



The Parish of Furnace Green, St Andrew

**REPORT OF THE
PAROCHIAL CHURCH COUNCIL (PCC)**

&

**FINANCIAL REVIEW AND INDEPENDENT
EXAMINER'S REPORT**

**For the year from 1st January 2020 to
31st December 2020**

Parish Information:

Incumbent: The Revd Richard Poole, St Andrew's House, Weald Drive, Furnace Green, Crawley, RH10 6NU

Charity Commission Registration Number: 1176397

Church and Parish Office Address: St Andrew's Church, Weald Drive, Furnace Green, Crawley, RH10 6NU

Contacts: 01293 526618; office@standrewscrawley.com; www.standrewscrawley.com

Bankers: Reliance Bank, Faith House, 23-24 Lovat Lane, London, EC3R 8EB

Independent Examiners: Alexandra Durrant, 10a/12a High Street, East Grinstead, West Sussex, RH19 3AW

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PCC REPORT for the period from 1.1.2020 to 31.12.2020

1. Administrative Information

St Andrew's Church is part of the Deanery of East Grinstead and the Diocese of Chichester within the Church of England.

The PCC of the Ecclesiastical Parish of Furnace Green, St Andrew was entered on the Register of Charities on 20th December 2017 with the registered charity number 1176397 as required by the Charities Act 2011.

By the end of the period under review, the following were serving as trustees of the PCC.

Role	Person	Roles and Responsibilities	Length of service From 6 th Oct 20 (Postponed 21/4)
Incumbent Churchwarden	Rev. Richard Poole	Chairperson	Permanent
	Ian Martin	Deputy Chairperson	6 months
	Vacant position		6 months
Deanery Synod Rep	Rachel Clark	Director of Children and Family work	2.5 years
Deanery Synod Rep	Jim Lashwood	Ordinate	2.5 years
Deanery Synod Rep	Vacant position x 3		2.5 years
Elected Members	Mark Clabon		6 months
	Adrian Clark	Director of Youth	1.5 years
	Jen Davis	Parish Safeguarding Officer	2.5 years
	Chris Edwards		1.5 years
	Rachel Lashwood	Café Manager	1.5 years
	John Lodemore		2.5 years
	Peter Mankelow	Treasurer	6 months
	Alison Quirk		1.5 years
	Vacant position		6 months
	Vacant position		6 months
	Vacant position		2.5 years
	Vacant position		2.5 years

As of 13th May 2021, the above list is still correct. No one has stepped down or been elected.

During the period under review, the following served as trustees of the PCC but stood down during this period.

Role	Person	Roles and Responsibilities	Standing down date
Churchwarden	Michael Okorie		29 th Jun 2020
Elected Members	Marilyn Appleby		28 th Mar 2020
	Joe Lansdell	PCC Secretary	23 rd Sept 2020
	Carol Blandford		6 th Oct 2020
	Jackie Bramley	Church Administrator	6 th Oct 2020
	Peter Ions		6 th Oct 2020
	Paul Masters		6 th Oct 2020
	Paul Tilston		6 th Oct 2020

2. Structure, governance and management

The Parochial Church Council (PCC)

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and members of the church who are elected at the Annual Parochial Church Meeting (APCM).

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and

safety, disability legislation and safeguarding of vulnerable adults and children. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances.

When trustees are appointed, they then receive monthly 'PCC Members Updates' from the Diocese. Training courses provided by the Diocese are therefore publicised and attendance encouraged. Many PCC members attended a CPAS PCC tonight webinar in November and Diocese led zoom training on Unconscious Bias in December.

Trustees' Responsibilities

Under the Charities Act 2011 the trustees are required to prepare a statement of accounts for each financial year. This gives a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and enable the trustees to ensure that any statement of accounts prepared by them complies with the regulations under section 132(1) of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence taking reasonable steps for the prevention of fraud and other irregularities. The trustees are in the process of considering the risks to which the charity is exposed and will establish systems to mitigate those risks.

Statement as to disclosure of information to independent examiners

So far as the trustees are aware, there is no relevant independent review information of which the charity's independent examiners are unaware, and the trustees will be taking all the steps that they ought to take as trustees in order to make himself or herself aware of any relevant independent review information and to establish that the charity's independent examiners are aware of that information.

Independent Examiners

A resolution proposing that Alexandra Durrant chartered accountants be reappointed as Independent Examiners of the charity will be put to the Annual Parochial Church meeting on 25th May 2021.

PCC Business

In 2020, the PCC met 7 times, one of these was a special meeting. All meetings were conducted over Zoom apart for one in January 2020. The average attendance was 90%. The financial situation was reviewed regularly, and the parish share for 2020 was approved and the budget for 2021 fixed. Each meeting also considered updates from various areas in the church and safeguarding is a standing agenda item. The Parish Safeguarding Policy was reviewed and adhered to and staffing matters were considered as necessary. Copies of PCC minutes have been made freely available and emailed to those who have requested this.

PCC Standing Committee

In accordance with the Church Representation Rules, this is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC. The members are currently Rev Richard Poole, Ian Martin, Peter Mankelow, Rachel Clark and Jen Davis.

Other Committees

Centre Management Committee: This is a sub-committee of the PCC and its purpose is to oversee and direct the operation of the church centre. Current member are Rev Richard Poole, Pete Mankelow, Jen Davis, Rachel Lashwood, Jackie Bramley, Alan Whitaker, Linda Mankelow and Mike Cooke. This meets on a regular basis to discuss the operational issues of the Cornerstone Cafe, building and room bookings. During 2020, this also considered the impact on the pandemic on these areas.

Other groups meetings: The church also has a number of groups who meet to enable the efficient running of the church. These include a weekly staff meeting, leaders and preachers meeting and home/small group leaders meetings.

Church Attendance

There were 246 parishioners entered on the parish Electoral Roll at the end of December 2020. A revision was done during September 2020. We would normally report a 'Normal' Sunday attendance, including adults and children to the Diocese at the end of 2020. Understandably this was not requested as too difficult to compile at this time. The 'Worshipping Community' figures, as reported to the Diocese was 374 (282 adults and 102 children and young people).

Risk Assessment

Risk assessments have been carried out when required and reviewed on an ongoing basis.

Safeguarding

The Parish Safeguarding policy is reviewed annually by the PCC. The parish has registered with Thirty one: Eight (formerly the Church's Child Protection Advisory Service). Jen Davis is the Parish Safeguarding Officer. She is also our Lead Recruiter for the parish and ensures that all those working with children, young people and vulnerable adults have the necessary checks. She has regular meetings for the sharing of information with those involved in working with children, young people and vulnerable adults.

3. Statement of Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the charity.

The primary role of the Parish is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The Parish has one place of worship at St Andrew's Church, Weald Drive, Furnace Green. It has various rooms that are used for church and community activities, some of which are listed below. 19 groups have used it on a weekly basis, 16 monthly, 9 termly/twice a year and 19 one-offs. Some have moved to Zoom and other alternatives during the year.

There are also a number of groups to which members belong to develop their faith. These include Bible Study and Prayer groups.

The many activities which the church is involved in for the public benefit are listed below. Items in **bold** continued as 'normal' through the Covid 19 pandemic, although many in an online format

Children's and Youth groups

Sundays morning:

January to March - Megamix groups: Age 0-3yrs (minis), Age 3-Reception, Year 1-6 and Year 7 – 9.

March – August - Online service with Children and Youth section. Material and guidance sent to families each week to help engage in the service.

September onwards – 11am service in church and online via Zoom.

Sundays evening: (twice a month) - Youth Fellowship – Years 6-8 and Years 9-13. This continued on Zoom from April.

Weekday – Club Uno: Youth Club for years 6 to 9. Ran from Jan to March.

Family Christmas celebration: Ran on Christmas Eve on Zoom.

Please see separate reports for more information.

Prayer Opportunities

Prayer Chain: urgent prayer covered via text and phone.

Prayer Network: Prayer requests via email or text. Each request prayed for over 2 weeks.

Prayer Ministry: During and after the 10.30am service. Via Zoom during the months of April to August.

Weekly morning prayer meeting: praying for needs of church & community. From January to March.

Prayer Day for Gift day: Continuous prayer from 8am to 8pm in church in March.

Corporate prayer meeting: praying for needs of church & community. This is normally monthly but from April, this meeting occurred most weeks on Zoom.

Prayer during 1st Lockdown: Ask people to pray for those above and below them in the church directory.

Lent & Easter:

Prayers on Saturday afternoon (3 held before lockdown).

Special reflections during Holy Week (online videos).

