

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FURNACE GREEN ST. ANDREW

England & Wales · Charity number 1176397

Details

Other names	PCC OF FURNACE GREEN ST. ANDREW
Status	Registered
Legal form	Other
Registered	2017-12-20
Register	View on the Charity Commission register

Contact

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Activities

Objects: PROMOTING IN THE PARISH THE WHOLE MISSION OF THE CHURCH, PASTORAL, EVANGELISTIC, SOCIAL AND ECUMENICAL.

Activities: We are a modern evangelical Anglican church, primarily ministering to the needs to the local community of Furnace Green, Crawley including St Andrew's primary school which adjoins our church building. In addition to worship on a Sunday, the Church operates a number of ministries including Children & Families, Youth and a community cafe.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£280,780	£277,263	-	-
2023-12-31	£260,607	£187,400	-	-
2022-12-31	£226,041	£197,586	-	-
2021-12-31	£201,199	£267,289	-	-
2020-12-31	£265,857	£268,079	-	-

Trustees

Name	Role	Appointed
Rev RICHARD POOLE	Chair	2017-09-01
Alison Quirk		2020-10-06
Donna Wilson		2022-04-26
IAN MARTIN		2017-09-01
Ian Cooper		2024-05-07
Jennifer Davis		2020-10-06
Jennifer Wise		2024-05-07
John Robert Lodemore		2020-10-06
Linda Margaret Jefferson		2022-04-26
Mark Clabon		2020-10-06
Michael Jefferson		2021-05-25
PAUL MASTERS		2022-04-26
Paul Gruet		2023-04-25
Rev Thomas Dare		2024-06-22
Russell Bateman		2023-04-25
Yeunnah Muriuki		2023-04-25

Accounts



The Parish of Furnace Green, St Andrew

**REPORT OF THE
PAROCHIAL CHURCH COUNCIL (PCC)**

&

**FINANCIAL REVIEW AND INDEPENDENT
EXAMINER'S REPORT**

**For the year from 1st January 2024 to
31st December 2024**

Parish Information:

Incumbent: The Revd. Richard Poole, St Andrew's House, Weald Drive, Furnace Green, Crawley, RH10 6NU

Charity Commission Registration Number: 1176397

Church and Parish Office Address: St Andrew's Church, Weald Drive, Furnace Green, Crawley, RH10 6NU

Contacts: 01293 526618; office@standrewscrawley.com; www.standrewscrawley.com

Bankers: Reliance Bank, Faith House, 23-24 Lovat Lane, London, EC3R 8EB

Independent Examiners: Richard Place Dobson Services Ltd, Ground Floor, 1-7 Station Road, Crawley, West Sussex, RH10 1HT

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PCC REPORT for the period from 1.1.2024 to 31.12.2024

1. Administrative Information

St Andrew's Church is part of the Deanery of East Grinstead and the Diocese of Chichester within the Church of England.

The PCC of the Ecclesiastical Parish of Furnace Green, St Andrew was entered on the Register of Charities on 20th December 2017 with the registered charity number 1176397 as required by the Charities Act 2011.

By the end of the period under review, the following were serving as trustees of the PCC.

Role	Person	Roles and Responsibilities	Length of service From 7 th May 24
Incumbent Curate	Rev'd Richard Poole	Chairperson	Ex-officio
	Rev'd Jamie Gater	Curate	Ex-officio
	Rev'd Tom Dare	Curate	Finished 26 th May Ex-officio Joined 23 rd June
Churchwardens	Ian Martin	Deputy Chairperson	1 year
	Mark Clabon		1 year
Deanery Synod Reps	Mike Jefferson	Treasurer	2 years
	Russell Bateman		2 years
	Vacant position x 3		2 years
Elected Members	Jen Davis	Parish Safeguarding Officer	2 years
	Paul Gruet		3 years
	Linda Jefferson		1 year
	John Lodemore		2 years
	Paul Masters		1 year
	Yeunnah Muriuki		3 years
	Alison Quirk		1 year
	Donna Wilson		1 year
	Ian Cooper		2 years
	Jenny Wise		2 years
	Vacant position x 2		3 years

2. Structure, governance and management

The Parochial Church Council (PCC)

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and members of the church who are elected at the Annual Parochial Church Meeting (APCM).

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety, disability legislation and safeguarding of vulnerable adults and children. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances.

When trustees are appointed, they then receive monthly 'PCC Members Updates' from the Diocese. Training courses provided by the Diocese are therefore publicised and attendance encouraged.

Trustees' Responsibilities

Under the Charities Act 2011 the trustees are required to prepare a statement of accounts for each financial year. This gives a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and enable the trustees to ensure that any statement of accounts prepared by them complies with the regulations under section 132(1) of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence taking reasonable steps for the prevention of fraud and other irregularities. The trustees are in the process of considering the risks to which the charity is exposed and will establish systems to mitigate those risks.

Statement as to disclosure of information to independent examiners

So far as the trustees are aware, there is no relevant independent review information of which the charity's independent examiners are unaware, and the trustees will be taking all the steps that they ought to take as trustees in order to make himself or herself aware of any relevant independent review information and to establish that the charity's independent examiners are aware of that information.

PCC Business

In 2024, the PCC met 9 times and had a PCC 'Away Day' on 3rd February. The average attendance was 88%. The financial situation was reviewed regularly, and the parish share for 2025 was approved and the budget for 2025 fixed. Each meeting also considered updates from various areas in the church and safeguarding is a standing agenda item. The Parish Safeguarding Policy was reviewed and adhered to, and staffing matters were considered as necessary. Copies of PCC minutes have been made freely available and emailed to those who have requested this.

PCC Standing Committee

In accordance with the Church Representation Rules, this is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC. The members are currently Rev'd Richard Poole, Ian Martin, Russell Bateman, Jen Davis and Mark Clabon.

Other Committees

Centre Management Committee: This is a sub-committee of the PCC with delegated powers to spend the allocated budget, and its purpose is to oversee and direct the operation of the church centre. Current members are Rev'd Richard Poole, Russell Bateman, Peter Mankelow, Lynne Poole, Mike Jefferson, Linda Jefferson, Jackie Bramley, Alan Whitaker, Linda Mankelow and Mike Cooke. This meets on a regular basis to discuss the operational issues of the Cornerstone Cafe, building and room bookings.

PCC Finance Sub Committee: This committee meets from time to time and considers budget proposals, obtaining value for money, changes to methods of giving, and ways of communicating the church's financial needs. During 2024 the members were Rev'd Richard Poole, Russell Bateman, Mark Clabon, John Lodemore and Ian Martin.

Other groups meetings: The church also has a number of groups who meet to enable the efficient running of the church. These include weekly staff meetings and leaders and preachers' meetings.

Church Attendance

There were 210 parishioners entered on the parish Electoral Roll when it was revised in April 2024. A full revision is being done in 2025, the roll was 210 at the end of December 2024 (209 at end of December 2023). At the end of 2024, 'Normal' Sunday attendance, including adults and children, as reported to the Diocese was 195 (169 adults and 26 children and youth, this was a reduction of 9 from the previous year. The 'Worshipping Community' figures, as reported to the Diocese was 390 (290 adults and 100 children and youth, this was an increase of 4 from last year.

Risk Assessment

Risk assessments have been carried out when required and reviewed on an ongoing basis.

Safeguarding

The Parish Safeguarding policy is reviewed annually by the PCC. The parish is registered with Thirty one: Eight (formerly the Church's Child Protection Advisory Service). Jen Davis is the Parish Safeguarding Officer and also Lead Recruiter. Anna Dance is the assistant recruiter and works with Jen Davis to ensure that all those working with children, young people and vulnerable adults have the necessary checks, and that Safeguarding is taken into account in all church activities. Jen has regular meetings for the sharing of information with those involved in working with children, young people and vulnerable adults.

3. Statement of Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the charity.

The primary role of the Parish is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. Many of our activities help members to develop their faith.

The Parish has one place of worship at St Andrew's Church, Weald Drive, Furnace Green. It has various rooms that are used for church and community activities, some of which are listed below. We have 18 groups that use the building on a weekly basis, 13 monthly, 8 termly or twice a year and 76 one-off services or events. Some groups meet on zoom.

The many activities which the church is involved in for the public benefit are listed below.

Children's and Youth groups

Sunday morning (During term time):

All together service on 1st Sunday of the month

Kids church held during the 10.30am service (Term time except 1st Sunday).

Creche held for pre-school children every week.

Youth held during the 10.30am service (Term time except 1st Sunday).

Sunday evening: Youth band rehearsals/jamming session were held throughout the year. NewGen service held monthly (started 30th June)

Toddler Group on Wednesday mornings.

Holiday Club, 'Good News Kingdom' held from 28th to 30th Aug each morning for primary school aged children.

Youth band rehearsals/jamming session were held throughout the year.

Please see separate reports for more information.

Prayer Opportunities

Prayer Diary WhatsApp: Bible readings, thoughts for the day and possible prayers and prayer areas are posted daily.

Prayer Chain: Urgent prayer covered via WhatsApp, text and phone.

Prayer Network: Prayer requests via email or text. Each request prayed for over 2 weeks.

Corporate prayer meeting: praying for the needs of church & community, held on the 1st Tuesday of the month. The church was open for people to come and pray on the 3rd Saturday morning of the month.

Prayer Day held on 20th January.

Open to God services held in January, March, May and July.

Lent & Easter:

Lent Course – Art & music reflection for 5 weeks by Rev'd Jamie Gater

Special reflections during Holy Week by Marilyn Appleby (morning and evenings).

Maundy Thursday service.

Good Friday reflection service.

Easter Sunday Holy Communion service

Adult Groups

Craft group – part of the Cornerstone Café

Friendship Club – fortnightly daytime meeting usually with guest speaker, for church & community

Coffee Shop – Weekly coffee morning for church & community

Bible Study Home groups / life groups – weekly or fortnightly – mostly evenings.

Bible Study (part of café) – Weekly Bible study

Other Church Functions

Baptism – 3 infants, 4 children, 1 youth.

Thanksgiving service for child - 1 child.

Weddings – None.

Funerals – 8 funerals were led by Rev'd Richard Poole and Rev'd Jamie Gater. Rev'd Tom Dare started conducting funerals in March 2025.

Memorial Service – 27th October

School Worship (Assemblies) – School adjoins the church.

Pastoral assistant – Telephone calls, hospital visiting and bereavement follow-up, involves listening and facilitating. Please see separate report for further information.

Bookstand – wide ranging selection of books available.

Town-wide involvement

Crawley Anglican Clergy group.

Love Your Neighbour - this church wide initiative involves various churches (coordinated by St John's, Crawley) and aims to help those in need in Crawley.

Local Outreach

Cornerstone Café – serving the community by opening three times a week during term time (see separate report).

Crawley Foodbank Partnership (Easter Team, Crawley Open House and Christians Against Poverty) – Food collected weekly and at harvest services.

Poppins – Bi - monthly Coffee Morning for community.

Rainbows and Brownies – meet at Church Centre weekly during school term time.

Youth Club on Friday night.

Room Hire – Community including local choirs.

KIT Café – café over the summer holidays.

Light Party held with the school.

Remembrance Sunday – Poppy display and church service.

Carol Service held in partnership with the school.

Christingle service

Mission

During 2024 the church supported these missions with prayer and by giving them one tenth of our 2023 income:

- Tearfund.
- Prison Fellowship.
- Church Pastoral Aid Society.
- Youth With A Mission Holmsted Ministries.
- Christians Against Poverty (Crawley CAP Centre).
- The Lighthouse Project (Crawley) – sharing the Christian faith and values in local schools.
- Michael and Silvia Browne – translating the bible into the language of the Toba people who live in Argentina.
- A family in Asia – sharing the Christian faith through friendship.

In November the church joined Tearfund's big quiz night, and the church and school together participated in Samaritan's Purse's Operation Christmas Child and sent over 200 shoeboxes of gifts to children elsewhere in the world.

4. Review of the Period

Vicar

I have always been convinced there is something very special about St. Andrew's church. The church has a good heart, and we are a loving fellowship. We know we are not perfect and there is still work to be done, but nevertheless, things are really good in the church.

In 2024 I began to sense an optimism about the future for St. Andrew's and felt God was about to take us into a place of growth as we reached out to the next generation of believers coming to faith in Jesus.

Just before the summer of 2024 we said farewell to the curate, Rev. Jamie Gater, as he went to be the part-time vicar of Forest Row and part-time diocesan advisor for children and youth. Jamie was with us for two years and was a tremendous blessing to our parish. Having said this, Jamie and his wife Naomi still led our summer holiday club to which over 60 children attended over the three days.

Then, soon after Jamie was appointed in his new role, we were approached by the diocese to have another curate in the summer of 2024. This is typically unprecedented in our diocese and a sign that the diocese have confidence in the training we are giving as a parish. So, The Rev. Tom Dare was ordained in Chichester cathedral and licensed to our parish. Tom is a SSM (Self Supporting Minister) meaning he is still working as a schoolteacher and serves in our parish on Mondays, Wednesdays and Sundays. Tom has proved to be a tremendous blessing to our parish and to me personally and we are delighted to have him with us.

The last few years have been very challenging for the Church of England, and it has made me realise that we as a church need to be much clearer about our values and the things we as a church believe. In the last year or so, we as a church have been affirming a biblical teaching ministry and emphasising the authority of the scriptures. It is clear to me that St. Andrew's as a church must be firmly rooted in scripture and faithfully proclaiming the gospel of Jesus Christ to the next generation. This is something that is going to define us as we move forward as a parish, and I believe this is essential if we are going to see genuine and sustained growth.

In September 2024, just when I felt the church was moving into a very good place, I began to feel unwell and in October I was hospitalised for 10 days. I was then signed off until the end of the year. Once again, the whole church pulled together with many people standing in to keep everything going. St. Andrew's really is an amazing church, and I want to thank all those who helped out in the difficult time, for your faithfulness and sacrifices you have made for the sake of our church.

I was hopeful to get back to minister for Christmas but alas I was not well enough to do so. However, together with Tom a suitable replacement vicar was found to cover both Christingle and Christmas Day, none other than my son, Adam. It was an incredibly proud moment for me as a Dad to see the mantle being passed on to the next generation. In the new year I started a phased return back to work/light duties.

We had an Archdeacon's Visitation in February 2025 that went extremely well. I am very grateful to Jackie and Alan, and the Churchwardens for all the hard work they put into this to make it run so smoothly.

The PCC are currently working on the next 5-year vision for us as a parish and things are becoming clearer as to what we need to be focusing upon going forward. I have to say I am as motivated and dedicated as ever for our parish, and excited by where God is leading us next.

Rev'd Richard Poole - Vicar

Curate's Report

Thank you so much for being so welcoming to St. Andrew's. You are a warm and welcoming people and Ruth and I have felt very much at home among you. Thank you also for your patience and understanding that I have been ministering alongside my day job as a Biology teacher.

I have been doing the kinds of things that curates do - services, preaching, PCC and the such-like, along with one funeral and one double baptism to date. I look forward to more time doing much of the same. God-willing I will be priested on 15 June in Henfield, after which my liturgical utility doubles. Would anyone like me to marry them? As the officiant, to be clear.

Please forgive me for continually asking your name. Names are not my strength unless I get to mark your work and put you in a seating plan - but I think that might have to go through PCC!

Rev'd Tom Dare - Curate

Churchwardens

Mark Clabon and Ian Martin have continued as churchwardens for this year. Our role is to:

- act as the Bishop's officers
- support the Vicar (Richard)
- represent the congregation
- take responsibility for certain items of Church property
- act as 'caretakers' during any vacancy.

It has been great working as a Churchwarden Team to help support our Vicar, PCC and Church in serving God in Furnace Green and Crawley.

We were sad to see Jamie our curate, Naomi and Jonah leave us in May to become Vicar at Forest Row as well as a Diocese role. We give thanks for the time they had with us and look forward to seeing God use them in Forest Row.

We are also keen to develop a partnership with the Forest Row Parish.

Tom Dare then joined us in July as our new Curate. He is settling well into the Parish and we look forward to working with him.

The end of the year was particularly difficult as Richard was off long-term sick from the end of October. It is then that we realised the full responsibilities of being churchwardens! We are very blessed as a church and many people stepped up to support the church during this period. Thank you to all those that helped in this period. We pray for Richard's healing. Next year we need to focus on ensuring we have the right staffing levels and resilience.

Mark Clabon & Ian Martin - Churchwardens

Safeguarding

In the current climate, it is important that Safeguarding is at the centre of all we do, both in our children's work and our work with vulnerable adults. The Parish Pastoral team have been invaluable in our work with vulnerable adults, as have the staff at the Cornerstone Café. Those who work with children have been equally important in this work, Anna Dance's contribution and assistance has as ever, been of great value.

Disclosure and Barring Service (DBS) certification is now required to be renewed every three years instead of every five as previously. The Government's Update Service makes this an easy task, but can only be used if the candidate registers their details on the Government's Update Website. This can be done either when an application for a DBS is made, or within 30 days of the date of a certificate when issued. There is no charge for volunteers, the annual charge for employed personnel is £13 per annum. The Government now requires volunteers to renew on an annual basis, and anyone who gets an email stating that their DBS might be deactivated should follow the instructions given to keep it updated.

Safeguarding has changed since I first became involved 14 years ago, and we are much more aware of our role in keeping children and vulnerable adults safe, and the fact that this encompasses the whole church, not just those directly involved. We can all help, and be a part of this vital aspect of life both within and outside of the church. Having said that, I feel that it is now time to pass the baton on, and therefore I am resigning this year. I will retain the role until such time as a replacement is found and trained.

I would like to take this opportunity to thank you all for your help with this work, and for the appreciation for my work which has frequently been expressed.

There is a formal requirement to tell the APCM whether the PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016, concerning having due regard to House of Bishops' guidance on safeguarding, and it can be confirmed that this has been done, with our policies and practices regularly reviewed in line with changes and developments to the guidance.

Jen Davis - Parish Safeguarding Officer

Toddler Group

We started the Parent & Toddler group in April 2023 and we have a team of 8 volunteers who use their gifts to create an atmosphere of God's loving kindness to All who come. We meet every Wednesday from 9am to 10.30am during the school term time. The session includes free play, refreshments (for children and adults), a craft or activity, a bible story, singing time and prayer. Since starting, we now have a core group of around 20 families who come most weeks but we have other who come when they can. This has enabled us to build relationships and share the gospel.

We normally have themed sessions for Lent, Easter, Christingle and Christmas and this enables us to explain what this means to us as Christians and also gives us an opportunity to invite them to our services. Our hope is that families will join or continue to go to church and grow in their faith.

Lyn Baker

Creche

It is such a privilege to serve God at St Andrew's through the ministry of the Crèche. We meet every Sunday morning during the 10.30 service throughout the year and enjoy interacting with the children - anywhere from none to eight! - from the age of nought to between three and four years. We have a marvelous team who cover Crèche at least once every month. We try to give every child a bible colouring picture that is close to the theme for that morning's service; we encourage parents to read the story on the reverse side of the picture to their children during the week.

We take this opportunity to thank all our team - Hannah Baigent, Sue Voogt, Clare O'Driscoll, Filipa Martins, Louise Downes, Janette Irvine, Yeunnah Muriuki, Babs Osborne and our reserves of Michelle Koloko-Adeyeni and Linda Whitaker (who also prepares our room in advance every week).
Every blessing.

Joe & Rita Lansdell

Kids Church (Sunday Morning)

In 2024 we continued the provision of Kids Church, available on a Sunday morning 10.30 service for children of primary school age.

Each Sunday, with the exception of the first Sunday of the month (which is our altogether service), the children start in the main church service with their families for worship and then go upstairs to Kids Church after the first song. The children return into the church again for the final worship song and, where applicable, communion.

The main role of Kids Church is to provide a safe and stimulating environment where children can develop their Christian faith through fun and engaging activities and developing friendships with one another.

All volunteers completed DBS checks and Safeguarding Training to be able to assist with the children's work, this is a requirement for anyone new to volunteering in this space.

We have a small group of 4-5 regular leaders and a number of regular helpers assist each week. We have been blessed to have a several new helpers who joined the team in 2024 and a new leader to support from the start of 2025.

The topic covered each week continues to follow the sermon series as covered within the main church service and each session planned ahead. This includes singing, teaching of the topic, games, prayer time and crafts.

Numbers of children continue to range each week and we continue to have a regular group consisting of around 7 families (around 15 children) plus an additional number of children that come around once a month and the occasional children visiting.

Kids Church is generally a term time provision with the team taking a break over Easter, summer holidays, Christmas and usually one weekend of the half term. We continue to run Kids church in the large room upstairs.

On Sunday's during holiday periods, we have often put packs together to allow the children to experience engaging crafts and activities during the service. Whilst a fuller provision during holiday periods would be beneficial, the number of children continues to be quite sporadic over the holiday periods and the volunteers leading and assisting can be limited due to time away.

Children attending kids church are engaged, enjoy spending time together and are growing in faith. The leaders and helpers continue to build strong relationships with the children and provide a range of activities which allow the children to grow whilst having fun.

Donna Wilson

Youth Work – Sunday Morning

Sunday Evening Youth ended at February half-term 2024 and Sunday Morning Youth started after that half term with three leaders and three helpers. We were not sure how many of the youth would transition but we started with a core group of 8 and I am delighted that we now have 16 on our register. In September we had three young people move up from Kids Church and they were welcomed by the existing group and have settled well. The group go out at the same time as Kids Church and meet in the Chapel. They usually come back into church at the same time but occasionally stay upstairs to complete the session. We generally follow the Sunday Bible reading theme, but the leaders create their own lessons and session. We have bible study, discussions, group and individual work, games, quizzes, videos, crafts, etc. We held our last session before Christmas in the Café to give more space. There was a short teaching session, games, hot chocolate and snacks – which all went down well! We see the young people growing in their own faith, which is such a joy. All the various Youth activities within St Andrew's are also contributing to this. We would like Sunday Morning Youth to develop further and become not only the time when they receive good, sound Bible teaching but can also learn, discuss and pray about life issues as a young Christian person. We would like to thank Rachel Mulliss, who has now stepped down from Sunday Morning Youth - for all she has done for St Andrew's youth over the years. We now have a larger leaders and support team as additional people have joined us. Thank you, Jackie Bramley, Yvonne Seetayah, Mark Whitley, Richard Quirk, Barbara Dunning, Sarah Quirk, Clare O'Driscoll and Con O'Driscoll, for all your commitment to our young people. We would welcome more leaders or support helpers to our team as it helps to keep the load light. We know that we are 'Telling the next generation the praiseworthy deeds of the Lord' Ps 78:4a. We pray that they will continue to grow and flourish.

Linda Jefferson

The Zone - Friday Night Youth provision

In 2024 The Zone grew from strength to strength. The Mission and structure remain the same- to give the young people of Crawley a safe place to hang out, with good role models and exposure to a Christian ethos. The Zone remains open to all young people of secondary age, and we currently have members spanning from year 7 through to year 13.

We started 2024 with 20 registered members, which rose to 40 by July. We ended the year with 41 in December. Our average attendance in January 2024 was 15-20 and our summer BBQ attracted 54 young people, including some year 6 students who came for a taster.

Our regular weekly activities have expanded as our membership has grown. We now have weekly football (and sometimes basketball) sessions on the playground and have bought floodlights so we can use the playground during the darker nights in winter. We have also purchased a large pool table and several smaller tabletop games, as well as some crafts to ensure variety. We continue to provide a free tuck-shop, which provides light snacks and a drink. These have all been funded by the Church and we are most grateful.

During 2024 we ran various events for the young people, including:

- Trips to Hollywood Bowl,
- An 8-mile walk along the coast which included getting the train to Shoreham as a group.
- A sponsored evening walk around Tilgate Park, and we raised £700 to help fund the building of a kitchen for the charity Kaana.
- A summer BBQ, to which potential new members from year 6 were invited
- Craft and games nights in Church
- A Christmas service and meal

The Church has provided financial support for all of the above events, which has kept the cost to the young people minimal. This generosity from St Andrew's has certainly not gone unnoticed by the parents and carers of the young people who express their gratitude at any opportunity. The highlight was the Christmas service and meal, which was a joint event with the New Gen group, feeding seeds of faith into the lives of The Zone members and giving some of them an experience of Church.

During all The Zone sessions the leaders spend time building relationships with the young people, to enable mentoring and support, and encouraging them to be the best versions of themselves.

We have also started to encourage the older young people to become young leaders, managing events such as a football competition and 'truth or lie' quiz.

We are very grateful to all the volunteers who keep the group running and to St Andrew's Church for the prayer and financial support. Please do continue to pray for the Holy Spirit to touch these young people through the gentle Christian modelling and support from the leaders.

Alison Quirk and Michael Okorie

Youth Jam and NewGen Service

2024 saw the introduction of a new Sunday evening 'Youth Jam' session for young people of secondary school age to come together to sing and play instruments in worship. The young people select the worship songs for each session and practice at home during the week. The group has grown in confidence over the year and have led worship at NewGen (see next paragraph) and Open to God services. When Youth Jam started it was very much adult led, but as the group have got to know each other, they have taken on the planning and leadership of the worship themselves.

As an extension of Youth Jam, the young people have created and led their own Sunday Evening services called NewGen. They lead the worship and bring the word and prayers to a small group of young people for a 30-minute service once a month. The NewGen services are growing in terms of numbers of young people who attend the service, but also growing in the strength of their leadership skills and worship during these special services. The evening finishes with refreshments and a time for the young people to socialise.

Youth Jam and NewGen are always looking at ways to encourage young people to join.

Rachel & Mark Whitley, Richard Quirk and Ian Cooper

School and Church Partnership

At St Andrew's Church of England Primary School, we are incredibly fortunate to have a close and meaningful partnership with St Andrew's Church. Over the past year, this collaboration has enriched the lives of our pupils, supported our staff, and strengthened our wider school community. The church's dedication to walking alongside us in our mission to nurture and inspire young minds has made a profound impact, both inside and outside the classroom. One of the most invaluable contributions from the church has been the time and care shown by parish volunteers. Through one-to-one reading sessions and mentorship, they have provided pupils with the encouragement and confidence needed to grow academically and personally. Their presence in school has not only supported children in their learning but has also demonstrated the power of community, kindness, and service.

Beyond direct pupil support, the church has played an important role in ensuring that families in our school community feel cared for and equipped with the resources they need. Whether through the provision of school supplies or the generous sharing of church facilities, St Andrew's has helped ease burdens and create an environment where all children can thrive.

Our pupils have also benefited greatly from faith-based activities that have brought joy, curiosity, and reflection into their school experience. Jam Club (Jesus and Me) has given children a fun and engaging space to explore their faith through crafts and activities, while weekly church-led worship assemblies have encouraged them to see Jesus as a source of hope and love. These experiences have helped pupils grow spiritually, reinforcing the Christian values that underpin our school's ethos.

The pastoral care provided by the church has been a vital source of comfort and strength for both pupils and staff. Whether offering emotional support during difficult times or simply being a listening ear, the presence of St Andrew's has fostered resilience and well-being across our school.

Family and community engagement has been another key area of growth. The church has played an instrumental role in inviting pupils take an active part in their All Age Services through reading, leading music, and prayer. These experiences have deepened the connection between our school and the church, creating a strong sense of belonging and shared purpose.

Special events hosted in collaboration with St Andrew's have brought joy and excitement to the school year. Holiday clubs, family picnics, Light Parties, prayer spaces, and motivational worship have given pupils the opportunity to celebrate, connect, and grow in their faith. Music and worship have been particularly cherished aspects, with children enthusiastically singing and dancing, embedding the truth of the gospel in their hearts.

St Andrew's Church has extended its outreach support and coaching to our school through its partnership with Transforming Lives for Good (TLG), a charity dedicated to supporting vulnerable children. Through this initiative, trained volunteers aim to provide one-to-one coaching for pupils facing challenges, offering guidance, encouragement, and practical support. These interventions have been life-changing for many children, improving not only their educational outcomes but also their overall well-being.

The partnership between St Andrew's Church and St Andrew's School has been one of deep commitment and shared vision. The generosity, care, and faith-driven service of the church have made a lasting impact on our pupils, staff, and families. This collaboration has been more than just a support system—it has been a shining example of what it means to live out Christian values in action. We are incredibly grateful for the continued dedication of St Andrew's Church and look forward to seeing this partnership flourish in the years ahead.

Jenny Wise

Deanery Synod

East Grinstead Deanery is a grouping of churches extending from East Grinstead to Crawley. It primarily serves as an advisory and consultative body but also has some active functions, particularly in the distribution of finances. Members of the Deanery Synod elect representatives to the Diocesan and General Synods of the Church of England.

Our Deanery Synod is chaired by the Rural Dean, the Rev Richard Poole, and our representatives are Mike Jefferson and Russell Bateman. We met three times in 2024, and as the new chair of the Synod, Richard introduced fresh perspectives into our meetings through prayer, discussions and debates. Please let me know if you would like further details about our activities, and I will send you a copy of our minutes.

Mike Jefferson

The Cornerstone Café

This last year has seen the cafe grow in popularity within our community and beyond. It remains a warm and welcoming place for individuals and groups Mondays, Wednesdays and Fridays during term time. We're reminded of its vision to also be a safe place where everyone is valued and can feel the love and care of Jesus, as well as get a good cup of coffee. We are often told that the cafe has a wonderful atmosphere and those coming through our doors appreciate just being able to stay as long as they wish.

