



The Parish of Furnace Green, St Andrew

**REPORT OF THE
PAROCHIAL CHURCH COUNCIL (PCC)**

&

**FINANCIAL REVIEW AND INDEPENDENT
EXAMINER'S REPORT**

**For the year from 1st January 2021 to
31st December 2021**

Parish Information:

Incumbent: The Revd. Richard Poole, St Andrew's House, Weald Drive, Furnace Green, Crawley, RH10 6NU

Charity Commission Registration Number: 1176397

Church and Parish Office Address: St Andrew's Church, Weald Drive, Furnace Green, Crawley, RH10 6NU

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Independent Examiners: Alexandra Durrant, 10a/12a High Street, East Grinstead, West Sussex, RH19 3AW

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PCC REPORT for the period from 1.1.2021 to 31.12.2021

1. Administrative Information

St Andrew's Church is part of the Deanery of East Grinstead and the Diocese of Chichester within the Church of England.

The PCC of the Ecclesiastical Parish of Furnace Green, St Andrew was entered on the Register of Charities on 20th December 2017 with the registered charity number 1176397 as required by the Charities Act 2011.

By the end of the period under review, the following were serving as trustees of the PCC.

Role	Person	Roles and Responsibilities	Length of service From 25 th May 21
Incumbent	Rev. Richard Poole	Chairperson	Permanent
Churchwarden	Ian Martin	Deputy Chairperson	1 year
	Vacant position		1 year
Deanery Synod Rep	Rachel Clark	Director of Children and Family work	2 years
Deanery Synod Rep	Jim Lashwood	Ordinate	2 years
Deanery Synod Rep	Vacant position x 3		2 years
Elected Members	Mark Clabon		3 years
	Adrian Clark	Director of Youth	1 year
	Jen Davis	Parish Safeguarding Officer	2 years
	Chris Edwards		1 year
	Mike Jefferson		3 years
	Rachel Lashwood	Café Manager	1 year
	John Lodemore		2 years
	Peter Mankelow	Treasurer	3 years
	Alison Quirk		1 year
	Vacant position		2 years
	Vacant position		2 years
	Vacant position		3 years

2. Structure, governance and management

The Parochial Church Council (PCC)

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and members of the church who are elected at the Annual Parochial Church Meeting (APCM).

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety, disability legislation and safeguarding of vulnerable adults and children. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances.

When trustees are appointed, they then receive monthly 'PCC Members Updates' from the Diocese. Training courses provided by the Diocese are therefore publicised and attendance encouraged.

Trustees' Responsibilities

Under the Charities Act 2011 the trustees are required to prepare a statement of accounts for each financial year. This gives a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

- select suitable accounting policies and apply them consistently.

- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and enable the trustees to ensure that any statement of accounts prepared by them complies with the regulations under section 132(1) of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence taking reasonable steps for the prevention of fraud and other irregularities. The trustees are in the process of considering the risks to which the charity is exposed and will establish systems to mitigate those risks.

Statement as to disclosure of information to independent examiners

So far as the trustees are aware, there is no relevant independent review information of which the charity's independent examiners are unaware, and the trustees will be taking all the steps that they ought to take as trustees in order to make himself or herself aware of any relevant independent review information and to establish that the charity's independent examiners are aware of that information.

Independent Examiners

A resolution proposing that Alexandra Durrant chartered accountants be reappointed as Independent Examiners of the charity will be put to the Annual Parochial Church meeting on 26th April 2022.

PCC Business

In 2021, the PCC met 12 times, two of these were extraordinary meeting. The first 5 meetings from Jan to May were conducted over Zoom and the other 7 in the church. The average attendance was 94%. They also had an 'away day' in church in October 2021. The financial situation was reviewed regularly, and the parish share for 2021 was approved and the budget for 2022 fixed. Each meeting also considered updates from various areas in the church and safeguarding is a standing agenda item. The Parish Safeguarding Policy was reviewed and adhered to and staffing matters were considered as necessary. Copies of PCC minutes have been made freely available and emailed to those who have requested this.

PCC Standing Committee

In accordance with the Church Representation Rules, this is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC. The members are currently Rev Richard Poole, Ian Martin, Peter Mankelow, Rachel Clark and Jen Davis.

Other Committees

Centre Management Committee: This is a sub-committee of the PCC with delegated powers to spend the allocated budget, and its purpose is to oversee and direct the operation of the church centre. Current member are Rev Richard Poole, Peter Mankelow, Jen Davis, Rachel Lashwood, Jackie Bramley, Alan Whitaker, Linda Mankelow and Mike Cooke. This meets on a regular basis to discuss the operational issues of the Cornerstone Cafe, building and room bookings. During 2021, they also considered the impact on the pandemic upon these areas.

PCC Finance Sub Committee: This committee meets to discuss all aspects of finance. The members from the PCC are Ian Martin, Peter Mankelow, Chris Edwards, John Lodemore, Rev Richard Poole and Mark Clabon. They met three times. Their role was to consider the level of giving, look for new ways to give, and set a budget proposal.

Other groups meetings: The church also has a number of groups who meet to enable the efficient running of the church. These include a weekly staff meetings, leaders and preachers meetings, and home/small group leaders meetings.

Church Attendance

There were 246 parishioners entered on the parish Electoral Roll at the end of December 2021. A revision was done during April 2021. We would normally report a 'Normal' Sunday attendance, including adults and children to the Diocese at the end of 2021. Understandably this was not requested as too difficult to compile at this time. The 'Worshipping Community' figures, as reported to the Diocese was 354 (278 adults and 76 children and young people).

Risk Assessment

Risk assessments have been carried out when required and reviewed on an ongoing basis.

Safeguarding

The Parish Safeguarding policy is reviewed annually by the PCC. The parish has registered with Thirty one: Eight (formerly the Church's Child Protection Advisory Service). Jen Davis is the Parish Safeguarding Officer and also Lead Recruiter. In June 2021, Anna Dance became the assistant recruiter and will deputize for Jen Davis. They ensure that all those working with children, young people and vulnerable adults have the necessary checks. Jen has regular meetings for the sharing of information with those involved in working with children, young people and vulnerable adults.

3. Statement of Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the charity.

The primary role of the Parish is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The Parish has one place of worship at St Andrew's Church, Weald Drive, Furnace Green. It has various rooms that are used for church and community activities, some of which are listed below. 14 groups have used it on a weekly basis, 9 monthly, 3 termly/twice a year and 10 one-offs. Some have moved to Zoom and other alternatives during the year due to Covid restrictions.

There are also a number of groups to which members belong to develop their faith. These include Bible Study and Prayer groups.

The many activities which the church is involved in for the public benefit are listed below. With Covid restrictions some were held on Zoom when not able to meet in person.

Children's and Youth groups

Sundays morning (During term time):

January to May – Zoom service for children, youth and families

May onwards – 9.30 weekly intergenerational service. All together service at 11am on 1st Sunday of the month

Sundays evening: (weekly except 1st Sunday of Month) - Youth Fellowship – Years 6—13 on zoom and then in Church.

Over the summer holidays, we had our Summer Special service that looked in Birds of the Bible

Please see separate reports for more information.

Prayer Opportunities

Prayer Chain: urgent prayer covered via WhatsApp, text and phone.

Prayer Network: Prayer requests via email or text. Each request prayed for over 2 weeks.

Corporate prayer meeting: praying for needs of church & community. This was twice a month on zoom until August when 1st Tuesday on Zoom and 3rd Tuesday in a month in church.

Lent & Easter:

Special reflections during Holy Week (zoom meeting).

Maundy Thursday order of service sent out so people could reflect at home.

Easter Sunday Holy Communion service in church

Prayer for the Nation – Archbishops of Canterbury and of York initiative

Afternoon of reflection & prayer before the church building re-opened in May

Adult Groups

Friendship Club – fortnightly daytime meeting usually with guest speaker, for church & community from October 2021

Coffee Shop – Weekly coffee morning for church & community from July 2021.

Bible Study Home groups – weekly or fortnightly – mostly evenings. Zoom and face to face meetings when Covid restrictions lifted

Life Explored course run on zoom – 8-week Bible study

Romans and Refreshments – Weekly Bible study of Romans started in October.

Other Church Functions

Baptism – 2 Infant. Limited due to Covid restrictions.

Weddings – 1 wedding in May.

Funerals – 6 funerals were led by Richard.

Memorial Service – 1st November. Candles were arranged to be sent for those who requested one.
 School Worship (Assemblies) – School adjoins the church.
 Transforming Lives for Good (TLG) – church members go into St Andrew's school to support individual pupils. Some support has still been given remotely.
 Pastoral assistant – Telephone calls, hospital visiting and bereavement follow-up, involves listening and facilitating. Please see separate report for further information.
 Bookstand – wide ranging selection of books available.
 Ash Wednesday Bible study on zoom
 Zoom coffee morning: Available until May for people to catch up after the Sunday service.
 Two Quiz and socials on zoom including one during the Easter holidays
 Gathering to watch the New Wine online services in the summer.

