



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01 June 2022 Period start date to 31 May 2023  
Period end date

Charity name We Remember Submariners.

Charity registration number:1176446

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>The main aim of We Remember Submariners (WRS) is to gift a memorial lapel pin, known as a "Moly" pin in memory of the late Lt Cdr Ian Molyneux GM RN. These will be gifted to close relatives of the departed Submariner. The pin, which cannot be purchased, features a gold poppy in a wreath of red poppies, representing the deceased Submariner.</b></p> <p><b>WRS also funds wreaths at Submarine memorials and at the funerals of deceased Submariners.</b></p> <p><b>WRS will also provide financial support to veteran or serving Submariners if required.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>The main activities of WRS are to:</b></p> <ul style="list-style-type: none"><li>• <b>Provide a wreath," Moly" pins and condolence card to the immediate family of all notified Submariners past or present that sadly pass away.</b></li><li>• <b>Design and produce a unique annual remembrance pin to sell.</b></li><li>• <b>Provide wreaths to submarine related memorials.</b></li><li>• <b>Provide monetary donations to suitable organisations and individuals that meet our aims and objectives.</b></li><li>• <b>Continue to promote WRS and increase our membership.</b></li></ul> <p><b>Support this year has been given to</b></p> <ul style="list-style-type: none"><li>• <b>£1000 to wigan Council towards bench for 100 yr old Submariner</b></li><li>• <b>£1000 to Plymouth Submarine Association towards gambit dinner costs</b></li><li>• <b>£2000 to serving Submariner for</b></li></ul>

		<p>ongoing sponsorship for elite sport Powerlifting</p> <ul style="list-style-type: none"> <li>• £2000 to Neptune field gun Crew</li> <li>• £1380 member for costs purchasing wheelchair for retired Submariner.</li> <li>• £1000 to trainee Submariners towards cost for trip to national submariner memorial London</li> <li>• £850 member for costs toward buying adaptive bike for retired Submariner.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The charity commission's guidance on public benefit has helped WRS achieve its aims and objectives by:</p> <ul style="list-style-type: none"> <li>• Ensuring the charity trustees focus on the charity objectives, when planning activities.</li> <li>• Link with impact reporting and demonstrating the charities transparency and accountability.</li> <li>• Improve the overall quality of reporting on the charities work.</li> </ul>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The trustees will review all applications for funding on a case-by-case basis. Applications are approved on merit if they meet the aims and objectives of the charity. All donations are recorded and used as PR material, but amounts are never publicised.</p> <p>A Majority decision is required for any application to be approved.</p> <p>The Chair has the authority to grant up to £1500 without Trustee commitment.</p>
Policy on social investment including program related investment	Para 1.38	<p>The charity does not undertake social investment.</p>
Contribution made by volunteers	Para 1.38	<p>WRS is entirely run by volunteers and does not pay any wages. Legitimate expenses are paid to individuals for their mileage although some volunteers do not claim.</p> <p>We are very grateful for the many hours that volunteers freely give, listening and supporting families, submariners and members of WRS in their time of need and always signpost to the most appropriate support agencies.</p> <p>Without this valuable contribution of time and effort WRS would not be able to have achieved so much since our</p>

		<b>foundation.</b>
Other		<b>WRS is supported by a robust structure of Trustees, a Management Team and a network of Ambassadors and supporters with the sole aim of delivering the charity Aims and Objectives</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>During this period, we have gifted over 150 wreaths to the families together with Moly pins and condolence cards.</b></p> <ul style="list-style-type: none"> <li>• <b>£1000 to wigan Council towards bench for 100 yr old Submariner</b></li> <li>• <b>£1000 to Plymouth Submarine Association towards gambit dinner costs</b></li> <li>• <b>£2000 to serving Submariner for ongoing sponsorship for elite sport Powerlifting</b></li> <li>• <b>£2000 to Neptune field gun Crew</b></li> <li>• <b>£1380 member for costs purchasing wheelchair for retired Submariner.</b></li> <li>• <b>£1000 to trainee Submariners towards cost for trip to national submariner memorial London</b></li> <li>• <b>£850 member for costs toward buying adaptive bike for retired Submariner.</b></li> </ul> <p><b>Affiliation with the Royal Navy Submarine Charity “ The Submarine Family” which is underwritten by the RNRMC. WRS are recognised as the Submarine Service Remembrance Subject Matter Experts.</b></p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>In the year 2022 7,500 annual remembrance pins were ordered and sold through membership, outstations, and the on-line shop.</b>  <b>In the 2023 year we have ordered 7,500 annual remembrance pins and it is anticipated all pins will be sold through membership, shop, and outstations.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Because the reporting year covers two years, we do not set specific fundraising objectives other than the sale of an annual pin and membership.</b>
Investment performance against objectives	Para 1.41	<b>We do not make investments.</b>
Other		<b>We organised our first annual ball in Plymouth for the submarine community.</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity accounts are attached as a separate document with a balance at the end of the year of £134,826</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>WRS has agreed to ringfence a sum of £30,000 in reserve to ensure WRS can continue to achieve its aims and objectives in the next year if forecasted sales are not achieved</b>
Amount of reserves held	Para 1.22	<b>£30,000</b>
Reasons for holding zero reserves	Para 1.22	<b>Not applicable</b>
Details of fund materially in deficit	Para 1.24	<b>Not applicable</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None currently</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Principle sources of revenue were derived from:</b> <ul style="list-style-type: none"> <li>• <b>Membership of WRS</b></li> <li>• <b>Sales of the annual remembrance pin</b></li> <li>• <b>The WRS on-line shop</b></li> <li>• <b>Donations from Bereaved families and submarine groups who donate to our charity to assist in our aims and objectives</b></li> <li>• <b>Funds raised at the Annual Ball</b></li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>We did not make any Financial Investments in the year 22-23</b>
A description of the principal risks facing the charity	Para 1.46	<b>The charity recognises that there is the potential; for risks and have collated a risk register to manage these and mitigate against</b>
Other		<b>The membership scheme has grown slowly and at the end of the year we had over 1700 members</b>

## Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Rules and constitution that is reviewed yearly
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or re-appointed annually at the charity AGM through an open vote, the initial tenure is for 3 years

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	WRS constitution requires all new trustees complete an induction programme which is co-ordinated by the trustee co-ordinator.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Membership of WRS is open to anyone who is aged 18 or over regardless of location. The charity has a management structure in place, and this is reviewed periodically to ensure the structure meets the needs of the charity
Relationship with any related parties	Para 1.51	We Remember Submariners has forged positive working links with several other submarine charities and organisations, the head of the fighting arm supports the charity and allows the serving submariners to wear their annual memorial pin on their uniforms at the November remembrance parades
Other		

## Reference and Administrative details

Charity name	We Remember submariners
Other name the charity uses	WRS
Registered charity number	1176446
Charity's principal address	17 St andrews way Church Aston Newport Shropshire TF10 9JH



### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mick Dewhirst	Chairman		AGM
2	Nigel Mellor	Treasurer		AGM
3	Nick Miller	PR and Media		AGM
5	Rocky McGovern	IT and data		AGM
6	Rob Richards	Membership		AGM,
7	Paul Foran	Sales and marketing		AGM
8	Graham Bishop	Crossing The Bar (CTB)		AGM
9	Peter Fisher	Asst Treasurer		AGM
10	Gill Molyneux	Patron, Trustee Co-ordinator		Life post
11	John Bradbury	Founder, Historian		Life post
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent financial examiner	James Wood	8 Willow Terrace Sowerby Bridge HX66 2JN

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

**Not applicable**

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

N W H Miller

Position (eg Secretary,  
Chair, etc)

Trustee

Date

27 Mar 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

We Remember Submariners

No (if any)

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/06/2022		31/05/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sales	54,191			54,191	39,398
Grant	12,500			12,500	
Membership	10,680			10,680	13,340
Donations	21,323			21,323	43,936
Bank Refund	100			100	
<b>Sub total (Gross income for AR)</b>	<b>98,794</b>	<b>-</b>	<b>-</b>	<b>98,794</b>	<b>96,674</b>
<b>A2 Asset and investment sales, (see table).</b>					
		-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>98,794</b>	<b>-</b>	<b>-</b>	<b>98,794</b>	<b>96,674</b>
<b>A3 Payments</b>					
Accountancy Fees	500	-	-	500	600
Bank Charges	1,773	-	-	1,773	2,025
Donations	21,184	-	-	21,184	54,364
Insurance	157	-	-	157	157
Office/General administrative expenses	4,898	-	-	4,898	6,380
Purchases	13,569	-	-	13,569	14,691
Sponsorship	15,691	-	-	15,691	11,944
Subscriptions	990	-	-	990	795
Advertising	3,554			3,554	
Commission	1,097			1,097	
Legal and Professional fees	36			36	
Travel and Accommodation	7,286			7,286	4,074
<b>Sub total</b>	<b>70,735</b>	<b>-</b>	<b>-</b>	<b>70,735</b>	<b>95,030</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Computer	3,423	-	-	3,423	
Computer	3,425	-	-	3,425	
<b>Sub total</b>	<b>6,848</b>	<b>-</b>	<b>-</b>	<b>6,848</b>	<b>-</b>
<b>Total payments</b>	<b>77,583</b>	<b>-</b>	<b>-</b>	<b>77,583</b>	<b>95,030</b>
<b>Net of receipts/(payments)</b>	<b>21,211</b>	<b>-</b>	<b>-</b>	<b>21,211</b>	<b>1,644</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>113,615</b>	<b>-</b>	<b>-</b>	<b>113,615</b>	<b>111,971</b>
<b>Cash funds this year end</b>	<b>134,826</b>	<b>-</b>	<b>-</b>	<b>134,826</b>	<b>113,615</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	We Remember CIO	131,756	-	-
	WRS Operations	240	-	-
	TFS Holding Account	2,830	-	-
	<b>Total cash funds</b>	<b>134,826</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the  
trustees/directors/  
members of

Charity Name

We Remember Submariners

On accounts for the year  
ended

31 May 2023

Charity no.:

1176446

Company no.:

Set out on pages

1 and 2

I report to the charity trustees on my examination of the accounts of the Charity for the year ended **31/05/2023**.

Responsibilities and  
basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Having satisfied myself that the accounts of the Charity are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed:

*James Wood*

Date:

25/03/2024

Name:

James Wood

**Relevant professional qualification(s) or body (if any):**

Member of Association of Accounting Technicians (AAT)  
AAT Level 2 foundation certificate in Accounting  
AAT Level 3 advanced diploma in Accounting  
AAT Level 4 professional diploma in Accounting

**Address:**

8 Willow Terrace  
Sowerby Bridge  
HX6 2JN

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**