Regular groups meet each week including the ever-growing craft group on Mondays. Age UK meet for lunch on Wednesdays. Wednesday worship also continues for many into the cafe for lunch. We're grateful too for the support of those attending the Toddler group on Wednesdays and Richard's Bible study on Fridays.

The bean to cup coffee machine purchased is a great success as we draw more folk in for their americano or cappuccino. The menu is varied offering affordable and good quality breakfast items, jacket potatoes, paninis, sandwiches and homemade soup as well as popular cakes, scones and pastries. Christmas saw a festive twist to the menu which was very popular.

We have three paid members of staff, myself as Cafe Manager, together with Dave Collins as Cook and Kathy Simmonds as Cleaner for whom I'm so grateful for their attention to detail in maintaining the health and hygiene requirements as well as keeping the books in order. However, the cafe would not function without the commitment of our volunteers, I am personally so thankful for every one of them. This year a number have even welcomed retirement from their paid employment just to be able to help in the cafe! One volunteer, Pete Mankelow, stepped down during the year and we're thankful for the many hours he has spent at our sink.

There still exists the Cafe Board comprising of myself, Richard Poole, Mark Clabon, Linda and Mike Jefferson in order to maintain the vision of the cafe and oversee any major changes.

Our prayer is that the Cornerstone Cafe will continue from strength to strength with a steady group of volunteers, welcoming old and young (and in between) from the community and beyond.

Thank you to the fellowship of St Andrew's too for supporting your 'local' cafe!

Lynne Poole – The Cornerstone Cafe Manager

Pastoral Care

The Pastoral Care Team members are our vicar Richard Poole, four Pastoral Care Assistants namely; Linda Mankelow, Eileen Cooke, Shirley Cutcliffe and Lyn Baker, together with myself as Pastoral Care Co-ordinator. We meet fortnightly during term time whenever possible and try to ensure that we come alongside anyone in our congregation who is in need of a listening ear, whether that is by phone, a chat in church or a home or a hospital visit. If this is you or someone you are concerned about, please contact me or one of the Pastoral Care Assistants. You will find our details on the contact list for St Andrew's.

Brenda Baker, Pastoral Care Co-Ordinator

5. Objectives and Mission Action Plan (MAP) 2024/25

The PCC are currently working on the next 5-year vision for us as a parish. The MAP will then be updated and shared with the church accordingly.

We will tell the next generation the praiseworthy deeds of the LORD (Ps78:4)

6. Fabric Reports

Fabric Report - St Andrew's Church

I continue to be the Premises Manager at St. Andrew's Church. The building continues to be busy with various group meetings, services, Cornerstone Café and external bookings. The fabric and equipment are standing up well but there are maintenance challenges due to heavy use of the church building.

During 2024, various work and annual checks were completed on the building.

- Projectors and cameras replaced
- Spots light changed to LED
- Repairs to lift door mechanism faulty
- Kitchen appliances serviced
- Boiler replaced
- Verges on roof repaired
- Dishwasher repaired
- Footpath repaired by Vicarage
- Ventilation system repaired
- Vicarage Redecorated
- Emergency lights repaired (café)
- Office printer replaced
- Overhead door closures replaced
- Lightning protection repaired
- Freezer replaced

To ensure I am aware of any faults, please continue to use the defect book which is situated above the defibrillator in the café or email me premises@standrewscrawley.com. The defect book is reviewed weekly and at the Centre Management meeting for more complex items.

I continue to be overwhelmed by the support of the church members and amazed at how much work behind the scenes many of you do to ensure the church building upkeep, this makes my job so much easier to complete. Thank you.

Alan Whitaker – Premises Manager

Fabric Report - St Andrew's Vicarage

The vicarage has had some decoration this year. The hall, stairs, landing, bathroom and two bedrooms have been decorated and a new carpet fitted. In 2025 there are plans to do some more decoration to get the house up to a good standard.

There are currently several small electrical items that need to be addressed - electrical sockets broken and lights and switches not working. These should be fixed in the next few months. There is also a self-seeded tree just outside the border of the garden that needs to be cut down before it damages the fence and starts touching the telephone wires. The PCC have been discussing the fact that the vicarage itself may prove to be a disadvantage when seeking to appoint my successor. At one time this was a vicarage for a small daughter church in the Southgate Parish, but today we are one of the larger churches in the diocese and the house has been left behind in comparison to the parish and church. At this moment in time there are no answers to this, but it is something we need to bear in mind as we look to the future.

Rev'd Richard Poole – Vicar

7. FINANCIAL REVIEW

for the year from 1.1.2024 to 31.12.2024

7.1 The Financial Statements

These are the statutory financial statements, for the year ended 31 December 2024. The law largely prescribes the format, in particular the separate accounting for unrestricted funds, available for any purpose, restricted funds, which must be used for a particular purpose, and designated funds, which hold unrestricted monies set aside for a specific reason. The parish banks with Reliance Bank Limited, a bank wholly owned by the Salvation Army. The PCC is very grateful to the church members for their gifts of money and time. Gifts of money and the associated gift-aid tax reclaimed account for some 81% of parish income.

7.2 Review of 2024

Our 'New' church building is now some 13 or so years old. It's no longer a 'New' building and all the shiny new fixtures and fittings that we enjoyed on the opening day, are maybe not functioning quite as well as they used too. At the beginning of 2023 we were very conscious about the need for some major repair, replacement and enhancement works to the building and equipment for the worship space and café, to continue our journey to serve our local community, grow our numbers in the church and meet our mission objectives.

2024 was a year for spending. On what? I hear you cry. Well, due to the cash gifts given in the 2023 Gift-day, we were able to repair, replace and enhance all the major items/areas that needed addressing: The Heating, Projectors, Lighting, Av, Front Doors and in the Café, a Freezer & Coffee Machine. At the beginning of 2024, the PCC also decided to change the way that we calculate the amount that we as a church give as our mission tithe. Rather than it being 10% of personal giving (plus Gift-aid), we would now take account of all of the income of the church and base it on the previous 12 months. So that's personal giving, café, rental, weddings/funerals and all sundry income as well. As the 2024 mission tithe was based on income from 2023, this also included the Gift-day. It was the right thing to do.

As we continued through 2024, we were again blessed with the increased regular giving as a result of the 2023 gift-day and also new members choosing to support the work that we do here. So, we end 2024 In a good position to take us through 2025 and into 2026.

Unrestricted funds

For unrestricted funds we carry forward a cash balance of £117,130, which is a £22,385 decrease from £139,515 held at the end of 2023. Although the 2024 budget showed a potential deficit of £17,400, due to residual cash held from 2023 and savings following our program of repair, replacement and enhancements spent during the year as well as the improved personal giving during the year there was a small accounting surplus of £4,417 in unrestricted funds

Restricted funds

There was an overall net loss on restricted funds of -£32,360; this loss was made-up from general funds. The principal restricted fund was the People Fund (£21,773) (Note 17). Income from the Arnold Bequest of £3,812 funded part of the diocesan contribution (Note 17).

Designated funds

Through 2024 there were no open designated funds.

Balance sheet and reserves

We aim to hold liquid reserves to meet six months' normal running costs, (Balance Sheet, page3). As at the end of 2024 we have £59,329 held in our reserves account. This 'aim' is not a hard and fast rule, and so these funds will be used to meet our ongoing and expected mission costs as required. It is parish policy to hold liquid reserves not immediately required in an instant-access deposit account with the Church of England Diocesan Board of Finance.

7.3 Outlook for 2025.

The budget for 2025 shows a deficit of £14,100. This is based on our 'Normal' regular income and expenditure for the year. It is a generous budget with our children's mission at the forefront.

7.4 Acknowledgements

My thanks go to those whose work has assisted me in my role as treasurer this year, in particular Benedict Mulliss, the assistant treasurer, and Jackie Bramley, the church administrator, without both of whom this role will be significantly harder.

Thanks, are also due to the accountants, Richard Place Dobson Services Ltd, for their invaluable assistance in compiling these accounts and for carrying out the independent examination.

Russell Bateman; PCC Treasurer

PCC OF FURNACE GREEN ST ANDREW

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF PCC OF FURNACE GREEN ST ANDREW

I report to the trustees on my examination of the financial statements of PCC of Furnace Green St Andrew (the charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

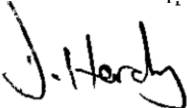
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Dated: 28/04/25

PCC OF FURNACE GREEN ST ANDREW

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	3	202,889	27,676	230,565	220,696	42,333	263,029
Charitable activities	4	36,146	-	36,146	28,391	-	28,391
Other trading activities	5	12,670	-	12,670	10,963	-	10,963
Investments	6	1,399	-	1,399	557	-	557
Total income		253,104	27,676	280,780	260,607	42,333	302,940
Expenditure on:							
Charitable activities	7	216,327	60,936	277,263	187,400	44,526	231,926
Total expenditure		216,327	60,936	277,263	187,400	44,526	231,926
Net income/(expenditure)		36,777	(33,260)	3,517	73,207	(2,193)	71,014
Transfers between funds		(32,360)	32,360	-	-	-	-
Net movement in funds		4,417	(900)	3,517	73,207	(2,193)	71,014
Reconciliation of funds:							
Fund balances at 1 January 2024		153,320	1,587	154,907	80,113	3,780	83,893
Fund balances at 31 December 2024		157,737	687	158,424	153,320	1,587	154,907

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Explanation: This is the summarised 2024 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2024, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

PCC OF FURNACE GREEN ST ANDREW

BALANCE SHEET

AS AT 31 DECEMBER 2024

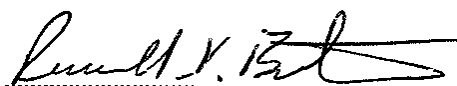
	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	14		39,268		12,088
Current assets					
Debtors	15	5,349		6,415	
Cash at bank and in hand		58,488		123,172	
Cash on short term deposit		59,329		17,930	
		<u>123,166</u>		<u>147,517</u>	
Creditors: amounts falling due within one year	16	<u>(4,010)</u>		<u>(4,698)</u>	
Net current assets			119,156		142,819
Total assets less current liabilities			<u>158,424</u>		<u>154,907</u>
Income funds					
Restricted funds	17		687		1,587
Unrestricted funds			157,737		153,320
			<u>158,424</u>		<u>154,907</u>

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1.6 explains why.

The financial statements were approved by the Trustees on 17/3/25



Rev R Poole
Trustee



Mr R Bateman
Trustee

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Charity information

The PCC of Furnace Green St Andrew is an unincorporated charity. The principal address is St Andrew's Church, Weald Drive, Crawley, RH10 6NU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Parochial Church Councils Powers Measures (1956), the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Furnishings and equipment	5, 10 or 20 years straight line
---------------------------	---------------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings, the rectory and the vicarages. Work on such property are written off as an expense in the period it is incurred.

Furnishings, fittings and other equipment are capitalised as fixed assets if they cost over £500 or are part of a set costing over £1,000.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2024 £	2024 £	2024 £	2023 £	2023 £	2023 £
Donations and gifts						
Tax-efficient planned giving	138,167	21,094	159,261	131,169	31,863	163,032
Other planned giving	12,448	2,770	15,218	14,635	-	14,635
Unplanned giving at services	9,555	-	9,555	7,257	-	7,257
Other unplanned giving	440	-	440	26,982	-	26,982
Gift Aid tax refunds	42,279	-	42,279	40,653	6,756	47,409
Recurrent grants	-	3,812	3,812	-	3,714	3,714
	<u>202,889</u>	<u>27,676</u>	<u>230,565</u>	<u>220,696</u>	<u>42,333</u>	<u>263,029</u>

The PCC is very grateful for the grant of £3,812 received from The Arnold Bequest Trust during the year.

Donations include £27,590 given by the trustees.

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Church activities		
Fees	2,432	1,595
Bookstall	343	431
Cafe	28,144	23,596
Church events, youth clubs etc	5,227	2,769
	<u>36,146</u>	<u>28,391</u>

5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Church/hall rental to non-church hirers	7,582	9,760
Other	5,088	1,203
	<u>12,670</u>	<u>10,963</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	1,399	557

7 Expenditure on charitable activities

	Church activities 2024 £	Church activities 2023 £
Direct costs		
Diocesan contribution (see note 9)	81,456	77,000
Clergy housing	5,126	4,956
Other clergy/ministry costs	5,214	6,206
Building running and maintenance	71,481	68,179
Building works over £500	24,042	16,372
Equipment and furnishings costing over £500	10,255	2,514
Services and worship	7,297	7,285
Evangelism, education and training	348	400
Bookstall costs	534	261
Church events and club costs	20,560	12,598
	226,313	195,771
Grant funding of activities (see note 8)	33,794	19,125
Share of support and governance costs (see note 10)		
Support	13,636	14,132
Governance	3,520	2,898
	277,263	231,926
Analysis by fund		
Unrestricted funds	216,327	187,400
Restricted funds	60,936	44,526
	277,263	231,926

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

8 Grants payable

	Church activities 2024 £	Church activities 2023 £
Grants to missions and other organisations:		
Christians Against Poverty (Crawley CAP Centre)	4,323	2,400
Michael Browne - Bible translation in rural Argentina	4,320	2,404
Church Pastoral Aid Society	4,320	3,574
Lighthouse Project	5,126	3,589
Prison Fellowship	4,335	2,404
Tearfund	4,320	1,723
Toybox - relief for street children in Latin America, Africa and Asia	-	1,468
Urban Saints	252	252
Transforming Lives for Good	900	900
Operation Christmas Child	59	137
Kaana Charity	700	154
Crawley Open House	819	30
Womans Refuge	-	90
Youth with a Mission	2,160	-
Ministry in Central Asia	2,160	-
	<u>33,794</u>	<u>19,125</u>

The parish provides long-term support to its chosen missions with grants during the year. Please see the mission report for additional information. Other organisations have also benefited during the year.

9 Diocesan Contribution

During 2024, the parish pledged and paid £81,456 (2023: £77,000) to the diocese, plus clergy fees assigned to the diocese of £1,337 (2023: £1,685). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

10 Support costs allocated to activities

	2024 £	2023 £
Central office support	13,636	14,132
Governance costs	3,520	2,898
	<u>17,156</u>	<u>17,030</u>
Analysed between:		
Church activities	<u>17,156</u>	<u>17,030</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

10 Support costs allocated to activities (Continued)

	2024 £	2023 £
Governance costs comprise:		
Independent examination & related costs	3,520	2,898
	<u>3,520</u>	<u>2,898</u>

11 Trustees

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Expenses - Under diocese guidelines, the parish paid work expenses to the clergy PCC members, totalling £5,214. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £5,126 again under normal Church of England practice.

12 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
	5	4
	<u>5</u>	<u>4</u>

	2024 £	2023 £
Employment costs		
Wages and salaries	51,541	39,560
Other pension costs	363	224
	<u>51,904</u>	<u>39,784</u>

During the year ended 31 December 2024 the parish paid £51,541 (2023: £39,560) in salaries and wages, plus pension contributions of £363 (2023: £223).

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Aggregate compensation	<u>12,235</u>	<u>2,288</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

14 Tangible fixed assets

	Furnishings and equipment £
Cost	
At 1 January 2024	96,121
Additions	37,436
At 31 December 2024	133,557
Depreciation and impairment	
At 1 January 2024	84,034
Depreciation charged in the year	10,255
At 31 December 2024	94,289
Carrying amount	
At 31 December 2024	39,268
At 31 December 2023	12,088

15 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	108	730
Other debtors	2,461	3,343
Prepayments and accrued income	2,780	2,342
	5,349	6,415

16 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	87	(565)
Accruals and deferred income	3,923	5,263
	4,010	4,698

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 December 2024 £
Arnold Bequest	-	3,812	(3,812)	-	-
People Fund	-	21,773	(51,904)	30,131	-
People Tithe	-	2,091	(4,320)	2,229	-
TLG	1,587	-	(900)	-	687
	<u>1,587</u>	<u>27,676</u>	<u>(60,936)</u>	<u>32,360</u>	<u>687</u>

Previous year:	At 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 December 2023 £
Arnold Bequest	-	3,714	(3,714)	-	-
People Fund	-	32,726	(32,726)	-	-
People Tithe	644	3,092	(3,736)	-	-
TLG	2,487	-	(900)	-	1,587
Alpha Course Outreach Programme	649	2,801	(3,450)	-	-
	<u>3,780</u>	<u>42,333</u>	<u>44,526</u>	<u>-</u>	<u>1,587</u>

The People Fund - The People Fund was set up to cover the costs of employing staff. The income of the people fund is not sufficient to cover the whole cost of all employees and, the shortfall has been charged to the General Fund. During 2024, total salary costs for the year were £51,904, of which £21,773 are covered by contributions to the people fund, with the remaining £30,131 being covered by general unrestricted funds.

People Tithe - This fund represents people fund donations which have been tithed at 10% with donors agreement and paid to two missions.

TLG – Transforming Lives for Good is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has only partially been used.

The Arnold Bequest - The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 December 2024 £
General funds	153,320	253,104	(216,327)	(32,360)	157,737
Previous year:	At 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 December 2023 £
General funds	80,113	260,607	(187,400)	-	153,320

19 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 December 2024:			
Tangible assets	39,268	-	39,268
Current assets/(liabilities)	118,469	687	119,156
	157,737	687	158,424
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 December 2023:			
Tangible assets	12,088	-	12,088
Current assets/(liabilities)	141,232	1,587	142,819
	153,320	1,587	154,907

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

20 Key Figures

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus/(deficit)" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient or insufficient to meet normal running costs.

	<u>2024</u>	<u>2023</u>
Uncommitted reserves	117,568	134,559
Average monthly running costs	18,786	14,599
Uncommitted reserves as months of running costs	6.3	9.2
Running costs surplus/(deficit)	27,667	85,420

21 Related party transactions

During the year, a donation of £5,126 (2023: £3,589) was made to The Lighthouse Project (Crawley), of which one of the trustees of the PCC is also a trustee.

Accounts



The Parish of Furnace Green, St Andrew

**REPORT OF THE
PAROCHIAL CHURCH COUNCIL (PCC)**

&

**FINANCIAL REVIEW AND INDEPENDENT
EXAMINER'S REPORT**

For the year from 1st January 2023 to

31st December 2023

Parish Information:

Incumbent: The Revd. Richard Poole, St Andrew's House, Weald Drive, Furnace Green, Crawley, RH10 6NU

Charity Commission Registration Number: 1176397

Church and Parish Office Address: St Andrew's Church, Weald Drive, Furnace Green, Crawley, RH10 6NU

Contacts: 01293 526618; office@standrewscrawley.com; www.standrewscrawley.com

Bankers: Reliance Bank, Faith House, 23-24 Lovat Lane, London, EC3R 8EB

Independent Examiners: Richard Place Dobson Services Ltd, Ground Floor, 1-7 Station Road, Crawley, West Sussex, RH10 1HT

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PCC REPORT for the period from 1.1.2023 to 31.12.2023

1. Administrative Information

St Andrew's Church is part of the Deanery of East Grinstead and the Diocese of Chichester within the Church of England.

The PCC of the Ecclesiastical Parish of Furnace Green, St Andrew was entered on the Register of Charities on 20th December 2017 with the registered charity number 1176397 as required by the Charities Act 2011.

By the end of the period under review, the following were serving as trustees of the PCC.

Role	Person	Roles and Responsibilities	Length of service From 25 th April 23
Incumbent	Rev'd Richard Poole	Chairperson	Ex-officio
Curate	Rev'd Jamie Gater	Curate	Ex-officio
Churchwarden	Ian Martin	Deputy Chairperson	1 year
	Mark Clabon		1 year
Deanery Synod Rep	Mike Jefferson		3 years
Deanery Synod Rep	Russell Bateman	Treasurer – elected 17 th Oct	3 years
Vacant position x 3			3 years
Elected Members	Jen Davis	Parish Safeguarding Officer	3 years
	Paul Gruet		1 year
	Linda Jefferson		2 years
	Estelle Killick	Resigned 18 th Sept 23	1 year
	John Lodemore		3 years
	Paul Masters		2 years
	Yeunnah Muriuki		1 year
	Alison Quirk		2 years
	Donna Wilson		2 years
	Vacant position		1 year
	Vacant position		3 years
	Vacant position		3 years

2. Structure, governance and management

The Parochial Church Council (PCC)

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and members of the church who are elected at the Annual Parochial Church Meeting (APCM).

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety, disability legislation and safeguarding of vulnerable adults and children. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances.

When trustees are appointed, they then receive monthly 'PCC Members Updates' from the Diocese. Training courses provided by the Diocese are therefore publicised and attendance encouraged.

Trustees' Responsibilities

Under the Charities Act 2011 the trustees are required to prepare a statement of accounts for each financial year. This gives a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and enable the trustees to ensure that any statement of accounts prepared by them complies with the regulations under section 132(1) of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence taking reasonable steps for the prevention of fraud and other irregularities. The trustees are in the process of considering the risks to which the charity is exposed and will establish systems to mitigate those risks.

Statement as to disclosure of information to independent examiners

So far as the trustees are aware, there is no relevant independent review information of which the charity's independent examiners are unaware, and the trustees will be taking all the steps that they ought to take as trustees in order to make himself or herself aware of any relevant independent review information and to establish that the charity's independent examiners are aware of that information.

Independent Examiners

A resolution proposing that Richard Place Dobson Services Ltd, be reappointed as Independent Examiners of the charity will be put to the Annual Parochial Church meeting on 7th May 2024.

PCC Business

In 2023, the PCC met 10 times and had a PCC Away Day on 28th January. The average attendance was 78%. The financial situation was reviewed regularly, and the parish share for 2024 was approved and the budget for 2024 fixed. Each meeting also considered updates from various areas in the church and safeguarding is a standing agenda item. The Parish Safeguarding Policy was reviewed and adhered to and staffing matters were considered as necessary. Copies of PCC minutes have been made freely available and emailed to those who have requested this.

PCC Standing Committee

In accordance with the Church Representation Rules, this is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC. The members are currently Rev Richard Poole, Ian Martin, Russell Bateman, Jen Davis and Mark Clabon.

Other Committees

Centre Management Committee: This is a sub-committee of the PCC with delegated powers to spend the allocated budget, and its purpose is to oversee and direct the operation of the church centre. Current members are Rev Richard Poole, Peter Mankelow, Jen Davis, Rachel Lashwood (left April 23) Lynne Poole (joined Sept 23), Mike Jefferson (joined April 23), Linda Jefferson (joined April 23), Jackie Bramley, Alan Whitaker, Linda Mankelow and Mike Cooke. This meets on a regular basis to discuss the operational issues of the Cornerstone Cafe, building and room bookings.

PCC Finance Sub Committee: This committee meets from time to time and considers budget proposals, obtaining value for money, changes to methods of giving, and ways of communicating the church's financial needs. During 2023 the members were Rev Richard Poole, Russell Bateman, Mark Clabon, John Lodemore and Ian Martin.

Other groups meetings: The church also has a number of groups who meet to enable the efficient running of the church. These include a weekly staff meetings and leaders and preachers' meetings.

Church Attendance

There were 209 parishioners entered on the parish Electoral Roll at the end of December 2023 (237 at end of December 2022). A revision was done during April 2023. At the end of 2023, 'Normal' Sunday attendance, including adults and children, as reported to the Diocese was 204 (176 adults and 28 children and youth). The 'Worshipping Community' figures, as reported to the Diocese was 386 (295 adults and 91 children and youth).

Risk Assessment

Risk assessments have been carried out when required and reviewed on an ongoing basis.

Safeguarding

The Parish Safeguarding policy is reviewed annually by the PCC. The parish is registered with Thirty one: Eight

(formerly the Church's Child Protection Advisory Service). Jen Davis is the Parish Safeguarding Officer and also Lead Recruiter. In June 2021, Anna Dance became the assistant recruiter and works with Jen Davis to ensure that all those working with children, young people and vulnerable adults have the necessary checks, and that Safeguarding is taken into account in all church activities. Jen has regular meetings for the sharing of information with those involved in working with children, young people and vulnerable adults.

3. Statement of Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the charity.

The primary role of the Parish is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. Many of our activities help members to develop their faith.

The Parish has one place of worship at St Andrew's Church, Weald Drive, Furnace Green. It has various rooms that are used for church and community activities, some of which are listed below. We have 20 groups that use the building on a weekly basis, 10 monthly, 15 termly or twice a year and 67 one-off services or events. Some groups still meet on zoom.

The many activities which the church is involved in for the public benefit are listed below.

Children's and Youth groups

Sundays morning (During term time):

Alpha on Sunday – Children and Youth Groups (Jan to April)

All together service on 1st Sunday of the month

Kidz church held during the talk part of the 10.30am service (April onwards).

Creche held for pre-school children every week.

Sundays evening: Youth Fellowship – Years 6—13

Toddler Group on Wednesdays. Started in April 2023.

Holiday Club, 'On the Case' held from 16th to 18th Aug each morning for primary school aged children.

Youth band rehearsals/jamming session were held throughout the year.

Please see separate reports for more information.

Prayer Opportunities

Prayer Diary WhatsApp: Bible readings, thoughts for the day and possible prayers and prayer areas are posted daily.

Prayer Chain: urgent prayer covered via WhatsApp, text and phone.

Prayer Network: Prayer requests via email or text. Each request prayed for over 2 weeks.

Corporate prayer meeting: praying for needs of church & community. The 1st Tuesday of the month is on Zoom and 3rd Tuesday in a month is in the church.

Prayer weekends in Jan and Prayer Day on July

Open to God services started in March 2023.

Lent & Easter:

Lent Course – 5 separate speakers.

Special reflections during Holy Week (morning and evenings).

Maundy Thursday service.

Good Friday reflection service.

Easter Sunday Holy Communion service with Bishop Ruth. This included Baptisms, Confirmations and Declaration of faith

Adult Groups

Craft group – part of the Cornerstone Café

Friendship Club – fortnightly daytime meeting usually with guest speaker, for church & community

Coffee Shop – Weekly coffee morning for church & community

Bible Study Home groups – weekly or fortnightly – mostly evenings.

Bible Study (part of café) – Weekly Bible study

Other Church Functions

Baptism – 3 infants, 4 children, 1 youth and 3 adults.

Weddings – None.

Funerals – 12 funerals were led by Richard and Jamie.

Memorial Service – 5th November

School Worship (Assemblies) – School adjoins the church.

Pastoral assistant – Telephone calls, hospital visiting and bereavement follow-up, involves listening and facilitating. Please see separate report for further information.

Bookstand – wide ranging selection of books available.

Town-wide involvement

Crawley Anglican Clergy group.

Lighthouse – Schools work across Crawley.

CAP (Christians Against Poverty) Debt Centre for Crawley.

Love Your Neighbour - this church wide initiative involves various churches (coordinated by St John's) and aims to help those in need in Crawley.

Local Outreach

Alpha on Sunday (Alpha 12-week course run on Sunday mornings from Jan to April)

Cornerstone Café – serving the community by opening three times a week during term time (see separate report).

Crawley Foodbank Partnership (Easter Team, Crawley Open House and Christians Against Poverty) – Food collected weekly and at harvest services.

Poppins – Bi - monthly Coffee Morning for community.

Rainbows and Brownies – meet at Church Centre weekly during school term time.

Youth Club on Friday night (Started in January)

Room Hire – Community including local choirs.

KIT Café – café over the summer holidays.

Litter picking over Coronation weekend

Light Party held with the school.

Remembrance Sunday – Poppy display and church service.

Carol Service held in partnership with the school.

Christingle service

Mission

Tithe Partners – One tenth of giving to People Fund donated to these two charities.

- Tearfund. They are 'Christians passionate about ending poverty – we're following Jesus where the need is greatest, working through local churches to unlock people's potential and helping them discover that the answer to poverty is within themselves. When disasters strike, we respond quickly. We won't stop until poverty stops.'
- Toybox works mainly in South America and they state 'Our vision is of just world with no street children.'

Mission partners – Annual donations given to

- CPAS - These are our Patrons and they support UK churches to spread the Good News of Jesus.
- Lighthouse - Crawley based charity that shares the Christian faith and values in primary and secondary schools through assemblies and lunch time clubs.
- Prison Fellowship – charity who support prisoners and their families. They run prayer meetings, courses and arrange Christmas gifts for families.
- Mike Browne and family in Argentina. Bible translation for the Toba people.
- CAP (Christians Against Poverty), Help and supporting those in debt in Crawley.

Other

- Samaritan's Purse Operation Christmas Child – Shoeboxes of gifts sent abroad to children in need – over 200 boxes given via the church and school and many more packed online.
- Kaana – Charity originated by member of St. Andrew's.

Lise Martinez-Gonzalez is our Mission Partner coordinator.

4. Review of the Period

Vicar

The church feels to be full of optimism and hope for the future. We believe St. Andrew's is a great church to belong to and over the last year or so we have seen many people growing in their faith and their understanding of the Scriptures.

In the last year it has been an absolute delight to have Rev. Jamie Gater as our curate, and having a colleague has opened up many new avenues of ministry. At the start of 2024 Jamie was signed off by the bishop to say his curacy training was complete and for him to start looking for where God might be calling him next. Although we might be sad to see Jamie leave, we are delighted for him and his family as he begins a new chapter in his priestly ministry. We are confident that he will be a blessing to the wider church and that his time with us has been beneficial to both him and to us.

The diocese have agreed to give us a new curate from the Summer and we are looking forward to Tom Dare joining us at the end of June 2024 as a self-supporting (part-time) curate. We are very excited about this, and I am looking forward to working with Tom.