Town-wide involvement

Crawley Anglican Clergy group.
 Lighthouse – Schools work across Crawley. Volunteers have not been able to go into schools.
 CAP (Christians Against Poverty) Debt Centre for Crawley. We have 3 Money Coaches in the church and church members helped others in making Christmas hampers for their clients.
 Love Your Neighbour - this church wide initiative involves various churches (coordinated by St John's) and aims to help those in need in Crawley. Volunteers have helped to shop, phone and deliver food parcels and prescriptions to those who need it.

Local Outreach

Cornerstone Café – serving the community by opening three times a week during term time (see separate report). Open from May onwards.
 Crawley Open House, Easter Team and CAP (weekly collections and at Harvest service). Donation point outside the Vicarage and then moved to church when we opened. In some cases, donations were made to those in need directly.
 Poppins – Monthly Coffee Morning for community (opened in August).
 Rainbows, Brownies, Guides – meet at Church Centre weekly when restriction enabled them to.
 Room Hire – Community including local choirs (July onwards).
 Women's fellowship meeting – met online in January, March and May
 Remembrance Sunday – Poppy display and church service.
 Outdoor Carol Service held in partnership with the school.

Mission

Tithe Partners – One tenth of giving to People Fund donated to these two charities.

- Tearfund. They are 'Christians passionate about ending poverty – we're following Jesus where the need is greatest, working through local churches to unlock people's potential and helping them discover that the answer to poverty is within themselves. When disasters strike, we respond quickly. We won't stop until poverty stops.'
- Toybox works mainly in South America and they state 'Our vision is of just world with no street children.'

Mission partners – Annual donations given to

- CPAS - These are our Patrons and they support UK churches to spread the Good News of Jesus.
- Lighthouse - Crawley based charity that shares the Christian faith and values in primary and secondary schools through assemblies and lunch time clubs.
- Prison Fellowship – charity who support prisoners and their families. They run prayer meetings, courses and arrange Christmas gifts for families.
- Mike Browne and family in Argentina. Bible translation for the Toba people.
- CAP (Christians Against Poverty), Help and supporting those in debt in Crawley.

Other

- Operation Christmas Child – Filled shoeboxes donated plus some packed online.
- Kaana – Charity originated by member of St. Andrew's.

Lise Martinez-Gonzalez is our Mission Partner coordinator.

4. Review of the Period

Vicar

The year began still in lockdown as a result of the Covid19 pandemic with the main service pre-recorded and posted on YouTube at 9:30am and at 11:00am we had our live intergenerational service on Zoom.

In May 2021 we returned to meeting together in church still following government guidelines with no singing allowed, face masks being worn, and doors and windows being kept open for ventilation. As we returned to meeting together

the PCC decided we should continue with the intergenerational service given that so many families had been tuning in on Zoom. It was decided to leave the times as they had been online, but to switch the two services around timewise due to a number of older people saying they found the 9:30am service too early for them to get to church.

In July 2021 permission was given for congregational singing to recommence albeit still with masks on. As a church we have realized just how important singing is to our spiritual worship and intimacy with God. We were extremely grateful to the band who sang songs for us and over us during the lockdown.

The singing with masks continued until all restrictions were lifted in February 2022. Throughout the year Holy Communion continued to be received "in one kind", meaning only wafers were given out and on Easter Day 2022 the PCC decided that the use of the "common cup" for the wine should be reintroduced.

Over the last two years of lockdown many people used this time to reappraise what they do in the church and many people decided it was time to lay down the ministries they had been involved in for many years. This was very understandable, but it did leave the church with a problem due to the lack of volunteers. (This was a common problem reported by many churches through the UK) In February 2022 we created job adverts for a whole host of jobs, roles and coordinators and people very generously stepped up into new roles.

Financially, these last two years have taken their toll on our finances. For the first time in the last 20 years the PCC made the decision to report to the Diocese that we would struggle to meet our financial responsibilities just for this year. They were very understanding and said it was a common story throughout the diocese. Having said this, the PCC are still hopeful we will be able to pay our parish share to the diocese in full.

Once lockdown was over, we launched a new Wednesday Worship service at 11:00 during term time. Many of those who training on the Sussex Gospel partnership Bible training have led and preached at this service.

In October 2021 I began a Bible teaching series in the café called "Romans and Refreshments". Here a number of folk looked at Romans chapter 8, sat with our Bibles open drinking a cup of tea...except...the numbers grew too large for the café and we had to start meeting in the church instead! We completed all of Romans 8 in about 4 months and have now decided to start at the beginning of Romans and study the whole letter.

At the time of the Memorial Service in November 2021 we used this as a time to remember our dear friend Derek Lawrence. Derek was our Reader and had died on 28 October 2020 but with all the Covid restrictions very few people from church had been able to attend his funeral. So, on the Sunday morning in church several people shared movingly how Derek and his ministry had touched their lives. Maureen Mwagale shared how Derek had been so organized in the running of the Kaana charity and how much he would be missed. (Our thoughts and prayers continue to go out to Sally Lawrence.)

For the second year running we held our Carol Service outdoors on the school playground. It was decided to really emphasis the church and school partnership. The school choir sang two songs, and children helped out with some of the readings. Unfortunately, due to a significant increase in Covid infections the Christingle Service had to be cancelled for the second year running.

As vicar I had been speaking with Rachel Clark about ordination for a number of years, then very suddenly the diocese opened the door for Rachel to go forward for selection. Many people felt this was the right thing for Rachel. Then, to endorse this, God opened the door for Adrian to move to a new job in a Baptist church in Guildford. So, Rachel and Adrian decided to leave on the same day, 10th April 2022 (Palm Sunday). As a church we are so grateful for all they have done at St. Andrew's, their faithfulness, dedication, and hard work over the 7 years they have been with us. They have been such a vibrant and lively part of our church and will be greatly missed.

The departure of Rachel and Adrian has left a massive hole in our church and the decision was made by the PCC to return to just one service at the original time of 10:30am. It was felt that as we come out of the pandemic we needed to regroup as a church, and all come back together as a fellowship.

I have continued my work in the school, I lead Wednesday assemblies and help out in RE lessons. I go on school trips to help build relationships with the children, and visit the school each week to speak to the staff and be there for them if they have any needs.

The school is just about to join the Bishop Otter Academy Trust (BOAT) and we are excited as to what this might bring joining a Christian academy. Richard Quirk from St. Andrew's has been a wonderful chair of Governors and will be stepping down after Easter 2022 having completed his term of office.

We have been delighted to welcome children from the school at our monthly Altogether Service. Each month they have come and shared something about the things they are doing at school and Jenny Wise (Head of School) and part of our church family has interviewed the children. The children then lead us in singing one of the worship songs they sing in the school. This has been something of great delight to me personally and the school remains a very important part of my role as vicar and our mission to tell the next generation the praiseworthy deeds of the Lord.

As a church we are looking forward to this new phase in our church life. We remain positive and optimistic about the future. The PCC are united in the vision for going forward and we believe God has wonderful plans for the future of our church. To God be the glory!

Rev Richard Poole - Vicar

Churchwardens

I was re-elected Churchwarden at last May's Annual Parochial Church Meeting (APCM). Currently we have one Churchwarden's position vacant and I am praying that a candidate steps forward for election to this role. For those that may be interested, Churchwardens are elected by the Parish each year at the APCM and their primary responsibilities are to:

- act as the Bishop's officers
- support the Vicar (Richard)
- represent the congregation
- take responsibility for certain items of Church property
- act as 'caretakers' during any vacancy.

It would be wonderful to have two wardens in place from April. In the meantime, I remain committed to supporting our Vicar and representing the interests of the congregation as we work for God in Furnace Green and Crawley.

Ian Martin - Churchwarden

Safeguarding

There have been some changes in circumstances impacting on Safeguarding during recent months. Rachel Clark (Director of Children and Families Work) and Adrian Clark (Director of Youth Work) have both left their roles, to pursue other lines of Christian work, most of the rules and regulations surrounding the Covid pandemic have been relaxed, and the Church of England have reviewed and renewed the Safeguarding Policies by which we are governed. Although the core principles that we have always maintained remain at the root of Safeguarding, there are some minor changes that we will be incorporating, mainly in the recording of our practices. Members of the PCC are praying for God's guidance, discussing the way forward, and the best way to continue the Children's Work.

I am pleased to say that Anna Dance has taken on the role of Recruiter, and has been invaluable in assisting me, even though she is still learning what this entails.

There is a formal requirement to tell the APCM whether the PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016, concerning having due regard to House of Bishops' guidance on safeguarding, and it can be confirmed that this has been done, with our policies and practices regularly reviewed in line with changes and developments to the guidance.