Maundy Thursday order of service sent out so people could reflect at home.

Thy Kingdom Come – global prayer movement over 11 days. This includes various opportunities to pray including prayer walks, prayer maps and a day of prayer.

Prayer during 2nd Lockdown: Encouraged church members to prayer daily as per the Church of England's call to prayer.

Adult Groups

Friendship Club – fortnightly daytime meeting usually with guest speaker, for church & community from January to March.

Coffee Shop – Weekly coffee morning for church & community from January to March.

Bible Study Home groups – weekly or fortnightly – mostly evenings. Some of these continued on Zoom from April.

Alpha Courses

Alpha Afternoon Tea: Ran from January – April and included an away day at Crawley Down.

Alpha on Zoom 2: Ran from June – July for 6 weeks (condensed course) on either a Thursday or Friday night.

Trace your Ancestors (monthly meeting) held from January to March

Parenting for faith course – started in January 2020 and then continued on Zoom. Second course started in November on Zoom.

Training

Musician workshop.

Sunday morning intercessors & readers for volunteers.

CPAS PCC Tonight Training for members of the PCC.

Other Church Functions

Baptism – 1 Infant. We had 2 other baptisms scheduled but unable to do these or others due to Covid restrictions.

Weddings – 2 moved to 2021 and 2022.

Funerals – 10 funerals were led by Richard. 3 at the church and crematorium, 6 at the Crematorium and 1 at the cemetery.

School Worship (Assemblies) – School adjoins the church. Held January to March.

Megamix Express – Lunchtime Christian club from the school held twice each week. Not able to continue from April due to Covid restrictions.

Transforming Lives for Good (TLG) – church members go into St Andrew's school to support individual pupils. Some support has still been given remotely. The church hosted a TLG training event in March.

Pastoral assistant – Telephone calls, hospital visiting and bereavement follow-up, involves listening and facilitating. Please see separate report for further information.

Bookstand – wide ranging selection of books available.

Zoom coffee morning: set up from May for people to catch up after the Sunday service.

Town-wide involvement

Townwide Worship – Monthly, at Crawley Baptist Church. Held January to March.

TFG – Together for God (ecumenical).

- Memorial Service – 1st November. This was done in the individual churches. Candles were arranged to be sent for those who requested one.

Crawley Anglican Clergy group - met in February only.

Kindle youth monthly event – held in February and March.

Lighthouse – Schools work across Crawley. Volunteers have not been able to go into schools since April.

CAP (Christians Against Poverty) Debt Centre for Crawley. We have 3 Money Coaches in the church and church members helped others in making Christmas hampers for their clients.

Love Your Neighbour - this church wide initiative involves various churches (coordinated by St John's) and aims to help those in need in Crawley. Volunteers have helped to shop, phone and deliver food parcels and prescriptions to those who need it.

Local Outreach

Cornerstone Café – serving the community by opening three times a week during term time (see separate report). Open from January to March.

Crawley Open House, Easter Team and CAP (weekly collections and at Harvest service). Donation point outside the Vicarage from April to December. In some cases, donations were made to those in need directly.

Open House: Collection box at church for monetary donations (January – March).

Easter Team: Labels and Christmas cards made to be attached to their hampers.

Poppins – Monthly Coffee Morning for community (January to March). Ran online for 3 weeks in December

Burley's Wood – Although available to run a short time of worship in local residential home, were not able to attend due to sickness and then lockdown.

Rainbows, Brownies, Guides – meet at Church Centre weekly (January to March).

Room Hire – Community including local schools (January to March).

Hospital Items: made and arranged knitted hearts, ear protectors and similar items to get to those who

needed them.

Men's breakfast gathering – meet in March (at Harvestor), June (online with Jon from Kyrgyzstan) and October (online).

Women's fellowship meeting – met for the first time in September with a well-being talk from Dr Ruglyess. Then had an on line social in October.

Remembrance Sunday – Poppy display and online service.

Carol service by Starlight – Although we were not able to open up as much as we wanted due to Covid restrictions, Furnace Green residents were able to hear the carols.

Christingle packs – these were handed out to the school community so they could make them at home.

Mission

Tithe Partners – One tenth of giving to People Fund donated to these two charities.

- Tearfund. They are 'Christians passionate about ending poverty – we're following Jesus where the need is greatest, working through local churches to unlock people's potential and helping them discover that the answer to poverty is within themselves. When disasters strike, we respond quickly. We won't stop until poverty stops.'

Becky from Tearfund spoke at our service in Sunday 23rd February.

Members of the church including Adrian, our Youth Director, completed the 'Tearfund Mean bean challenge', to raise funds.

- Toybox works mainly in South America and they state 'Our vision is of just world with no street children.'

Mission partners – Annual donations given to

- CPAS - These are our Patrons and they support UK churches to spread the Good News of Jesus.
- Lighthouse - Crawley based charity that shares the Christian faith and values in primary and secondary schools through assemblies and lunch time clubs.
- Prison Fellowship – charity who support prisoners and their families. They run prayer meetings, courses and arrange Christmas gifts for families.
- Mike Browne and family in Argentina. Bible translation for the Toba people.
- CAP (Christians Against Poverty), Help and supporting those in debt in Crawley.

Other

- Operation Christmas Child – 142 filled shoeboxes donated plus some packed online.
- Kaana – Charity originated by member of St. Andrew's.
- Streetlight UK: a member from St Andrew's volunteers. Talk had been arranged at a Sunday service but needed to be rearranged due to Covid.
- Alzheimer's Society – Quilt made by church members and will be auctioned off in the future.

Over the summer holidays, we communicated the works of Tearfund, Love Your Neighbour, CAP and Prison Fellowship in our services.

Lise Martinez-Gonzalez has taken on the role as Mission Partner coordinator.

4. Review of the Period

Vicar

This last year has without doubt been the most difficult year that St. Andrew's has probably ever faced in its history. In March 2020 the CofE gave the instruction that church buildings should be closed for worship due to the Coronavirus pandemic which was spreading out of control.

We decided to livestream the Mothering Sunday service on 22nd March 2020 with a skeleton crew of volunteers in church but no congregation. However, just days after this a full lockdown was announced for the whole country. So, from Sunday 29th March 2020 we switched to providing pre-record services which would be "livestreamed" on YouTube at the time of the usual Sunday service. This was really appreciated by the congregation and helped to give some continuity in a time of great stress and anxiety.

Pastorally we set up a telephoning network and Rachel Lashwood (The Cornerstone Café Manager) became the coordinator for this to try and ensure that no one from St. Andrew's was forgotten about. A number of people kindly volunteered to help with shopping and getting prescriptions for those who we instructed to stay at home and self-isolate. We also set up a table outside the vicarage door for people to leave food for Easter Team and this continued throughout the whole pandemic. This food also became a source of blessing to various people in Furnace Green who were encouraged to come and help themselves if they found themselves in need.

After a few months Rachel Clark, our Director of Children and Family Work, voiced her concern that the online services which only had a small children's "slot" were not really fulfilling our mission statement to "tell the next generation the praiseworthy deeds of the LORD". She was concerned that if we didn't do something specific for them

during these unprecedented times, we could end up losing the children from our church family altogether.

After the Summer the pandemic looked as though it was abating, and the decision was made to return to meeting in church albeit under the government rules for maintaining social distancing, hand sanitising, the wearing of face masks, and no congregational singing.

The decision was also made by the PCC to provide two services. The first at 9:30am which would be the “principal service” and be livestreamed for those who still felt vulnerable attending church or who were self-isolating. The second service at 11:00am was for the children and families. Both services were well attended given the circumstances with about 100-120 adults and children gathering together. This continued until November when the government announced a second “circuit-break” lockdown for a month and our services returned to a pre-recorded YouTube service at 9:30am and a live Children and Family Zoom service at 11:00am. At the end of November, we returned back to worshipping in church under the social distancing restrictions.

It was decided to hold an open-air “Carols by starlight service” on the school field and this was an incredible blessing because it meant we could all join in singing the carols together. Then on Boxing Day the government announced that the nation was going back into a full lockdown again. This time, churches were not ordered to close but it was clear to the PCC that the virus was spreading out of control and the decision was made to close the building again and to return to the 9:30am online YouTube service and the 11:00am live Zoom children and family service. This continued up until Easter when the PCC decided it was safe to open church for worship on Easter Day for a one off to test the water to see if people were growing in confidence with the vaccination programme being rolled out. It was such a delight to be back in church for so many people, and so the PCC made the decision to open the church for worship on 16th May 2021.