In October 2023 I was invited by the Bishop of Chichester to become East Grinstead Rural Dean. Whilst this is quite a big job to take on, I am thoroughly enjoying the role and keen to bring something new to the Deanery. This role means I need to be available to offer pastoral support to clergy in the Deanery Chapter made up of 19 Churches, stipendiary and self-supporting clergy, and also retired clergy with Permission To Officiate (PTO). It also means becoming sequestrator (acting Vicar) for parishes that are in vacancy. This means working with Church Wardens, planning and leading Deanery Synod, and I am also now on the Chichester Diocesan Synod. This role has been a very good thing to do, but it does mean that the workload has increased substantially.

In October 2023 I began to teach a monthly Saturday morning Christian Doctrine Course at St. Andrew's Church. I have wanted to teach this for many years, and we get between 20-30 people attending. Each talk is recorded and eventually the plan is to post all the teaching all on our website for people to watch and discover what the Bible says on a whole host of topics. The plan is to have as many as 20 talks available that will prove an invaluable resource for the future.

I have continued to lead the Friday afternoon Bible study that began with Romans and Refreshments, then Galatians and Gateau, Titus and Tea, Jude and Jaffa-cakes, and at the time of writing we are on to Ephesians and Espresso. Some weeks we only go through only a few verses, but the discussions are really good, and this is helping people in our church become much more biblically literate and confident in handling the scriptures. We are seeing between 20-25 each week. This Bible study has given me such life and it is one of the highlights of my week.

Wednesdays are very busy days for me. Each week Jamie and I lead the school assembly, then I go on to singing in the parent and toddler group, and after this is the Wednesday Worship service. On Wednesday afternoons I try and catch up on my Rural Dean responsibilities. I am also part of a homegroup that meets fortnightly in the vicarage which again is something I really appreciate and find a great blessing.

As a church we feel the time has come to refocus once again in 2024 on "telling the next generation the praiseworthy deeds of the LORD" (Psalm 78:4). We are very grateful to the volunteers who serve so faithfully ministering to our children and youth week in and week out. We are now exploring what we need to do going forward to invest in this vital ministry.

At a time when many churches have seen a decline in their Sunday attendance, the numbers at St. Andrew's are just about holding up, but we are aware as a church we are getting older. We are delighted to work with the school Headteacher, Jenny Wise and Deputy, Rachel Mullis. Throughout the year we have worked in partnership with the school on our Sunday Altogether Service and special school services. There is a genuine school/church partnership that is working so well and we give thanks to God for this. On Mothering Sunday 2024 we had a youth takeover with Jonah Gater (11) leading the service, Finn O'Driscoll (14) preaching, and other youth and children taking part in various ways. This was a glimpse of something we would like to see more of in the future.

As a church we are very much aware that there is always more we could do. It is not as if the work is ever done, but there is still vision and much hope as we go forward. One night I woke up with all sorts of things going through my mind, and then I sensed God speaking to me. He told me not to worry about the Church of England, nor the influence culture and social media was having upon the Church. Instead, I sensed God telling us to "Proclaim the Gospel" and "Preach the Cross". And going forward this is what I intend to do!

Rev'd Richard Poole - Vicar

Curate's Report

The past year has been yet another whirlwind of God's grace. My mind is taken first to the amazing holiday club which we were able to run during the summer holidays. We had an amazing turn out of children and volunteers as we donned our detective hats to find out about Jesus, and who he really is.

The dedication and excitement of our volunteers during holiday club has spilled over into other areas of our work with children and young people, in which we have seen encouraging growth. 'JAM' (Jesus and Me), our lunch club at St Andrew's school started in the summer term last year and has been delivered to every year group; with pairs of year groups each getting to attend for a term. This last term we have averaged around 30 children each week, or about half of years three and four, which has been wonderful. They have loved learning about the parables of Jesus through fun activities, stories and games. We now eat lunch together too, which is a great way to get to know the children.

It's important to say that we run Jam club in partnership with our friends at New Life Church, and it has been wonderful to work together to serve the children of Furnace Green together. We have also worked in partnership with churches all across Tilgate, Furnace Green and Southgate to run the memorial service, and Easter morning service. These partnerships, across denomination and other boundaries are vitally important for the churches mission. That's why I was so pleased to be invited to join a group of youth ministers from across the town in setting up a support network at which we pray, share lunch and share ideas.

Youth work in our own church is really starting to take off now; and Richard and I are grateful to the whole team who lead 'The Zone' which is now bursting into life, with a good mix of activities and children from across Crawley. Our youth provision on Sunday has been a gap for a long time, but we are now able to provide a group for secondary school children which is fantastic. I'm also grateful to the team who are beginning to set up provision for a youth worship service on a Sunday evening.

In the midst of all of this, I was pleased to holiday on the Isle of Wight in the Summer, my first visit to the island. It might seem a funny thing to include in a report, but it's important that we understand that Jesus called us to have life in all it's fullness; and so it's important to reflect on our time away from our 'desks' as we give thanks for all that God has done.

Alongside my work supporting the leadership of children and youth work across the life of our church, I've been pleased by the PCC's decision to create a children and young people's working group. This sub-committee of the PCC are responsible for the oversight of all this work, and ensuring that the PCC keep their attention focused on this work, as the cornerstone of our church's vision and strategy (new strategy document soon to be released at time of writing)

Ministry is wider than the vitally important work that we do with children and young people. Over the last year I have been pleased to support parishes in Horsham, and even Wolverhampton, in leading funeral and wedding services, and leading funerals here at church. I have also been able to exercise a pastoral ministry of visits and support to a wide range of people across the congregation, each of whom I thank, for all that they have taught me. As a curate, I have had an entitlement to a day a week for study, and I am grateful for the PCC and colleagues supporting me in this. As Sign off has approached and gone, more of this study time has been taken up by my PhD work, and I am pleased that the university ethics board has approved my project, so that I can now begin to go and undertake research; watch this space.

The work of a curate is varied, and I have loved being able to support so many in their ministry. It has been great to see the social life of our church family become more and more enriched, and I have loved providing wine and cheese for training events, and as a great means to say thank you to many volunteers who have given their time and talents for the sake of our life together. It was also a privilege and pleasure to welcome the band of the Welsh Guards, and to take a group to see their concert in London. It feels like a good relationship has been established, that will provide opportunities into the future.

Finally, there is much more that could be written, and God's faithfulness has been unquestionable as we have walked together over the past year. In reflecting on it, I want to express my thanks to those who work so hard to make things happen, especially those staff, paid and voluntary, who do much behind the scenes, and more than most people realise. I see, I am grateful, thank you. Let us look forward together to the future, sure of God's grace to us all. And let us all pray for Tom, as he prepares to come here. May he find a supportive welcome, see God's grace in action and, when he comes to write this report for the next APCM, may it be more full of God's goodness than this report.

Rev'd Jamie Gater - Curate

Churchwardens

Mark Clabon and Ian Martin have continued as churchwardens for this year. Our role is to:

- act as the Bishop's officers
- support the Vicar (Richard)
- represent the congregation
- take responsibility for certain items of Church property
- act as 'caretakers' during any vacancy.

It has been great working as a Churchwarden Team to help support our Vicar, PCC and Church in serving God in Furnace Green and Crawley.

We have been encouraged seeing the church hold Alpha on a Sunday, a baptism and confirmation service with the Bishop of Horsham, a gift day where God truly blessed us financially, the start of a Parent and Toddler Group and Holiday Bible Club. We give thanks for everyone who volunteers and serves in the church.

It is encouraging to see God call Richard as Rural Dean. As we move into a new year and we see our Curate, Jamie, leaving our focus will be to ensure we have the right staff team to support the Lord's ministry in the Parish. To ensure Richard has the support he needs.

Mark Clabon & Ian Martin - Churchwarden

Safeguarding

Safeguarding continues to be at the centre of all we do, both in our children's work and our work with vulnerable adults. The Parish Pastoral team have been invaluable in our work with vulnerable adults, as have the staff at the Cornerstone Café. Jamie Gater's understanding and acceptance of what is needed in both these areas of Safeguarding has also helped, especially when it comes to the paperwork. And as ever, Anna Dance's contribution and assistance has also been invaluable.

Disclosure and Barring Service (DBS) certification is now required to be renewed every three years instead of every five as previously. The Government's Update Service makes this an easy task, but can only be used if the candidate registers their details on the Government's Update Website. This can be done either when an application for a DBS is made, or within 30 days of the date of a certificate when issued. There is no charge for volunteers, the annual charge for employed personnel is £13 per annum.

There is a formal requirement to tell the APCM whether the PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016, concerning having due regard to House of Bishops' guidance on safeguarding, and it can be confirmed that this has been done, with our policies and practices regularly reviewed in line with changes and developments to the guidance.

Jen Davis - Parish Safeguarding Officer

Children and Family Work

In 2023 we continued the provision of a creche, available on a Sunday morning 10.30 service for babies and pre-school children. Children of primary school age continued to come upstairs during the service to their Kids Church children's group.

Each Sunday, with the exception of the first Sunday of the month (which is our altogether service), the children start in the main church service with their families for worship and then go upstairs to Kids Church for approximately 30 minutes. The children return into the church again for the final worship song and, where applicable, communion.

During 2023 and following the positive Alpha sessions in this setting, we decided to move Kids Church back upstairs, having previously been in the school hall for a period during 2022. The upstairs room is much brighter, warmer in the winter and good ventilation makes it much cooler in the summer and is generally a better sized space for the number of children we serve.

The main role of Kids Church is to provide a safe and stimulating environment where children can develop their Christian faith through fun and engaging activities and developing friendships with one another.

All volunteers completed DBS checks and Safeguarding Training to be able to assist with the children's work, this is a requirement for anyone new to volunteering in this space. Also, references were taken up.

We now have a small group of 3-4 regular leaders and a small number of regular helpers with an aim in the future to get more people onboard to lead and assist each week. Whilst volunteer numbers have been challenging, it has meant we have been able to get to know the children better and the children have become familiar with the same small group of adults each week.

The topic covered each week continues to follow the sermon series as covered within the main church service and each session planned ahead. This includes teaching of the topic, games, prayer time and crafts.

Numbers of children continue to range each week but we have a regular group consisting of around 7 families (around 15 children) plus an additional number of children that come around once a month and the occasional children visiting.

On Sunday's during holiday periods, we have either established a children's area at the back of church, supervised by one church member, with parents remaining responsible for their children or put packs together to allow the children to experience engaging crafts and activities during the service. Whilst a fuller provision during holiday periods would be beneficial, the number of children can be quite sporadic and the volunteers leading and assisting can be limited due to time away.

During the later part of 2023, for a short period we were fortunate enough to have a small group of young people rotered on to assist leaders with activities for the children. This gave the young people an opportunity to support and be role models for the children we serve. It's great to see that the young people now have their own provision from early 2024 but we are hopeful that many will still be interested in supporting the children's work on occasion.

Donna Wilson

Youth Work – Sunday Evening

We started back in January 2023 with a core team of myself, Rachel Mulliss, Jamie Gater and Sarah Quirk and consequently did not require as many parents helping each week as previously. Our thanks to everyone who has helped in this capacity. The format of the evening remained basically the same as the previous year, a time to gather and socialize with table games available. Followed by Bible study, activities, and discussion in two groups. As the year progressed, we met more frequently for the Bible study as one group and as the younger group was now much smaller. We also decided to have a break from using Energize for the teaching and Jamie devised a whole term of sessions on relevant topics and issues of the day and how the young people respond and are affected by them as Christians. These sessions were very successful. We continued to have a committed group of about 12 and after the Summer break some new young people also joined us. In the lighter evenings the Youth had the opportunity to go outside to chat or play games either before or at the end of the session. We held a few social events with one pizza evening and traditional Christmas party and Easter event. Thank you to everyone who contributed food for these events. They were all a great success. With the Friday evening Zone taking place and the age for Zone attendance being lowered we as a team began to feel that maybe the time was coming for the Sunday evening Youth to cease. I said I would step down from Youth with effect from January 2024. It was agreed that the three remaining leaders would continue until the February half-term and then Sunday Evening Youth would stop. This was in the prayerful hope that Youth provision would start shortly after this on a Sunday morning for years 7 upwards – and it has! We also hope that future provision will be provided in some way for Years 5-6. We know it is outside the reporting time but want to say how well the Youth did and how humbly proud we were of them as the led, preached, read, prayed, and played in the worship band on Sunday, 10 March. Hopefully just the beginning.

Linda Jefferson, Rachel Mulliss, Jamie Gater and Sarah Quirk

Friday Night Youth provision

The Friday night youth provision 'Yoof Club' started running in January 2023. This is a provision for all young people of faith or no faith. Its aim is to give the young people of Crawley a safe place to hang out, with good role models and it is run from a Christian ethos. Discussions on topics of current interest / relevance are held occasionally and this gives the leaders an opportunity to present a Christian viewpoint of these situations, where appropriate. There is also a tuck shop, and a variety of games, including a new Nintendo, for the young people to play.

From January – July 2023 'Yoof Club' ran term time only, 8-10pm for school years 9-13. There was a group of about 14 on the register, with an average of 7 attending each week. Each term there was a 'trip' or 'event' including trips to Hollywood bowl and Escape Rooms, a silent disco in the upstairs hall and movie nights in the café. These were popular and tended to have higher attendance.

Over the August 2023 the core leaders planned how to grow the group further. It was decided to increase the age of attendance to include all secondary age youth (year 7-13) and make the session slightly earlier (7.30-9.30pm), but to stick to term time only. The group was also rebranded from 'Yoof Club' to 'The Zone'. For the autumn term we ran 'food nights' where a group of the young people helped prepare and serve various dishes to the rest of the group. This was very successful, and the young people seemed to enjoy the sessions. The spring term 2024 brought another trip to Hollywood Bowl, attended by 22 young people.

In March 2024, some of the PCC and The Zone leaders had a zoom meeting with a youth worker who runs a youth café for young people in a community on Isle of Wight to gain knowledge and advice about running a provision for 'non-church' young people.

We are very grateful for all the volunteers who have helped get the club up and running and keep it going. Some of these dedicated people have now had to stand down, so we are looking for a few more helpers. There are now over 30 young people on the register, with an average weekly attendance of 15-20. We are looking forward to more growth and engaging activities with the young people.

Alison Quirk, Michael Okorie and Patience Okorie

Deanery Synod

East Grinstead Deanery is a grouping of churches in the area from East Grinstead to Crawley. It is mainly an advisory and consultative body but has some active functions mainly in the distribution of finance. Deanery Synod members also have a role in electing people to the Diocesan and General Synods of the Church of England. Our Deanery Synod is chaired by the Rural Dean the Rev Richard Poole and our representatives are Mike Jefferson and Russell Bateman. We have 3 other seats which are currently vacant. If you would like more details about our activities please let me know and I will send you a copy of our minutes.

Mike Jefferson

The Cornerstone Café

For the year 2023, Cornerstone Café went through a time of uncertainty and change plus two Café Managers and one Café Co-Ordinator. From January to the end of March 2023, the café ran as successfully as always but with the growing awareness that Rachel Lashwood would sadly be leaving at Easter. A new Café Manager had not been appointed so I agreed after much prayerful thought, consideration, and discussion that I would take on the voluntary interim running of the café not as Café Manager but as the Co-Ordinator. A Café Board consisting of four members was established and a new temporary way of running the café put in place to enable the Café to stay open. The role of Daily Team Leader was created with Maureen and Pete Ions each becoming one (thank you) and myself. This worked well and helped spread the load as I also took on all the other aspects of running the Café. Thank you, Dave, and Kathy, for coping so well with the change and for helping and supporting me on what was a very fast and steep learning curve. Thank you also to all the wonderful Cornerstone Café volunteers who continued to serve so willingly and to all the customers who continued to come. The vision for the Café remained the same; that it would be a place where everyone felt welcomed, valued, and safe and that they would be able to see and feel the love of Christ and the care we offered that they may not find in other cafes. We said a sad goodbye and thanked Sandra as she retired from serving on a Wednesday and welcomed Diane to the team now on an ad hoc basis. To enable specialty coffees such as lattes and cappuccinos to be made an electric milk frother was purchased. However, the vision of the Café Board was to purchase a good quality bean-to-cup coffee machine. New additions and some price increases to the menu were made and various behind-the-scenes administration changes also but all done in the knowledge that my role was only temporary. St Andrews's new Toddlers group started running on a Wednesday morning and what a joy to welcome the team, parents, grandparents, carers and children. As July approached a manager for the Café still had not been appointed but praise the Lord he had been speaking to Lynne Poole and she applied, was interviewed, offered the job and she accepted with effect from the beginning of September when I would step down. The special gift was that on our first day of opening after the summer break, the Environment Health Officer did an unannounced inspection, and the Café retained its 5* rating. Thank you everyone for all your hard work in helping us retain this. My last day and Lynne's first. I now hand over to Lynne to complete this report. Pleased we kept our 5* rating on my first day, it is entirely thanks to the work of those who kept everything in order, particularly Dave, Kathy and Linda, not forgetting Rachel. The cafe has become increasingly popular, and we welcome new people every day (no exaggeration) plus have regular weekly table bookings. On Mondays Jackie Bateman's Craft Group continue to meet and many folks are finding lasting friendships there. Wednesdays, our busiest day, welcomes Age UK, a group of 15-20 for lunch. We are grateful too for the support of those attending Wednesday worship and toddlers. Friday's Bible Study with Richard very soon outgrew the cafe area, now meeting in church. The Cornerstone still seeks to provide pathways to faith as well as a sense of belonging at St Andrews. Thank you to the many of you who have directed folk to us. Just sneaking into the current year! Our new coffee machine is successfully up and running. Easy to use too if anyone is willing to join our band of amazing volunteers! Thank you, Marilyn, for joining the team. Sadly, one of our volunteers and dear friend Chris Anderson passed away recently. Someone who faithfully served each week. My prayer is that the Cornerstone will continue to serve the community and church offering an oasis of welcome, good food and coffee, as a witness to Christ.

Linda Jefferson - Café Co-Ordinator and Lynne Poole – The Cornerstone Cafe Manager

Pastoral Care

The members of our Pastoral Care Group are Richard Poole and Jamie Gater, four Pastoral Care Assistants namely; Linda Mankelow, Eileen Cooke, Shirley Cutcliffe and Lyn Baker, together with myself as Pastoral Care

Co-ordinator. Meeting fortnightly during term time whenever possible, we try to ensure that we come alongside anyone in our congregation who is in need of a listening ear whether that is by phone, a chat in church or a home or hospital visit. If

this is you or someone you are concerned about, please contact me or one of the Pastoral Care Assistants. You will find our details on the contact list for St Andrews

Brenda Baker, Pastoral Care Co-Ordinator

5. Objectives and Mission Action Plan (MAP) 2024/25

After several years of working through the MAP, the PCC have consulted on a new strategic vision which will form the basis of a new map.

The strategic vision will focus on the church living out the words of Psalm 78:4 and will be published in due course.

We will tell the next generation the praiseworthy deeds of the LORD (Ps78:4)

6. Fabric Reports

I continue to be the church's Premises Manager. The Church Building is busy with services, groups meeting and The Cornerstone Café. The fabric and equipment are stand up well, but this brings maintenance challenges due to the age.

During 2023, various work and annual checks were completed on the building.

- Kitchen lights replaced due to historic damage
- Underfloor heating serviced and repairs carried out.
- Glass unit in fire door replaced.
- Screen in the upper hall was replaced under warranty.
- Wi-Fi sender units were up graded.
- Entrance to car park repair due curb stone damaged.
- Church carpet was cleaned.
- Kitchen equipment was serviced.
- Water softener replaced in the dishwasher.
- Café lights were repaired.
- Main doors were serviced.
- Freezer breakdown repaired.
- Pads for defibrillator were replaced as they expired.
- Various repairs and investigations carried out on the sound system.
- Annual Checks – All checks completed any non-compliances resolved. Which were back up batteries replaced in some lights and also the fire panel.

Health and Safety

- Fire Awareness Training.
- School carried out 2 fire drills.

In the first 3 Months of 2024 the following was replaced.

- Projectors replaced due parts no longer available.
- The spotlights lamps in the church were replaced with LED's and associated wire was replaced as needed.
- Boiler was replaced for like for like but not under faculty.

To ensure I am aware of any faults, please continue to use the defect book which is situated above the defibrillator in the café or email me premises@standrewscrawley.com. The defect book is reviewed weekly and at the Centre Management meeting for more complex items.

I continue to be overwhelmed by the support of the church members and amazed at how much work behind the scenes many of you do to ensure the church building upkeep, this makes my job so much easier to complete. Thank you.

Alan Whitaker – Premises Manager

Fabric Report - St Andrew's Vicarage

The vicarage is in relatively good repair. The diocese has installed a new water meter and taken the vicarage off the school water main. This was an anomaly that had existed from the outset. The heating broke down for about a week and in the end the heating system had to be flushed out and has been working fine since.

Over the years very little decoration has taken place in the vicarage. This is due to the busyness of the vicar and not the reluctance of the PCC to pay. The house could do with some decoration after 23 years of habitation by the present incumbent and his family.

In our discussions as a PCC about succession planning the PCC has noted that given the size of the church and the responsibility of the vicar that the house is not comparable with many vicarages in other parishes. It's location on a roundabout and having a footpath past the study and living room windows, and overlooking a car park might put off a future vicar from taking the job. Whilst the house is fine with the current incumbent it is something the PCC feel they need to consider in the future.

Rev'd Richard Poole - Vicar

1. FINANCIAL REVIEW for the year from 1.1.2023 to 31.12.2023

7.1 The Financial Statements

These are the statutory financial statements, for the year ended 31 December 2023. The law largely prescribes the format, in particular the separate accounting for unrestricted funds, available for any purpose, restricted funds, which must be used for a particular purpose, and designated funds, which hold unrestricted monies set aside for a specific reason. The parish banks with Reliance Bank Limited, a bank wholly owned by the Salvation Army. The PCC is very grateful to the church members for their gifts of money and time. Gifts of money and the associated gift-aid tax reclaimed account for some 85% of parish income.

7.2 Review of 2023

2023 has been an interesting year, a year of 2 halves. We started the year with increased running costs, mainly due to our own country's economy. As was reported at our last APCM our numbers and giving were down and a high percentage of giving that continued had remained static for several years, resulting in our income not keeping up with our expenditure. This led to concerns about the ability of the church to be able to fund itself beyond 2025. As 2023 progressed we were also very conscious about the need for some major repair, replacement and enhancement works to the building and equipment for the worship space and café, to continue our journey to serve our local community, grow our numbers in the church and meet our mission objectives. That was the first half of the year.

Then we had our Gift Day. With pledges working out at some £86,000 (over a year), suddenly; we were able to plan our spending to enhance our children's and youth work, plan for the building and equipment work and start to think about our church's staffing requirements with regard to our children, youth & family work. As we got to the end of 2023 we are blessed with seeing increased regular giving from existing members and increased attendance from new and returning members of the congregation. With this and the work done to improve our costs (Parish giving Scheme, energy pricing and renegotiation of our telephone/broadband, to name but a few), we are in a much happier place compared to last year. However; with most of the gift day pledges being in cash and being spent on the building, we still have a challenge in getting our regular monthly giving to meet our regular costs in 2025 and beyond.

Unrestricted funds

There was an overall net surplus on unrestricted funds of £73,207 during the year, giving the Church total unrestricted funds of £153,320 at the year end, of which £123,171 was made up of immediately available cash funds. Despite the 2023 budget showing a potential deficit of £12,000, due to the cost savings achieved and the improved giving and cash pledges from the Gift Day.

Restricted funds

There was an overall net loss on restricted funds of £2,193. The principal restricted fund was the People Fund which was set up to cover the costs of employing staff, which totaled £39,786 during the year. Donations to the people fund (including gift aid) totaled £32,726, leaving a deficit of just over £7k which was made up by unrestricted funds. Donations to the People Fund were tithed at 10%, where donors agreed, with tithed income being paid to two specifically child-related mission organisations. Income from the Arnold Bequest of £3,714 funded part of the diocesan contribution (Note 17).

Designated funds

Through 2023 there were no open designated funds.

Balance sheet and reserves

We aim to hold liquid reserves to meet six months' normal running costs, (Balance Sheet, page3). As this is not a hard and fast rule, it was decided that the additional funding from the Gift day should be used to meet our ongoing and expected mission costs rather than holding it as reserves. The balance of immediately available reserves at the end of 2023 was therefore £17,930. It is parish policy to hold liquid reserves not immediately required in an instant-access deposit account with the Church of England Diocesan Board of Finance.

7.3 Outlook for 2024.

The budget for 2024 shows a deficit of £17,400. This is based on our 'Normal' regular income and expenditure for the year. It's a generous budget with our children's mission at the forefront. There is also a program of works for the church equipment and café which is being funded out of the Gift day cash pledges. This shows a surplus of £13,869.

7.4 Acknowledgements

My thanks go to those whose work has assisted me in my role as treasurer this year, in particular Benedict Mulliss, the assistant treasurer, and Jackie Bramley, the church administrator, without both of whom this role will be significantly harder.

Thanks, are also due to the accountants, Richard Place Dobson Services Ltd, for their invaluable assistance in compiling these accounts and for carrying out the independent examination.

Russell Bateman; PCC Treasurer

PCC OF FURNACE GREEN ST ANDREW

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF PCC OF FURNACE GREEN ST ANDREW

I report to the trustees on my examination of the financial statements of PCC of Furnace Green St Andrew (the charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

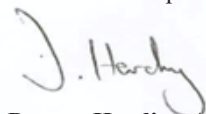
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Dated: ...07/05/2024....

PCC OF FURNACE GREEN ST ANDREW

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Notes							
<u>Income from:</u>							
Donations and legacies	3	220,696	42,333	263,029	144,954	44,707	189,661
Charitable activities	4	28,391	-	28,391	31,343	-	31,343
Other trading activities	5	10,963	-	10,963	4,811	-	4,811
Investments	6	557	-	557	226	-	226
Total income		260,607	42,333	302,940	181,334	44,707	226,041
<u>Expenditure on:</u>							
Charitable activities	7	187,400	44,526	231,926	152,063	45,523	197,586
Net income/(expenditure) for the year/							
Net movement in funds		73,207	(2,193)	71,014	29,271	(816)	28,455
Fund balances at 1 January 2023		80,113	3,780	83,893	50,842	4,596	55,438
Fund balances at 31 December 2023		153,320	1,587	154,907	80,113	3,780	83,893

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Explanation: This is the summarised 2023 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2023, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	14		12,088		15,903
Current assets					
Debtors	15	6,415		6,513	
Cash at bank and in hand		123,172		47,206	
Cash on short term deposit		17,930		17,373	
		<u>147,517</u>		<u>71,092</u>	
Creditors: amounts falling due within one year	16	<u>(4,698)</u>		<u>(3,102)</u>	
Net current assets			142,819		67,990
Total assets less current liabilities			<u>154,907</u>		<u>83,893</u>
Income funds					
Restricted funds	17		1,587		3,780
Unrestricted funds			153,320		80,113
			<u>154,907</u>		<u>83,893</u>

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1.6 explains why.

The financial statements were approved by the Trustees on 30/04/2024.



Rev R Poole
Trustee



Mr R Bateman
Trustee

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

The PCC of Furnace Green St Andrew is an unincorporated charity. The principal address is St Andrew's Church, Weald Drive, Crawley, RH10 6NU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Parochial Church Councils Powers Measures (1956), the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Furnishings and equipment	5, 10 or 20 years straight line
---------------------------	---------------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings, the rectory and the vicarages. Work on such property are written off as an expense in the period it is incurred.

Furnishings, fittings and other equipment are capitalised as fixed assets if they cost over £500 or are part of a set costing over £1,000.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023 £	2023 £	2023 £	2022 £	2022 £	2022 £
Donations and gifts						
Tax-efficient planned giving	131,169	31,863	163,032	97,299	29,122	126,421
Other planned giving	14,635	-	14,635	7,085	1,820	8,905
Unplanned giving at services	7,257	-	7,257	6,462	-	6,462
Other unplanned giving	26,982	-	26,982	7,103	1,250	8,353
Special appeals	-	-	-	-	1,958	1,958
Gift Aid tax refunds	40,653	6,756	47,409	27,005	7,280	34,285
Recurrent grants	-	3,714	3,714	-	3,277	3,277
	<u>220,696</u>	<u>42,333</u>	<u>263,029</u>	<u>144,954</u>	<u>44,707</u>	<u>189,661</u>

The PCC is very grateful for the grant of £3,714 received from The Arnold Bequest Trust during the year.

Donations include £20,198 given by the trustees.