Jen Davis - Parish Safeguarding Officer

Children and Family Work

The beginning of 2021 saw the intergenerational service continuing on zoom. We led the service for children, youth and their families from our living room with around 25 devices joining us, which equated to around 50 people of all ages. Although battling with technology and the unreliable internet connection sometimes made this very stressful, the services on zoom were lots of fun and provided excellent opportunities to grow relationships amongst the families in the church. The service returned to the church building in May and has been well attended by about the same number of people each week.

We started a new parenting for faith course in the autumn which ran alongside the pre-existing Bible study group on zoom. All the parents met together at the beginning then split off into 2 break out rooms, one for the parenting for faith course and the other for a Bible study. At the end we came back together to share thoughts on what had been studied and to pray for one another. Most of the parents in the church have now completed the parenting for faith course, which they have found to be very helpful in supporting them in bringing up their children in the Christian faith.

The relationship between the church and St Andrew's School has continued to grow and develop; Richard, Adrian, Rachel, Richard Quirk (Chair of Governors) and Roger Barden (Minister at Three Bridges Free church and parent governor) have been leading weekly worship in the church with the whole school and staff on a Wednesday, TLG coaching resumed face to face with three coaches supporting children for one hour a week, Rachel and members of the church congregation have assisted the school running prayer spaces, Rachel has taught and supported RE lessons, and a new church / school partnership team has been formed consisting of members of the school and church leadership to talk about how to develop even more links. This resulted in the school children and staff taking part in our carol service in December, and the children of different year groups singing at our all age services on the first Sunday of the month.

The uniformed groups started attending our altogether services again, and Richard, Adrian and Rachel ran a session for the cubs and scouts in the church. Baptisms have also resumed in services and Richard and Rachel have been able to visit baptism families in their homes in the week before the service.

Throughout the year, Rachel has continued to support families and their children pastorally and joined the pastoral care team which meet fortnightly.

Rachel Clark – Director of Children and Families

Youth Work

It has been quite a challenging year 2021 into 2022, Due to the extension of the COVID pandemic much of the larger scale face to face work in schools and clubs has been limited. Though with the lifting of restrictions near the end of 2021, it has allowed much more freedom in meeting with young people face to face, though still in restricted numbers and spaces.

The intergenerational service has been a huge success, though not as regularly attended by the young people as hoped, those families who have attended have grown in confidence in their own faith, but also how to support their child and young people more effectively.

Most of the students who went to university albeit through difficult circumstances with the help of regular pastoral WhatsApp and zoom meetings along with face-to-face events during holiday periods, have really grown in confidence in their faith. Most of the 10 students are actively engaged with church and or Christian union in their place of study, which is really encouraging. As my time here at St Andrew's is near its end, there have been several things that I would have liked to have got up and running again but due to COVID has been paused. Such as club Uno, schools work and other mentoring. I know though that all these things are in the wings waiting for the right vision and person to come in and restart them, all be it maybe in a different manner.

We have been running a Sunday evening Bible study group for years 6-7 and 8-11's 6-7pm. They have been well attended and the young people have really engaged with them and enjoy coming. We initially ran them every fortnight, but by popular demand have been running them every week. This has been a real time of growth and encouragement for the young people and the leaders. I would like to thank all those who over the years have supported and loved the young people through all the different clubs etc. With particular focus on Malcom Crane who has been such a wonderful help and encouragement, and to Linda Jefferson and Rachel Mulliss who are continuing the Sunday Bible group with such love and dedication.

Thank you all

Adrian Clark – Youth Director

Deanery Synod

East Grinstead Deanery is a grouping of churches in the area from East Grinstead to Crawley. It is mainly an advisory and consultative body but has some active functions mainly on the distribution of finance. Deanery Synod members also have a role in electing people to the Diocesan and General Synods.

The Deanery Synod is chaired by the Rural Dean who is currently Rev Andrew Hawken from St. Swithun's Church in East Grinstead. St Andrew's Deanery Synod representatives are Revd. Richard Poole, Jim Lashwood and Rachel Clark. We have 3 other seats which are currently vacant.

Rachel Clark and Jim Lashwood

The Cornerstone Café

The beginning of 2021 saw The Cornerstone Café remaining closed due to national lockdowns as well as our concern and wish to keep people, especially those who were and are most vulnerable, safe and well during the worldwide Covid pandemic.

As the UK's Covid vaccination programme progressed and restrictions began to lift it was decided that along with other indoor hospitality venues throughout England, we would reopen our doors in May 2021, but with national restrictions in place throughout the café and church in general. Throughout the rest of 2021 and into 2022 these restrictions have gradually been lifted and we have adapted in the café throughout this time of changing restrictions, but at the same time ensuring we did our utmost to keep people safe. The measures we took included distancing the tables, constant ventilation, ensuring mask wearing where appropriate, managing a contact tracing process, ensuring social distancing was adhered to and reviewing our cleaning schedules and practices. Although all mandatory requirements have gradually been withdrawn, we still do everything we can to try to ensure people are kept safe whilst in The Cornerstone Café.

When we reopened, as well as extending our opening times until 4pm in order to be accessible to parents and children from the school, we introduced an enhanced vision for the café to be a space where people could come in, either on their own or with friends, and feel part of a community, whether that was through familiarity with each other or the team, or as part of a group or activity that is going on in the café. It is our vision that through these developing relationships it will be easier for us as a team to invite them to other church related activities which will hopefully lead them one step closer to a relationship with Jesus.

As part of this we welcomed our wonderful Craft group back on Monday mornings from September 2021 which has been hugely successful in reaching people in our community that have previously had no connection with St Andrew's Church. We also hosted an afternoon where one of our regular customers who is not a member of St Andrew's Church, eloquently retold the story of "A Christmas Carol" in our last week before Christmas. We have hosted several Afternoon

Tea events during the summer break and the Christmas holidays, all of which helped raise money for local charities. Also, Wally Avery hosts a regular Chess afternoon in the café which a couple of regular attendees really value. We have tried other activities which have not really taken off, but are always open to ideas if you have a particular skill, or game etc. you would like to share.

As a church we also began to welcome a Slimming World group into the building every Monday, who run several sessions from 930am through to the evening. The café has been able to supply them with hot and cold drinks (and breakfasts, snacks etc. when they want them) and this has been a fantastic opportunity for us to get to know both the group facilitators and the attendees, many of whom attend each week which has been a great opportunity for us to develop relationships with them through their weekly coffee pit stops prior or post meeting

We are also keen to maintain and promote links with St Andrew's School and offer a lunch service for their staff as well as catering for any meetings they hold within the church. Dave baked a cake for their Christmas fair in December and I met with their Head of Maths in December to discuss how the café could offer suitable "work experience" sessions for the children as part of their learning over the next few months. Due to extending our opening time until 4pm we were able to start to welcome children and their parents and carers more easily and currently have a small number of "regulars" after school each week.

When we reopened in May 2021 we unveiled a new menu that was appropriate both to the fact that we had a limited team and that we were aiming to offer something different. Dave bakes cakes etc. on a weekly basis but both Claire and Maureen bake from time to time too, which we are very appreciative of. We continue to support local businesses where we can and when we reopened in May 2021 we began purchasing most of our meat from our local butcher at the Parade. We continue to purchase most of our coffee from Kingdom Coffee, which ensures it is Fairtrade and ethically sourced and as a café we aim to compost or recycle where we can.

Throughout the rest of 2021 we saw many guests come through our doors, some who we had had the privilege of welcoming prior to lockdown and some other new faces and this continues to be the case. As a team we returned in 2021 with fewer of us as some of our team retired during lockdown or have reassessed their priorities and throughout 2021 and into 2022 this remains an issue and we still need more people to serve on our team each day to ensure the café can continue to offer our guests the service, time and hospitality that we aspire to.

In the future we look forward to hopefully being able to further develop the range of activities and groups within the café, expanding our team, strengthening links with the school, and to be able to welcome more and more people into our café and in turn, into our wonderful church.

Rachel Lashwood – The Cornerstone Cafe Manager

5. Objectives and Mission Action Plan (MAP)

The primary objective of St Andrew's Church PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The MAP was written around November 2021 and due to Covid restrictions going on into the early part of 2022 some plans had to be altered or delayed.

Mission Action Plan 2021/2022

We will tell the next generation the praiseworthy deeds of the LORD (Ps78:4)

As a church we have been focusing upon six key characteristics for churches that are effectively proclaiming the gospel of Jesus Christ. This came out of our Church Weekend back in 2018 and we believe are still very much relevant today. We acknowledge that this is still a very challenging time nationally for the Church of England. During the pandemic of 2020/21 which has tragically wreaked havoc in so many people's lives, St. Andrew's Church has chosen not to lose heart but rather to view this as an opportunity to ask ourselves some challenging questions as to what it means to be "church" and determining what needs to be our priorities as we move forward.