The PCC were aware that when we came back into church after lockdown some difficult decisions would have to be made. Discussions had already been in place before the pandemic as to how we could develop the children’s work further and encourage parents to have a more active role in modelling their faith to their children. Without the pandemic we would never have thought of offering a specific service for children and families because this would have been seen as too big a risk to take, but having witnessed the service in action and sensing that the Holy Spirit was in it, the PCC decided that this service should continue once restrictions had been lifted.

This did mean that it was going to have an implication upon the traditional BCP 9:00am service. This service had sadly been declining in numbers for a number of years and so the decision was made at PCC to reduce this to a once a month said Holy Communion service with a weekly midweek act of worship running whilst the café was open.

Some things that we began during lockdown worked extremely well. The Tuesday evening Zoom prayer meeting worked well, as did the PCC meetings on Zoom. We also had some church quiz nights on Zoom and also ran a Zoom Alpha course.

When we had to close the church building in March 2020, the Cornerstone Café was also closed. At PCC the decision was made not to furlough any members of the staff. Due to Covid restrictions the café had to remain closed and did not reopen until the restrictions were lifted on 17th May 2021.

Throughout this year it has been clear that this has been a moment for us to undertake an enforced “reset” as a church. As we started coming out of lockdown, we prayerfully considered what things might God be wanting to prune. (John 15) The PCC were agreed that we shouldn’t take up things simply because we’ve always done them, but rather accept that this is a time to prune any branches that were no longer bearing fruit. We were also aware that it was important to keep looking forward to the opportunities that lie ahead and to not look back to the things that have gone. We are full of hope and optimism as to the way ahead and looking forward to partnering in the work of the Holy Spirit who prepares the way for lost people to be found, for prodigals to come home, and those who are far off to be brought near.

I would like to use this opportunity thank all the folk of St. Andrew’s Church who have volunteered in so many ways to help bless others in the name of Jesus during this very difficult and challenging time. Thank you to all those who have been shopping, collecting prescriptions, given lifts for hospital appointments, made phone calls, and listened to people in their time of need.

I would also like to thank all those who have recorded readings, prayers and music to bless us as the family of God during the online services and to those who prepared DVDs and delivered them to those unable to access the online services. Thank you to all The PCC members who have shared the responsibility of making all kinds of decisions in an ever-changing world, and to the staff team who have worked tirelessly and flexibly to help keep the family of God together and even help us grow spiritually during the pandemic.

Finally, we are so grateful to God for, his protection and provision through what has been a very challenging year, and we can certainly testify that God is good!

Rev Richard Poole - Vicar

Churchwardens

I was re-elected Churchwarden at last October's Annual Parochial Church Meeting (APCM). Currently we have one Churchwarden's position vacant and I am praying that a candidate steps forward for election to this role. For those that may be interested, Churchwardens are elected by the Parish each year at the APCM and their primary responsibilities are to:

- act as the Bishop's officers
- support the Vicar (Richard)
- represent the congregation
- take responsibility for certain items of Church property
- act as 'caretakers' during any vacancy.

It would be wonderful to have two wardens in place from April. In the meantime, I remain committed to supporting our Vicar and representing the interests of the congregation as we work for God in Furnace Green and Crawley.

Ian Martin - Churchwarden

Safeguarding

Last year our beloved friend and former Parish Safeguarding Officer, Derek Lawrence passed away. He took on the role in 2017, and even though I had been involved with Safeguarding for a few years, I learnt an awful lot from him. I will always be grateful for the chance to work closely with him.

During lockdown, the work of Safeguarding has continued, but with challenges that no-one could have foreseen, with many new issues surrounding the protection of our children and vulnerable adults. On-line services, and live broadcasts, meant new protocols to be observed and implemented, and my thanks go to all who responded to these new challenges, especially to Rachel and Adrian Clark, who put safety at the forefront of their work. Also to the A/V team, who were also presented with new protocols, while coping with the technical challenges involved in live broadcasting.

In 2020 the review of the Safeguarding Policy produced one addition, a Behaviour Code was incorporated, for adults working with children. The new Policy was approved by the PCC in September 2020. Work has begun on reviewing the Policy for 2021.

In 2020 there was an incident elsewhere in the country with a remote connection to St. Andrew's that had to be reported to the Diocese, and after advice from the Assistant Diocesan Safeguarding Advisor, was reported to the PCC. This did not involve the church directly, and the matter is still under investigation. There are currently no safeguarding concerns for St. Andrew's.

There is a formal requirement to tell the APCM whether the PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016, concerning having due regard to House of Bishops' guidance on safeguarding, and it can be confirmed that this has been done, with our policies and practices regularly reviewed in line with changes and developments to the guidance.

Jen Davis - Parish Safeguarding Officer

Children and Family Work

In January 2020, lunch clubs in St Andrew's school changed from groups meeting in the church, to the Megamix team going onto the school playground three lunchtimes per week, and Richard and I continued leading weekly assemblies on a Wednesday in the church. But due to the pandemic, all face to face work in the school stopped in March. I have still been involved with school worship by recording videos of thoughts and reflections which have been used by the children at home as part of their weekly school worship. TLG one to one coaching has also been postponed until such a time as it is safe to continue, but the coaches have kept in touch with their pupil and families via telephone conversations and emails. Coaches have kept up with their training and attended an on-line course called 'the emotional rollercoaster', which will help them once face to face coaching resumes. Richard and I are still in fairly regular contact with teaching staff and the leadership team, to support them as best we can remotely.

In May we participated in 'Thy Kingdom Come'. All the families received a pack which involved a prayer activity map, prayer bands, and a link to the TKC app. Families were encouraged to go on prayer walks, and to join in the prayer activities we ran as a church.

During advent, all the families from church, families of children who have been baptized at St Andrew's in the past few years, and other families we are in contact with received an advent booklet which had devotional activities for them to

do each day. At Christmas, Anna Dance created craft packs which went out to church families, Adrian, Jackie and I made up 250 packs of 'make your own Christingle' which were handed out to pupils after school in the last week of term. The Christingle service was held on zoom, and although it was quite different to when we meet in church, it was still well attended and enjoyed by all.

Ministry on a Sunday morning to children and Families has changed significantly. At the beginning of the pandemic, Adrian and I created short videos for the children to be included in the prerecorded on-line YouTube service and sent out material for the children and young people to do during the rest of the service. But in September 2020 we started to run a service every Sunday at 11am primarily for children, teenagers and their families, although everyone of any age are welcome. It has been both in the church building and live on Zoom as restrictions have dictated. We have seen a really encouraging commitment to it each week with an average of 65+ people attending from babies and toddlers all the way up to parents and beyond. It has been fantastic seeing whole families worshipping together, studying the Bible together, growing in faith as a family and individuals, and growing as a community.

At the beginning of 2020, I started a Bible Study group on a Friday morning for parents who are at home with young children, and that group developed into a 'Parenting For Faith' course using the material written by Rachel Turner. We met face to face until March, then it continued on Zoom. This course has now finished but those who attended are still meeting as a small group on zoom as an oasis in the midst of home schooling and lockdown home life. As the Friday morning parenting for faith course was so well received, Adrian and I started a second group in November on a Thursday evening which ran for 12 weeks on Zoom. This group is continuing to meet to study the Bible and discuss how to pass on faith in the home now the course has finished.

One of the most significant changes in the children's and family ministry is the pastoral care of families. From the beginning of the pandemic I have been visiting families in their homes, going on walks with family members, supporting families through texts, Zoom chats, phone calls and emails, chatting on doorsteps, and meeting in small groups or one to one for coffee, dependent on what the lockdown rules were at the time. This has been a very enjoyable and fruitful new addition to the ministry, which has come about as a result of the pandemic and will continue to be a large feature of the ministry as we move out of lockdown.

Average number of children (under 16) attending 10:30am service (excluding uniformed groups) January to March 2020: 28

Average numbers attending 11am service in church September to November 2020:

Adults (over 16): 35

Children (under 16): 19

Total: 53

Average numbers attending 11am service on zoom December 2020 – March 2021

Adults (over 16): 30

Children (under 16): 22

Total number of people: 52

Households: 21

Number of individual households who regularly attend the 11am service on zoom or in church: 33

Rachel Clark – Director of Children and Families

Youth Work

Over the 2020 lockdown period the youth work has had to be scaled back; clubs, schools work and detached work has been impacted due to the face to face nature of the work which cannot happen. I have continued to keep in contact with as many of the young people as possible through social media, telephone calls and socially distanced meetings. Also, during this period several of my key volunteers have taken the opportunity to step down from youth work due to other commitments, or they feel it is the appropriate time to stop. I have spoken to all involved and we agree it is the right strategy for them and I have thanked them immensely for their dedication and support over the years.

