

## Trustees' Annual Report for the period 1 January 2020 to 31 December 2020

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*Name* Friends of St Michael's Barn Church

*Number* 1176438

*Principal address* Rose Cottage, Hurtwood Lane, Farley Green, Albury, Guildford GU5 9JP

*Names of charity trustees who manage the charity;*

Elizabeth Cooper	Secretary	Trustees	
Susan Darling	Chair	Trustees	See below
Sally Godfrey	Treasurer	Trustees	
Sheena Pearson		Nominated by Albury Parochial Church Council.	

*Other trustees for the charity* N/a

*Advisors* N/a

### ***Structure, governance and management***

*Type of governing document* Constitution, adopted 21 December 2017

*How constituted* Charitable Incorporated Organisation

*Trustee selection methods* Up to 8 appointed by trustees; up to 2 nominated by Albury Parochial Church Council.

### ***Additional governance issues (optional)***

The organisation is run by a board of 3 first appointed trustees and 1 trustee nominated by the Albury Parochial Church Council. Susan Darling acted as an appointed Trustee for this period but due to an oversight she was not re-appointed until November 2020.

Trustees hold formal meetings as needed and also consult and take decisions electronically. About 6 meetings are normally held a year; this year only 2 in person meetings were possible plus electronic exchanges and informal consultations.

Trustees liaise closely with the Albury Parochial Church Council, who are responsible for St Michael's church building.

Trustees are familiar with Charity Commission guidance on their roles and obligations. Trustees act voluntarily and receive no remuneration, expenses or other benefits. They are required to declare any conflict of interest at each meeting.

### ***Summary of objects***

To advance the Christian religion through the maintenance, repair and improvement of St Michael's Barn Church for the public benefit; to promote educational and community activities.

### ***Summary of activities for the public benefit***

Normally, Friends' main activities are repairing and improving the structure and amenities of St Michael's, raising funds for this purpose and arranging or promoting community events. This year, activities and fund raising were severely curtailed because of Covid restrictions. Our work continued to have regard to the Charity Commission's guidance on public benefit.

Repair and maintenance activities included:

- visits to St Michael's as allowed within Covid restrictions, to check on the fabric of the building and maintain the garden
- work on drainage issues to avoid damp in the building
- getting quotations for necessary work to the roof, new heaters and a permanent water supply

#### Other activities

'Bubbles in the Barn' - a community get-together and fund-raising event - was held in January; c 60 people attended.

A number of community/fund raising events were planned, which couldn't take place because of Covid restrictions.

The autumn community get-together on Farley Green had to be cancelled at the last moment due to new Covid regulations.

#### **Achievements and performance**

Due to Covid, 2020 was largely a holding operation. Over the year Friends raised £1691 and tried to maintain the essential fabric of the building while laying the ground for future work to maintain and improve the building and its amenities.

Friends secured a separate section in the parish website to publicise future events. Connections between the community and the Barn Church were fostered by contributions to the parish magazine.

The need for and importance of past work to promote a sense of community was well demonstrated during 2020, when knowing one's neighbour became more than usually important.

#### **Financial review**

##### Reserves

Friends continue to maintain between £2500 - £3000 in reserves, against unforeseen circumstances.

##### Deficit

The year ended with a surplus of income over expenditure of £1491, with £7860 carried forward to 2021. No deficit.

##### Further financial details

We do not make grants. Our funds come from donations, including donations associated with events, and from local grant-making organisations who support our objectives.

The bulk of our funds are applied to ongoing maintenance, improvements to the fabric of the building and improved amenities.

##### Other optional information

None

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**FRIENDS OF ST. MICHAEL'S BARN CHURCH – Registered Charity No.1176438**


**Receipts and Payments Account for the year ended 31<sup>st</sup> December 2020**

	<b><u>UNRESTRICTED</u></b>	<b>2019</b>
<b><u>RECEIPTS</u></b>	£	£
Art in Barn Event		1278
Bubbles in the Barn Community Event	221	271
Wreath Making Class		1787
Donations	470	1270
M.Wilkie - bequest	500	
CNC Property Fund	500	
Garden Contributions		120
Sundry Sales		74
<b><u>Total Receipts</u></b>	<b><u>£1691</u></b>	<b><u>£4800</u></b>
<b><u>PAYMENTS</u></b>	£	£
Art in Barn Artist Reimbursement	28	961
Bubbles in the Barn Expenses	97	119
Wreath Workshop Materials		322
Church Structural Re-cladding		1090
Garden Landscaping and planting		627
Woodworm treatment & window painting		921
Postage		7
Groundwork behind Church	75	
<b><u>Total Payments</u></b>	<b><u>£(200)</u></b>	<b><u>£(4047)</u></b>
<b>Excess of Receipts over Payments</b>	<b>£1491</b>	<b>£753</b>
<i>Funds transferred from Lloyds Bank Account</i>	0	£420
<b>Funds brought forward 1<sup>st</sup> January 2020</b>	<b><u>£6369</u></b>	<b><u>£5186</u></b>
<b>Funds carried forward at 31<sup>st</sup> December 2020</b>	<b><u>£7860</u></b>	<b><u>£6369</u></b>

**STATEMENT OF ASSETS AND LIABILITIES AT 31<sup>ST</sup> DECEMBER 2020**

**Funds held at Lloyds Bank at 31<sup>st</sup> December 2020:** **£7860**

**Signed by one or two Trustees on behalf of all the Trustees**

Signature.......... Print Name...S. GODFREY... Date of Approval ...31.3.21...

Signature.......... Print Name...SHEENA M. PEARSON... Date of Approval ...28/07/21...



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

FRIENDS OF ST. MICHAEL'S BARN CHURCH

On accounts for the year  
ended

31st December 2020

Charity no  
(if any)

1176438

Set out on pages

ONE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

E M Wield

Date:

31.03.2021

Name:

EILEEN MARY WIELD

Relevant professional  
qualification(s) or body  
(if any):

Address:

66 THELTON AVENUE

BROADBRIDGE HEATH,

HORSHAM, W SUSSEX. RH12 3LT