Our Mission Statement is, "We will tell the next generation the praiseworthy deeds of the LORD" (Psalm 78:4) Passing the faith on to the next generation is of vital importance given that we are joined to our church school.

The pandemic meant access to the school community was not possible for over 18 months. This is an area that we now need to be investing in as we go forward and develop the school and church partnership.

During the pandemic many people reappraised their roles in the church and have decided it was time to step down from their positions of service in the church. This has meant that we as a church are facing a severe lack of volunteers throughout the church for all kinds of ministries (This is a common experience for many churches throughout the CofE). We are grateful for all who have served the church so faithfully and now look to the future as an opportunity to train up the next generation of disciples to serve in the church.

The pandemic has also taken its toll on our finances. We want to acknowledge that people have been incredibly kind and generous in continuing to support the church financially during this time. As we come out of lockdown, we are facing a significant deficit, but once again we choose to have faith in our God for whom all resources are at his fingertips. We believe that we need to approach this with faith and with hearts full of gratitude for all that God has done for us in blessing us as children of God with all that we need. At St. Andrew's we seek to be a generous church first. We will look for ways to bless people and the mission of the church with generosity knowing that if we want to see God's people

giving generously the church needs to be generous first. We have also identified that we have not been good at communicating how people can give and this is one area we specifically want to improve in.

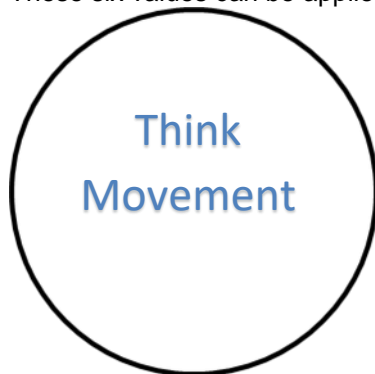
One of our six characteristics we want to focus upon this year is "Grace". Over the coming year we really want our church family to grasp the significance of grace. Two thousand years ago Jesus died on the cross to pay the penalty for our sins, past, present, and future. If we are going to be the people that God wants us to be we must grasp our true identity as children of God, liberated from any guilt and shame, free from any legalism, living without condemnation and now righteous in God's eyes because of Jesus. And as children of God, we have the same Spirit that raised Jesus from the dead living within us. Over this next year we will be exploring more of what "Grace" means for us and our church. We believe this will transform us as the people of God if we can grasp the significance of "Grace".

In our discussion at PCC we identified that most of the 6 key elements of the vision were to do with values that we as a church want to live by and focus upon. We have decided to rename "Next Generation" into "Discipleship" because this fundamentally is what our children and youth work has been doing; helping disciples of Jesus to make disciples. The second value we decided to rename "Outside/Beyond" because we felt this was more encompassed by the word "Mission".

So, our 6 key values for us as a church going forward are:

1. Movement
2. Grace
3. Love
4. Discipleship
5. Risk
6. Mission

These six values can be applied to any ministry within the church.



Think Movement

"Repent and be baptised, every one of you, in the name of Jesus Christ for the forgiveness of your sins. And you will receive the gift of the Holy Spirit." (Acts 2:38)
Jesus said: **"I will build my church, and the gates of Hades will not overcome it. (Matthew 16:18)**

Question: If we want to see revival and renewal what kind of church do we need to be to allow the Holy Spirit to do His work?

A movement of the Holy Spirit cannot be forced, manufactured, or contrived by human effort. It simply must be a move of God. A time when God pours out his blessings upon his church for the sake of the Kingdom. It is a time when people become utterly convicted of their sin, repent, and turn to Jesus Christ as Lord. As a church, this place of revival and renewal is where we long to be, for God's Kingdom to come on earth and His will to be done.

In the past, when a "movement" is awakened through an outpouring of the Holy Spirit, often there are three key ingredients present:

1. The faithful preaching of the Gospel and teaching from the word of God
2. Consistent and ongoing prayer for revival going on behind the scenes
3. An openness to the working of the Holy Spirit

It has also been claimed that in every UK revival it has been preceded by teaching from the book of Romans. It has also been said that if Christians can get to grips with Romans, which is Paul's masterpiece on grace, it will completely transform a disciple's walk with God.

When it comes to prayer, we believe we need to be praying as a church for a move of God's Spirit both upon His church, but also within the community in which we live.

As we become a church more open to the Holy Spirit, we will grow in our confidence in discerning the Spirit's prompting and begin to truly understand when God is speaking, and encounter the power and authority given to us as children of God.

- We will teach a sermon series on the key aspects of prayer for the whole church (7 weeks starting on 9 January 2022)
 - We will give opportunities for people to put into practice what has been taught during the services and the week ahead
 - We will encourage people to share their testimonies of answered prayer during our services
 - We will help God's people to listen and discern when God is speaking to us
- We will initiate times of 24/2 prayer and fasting to keep prayer a priority. The first will be on 5-6 March 2022 and the second 3-4 September 2022
- We will create a week-by-week Prayer Diary to help the church to pray for revival and address current issues beginning on Sunday 9th January 2022



Think Grace

Think Grace

All this is for your benefit, so that the grace that is reaching more and more people may cause thanksgiving to overflow to the glory of God.

(2 Corinthians 4:15)

⁸ For it is by grace you have been saved, through faith – and this is not from yourselves, it is the gift of God – ⁹ not by works, so that no one can boast.

(Ephesians 2:8-9)

Question: What can we do to show grace to comfort, heal and forgive each other as a fellowship?

At St. Andrew's we want to be known as a grace church. We firmly believe that everything we need for salvation was accomplished through Jesus' death upon the cross. We believe there is nothing we can do to make God love us more and there is nothing we can do to make God love us less.

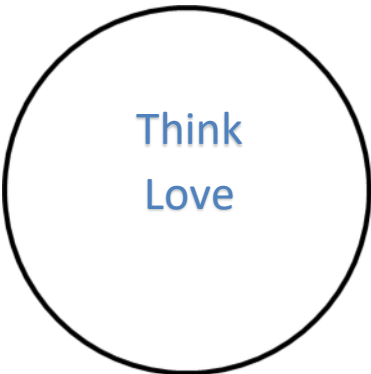
As a church we want to be intentional in growing secure, deeply rooted Christians who truly understand the blessings and freedom that God's grace has already brought to us as children of God.

As a church we will model grace by teaching and ensuring people are set free from guilt, condemnation and set free from any forms of legalism in religion. We will set people free from guilt if they haven't been to church for a while, and instead always simply welcome them back with loving, open arms.

We will not judge, criticise, or condemn our fellow brothers and sisters in the church. When it comes to working with other churches, we will do so in grace refusing to find fault or compete with our fellow brothers and sisters in Christ with whom we will eventually spend eternity.

We will be kind, appreciative and encouraging to all those who serve us in the church. We will endeavour to foster "good disagreement" where we all work together to find the best solutions rather than be negative, judgemental or critical of our fellow brothers and sisters in Christ.

- We will teach a 6 week sermon series on "grace" from 12 June – 24 July 2022
 - In the services we will look to incorporate a short drama (or something similar) to create a real-life scenario for people to consider and reflect upon
 - We will ask two questions for people to go away and consider throughout the week
 - Each homegroup will be encouraged to follow up the teaching with further Bible study prepared centrally



Think Love

Think Love

Jesus said: "My command is this: love each other as I have loved you." (John 15:12)

Question: How can we become a more loving church?

As a church we want to be known as a church that really loves each other. This means that when one member is suffering, we all suffer.

We don't want anyone to feel alone or abandoned by the church. When someone is bereaved in the fellowship, we want to be there for them. When someone is hurting, we want to recognise this and actively come alongside to be there for them in their time of need. To do this we will have to notice when someone is struggling or missing from church. This is not easy to do and has been a constant problem over the years. It is also exacerbated by the need for confidentiality and GDPR requirements.

As a church we will encourage all members to care firstly for their own family over their working or serving in church. This is exactly what Jesus did when he was on the cross when he organised provision for his own mother with John after his death, resurrection and ascension.

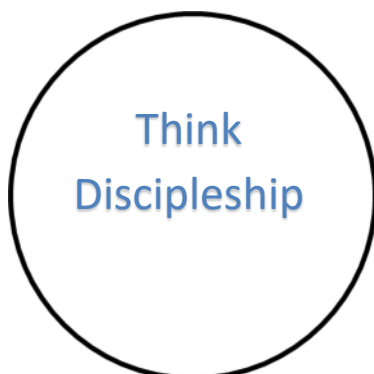
If we are to be a loving church, we must treat fellow believers as our own family. This means that if anyone is in need, we will be there for them. This may mean providing meals for someone after the birth of a child or a member convalescing after an operation. It may on occasion mean shopping for someone who is unwell, supporting those who are acting as carers for spouses or elderly parents etc. For those who are lonely we will give time to sit and talk with them. No longer will this be "their" problem, but from now on it will be "our" problem.