I am running three Bible studies every 2 weeks on a Sunday afternoon for young people in school years 6 -13. These have been online since March and have been well received and attended. This will continue until such a time as we can meet together in person. I am encouraged by the desire of the young people to join and participate in these groups and grateful for the new volunteers who have recently joined the team.

Being involved in the Sunday service is taking up the rest of my time, and I am excited to see how this service develops and how the youth can engage with it through personal service and leadership opportunities.

Adrian Clark – Youth Director

Deanery Synod

East Grinstead Deanery is a grouping of churches in the area from East Grinstead to Crawley. It is mainly an advisory and consultative body but has some active functions mainly on the distribution of finance. Deanery Synod members also have a role in electing people to the Diocesan and General Synods.

The Deanery Synod is chaired by the Rural Dean who is currently Rev Angela Martin, Holy Trinity Church, Forest Row. St Andrew's Deanery Synod representatives are Revd. Richard Poole, Jim Lashwood and Rachel Clark (elected in October). We have 3 other seats which are currently vacant.

Rachel Clark and Jim Lashwood

The Cornerstone Café

The Cornerstone Café has obviously had a very different year to the one we expected at the start of 2020. Together with the rest of the UK and the world, we were required to close due to Covid restrictions. Although the restrictions have been periodically eased since last summer, the prime objective has always been to keep people safe. We did not see a way that we could truly operate effectively as a ministry in this climate, the decision was made to keep the café closed until the time was right for us to reopen. At all times we aimed to keep the reason for why The Cornerstone Café exists as a ministry, and used this "why" to inform our decisions going forward and our decision to not reopen until the time was right.

Along the way we had hoped to be able to reopen in October 2020, then at the beginning of November 2020 and then in January 2021. Each time we have either had to prioritize the safety of our customers and team or national restrictions have dictated that we have been unable to reopen, so at present the café is closed.

However, on a positive note, behind the scenes there have been many plans made and strategies have been put in place so that when the time is right the Cornerstone can reopen swiftly, so we are in effect ready to jump into action as and when safety and restrictions allow.

Since last March the team has changed considerably, with some members retiring, including Peter Ions and Helen Kendall (and we want to take this opportunity to thank them both again for all their years of hard work and service) as well as other members stepping down, either permanently or temporarily as other priorities dictate. Some team members are still shielding too, so all in all we are currently left with a much smaller team.

The decision was made early on during the initial lockdown by the PCC, that the café staff would not be furloughed but would continue to be paid. We hoped the café would be able to reopen after a short closure and we did not want to utilize the Government furlough scheme and add additional burden to this when we felt that as an organization we could cover the cost. We also wanted to ensure that we retained the services of Dave Collins, as our cook, and Kathy Simmonds, who oversees the cleaning of the kitchen when the café is open. When we do reopen we will have a different menu which we hope will enable one cook (Dave Collins) to be able to work in the kitchen on his own, as at present we are assuming that social distancing requirements may be here for a while longer.

However, going forward we will be looking for more folk to join our wonderful team who can serve those in our community, both in terms of serving them with delicious food and drinks, but also in building relationships and friendships and sharing their faith and the love of Christ with those around us. Please do contact me if you think that sounds like you!

We are also intending to alter our opening hours to 10am-4pm as we hope to be able to strengthen links with the school by opening later.

Once we are able to reopen, we will be publicising the Cornerstone on our existing Facebook page, as well as other local means. I have been encouraged that we have had some messages on the Facebook page recently from customers who we haven't seen or been able to contact since we closed in March 2020. They are all looking forward to being able to return to the café – one non-St Andrew's customer even called us "his lunch family".

When The Cornerstone Café initially closed in March 2020, Richard asked if I would temporarily alter my role to coordinate pastoral care. To try to ensure that those who may have felt vulnerable and alone during the initial stages of the pandemic were receiving telephone contact, practical support with shopping and collection of prescriptions etc. this has been an ongoing element which has developed as people's needs altered and changed with their own circumstances and those dictated by Covid restrictions. Going forward, once we are able to reopen The Cornerstone Café we aim to build on the work we had been doing in developing relationships with people, both from within St Andrew's and from outside, so that we can serve them and support them and let them see the love of Jesus through this. We would like to develop different

ways of doing this, such as offering the space for events held by local organisations (such as wellbeing drop in sessions or Love Your Neighbour events) or hosting events ourselves, but either way we look forward to exciting times when we can be together again. In the meantime, in all this we keep God as our joy, our hope and know that He will help us through this and that we will soon come out the other side even stronger. So please do keep The Cornerstone Café in your prayers and please do contact me if you are interested in becoming involved in any way, and we look forward to opening the doors again soon.

Rachel Lashwood – The Cornerstone Cafe Manager

Pastoral Care 2020-2021

Although The Cornerstone Café has been closed since March 2020 due to the ongoing Covid situation, there has been a lot going on behind the scenes with regards to pastoral care and support for folk.

There have always been Pastoral Care Assistants at St Andrew's and currently Linda Mankelow, Eileen Cooke and Shirley Cutcliffe have been doing a wonderful job in that role. However, as soon as the initial lockdown began in March 2020, there was a further need for people to just have regular contact with someone for a friendly chat, or if people were shielding and could not leave the house, to shop or collect their prescriptions. As such many people from the St Andrew's congregation volunteered their time. This is where I was initially deployed in coordinating this and trying to ensure that everyone who wanted it had at least some contact or the support they needed.

Obviously the Covid situation and restrictions went on for longer than we anticipated so in the Autumn of 2020 the PCC decided to send out questionnaires to the congregation to ensure we were meeting everyone's needs.

Since the results of these questionnaires has been collated, we have been able to further pin point what exactly is required by whom. A new pastoral team within St Andrew's, coordinated by Rachel Clark and myself, and including the pastoral assistants as well as others, is now regularly meeting and working together to try to ensure we continue to meet the needs of everyone in the congregation as well as those around us that we have contact with. Within this structure, as well as offering and maintaining contact with those in our fellowship and community via phone calls (and face to face when we are able), we can offer food shopping and prescription collections to those who cannot get out, cooked meals for those who are temporarily unable to cook for themselves or their family, as well as other tailored pastoral support as and when.

We have continued to work closely with our ministry partners, such as Easter Team and Christians Against Poverty as well as our local Love Your Neighbour initiative, that was spearheaded by St John's but which St Andrew's has joined forces with.

Our food donation point outside the Vicarage regularly receives a huge amount of donations from the congregation and school, and this is collected weekly by June and Rob Walker. It is then taken to Crawley Food Bank where it is distributed to those in need by volunteers, some of whom attend St Andrew's. We have also been in contact with St Andrew's School and encouraged any families who may be in need or have a lack of food, to either contact the church office, Easter Team, or to help themselves to food from the donation point if they would prefer. We have made flyers to advertise this for the school, as well as having them available at the donation point.

We aim to ensure that at St Andrew's we are supporting those from our congregation, but also to ensure that we try to make an impact on the people who live in our community and town, both by supporting them where and how they need it but also serving them as Christians in Crawley to share the love of Christ with them. We realise that this is an ongoing vision and that there is plenty of scope to build on these foundations and develop this further over the coming months and years.

If you would like to be involved with our Pastoral Care Team in any way then please do not hesitate to contact Rachel Clark or Rachel Lashwood. Please do keep this whole ministry of St Andrew's Church in your prayers.

Rachel Lashwood – The Cornerstone Cafe Manager

5. Fabric Reports

Fabric Report - St Andrew's Church

I continue to be the church's Premises Manager. 2020 was a difficult year due to having to shield and therefore difficult to complete tasks during this time. Thank you for bearing with me and also to those who have stepped in

when needed. I stepped down as School Premises Officer. I have now taken on the role as Health and Safety Officer with Jen assisting. Thanks to Paul Tilston for the work over the years.

During 2020, various work and annual checks were completed on the building.