4 Charitable activities

	Church activities 2023 £	Church activities 2022 £
Fees	1,595	8,693
Bookstalls	431	17
Cafe	23,596	21,962
Church events, youth clubs etc	2,769	671
	<u>28,391</u>	<u>31,343</u>

5 Other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Church/hall rental to non-church hirers	9,760	4,811
Other	1,203	-
	<u>10,963</u>	<u>4,811</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

6 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Interest receivable	557	226

7 Charitable activities

	Church activities 2023 £	Church activities 2022 £
Diocesan contribution (see note 9)	77,000	43,000
Clergy housing	4,956	3,245
Other clergy/ministry costs	6,206	1,956
Director of children's & family work	-	13,275
Youth director	-	11,444
Building running and maintenance	68,179	31,809
Building works over £500	16,372	7,439
Equipment and furnishings costing over £500	2,514	8,996
Services and worship	7,285	6,145
Evangelism, education and training	400	3,081
Bookstall costs	261	351
Church events and clubs costs	12,598	29,002
	195,771	159,743
Grant funding of activities (see note 8)	19,125	17,858
Share of support costs (see note 10)	14,132	17,795
Share of governance costs (see note 10)	2,898	2,190
	231,926	197,586
Analysis by fund		
Unrestricted funds	187,400	152,063
Restricted funds	44,526	45,523
	231,926	197,586

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

8 Grants payable

	Church activities 2023 £	Church activities 2022 £
Grants to missions and other organisations:		
Christians Against Poverty (Crawley CAP Centre)	2,400	2,400
Michael Browne - Bible translation in rural Argentina	2,404	2,250
Church Pastoral Aid Society	3,574	2,425
Lighthouse Project	3,589	2,425
Prison Fellowship	2,404	2,100
Tearfund	1,723	2,815
Toybox - relief for street children in Latin America, Africa and Asia	1,468	1,548
Urban Saints	252	252
Transforming Lives for Good	900	900
Operation Christmas Child	137	52
Easter Team	-	691
Kaana Charity	154	-
Crawley Open House	30	-
Womans Refuge	90	-
	19,125	17,858

The parish provides long-term support to one missionary with parish links. The church congregation selects other recipients for giving on five "Mission Sundays" per annum. There were five such Sundays during the year and, in addition, one organisation was paid monthly throughout the year. Giving to the restricted People Fund is also tithed, with 10% of all donations being paid to two charitable organisations.

9 Diocesan Contribution

During 2023, the parish pledged and paid £77,000 (2022: £43,000) to the diocese, plus clergy fees assigned to the diocese of £1,685 (2022: £1,674). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

10 Support costs

	Support costs	Governance costs	2023 Support costs	Governance costs	2022
	£	£	£	£	£
Central office support	14,132	-	14,132	17,795	17,795
Independent examination & related costs	-	2,898	2,898	-	2,190
	<u>14,132</u>	<u>2,898</u>	<u>17,030</u>	<u>17,795</u>	<u>19,985</u>
Analysed between Charitable activities	<u>14,132</u>	<u>2,898</u>	<u>17,030</u>	<u>17,795</u>	<u>19,985</u>

Governance costs includes payments to the Independent Examiners of £2,190 (2022: £2,190) for the independent examination fee, and £708 for other services provided.

11 Trustees

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Salaries & Pensions - The following trustees were paid for their work in other roles:

Rachel Lashwood - £2,267 - Café manager

Expenses - Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £5,406. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £4,956, again under normal Church of England practice.

A total of £661 were reimbursed to other trustees during the year for expenses incurred.

12 Employees

The average monthly number of employees during the year was:

2023 Number	2022 Number
<u>4</u>	<u>6</u>

During the year ended 31 December 2023 the parish paid £39,560 (2022: £62,076) in salaries and wages, plus £706 (2022: £2,865) employer's National Insurance and pension contributions of £522 (2022: £1,848).

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

14 Tangible fixed assets

	Furnishings and equipment £
Cost	
At 1 January 2023	96,121
At 31 December 2023	96,121
Depreciation and impairment	
At 1 January 2023	80,218
Depreciation charged in the year	3,815
At 31 December 2023	84,033
Carrying amount	
At 31 December 2023	12,088
At 31 December 2022	15,903

15 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	730	-
Other debtors	3,343	4,021
Prepayments and accrued income	2,342	2,492
	6,415	6,513

16 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	(565)	(784)
Other creditors	-	316
Accruals and deferred income	5,263	3,570
	4,698	3,102

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 January 2022	Incoming resources	Resources expended	Balance at 1 January 2023	Incoming resources	Resources expended	Balance at 31 December 2023
	£	£	£	£	£	£	£
Arnold Bequest	-	3,277	(3,277)	-	3,714	(3,714)	-
Mike & Sylvia Browne	250	-	(250)	-	-	-	-
People Fund	492	34,889	(35,381)	-	32,726	(32,726)	-
People Tithe	467	3,333	(3,156)	644	3,092	(3,736)	-
TLG	3,387	-	(900)	2,487	-	(900)	1,587
Alpha Course Outreach Programme	-	1,250	(601)	649	2,801	(3,450)	-
Special Appeals - Tearfund Re: Afganistan	-	993	(993)	-	-	-	-
Special Appeals - Tearfund Re: Ukraine	-	60	(60)	-	-	-	-
Special Appeals - Easter Team	-	691	(691)	-	-	-	-
Special Appeals - Tearfund Re: Pakistan	-	214	(214)	-	-	-	-
	<u>4,596</u>	<u>44,707</u>	<u>(45,523)</u>	<u>3,780</u>	<u>42,333</u>	<u>(44,526)</u>	<u>1,587</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

17 Restricted funds

(Continued)

The People Fund - The People Fund was set up to cover the costs of employing staff, initially Admin, Premises and Café Staff. More recently also for the Director of Children's and Family Work and for the Youth Director, although these roles are now vacant.. The income of the people fund is not sufficient to cover the whole cost of all employees and, from 2019 onwards, the shortfall has been charged to the General Fund. During 2023, total salary costs for the year were £39,049, of which £33,306 are covered by contributions to the people fund, with the remaining £5,743 being covered by general unrestricted funds.

People Tithe - This fund represents people fund donations which have been tithed at 10% with the donors agreement to be paid to two child-related mission organisations.

TLG – Transforming Lives for Good is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has only partially been used.

The Arnold Bequest - The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend.

Alpha Course Outreach Programme - This fund represents a one off donation received during the year to be spent specifically on the Alpha Course activities.

The Special Appeals relate to one off fundraising efforts in response to appeals from other supported charities.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

18 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 December 2023 are represented by:						
Tangible assets	12,088	-	12,088	15,903	-	15,903
Current assets/(liabilities)	141,232	1,587	142,819	64,210	3,780	67,990
	<u>153,320</u>	<u>1,587</u>	<u>154,907</u>	<u>80,113</u>	<u>3,780</u>	<u>83,893</u>

19 Key Figures

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus/(deficit)" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient or insufficient to meet normal running costs.

	<u>2023</u>	<u>2022</u>
Uncommitted reserves	134,559	64,210
Average monthly running costs	14,599	11,302
Uncommitted reserves as months of running costs	9.2	5.7
Running costs surplus/(deficit)	85,420	45,706

In the previous year the Diocese reduced their contribution from £77,000 to £43,000 in order to rebuild reserves, this was then increased to the original £77,000 agreement in 2023.

20 Related party transactions

During the year, a donation of £3,589 was made to The Lighthouse Project (Crawley), of which one of the trustees of the PCC is also a trustee.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	<u>2023</u> £	<u>2022</u> £
Aggregate compensation	<u>2,288</u>	<u>33,971</u>

Accounts



The Parish of Furnace Green, St Andrew

**REPORT OF THE
PAROCHIAL CHURCH COUNCIL (PCC)**

&

**FINANCIAL REVIEW AND INDEPENDENT
EXAMINER'S REPORT**

**For the year from 1st January 2022 to
31st December 2022**

Parish Information:

Incumbent: The Revd. Richard Poole, St Andrew's House, Weald Drive, Furnace Green, Crawley, RH10 6NU

Charity Commission Registration Number: 1176397

Church and Parish Office Address: St Andrew's Church, Weald Drive, Furnace Green, Crawley, RH10 6NU

Contacts: 01293 526618; office@standrewscrawley.com; www.standrewscrawley.com

Bankers: Reliance Bank, Faith House, 23-24 Lovat Lane, London, EC3R 8EB

Independent Examiners: Richard Place Dobson Services Ltd, Ground Floor, 1-7 Station Road, Crawley, West Sussex, RH10 1HT

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PCC REPORT for the period from 1.1.2022 to 31.12.2022

1. Administrative Information

St Andrew's Church is part of the Deanery of East Grinstead and the Diocese of Chichester within the Church of England.

The PCC of the Ecclesiastical Parish of Furnace Green, St Andrew was entered on the Register of Charities on 20th December 2017 with the registered charity number 1176397 as required by the Charities Act 2011.

By the end of the period under review, the following were serving as trustees of the PCC.

Role	Person	Roles and Responsibilities	Length of service From 26 th April 22
Incumbent	Rev'd Richard Poole	Chairperson	Permanent
Curate	Rev'd Jamie Gater	Curate	Permanent
Churchwarden	Ian Martin	Deputy Chairperson	1 year
	Mark Clabon		1 year
Deanery Synod Rep	Jim Lashwood (resigned 17/04/2023)	Ordinate	1 year
Deanery Synod Rep	Mike Jefferson		1 year
Vacant position x 3			1 year
Elected Members	Jen Davis	Parish Safeguarding Officer	1 year
	Linda Jefferson		3 years
	Rachel Lashwood (resigned 17/04/2023)	Café Manager	1 year
	John Lodemore		1 year
	Paul Masters		3 years
	Alison Quirk		3 years
	Donna Wilson		3 years
	Vacant position		1 year
	Vacant position		2 years
	Vacant position		2 years
	Vacant position		2 years
	Vacant position		2 years

2. Structure, governance and management

The Parochial Church Council (PCC)

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and members of the church who are elected at the Annual Parochial Church Meeting (APCM).

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety, disability legislation and safeguarding of vulnerable adults and children. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances.

When trustees are appointed, they then receive monthly 'PCC Members Updates' from the Diocese. Training courses provided by the Diocese are therefore publicised and attendance encouraged.

Trustees' Responsibilities

Under the Charities Act 2011 the trustees are required to prepare a statement of accounts for each financial year. This gives a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and enable the trustees to ensure that any statement of accounts prepared by them complies with the regulations under section 132(1) of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence taking reasonable steps for the prevention of fraud and other irregularities. The trustees are in the process of considering the risks to which the charity is exposed and will establish systems to mitigate those risks.

Statement as to disclosure of information to independent examiners

So far as the trustees are aware, there is no relevant independent review information of which the charity's independent examiners are unaware, and the trustees will be taking all the steps that they ought to take as trustees in order to make himself or herself aware of any relevant independent review information and to establish that the charity's independent examiners are aware of that information.

Independent Examiners

In the 2022 APCM it was proposed that 'Alexandra Durrant Chartered Accountants' be reappointed as our Independent Examiners.

The Firm of 'Alexandra Durrant & Co' has now ceased trading. Regulations require that 'small' accountancy firms like Alexandra Durrant will have an 'alternate' accountancy firm with whom they partner to provide emergency cover. That partner firm 'Richard Place Dobson Services Ltd' has now taken over the clients of Alexandra Durrant. Richard Place Dobson then set up a subsidiary company named 'Alexandra Durrant Ltd' so as to keep the brand name for their long-standing clients and it was this company that provided the Independent Examination of our 2021 accounts. However; they do not want to maintain this subsidiary company for the long term. It was therefore agreed at the February PCC meeting that as they know us already, St. Andrews church should use Richard Place Dobson this year. Therefore; a resolution proposing that Richard Place Dobson Services Ltd be appointed as our Independent Examiners of the charity will be put to the Annual Parochial Church meeting on 25th April 2023.

PCC Business

In 2022, the PCC met 10 times, one of these was an extraordinary meeting and one to approve the Accounts. The meeting in September was unable to go ahead due to the death of the Queen. The average attendance was 80%. The financial situation was reviewed regularly, and the parish share for 2023 was approved and the budget for 2023 fixed. Each meeting also considered updates from various areas in the church and safeguarding is a standing agenda item. The Parish Safeguarding Policy was reviewed and adhered to and staffing matters were considered as necessary. Copies of PCC minutes have been made freely available and emailed to those who have requested this.

PCC Standing Committee

In accordance with the Church Representation Rules, this is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC. The members are currently Rev Richard Poole, Ian Martin, Peter Mankelow (until 30th June), Rachel Clark (until 26th April), Jen Davis and Mark Clabon (joined 26th April).

Other Committees

Centre Management Committee: This is a sub-committee of the PCC with delegated powers to spend the allocated budget, and its purpose is to oversee and direct the operation of the church centre. Current members are Rev Richard Poole, Peter Mankelow, Jen Davis, Rachel Lashwood, Jackie Bramley, Alan Whitaker, Linda Mankelow and Mike Cooke. This meets on a regular basis to discuss the operational issues of the Cornerstone Cafe, building and room bookings.

PCC Finance Sub Committee: This committee meets from time to time and considers budget proposals, obtaining value for money, changes to methods of giving, and ways of communicating the church's financial needs. During 2022 the members were Rev Richard Poole, Russell Bateman (from 18th July), Mark Clabon, John Lodemore, Peter Mankelow (until 18th July) and Ian Martin.

Other groups meetings: The church also has a number of groups who meet to enable the efficient running of the church. These include a weekly staff meetings and leaders and preachers meetings.

Church Attendance

There were 237 parishioners entered on the parish Electoral Roll at the end of December 2022 (246 at end of December 2021). A revision was done during April 2022. At the end of 2022, 'Normal' Sunday attendance, including adults and children, as reported to the Diocese was 162 (138 adults and 24 children). The 'Worshipping Community' figures, as reported to the Diocese was 384 (298 adults and 86 children).

Risk Assessment

Risk assessments have been carried out when required and reviewed on an ongoing basis.

Safeguarding

The Parish Safeguarding policy is reviewed annually by the PCC. The parish is registered with Thirty one: Eight (formerly the Church's Child Protection Advisory Service). Jen Davis is the Parish Safeguarding Officer and also Lead Recruiter. In June 2021, Anna Dance became the assistant recruiter and works with Jen Davis to ensure that all those working with children, young people and vulnerable adults have the necessary checks, and that Safeguarding is taken into account in all church activities. Jen has regular meetings for the sharing of information with those involved in working with children, young people and vulnerable adults.

3. Statement of Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the charity.

The primary role of the Parish is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. Many of our activities help members to develop their faith.

The Parish has one place of worship at St Andrew's Church, Weald Drive, Furnace Green. It has various rooms that are used for church and community activities, some of which are listed below. 14 groups have used it on a weekly basis, 9 monthly, 5 termly/twice a year and 39 one-offs. Some groups still meet on zoom.

The many activities which the church is involved in for the public benefit are listed below.

Children's and Youth groups

Sundays morning (During term time):

January to March – Intergenerational service for children, youth and families

All together service on 1st Sunday of the month

From May onwards, Kidz church held in the school hall during the talk part of the 10.30am service.

Sunday evenings: Youth Fellowship – Years 6—13

Over the summer holidays, an area was supervised at the back of the church, where talk related activities were available.

Holiday Club, Space Academy held from 24th to 26th Aug each morning for primary school aged children.

Youth band rehearsals/jamming session were held throughout the year.

Please see separate reports for more information.

Prayer Opportunities

Prayer Diary group started in January 2022. Bible readings, thoughts for the day and possible prayers and prayer areas are posted daily on WhatsApp group.

Prayer Chain: urgent prayer covered via WhatsApp, text and phone.

Prayer Network: Prayer requests via email or text. Each request prayed for over 2 weeks.

Corporate prayer meeting: praying for needs of church & community. The 1st Tuesday of the month is on Zoom and 3rd Tuesday in a month is in the church.

Two prayer weekends in March and September

Church open after the death of Her Majesty Queen Elizabeth in September. A book of commemoration was available for people to sign.

Lent & Easter:

Special reflections during Holy Week.

Maundy Thursday service

Good Friday reflection service.

Easter Sunday Holy Communion service

Adult Groups

Craft group – part of the Cornerstone Café
Friendship Club – fortnightly daytime meeting usually with guest speaker, for church & community
Coffee Shop – Weekly coffee morning for church & community
Bible Study Home groups – weekly or fortnightly – mostly evenings.
Romans and Refreshments – Weekly Bible study of Romans

Other Church Functions

Baptism – 3 infant, 5 children and 1 adult. 1 dedication.
Weddings – 2 weddings.
Funerals – 7 funerals were led by Richard.
Memorial Service – 6th November
School Worship (Assemblies) – School adjoins the church.
Transforming Lives for Good (TLG) – church members go into St Andrew's school to support individual pupils. This unfortunately ceased in April 22.
Pastoral assistant – Telephone calls, hospital visiting and bereavement follow-up, involves listening and facilitating. Please see separate report for further information.
Bookstand – wide ranging selection of books available.

Town-wide involvement

Crawley Anglican Clergy group.
Lighthouse – Schools work across Crawley.
CAP (Christians Against Poverty) Debt Centre for Crawley. We have 3 Money Coaches in the church and church members helped others in making Christmas hampers for their clients.
Love Your Neighbour - this church wide initiative involves various churches (coordinated by St John's) and aims to help those in need in Crawley. Volunteers have helped to shop, phone and deliver food parcels and prescriptions to those who need it.

Local Outreach

Cornerstone Café – serving the community by opening three times a week during term time (see separate report).
Crawley Foodbank Partnership (Easter Team, Crawley Open House and Christians Against Poverty) – Food collected weekly and at harvest services.
Poppins – Monthly Coffee Morning for community.
Rainbows and Brownies – meet at Church Centre weekly during school term time.
Visits in Burley Wood were able to start in October
Room Hire – Community including local choirs.
Women's fellowship meeting – met online in April, November and December
Light Party held in the school.
Remembrance Sunday – Poppy display and church service.
Carol Service held in partnership with the school.
Christingle service return with a pop up Nativity play.

Mission

Tithe Partners – One tenth of giving to People Fund donated to these two charities.

- Tearfund. They are 'Christians passionate about ending poverty – we're following Jesus where the need is greatest, working through local churches to unlock people's potential and helping them discover that the answer to poverty is within themselves. When disasters strike, we respond quickly. We won't stop until poverty stops.'
- Toybox works mainly in South America and they state 'Our vision is of just world with no street children.'

Mission partners – Annual donations given to

- CPAS - These are our Patrons and they support UK churches to spread the Good News of Jesus.
- Lighthouse - Crawley based charity that shares the Christian faith and values in primary and secondary schools through assemblies and lunch time clubs.
- Prison Fellowship – charity who support prisoners and their families. They run prayer meetings, courses and arrange Christmas gifts for families.
- Mike Browne and family in Argentina. Bible translation for the Toba people.
- CAP (Christians Against Poverty), Help and supporting those in debt in Crawley.

Other

- Samaritan's Purse Operation Christmas Child – Shoeboxes of gifts sent abroad to children in need – 224 boxes given via the church and school and many more packed online.
- Kaana – Charity originated by member of St. Andrew's.

Lise Martinez-Gonzalez is our Mission Partner coordinator.

4. Review of the Period

Vicar

The last twelve months have seen St. Andrew's really coming back as a church. After the pandemic people were still nervous about attending large gatherings, and sadly some people have still not returned. A number of our older members now choose to watch the service on the livestream. We had intended to turn this off once the lockdown was over, but we see it as an important way for our faithful church family who are housebound to stay connected with the church.

On Easter Sunday we returned to having both the bread and the wine in Holy Communion. We gave people the option to opt out but nearly everyone returned to having both the bread and wine.

At Easter we said farewell to Rachel and Adrian Clark who had been working with our children and youth for around 7 years. Rachel was leaving to start her training for ordination, and Adrian got a new job in a Baptist church in Guildford. This was quite a challenging time because their departure came at a time when we were still trying to rebuild the childrens and youth work after the pandemic. We realised that we could no longer put on the children and family interactive service followed by the main service on a Sunday morning. At a church Forum a clear desire was shown by the congregation to all come back together as one service. Although it was good for the church to come back together at that time, we were seriously struggling to find volunteers to help out. This was a problem many churches faced coming out of the pandemic, as people reappraised their lives and decided to lay down ministries they had been involved in before the pandemic.

We decided to try and incorporate a slot in the service for the children to go out and build upon the good foundations laid by Rachel and Adrian. We also reintroduced the 9:00am service for those who had really missed out on a more quiet and reflective service. Later on in the year it was agreed by the PCC to return to offering the Book of Common Prayer communion service twice a month at the 9:00am service.

At the time of the APCM, just when we were wondering how we would cope without Rachel and Adrian and praying for guidance, I was contacted by the diocese to say that the Rev. Jamie Gater was going to be licensed the next day to our parish for around 18 months as he completed his curacy which was an amazing answer to our prayers. It has been an absolute delight to have him in the parish and he has brought something new and different to our parish. After 22 years in the parish at the vicar, it has been an absolute delight to have an ordained colleague to work alongside. He has proved to be a tremendous blessing and added to the life and vitality of our parish.

In the school, I have been thrilled that Jenny Wise has been made Head in January 2023 and Rachel Mullis the Deputy. Both are valued and loved members of our fellowship and the partnership between church and school has never been stronger.

At Christmas we held our first Christingle service for 3 years. This was a tremendous service, and it was such a joy to see both the church and school bursting at the seams with people.

Then in January 2023 we began Alpha on Sunday. This has seen between 200-240 people attending each week. We have been delighted to see the creche full of babies, the children's work thriving, and the youthwork making significant progress. But the thing that brings the most delight is to see people giving their lives to Jesus. Some of the sessions have been so powerful and lives are being changed. We have had so many people volunteering and serving, people preparing the fabulous buffet breakfast, around 40 people volunteering to help run the small groups. We have had new people playing in the band and without doubt there has been a real buzz around St. Andrew's whilst this has been going on. The conclusion of Alpha was baptisms on confirmations on Easter Day with the Bishop of Horsham.

We have so much to give thanks to God for and my prayer is that we continue as a church to proclaim the wonderful gospel of Jesus Christ, preach, and teach the word of God, and be open to and led by the Holy Spirit.

Rev'd Richard Poole - Vicar

Curate's Report

In May 2022 I was invited by the bishop of Chichester to join the team at St Andrew's, initially for a short period of months, and I was licensed to the parish very quickly after that. Being that Richard and I understood the nature of my role as a placement at that time, it was wonderful to have the opportunity to experience a number of the mission and ministry opportunities across the parish. This included working in the café, working within the school and leading, teaching and preaching on Sundays.

To our delight, and slight surprise, the working relationship between Richard and I became very strong, very quickly, and it seemed to us both to be a life giving and successful partnership. I was excited when the PCC asked the church wardens to write, asking the bishop if I might stay until the completion of my curacy, and delighted when he agreed.

Since then, I have been able to take on more a strategic role, supporting Richard and the PCC to discern and drive forwards the work of God in Furnace Green.

Children and Youth has been one of the main areas I have worked on. In the early Summer I began to assist with the Youth Bible Study, and alongside helping Richard with collective worship in school, I occasionally assisted with Kidz Church. This developed into a role of having oversight for the youth and children's work across the church. In this role, I spent time discerning the will of God, and of the congregation, and undertook survey work across the congregation, which led to the writing of the Youth and Children's Strategy, which was presented at the autumn forum.

The Strategy looked to map out how work with children and young people could be strengthened and developed. The alpha course has given us the opportunity to reflect on how we will improve Sunday morning provision, and the team is excited to see how we can carry forward the good practice we have established. The greatest areas of concern were for the pre-school age range, and for the youth. We moved from '22 into '23 with teams ready to launch both a new Friday night Youth group and also a parent and toddler group. This is a real answer to prayer.

The partnership between the school and church is something I was excited to see in action, and it was a delight to work with Richard and the dedicated staff of our school, as they achieved an 'excellent' judgement in their SIAMS inspection. The partnership has continued to strengthen since then, and the four leaders across the community (Head teacher, Deputy Head Teacher, Vicar, Curate) meet regularly to plan events and to strengthen the relationship. Another area of ministry I have worked on is that of encouraging, training and raising up members of the church family. This has involved leading the training for a large group of new Lay Minister of Holy Communion, and taking the Pastoral assistants on a training and refreshment day at a centre for wholeness and healing in Canterbury Diocese. I have also been encouraging new members of the children and youth team to step into their roles, sometimes for the first time, and have been planning a series of training opportunities for '23.

It has been a great pleasure and privilege to get to know, and minister to some of the diverse groups which make up our church family. One of those groups is our brothers and sister who have fled persecution in Iran. I have loved setting up a badminton group for them and other young adults in the church, which has provided the opportunity for fellowship, strengthening relationships and just having fun together. Another group I have loved getting to know is the friendship club, who have kindly welcomed me to speak to them, even extending a coveted invitation to their fish and chip Christmas social!

On September the 8th we were all moved by the sad news of the death of our late sovereign, Queen Elizabeth the Second. It was a humbling privilege to live out, with the church family, the meticulous plans of 'operation London Bridge'. I would like to express my personal thanks to all who stepped up during that time to enable us to mark the events to fittingly.

Christmas time took us from the 'sublime' of the Queen's funeral, to the 'ridiculous' of our Christingle service; ridiculous because Richard accepted my idea of a pop up nativity, ridiculous because everyone else also accepted it, ridiculous because grown adults came to church in fancy dress, ridiculous because it actually worked! But when the lights were dimmed, and we sang by the light of candles, surrounded by the church family, I shed a tear in gratitude for all that God had done throughout the year, the details of which would be too long for this report.

It would not be right to conclude before expressing my thanks to the PCC for their support of Richard and I over the past year. We work as a team to discern and set the strategic vision for the parish, and it is a gift to be able to do this as a team. Beyond this, I am grateful and blessed to work under such a fantastic vicar. Richard is a colleague, mentor and friend, whose ministry and grace allow me, and all the team, to work under him with confidence in the knowledge that we are working together for the glory of God. I continue to learn so much with and from him.

2022 was a year of God's grace in action, as we began to step away from Covid more securely. It was a year of foundations being shored up, and of plans being tentatively made. As we look to the next year, we do so with the certain knowledge of God's goodness, grace, provision and mercy, and with the expectation that God will move us from a season of foundation building into one of growth. I can't wait to see what He will do in, through and among us! "Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever!" (Eph 30:20-21)

Churchwardens

Ian was re-elected as Churchwarden, and Mark Clabon became Churchwarden for the first time at our APCM in April. It is an answer to prayer that we now have two churchwardens again to share the following responsibilities:

- act as the Bishop's officers
- support the Vicar (Richard)
- represent the congregation
- take responsibility for certain items of Church property
- act as 'caretakers' during any vacancy.

It has been great forming a new Churchwarden Team to help support our Vicar, PCC and Church in serving God in Furnace Green and Crawley.

Mark Clabon & Ian Martin - Churchwarden

Safeguarding

Although some parts of church life are still being worked out, Safeguarding, and the need to be vigilant over the safety of both adults and children has been, and will always be a number one priority. The addition of the curate, Jamie Gater, to the staff of St. Andrew's has been rewarding, providing a fresh pair of eyes looking at our Safeguarding practices which is much appreciated.

During the last year I have had a number of personal issues to deal with, and I am grateful for the support of the PCC, Anna Dance as recruiter, those working with children and adults, and other staff and congregation who have offered prayers and comfort, thank you all.

There is a formal requirement to tell the APCM whether the PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016, concerning having due regard to House of Bishops' guidance on safeguarding, and it can be confirmed that this has been done, with our policies and practices regularly reviewed in line with changes and developments to the guidance.

Jen Davis - Parish Safeguarding Officer

Children and Family Work

Following the departure of Rachel Clark, the Director of Children and Families in April 22 and a return to one 10.30am church service, a group of volunteers were formed to run the creche and children's work each week from May 22.

The creche consists of any babies and pre-school children with those of primary school age forming part of the children's group which was rebranded as 'Kidz Church'

Each Sunday, with the exception of the first Sunday of the month, the children would start in the main church service with their families for worship and then go out to 'Kidz Church' for approximately 30 minutes during the service. The children would return into the church again for prayers and final worship songs and, where applicable, communion. Kidz Church ran in the school hall to allow for easy access in and out of the church and a big space for the children. Resources were collected from the upstairs storage cupboard and brought down each week.

The main role of Kidz Church is to provide a safe and stimulating environment where children can develop their Christian faith.

All volunteers completed DBS checks to be able to assist with the children's work and this is a requirement for anyone new to volunteering in this space. The rota each week consisted of one leader and usually 3 helpers, one of whom often acted as a 'reserve' in case of high volumes and to ensure adult to child ratios were met. Volunteers were generally rota'd to lead/help once a month.

The topic covered each week followed the sermon series as covered within the main church service and each session was planned ahead. This included teaching of the topic, games, prayer time and crafts. Numbers of children ranged each week; however, all regular attendees were required to have a registration form completed by the parent/guardian and a register taken each week confirming those in attendance and paperwork completed to confirm what was covered.

Follow up emails were sent each week from the leader to all the volunteer team to advise of what was covered and anything important to note to ensure consistency week on week. Whilst it has taken a bit longer to develop relationships with the children with different people on the rota each week, it's great that the children have had a variety of leaders/helpers and it's positive to have had so many volunteers willing to serve in such an important part of our church.

Children and parents/guardians welcomed the return of separate children's sessions following a long period away from this set up during the pandemic. On Sunday's during the Summer holidays, and for other one off services, we have established a children's area at the back of church, supervised by one church member, with parents remaining responsible for their children. This has been a fun way to help children and families to feel welcome and engaged when Kidz church provision has not been possible.

It's worth noting that since the start of Kidz Church, we did often have some secondary school age children/youth join us and leaders tried to accommodate this by often trying to facilitate a separate and more mature discussion, but it was very quickly established that these sessions were not ideal for youth, and many chose to stay in the church for the main sermon. It was great to also have some of the youth get involved and help lead some of the children's activities, however it was clear that a more appropriate offering was and is needed for our youth. This will be covered more within the youth section.

Since 15th January 23, we have run Kidz Church somewhat differently given that we have been doing the Alpha course, and as such have been running 'Alpha Kidz' to follow the Alpha course content. Sessions have been planned ahead of time and consist of songs at the start and end of the sessions, topic videos and teaching, games/activities, craft and prayer time. The children have enjoyed having music again as part of these sessions and this allows space to dance, express themselves and wave flags.