As a church we will encourage us to love the people around us and help those in need, even if we ourselves are in need too. Whilst suffering terribly on the cross, Jesus was still concerned for the thief next to him.

As we enter a new phase of life and ministry in church, we will encourage the church members to offer hospitality to each other. This will mean inviting people into our homes for a coffee or a meal, but not just inviting the people we know and like but also inviting those we don't know very well in church and those who are new to the church.

- We will appoint a new **Pastoral Coordinator** for the church by the Spring of 2022 to coordinate pastoral visits, follow up and prayer
- We will invest in training up either new Pastoral Assistants or "listeners" to strengthen the existing team
- We will increase home visits and encourage church members to get into the habit of dropping in for a tea with a brother or sister in Christ, or arranging to have a meal together
- We will create a new post of **Events Coordinator** in the Spring of 2022, responsible for organising church lunches and planning social activities

- Once restrictions have been fully lifted, on the 1st Sunday of the month we will have a shared lunch after the Altogether Service



Discipleship

Jesus said: "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these." (Matthew 19:14)

Question: What do we need to be doing as a church to help children, youth and adults become lifelong disciples of Jesus who make disciples?

During the pandemic lockdown it was decided that we had to do much more to help our children and families flourish during what was a very difficult time for all children's work.

The new Intergenerational Service was added to attempt something new, and which involved families worshipping God together. The aim is to make lifelong disciples of our children and teenagers.

- We will hold a Jobs Fair and buffet lunch on Sunday 6 February 2022 to help recruit new volunteers to key ministries within the church
- We will make more of what it means to be a member of St. Andrew's Church and the Church of England
 - We will create a membership charter by Easter
 - We will hold a Membership Sunday on 24 April 2022
- We will run a Wednesday evening central Lent course from Ash Wednesday, 2 March – 6 April (6 sessions) and look to start some new homegroups from it
- We will make the café more toddler and parent friendly, and we will investigate the possibility of creating a church toddler group.
- We will work in partnership with the school in introducing new parents to the café at the beginning of the new school year.



Think Risk

Jesus called out to them, 'Friends, haven't you any fish?'

'No,' they answered. He said, 'Throw your net on the right side of the boat and you will find some.' When they did, they were unable to haul the net in because of the large number of fish. (John 21:5-6)

Now faith is confidence in what we hope for and assurance about what we do not see. (Hebrews 11:1)

Question: Where are we playing it too safe; not stepping out in faith and trusting God for his provision and blessing?

At St. Andrew's Church we do not want to be fear driven and risk averse. We want to create a culture where it is good to "have a go" and accept that some things may work well, and some things may fail.

We believe in these unprecedented times for the church, now is not the time to be cautious and fearful. Instead, we believe through prayer and an openness to the Holy Spirit, now is the time to be more creative and innovative than ever before.

We do not believe now is the time to cut back, but rather a time to invest in growth for the sake of the Kingdom. We will continue to invest in telling "the next generation the praiseworthy deeds of the Lord."

We will encourage the people of God to keep giving generously to the mission of the church and let the vision and not the finances decide on what plan of action is taken.

- We will continue to listen to the Holy Spirit and give space for Him to speak to us during our worship
- We will share the vision with the church and encourage the people of God to get behind it by supporting it by joining in and providing the resources required
 - We will hold a gift day around the Membership Sunday (24 April)
 - We will create a financial plan for the parish

Mission



We are therefore Christ's ambassadors, as though God were making his appeal through us. We implore you on Christ's behalf: be reconciled to God. (2 Corinthians 5:20)

How, then, can they call on the one they have not believed in? And how can they believe in the one of whom they have not heard? And how can they hear without someone preaching to them? (Romans 10:14)

Question: How can St. Andrew's more effectively proclaim the gospel of Jesus Christ to a fallen and broken world?

At St. Andrew's we believe that we are called to fulfil The Great Commandment to love God, and The Great Commission to go and make disciples. Together we are utterly convinced that the gospel is good news and is the answer to a world that has turned its back on Christ and is lost.

We know that the cross of Christ is seen as foolish to those who are perishing, but we believe our mission is to tell the next generation of believers about Jesus and call them to turn their lives to Christ.

As a church we will use every opportunity to witness and share this good news. Each Sunday in church we will be mindful of visitors and seekers and faithfully preach the gospel whenever the opportunity arises.

We will look for ways to equip and encourage every church member to care for the lost and be prepared to speak up and share the good news of Jesus. We will encourage people to think about their own testimony, and on a regular basis ask people to share their testimony in church.

As a church we want to encourage every activity we are involved in to have an evangelistic element underpinning everything we do. We believe the most loving thing we can do for anyone is to lead them to Jesus who is Lord and Saviour.

The Cornerstone Café lies at the heart of our mission and outreach to the community of Furnace Green. Over this next year the plan is to develop this further by adding activities during slack times, developing our Christian bookshop, creating a parent and toddler group, all in partnership with the Cornerstone Café.

We will also play an active part in working together with churches across Crawley, seeking ways to encourage, support and bless their work for the Kingdom. To do this we will play an active and fully supportive role in #LYN (Love Your Neighbour) helping the poor, the marginalised, the homeless and those in debt across the town.

- We will invite speakers to come and speak on real-life issues such as mental health (Week beginning 17 October 2022)
- We will develop and grow TLG (Transforming Lives for Good) in the school by adding more coaches and taking on more children (Job Fair)
- We will develop and expand the church and school partnership by:
 - Writing a church/school partnership charter (May 2022 to begin in September)
 - We will look for ways of inviting children from the school to participate in the monthly Altogether Services
 - We will provide a work experience opportunity for children from the school to help in the Cornerstone Café from Spring 2022
- We will regularly invite people to share their testimonies of coming to faith or answered prayer in our services
- We will play a committed and active part in working with "Love Your Neighbour" across the town

6. Fabric Reports

Fabric Report - St Andrew's Church

I continue to be the church's Premises Manager. 2021 was a difficult year due to health problems and having to shield for the second time therefore difficult to complete tasks during this time. Thank you for bearing with me and to those who have stepped in when needed.

During 2021, various work and annual checks were completed on the building.

- Decoration:
 - Repairs completed to upper hall storeroom, storeroom, landing, church office and carpet replaced after roof leak damage.
 - Church redecoration (worship area) lower level completed to a good standard.
- 5-year fixed wiring testing and repairs carried out, 1 item deferred due to further investigation for replacing a cable.
- New sound desk installed. Thanks to John & Peter Lodemore for arranging disposal of old AV equipment of which some was sold.
- New chair layout set up in church.

- Various Kitchen Repairs
- Parts of the carpark re-sanded.
- Security Cameras: Replacement recorder installed.
- Café chairs investigation replace/refurbish they were refurbished Dec.
- Café screen replaced and fitted.
- The gallery – being used as a temporary store.
- Dias floor lights solutions found this is a stop gap a future solution is needed when the Dias carpet is replaced
- Set up/down for slimming world.
- Stains on church carpet cleaned.
- Overhead door closures (2) under investigation possible replacements needed.
- Cleaning contract (Crystal Cleaning) under review.
- Annual Checks –All checks complete any non-compliances resolved. PAT testing was deferred due to contractor problems new contractor found and completed Jan 22.

Health and Safety.

- Training has been completed.
- Fire awareness training for key holders and service leaders carried out.
- As part of monthly checks all 1st Aid Equipment is checked.
- Snatch pack completed and installed.
- Risk Assessments approved by the PCC.

To ensure I am aware of any faults, please continue to use the defect book which is situated above defib in the café or email me premises@standrewscrawley.com. The defect book is reviewed weekly and at the Centre Management meeting for more complex items.

I am finding that as time goes on more repairs and problems come to light due to fair wear and tear.

I continue to be overwhelmed by the support of church members and amazed at how much work behind the scenes many of you do to ensure the church building upkeep, this makes my job so much easier to complete. Thank you.

Alan Whitaker – Premises Manager

Fabric Report - St Andrew's Vicarage

The vicarage has had a number of jobs completed over the year. The guttering needed fixing and some plumbing jobs were completed. A tree was trimmed that was beginning to touch the building. We have also had some problems with foxes digging under the shed and making a shortcut under the fence. John Simmonds has filled in one of the holes to try and stop them using this as a short cut.

Another problem that has come to light is that the vicarage water is still on the school water system. This is the reason why the water board were unable to fit a water meter a few years ago. However, when the vicarage stopcock needed replacing it came to light that there was no way of turning the water off to the vicarage. The school and church premises managers have been working on this and the school stopcock on the pavement to the school has been found.

