b> | <b>460,968</b> | <b>428,303</b> |
| <b>Total Funds</b>       | <b>204,355</b> | <b>104,118</b> | <b>4,646</b> | <b>147,849</b> | <b>460,968</b> | <b>428,303</b> |