- Architect: Andy Water was appointed as our parish architect.
- Decoration:
 - The 'pencil' (wooden support) and high level beams outside the front was stripped and varnished.
 - Cafe area including ceiling was painted.
 - Entrance Foyer was painted.
 - Upper Room cupboard has been started.
 - Water damage repairs (Office, Stairwell and Upper storage room) and office carpet replacement were rescheduled to Feb 2021.
- Leaks: Further repairs made stopped the office leaks.
- Lighting: Replacement of bulbs in the church uplighters and all the lights in café and toilet corridor cleaned.
- Locks: The lock on Rachel and Adrian's Office was replaced with a temporary lock, a suitable lock to be obtained.
- Security Cameras: Replacement of the security camera control box.
- Shed:
 - Given a spring clean to ensure all items in there are accessible.
 - Roofing was re-felted.
- Oven Door - repaired.
- Annual Checks – Boiler (completed in Jan 2021), Front automatic doors (part of door hinge was replaced), Emergency lighting (and necessary repairs), Fire alarm (including replacement of panel), Fire extinguishers (changed service contract), Intruder alarm, Lightning Conductor and PAT testing. General Repairs completed when required.

Going forward, we are in the process of arranging decoration for the worship space mainly low level, upgrade of the AV system will start in a phased program, dais lighting and carpet to be replaced, soundproofing between the church and cafe area and repairs to the sign on the front lawn.

In order to ensure I am aware of any faults, please continue to use the defect book which is situated on the AV desk or email me. I am aware that there is a considerable amount of work to be completed and look forward to the challenge.

I continue to be overwhelmed by the support of church members and amazed at how much work behind the scenes many of you do, and continue to do to ensure the church building upkeep. This makes my job so much easier to complete. Thank you

Alan Whitaker – Premises Manager

Fabric Report - St Andrew's Vicarage

The vicarage is in relatively good order. Work was done on the drains after it was discovered tree roots had started to block them. This was repaired by the Diocese and the damage drains were lined to avoid any further problems. One of the trees outside the property is getting to the point of nearly touching the building and so this will need to be trimmed in the next year.

Rev Richard Poole - Vicar

FINANCIAL REVIEW for the year from 1.1.2020 to 31.12.2020

1. The financial statements

These are the statutory financial statements, for the year ended 31 December 2020. The law largely prescribes the format, in particular the separate accounting for unrestricted funds, available for any purpose, restricted funds, which must be used for a particular purpose, and designated funds, which hold unrestricted monies set aside for a specific reason.

The parish banks with Reliance Bank Limited, a bank wholly owned by the Salvation Army.

The PCC is very grateful to the church members for their gifts of money and time. Gifts of money and the associated gift-aid tax reclaimed account for nearly 95% of parish income. This percentage is appreciably higher than that of the previous year because of the gift day held in March 2020.

2. Review of 2020

Unrestricted funds

The net surplus for the year was £2,919, made possible by the afore-mentioned gift day.

Restricted funds

There was an overall net deficit on restricted funds of £5,141. The principal restricted fund was the People Fund (Note 12). Donations to the People Fund were tithed at 10%, where donors agreed, with tithed income being paid to two specifically child-related mission organisations. Income from the Arnold Bequest of £4,304 funded part of the diocesan contribution (Note 13).

Designated funds

The principal designated fund was the Building & Equipment Fund (Note 12).

Contribution to the diocese

The amount paid for the year was £73,005. This was the full amount of the contribution requested by the diocese.

Balance sheet and reserves

We aim to hold sufficient unrestricted liquid reserves to meet six months' normal running costs, but cannot always manage to meet this aim (Note 14). The balance of available reserves was £74,326. It is parish policy to hold liquid reserves not immediately required in an instant-access deposit account with the Church of England Diocesan Board of Finance.

3. Outlook for 2021.

The budget for 2021 shows a deficit of £54,000. This can be covered by reserves, although that is only a short-term solution, and a consistent increase in giving will be required in order to be able to continue with the church's current level of activities.

4. Acknowledgements

As always, my heart-felt thanks go to those whose work has assisted me in my role as treasurer, in particular Mick Shrubbs, the assistant treasurer, and Jackie Bramley, the church administrator, both of whom generally make my life easier.

Thanks, are also due to the accountants, Alexandra Durrant Limited, for their invaluable assistance in compiling these accounts and for carrying out the independent examination.

Peter Mankelow; PCC treasurer

INDEPENDENT EXAMINER'S REPORT
for the year from 1.1.2019 to 31.12.2019

Please see separate file.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PCC OF FURNACE GREEN ST ANDREW

I report on the financial statements of the Parochial Church Council of Furnace Green St Andrew for the year ended 31 December 2020, which are set out on pages 16 to 26.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare financial statements which accord with the accounting records and which comply with the accounting requirements of the Charities Act 2011 have not been met
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Alexandra Durrant FCA
10a/12a High Street
East Grinstead
West Sussex
RH19 3AW

18 May 2021

PCC of Furnace Green St Andrew
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STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	2020 Total	2019 Total
		£	£	£	£
INCOME FROM:					
Donations and legacies	2	209,426	47,435	256,861	191,363
Church activities	2	7,232	0	7,232	30,384
Other fund-raising activities	2	949	395	1,344	3,957
Investments	2	420	0	420	774
Other income	2	0	0	0	
Total incoming resources		218,027	47,830	265,857	226,478
EXPENDITURE ON:					
Church activities	3	213,128	52,971	266,099	279,446
Other	3	1,980	0	1,980	1,890
Total expenditure		215,108	52,971	268,079	281,336
Net income/(expenditure)		2,919	(5,141)	(2,222)	(54,858)
Transfers between funds	12	0	0	0	0
Net movement on funds		2,919	(5,141)	(2,222)	(54,858)
Balances brought forward at 1 January 2020		114,348	9,402	123,750	178,608
Balances carried forward at 31 December 2020		117,267	4,261	121,528	123,750

Explanation : This is the summarised 2020 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2020, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

Brackets indicate negative figures.

PCC of Furnace Green St Andrew
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BALANCE SHEET
at 31 December 2020

	Note	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	<i>Total Funds 2019</i>
		£	£	£	£
Fixed Assets					
Furnishings and equipment	9	19,940	0	19,940	22,937
Total		19,940	0	19,940	22,937
Current Assets					
Stock		0	0	0	460
Debtors, prepayments, accrued income	10	12,650	2,946	15,596	5,585
Cash on short term deposit		67,118	0	67,118	86,698
Cash at bank and on hand		26,941	1,315	28,256	20,223
		106,709	4,261	110,970	112,966
Current Liabilities					
Creditors due within one year, accrued expenses, deferred income	11	(9,382)	0	(9,382)	(12,153)
<i>Net current assets</i>		97,327	4,261	101,588	100,813
NET ASSETS		117,267	4,261	121,528	123,750
Unrestricted Funds					
Designated funds	12	19,625		19,625	14,362
General funds		97,642		97,642	99,986
		117,267		117,267	114,348
Restricted Funds	12		4,261	4,261	9,402
TOTAL FUNDS		117,267	4,261	121,528	123,750

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1 explains why.

Approved by the Parochial Church Council on 17 May 2021 and signed on its behalf by:

Rev Richard Poole (Chairman)

Peter Mankelow (Treasurer)

Notes 1 to 16 on pages 18 to 26 form part of these financial statements

NOTE 1 - ACCOUNTING POLICIES

A Accounting convention

We have prepared the financial statements in accordance with law (the Church Accounting Regulations 2006), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). We have prepared them on the accruals basis and under the historical cost convention, as modified by the revaluation of fixed assets.

The PCC is an unincorporated charity which meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

B Funds held by the PCC

Unrestricted funds - general funds which the PCC can use for its ordinary purposes.

Designated funds are monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. *Uncommitted reserves* are the unrestricted funds which are not invested in parish fixed assets (Note 14), and not designated for specific purposes.

Restricted funds - in this parish, donations or grants received for a specific purpose. The PCC can only use those funds for that purpose, unless the donor agrees another purpose. Any balance unspent at the end of the year is carried forward as a balance on that fund. Note 12 details the main restricted funds.

C Incoming resources

Incoming resources are accounted for gross (that is, not netting off related costs).

Collections, planned giving and other donations are recognised when received.

Tax refunds on gift aid donations are recognised when the income is recognised (even though received later).

Grants and legacies are recognised when the PCC is legally entitled to the amount due (and can quantify it).

Interest is accounted for as it accrues. *Other income* is recognised when it is receivable.

D Resources used

Grants and donations are accounted for when paid over, or when there is a binding obligation on the PCC.

Other resources used are stated gross and accounted for on an accruals basis.

Pension contributions: The charity operates a defined contribution pension scheme through NEST. The pension charge represents the amounts payable to NEST during the period.

PCC of Furnace Green St Andrew
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NOTE 1 - ACCOUNTING POLICIES (continued)

E Fixed assets

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings, the rectory and the vicarages. We write off the costs of work on such property as an expense in the period it is incurred. Note 6 gives details of major projects.