Rev Richard Poole - Vicar

7. FINANCIAL REVIEW for the year from 1.1.2021 to 31.12.2021

7.1 The Financial Statements

These are the statutory financial statements, for the year ended 31 December 2021. The law largely prescribes the format, in particular the separate accounting for unrestricted funds, available for any purpose, restricted funds, which must be used for a particular purpose, and designated funds, which hold unrestricted monies set aside for a specific reason.

The parish banks with Reliance Bank Limited, a bank wholly owned by the Salvation Army.

The PCC is very grateful to the church members for their gifts of money and time. Gifts of money and the associated gift-aid tax reclaimed account for nearly 95% of parish income.

7.2 Review of 2021

Unrestricted funds

The net deficit for the year was £66,425, which was covered by the use of reserves

Restricted funds

There was an overall net surplus on restricted funds of £335. The principal restricted fund was the People Fund (Note 12). Donations to the People Fund were tithed at 10%, where donors agreed, with tithed income being paid to two specifically child-related mission organisations. Income from the Arnold Bequest of £3,117 funded part of the diocesan contribution (Note 13).

Designated funds

The principal designated fund was the Building & Equipment Fund (Note 12).

Contribution to the diocese

The amount paid for the year was £74,000. This was the full amount of the contribution requested by the diocese.

Balance sheet and reserves

We aim to hold sufficient unrestricted liquid reserves to meet six months' normal running costs, but cannot always manage to meet this aim (Note 14). The balance of available reserves was £29,380. It is parish policy to hold liquid reserves not immediately required in an instant-access deposit account with the Church of England Diocesan Board of Finance.

7.3 Outlook for 2022.

The budget for 2022 shows a deficit of £8,000. This can be covered by reserves, and by a significant reduction in the Diocesan Contribution (Note 14). Although that is only a short-term solution, and a consistent increase in giving will be required in order to be able to continue with the church's current level of activities.

7.4 Acknowledgements

As always, my heart-felt thanks go to those whose work has assisted me in my role as treasurer, in particular Mick Shrubbs, the assistant treasurer, and Jackie Bramley, the church administrator, both of whom consistently make my life easier.

Thanks, are also due to the accountants, Alexandra Durrant Limited, for their invaluable assistance in compiling these accounts and for carrying out the independent examination.

Peter Mankelow; PCC treasurer

8. INDEPENDENT EXAMINER'S REPORT for the year from 1.1.2021 to 31.12.2021

Please see separate file.

**PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PCC OF FURNACE GREEN ST ANDREW

I report on the financial statements of the Parochial Church Council of Furnace Green St Andrew for the year ended 31 December 2021, which are set out on pages 18 to 28.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
- to prepare financial statements which accord with the accounting records and which comply with the accounting requirements of the Charities Act 2011 have not been met

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Darren Harding, ACA, FCCA, DChA
10a/12a High Street
East Grinstead
West Sussex
RH19 3AW

18 April 2022

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	2021 Total	2020 Total
		£	£	£	£
INCOME FROM:					
Donations and legacies	2	141,001	44,783	185,784	256,861
Church activities	2	10,743	0	10,743	7,232
Other fund-raising activities	2	4,642	0	4,642	1,344
Investments	2	30	0	30	420
Total incoming resources		156,416	44,783	201,199	265,857
EXPENDITURE ON:					
Church activities	3	220,771	44,448	265,219	266,099
Other	3	2,070	0	2,070	1,980
Total expenditure		222,841	44,448	267,289	268,079
Net movement on funds		(66,425)	335	(66,090)	(2,222)
Balances brought forward at 1 January 2021		117,267	4,261	121,528	123,750
Balances carried forward at 31 December 2021		50,842	4,596	55,438	121,528

Explanation : This is the summarised 2021 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2021, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

Brackets indicate negative figures.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

BALANCE SHEET
at 31 December 2021

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
		£	£	£	£
Fixed Assets					
Furnishings and equipment	9	21,462	0	21,462	19,940
Total		21,462	0	21,462	19,940
Current Assets					
Debtors, prepayments, accrued income	10	4,124	538	4,662	15,596
Cash on short term deposit		17,148	0	17,148	67,118
Cash at bank and on hand		14,716	4,058	18,774	28,256
		35,988	4,596	40,584	110,970
Current Liabilities					
Creditors due within one year, accrued expenses, deferred income	11	(6,608)	0	(6,608)	(9,382)
<i>Net current assets</i>		29,380	4,596	33,976	101,588
NET ASSETS		50,842	4,596	55,438	121,528
Unrestricted Funds					
Designated funds	12	0		0	19,625
General funds		50,842		50,842	97,642
		50,842		50,842	117,267
Restricted Funds	12		4,596	4,596	4,261
TOTAL FUNDS		50,842	4,596	55,438	121,528

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1 explains why.

Approved by the Parochial Church Council on 13 April 2022 and signed on its behalf by:

Rev Richard Poole (Chairman)

Peter Mankelow (Treasurer)

Notes 1 to 16 on pages 18 to 26 form part of these financial statements

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES

A Accounting convention

We have prepared the financial statements in accordance with law (the Church Accounting Regulations 2006), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). We have prepared them on the accruals basis and under the historical cost convention.

The PCC is an unincorporated charity which meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

B Funds held by the PCC

Unrestricted funds - general funds which the PCC can use for its ordinary purposes.

Designated funds are monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. *Uncommitted reserves* are the unrestricted funds which are not invested in parish fixed assets (Note 14), and not designated for specific purposes.

Restricted funds - in this parish, donations or grants received for a specific purpose. The PCC can only use those funds for that purpose, unless the donor agrees another purpose. Any balance unspent at the end of the year is carried forward as a balance on that fund. Note 12 details the main restricted funds.

C Incoming resources

Incoming resources are accounted for gross (that is, not netting off related costs).

Collections, planned giving and other donations are recognised when received.

Tax refunds on gift aid donations are recognised when the income is recognised (even though received later).

Grants and legacies are recognised when the PCC is legally entitled to the amount due (and can quantify it).

Interest is accounted for as it accrues. *Other income* is recognised when it is receivable.

D Resources used

Grants and donations are accounted for when paid over, or when there is a binding obligation on the PCC.

Other resources used are stated gross and accounted for on an accruals basis.

Pension contributions: The charity operates a defined contribution pension scheme through NEST. The pension charge represents the amounts payable to NEST during the period.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES (continued)

E Fixed assets

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings and the vicarage. We write off the costs of work on such property as an expense in the period it is incurred. Note 6 gives details of major projects.

The financial statements include other furnishings, fittings and other equipment as fixed assets if they cost over £500 or are part of a set costing over £1,000. We then write off the cost over five years, or 20 years for particularly long-life assets (see Note 9). This depreciation charge more fairly spreads the cost of expensive items over the period of use.

Assets purchased out of restricted funds are not normally themselves restricted (ie they can be used for any purpose of the church). The purchase therefore gives rise to a transfer between restricted and unrestricted funds (Note 12). However, the assets remain restricted if they have to be used for a particular purpose.

F Current assets

Amounts owing to the PCC for rents, fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

G Financial instruments

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The following financial instruments are included in the PCC's balance sheet:

Short-term deposits include cash held on deposit with the Central Board of Finance Church of England, or with banks.

These are initially recognised and subsequently measured at face value.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 2 - INCOME

For the year ended 31 December 2021	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	2020 Total
	£	£	£	£
Donations and legacies				
Tax-efficient planned giving	100,989	40	101,029	103,519
Other planned giving	7,949	120	8,069	8,139
Unplanned giving at services	2,792	20	2,812	2,597
Other unplanned giving	3,330	440	3,770	4,391
Special appeals	0	33,922	33,922	88,255
Gift Aid tax refunds	25,941	7,124	33,065	45,656
Income from gifts and donations	141,001	41,666	182,667	252,557
Recurrent grants (see below)	0	3,117	3,117	4,304
Total donations and legacies	141,001	44,783	185,784	256,861
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Church/hall rental to church-related hirers	285	0	285	235
Fees	761	0	761	219
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	4,642	0	4,642	1,344
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Interest on deposit accounts	30	0	30	420
Total incoming resources	156,416	44,783	201,199	265,857

PCC of Furnace Green St Andrew
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NOTE 2 - INCOME (continued)

The PCC is very grateful for the following grant of £1,000 or more received during the year.
 See also Note 13.

£3,117 from the Arnold Bequest Trust

Donations include £27,532 given by the trustees.

