

Trustees' Annual Report for the period

Period start date

20th

Month

2021

Period end date

19th

December

2022

From

To

Section A

Reference and administration details

Charity name

Wrawby Windmill Society

Other names charity is known by

Registered charity number (if any)

1176402

Charity's principal address

Ivy House, Brigg Road

Wrawby

North Lincolnshire

Postcode

DN20 8RL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jon Sass	Chairman		
2	Richard Day			
3	Kevin Yorath			
4	Susan Day	Secretary		
5	Christopher Farrow	Treasurer		
6	Sian Sargent			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment & Ex Officio

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees and committee follow the policies and procedures put in place and reviewed by the trustees annually or when necessary. The policy and procedures documents are as follows ;

- Health & Safety
- Safeguarding children and vulnerable adults
- Data protection
- Volunteer policy and code of conduct
- Fundraising policy
- Donations policy
- Accident & Injury Procedure
- Access Statement
- Social Media Policy
- Photography Policy
- Complaints procedure
- Use of drones policy

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

"The conservation and maintenance of Wrawby Windmill for the public benefit and the education of the public in its history, function and design."

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This year all usual Open Days were held without the need for restrictions. Guided Tours were given on all dates to allow access to the mill and understanding of its importance and history.

The annual Family Funday was held and was well attended.

Maintenance resumed on the windmill as the team were now able to be in the confined space.

Work has begun on the requisition of a toilet on site permanently.

Private tours of the windmill have been held.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

This year we had more interest from members of the public about joining the society. As we get more volunteers it has been identified that we will need to amend current volunteer management to ensure all of them are given opportunities to enhance their skills.

Everyone at the Windmill is a volunteer and the preservation of the windmill and the success of fundraising events is vital to its continuation

Summary of the main achievements of the charity during the year

We have had a full calendar of events during the year and this has resulted in an increase in donations.

We have attended local markets in the next town giving out leaflets about our open days and events as well as selling small souvenirs.

We have continue to work with local traders for the maintenance of the windmill when ever possible as well as small businesses from the area.

We have worked with the local school to give them the history of the mill so that it can be used in their national curriculum.

We have held fundraising evenings engaging with local residents who know the mill well but are not necessarily going to be attending open days.

Section E**Financial review**

Brief statement of the charity's policy on reserves

All reserves held in the bank are for to ensure money is available to maintain the windmill and to cover running costs like insurance.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding is through donations from the general public and the sale of merchandise on open days. Donation boxes are placed at the windmill and the refreshment area for visitors to donate.

Secondary sources include revenue from local markets from selling products and receiving donations, as well as revenue from large events like the family fun day and Windmill Drives

The money spent has all been spent to maintain the windmill or to host events which allow donations to be made and give people access to the windmill.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Kevin Yorath	Sian Sargent

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Wrawby Windmill Society

No (if any)
1176402

CC16a

Receipts and payments accounts

For the period from

Period start date
01-Jan-21

To

Period end date
31st December 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	9,579	-	-	9,579	-
Fun Day	641	-	-	641	-
lincs lotto	115	-	-	115	-
Market Stalls	177	-	-	177	-
shop sales	844	-	-	844	-
Talk Fees	40	-	-	40	-
Misc	78	-	-	78	-
events	528	-	-	528	-
Sub total (Gross income for AR)	12,002	-	-	12,002	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,002	-	-	12,002	-
A3 Payments					
insurance	415	-	-	415	-
Repairs	1,249	-	-	1,249	-
catering	664	-	-	664	-
Flour	229	-	-	229	-
shop	2,086	-	-	2,086	-
fuel	49	-	-	49	-
Misc	1,203	-	-	1,203	-
Funday	165	-	-	165	-
Paainting of the mill	6,500	-	-	6,500	-
Sub total	12,559	-	-	12,559	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,559	-	-	12,559	-
Net of receipts/(payments)	- 557	-	-	- 557	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 557	-	-	- 557	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Acct	12,002	-	-
		-	-	-
		-	-	-
	Total cash funds	12,002	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name	Date of approval	

WRAWBY WINDMILL BALANCE SHEET

2021

RECEIPTS

DONATIONS	3087.96
FUN DAY/OPEN DAY	819.02
LINCS LOTTO	104.00
MARKET STALLS SALES	218.00
SHOP SALES	168.55
WINE SALES(NOT USED FOR WINE TASTING)	<u>268.00</u>

4665.71

BANK BALANCE@31 DECEMBER 2020

14807.38

19473.09

PAYMENTS

CATERING	105.70
FUN DAY/OPEN DAY	422.62
INSURANCE	696.48
I.T	11.99
MILL MAINTENANCE	430.59
MILL SECURITY	59.64
MISC ITEMS	146.77
FLOUR	113.00
M.KIRBY (360 PHOTOGRAPHY)	15.00
FORGE WELDING(MAINTANCE)	800.00
COMMEMORATIVE BENCH	622.58
JOANNE JOVEINI LTD (FIRST AID)	425.00
PAINT FOR MILL(2022)	<u>875.10</u>

4727.17

BANK BALANCE@31 DECEMBER 2021

14745.92

19473.09