The financial statements include other furnishings, fittings and other equipment as fixed assets if they cost over £500 or are part of a set costing over £1,000. We then write off the cost over five years, or 20 years for particularly long-life assets (see Note 9). This depreciation charge more fairly spreads the cost of expensive items over the period of use.

Assets purchased out of restricted funds are not normally themselves restricted (ie they can be used for any purpose of the church). The purchase therefore gives rise to a transfer between restricted and unrestricted funds (Note 12). However, the assets remain restricted if they have to be used for a particular purpose.

F Current assets

Amounts owing to the PCC for rents, fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

G Financial instruments

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The following financial instruments are included in the PCC's balance sheet:

Short-term deposits include cash held on deposit with the Central Board of Finance Church of England, or with banks.

These are initially recognised and subsequently measured at face value.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 2 - INCOME

For the year ended 31 December 2020	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	2019 Total
	£	£	£	£
Donations and legacies				
Tax-efficient planned giving	103,519	0	103,519	100,255
Other planned giving	8,019	120	8,139	8,779
Unplanned giving at services	2,597	0	2,597	5,835
Other unplanned giving	4,391	0	4,391	636
Special appeals	52,429	35,826	88,255	33,420
Gift Aid tax refunds	38,471	7,185	45,656	33,415
Income from gifts and donations	209,426	43,131	252,557	182,340
Recurrent grants (see below)	0	4,304	4,304	4,073
One-off grants (see below)	0	0	0	4,950
Grants and legacies	0	4,304	4,304	9,023
 Total donations and legacies	 209,426	 47,435	 256,861	 191,363
 Church activities				
Church/hall rental to church-related hirers	235	0	235	705
Fees	219	0	219	355
Bookstalls	75	0	75	476
Cafe and coffee shop income	6,491	0	6,491	25,446
Church events, youth clubs etc for which charges were made	212	0	212	3,402
	7,232	0	7,232	30,384
 Other fund-raising activities				
Church/hall rental to non-church hirers	834	0	834	3,925
Other	115	395	510	32
	949	395	1,344	3,957
 Income from investments				
Interest on deposit accounts	420	0	420	774
 Other income	 0	 0	 0	 0
 Total incoming resources	 218,027	 47,830	 265,857	 226,478

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 2 - INCOME (continued)

The PCC is very grateful for the following grant of £1,000 or more received during the year.
See also Note 13.

£4,304 from the Arnold Bequest Trust

Donations include £54,400 given by the trustees.

NOTE 3 - EXPENDITURE

For the year ended 31 December 2020	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	2019 Total £
Church activities				
<u>Missionary and charitable grants</u> (Note 4)				
Overseas mission	2,400	0	2,400	2,750
Christian relief and development	0	8,157	8,157	5,633
Home mission and church societies	14,550	0	14,550	8,815
Secular charities and relief of the poor	0	0	0	604
	16,950	8,157	25,107	17,802
<u>Ministry costs</u>				
Diocesan contribution (Notes 5, 13)	68,701	4,304	73,005	71,396
Clergy housing	2,189	0	2,189	2,198
Other clergy/ministry costs	1,225	0	1,225	1,876
Director of children's & family work	9,833	27,547	37,380	37,787
Youth director	20,688	11,619	32,307	32,616
	102,636	43,470	146,106	145,873
<u>Other church activity costs</u>				
Building running and maintenance, small value furnishings and equipment	32,992	595	33,587	29,838
Building works over £500 (Note 6)	4,819	0	4,819	8,329
Equipment and furnishings costing over £500 (including depreciation of £3,732 - Note 9)	3,732	0	3,732	3,585
Services and worship	6,007	0	6,007	6,729
Evangelism, education and training	2,888	728	3,616	12,412
Bookstall costs	11	0	11	1,568
Church event and clubs costs	30,003	21	30,024	42,132
Central office support	13,090	0	13,090	11,178
	93,542	1,344	94,886	115,771
<u>Total church activities</u>	213,128	52,971	266,099	279,446
Other				
Independent examination & related costs (Note 7)	1,980	0	1,980	1,890
Total resources used	215,108	52,971	268,079	281,336

PCC of Furnace Green St Andrew
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NOTE 4 - MISSIONARY AND CHARITABLE GRANTS

The parish provides long-term support to certain missionaries with parish links. The church congregation selects other recipients for giving on five "Mission Sundays" per annum. There were five such Sundays during the year and, in addition, one organisation was paid monthly throughout the year. Giving to the restricted People Fund is also tithed, with 10% of all donations being paid to two charitable organisations.

The following received £1,000 or more during the year ended 31 December 2020

	£
Christians Against Poverty	7,650
M. Browne - Bible translation in rural Argentina	2,400
Church Pastoral Aid Society	2,300
Lighthouse Project	2,300
Prison Fellowship	2,300
TEARfund	4,255
Toybox - relief for Latin American street children	3,903

NOTE 5 - DIOCESAN CONTRIBUTION

During 2020, the parish pledged and paid £73,005 (2019: £71,396) to the diocese (Note 3), plus clergy fees assigned to the diocese of £1,716 (2019: £906). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

NOTE 6 - BUILDING AND EQUIPMENT WORKS

Building works - major repairs and improvements	
For the year ended 31 December 2020	£
Emergency lighting repairs	4,819
Total (Note 3)	4,819

NOTE 7 - NON-APPORTIONED COSTS

- 1) Costs of fund-raising activities are usually zero or very low, since normally the only costs are building running costs and staff time, and there is no straightforward way to apportion these costs to "trading" fund-raising activities such as earning rental income from external organisations.
- 2) The financial statements do not separately identify costs for café and coffee shop activities, which are undertaken as part of the church's outreach rather than to raise funds.
- 3) Other costs are for independent examination
Total fees paid to the independent examiner comprise:

	2020	2019
	£	£
Independent examination (£1,650 plus VAT)	1,980	1,890
Payroll processing (£555 plus VAT)	666	678
<i>included in Church Activities expenditure</i>		

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2020 Financial Review and Financial Statements

NOTE 8 - STAFF COSTS AND OTHER PAYMENTS AND BENEFITS

During the year ended 31 December 2020 the parish paid £109,838 (2019: £107,867) in salaries and wages, plus £3,324 (2019: £4,103) employer's National Insurance and pension contributions of £1,770 (2019: £1,567)

The average number of employees was 8 (2019: 10)

No employee was paid more than £60,000.

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Salaries & pensions - the following trustees are paid for their work in other roles:

Jacqueline Bramley - Parish administrator - received £3,545 during the period in which she also acted as trustee
 Adrian Clark - £30,871 - Youth director
 Rachel Clark - £35,634 - Director of children's & family work
 Rachel Lashwood - £8,541 - Café manager
 Peter Ions - Cornerstone Café - received £1,557 during the period in which he also acted as trustee

Expenses: Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £1,261. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £2,189, again under normal Church of England practice.

Similar expenses incurred by the Director of Children's & Family Work and the Youth Director, who are also trustees, were also reimbursed by the parish, totalling £722 and £480 respectively.

NOTE 9 - FIXED ASSETS

	Gross Book Value £	Depreciation £	Net Book Value £
<u>Furnishings and equipment</u>			
At 1 January 2020	93,105	(70,168)	22,937
Additions	735		735
Disposals	0	0	0
Depreciation charge in period (Note 3)		(3,732)	(3,732)
At 31 December 2020	93,840	(73,900)	19,940

See Note 1 for assets not included in the financial statements and depreciation policies.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 10 - DEBTORS, PREPAYMENTS AND ACCRUED INCOME

	2020	2019
	£	£
Debtors for goods or services supplied by the PCC	0	420
Prepayments of future year expenses	1,223	2,345
Accrued income (income tax refunds due on donations during period)	14,373	2,820
<i>Total</i>	<u>15,596</u>	<u>5,585</u>

NOTE 11 - CREDITORS

	2020	2019
	£	£
<u>Creditors due within one year</u>		
Social security & other taxes	2,200	2,363
Other creditors	597	0
Accrued expenses & deferred income	6,585	9,790
	<u>9,382</u>	<u>12,153</u>

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS

The following tables include restricted and designated funds with over £2,000 balance at 31 December 2020, or with 2020 income of over £4,000.