NOTE 3 - EXPENDITURE

For the year ended 31 December 2021	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	2020 Total
	£	£	£	£
Church activities				
<u>Missionary and charitable grants (Note 4)</u>				
Overseas mission	2,400	0	2,400	2,400
Christian relief and development	0	3,147	3,147	8,157
Home mission and church societies	9,000	0	9,000	14,550
	11,400	3,147	14,547	25,107
<u>Ministry costs</u>				
Diocesan contribution (Notes 5, 13)	70,883	3,117	74,000	73,005
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Other clergy/ministry costs	1,299	0	1,299	1,225
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Building running and maintenance, small value furnishings and equipment	30,806	305	31,111	33,587
Building works over £500 (Note 6)	19,633	0	19,633	4,819
Equipment and furnishings costing over £500 (including depreciation of £2,856 - Note 9)	2,856	0	2,856	3,732
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Bookstall costs	125	0	125	11
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	101,068	982	102,050	94,886
<u>Total church activities</u>	220,771	44,448	265,219	266,099
Other				
Independent examination & related costs (Note 7)	2,070	0	2,070	1,980
Total resources used	222,841	44,448	267,289	268,079

PCC of Furnace Green St Andrew
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The following received £1,000 or more during the year ended 31 December 2021

	£
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Church Pastoral Aid Society	2,100
Lighthouse Project	2,100
Prison Fellowship	2,400
TEARfund	1,563
Toybox - relief for Latin American street children	1,584

NOTE 5 - DIOCESAN CONTRIBUTION

During 2021, the parish pledged and paid £74,000 (2020: £73,005) to the diocese (Note 3), plus clergy fees assigned to the diocese of £971 (2020: £1,716). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

NOTE 6 - BUILDING AND EQUIPMENT WORKS

<u>Building works - major repairs and improvements</u>	
<u>For the year ended 31 December 2021</u>	
	£
Electrical repairs	608
AV upgrade	18,588
Decoration & roof repairs, net of insurance claim	437
 Total (Note 3)	 <u>19,633</u>

NOTE 7 - NON-APPORTIONED COSTS

1) Costs of fund-raising activities are usually zero or very low, since normally the only costs are building running costs and staff time, and there is no straightforward way to apportion these costs to "trading" fund-raising activities such as earning rental income from external organisations.

2) The financial statements do not separately identify costs for café and coffee shop activities, which are undertaken as part of the church's outreach rather than to raise funds.

3) Other costs are for independent examination
Total fees paid to the independent examiner comprise:

	2021	2020
	£	£
Independent examination (£1,725 plus VAT)	2,070	1,980
Payroll processing (£600 plus VAT)	720	666
<i>included in Church Activities expenditure</i>		

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NOTE 8 - STAFF COSTS AND OTHER PAYMENTS AND BENEFITS

During the year ended 31 December 2021 the parish paid £110,952 (2020: £109,838) in salaries and wages, plus £3,480 (2020: £3,324) employer's National Insurance and pension contributions of £1,848 (2020: £1,770)

The average number of employees was 7 (2020: 8)

No employee was paid more than £60,000.

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Salaries & pensions - the following trustees are paid for their work in other roles:

Adrian Clark - £33,461 - Youth director

Rachel Clark - £38,742 - Director of children's & family work

Rachel Lashwood - £8,709 - Café manager

Expenses: Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £1,350. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £2,618, again under normal Church of England practice.

Similar expenses incurred by the Director of Children's & Family Work and the Youth Director, who are also trustees, were also reimbursed by the parish, totalling £1,842 and £1,706 respectively.

NOTE 9 - FIXED ASSETS

	Gross Book Value £	Depreciation £	Net Book Value £
<u>Furnishings and equipment</u>			
At 1 January 2021	93,840	(73,900)	19,940
Additions	4,378		4,378
Disposals	(2,846)	2,846	0
Depreciation charge in period (Note 3)		(2,856)	(2,856)
At 31 December 2021	95,372	(73,910)	21,462

See Note 1 for assets not included in the financial statements and depreciation policies.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 10 - DEBTORS, PREPAYMENTS AND ACCRUED INCOME

	2021 £	2020 £
Debtors for goods or services supplied by the PCC	494	0
Prepayments of future year expenses	1,622	1,223
Accrued income (income tax refunds due on donations during period)	2,546	14,373
Total	4,662	15,596

NOTE 11 - CREDITORS

	2021 £	2020 £
<u>Creditors due within one year</u>		
Social security & other taxes	1,597	2,200
Other creditors	597	597
Accrued expenses & deferred income	4,414	6,585
	6,608	9,382

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS

The following tables include restricted and designated funds with over £2,000 balance at 31 December 2021, or with 2021 income of over £4,000.

Major restricted funds	Balance at 31 Dec 2020 £	Fund Income £	Fund Outgoings £	Transfers £	Balance at 31 Dec 2021 £
People Fund	542	37,460	(37,509)	0	493
TLG	4,062	0	(675)	0	3,387

Major designated funds	Balance 31 Dec 2020 £	Fund Income £	Fund Outgoings £	Transfers £	Balance at 31 Dec 2021 £
Building & Equipment Fund	19,625	8	(19,633)	0	0

Fund assets were entirely cash and accrued gift aid tax refunds.

The People Fund was set up to cover the cost of employing staff, initially being used for employment of the director of children's and family work, and more recently, also for the youth director. The youth director's work is partly for St Andrew's and partly Crawley-wide. For the latter work, a grant had been received, but that ended several years ago and the whole cost has since been borne by St Andrew's. The income of the people fund is not sufficient to cover the whole cost of both employees and, from 2019 onwards, the shortfall has been charged to the General Fund.

The Building & Equipment Fund has been used to cover major repairs and maintenance of the church building and the purchase and replacement of equipment. This is no longer possible and the Fund was wound up during 2021. All repairs and maintenance will now be charged to the General fund.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS (continued)

TLG – Transforming Lives for Good – is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has only partially been used.

NOTE 13 - ARNOLD BEQUEST

The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend (see Note 5).

NOTE 14 - KEY FIGURES (UNRESTRICTED FUNDS)

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus/(deficit)" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient or insufficient to meet normal running costs.

	2021	2020
Uncommitted reserves	£29,380	£74,326
Average monthly running costs	£16,696	£17,213
Uncommitted reserves as months of running costs	1.8	4.3
Running costs surplus/(deficit)	(£43,936)	£11,469

In order to start rebuilding reserves which are currently low, the PCC has requested that their Diocesan Contribution for 2022 be reduced from the £77,000 requested to £43,000, for one year only. This request has been accepted by the Diocese. Should circumstances permit, the PCC will pay more than £43,000.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 16 - ANALYSIS OF 2020 STATEMENT OF FINANCIAL ACTIVITIES

The Statement of Financial Activities shows the 2020 comparatives in a single column. The analysis of these comparatives into unrestricted and restricted funds is as set out below.

For the year ending 31 December 2020	Unrestricted Funds	Restricted Funds	Total
	£	£	£
INCOME FROM:			
Donations and legacies	209,426	47,435	256,861
Church activities	7,232	0	7,232
Other fund-raising activities	949	395	1,344
Investments	420	0	420
Total incoming resources	218,027	47,830	265,857
EXPENDITURE ON:			
Church activities	213,128	52,971	266,099
Other	1,980	0	1,980
Total resources used	215,108	52,971	268,079
Net movement on funds	2,919	(5,141)	(2,222)
Balances brought forward at 1 January 2020	114,348	9,402	123,750
Balances carried forward at 31 December 2020	117,267	4,261	121,528

**PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PCC OF FURNACE GREEN ST ANDREW

I report on the financial statements of the Parochial Church Council of Furnace Green St Andrew for the year ended 31 December 2021, which are set out on pages 18 to 28.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
- to prepare financial statements which accord with the accounting records and which comply with the accounting requirements of the Charities Act 2011 have not been met

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Darren Harding, ACA, FCCA, DChA
10a/12a High Street
East Grinstead
West Sussex
RH19 3AW

18 April 2022

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	2021 Total	2020 Total
		£	£	£	£
INCOME FROM:					
Donations and legacies	2	141,001	44,783	185,784	256,861
Church activities	2	10,743	0	10,743	7,232
Other fund-raising activities	2	4,642	0	4,642	1,344
Investments	2	30	0	30	420
Total incoming resources		156,416	44,783	201,199	265,857
EXPENDITURE ON:					
Church activities	3	220,771	44,448	265,219	266,099
Other	3	2,070	0	2,070	1,980
Total expenditure		222,841	44,448	267,289	268,079
Net movement on funds		(66,425)	335	(66,090)	(2,222)
Balances brought forward at 1 January 2021		117,267	4,261	121,528	123,750
Balances carried forward at 31 December 2021		50,842	4,596	55,438	121,528

Explanation : This is the summarised 2021 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2021, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

Brackets indicate negative figures.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

BALANCE SHEET
at 31 December 2021

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
		£	£	£	£
Fixed Assets					
Furnishings and equipment	9	21,462	0	21,462	19,940
Total		21,462	0	21,462	19,940
Current Assets					
Debtors, prepayments, accrued income	10	4,124	538	4,662	15,596
Cash on short term deposit		17,148	0	17,148	67,118
Cash at bank and on hand		14,716	4,058	18,774	28,256
		35,988	4,596	40,584	110,970
Current Liabilities					
Creditors due within one year, accrued expenses, deferred income	11	(6,608)	0	(6,608)	(9,382)
<i>Net current assets</i>		29,380	4,596	33,976	101,588
NET ASSETS		50,842	4,596	55,438	121,528
Unrestricted Funds					
Designated funds	12	0		0	19,625
General funds		50,842		50,842	97,642
		50,842		50,842	117,267
Restricted Funds	12		4,596	4,596	4,261
TOTAL FUNDS		50,842	4,596	55,438	121,528

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1 explains why.

