



## Trustees' Annual Report for the period

	Period start date			T o	Period end date		
	05	01	2021		04	02	2022
From							

## Section A Reference and administration details

Charity name

Matt's Respite Retreats

Other names charity is known by

Registered charity number (if any)

1176431

Charity's principal address

2 Vale View

Common Road

Wincanton

Postcode

BA9 9RB

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Melissa Parsons	Treasurer	21.12.17.-present	
2 Elizabeth Ralph	Chair	23.11.18- present	
3 Virginia Bridger	Secretary	23.11.18-present	
4 Debbie Nelson		11.09.19-present	
5 Emma Chippendale		11.09.19-present	
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution passed at properly convened meeting of the charity trustees.

**Additional governance issues (Optional information)**

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You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The relief of sickness by providing services and facilities to ease the suffering of those with a diagnosis of cancer and to assist the recovery of those with a diagnosis who are sick, convalescent, disabled or inform by providing comforts.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To provide 3 or 4 night respite breaks at the charity's caravan at Weymouth Bay. The charity's Trustee pay regard to the guidance issued by the Charity Commission and seek to benefit a sufficient sector of local cancer sufferers. We believe our service is proving beneficial due to the amount of positive feedback from our beneficiaries.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

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## Achievements and performance

### Summary of the main achievements of the charity during the year

During 2021, the charity has only been able to provide an increased number of respite retreats in comparison to 2020 due to the global Covid 19 Pandemic. The Weymouth Bay Holiday park remained shut in March 2021, but we have had a busy Summer and Autumn.

The pandemic also effected our fundraising ability as well but this has improved recently with some small but regular fundraising events, including raffles and bucket shakes at local sporting events.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

As detailed above, the global pandemic had effected our ability to fundraise but things have improved in the last 6 months and we have been able to increase our reserves.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity gains its funds through fundraising and donations, both regular and 'one off'. Funds are also raised from commercial bookings of the caravan.

Expenditure has been made for the maintenance of the caravan in order to provide nominees with respite breaks.

## Section F

## Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
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Full name(s)		
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Position (eg Secretary, Chair, etc)		
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Date	
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# Matt's Respite Retreats

## Financial Activities

6 April, 2020 - 5 April, 2021

	TOTAL
Income	
Donations and legacies	5,282.65
Monthly Donations	348.15
<b>Total Donations and legacies</b>	<b>5,630.80</b>
Gift Aid	114.14
Sales - Airbnb	6,566.99
<b>Total Income</b>	<b>£12,311.93</b>
<b>TOTAL</b>	<b>£12,311.93</b>
Expenditures	
Caravan Rental	0.00
Cleaning	1,830.00
Fees	4,173.77
Overheads	1,148.78
<b>Total Caravan Rental</b>	<b>7,152.55</b>
Card Charges	3.30
Insurances	681.10
Office/General Administrative Expenses	14.39
Printing, Postage and Stationery	355.55
<b>Total Office/General Administrative Expenses</b>	<b>369.94</b>
Repair and maintenance	102.23
<b>Total Expenditures</b>	<b>£8,309.12</b>
<b>NET OPERATING INCOME</b>	<b>£4,002.81</b>
Other Income	
Interest earned	1.41
<b>Total Other Income</b>	<b>£1.41</b>
<b>NET OTHER INCOME</b>	<b>£1.41</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£4,004.22</b>