Major restricted funds	Balance at 31 Dec 2019	Fund Income	Fund Outgoings	Transfers	Balance at 31 Dec 2020
	£	£	£	£	£
People Fund	779	39,382	(39,619)	0	542
People Tithe	3,669	3,794	(7,805)	0	(342)
Arnold Bequest	0	4,304	(4,304)	0	0
TLG	4,754	0	(692)	0	4,062

Major designated funds	Balance 31 Dec 2019	Fund Income	Fund Outgoings	Transfers	Balance at 31 Dec 2020
	£	£	£	£	£
Building & Equipment Fund	14,362	83	(4,819)	10,000	19,625

Fund assets were entirely cash and accrued gift aid tax refunds.

The People Fund was set up to cover the cost of employing staff, initially being used for employment of the director of children's and family work, and more recently, also for the youth director. The youth director's work is partly for St Andrew's and partly Crawley-wide. For the latter work, a grant had been received, but that has now ended and the whole cost is borne by St Andrew's. The income of the people fund is not sufficient to cover the whole cost of both employees and, from 2019 onwards, the shortfall is being charged to the General Fund.

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NOTE 12 - RESTRICTED AND DESIGNATED FUNDS (continued)

TLG – Transforming Lives for Good – is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has not yet been used.

NOTE 13 - ARNOLD BEQUEST

The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend (see Note 5).

NOTE 14 -KEY FIGURES (UNRESTRICTED FUNDS)

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient to meet normal running costs.

The PCC is committed to employing a director of children's & family work and a youth director, whose salaries & other expenses have hitherto been funded by donations to the People Fund and by a diocesan grant. That grant has now ended. These costs are now being partly funded from unrestricted funds.

	2020	2019
Uncommitted reserves	£74,326	£77,049
Average monthly running costs (<i>comparatives based on 16 month period</i>)	£17,213	£18,392
Uncommitted reserves as months of running costs	4.3	4.2
Running costs surplus/(deficit)	£11,469	(£43,526)

NOTE 15 - POST BALANCE SHEET EVENTS

With the gradual easing of pandemic restrictions, it is intended that the church will reopen for services with effect from 16 May 2021 and that the Cornerstone Café will reopen the following day.

At the date of approval of the accounts, it has not been possible to quantify or ascertain with any certainty the financial impact of COVID-19. No adjustments have been made to any figures in the accounts as a result of the pandemic.

PCC of Furnace Green St Andrew
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NOTE 16 - ANALYSIS OF 2019 STATEMENT OF FINANCIAL ACTIVITIES

The Statement of Financial Activities shows the 2019 comparatives in a single column. The analysis of these comparatives into unrestricted and restricted funds is as set out below.

For the year ending 31 December 2019	Unrestricted Funds	Restricted Funds	Total
	£	£	£
INCOME FROM:			
Donations and legacies	142,100	49,263	191,363
Church activities	30,384	0	30,384
Other fund-raising activities	3,925	32	3,957
Investments	774	0	774
Total incoming resources	177,183	49,295	226,478
EXPENDITURE ON:			
Church activities	230,733	48,713	279,446
Other	1,890	0	1,890
Total resources used	232,623	48,713	281,336
Net income/(expenditure)	(55,440)	582	(54,858)
Transfers between funds	(984)	984	0
Net movement on funds	(56,424)	1,566	(54,858)
Balances brought forward at 1 January 2019	170,772	7,836	178,608
Balances carried forward at 31 December 2019	114,348	9,402	123,750

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PCC OF FURNACE GREEN ST ANDREW

I report on the financial statements of the Parochial Church Council of Furnace Green St Andrew for the year ended 31 December 2020, which are set out on pages 16 to 26.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare financial statements which accord with the accounting records and which comply with the accounting requirements of the Charities Act 2011 have not been met
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Alexandra Durrant FCA
10a/12a High Street
East Grinstead
West Sussex
RH19 3AW

18 May 2021

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	2020 Total	<i>2019 Total</i>
		£	£	£	£
INCOME FROM:					
Donations and legacies	2	209,426	47,435	256,861	191,363
Church activities	2	7,232	0	7,232	30,384
Other fund-raising activities	2	949	395	1,344	3,957
Investments	2	420	0	420	774
Other income	2	0	0	0	
Total incoming resources		218,027	47,830	265,857	226,478
EXPENDITURE ON:					
Church activities	3	213,128	52,971	266,099	279,446
Other	3	1,980	0	1,980	1,890
Total expenditure		215,108	52,971	268,079	281,336
Net income/(expenditure)		2,919	(5,141)	(2,222)	(54,858)
Transfers between funds	12	0	0	0	0
Net movement on funds		2,919	(5,141)	(2,222)	(54,858)
Balances brought forward at 1 January 2020		114,348	9,402	123,750	178,608
Balances carried forward at 31 December 2020		117,267	4,261	121,528	123,750

Explanation : This is the summarised 2020 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2020, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

Brackets indicate negative figures.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

BALANCE SHEET
at 31 December 2020

	Note	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	<i>Total Funds 2019</i>
		£	£	£	£
Fixed Assets					
Furnishings and equipment	9	19,940	0	19,940	22,937
Total		19,940	0	19,940	22,937
Current Assets					
Stock		0	0	0	460
Debtors, prepayments, accrued income	10	12,650	2,946	15,596	5,585
Cash on short term deposit		67,118	0	67,118	86,698
Cash at bank and on hand		26,941	1,315	28,256	20,223
		106,709	4,261	110,970	112,966
Current Liabilities					
Creditors due within one year, accrued expenses, deferred income	11	(9,382)	0	(9,382)	(12,153)
<i>Net current assets</i>		97,327	4,261	101,588	100,813
NET ASSETS		117,267	4,261	121,528	123,750
Unrestricted Funds					
Designated funds	12	19,625		19,625	14,362
General funds		97,642		97,642	99,986
		117,267		117,267	114,348
Restricted Funds	12		4,261	4,261	9,402
TOTAL FUNDS		117,267	4,261	121,528	123,750

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1 explains why.

Approved by the Parochial Church Council on 17 May 2021 and signed on its behalf by:

Rev Richard Poole (Chairman)

Peter Mankelow (Treasurer)

Notes 1 to 16 on pages 18 to 26 form part of these financial statements

NOTE 1 - ACCOUNTING POLICIES

A Accounting convention

We have prepared the financial statements in accordance with law (the Church Accounting Regulations 2006), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). We have prepared them on the accruals basis and under the historical cost convention, as modified by the revaluation of fixed assets.

The PCC is an unincorporated charity which meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

B Funds held by the PCC

Unrestricted funds - general funds which the PCC can use for its ordinary purposes.

Designated funds are monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. *Uncommitted reserves* are the unrestricted funds which are not invested in parish fixed assets (Note 14), and not designated for specific purposes.

Restricted funds - in this parish, donations or grants received for a specific purpose. The PCC can only use those funds for that purpose, unless the donor agrees another purpose. Any balance unspent at the end of the year is carried forward as a balance on that fund. Note 12 details the main restricted funds.

C Incoming resources

Incoming resources are accounted for gross (that is, not netting off related costs).

Collections, planned giving and other donations are recognised when received.

Tax refunds on gift aid donations are recognised when the income is recognised (even though received later).

Grants and legacies are recognised when the PCC is legally entitled to the amount due (and can quantify it).

Interest is accounted for as it accrues. *Other income* is recognised when it is receivable.

D Resources used

Grants and donations are accounted for when paid over, or when there is a binding obligation on the PCC.

Other resources used are stated gross and accounted for on an accruals basis.

Pension contributions: The charity operates a defined contribution pension scheme through NEST. The pension charge represents the amounts payable to NEST during the period.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES (continued)

E Fixed assets

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings, the rectory and the vicarages. We write off the costs of work on such property as an expense in the period it is incurred. Note 6 gives details of major projects.

The financial statements include other furnishings, fittings and other equipment as fixed assets if they cost over £500 or are part of a set costing over £1,000. We then write off the cost over five years, or 20 years for particularly long-life assets (see Note 9). This depreciation charge more fairly spreads the cost of expensive items over the period of use.

Assets purchased out of restricted funds are not normally themselves restricted (ie they can be used for any purpose of the church). The purchase therefore gives rise to a transfer between restricted and unrestricted funds (Note 12). However, the assets remain restricted if they have to be used for a particular purpose.

F Current assets

Amounts owing to the PCC for rents, fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

G Financial instruments

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The following financial instruments are included in the PCC's balance sheet:

Short-term deposits include cash held on deposit with the Central Board of Finance Church of England, or with banks.