We have had around 15 children on average each week, some regular church families, and some new, who have joined to do Alpha. Jamie, the Curate, has been leading these sessions with an additional 3 helpers supporting each week to allow for consistency and continuity plus an additional 1-2 helpers on occasion to factor in any high numbers. On uniform weeks we have had up to 27 children.

The Alpha Kidz sessions have been run upstairs in the large room which has been a warm and inviting space for the children and we will likely continue to use this room post Alpha. Meetings and planning sessions need to now be held to establish how the children's work will continue to progress post Alpha.

Donna Wilson

Youth Work – Sunday Evening

In January 2022 Rachel Mulliss and myself were leading the older group of Sunday Youth alternatively. Adrian Clark was leading the younger group. The Youth were still adjusting to meeting in person rather than on Zoom but by Easter 2022 they had become more of a cohesive group, but this was when Adrian and Rachel left St Andrews.

Rachel and I agreed to keep running Youth until the end of the summer term, as at that time it was the only Youth provision, and we both felt it vital for the young people's spiritual growth. This was possible with one of us transferring to teaching the younger group and having support to meet safeguarding requirements from members of the congregation and / or parents. We got all the support required. Thank you to all who helped.

The PCC asked us to produce and present a proposal for the future of Sunday Youth. This was discussed but with no other viable options we agreed that we would continue to lead until Christmas. We were delighted that Jamie committed to attending Sunday Youth and then Sarah Quirk offered to help each week we met. Having their help and support has had a positive effect both for us and the Youth and they are both wanting to get more involved.

Our usual structure for the evening is to gather together to play table games or chat, followed by Bible study and discussion with activities in two groups, refreshments all together and a whole group game or in the lighter evenings games outside time permitting. At the end of each term we usually have a more social evening. We've had a pizza / Easter activity evening, an outdoor games, pizza and ice lollies picnic (it was a very hot evening) at the end of the Summer term and at Christmas a traditional party. To finish the evening Jamie did a short talk and prayers with the Youth at the crib scene. It had been snowing and as they left to go home, we watched them playing snowballs and having so much fun together outside. It was very special of the Lord and a gift to us.

Our numbers have grown, and we regularly have between 12-16 young people. We do have challenges at times, but we thank the Lord for each of these young people and the love he has given us for them. We will continue leading Sunday Youth with the increasing support of Jamie and Sarah with less, but still vital support, from the congregation and parents.

Linda Jefferson

Deanery Synod

East Grinstead Deanery is a grouping of churches in the area from East Grinstead to Crawley. It is mainly an advisory and consultative body but has some active functions mainly on the distribution of finance. Deanery Synod members also have a role in electing people to the Diocesan and General Synods.

The Deanery Synod is chaired by the Rural Dean who is currently Rev Andrew Hawken from St. Swithun's Church in East Grinstead. St Andrew's Deanery Synod representatives are Revd. Richard Poole, Jim Lashwood and Mike Jefferson. We have 3 other seats which are currently vacant.

Mike Jefferson

The Cornerstone Café

2022 was an exciting time for The Cornerstone Café as we welcomed more and more new faces through our doors as well as working on developing relationships and other partnerships with people and organisations in our community.

We continued with our vision of ensuring that The Cornerstone Café is a place where everyone feels welcomed and valued and that they were able to see and feel the love of Christ and care we offered in our environment that they may not find in other cafes. We were also very aware that with rising fuel costs it was important that we could offer that warm space to folk who may have needed it.

Over the last year we worked on and developed a strong partnership with Age UK who visited our café every Wednesday to hold their Lunch Club, although we were pleased to see some of those guests coming at other times of the week too. The cafe was also part of a national project alongside Age UK and Biffa to be a distribution point for blankets for people who need them and I worked to develop links with other agencies in our community such as Citizen's Advice, who could assist people or signpost those in need.

The café also now features in Crawley's directory for Older People as the support and friendly environment on offer has been recognized as a valuable asset to the community. We also continued to be a member of the national Chatty Café Scheme.

The Monday morning Craft Group remained a regular fixture and this group often attracted attention for the wonderful creations that they made. We also welcomed worshippers from the Wednesday morning service as well as those that attended the Friday afternoon Romans and Refreshments. Slimming World also used the building each Monday and we welcomed some of their customers each week in the café.

We had been trying to encourage other interest groups from within the church to use the space for games and crafts etc. as a way to build friendships and relationships both within the church and for our community, and I would like to thank Wally for faithfully hosting chess afternoons throughout 2022 and for always being so willing to show people and talk to them about chess.

The café was pleased to host years 3 and 4 from St Andrew's School earlier in the summer term as groups of children came in for a taste of what it was like to work in a café, as well as practicing their numeracy skills with money and adding up menu items.

The café also hosted some charity events outside of normal café hours in the form of Afternoon Teas where we raised funds for Tearfund to support aid to Ukraine and more recently the Easter Teams work over Christmas in our own town of Crawley.

The Cornerstone Café has also worked with our local Brownie group baking, cooking and having fun with cakes over the last year which was a great privilege as well as being fun.

Encouraging people to join our Café team to serve has remained a challenge over the last year and we have still struggled in this area and so decided at the end of 2022 to change the closing time to 3pm as we were also not attracting families from the school as we had hoped.

Although I left the role of Café Manager at the end of March 2023 as I am relocating, I would very much like to take the opportunity to thank the wonderful people who have served on the team alongside me since I started in the role in 2019, in the past or at present in any capacity, whether regularly or ad hoc- it has been a pleasure to work with you all and to get to know so many people.

Rachel Lashwood – The Cornerstone Cafe Manager

Our Pastoral Care Assistants; Linda Mankelow, Eileen Cooke, Shirley Cutcliffe and Lyn Baker meet fortnightly, whenever possible, with Richard, Jamie and myself as co-ordinator. Our aim is to come alongside anyone in our congregation who needs a listening ear. This may be by phone, a chat in church or a home or hospital visit. Of course, we are not always aware of people's needs so please, if you need support of this kind, contact me or one of the assistants. Our details are in Cornerstone or on the separate contact list.

Brenda Baker, Pastoral Care Co-ordinator

5. Objectives and Mission Action Plan (MAP) 2023/24

The primary objective of St Andrew's Church PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The MAP was reviewed and updated as part of a PCC away day held in Feb-23 and agreed by the PCC on 20/03/23.

We will tell the next generation the praiseworthy deeds of the LORD (Ps78:4)

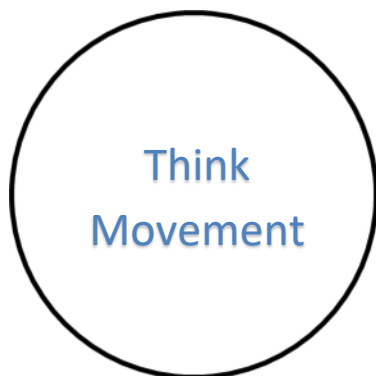
As a church we have been focusing upon six key characteristics for churches that are effectively proclaiming the gospel of Jesus Christ. This came out of our Church Weekend back in 2018 and we believe are still very much relevant today.

Our Mission Statement is, "We will tell the next generation the praiseworthy deeds of the LORD" (Psalm 78:4) Passing the faith on to the next generation is of vital importance given that we are joined to our church school. We want to acknowledge that people have been incredibly kind and generous in continuing to support the church financially during this time. We continue to face a budget deficit, but once again we choose to have faith in our God for whom all resources are at his fingertips. We believe that we need to approach this with faith and with hearts full of gratitude for all that God has done for us in blessing us as children of God with all that we need. At St. Andrew's we seek to be a generous church first. We will look for ways to bless people and the mission of the church with generosity knowing that if we want to see God's people giving generously the church needs to be generous first. In our discussion at PCC we identified that most of the 6 key elements of the vision were to do with values that we as a church want to live by and focus upon.

So, our 6 key values for us as a church going forward are:

1. Movement
2. Grace
3. Love
4. Next generation
5. Risk
6. Outside

These six values can be applied to any ministry within the church.



Think Movement

“Repent and be baptised, every one of you, in the name of Jesus Christ for the forgiveness of your sins. And you will receive the gift of the Holy Spirit.” (Acts 2:38)
Jesus said: “I will build my church, and the gates of Hades will not overcome it. (Matthew 16:18)

Question: If we want to see revival and renewal what kind of church do we need to be to allow the Holy Spirit to do His work?

A movement of the Holy Spirit cannot be forced, manufactured, or contrived by human effort. It simply must be a move of God. A time when God pours out his blessings upon his church for the sake of the Kingdom. It is a time when people become utterly convicted of their sin, repent, and turn to Jesus Christ as Lord. As a

church, this place of revival and renewal is where we long to be, for God’s Kingdom to come on earth and His will to be done.

In the past, when a “movement” is awakened through an outpouring of the Holy Spirit, often there are three key ingredients present:

1. The faithful preaching of the Gospel and teaching from the word of God
2. Consistent and ongoing prayer for revival going on behind the scenes
3. An openness to the working of the Holy Spirit

It has also been claimed that in every UK revival it has been preceded by teaching from the book of Romans. It has also been said that if Christians can get to grips with Romans, which is Paul’s masterpiece on grace, it will completely transform a disciple’s walk with God.

When it comes to prayer, we believe we need to be praying as a church for a move of God’s Spirit both upon His church, but also within the community in which we live.

As we become a church more open to the Holy Spirit, we will grow in our confidence in discerning the Spirit’s prompting and begin to truly understand when God is speaking, and encounter the power and authority given to us as children of God.

PRIORITY: We as a church need a “Faith” lift. As a church we need to truly believe God’s word and step out in faith to apply God’s word to our lives.

KEY PRIORITIES

- We will hold a teaching series on our true identity in Christ. Linking with the Diocese “Year of the Old Testament” to use characters from the Old Testament to demonstrate this.
- We will hold a teaching series on money and giving in spiritual terms. We will include testimonies as part of this.

OTHER PRIORITIES

- We want to develop our praying and equip all people who are up for it to be involved in praying for people – the sick, for inner healing, pastoral concerns etc.
- We will provide Home Group Leader Training to help Homegroups to transition into “Lifegroups” to encourage members to develop their daily experience of faith.
- We will look at ways of making our services more impactful in our daily lives after Alpha.
- We will look to relaunch the monthly Open to God on Sunday evening.



Think Grace

All this is for your benefit, so that the grace that is reaching more and more people may cause thanksgiving to overflow to the glory of God.
(2 Corinthians 4:15)

⁸ For it is by grace you have been saved, through faith – and this is not from yourselves, it is the gift of God – ⁹ not by works, so that no one can boast.
(Ephesians 2:8-9)

Question: What can we do to show grace to comfort, heal and forgive each other as a fellowship?

At St. Andrew's we want to be known as a grace church. We firmly believe that everything we need for salvation was accomplished through Jesus' death upon the cross. We believe there is nothing we can do to make God love us more and there is nothing we can do to make God love us less.

As a church we want to be intentional in growing secure, deeply rooted Christians who truly understand the blessings and freedom that God's grace has already brought to us as children of God.

As a church we will model grace by teaching and ensuring people are set free from guilt, condemnation and set free from any forms of legalism in religion. We will set people free from guilt if they haven't been to church for a while, and instead always simply welcome them back with loving, open arms.

We will not judge, criticise, or condemn our fellow brothers and sisters in the church. When it comes to working with other churches, we will do so in grace refusing to find fault or compete with our fellow brothers and sisters in Christ with whom we will eventually spend eternity.

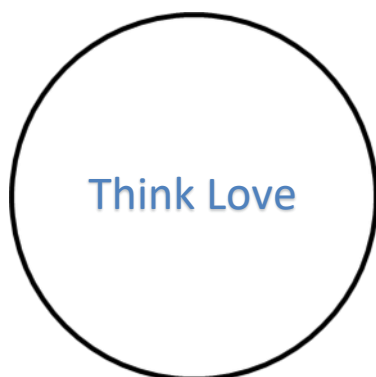
We will be kind, appreciative and encouraging to all those who serve us in the church. We will endeavour to foster "good disagreement" where we all work together to find the best solutions rather than be negative, judgmental or critical of our fellow brothers and sisters in Christ.

KEY PRIORITY

- We seek to be a "grace church" and looking to draw out biblical teaching on Grace through the letter of Romans. This is building on the success of Romans and Refreshments from last year.

OTHER PRIORITIES

-



Think Love

Jesus said: "My command is this: love each other as I have loved you." (John 15:12)

Question: How can we become a more loving church?

As a church we want to be known as a church that really loves each other. This means that when one member is suffering, we all suffer.

We don't want anyone to feel alone or abandoned by the church. When someone is bereaved in the fellowship, we want to be there for them. When someone is hurting, we want to recognise this and actively come alongside to be there for them in their time of need. To do this we will have to notice when someone is struggling or missing

from church. This is not easy to do and has been a constant problem over the years. It is also exacerbated by the need for confidentiality and GDPR requirements.

As a church we will encourage all members to care firstly for their own family over their working or serving in church. This is exactly what Jesus did when he was on the cross when he organised provision for his own mother with John after his death, resurrection and ascension.

If we are to be a loving church, we must treat fellow believers as our own family. This means that if anyone is in need, we will be there for them. This may mean providing meals for someone after the birth of a child or a member convalescing after an operation. It may on occasion mean shopping for someone who is unwell, supporting those who are acting as carers for spouses or elderly parents etc. For those who are lonely we will give time to sit and talk with them. No longer will this be "their" problem, but from now on it will be "our" problem.

As a church we will encourage us to love the people around us and help those in need, even if we ourselves are in need too. Whilst suffering terribly on the cross, Jesus was still concerned for the thief next to him.

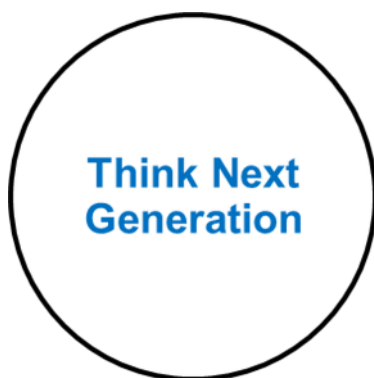
We will encourage the church members to offer hospitality to each other. This will mean inviting people into our homes for a coffee or a meal, but not just inviting the people we know and like but also inviting those we don't know very well in church and those who are new to the church.

KEY PRIORITIES

- We will encourage church members to be generous with their time and open their homes for fellowship ("Offer hospitality to one another" 1 Peter 4:9)
- We will encourage people to visit each other in their homes as a part of doing life together.
- The PCC need to model this behaviour initially.

OTHER PRIORITIES

- We will look at the journey for a visitor, from setting foot inside the door of church to the point of leaving on a Sunday morning. We will look for ways to help people feel more integrated including welcome, signposting and integration.



Think Next Generation

Jesus said: "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these." (Matthew 19:14)

Question: What do we need to be doing as a church to help children, youth and adults become lifelong disciples of Jesus who make disciples?

We will start implementing the next steps in our Youth and Children's work strategy.

KEY PRIORITIES

- We will set as a priority building from the ground up:
 - We will launch a parent and toddler group running out of Cornerstone Café.
 - We will look to affirm and invest our managed creche on Sunday morning to aid the growth of the families in the church

OTHER PRIORITIES

- We will continue to develop the Sunday format for children's work
- We will explore the possibility of employing paid members of staff for 2024 onwards
- We will look to add a third group for youth bible study on a Sunday night
- We will look for opportunities for children and youth to play a full part in the life and ministry in the church



Think Risk

Jesus called out to them, 'Friends, haven't you any fish?'

'No,' they answered. He said, 'Throw your net on the right side of the boat and you will find some.' When they did, they were unable to haul the net in because of the large number of fish. (John 21:5-6)

Now faith is confidence in what we hope for and assurance about what we do not see. (Hebrews 11:1)

Question: Where are we playing it too safe; not stepping out in faith and trusting God for his provision and blessing?

At St. Andrew's Church we do not want to be fear driven and risk averse. We want to create a culture where it is good to "have a go" and accept that some things may work well, and some things may fail.

We believe in these unprecedented times for the church, now is not the time to be cautious and fearful. Instead, we believe through prayer and an openness to the Holy Spirit, now is the time to be more creative and innovative than ever before.

We do not believe now is the time to cut back, but rather a time to invest in growth for the sake of the Kingdom. We

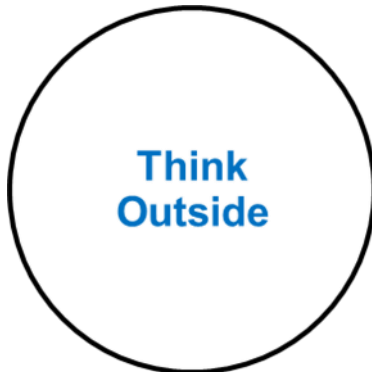
will continue to invest in telling “the next generation the praiseworthy deeds of the Lord.”

We will encourage the people of God to keep giving generously to the mission of the church and let the vision and not the finances decide on what plan of action is taken.

KEY PRIORITY
As a church we will invest in bringing on new worship leaders, intercessors, readers and musicians

OTHER PRIORITIES
We seek to get the church to a place where people in the congregation are capable and confident to pray with the people around them

Think Outside



We are therefore Christ's ambassadors, as though God were making his appeal through us. We implore you on Christ's behalf: be reconciled to God. (2 Corinthians 5:20)

How, then, can they call on the one they have not believed in? And how can they believe in the one of whom they have not heard? And how can they hear without someone preaching to them? (Romans 10:14)

Question: How can St. Andrew's more effectively proclaim the gospel of Jesus Christ to a fallen and broken world?

At St. Andrew's we believe that we are called to fulfil The Great Commandment to love God, and The Great Commission to go and make disciples. Together we are utterly convinced that the gospel is good news and is the answer to a world that has turned its back on Christ and is lost.

We know that the cross of Christ is seen as foolish to those who are perishing, but we believe our mission is to tell the next generation of believers about Jesus and call them to turn their lives to Christ.

As a church we will use every opportunity to witness and share this good news. Each Sunday in church we will be mindful of visitors and seekers and faithfully preach the gospel whenever the opportunity arises.

We will look for ways to equip and encourage every church member to care for the lost and be prepared to speak up and share the good news of Jesus. We will encourage people to think about their own testimony, and on a regular basis ask people to share their testimony in church.

As a church we want to encourage every activity we are involved in to have an evangelistic element underpinning everything we do. We believe the most loving thing we can do for anyone is to lead them to Jesus who is Lord and Saviour.

The Cornerstone Café lies at the heart of our mission and outreach to the community of Furnace Green. Over this next year the plan is to develop this further by developing our Christian bookshop, creating a parent and toddler group, all in partnership with the Cornerstone Café.

We will also play an active part in working together with churches across Crawley, seeking ways to encourage, support and bless their work for the Kingdom. To do this we will play an active and fully supportive role in #LYN (Love Your Neighbour) helping the poor, the marginalised, the homeless and those in debt across the town.

KEY PRIORITY
- We will renew the vision of the Cornerstone Café for the next 3 years - Appointment of a new Café Manager - We will look at ways to develop the “warm space” - We will look at ways for helping customers of the café take the next step into joining the church family - We will improve our advertising and promotion of the café

OTHER PRIORITIES
We will review and raise the profile of the missions we support including are they relatable to by the youth.

6. Fabric Reports

Fabric Report - St Andrew's Church

I continue to be the church's Premises Manager.

During 2022, various work and annual checks were completed on the building. As the building gets older, there are more challenges for the upkeep. The following work has been completed but this is not an exhaustive list, small items have not included.

- AV Desk – New Computer, Madonna Mic and transmitter repaired
- AV Equipment – Left hand projector repaired. Parts are difficult to get due to age.
- Front Door Repair
- Roof Repair completed
- Service of kitchen equipment.
- Kitchen – Gas actuator replaced, overhead door closure replaced
- Boiler room – pressurised unit replaced
- Underfloor heating service
- Car Park – block pavers repaired
- Paper Towel dispensers and bins replaced
- School field gate lock replaced
- Defib Battery replaced
- Disabled Toilet repaired
- Drainage – drains unblocked on two occasions
- Annual Checks –All checks complete any non-compliances resolved. This include lightening conductor and emergency lights.

Health and Safety.

- Fire awareness training for key holders and service leaders carried out in Feb 22
- Risk Assessments policy is being received by PCC and plans to be completed in April / May 2023.

To ensure I am aware of any faults, please continue to use the defect book which is situated above the defib in the café or email me premises@standrewscrawley.com. The defect book is reviewed weekly and at the Centre Management meeting for more complex items.

I continue to be overwhelmed by the support of church members and amazed at how much work behind the scenes many of you do to ensure the church building upkeep, this makes my job so much easier to complete. Thank you.

Alan Whitaker – Premises Manager

Fabric Report - St Andrew's Vicarage

The PCC wrote to the diocese voicing their concern for the vicar and his family following an incident where one night the Police had to be called. The diocese came and put in a security light and a new more secure front door.

Plans are in place to move the vicarage water supply away from the school system onto a new link to the water main on Weald Drive together with a water meter. This will happen during 2023.

The study developed a leak from the ceiling. Three roof tiles were replaced by the Diocese.

The heating in the vicarage failed in January 2023 and it took about a week without any heating. This was fixed by the Diocese and later the heating system was given a power flush.

Rev'd Richard Poole - Vicar

7. FINANCIAL REVIEW for the year from 1.1.2022 to 31.12.2022

7.1 The Financial Statements

These are the statutory financial statements, for the year ended 31 December 2022. The law largely prescribes the format, in particular the separate accounting for unrestricted funds, available for any purpose, restricted funds, which must be used for a particular purpose, and designated funds, which hold unrestricted monies set aside for a specific reason.

The parish banks with Reliance Bank Limited, a bank wholly owned by the Salvation Army.

The PCC is very grateful to the church members for their gifts of money and time. Gifts of money and the associated gift-aid tax reclaimed account for some 82% of parish income.

7.2 Review of 2022

2022 has been a challenging year, not least because of the transition to a new treasurer running the accounts. At the last APCM the treasurer then, expressed his concern at the increase in repair/maintenance costs seen at the beginning of the year, for running the building and the detrimental impact to the church's ongoing finances. This concern has continued throughout the year with higher than expected repairs/maintenance bills. The more recent cost of living increase, coupled with the reduced number of people giving since the pandemic and a high percentage of that giving having remained static for several years, has resulted in our income not keeping up with our expenditure. Other areas of unplanned expenditure have further compounded this issue. Normally, these increased costs would have been funded from our reserves, however; due to the agreed reduction in our Diocesan contribution and the resignations of the Directors of Children's & Youth work, our expenditure has not exceeded our income.

Unrestricted funds

There was an overall net surplus on unrestricted funds of £29,271. Despite the 2022 budget showing a potential deficit of £8,000, due to the agreed reduction in the Diocesan Contribution and the resignations of the Directors of Children's & Youth work in March, we have managed to maintain a surplus throughout the year.

Restricted funds

There was an overall net loss on restricted funds of -£816; this loss was made-up from general funds. The principal restricted fund was the People Fund (£38,001) (Note 16). Donations to the People Fund were tithed at 10%, where donors agreed, with tithed income being paid to two specifically child-related mission organisations. Income from the Arnold Bequest of £3,277 funded part of the diocesan contribution (Note 16).

Designated funds

Through 2022 there were no open designated funds.

Contribution to the diocese

The amount paid for the year was £43,000. This was the reduced amount of contribution as agreed by the diocese.

Balance sheet and reserves

We aim to hold sufficient unrestricted liquid reserves to meet six months' normal running costs, but cannot always manage to meet this aim (Note 18). The balance of available reserves was £17,373. It is parish policy to hold liquid reserves not immediately required in an instant-access deposit account with the Church of England Diocesan Board of Finance.

7.3 Outlook for 2023.

The budget for 2023 shows a deficit of £12,000. However; the current energy crisis and the ending of our fixed price energy deals means that this deficit will get worse. With our reserves depleted, it is hoped that the modest bank account surplus at the end of 2022 will be enough to tide us over. This is only a short-term solution, and a consistent increase in giving and gift days will be required to be able to continue with the church's current level of activities.

7.4 Acknowledgements

My thanks go to those whose work has assisted me in my role as your new treasurer this year, in particular Peter Mankelow, the assistant treasurer, and Jackie Bramley, the church administrator, without both of whom this role will be significantly harder.

Thanks are also due to the accountants, Richard Place Dobson Services Ltd, for their invaluable assistance in compiling these accounts and for carrying out the independent examination.

Russell Bateman; PCC Treasurer

PCC OF FURNACE GREEN ST ANDREW

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF PCC OF FURNACE GREEN ST ANDREW

I report to the trustees on my examination of the financial statements of PCC of Furnace Green St Andrew (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

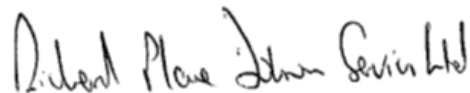
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Richard Place Dobson Services Limited

Ground Floor
1 - 7 Station Road
Crawley
West Sussex
RH10 1HT

Dated: 19/04/2023.....

PCC OF FURNACE GREEN ST ANDREW

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Notes							
<u>Income from:</u>							
Donations and legacies	3	144,954	44,707	189,661	141,001	44,783	185,784
Charitable activities	4	31,343	-	31,343	10,743	-	10,743
Other trading activities	5	4,811	-	4,811	4,642	-	4,642
Investments	6	226	-	226	30	-	30
Total income		181,334	44,707	226,041	156,416	44,783	201,199
<u>Expenditure on:</u>							
Charitable activities	7	152,063	45,523	197,586	222,841	44,448	267,289
Net income/(expenditure) for the year/ Net movement in funds		29,271	(816)	28,455	(66,425)	335	(66,090)
Fund balances at 1 January 2022		50,842	4,596	55,438	117,267	4,261	121,528
Fund balances at 31 December 2022		80,113	3,780	83,893	50,842	4,596	55,438

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Explanation: This is the summarised 2022 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2022, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

PCC OF FURNACE GREEN ST ANDREW

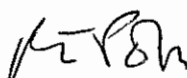
BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	13		15,903		21,462
Current assets					
Debtors	14	6,513		4,662	
Cash at bank and in hand		47,206		18,774	
Cash on short term deposit		17,373		17,148	
		<u>71,092</u>		<u>40,584</u>	
Creditors: amounts falling due within one year	15	<u>(3,102)</u>		<u>(6,608)</u>	
Net current assets			67,990		33,976
Total assets less current liabilities			<u>83,893</u>		<u>55,438</u>
Income funds					
Restricted funds	16		3,780		4,596
Unrestricted funds			80,113		50,842
			<u>83,893</u>		<u>55,438</u>

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 12 explains why.

The financial statements were approved by the Trustees on ...18/04/2023.....



 Rev R Poole
 Trustee



 Mr R Bateman
 Trustee

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

The PCC of Furnace Green St Andrew is an unincorporated charity. The principal address is St Andrew's Church, Weald Drive, Crawley, RH10 6NU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Parochial Church Councils Powers Measures (1956), the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Furnishings and equipment	5, 10 or 20 years straight line
---------------------------	---------------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings, the rectory and the vicarages. Work on such property are written off as an expense in the period it is incurred.

Furnishings, fittings and other equipment are capitalised as fixed assets if they cost over £500 or are part of a set costing over £1,000.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Donations and gifts						
Tax-efficient planned giving	97,299	29,122	126,421	100,989	40	101,029
Other planned giving	7,085	1,820	8,905	7,949	120	8,069
Unplanned giving at services	6,462	-	6,462	2,792	20	2,812
Other unplanned giving	7,103	1,250	8,353	3,330	440	3,770
Special appeals	-	1,958	1,958	-	33,922	33,922
Gift Aid tax refunds	27,005	7,280	34,285	25,941	7,124	33,065
Recurrent grants	-	3,277	3,277	-	3,117	3,117
	<u>144,954</u>	<u>44,707</u>	<u>189,661</u>	<u>141,001</u>	<u>44,783</u>	<u>185,784</u>

The PCC is very grateful for the grant of £3,277 received from The Arnold Bequest Trust during the year.

Donations include £29,755 given by the trustees.

4 Charitable activities

	Church activities 2022 £	Church activities 2021 £
Church/hall rental to church-related hirers	-	285
Fees	8,693	761
Bookstalls	17	258
Cafe and coffee shop income	21,962	8,959
Church events, youth clubs etc	671	480
	<u>31,343</u>	<u>10,743</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Church/hall rental to non-church hirers	4,811	3,555
Other	-	1,087
	<u> </u>	<u> </u>
Other trading activities	<u>4,811</u>	<u>4,642</u>

6 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	<u>226</u>	<u>30</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

7 Charitable activities

	Church activities 2022 £	Church activities 2021 £
Diocesan contribution	43,000	74,000
Clergy housing	3,245	2,618
Other clergy/ministry costs	1,956	1,299
Director of children's & family work	13,275	37,855
Youth director	11,444	32,850
Building running and maintenance	31,809	31,111
Building works over £500	7,439	19,633
Equipment and furnishings costing over £500	8,996	2,856
Services and worship	6,145	6,709
Evangelism, education and training	3,081	2,983
Bookstall costs	351	125
Church events and clubs costs	29,002	25,241
	<u>159,743</u>	<u>237,280</u>
Grant funding of activities (see note 8)	17,858	14,547
Share of support costs (see note 10)	17,795	13,392
Share of governance costs (see note 10)	2,190	2,070
	<u>197,586</u>	<u>267,289</u>
Analysis by fund		
Unrestricted funds	152,063	222,841
Restricted funds	45,523	44,448
	<u>197,586</u>	<u>267,289</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

8 Grants payable

	Church activities 2022 £	Church activities 2021 £
Grants to institutions:		
Christians Against Poverty	2,400	2,400
M. Browne - Bible translation in rural Argentina	2,250	2,400
Church Pastoral Aid Society	2,425	2,100
Lighthouse Project	2,425	2,100
Prison Fellowship	2,100	2,400
TEARfund	2,815	1,563
Toybox - relief for Latin American street children	1,548	1,584
Urban Saints	252	-
Transforming Lives for Good	900	-
Operation Christmas Child	52	-
Easter Team	691	-
	<u>17,858</u>	<u>14,547</u>

The parish provides long-term support to certain missionaries with parish links. The church congregation selects other recipients for giving on five "Mission Sundays" per annum. There were five such Sundays during the year and, in addition, one organisation was paid monthly throughout the year. Giving to the restricted People Fund is also tithed, with 10% of all donations being paid to two charitable organisations.