Approved by the Parochial Church Council on 13 April 2022 and signed on its behalf by:

Rev Richard Poole (Chairman)

Peter Mankelow (Treasurer)

Notes 1 to 16 on pages 18 to 26 form part of these financial statements

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES

A Accounting convention

We have prepared the financial statements in accordance with law (the Church Accounting Regulations 2006), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). We have prepared them on the accruals basis and under the historical cost convention.

The PCC is an unincorporated charity which meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

B Funds held by the PCC

Unrestricted funds - general funds which the PCC can use for its ordinary purposes.

Designated funds are monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. *Uncommitted reserves* are the unrestricted funds which are not invested in parish fixed assets (Note 14), and not designated for specific purposes.

Restricted funds - in this parish, donations or grants received for a specific purpose. The PCC can only use those funds for that purpose, unless the donor agrees another purpose. Any balance unspent at the end of the year is carried forward as a balance on that fund. Note 12 details the main restricted funds.

C Incoming resources

Incoming resources are accounted for gross (that is, not netting off related costs).

Collections, planned giving and other donations are recognised when received.

Tax refunds on gift aid donations are recognised when the income is recognised (even though received later).

Grants and legacies are recognised when the PCC is legally entitled to the amount due (and can quantify it).

Interest is accounted for as it accrues. *Other income* is recognised when it is receivable.

D Resources used

Grants and donations are accounted for when paid over, or when there is a binding obligation on the PCC.

Other resources used are stated gross and accounted for on an accruals basis.

Pension contributions: The charity operates a defined contribution pension scheme through NEST. The pension charge represents the amounts payable to NEST during the period.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES (continued)

E Fixed assets

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings and the vicarage. We write off the costs of work on such property as an expense in the period it is incurred. Note 6 gives details of major projects.

The financial statements include other furnishings, fittings and other equipment as fixed assets if they cost over £500 or are part of a set costing over £1,000. We then write off the cost over five years, or 20 years for particularly long-life assets (see Note 9). This depreciation charge more fairly spreads the cost of expensive items over the period of use.

Assets purchased out of restricted funds are not normally themselves restricted (ie they can be used for any purpose of the church). The purchase therefore gives rise to a transfer between restricted and unrestricted funds (Note 12). However, the assets remain restricted if they have to be used for a particular purpose.

F Current assets

Amounts owing to the PCC for rents, fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

G Financial instruments

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The following financial instruments are included in the PCC's balance sheet:

Short-term deposits include cash held on deposit with the Central Board of Finance Church of England, or with banks.

These are initially recognised and subsequently measured at face value.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 2 - INCOME

For the year ended 31 December 2021	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	2020 Total
	£	£	£	£
Donations and legacies				
Tax-efficient planned giving	100,989	40	101,029	103,519
Other planned giving	7,949	120	8,069	8,139
Unplanned giving at services	2,792	20	2,812	2,597
Other unplanned giving	3,330	440	3,770	4,391
Special appeals	0	33,922	33,922	88,255
Gift Aid tax refunds	25,941	7,124	33,065	45,656
Income from gifts and donations	141,001	41,666	182,667	252,557
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Fees	761	0	761	219
Bookstalls	258	0	258	75
Cafe and coffee shop income	8,959	0	8,959	6,491
Church events, youth clubs etc for which charges were made	480	0	480	212
	10,743	0	10,743	7,232
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Church/hall rental to non-church hirers	3,555	0	3,555	834
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PCC of Furnace Green St Andrew
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Total fees paid to the independent examiner comprise:

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<i>included in Church Activities expenditure</i>		

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

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Salaries & pensions - the following trustees are paid for their work in other roles:

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Rachel Lashwood - £8,709 - Café manager

Expenses: Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £1,350. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £2,618, again under normal Church of England practice.

Similar expenses incurred by the Director of Children's & Family Work and the Youth Director, who are also trustees, were also reimbursed by the parish, totalling £1,842 and £1,706 respectively.

NOTE 9 - FIXED ASSETS

	Gross Book Value £	Depreciation £	Net Book Value £
<u>Furnishings and equipment</u>			
At 1 January 2021	93,840	(73,900)	19,940
Additions	4,378		4,378
Disposals	(2,846)	2,846	0
Depreciation charge in period (Note 3)		(2,856)	(2,856)
At 31 December 2021	95,372	(73,910)	21,462

See Note 1 for assets not included in the financial statements and depreciation policies.

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NOTE 10 - DEBTORS, PREPAYMENTS AND ACCRUED INCOME

	2021 £	2020 £
Debtors for goods or services supplied by the PCC	494	0
Prepayments of future year expenses	1,622	1,223
Accrued income (income tax refunds due on donations during period)	2,546	14,373
Total	4,662	15,596

NOTE 11 - CREDITORS

	2021 £	2020 £
<u>Creditors due within one year</u>		
Social security & other taxes	1,597	2,200
Other creditors	597	597
Accrued expenses & deferred income	4,414	6,585
	6,608	9,382

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS

The following tables include restricted and designated funds with over £2,000 balance at 31 December 2021, or with 2021 income of over £4,000.

Major restricted funds	Balance at 31 Dec 2020 £	Fund Income £	Fund Outgoings £	Transfers £	Balance at 31 Dec 2021 £
People Fund	542	37,460	(37,509)	0	493
TLG	4,062	0	(675)	0	3,387

Major designated funds	Balance 31 Dec 2020 £	Fund Income £	Fund Outgoings £	Transfers £	Balance at 31 Dec 2021 £
Building & Equipment Fund	19,625	8	(19,633)	0	0

Fund assets were entirely cash and accrued gift aid tax refunds.

The People Fund was set up to cover the cost of employing staff, initially being used for employment of the director of children's and family work, and more recently, also for the youth director. The youth director's work is partly for St Andrew's and partly Crawley-wide. For the latter work, a grant had been received, but that ended several years ago and the whole cost has since been borne by St Andrew's. The income of the people fund is not sufficient to cover the whole cost of both employees and, from 2019 onwards, the shortfall has been charged to the General Fund.

The Building & Equipment Fund has been used to cover major repairs and maintenance of the church building and the purchase and replacement of equipment. This is no longer possible and the Fund was wound up during 2021. All repairs and maintenance will now be charged to the General fund.

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NOTE 12 - RESTRICTED AND DESIGNATED FUNDS (continued)

TLG – Transforming Lives for Good – is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has only partially been used.

NOTE 13 - ARNOLD BEQUEST

The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend (see Note 5).

NOTE 14 - KEY FIGURES (UNRESTRICTED FUNDS)

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus/(deficit)" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient or insufficient to meet normal running costs.

	2021	2020
Uncommitted reserves	£29,380	£74,326
Average monthly running costs	£16,696	£17,213
Uncommitted reserves as months of running costs	1.8	4.3
Running costs surplus/(deficit)	(£43,936)	£11,469

In order to start rebuilding reserves which are currently low, the PCC has requested that their Diocesan Contribution for 2022 be reduced from the £77,000 requested to £43,000, for one year only. This request has been accepted by the Diocese. Should circumstances permit, the PCC will pay more than £43,000.

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NOTE 16 - ANALYSIS OF 2020 STATEMENT OF FINANCIAL ACTIVITIES

The Statement of Financial Activities shows the 2020 comparatives in a single column. The analysis of these comparatives into unrestricted and restricted funds is as set out below.

For the year ending 31 December 2020	Unrestricted Funds	Restricted Funds	Total
	£	£	£
INCOME FROM:			
Donations and legacies	209,426	47,435	256,861
Church activities	7,232	0	7,232
Other fund-raising activities	949	395	1,344
Investments	420	0	420
Total incoming resources	218,027	47,830	265,857
EXPENDITURE ON:			
Church activities	213,128	52,971	266,099
Other	1,980	0	1,980
Total resources used	215,108	52,971	268,079
Net movement on funds	2,919	(5,141)	(2,222)
Balances brought forward at 1 January 2020	114,348	9,402	123,750
Balances carried forward at 31 December 2020	117,267	4,261	121,528