These are initially recognised and subsequently measured at face value.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 2 - INCOME

For the year ended 31 December 2020	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	2019 Total
	£	£	£	£
Donations and legacies				
Tax-efficient planned giving	103,519	0	103,519	100,255
Other planned giving	8,019	120	8,139	8,779
Unplanned giving at services	2,597	0	2,597	5,835
Other unplanned giving	4,391	0	4,391	636
Special appeals	52,429	35,826	88,255	33,420
Gift Aid tax refunds	38,471	7,185	45,656	33,415
Income from gifts and donations	209,426	43,131	252,557	182,340
Recurrent grants (see below)	0	4,304	4,304	4,073
One-off grants (see below)	0	0	0	4,950
Grants and legacies	0	4,304	4,304	9,023
 Total donations and legacies	 209,426	 47,435	 256,861	 191,363
 Church activities				
Church/hall rental to church-related hirers	235	0	235	705
Fees	219	0	219	355
Bookstalls	75	0	75	476
Cafe and coffee shop income	6,491	0	6,491	25,446
Church events, youth clubs etc for which charges were made	212	0	212	3,402
	7,232	0	7,232	30,384
 Other fund-raising activities				
Church/hall rental to non-church hirers	834	0	834	3,925
Other	115	395	510	32
	949	395	1,344	3,957
 Income from investments				
Interest on deposit accounts	420	0	420	774
 Other income	 0	 0	 0	 0
 Total incoming resources	 218,027	 47,830	 265,857	 226,478

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 2 - INCOME (continued)

The PCC is very grateful for the following grant of £1,000 or more received during the year.
See also Note 13.

£4,304 from the Arnold Bequest Trust

Donations include £54,400 given by the trustees.

NOTE 3 - EXPENDITURE

For the year ended 31 December 2020	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	2019 Total £
Church activities				
<u>Missionary and charitable grants</u> (Note 4)				
Overseas mission	2,400	0	2,400	2,750
Christian relief and development	0	8,157	8,157	5,633
Home mission and church societies	14,550	0	14,550	8,815
Secular charities and relief of the poor	0	0	0	604
	16,950	8,157	25,107	17,802
<u>Ministry costs</u>				
Diocesan contribution (Notes 5, 13)	68,701	4,304	73,005	71,396
Clergy housing	2,189	0	2,189	2,198
Other clergy/ministry costs	1,225	0	1,225	1,876
Director of children's & family work	9,833	27,547	37,380	37,787
Youth director	20,688	11,619	32,307	32,616
	102,636	43,470	146,106	145,873
<u>Other church activity costs</u>				
Building running and maintenance, small value furnishings and equipment	32,992	595	33,587	29,838
Building works over £500 (Note 6)	4,819	0	4,819	8,329
Equipment and furnishings costing over £500 (including depreciation of £3,732 - Note 9)	3,732	0	3,732	3,585
Services and worship	6,007	0	6,007	6,729
Evangelism, education and training	2,888	728	3,616	12,412
Bookstall costs	11	0	11	1,568
Church event and clubs costs	30,003	21	30,024	42,132
Central office support	13,090	0	13,090	11,178
	93,542	1,344	94,886	115,771
<u>Total church activities</u>	213,128	52,971	266,099	279,446
Other				
Independent examination & related costs (Note 7)	1,980	0	1,980	1,890
Total resources used	215,108	52,971	268,079	281,336

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 4 - MISSIONARY AND CHARITABLE GRANTS

The parish provides long-term support to certain missionaries with parish links. The church congregation selects other recipients for giving on five "Mission Sundays" per annum. There were five such Sundays during the year and, in addition, one organisation was paid monthly throughout the year. Giving to the restricted People Fund is also tithed, with 10% of all donations being paid to two charitable organisations.

The following received £1,000 or more during the year ended 31 December 2020

	£
Christians Against Poverty	7,650
M. Browne - Bible translation in rural Argentina	2,400
Church Pastoral Aid Society	2,300
Lighthouse Project	2,300
Prison Fellowship	2,300
TEARfund	4,255
Toybox - relief for Latin American street children	3,903

NOTE 5 - DIOCESAN CONTRIBUTION

During 2020, the parish pledged and paid £73,005 (2019: £71,396) to the diocese (Note 3), plus clergy fees assigned to the diocese of £1,716 (2019: £906). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

NOTE 6 - BUILDING AND EQUIPMENT WORKS

Building works - major repairs and improvements	
For the year ended 31 December 2020	£
Emergency lighting repairs	4,819
Total (Note 3)	4,819

NOTE 7 - NON-APPORTIONED COSTS

- 1) Costs of fund-raising activities are usually zero or very low, since normally the only costs are building running costs and staff time, and there is no straightforward way to apportion these costs to "trading" fund-raising activities such as earning rental income from external organisations.
- 2) The financial statements do not separately identify costs for café and coffee shop activities, which are undertaken as part of the church's outreach rather than to raise funds.
- 3) Other costs are for independent examination
Total fees paid to the independent examiner comprise:

	2020	2019
	£	£
Independent examination (£1,650 plus VAT)	1,980	1,890
Payroll processing (£555 plus VAT)	666	678
<i>included in Church Activities expenditure</i>		

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 8 - STAFF COSTS AND OTHER PAYMENTS AND BENEFITS

During the year ended 31 December 2020 the parish paid £109,838 (2019: £107,867) in salaries and wages, plus £3,324 (2019: £4,103) employer's National Insurance and pension contributions of £1,770 (2019: £1,567)

The average number of employees was 8 (2019: 10)

No employee was paid more than £60,000.

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Salaries & pensions - the following trustees are paid for their work in other roles:

Jacqueline Bramley - Parish administrator - received £3,545 during the period in which she also acted as trustee
 Adrian Clark - £30,871 - Youth director
 Rachel Clark - £35,634 - Director of children's & family work
 Rachel Lashwood - £8,541 - Café manager
 Peter Ions - Cornerstone Café - received £1,557 during the period in which he also acted as trustee

Expenses: Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £1,261. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £2,189, again under normal Church of England practice.

Similar expenses incurred by the Director of Children's & Family Work and the Youth Director, who are also trustees, were also reimbursed by the parish, totalling £722 and £480 respectively.

NOTE 9 - FIXED ASSETS

	Gross Book Value £	Depreciation £	Net Book Value £
<u>Furnishings and equipment</u>			
At 1 January 2020	93,105	(70,168)	22,937
Additions	735		735
Disposals	0	0	0
Depreciation charge in period (Note 3)		(3,732)	(3,732)
At 31 December 2020	93,840	(73,900)	19,940

See Note 1 for assets not included in the financial statements and depreciation policies.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 10 - DEBTORS, PREPAYMENTS AND ACCRUED INCOME

	2020	2019
	£	£
Debtors for goods or services supplied by the PCC	0	420
Prepayments of future year expenses	1,223	2,345
Accrued income (income tax refunds due on donations during period)	14,373	2,820
<i>Total</i>	<u>15,596</u>	<u>5,585</u>

NOTE 11 - CREDITORS

	2020	2019
	£	£
<u>Creditors due within one year</u>		
Social security & other taxes	2,200	2,363
Other creditors	597	0
Accrued expenses & deferred income	6,585	9,790
	<u>9,382</u>	<u>12,153</u>

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Major designated funds	Balance 31 Dec 2019	Fund Income	Fund Outgoings	Transfers	Balance at 31 Dec 2020
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PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS (continued)

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The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend (see Note 5).

NOTE 14 -KEY FIGURES (UNRESTRICTED FUNDS)

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	2020	2019
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Average monthly running costs (<i>comparatives based on 16 month period</i>)	£17,213	£18,392
Uncommitted reserves as months of running costs	4.3	4.2
Running costs surplus/(deficit)	£11,469	(£43,526)

NOTE 15 - POST BALANCE SHEET EVENTS

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PCC of Furnace Green St Andrew
2019 Financial Review and Financial Statements

NOTE 16 - ANALYSIS OF 2019 STATEMENT OF FINANCIAL ACTIVITIES

The Statement of Financial Activities shows the 2019 comparatives in a single column. The analysis of these comparatives into unrestricted and restricted funds is as set out below.

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Donations and legacies	142,100	49,263	191,363
Church activities	30,384	0	30,384
Other fund-raising activities	3,925	32	3,957
Investments	774	0	774
Total incoming resources	177,183	49,295	226,478
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Church activities	230,733	48,713	279,446
Other	1,890	0	1,890
Total resources used	232,623	48,713	281,336
Net income/(expenditure)	(55,440)	582	(54,858)
Transfers between funds	(984)	984	0
Net movement on funds	(56,424)	1,566	(54,858)
Balances brought forward at 1 January 2019	170,772	7,836	178,608
Balances carried forward at 31 December 2019	114,348	9,402	123,750