9 Diocesan Contribution

During 2022, the parish pledged and paid £43,000 (2021: £74,000) to the diocese, plus clergy fees assigned to the diocese of £1,674 (2021: £971). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

10 Support costs

	Support costs £	Governance costs £	2022 Support costs £	Support costs £	Governance costs £	2021 £
Central office support	17,795	-	17,795	13,392	-	13,392
Independent examination & related costs	-	2,190	2,190	-	2,070	2,070
	<u>17,795</u>	<u>2,190</u>	<u>19,985</u>	<u>13,392</u>	<u>2,070</u>	<u>15,462</u>
Analysed between						
Charitable activities	<u>17,795</u>	<u>2,190</u>	<u>19,985</u>	<u>13,392</u>	<u>2,070</u>	<u>15,462</u>

Governance costs includes payments to the Independent Examiners of £2,190 (2021: £2,070) for the independent examination fee.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

11 Trustees

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Salaries & Pensions - The following trustees are paid for their work in other roles:

Adrian Clark - £10,562 - Youth director

Rachel Clark - £12,287 - Director of children's & family work

Rachel Lashwood - £8,745 - Café manager

Expenses - Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £4,784. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £3,245, again under normal Church of England practice.

Similar expenses incurred by the Director of Children's & Family Work and the Youth Director, who are also trustees, were also reimbursed by the parish, totalling £406 and £306 respectively.

A total of £950 were reimbursed to other trustees during the year for expenses incurred.

12 Employees

The average monthly number of employees during the year was:

2022 Number	2021 Number
6	7
==	==

During the year ended 31 December 2022 the parish paid £62,076 (2021: £110,952) in salaries and wages, plus £2,865 (2021: £3,480) employer's National Insurance and pension contributions of £1,848 (2021: £759).

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

14 Tangible fixed assets

Furnishings and equipment

£

Cost

At 1 January 2022

95,372

Additions

749

At 31 December 2022

96,121

Depreciation and impairment

At 1 January 2022

73,910

Depreciation charged in the year

6,308

At 31 December 2022

80,218

Carrying amount

At 31 December 2022

15,903

At 31 December 2021

21,462

15 Debtors

2022

2021

Amounts falling due within one year:

£

£

Trade debtors

-

494

Other debtors

4,021

2,546

Prepayments and accrued income

2,492

1,622

6,513

4,662

16 Creditors: amounts falling due within one year

2022

2021

£

£

Other taxation and social security

(784)

1,597

Other creditors

316

597

Accruals and deferred income

3,570

4,414

3,102

6,608

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Balance 31 December 2021
	£	£	£	£	£
Arnold Bequest	-	3,117	(3,117)	-	-
Mike & Sylvia Browne	-	250	-	-	250
People Fund	541	37,460	(37,509)	-	492
People Tithe	(342)	3,585	(3,127)	350	467
Toybox	-	20	(20)	-	-
TLG	4,062	-	(675)	-	3,387
Whitley Missions	-	350	(350)	-	-
	<u>4,261</u>	<u>44,782</u>	<u>(44,798)</u>	<u>350</u>	<u>4,596</u>

	Movement in funds				
	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 31 December 2022
	£	£	£	£	£
Arnold Bequest	-	3,277	(3,277)	-	-
Mike & Sylvia Browne	250	-	(250)	-	-
People Fund	492	34,889	(35,381)	-	-
People Tithe	467	3,333	(3,156)	-	644
TLG	3,387	-	(900)	-	2,487
Alpha Course Outreach Programme	-	1,250	(601)	-	649
Special Appeals - Tearfund Re: Afganistan	-	993	(993)	-	-
Special Appeals - Tearfund Re: Ukraine	-	60	(60)	-	-
Special Appeals - Easter Team	-	691	(691)	-	-
Special Appeals - Tearfund Re: Pakistan	-	214	(214)	-	-
	<u>4,596</u>	<u>44,707</u>	<u>(45,523)</u>	<u>-</u>	<u>3,780</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

(Continued)

The People Fund - The People Fund was set up to cover the costs of employing staff, initially Admin, Premises and Cafe Staff. More recently also for the Director of Children's and Family Work and for the Youth Director. The Youth Director's work is partly for St Andrew's and partly Crawley-wide. For the latter work, a grant had been received, but that ended several years ago and the whole cost has since been borne by St Andrew's. The income of the people fund is not sufficient to cover the whole cost of all employees and, from 2019 onwards, the shortfall has been charged to the General Fund. During 2022, total salary costs for the year were £66,789, of which £38,001 were covered by contributions to the people fund, with the remaining £28,788 being covered by general unrestricted funds.

People Tithe - This fund represents people fund donations which have been tithed at 10% with the donors agreement to be paid to two child-related mission organisations.

TLG – Transforming Lives for Good is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has only partially been used.

The Arnold Bequest - The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend.

Alpha Course Outreach Programme - This fund represents a one off donation received during the year to be spent specifically on the Alpha Course activities.

18 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:						
Tangible assets	15,903	-	15,903	21,462	-	21,462
Current assets/(liabilities)	64,210	3,780	67,990	29,380	4,596	33,976
	<u>80,113</u>	<u>3,780</u>	<u>83,893</u>	<u>50,842</u>	<u>4,596</u>	<u>55,438</u>

PCC OF FURNACE GREEN ST ANDREW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

19 Key Figures

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus/(deficit)" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient or insufficient to meet normal running costs.

	<u>2022</u>	<u>2021</u>
Uncommitted reserves	80,113	29,380
Average monthly running costs	12,052	16,696
Uncommitted reserves as months of running costs	6.6	1.8
Running costs surplus/(deficit)	(241)	(43,936)

In order to start rebuilding reserves which are currently low, the PCC requested that their Diocesan Contribution for 2022 be reduced from the £77,000 requested to £43,000, for one year only. This request was accepted by the Diocese.

20 Related party transactions

During the year, a donation of £2,425 was made to The Lighthouse Project (Crawley), of which one of the trustees of the PCC is also a trustee.

Similarly, a £691 donation was made to The Easter Team, of which one of the trustees of the PCC is also a trustee.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	<u>2022</u>	<u>2021</u>
	£	£
Aggregate compensation	33,971	80,912

Accounts



The Parish of Furnace Green, St Andrew

**REPORT OF THE
PAROCHIAL CHURCH COUNCIL (PCC)**

&

**FINANCIAL REVIEW AND INDEPENDENT
EXAMINER'S REPORT**

**For the year from 1st January 2021 to
31st December 2021**

Parish Information:

Incumbent: The Revd. Richard Poole, St Andrew's House, Weald Drive, Furnace Green, Crawley, RH10 6NU

Charity Commission Registration Number: 1176397

Church and Parish Office Address: St Andrew's Church, Weald Drive, Furnace Green, Crawley, RH10 6NU

Contacts: 01293 526618; office@standrewscrawley.com; www.standrewscrawley.com

Bankers: Reliance Bank, Faith House, 23-24 Lovat Lane, London, EC3R 8EB

Independent Examiners: Alexandra Durrant, 10a/12a High Street, East Grinstead, West Sussex, RH19 3AW

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PCC REPORT for the period from 1.1.2021 to 31.12.2021

1. Administrative Information

St Andrew's Church is part of the Deanery of East Grinstead and the Diocese of Chichester within the Church of England.

The PCC of the Ecclesiastical Parish of Furnace Green, St Andrew was entered on the Register of Charities on 20th December 2017 with the registered charity number 1176397 as required by the Charities Act 2011.

By the end of the period under review, the following were serving as trustees of the PCC.

Role	Person	Roles and Responsibilities	Length of service From 25 th May 21
Incumbent	Rev. Richard Poole	Chairperson	Permanent
Churchwarden	Ian Martin	Deputy Chairperson	1 year
	Vacant position		1 year
Deanery Synod Rep	Rachel Clark	Director of Children and Family work	2 years
Deanery Synod Rep	Jim Lashwood	Ordinate	2 years
Deanery Synod Rep	Vacant position x 3		2 years
Elected Members	Mark Clabon		3 years
	Adrian Clark	Director of Youth	1 year
	Jen Davis	Parish Safeguarding Officer	2 years
	Chris Edwards		1 year
	Mike Jefferson		3 years
	Rachel Lashwood	Café Manager	1 year
	John Lodemore		2 years
	Peter Mankelow	Treasurer	3 years
	Alison Quirk		1 year
	Vacant position		2 years
	Vacant position		2 years
	Vacant position		3 years

2. Structure, governance and management

The Parochial Church Council (PCC)

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and members of the church who are elected at the Annual Parochial Church Meeting (APCM).

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety, disability legislation and safeguarding of vulnerable adults and children. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances.

When trustees are appointed, they then receive monthly 'PCC Members Updates' from the Diocese. Training courses provided by the Diocese are therefore publicised and attendance encouraged.

Trustees' Responsibilities

Under the Charities Act 2011 the trustees are required to prepare a statement of accounts for each financial year. This gives a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

- select suitable accounting policies and apply them consistently.

- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and enable the trustees to ensure that any statement of accounts prepared by them complies with the regulations under section 132(1) of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence taking reasonable steps for the prevention of fraud and other irregularities. The trustees are in the process of considering the risks to which the charity is exposed and will establish systems to mitigate those risks.

Statement as to disclosure of information to independent examiners

So far as the trustees are aware, there is no relevant independent review information of which the charity's independent examiners are unaware, and the trustees will be taking all the steps that they ought to take as trustees in order to make himself or herself aware of any relevant independent review information and to establish that the charity's independent examiners are aware of that information.

Independent Examiners

A resolution proposing that Alexandra Durrant chartered accountants be reappointed as Independent Examiners of the charity will be put to the Annual Parochial Church meeting on 26th April 2022.

PCC Business

In 2021, the PCC met 12 times, two of these were extraordinary meeting. The first 5 meetings from Jan to May were conducted over Zoom and the other 7 in the church. The average attendance was 94%. They also had an 'away day' in church in October 2021. The financial situation was reviewed regularly, and the parish share for 2021 was approved and the budget for 2022 fixed. Each meeting also considered updates from various areas in the church and safeguarding is a standing agenda item. The Parish Safeguarding Policy was reviewed and adhered to and staffing matters were considered as necessary. Copies of PCC minutes have been made freely available and emailed to those who have requested this.

PCC Standing Committee

In accordance with the Church Representation Rules, this is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC. The members are currently Rev Richard Poole, Ian Martin, Peter Mankelow, Rachel Clark and Jen Davis.

Other Committees

Centre Management Committee: This is a sub-committee of the PCC with delegated powers to spend the allocated budget, and its purpose is to oversee and direct the operation of the church centre. Current member are Rev Richard Poole, Peter Mankelow, Jen Davis, Rachel Lashwood, Jackie Bramley, Alan Whitaker, Linda Mankelow and Mike Cooke. This meets on a regular basis to discuss the operational issues of the Cornerstone Cafe, building and room bookings. During 2021, they also considered the impact on the pandemic upon these areas.

PCC Finance Sub Committee: This committee meets to discuss all aspects of finance. The members from the PCC are Ian Martin, Peter Mankelow, Chris Edwards, John Lodemore, Rev Richard Poole and Mark Clabon. They met three times. Their role was to consider the level of giving, look for new ways to give, and set a budget proposal.

Other groups meetings: The church also has a number of groups who meet to enable the efficient running of the church. These include a weekly staff meetings, leaders and preachers meetings, and home/small group leaders meetings.

Church Attendance

There were 246 parishioners entered on the parish Electoral Roll at the end of December 2021. A revision was done during April 2021. We would normally report a 'Normal' Sunday attendance, including adults and children to the Diocese at the end of 2021. Understandably this was not requested as too difficult to compile at this time. The 'Worshipping Community' figures, as reported to the Diocese was 354 (278 adults and 76 children and young people).

Risk Assessment

Risk assessments have been carried out when required and reviewed on an ongoing basis.

Safeguarding

The Parish Safeguarding policy is reviewed annually by the PCC. The parish has registered with Thirty one: Eight (formerly the Church's Child Protection Advisory Service). Jen Davis is the Parish Safeguarding Officer and also Lead Recruiter. In June 2021, Anna Dance became the assistant recruiter and will deputize for Jen Davis. They ensure that all those working with children, young people and vulnerable adults have the necessary checks. Jen has regular meetings for the sharing of information with those involved in working with children, young people and vulnerable adults.

3. Statement of Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the charity.

The primary role of the Parish is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The Parish has one place of worship at St Andrew's Church, Weald Drive, Furnace Green. It has various rooms that are used for church and community activities, some of which are listed below. 14 groups have used it on a weekly basis, 9 monthly, 3 termly/twice a year and 10 one-offs. Some have moved to Zoom and other alternatives during the year due to Covid restrictions.

There are also a number of groups to which members belong to develop their faith. These include Bible Study and Prayer groups.

The many activities which the church is involved in for the public benefit are listed below. With Covid restrictions some were held on Zoom when not able to meet in person.

Children's and Youth groups

Sundays morning (During term time):

January to May – Zoom service for children, youth and families

May onwards – 9.30 weekly intergenerational service. All together service at 11am on 1st Sunday of the month

Sundays evening: (weekly except 1st Sunday of Month) - Youth Fellowship – Years 6—13 on zoom and then in Church.

Over the summer holidays, we had our Summer Special service that looked in Birds of the Bible

Please see separate reports for more information.

Prayer Opportunities

Prayer Chain: urgent prayer covered via WhatsApp, text and phone.

Prayer Network: Prayer requests via email or text. Each request prayed for over 2 weeks.

Corporate prayer meeting: praying for needs of church & community. This was twice a month on zoom until August when 1st Tuesday on Zoom and 3rd Tuesday in a month in church.

Lent & Easter:

Special reflections during Holy Week (zoom meeting).

Maundy Thursday order of service sent out so people could reflect at home.

Easter Sunday Holy Communion service in church

Prayer for the Nation – Archbishops of Canterbury and of York initiative

Afternoon of reflection & prayer before the church building re-opened in May

Adult Groups

Friendship Club – fortnightly daytime meeting usually with guest speaker, for church & community from October 2021

Coffee Shop – Weekly coffee morning for church & community from July 2021.

Bible Study Home groups – weekly or fortnightly – mostly evenings. Zoom and face to face meetings when Covid restrictions lifted

Life Explored course run on zoom – 8-week Bible study

Romans and Refreshments – Weekly Bible study of Romans started in October.

Other Church Functions

Baptism – 2 Infant. Limited due to Covid restrictions.

Weddings – 1 wedding in May.

Funerals – 6 funerals were led by Richard.

Memorial Service – 1st November. Candles were arranged to be sent for those who requested one.
 School Worship (Assemblies) – School adjoins the church.
 Transforming Lives for Good (TLG) – church members go into St Andrew's school to support individual pupils. Some support has still been given remotely.
 Pastoral assistant – Telephone calls, hospital visiting and bereavement follow-up, involves listening and facilitating. Please see separate report for further information.
 Bookstand – wide ranging selection of books available.
 Ash Wednesday Bible study on zoom
 Zoom coffee morning: Available until May for people to catch up after the Sunday service.
 Two Quiz and socials on zoom including one during the Easter holidays
 Gathering to watch the New Wine online services in the summer.

Town-wide involvement

Crawley Anglican Clergy group.
 Lighthouse – Schools work across Crawley. Volunteers have not been able to go into schools.
 CAP (Christians Against Poverty) Debt Centre for Crawley. We have 3 Money Coaches in the church and church members helped others in making Christmas hampers for their clients.
 Love Your Neighbour - this church wide initiative involves various churches (coordinated by St John's) and aims to help those in need in Crawley. Volunteers have helped to shop, phone and deliver food parcels and prescriptions to those who need it.

Local Outreach

Cornerstone Café – serving the community by opening three times a week during term time (see separate report). Open from May onwards.
 Crawley Open House, Easter Team and CAP (weekly collections and at Harvest service). Donation point outside the Vicarage and then moved to church when we opened. In some cases, donations were made to those in need directly.
 Poppins – Monthly Coffee Morning for community (opened in August).
 Rainbows, Brownies, Guides – meet at Church Centre weekly when restriction enabled them to.
 Room Hire – Community including local choirs (July onwards).
 Women's fellowship meeting – met online in January, March and May
 Remembrance Sunday – Poppy display and church service.
 Outdoor Carol Service held in partnership with the school.

Mission

Tithe Partners –. One tenth of giving to People Fund donated to these two charities.

- Tearfund. They are 'Christians passionate about ending poverty – we're following Jesus where the need is greatest, working through local churches to unlock people's potential and helping them discover that the answer to poverty is within themselves. When disasters strike, we respond quickly. We won't stop until poverty stops.'
- Toybox works mainly in South America and they state 'Our vision is of just world with no street children.'

Mission partners – Annual donations given to

- CPAS - These are our Patrons and they support UK churches to spread the Good News of Jesus.
- Lighthouse - Crawley based charity that shares the Christian faith and values in primary and secondary schools through assemblies and lunch time clubs.
- Prison Fellowship – charity who support prisoners and their families. They run prayer meetings, courses and arrange Christmas gifts for families.
- Mike Browne and family in Argentina. Bible translation for the Toba people.
- CAP (Christians Against Poverty), Help and supporting those in debt in Crawley.

Other

- Operation Christmas Child – Filled shoeboxes donated plus some packed online.
- Kaana – Charity originated by member of St. Andrew's.

Lise Martinez-Gonzalez is our Mission Partner coordinator.

4. Review of the Period

Vicar

The year began still in lockdown as a result of the Covid19 pandemic with the main service pre-recorded and posted on YouTube at 9:30am and at 11:00am we had our live intergenerational service on Zoom.

In May 2021 we returned to meeting together in church still following government guidelines with no singing allowed, face masks being worn, and doors and windows being kept open for ventilation. As we returned to meeting together

the PCC decided we should continue with the intergenerational service given that so many families had been tuning in on Zoom. It was decided to leave the times as they had been online, but to switch the two services around timewise due to a number of older people saying they found the 9:30am service too early for them to get to church.

In July 2021 permission was given for congregational singing to recommence albeit still with masks on. As a church we have realized just how important singing is to our spiritual worship and intimacy with God. We were extremely grateful to the band who sang songs for us and over us during the lockdown.

The singing with masks continued until all restrictions were lifted in February 2022. Throughout the year Holy Communion continued to be received "in one kind", meaning only wafers were given out and on Easter Day 2022 the PCC decided that the use of the "common cup" for the wine should be reintroduced.

Over the last two years of lockdown many people used this time to reappraise what they do in the church and many people decided it was time to lay down the ministries they had been involved in for many years. This was very understandable, but it did leave the church with a problem due to the lack of volunteers. (This was a common problem reported by many churches through the UK) In February 2022 we created job adverts for a whole host of jobs, roles and coordinators and people very generously stepped up into new roles.

Financially, these last two years have taken their toll on our finances. For the first time in the last 20 years the PCC made the decision to report to the Diocese that we would struggle to meet our financial responsibilities just for this year. They were very understanding and said it was a common story throughout the diocese. Having said this, the PCC are still hopeful we will be able to pay our parish share to the diocese in full.

Once lockdown was over, we launched a new Wednesday Worship service at 11:00 during term time. Many of those who training on the Sussex Gospel partnership Bible training have led and preached at this service.

In October 2021 I began a Bible teaching series in the café called "Romans and Refreshments". Here a number of folk looked at Romans chapter 8, sat with our Bibles open drinking a cup of tea...except...the numbers grew too large for the café and we had to start meeting in the church instead! We completed all of Romans 8 in about 4 months and have now decided to start at the beginning of Romans and study the whole letter.

At the time of the Memorial Service in November 2021 we used this as a time to remember our dear friend Derek Lawrence. Derek was our Reader and had died on 28 October 2020 but with all the Covid restrictions very few people from church had been able to attend his funeral. So, on the Sunday morning in church several people shared movingly how Derek and his ministry had touched their lives. Maureen Mwagale shared how Derek had been so organized in the running of the Kaana charity and how much he would be missed. (Our thoughts and prayers continue to go out to Sally Lawrence.)

For the second year running we held our Carol Service outdoors on the school playground. It was decided to really emphasis the church and school partnership. The school choir sang two songs, and children helped out with some of the readings. Unfortunately, due to a significant increase in Covid infections the Christingle Service had to be cancelled for the second year running.

As vicar I had been speaking with Rachel Clark about ordination for a number of years, then very suddenly the diocese opened the door for Rachel to go forward for selection. Many people felt this was the right thing for Rachel. Then, to endorse this, God opened the door for Adrian to move to a new job in a Baptist church in Guildford. So, Rachel and Adrian decided to leave on the same day, 10th April 2022 (Palm Sunday). As a church we are so grateful for all they have done at St. Andrew's, their faithfulness, dedication, and hard work over the 7 years they have been with us. They have been such a vibrant and lively part of our church and will be greatly missed.

The departure of Rachel and Adrian has left a massive hole in our church and the decision was made by the PCC to return to just one service at the original time of 10:30am. It was felt that as we come out of the pandemic we needed to regroup as a church, and all come back together as a fellowship.

I have continued my work in the school, I lead Wednesday assemblies and help out in RE lessons. I go on school trips to help build relationships with the children, and visit the school each week to speak to the staff and be there for them if they have any needs.

The school is just about to join the Bishop Otter Academy Trust (BOAT) and we are excited as to what this might bring joining a Christian academy. Richard Quirk from St. Andrew's has been a wonderful chair of Governors and will be stepping down after Easter 2022 having completed his term of office.

We have been delighted to welcome children from the school at our monthly Altogether Service. Each month they have come and shared something about the things they are doing at school and Jenny Wise (Head of School) and part of our church family has interviewed the children. The children then lead us in singing one of the worship songs they sing in the school. This has been something of great delight to me personally and the school remains a very important part of my role as vicar and our mission to tell the next generation the praiseworthy deeds of the Lord.

As a church we are looking forward to this new phase in our church life. We remain positive and optimistic about the future. The PCC are united in the vision for going forward and we believe God has wonderful plans for the future of our church. To God be the glory!

Rev Richard Poole - Vicar

Churchwardens

I was re-elected Churchwarden at last May's Annual Parochial Church Meeting (APCM). Currently we have one Churchwarden's position vacant and I am praying that a candidate steps forward for election to this role. For those that may be interested, Churchwardens are elected by the Parish each year at the APCM and their primary responsibilities are to:

- act as the Bishop's officers
- support the Vicar (Richard)
- represent the congregation
- take responsibility for certain items of Church property
- act as 'caretakers' during any vacancy.

It would be wonderful to have two wardens in place from April. In the meantime, I remain committed to supporting our Vicar and representing the interests of the congregation as we work for God in Furnace Green and Crawley.

Ian Martin - Churchwarden

Safeguarding

There have been some changes in circumstances impacting on Safeguarding during recent months. Rachel Clark (Director of Children and Families Work) and Adrian Clark (Director of Youth Work) have both left their roles, to pursue other lines of Christian work, most of the rules and regulations surrounding the Covid pandemic have been relaxed, and the Church of England have reviewed and renewed the Safeguarding Policies by which we are governed. Although the core principles that we have always maintained remain at the root of Safeguarding, there are some minor changes that we will be incorporating, mainly in the recording of our practices. Members of the PCC are praying for God's guidance, discussing the way forward, and the best way to continue the Children's Work.

I am pleased to say that Anna Dance has taken on the role of Recruiter, and has been invaluable in assisting me, even though she is still learning what this entails.

There is a formal requirement to tell the APCM whether the PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016, concerning having due regard to House of Bishops' guidance on safeguarding, and it can be confirmed that this has been done, with our policies and practices regularly reviewed in line with changes and developments to the guidance.

Jen Davis - Parish Safeguarding Officer

Children and Family Work

The beginning of 2021 saw the intergenerational service continuing on zoom. We led the service for children, youth and their families from our living room with around 25 devices joining us, which equated to around 50 people of all ages. Although battling with technology and the unreliable internet connection sometimes made this very stressful, the services on zoom were lots of fun and provided excellent opportunities to grow relationships amongst the families in the church. The service returned to the church building in May and has been well attended by about the same number of people each week.

We started a new parenting for faith course in the autumn which ran alongside the pre-existing Bible study group on zoom. All the parents met together at the beginning then split off into 2 break out rooms, one for the parenting for faith course and the other for a Bible study. At the end we came back together to share thoughts on what had been studied and to pray for one another. Most of the parents in the church have now completed the parenting for faith course, which they have found to be very helpful in supporting them in bringing up their children in the Christian faith.

The relationship between the church and St Andrew's School has continued to grow and develop; Richard, Adrian, Rachel, Richard Quirk (Chair of Governors) and Roger Barden (Minister at Three Bridges Free church and parent governor) have been leading weekly worship in the church with the whole school and staff on a Wednesday, TLG coaching resumed face to face with three coaches supporting children for one hour a week, Rachel and members of the church congregation have assisted the school running prayer spaces, Rachel has taught and supported RE lessons, and a new church / school partnership team has been formed consisting of members of the school and church leadership to talk about how to develop even more links. This resulted in the school children and staff taking part in our carol service in December, and the children of different year groups singing at our all age services on the first Sunday of the month.

The uniformed groups started attending our altogether services again, and Richard, Adrian and Rachel ran a session for the cubs and scouts in the church. Baptisms have also resumed in services and Richard and Rachel have been able to visit baptism families in their homes in the week before the service.

Throughout the year, Rachel has continued to support families and their children pastorally and joined the pastoral care team which meet fortnightly.

Rachel Clark – Director of Children and Families

Youth Work

It has been quite a challenging year 2021 into 2022, Due to the extension of the COVID pandemic much of the larger scale face to face work in schools and clubs has been limited. Though with the lifting of restrictions near the end of 2021, it has allowed much more freedom in meeting with young people face to face, though still in restricted numbers and spaces.

The intergenerational service has been a huge success, though not as regularly attended by the young people as hoped, those families who have attended have grown in confidence in their own faith, but also how to support their child and young people more effectively.

Most of the students who went to university albeit through difficult circumstances with the help of regular pastoral WhatsApp and zoom meetings along with face-to-face events during holiday periods, have really grown in confidence in their faith. Most of the 10 students are actively engaged with church and or Christian union in their place of study, which is really encouraging. As my time here at St Andrew's is near its end, there have been several things that I would have liked to have got up and running again but due to COVID has been paused. Such as club Uno, schools work and other mentoring. I know though that all these things are in the wings waiting for the right vision and person to come in and restart them, all be it maybe in a different manner.

We have been running a Sunday evening Bible study group for years 6-7 and 8-11's 6-7pm. They have been well attended and the young people have really engaged with them and enjoy coming. We initially ran them every fortnight, but by popular demand have been running them every week. This has been a real time of growth and encouragement for the young people and the leaders. I would like to thank all those who over the years have supported and loved the young people through all the different clubs etc. With particular focus on Malcom Crane who has been such a wonderful help and encouragement, and to Linda Jefferson and Rachel Mulliss who are continuing the Sunday Bible group with such love and dedication.

Thank you all

Adrian Clark – Youth Director

Deanery Synod

East Grinstead Deanery is a grouping of churches in the area from East Grinstead to Crawley. It is mainly an advisory and consultative body but has some active functions mainly on the distribution of finance. Deanery Synod members also have a role in electing people to the Diocesan and General Synods.

The Deanery Synod is chaired by the Rural Dean who is currently Rev Andrew Hawken from St. Swithun's Church in East Grinstead. St Andrew's Deanery Synod representatives are Revd. Richard Poole, Jim Lashwood and Rachel Clark. We have 3 other seats which are currently vacant.

Rachel Clark and Jim Lashwood

The Cornerstone Café

The beginning of 2021 saw The Cornerstone Café remaining closed due to national lockdowns as well as our concern and wish to keep people, especially those who were and are most vulnerable, safe and well during the worldwide Covid pandemic.

As the UK's Covid vaccination programme progressed and restrictions began to lift it was decided that along with other indoor hospitality venues throughout England, we would reopen our doors in May 2021, but with national restrictions in place throughout the café and church in general. Throughout the rest of 2021 and into 2022 these restrictions have gradually been lifted and we have adapted in the café throughout this time of changing restrictions, but at the same time ensuring we did our utmost to keep people safe. The measures we took included distancing the tables, constant ventilation, ensuring mask wearing where appropriate, managing a contact tracing process, ensuring social distancing was adhered to and reviewing our cleaning schedules and practices. Although all mandatory requirements have gradually been withdrawn, we still do everything we can to try to ensure people are kept safe whilst in The Cornerstone Café.

When we reopened, as well as extending our opening times until 4pm in order to be accessible to parents and children from the school, we introduced an enhanced vision for the café to be a space where people could come in, either on their own or with friends, and feel part of a community, whether that was through familiarity with each other or the team, or as part of a group or activity that is going on in the café. It is our vision that through these developing relationships it will be easier for us as a team to invite them to other church related activities which will hopefully lead them one step closer to a relationship with Jesus.

As part of this we welcomed our wonderful Craft group back on Monday mornings from September 2021 which has been hugely successful in reaching people in our community that have previously had no connection with St Andrew's Church. We also hosted an afternoon where one of our regular customers who is not a member of St Andrew's Church, eloquently retold the story of "A Christmas Carol" in our last week before Christmas. We have hosted several Afternoon

Tea events during the summer break and the Christmas holidays, all of which helped raise money for local charities. Also, Wally Avery hosts a regular Chess afternoon in the café which a couple of regular attendees really value. We have tried other activities which have not really taken off, but are always open to ideas if you have a particular skill, or game etc. you would like to share.

As a church we also began to welcome a Slimming World group into the building every Monday, who run several sessions from 930am through to the evening. The café has been able to supply them with hot and cold drinks (and breakfasts, snacks etc. when they want them) and this has been a fantastic opportunity for us to get to know both the group facilitators and the attendees, many of whom attend each week which has been a great opportunity for us to develop relationships with them through their weekly coffee pit stops prior or post meeting

We are also keen to maintain and promote links with St Andrew's School and offer a lunch service for their staff as well as catering for any meetings they hold within the church. Dave baked a cake for their Christmas fair in December and I met with their Head of Maths in December to discuss how the café could offer suitable "work experience" sessions for the children as part of their learning over the next few months. Due to extending our opening time until 4pm we were able to start to welcome children and their parents and carers more easily and currently have a small number of "regulars" after school each week.

When we reopened in May 2021 we unveiled a new menu that was appropriate both to the fact that we had a limited team and that we were aiming to offer something different. Dave bakes cakes etc. on a weekly basis but both Claire and Maureen bake from time to time too, which we are very appreciative of. We continue to support local businesses where we can and when we reopened in May 2021 we began purchasing most of our meat from our local butcher at the Parade. We continue to purchase most of our coffee from Kingdom Coffee, which ensures it is Fairtrade and ethically sourced and as a café we aim to compost or recycle where we can.

Throughout the rest of 2021 we saw many guests come through our doors, some who we had had the privilege of welcoming prior to lockdown and some other new faces and this continues to be the case. As a team we returned in 2021 with fewer of us as some of our team retired during lockdown or have reassessed their priorities and throughout 2021 and into 2022 this remains an issue and we still need more people to serve on our team each day to ensure the café can continue to offer our guests the service, time and hospitality that we aspire to.

In the future we look forward to hopefully being able to further develop the range of activities and groups within the café, expanding our team, strengthening links with the school, and to be able to welcome more and more people into our café and in turn, into our wonderful church.

Rachel Lashwood – The Cornerstone Cafe Manager

5. Objectives and Mission Action Plan (MAP)

The primary objective of St Andrew's Church PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The MAP was written around November 2021 and due to Covid restrictions going on into the early part of 2022 some plans had to be altered or delayed.

Mission Action Plan 2021/2022

We will tell the next generation the praiseworthy deeds of the LORD (Ps78:4)

As a church we have been focusing upon six key characteristics for churches that are effectively proclaiming the gospel of Jesus Christ. This came out of our Church Weekend back in 2018 and we believe are still very much relevant today. We acknowledge that this is still a very challenging time nationally for the Church of England. During the pandemic of 2020/21 which has tragically wreaked havoc in so many people's lives, St. Andrew's Church has chosen not to lose heart but rather to view this as an opportunity to ask ourselves some challenging questions as to what it means to be "church" and determining what needs to be our priorities as we move forward.

Our Mission Statement is, "We will tell the next generation the praiseworthy deeds of the LORD" (Psalm 78:4) Passing the faith on to the next generation is of vital importance given that we are joined to our church school.

The pandemic meant access to the school community was not possible for over 18 months. This is an area that we now need to be investing in as we go forward and develop the school and church partnership.

During the pandemic many people reappraised their roles in the church and have decided it was time to step down from their positions of service in the church. This has meant that we as a church are facing a severe lack of volunteers throughout the church for all kinds of ministries (This is a common experience for many churches throughout the CofE). We are grateful for all who have served the church so faithfully and now look to the future as an opportunity to train up the next generation of disciples to serve in the church.

The pandemic has also taken its toll on our finances. We want to acknowledge that people have been incredibly kind and generous in continuing to support the church financially during this time. As we come out of lockdown, we are facing a significant deficit, but once again we choose to have faith in our God for whom all resources are at his fingertips. We believe that we need to approach this with faith and with hearts full of gratitude for all that God has done for us in blessing us as children of God with all that we need. At St. Andrew's we seek to be a generous church first. We will look for ways to bless people and the mission of the church with generosity knowing that if we want to see God's people

giving generously the church needs to be generous first. We have also identified that we have not been good at communicating how people can give and this is one area we specifically want to improve in.

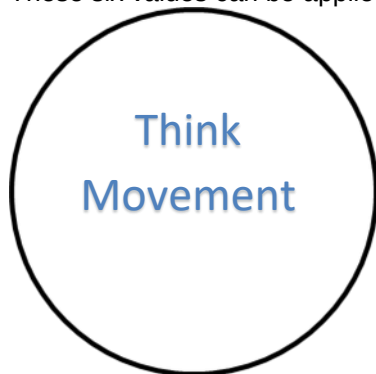
One of our six characteristics we want to focus upon this year is "Grace". Over the coming year we really want our church family to grasp the significance of grace. Two thousand years ago Jesus died on the cross to pay the penalty for our sins, past, present, and future. If we are going to be the people that God wants us to be we must grasp our true identity as children of God, liberated from any guilt and shame, free from any legalism, living without condemnation and now righteous in God's eyes because of Jesus. And as children of God, we have the same Spirit that raised Jesus from the dead living within us. Over this next year we will be exploring more of what "Grace" means for us and our church. We believe this will transform us as the people of God if we can grasp the significance of "Grace".

In our discussion at PCC we identified that most of the 6 key elements of the vision were to do with values that we as a church want to live by and focus upon. We have decided to rename "Next Generation" into "Discipleship" because this fundamentally is what our children and youth work has been doing; helping disciples of Jesus to make disciples. The second value we decided to rename "Outside/Beyond" because we felt this was more encompassed by the word "Mission".

So, our 6 key values for us as a church going forward are:

1. Movement
2. Grace
3. Love
4. Discipleship
5. Risk
6. Mission

These six values can be applied to any ministry within the church.



Think Movement

"Repent and be baptised, every one of you, in the name of Jesus Christ for the forgiveness of your sins. And you will receive the gift of the Holy Spirit." (Acts 2:38)
Jesus said: **"I will build my church, and the gates of Hades will not overcome it. (Matthew 16:18)**

Question: If we want to see revival and renewal what kind of church do we need to be to allow the Holy Spirit to do His work?

A movement of the Holy Spirit cannot be forced, manufactured, or contrived by human effort. It simply must be a move of God. A time when God pours out his blessings upon his church for the sake of the Kingdom. It is a time when people become utterly convicted of their sin, repent, and turn to Jesus Christ as Lord. As a church, this place of revival and renewal is where we long to be, for God's Kingdom to come on earth and His will to be done.

In the past, when a "movement" is awakened through an outpouring of the Holy Spirit, often there are three key ingredients present:

1. The faithful preaching of the Gospel and teaching from the word of God
2. Consistent and ongoing prayer for revival going on behind the scenes
3. An openness to the working of the Holy Spirit

It has also been claimed that in every UK revival it has been preceded by teaching from the book of Romans. It has also been said that if Christians can get to grips with Romans, which is Paul's masterpiece on grace, it will completely transform a disciple's walk with God.

When it comes to prayer, we believe we need to be praying as a church for a move of God's Spirit both upon His church, but also within the community in which we live.

As we become a church more open to the Holy Spirit, we will grow in our confidence in discerning the Spirit's prompting and begin to truly understand when God is speaking, and encounter the power and authority given to us as children of God.

- We will teach a sermon series on the key aspects of prayer for the whole church (7 weeks starting on 9 January 2022)
 - We will give opportunities for people to put into practice what has been taught during the services and the week ahead
 - We will encourage people to share their testimonies of answered prayer during our services
 - We will help God's people to listen and discern when God is speaking to us
- We will initiate times of 24/2 prayer and fasting to keep prayer a priority. The first will be on 5-6 March 2022 and the second 3-4 September 2022
- We will create a week-by-week Prayer Diary to help the church to pray for revival and address current issues beginning on Sunday 9th January 2022



Think Grace

Think Grace

All this is for your benefit, so that the grace that is reaching more and more people may cause thanksgiving to overflow to the glory of God.

(2 Corinthians 4:15)

⁸ For it is by grace you have been saved, through faith – and this is not from yourselves, it is the gift of God – ⁹ not by works, so that no one can boast.

(Ephesians 2:8-9)

Question: What can we do to show grace to comfort, heal and forgive each other as a fellowship?

At St. Andrew's we want to be known as a grace church. We firmly believe that everything we need for salvation was accomplished through Jesus' death upon the cross. We believe there is nothing we can do to make God love us more and there is nothing we can do to make God love us less.

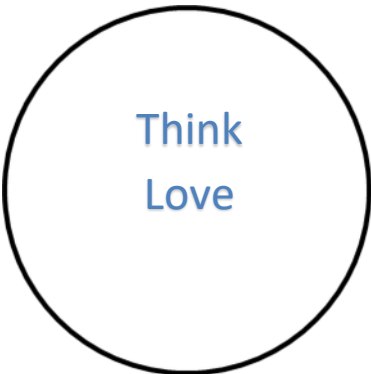
As a church we want to be intentional in growing secure, deeply rooted Christians who truly understand the blessings and freedom that God's grace has already brought to us as children of God.

As a church we will model grace by teaching and ensuring people are set free from guilt, condemnation and set free from any forms of legalism in religion. We will set people free from guilt if they haven't been to church for a while, and instead always simply welcome them back with loving, open arms.

We will not judge, criticise, or condemn our fellow brothers and sisters in the church. When it comes to working with other churches, we will do so in grace refusing to find fault or compete with our fellow brothers and sisters in Christ with whom we will eventually spend eternity.

We will be kind, appreciative and encouraging to all those who serve us in the church. We will endeavour to foster "good disagreement" where we all work together to find the best solutions rather than be negative, judgemental or critical of our fellow brothers and sisters in Christ.

- We will teach a 6 week sermon series on "grace" from 12 June – 24 July 2022
 - In the services we will look to incorporate a short drama (or something similar) to create a real-life scenario for people to consider and reflect upon
 - We will ask two questions for people to go away and consider throughout the week
 - Each homegroup will be encouraged to follow up the teaching with further Bible study prepared centrally



Think Love

Think Love

Jesus said: "My command is this: love each other as I have loved you." (John 15:12)

Question: How can we become a more loving church?

As a church we want to be known as a church that really loves each other. This means that when one member is suffering, we all suffer.

We don't want anyone to feel alone or abandoned by the church. When someone is bereaved in the fellowship, we want to be there for them. When someone is hurting, we want to recognise this and actively come alongside to be there for them in their time of need. To do this we will have to notice when someone is struggling or missing from church. This is not easy to do and has been a constant problem over the years. It is also exacerbated by the need for confidentiality and GDPR requirements.

As a church we will encourage all members to care firstly for their own family over their working or serving in church. This is exactly what Jesus did when he was on the cross when he organised provision for his own mother with John after his death, resurrection and ascension.

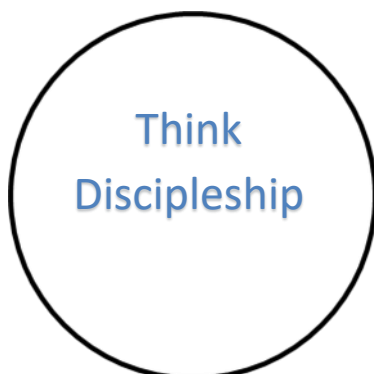
If we are to be a loving church, we must treat fellow believers as our own family. This means that if anyone is in need, we will be there for them. This may mean providing meals for someone after the birth of a child or a member convalescing after an operation. It may on occasion mean shopping for someone who is unwell, supporting those who are acting as carers for spouses or elderly parents etc. For those who are lonely we will give time to sit and talk with them. No longer will this be "their" problem, but from now on it will be "our" problem.

As a church we will encourage us to love the people around us and help those in need, even if we ourselves are in need too. Whilst suffering terribly on the cross, Jesus was still concerned for the thief next to him.

As we enter a new phase of life and ministry in church, we will encourage the church members to offer hospitality to each other. This will mean inviting people into our homes for a coffee or a meal, but not just inviting the people we know and like but also inviting those we don't know very well in church and those who are new to the church.

- We will appoint a new **Pastoral Coordinator** for the church by the Spring of 2022 to coordinate pastoral visits, follow up and prayer
- We will invest in training up either new Pastoral Assistants or "listeners" to strengthen the existing team
- We will increase home visits and encourage church members to get into the habit of dropping in for a tea with a brother or sister in Christ, or arranging to have a meal together
- We will create a new post of **Events Coordinator** in the Spring of 2022, responsible for organising church lunches and planning social activities

- Once restrictions have been fully lifted, on the 1st Sunday of the month we will have a shared lunch after the Altogether Service



Discipleship

Jesus said: "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these." (Matthew 19:14)

Question: What do we need to be doing as a church to help children, youth and adults become lifelong disciples of Jesus who make disciples?

During the pandemic lockdown it was decided that we had to do much more to help our children and families flourish during what was a very difficult time for all children's work.

The new Intergenerational Service was added to attempt something new, and which involved families worshipping God together. The aim is to make lifelong disciples of our children and teenagers.

- We will hold a Jobs Fair and buffet lunch on Sunday 6 February 2022 to help recruit new volunteers to key ministries within the church
- We will make more of what it means to be a member of St. Andrew's Church and the Church of England
 - We will create a membership charter by Easter
 - We will hold a Membership Sunday on 24 April 2022
- We will run a Wednesday evening central Lent course from Ash Wednesday, 2 March – 6 April (6 sessions) and look to start some new homegroups from it
- We will make the café more toddler and parent friendly, and we will investigate the possibility of creating a church toddler group.
- We will work in partnership with the school in introducing new parents to the café at the beginning of the new school year.



Think Risk

Jesus called out to them, 'Friends, haven't you any fish?'

'No,' they answered. He said, 'Throw your net on the right side of the boat and you will find some.' When they did, they were unable to haul the net in because of the large number of fish. (John 21:5-6)

Now faith is confidence in what we hope for and assurance about what we do not see. (Hebrews 11:1)

Question: Where are we playing it too safe; not stepping out in faith and trusting God for his provision and blessing?

At St. Andrew's Church we do not want to be fear driven and risk averse. We want to create a culture where it is good to "have a go" and accept that some things may work well, and some things may fail.

We believe in these unprecedented times for the church, now is not the time to be cautious and fearful. Instead, we believe through prayer and an openness to the Holy Spirit, now is the time to be more creative and innovative than ever before.

We do not believe now is the time to cut back, but rather a time to invest in growth for the sake of the Kingdom. We will continue to invest in telling "the next generation the praiseworthy deeds of the Lord."

We will encourage the people of God to keep giving generously to the mission of the church and let the vision and not the finances decide on what plan of action is taken.

- We will continue to listen to the Holy Spirit and give space for Him to speak to us during our worship
- We will share the vision with the church and encourage the people of God to get behind it by supporting it by joining in and providing the resources required
 - We will hold a gift day around the Membership Sunday (24 April)
 - We will create a financial plan for the parish

Mission



We are therefore Christ's ambassadors, as though God were making his appeal through us. We implore you on Christ's behalf: be reconciled to God. (2 Corinthians 5:20)

How, then, can they call on the one they have not believed in? And how can they believe in the one of whom they have not heard? And how can they hear without someone preaching to them? (Romans 10:14)

Question: How can St. Andrew's more effectively proclaim the gospel of Jesus Christ to a fallen and broken world?

At St. Andrew's we believe that we are called to fulfil The Great Commandment to love God, and The Great Commission to go and make disciples. Together we are utterly convinced that the gospel is good news and is the answer to a world that has turned its back on Christ and is lost.

We know that the cross of Christ is seen as foolish to those who are perishing, but we believe our mission is to tell the next generation of believers about Jesus and call them to turn their lives to Christ.

As a church we will use every opportunity to witness and share this good news. Each Sunday in church we will be mindful of visitors and seekers and faithfully preach the gospel whenever the opportunity arises.

We will look for ways to equip and encourage every church member to care for the lost and be prepared to speak up and share the good news of Jesus. We will encourage people to think about their own testimony, and on a regular basis ask people to share their testimony in church.

As a church we want to encourage every activity we are involved in to have an evangelistic element underpinning everything we do. We believe the most loving thing we can do for anyone is to lead them to Jesus who is Lord and Saviour.

The Cornerstone Café lies at the heart of our mission and outreach to the community of Furnace Green. Over this next year the plan is to develop this further by adding activities during slack times, developing our Christian bookshop, creating a parent and toddler group, all in partnership with the Cornerstone Café.

We will also play an active part in working together with churches across Crawley, seeking ways to encourage, support and bless their work for the Kingdom. To do this we will play an active and fully supportive role in #LYN (Love Your Neighbour) helping the poor, the marginalised, the homeless and those in debt across the town.

- We will invite speakers to come and speak on real-life issues such as mental health (Week beginning 17 October 2022)
- We will develop and grow TLG (Transforming Lives for Good) in the school by adding more coaches and taking on more children (Job Fair)
- We will develop and expand the church and school partnership by:
 - Writing a church/school partnership charter (May 2022 to begin in September)
 - We will look for ways of inviting children from the school to participate in the monthly Altogether Services
 - We will provide a work experience opportunity for children from the school to help in the Cornerstone Café from Spring 2022
- We will regularly invite people to share their testimonies of coming to faith or answered prayer in our services
- We will play a committed and active part in working with "Love Your Neighbour" across the town

6. Fabric Reports

Fabric Report - St Andrew's Church

I continue to be the church's Premises Manager. 2021 was a difficult year due to health problems and having to shield for the second time therefore difficult to complete tasks during this time. Thank you for bearing with me and to those who have stepped in when needed.

During 2021, various work and annual checks were completed on the building.

- Decoration:
 - Repairs completed to upper hall storeroom, storeroom, landing, church office and carpet replaced after roof leak damage.
 - Church redecoration (worship area) lower level completed to a good standard.
- 5-year fixed wiring testing and repairs carried out, 1 item deferred due to further investigation for replacing a cable.
- New sound desk installed. Thanks to John & Peter Lodemore for arranging disposal of old AV equipment of which some was sold.
- New chair layout set up in church.

- Various Kitchen Repairs
- Parts of the carpark re-sanded.
- Security Cameras: Replacement recorder installed.
- Café chairs investigation replace/refurbish they were refurbished Dec.
- Café screen replaced and fitted.
- The gallery – being used as a temporary store.
- Dias floor lights solutions found this is a stop gap a future solution is needed when the Dias carpet is replaced
- Set up/down for slimming world.
- Stains on church carpet cleaned.
- Overhead door closures (2) under investigation possible replacements needed.
- Cleaning contract (Crystal Cleaning) under review.
- Annual Checks –All checks complete any non-compliances resolved. PAT testing was deferred due to contractor problems new contractor found and completed Jan 22.

Health and Safety.

- Training has been completed.
- Fire awareness training for key holders and service leaders carried out.
- As part of monthly checks all 1st Aid Equipment is checked.
- Snatch pack completed and installed.
- Risk Assessments approved by the PCC.

To ensure I am aware of any faults, please continue to use the defect book which is situated above defib in the café or email me premises@standrewscrawley.com. The defect book is reviewed weekly and at the Centre Management meeting for more complex items.

I am finding that as time goes on more repairs and problems come to light due to fair wear and tear.

I continue to be overwhelmed by the support of church members and amazed at how much work behind the scenes many of you do to ensure the church building upkeep, this makes my job so much easier to complete. Thank you.

Alan Whitaker – Premises Manager

Fabric Report - St Andrew's Vicarage

The vicarage has had a number of jobs completed over the year. The guttering needed fixing and some plumbing jobs were completed. A tree was trimmed that was beginning to touch the building. We have also had some problems with foxes digging under the shed and making a shortcut under the fence. John Simmonds has filled in one of the holes to try and stop them using this as a short cut.

Another problem that has come to light is that the vicarage water is still on the school water system. This is the reason why the water board were unable to fit a water meter a few years ago. However, when the vicarage stopcock needed replacing it came to light that there was no way of turning the water off to the vicarage. The school and church premises managers have been working on this and the school stopcock on the pavement to the school has been found.

Rev Richard Poole - Vicar

7. FINANCIAL REVIEW for the year from 1.1.2021 to 31.12.2021

7.1 The Financial Statements

These are the statutory financial statements, for the year ended 31 December 2021. The law largely prescribes the format, in particular the separate accounting for unrestricted funds, available for any purpose, restricted funds, which must be used for a particular purpose, and designated funds, which hold unrestricted monies set aside for a specific reason.

The parish banks with Reliance Bank Limited, a bank wholly owned by the Salvation Army.

The PCC is very grateful to the church members for their gifts of money and time. Gifts of money and the associated gift-aid tax reclaimed account for nearly 95% of parish income.

7.2 Review of 2021

Unrestricted funds

The net deficit for the year was £66,425, which was covered by the use of reserves

Restricted funds

There was an overall net surplus on restricted funds of £335. The principal restricted fund was the People Fund (Note 12). Donations to the People Fund were tithed at 10%, where donors agreed, with tithed income being paid to two specifically child-related mission organisations. Income from the Arnold Bequest of £3,117 funded part of the diocesan contribution (Note 13).

Designated funds

The principal designated fund was the Building & Equipment Fund (Note 12).

Contribution to the diocese

The amount paid for the year was £74,000. This was the full amount of the contribution requested by the diocese.

Balance sheet and reserves

We aim to hold sufficient unrestricted liquid reserves to meet six months' normal running costs, but cannot always manage to meet this aim (Note 14). The balance of available reserves was £29,380. It is parish policy to hold liquid reserves not immediately required in an instant-access deposit account with the Church of England Diocesan Board of Finance.

7.3 Outlook for 2022.

The budget for 2022 shows a deficit of £8,000. This can be covered by reserves, and by a significant reduction in the Diocesan Contribution (Note 14). Although that is only a short-term solution, and a consistent increase in giving will be required in order to be able to continue with the church's current level of activities.

7.4 Acknowledgements

As always, my heart-felt thanks go to those whose work has assisted me in my role as treasurer, in particular Mick Shrubbs, the assistant treasurer, and Jackie Bramley, the church administrator, both of whom consistently make my life easier.

Thanks, are also due to the accountants, Alexandra Durrant Limited, for their invaluable assistance in compiling these accounts and for carrying out the independent examination.

Peter Mankelow; PCC treasurer

8. INDEPENDENT EXAMINER'S REPORT for the year from 1.1.2021 to 31.12.2021

Please see separate file.

**PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PCC OF FURNACE GREEN ST ANDREW

I report on the financial statements of the Parochial Church Council of Furnace Green St Andrew for the year ended 31 December 2021, which are set out on pages 18 to 28.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare financial statements which accord with the accounting records and which comply with the accounting requirements of the Charities Act 2011 have not been met
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Darren Harding, ACA, FCCA, DChA
10a/12a High Street
East Grinstead
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RH19 3AW

18 April 2022

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	2021 Total	2020 Total
		£	£	£	£
INCOME FROM:					
Donations and legacies	2	141,001	44,783	185,784	256,861
Church activities	2	10,743	0	10,743	7,232
Other fund-raising activities	2	4,642	0	4,642	1,344
Investments	2	30	0	30	420
Total incoming resources		156,416	44,783	201,199	265,857
EXPENDITURE ON:					
Church activities	3	220,771	44,448	265,219	266,099
Other	3	2,070	0	2,070	1,980
Total expenditure		222,841	44,448	267,289	268,079
Net movement on funds		(66,425)	335	(66,090)	(2,222)
Balances brought forward at 1 January 2021		117,267	4,261	121,528	123,750
Balances carried forward at 31 December 2021		50,842	4,596	55,438	121,528

Explanation : This is the summarised 2021 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2021, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

Brackets indicate negative figures.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

BALANCE SHEET
at 31 December 2021

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
		£	£	£	£
Fixed Assets					
Furnishings and equipment	9	21,462	0	21,462	19,940
Total		21,462	0	21,462	19,940
Current Assets					
Debtors, prepayments, accrued income	10	4,124	538	4,662	15,596
Cash on short term deposit		17,148	0	17,148	67,118
Cash at bank and on hand		14,716	4,058	18,774	28,256
		35,988	4,596	40,584	110,970
Current Liabilities					
Creditors due within one year, accrued expenses, deferred income	11	(6,608)	0	(6,608)	(9,382)
<i>Net current assets</i>		29,380	4,596	33,976	101,588
NET ASSETS		50,842	4,596	55,438	121,528
Unrestricted Funds					
Designated funds	12	0		0	19,625
General funds		50,842		50,842	97,642
		50,842		50,842	117,267
Restricted Funds	12		4,596	4,596	4,261
TOTAL FUNDS		50,842	4,596	55,438	121,528

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1 explains why.

Approved by the Parochial Church Council on 13 April 2022 and signed on its behalf by:

Rev Richard Poole (Chairman)

Peter Mankelow (Treasurer)

Notes 1 to 16 on pages 18 to 26 form part of these financial statements

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES

A Accounting convention

We have prepared the financial statements in accordance with law (the Church Accounting Regulations 2006), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). We have prepared them on the accruals basis and under the historical cost convention.

The PCC is an unincorporated charity which meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

B Funds held by the PCC

Unrestricted funds - general funds which the PCC can use for its ordinary purposes.

Designated funds are monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. *Uncommitted reserves* are the unrestricted funds which are not invested in parish fixed assets (Note 14), and not designated for specific purposes.

Restricted funds - in this parish, donations or grants received for a specific purpose. The PCC can only use those funds for that purpose, unless the donor agrees another purpose. Any balance unspent at the end of the year is carried forward as a balance on that fund. Note 12 details the main restricted funds.

C Incoming resources

Incoming resources are accounted for gross (that is, not netting off related costs).

Collections, planned giving and other donations are recognised when received.

Tax refunds on gift aid donations are recognised when the income is recognised (even though received later).

Grants and legacies are recognised when the PCC is legally entitled to the amount due (and can quantify it).

Interest is accounted for as it accrues. *Other income* is recognised when it is receivable.

D Resources used

Grants and donations are accounted for when paid over, or when there is a binding obligation on the PCC.

Other resources used are stated gross and accounted for on an accruals basis.

Pension contributions: The charity operates a defined contribution pension scheme through NEST. The pension charge represents the amounts payable to NEST during the period.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES (continued)

E Fixed assets

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings and the vicarage. We write off the costs of work on such property as an expense in the period it is incurred. Note 6 gives details of major projects.

The financial statements include other furnishings, fittings and other equipment as fixed assets if they cost over £500 or are part of a set costing over £1,000. We then write off the cost over five years, or 20 years for particularly long-life assets (see Note 9). This depreciation charge more fairly spreads the cost of expensive items over the period of use.

Assets purchased out of restricted funds are not normally themselves restricted (ie they can be used for any purpose of the church). The purchase therefore gives rise to a transfer between restricted and unrestricted funds (Note 12). However, the assets remain restricted if they have to be used for a particular purpose.

F Current assets

Amounts owing to the PCC for rents, fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

G Financial instruments

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The following financial instruments are included in the PCC's balance sheet:

Short-term deposits include cash held on deposit with the Central Board of Finance Church of England, or with banks.

These are initially recognised and subsequently measured at face value.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 2 - INCOME

For the year ended 31 December 2021	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	2020 Total
	£	£	£	£
Donations and legacies				
Tax-efficient planned giving	100,989	40	101,029	103,519
Other planned giving	7,949	120	8,069	8,139
Unplanned giving at services	2,792	20	2,812	2,597
Other unplanned giving	3,330	440	3,770	4,391
Special appeals	0	33,922	33,922	88,255
Gift Aid tax refunds	25,941	7,124	33,065	45,656
Income from gifts and donations	141,001	41,666	182,667	252,557
Recurrent grants (see below)	0	3,117	3,117	4,304
Total donations and legacies	141,001	44,783	185,784	256,861
Church activities				
Church/hall rental to church-related hirers	285	0	285	235
Fees	761	0	761	219
Bookstalls	258	0	258	75
Cafe and coffee shop income	8,959	0	8,959	6,491
Church events, youth clubs etc for which charges were made	480	0	480	212
	10,743	0	10,743	7,232
Other fund-raising activities				
Church/hall rental to non-church hirers	3,555	0	3,555	834
Other	1,087	0	1,087	510
	4,642	0	4,642	1,344
Income from investments				
Interest on deposit accounts	30	0	30	420
Total incoming resources	156,416	44,783	201,199	265,857

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 2 - INCOME (continued)

The PCC is very grateful for the following grant of £1,000 or more received during the year.
 See also Note 13.

£3,117 from the Arnold Bequest Trust

Donations include £27,532 given by the trustees.

NOTE 3 - EXPENDITURE

For the year ended 31 December 2021	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	2020 Total
	£	£	£	£
Church activities				
<u>Missionary and charitable grants (Note 4)</u>				
Overseas mission	2,400	0	2,400	2,400
Christian relief and development	0	3,147	3,147	8,157
Home mission and church societies	9,000	0	9,000	14,550
	11,400	3,147	14,547	25,107
<u>Ministry costs</u>				
Diocesan contribution (Notes 5, 13)	70,883	3,117	74,000	73,005
Clergy housing	2,618	0	2,618	2,189
Other clergy/ministry costs	1,299	0	1,299	1,225
Director of children's & family work	18,908	18,947	37,855	37,380
Youth director	14,595	18,255	32,850	32,307
	108,303	40,319	148,622	146,106
<u>Other church activity costs</u>				
Building running and maintenance, small value furnishings and equipment	30,806	305	31,111	33,587
Building works over £500 (Note 6)	19,633	0	19,633	4,819
Equipment and furnishings costing over £500 (including depreciation of £2,856 - Note 9)	2,856	0	2,856	3,732
Services and worship	6,709	0	6,709	6,007
Evangelism, education and training	2,306	677	2,983	3,616
Bookstall costs	125	0	125	11
Church event and clubs costs	25,241	0	25,241	30,024
Central office support	13,392	0	13,392	13,090
	101,068	982	102,050	94,886
<u>Total church activities</u>	220,771	44,448	265,219	266,099
Other				
Independent examination & related costs (Note 7)	2,070	0	2,070	1,980
Total resources used	222,841	44,448	267,289	268,079

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 4 - MISSIONARY AND CHARITABLE GRANTS

The parish provides long-term support to certain missionaries with parish links. The church congregation selects other recipients for giving on five "Mission Sundays" per annum. There were five such Sundays during the year and, in addition, one organisation was paid monthly throughout the year. Giving to the restricted People Fund is also tithed, with 10% of all donations being paid to two charitable organisations.

The following received £1,000 or more during the year ended 31 December 2021

	£
Christians Against Poverty	2,400
M. Browne - Bible translation in rural Argentina	2,400
Church Pastoral Aid Society	2,100
Lighthouse Project	2,100
Prison Fellowship	2,400
TEARfund	1,563
Toybox - relief for Latin American street children	1,584

NOTE 5 - DIOCESAN CONTRIBUTION

During 2021, the parish pledged and paid £74,000 (2020: £73,005) to the diocese (Note 3), plus clergy fees assigned to the diocese of £971 (2020: £1,716). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

NOTE 6 - BUILDING AND EQUIPMENT WORKS

Building works - major repairs and improvements	£
For the year ended 31 December 2021	
Electrical repairs	608
AV upgrade	18,588
Decoration & roof repairs, net of insurance claim	437
 Total (Note 3)	 <u>19,633</u>

NOTE 7 - NON-APPORTIONED COSTS

1) Costs of fund-raising activities are usually zero or very low, since normally the only costs are building running costs and staff time, and there is no straightforward way to apportion these costs to "trading" fund-raising activities such as earning rental income from external organisations.

2) The financial statements do not separately identify costs for café and coffee shop activities, which are undertaken as part of the church's outreach rather than to raise funds.

3) Other costs are for independent examination
Total fees paid to the independent examiner comprise:

	2021	2020
	£	£
Independent examination (£1,725 plus VAT)	2,070	1,980
Payroll processing (£600 plus VAT)	720	666
<i>included in Church Activities expenditure</i>		

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 8 - STAFF COSTS AND OTHER PAYMENTS AND BENEFITS

During the year ended 31 December 2021 the parish paid £110,952 (2020: £109,838) in salaries and wages, plus £3,480 (2020: £3,324) employer's National Insurance and pension contributions of £1,848 (2020: £1,770)

The average number of employees was 7 (2020: 8)

No employee was paid more than £60,000.

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Salaries & pensions - the following trustees are paid for their work in other roles:

Adrian Clark - £33,461 - Youth director

Rachel Clark - £38,742 - Director of children's & family work

Rachel Lashwood - £8,709 - Café manager

Expenses: Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £1,350. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £2,618, again under normal Church of England practice.

Similar expenses incurred by the Director of Children's & Family Work and the Youth Director, who are also trustees, were also reimbursed by the parish, totalling £1,842 and £1,706 respectively.

NOTE 9 - FIXED ASSETS

	Gross Book Value £	Depreciation £	Net Book Value £
<u>Furnishings and equipment</u>			
At 1 January 2021	93,840	(73,900)	19,940
Additions	4,378		4,378
Disposals	(2,846)	2,846	0
Depreciation charge in period (Note 3)		(2,856)	(2,856)
At 31 December 2021	95,372	(73,910)	21,462

See Note 1 for assets not included in the financial statements and depreciation policies.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 10 - DEBTORS, PREPAYMENTS AND ACCRUED INCOME

	2021 £	2020 £
Debtors for goods or services supplied by the PCC	494	0
Prepayments of future year expenses	1,622	1,223
Accrued income (income tax refunds due on donations during period)	2,546	14,373
Total	4,662	15,596

NOTE 11 - CREDITORS

	2021 £	2020 £
<u>Creditors due within one year</u>		
Social security & other taxes	1,597	2,200
Other creditors	597	597
Accrued expenses & deferred income	4,414	6,585
	6,608	9,382

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS

The following tables include restricted and designated funds with over £2,000 balance at 31 December 2021, or with 2021 income of over £4,000.

Major restricted funds	Balance at 31 Dec 2020 £	Fund Income £	Fund Outgoings £	Transfers £	Balance at 31 Dec 2021 £
People Fund	542	37,460	(37,509)	0	493
TLG	4,062	0	(675)	0	3,387

Major designated funds	Balance 31 Dec 2020 £	Fund Income £	Fund Outgoings £	Transfers £	Balance at 31 Dec 2021 £
Building & Equipment Fund	19,625	8	(19,633)	0	0

Fund assets were entirely cash and accrued gift aid tax refunds.

The People Fund was set up to cover the cost of employing staff, initially being used for employment of the director of children's and family work, and more recently, also for the youth director. The youth director's work is partly for St Andrew's and partly Crawley-wide. For the latter work, a grant had been received, but that ended several years ago and the whole cost has since been borne by St Andrew's. The income of the people fund is not sufficient to cover the whole cost of both employees and, from 2019 onwards, the shortfall has been charged to the General Fund.

The Building & Equipment Fund has been used to cover major repairs and maintenance of the church building and the purchase and replacement of equipment. This is no longer possible and the Fund was wound up during 2021. All repairs and maintenance will now be charged to the General fund.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS (continued)

TLG – Transforming Lives for Good – is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has only partially been used.

NOTE 13 - ARNOLD BEQUEST

The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend (see Note 5).

NOTE 14 - KEY FIGURES (UNRESTRICTED FUNDS)

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus/(deficit)" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient or insufficient to meet normal running costs.

	2021	2020
Uncommitted reserves	£29,380	£74,326
Average monthly running costs	£16,696	£17,213
Uncommitted reserves as months of running costs	1.8	4.3
Running costs surplus/(deficit)	(£43,936)	£11,469

In order to start rebuilding reserves which are currently low, the PCC has requested that their Diocesan Contribution for 2022 be reduced from the £77,000 requested to £43,000, for one year only. This request has been accepted by the Diocese. Should circumstances permit, the PCC will pay more than £43,000.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 16 - ANALYSIS OF 2020 STATEMENT OF FINANCIAL ACTIVITIES

The Statement of Financial Activities shows the 2020 comparatives in a single column. The analysis of these comparatives into unrestricted and restricted funds is as set out below.

For the year ending 31 December 2020	Unrestricted Funds	Restricted Funds	Total
	£	£	£
INCOME FROM:			
Donations and legacies	209,426	47,435	256,861
Church activities	7,232	0	7,232
Other fund-raising activities	949	395	1,344
Investments	420	0	420
Total incoming resources	218,027	47,830	265,857
EXPENDITURE ON:			
Church activities	213,128	52,971	266,099
Other	1,980	0	1,980
Total resources used	215,108	52,971	268,079
Net movement on funds	2,919	(5,141)	(2,222)
Balances brought forward at 1 January 2020	114,348	9,402	123,750
Balances carried forward at 31 December 2020	117,267	4,261	121,528

**PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PCC OF FURNACE GREEN ST ANDREW

I report on the financial statements of the Parochial Church Council of Furnace Green St Andrew for the year ended 31 December 2021, which are set out on pages 18 to 28.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
- to prepare financial statements which accord with the accounting records and which comply with the accounting requirements of the Charities Act 2011 have not been met

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Darren Harding, ACA, FCCA, DChA
10a/12a High Street
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RH19 3AW

18 April 2022

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	2021 Total	2020 Total
		£	£	£	£
INCOME FROM:					
Donations and legacies	2	141,001	44,783	185,784	256,861
Church activities	2	10,743	0	10,743	7,232
Other fund-raising activities	2	4,642	0	4,642	1,344
Investments	2	30	0	30	420
Total incoming resources		156,416	44,783	201,199	265,857
EXPENDITURE ON:					
Church activities	3	220,771	44,448	265,219	266,099
Other	3	2,070	0	2,070	1,980
Total expenditure		222,841	44,448	267,289	268,079
Net movement on funds		(66,425)	335	(66,090)	(2,222)
Balances brought forward at 1 January 2021		117,267	4,261	121,528	123,750
Balances carried forward at 31 December 2021		50,842	4,596	55,438	121,528

Explanation : This is the summarised 2021 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2021, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

Brackets indicate negative figures.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

BALANCE SHEET
at 31 December 2021

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
		£	£	£	£
Fixed Assets					
Furnishings and equipment	9	21,462	0	21,462	19,940
Total		21,462	0	21,462	19,940
Current Assets					
Debtors, prepayments, accrued income	10	4,124	538	4,662	15,596
Cash on short term deposit		17,148	0	17,148	67,118
Cash at bank and on hand		14,716	4,058	18,774	28,256
		35,988	4,596	40,584	110,970
Current Liabilities					
Creditors due within one year, accrued expenses, deferred income	11	(6,608)	0	(6,608)	(9,382)
<i>Net current assets</i>		29,380	4,596	33,976	101,588
NET ASSETS		50,842	4,596	55,438	121,528
Unrestricted Funds					
Designated funds	12	0		0	19,625
General funds		50,842		50,842	97,642
		50,842		50,842	117,267
Restricted Funds	12		4,596	4,596	4,261
TOTAL FUNDS		50,842	4,596	55,438	121,528

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1 explains why.

Approved by the Parochial Church Council on 13 April 2022 and signed on its behalf by:

Rev Richard Poole (Chairman)

Peter Mankelow (Treasurer)

Notes 1 to 16 on pages 18 to 26 form part of these financial statements

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES

A Accounting convention

We have prepared the financial statements in accordance with law (the Church Accounting Regulations 2006), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). We have prepared them on the accruals basis and under the historical cost convention.

The PCC is an unincorporated charity which meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

B Funds held by the PCC

Unrestricted funds - general funds which the PCC can use for its ordinary purposes.

Designated funds are monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. *Uncommitted reserves* are the unrestricted funds which are not invested in parish fixed assets (Note 14), and not designated for specific purposes.

Restricted funds - in this parish, donations or grants received for a specific purpose. The PCC can only use those funds for that purpose, unless the donor agrees another purpose. Any balance unspent at the end of the year is carried forward as a balance on that fund. Note 12 details the main restricted funds.

C Incoming resources

Incoming resources are accounted for gross (that is, not netting off related costs).

Collections, planned giving and other donations are recognised when received.

Tax refunds on gift aid donations are recognised when the income is recognised (even though received later).

Grants and legacies are recognised when the PCC is legally entitled to the amount due (and can quantify it).

Interest is accounted for as it accrues. *Other income* is recognised when it is receivable.

D Resources used

Grants and donations are accounted for when paid over, or when there is a binding obligation on the PCC.

Other resources used are stated gross and accounted for on an accruals basis.

Pension contributions: The charity operates a defined contribution pension scheme through NEST. The pension charge represents the amounts payable to NEST during the period.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES (continued)

E Fixed assets

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings and the vicarage. We write off the costs of work on such property as an expense in the period it is incurred. Note 6 gives details of major projects.

The financial statements include other furnishings, fittings and other equipment as fixed assets if they cost over £500 or are part of a set costing over £1,000. We then write off the cost over five years, or 20 years for particularly long-life assets (see Note 9). This depreciation charge more fairly spreads the cost of expensive items over the period of use.

Assets purchased out of restricted funds are not normally themselves restricted (ie they can be used for any purpose of the church). The purchase therefore gives rise to a transfer between restricted and unrestricted funds (Note 12). However, the assets remain restricted if they have to be used for a particular purpose.

F Current assets

Amounts owing to the PCC for rents, fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

G Financial instruments

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The following financial instruments are included in the PCC's balance sheet:

Short-term deposits include cash held on deposit with the Central Board of Finance Church of England, or with banks.

These are initially recognised and subsequently measured at face value.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 2 - INCOME

For the year ended 31 December 2021	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	2020 Total
	£	£	£	£
Donations and legacies				
Tax-efficient planned giving	100,989	40	101,029	103,519
Other planned giving	7,949	120	8,069	8,139
Unplanned giving at services	2,792	20	2,812	2,597
Other unplanned giving	3,330	440	3,770	4,391
Special appeals	0	33,922	33,922	88,255
Gift Aid tax refunds	25,941	7,124	33,065	45,656
Income from gifts and donations	141,001	41,666	182,667	252,557
Recurrent grants (see below)	0	3,117	3,117	4,304
Total donations and legacies	141,001	44,783	185,784	256,861
Church activities				
Church/hall rental to church-related hirers	285	0	285	235
Fees	761	0	761	219
Bookstalls	258	0	258	75
Cafe and coffee shop income	8,959	0	8,959	6,491
Church events, youth clubs etc for which charges were made	480	0	480	212
	10,743	0	10,743	7,232
Other fund-raising activities				
Church/hall rental to non-church hirers	3,555	0	3,555	834
Other	1,087	0	1,087	510
	4,642	0	4,642	1,344
Income from investments				
Interest on deposit accounts	30	0	30	420
Total incoming resources	156,416	44,783	201,199	265,857

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 2 - INCOME (continued)

The PCC is very grateful for the following grant of £1,000 or more received during the year.
See also Note 13.

£3,117 from the Arnold Bequest Trust

Donations include £27,532 given by the trustees.

NOTE 3 - EXPENDITURE

For the year ended 31 December 2021	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	2020 Total
	£	£	£	£
Church activities				
<u>Missionary and charitable grants (Note 4)</u>				
Overseas mission	2,400	0	2,400	2,400
Christian relief and development	0	3,147	3,147	8,157
Home mission and church societies	9,000	0	9,000	14,550
	<u>11,400</u>	<u>3,147</u>	<u>14,547</u>	<u>25,107</u>
<u>Ministry costs</u>				
Diocesan contribution (Notes 5, 13)	70,883	3,117	74,000	73,005
Clergy housing	2,618	0	2,618	2,189
Other clergy/ministry costs	1,299	0	1,299	1,225
Director of children's & family work	18,908	18,947	37,855	37,380
Youth director	14,595	18,255	32,850	32,307
	<u>108,303</u>	<u>40,319</u>	<u>148,622</u>	<u>146,106</u>
<u>Other church activity costs</u>				
Building running and maintenance, small value furnishings and equipment	30,806	305	31,111	33,587
Building works over £500 (Note 6)	19,633	0	19,633	4,819
Equipment and furnishings costing over £500 (including depreciation of £2,856 - Note 9)	2,856	0	2,856	3,732
Services and worship	6,709	0	6,709	6,007
Evangelism, education and training	2,306	677	2,983	3,616
Bookstall costs	125	0	125	11
Church event and clubs costs	25,241	0	25,241	30,024
Central office support	13,392	0	13,392	13,090
	<u>101,068</u>	<u>982</u>	<u>102,050</u>	<u>94,886</u>
<u>Total church activities</u>	<u>220,771</u>	<u>44,448</u>	<u>265,219</u>	<u>266,099</u>
Other				
Independent examination & related costs (Note 7)	2,070	0	2,070	1,980
Total resources used	222,841	44,448	267,289	268,079

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 4 - MISSIONARY AND CHARITABLE GRANTS

The parish provides long-term support to certain missionaries with parish links. The church congregation selects other recipients for giving on five "Mission Sundays" per annum. There were five such Sundays during the year and, in addition, one organisation was paid monthly throughout the year. Giving to the restricted People Fund is also tithed, with 10% of all donations being paid to two charitable organisations.

The following received £1,000 or more during the year ended 31 December 2021

	£
Christians Against Poverty	2,400
M. Browne - Bible translation in rural Argentina	2,400
Church Pastoral Aid Society	2,100
Lighthouse Project	2,100
Prison Fellowship	2,400
TEARfund	1,563
Toybox - relief for Latin American street children	1,584

NOTE 5 - DIOCESAN CONTRIBUTION

During 2021, the parish pledged and paid £74,000 (2020: £73,005) to the diocese (Note 3), plus clergy fees assigned to the diocese of £971 (2020: £1,716). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

NOTE 6 - BUILDING AND EQUIPMENT WORKS

Building works - major repairs and improvements	£
For the year ended 31 December 2021	
Electrical repairs	608
AV upgrade	18,588
Decoration & roof repairs, net of insurance claim	437
 Total (Note 3)	 <u>19,633</u>

NOTE 7 - NON-APPORTIONED COSTS

1) Costs of fund-raising activities are usually zero or very low, since normally the only costs are building running costs and staff time, and there is no straightforward way to apportion these costs to "trading" fund-raising activities such as earning rental income from external organisations.

2) The financial statements do not separately identify costs for café and coffee shop activities, which are undertaken as part of the church's outreach rather than to raise funds.

3) Other costs are for independent examination
Total fees paid to the independent examiner comprise:

	2021	2020
	£	£
Independent examination (£1,725 plus VAT)	2,070	1,980
Payroll processing (£600 plus VAT)	720	666
<i>included in Church Activities expenditure</i>		

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 8 - STAFF COSTS AND OTHER PAYMENTS AND BENEFITS

During the year ended 31 December 2021 the parish paid £110,952 (2020: £109,838) in salaries and wages, plus £3,480 (2020: £3,324) employer's National Insurance and pension contributions of £1,848 (2020: £1,770)

The average number of employees was 7 (2020: 8)

No employee was paid more than £60,000.

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Salaries & pensions - the following trustees are paid for their work in other roles:

Adrian Clark - £33,461 - Youth director

Rachel Clark - £38,742 - Director of children's & family work

Rachel Lashwood - £8,709 - Café manager

Expenses: Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £1,350. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £2,618, again under normal Church of England practice.

Similar expenses incurred by the Director of Children's & Family Work and the Youth Director, who are also trustees, were also reimbursed by the parish, totalling £1,842 and £1,706 respectively.

NOTE 9 - FIXED ASSETS

	Gross Book Value £	Depreciation £	Net Book Value £
<u>Furnishings and equipment</u>			
At 1 January 2021	93,840	(73,900)	19,940
Additions	4,378		4,378
Disposals	(2,846)	2,846	0
Depreciation charge in period (Note 3)		(2,856)	(2,856)
At 31 December 2021	95,372	(73,910)	21,462

See Note 1 for assets not included in the financial statements and depreciation policies.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 10 - DEBTORS, PREPAYMENTS AND ACCRUED INCOME

	2021 £	2020 £
Debtors for goods or services supplied by the PCC	494	0
Prepayments of future year expenses	1,622	1,223
Accrued income (income tax refunds due on donations during period)	2,546	14,373
Total	4,662	15,596

NOTE 11 - CREDITORS

	2021 £	2020 £
<u>Creditors due within one year</u>		
Social security & other taxes	1,597	2,200
Other creditors	597	597
Accrued expenses & deferred income	4,414	6,585
	6,608	9,382

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS

The following tables include restricted and designated funds with over £2,000 balance at 31 December 2021, or with 2021 income of over £4,000.

Major restricted funds	Balance at 31 Dec 2020 £	Fund Income £	Fund Outgoings £	Transfers £	Balance at 31 Dec 2021 £
People Fund	542	37,460	(37,509)	0	493
TLG	4,062	0	(675)	0	3,387

Major designated funds	Balance 31 Dec 2020 £	Fund Income £	Fund Outgoings £	Transfers £	Balance at 31 Dec 2021 £
Building & Equipment Fund	19,625	8	(19,633)	0	0

Fund assets were entirely cash and accrued gift aid tax refunds.

The People Fund was set up to cover the cost of employing staff, initially being used for employment of the director of children's and family work, and more recently, also for the youth director. The youth director's work is partly for St Andrew's and partly Crawley-wide. For the latter work, a grant had been received, but that ended several years ago and the whole cost has since been borne by St Andrew's. The income of the people fund is not sufficient to cover the whole cost of both employees and, from 2019 onwards, the shortfall has been charged to the General Fund.

The Building & Equipment Fund has been used to cover major repairs and maintenance of the church building and the purchase and replacement of equipment. This is no longer possible and the Fund was wound up during 2021. All repairs and maintenance will now be charged to the General fund.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS (continued)

TLG – Transforming Lives for Good – is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has only partially been used.

NOTE 13 - ARNOLD BEQUEST

The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend (see Note 5).

NOTE 14 - KEY FIGURES (UNRESTRICTED FUNDS)

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus/(deficit)" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient or insufficient to meet normal running costs.

	2021	2020
Uncommitted reserves	£29,380	£74,326
Average monthly running costs	£16,696	£17,213
Uncommitted reserves as months of running costs	1.8	4.3
Running costs surplus/(deficit)	(£43,936)	£11,469

In order to start rebuilding reserves which are currently low, the PCC has requested that their Diocesan Contribution for 2022 be reduced from the £77,000 requested to £43,000, for one year only. This request has been accepted by the Diocese. Should circumstances permit, the PCC will pay more than £43,000.

PCC of Furnace Green St Andrew
2021 Financial Review and Financial Statements

NOTE 16 - ANALYSIS OF 2020 STATEMENT OF FINANCIAL ACTIVITIES

The Statement of Financial Activities shows the 2020 comparatives in a single column. The analysis of these comparatives into unrestricted and restricted funds is as set out below.

For the year ending 31 December 2020	Unrestricted Funds	Restricted Funds	Total
	£	£	£
INCOME FROM:			
Donations and legacies	209,426	47,435	256,861
Church activities	7,232	0	7,232
Other fund-raising activities	949	395	1,344
Investments	420	0	420
Total incoming resources	218,027	47,830	265,857
EXPENDITURE ON:			
Church activities	213,128	52,971	266,099
Other	1,980	0	1,980
Total resources used	215,108	52,971	268,079
Net movement on funds	2,919	(5,141)	(2,222)
Balances brought forward at 1 January 2020	114,348	9,402	123,750
Balances carried forward at 31 December 2020	117,267	4,261	121,528

Accounts



The Parish of Furnace Green, St Andrew

**REPORT OF THE
PAROCHIAL CHURCH COUNCIL (PCC)
&
FINANCIAL REVIEW AND INDEPENDENT
EXAMINER'S REPORT
For the year from 1st January 2020 to
31st December 2020**

Parish Information:

Incumbent: The Revd Richard Poole, St Andrew's House, Weald Drive, Furnace Green, Crawley, RH10 6NU

Charity Commission Registration Number: 1176397

Church and Parish Office Address: St Andrew's Church, Weald Drive, Furnace Green, Crawley, RH10 6NU

Contacts: 01293 526618; office@standrewscrawley.com; www.standrewscrawley.com

Bankers: Reliance Bank, Faith House, 23-24 Lovat Lane, London, EC3R 8EB

Independent Examiners: Alexandra Durrant, 10a/12a High Street, East Grinstead, West Sussex, RH19 3AW

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PCC REPORT for the period from 1.1.2020 to 31.12.2020

1. Administrative Information

St Andrew's Church is part of the Deanery of East Grinstead and the Diocese of Chichester within the Church of England.

The PCC of the Ecclesiastical Parish of Furnace Green, St Andrew was entered on the Register of Charities on 20th December 2017 with the registered charity number 1176397 as required by the Charities Act 2011.

By the end of the period under review, the following were serving as trustees of the PCC.

Role	Person	Roles and Responsibilities	Length of service From 6 th Oct 20 (Postponed 21/4)
Incumbent Churchwarden	Rev. Richard Poole	Chairperson	Permanent
	Ian Martin	Deputy Chairperson	6 months
	Vacant position		6 months
Deanery Synod Rep	Rachel Clark	Director of Children and Family work	2.5 years
Deanery Synod Rep	Jim Lashwood	Ordinate	2.5 years
Deanery Synod Rep	Vacant position x 3		2.5 years
Elected Members	Mark Clabon		6 months
	Adrian Clark	Director of Youth	1.5 years
	Jen Davis	Parish Safeguarding Officer	2.5 years
	Chris Edwards		1.5 years
	Rachel Lashwood	Café Manager	1.5 years
	John Lodemore		2.5 years
	Peter Mankelow	Treasurer	6 months
	Alison Quirk		1.5 years
	Vacant position		6 months
	Vacant position		6 months
	Vacant position		2.5 years
	Vacant position		2.5 years

As of 13th May 2021, the above list is still correct. No one has stepped down or been elected.

During the period under review, the following served as trustees of the PCC but stood down during this period.

Role	Person	Roles and Responsibilities	Standing down date
Churchwarden	Michael Okorie		29 th Jun 2020
Elected Members	Marilyn Appleby		28 th Mar 2020
	Joe Lansdell	PCC Secretary	23 rd Sept 2020
	Carol Blandford		6 th Oct 2020
	Jackie Bramley	Church Administrator	6 th Oct 2020
	Peter Ions		6 th Oct 2020
	Paul Masters		6 th Oct 2020
	Paul Tilston		6 th Oct 2020

2. Structure, governance and management

The Parochial Church Council (PCC)

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and members of the church who are elected at the Annual Parochial Church Meeting (APCM).

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and

safety, disability legislation and safeguarding of vulnerable adults and children. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances.

When trustees are appointed, they then receive monthly 'PCC Members Updates' from the Diocese. Training courses provided by the Diocese are therefore publicised and attendance encouraged. Many PCC members attended a CPAS PCC tonight webinar in November and Diocese led zoom training on Unconscious Bias in December.

Trustees' Responsibilities

Under the Charities Act 2011 the trustees are required to prepare a statement of accounts for each financial year. This gives a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and enable the trustees to ensure that any statement of accounts prepared by them complies with the regulations under section 132(1) of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence taking reasonable steps for the prevention of fraud and other irregularities. The trustees are in the process of considering the risks to which the charity is exposed and will establish systems to mitigate those risks.

Statement as to disclosure of information to independent examiners

So far as the trustees are aware, there is no relevant independent review information of which the charity's independent examiners are unaware, and the trustees will be taking all the steps that they ought to take as trustees in order to make himself or herself aware of any relevant independent review information and to establish that the charity's independent examiners are aware of that information.

Independent Examiners

A resolution proposing that Alexandra Durrant chartered accountants be reappointed as Independent Examiners of the charity will be put to the Annual Parochial Church meeting on 25th May 2021.

PCC Business

In 2020, the PCC met 7 times, one of these was a special meeting. All meetings were conducted over Zoom apart for one in January 2020. The average attendance was 90%. The financial situation was reviewed regularly, and the parish share for 2020 was approved and the budget for 2021 fixed. Each meeting also considered updates from various areas in the church and safeguarding is a standing agenda item. The Parish Safeguarding Policy was reviewed and adhered to and staffing matters were considered as necessary. Copies of PCC minutes have been made freely available and emailed to those who have requested this.

PCC Standing Committee

In accordance with the Church Representation Rules, this is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC. The members are currently Rev Richard Poole, Ian Martin, Peter Mankelow, Rachel Clark and Jen Davis.

Other Committees

Centre Management Committee: This is a sub-committee of the PCC and its purpose is to oversee and direct the operation of the church centre. Current member are Rev Richard Poole, Pete Mankelow, Jen Davis, Rachel Lashwood, Jackie Bramley, Alan Whitaker, Linda Mankelow and Mike Cooke. This meets on a regular basis to discuss the operational issues of the Cornerstone Cafe, building and room bookings. During 2020, this also considered the impact on the pandemic on these areas.

Other groups meetings: The church also has a number of groups who meet to enable the efficient running of the church. These include a weekly staff meeting, leaders and preachers meeting and home/small group leaders meetings.

Church Attendance

There were 246 parishioners entered on the parish Electoral Roll at the end of December 2020. A revision was done during September 2020. We would normally report a 'Normal' Sunday attendance, including adults and children to the Diocese at the end of 2020. Understandably this was not requested as too difficult to compile at this time. The 'Worshipping Community' figures, as reported to the Diocese was 374 (282 adults and 102 children and young people).

Risk Assessment

Risk assessments have been carried out when required and reviewed on an ongoing basis.

Safeguarding

The Parish Safeguarding policy is reviewed annually by the PCC. The parish has registered with Thirty one: Eight (formerly the Church's Child Protection Advisory Service). Jen Davis is the Parish Safeguarding Officer. She is also our Lead Recruiter for the parish and ensures that all those working with children, young people and vulnerable adults have the necessary checks. She has regular meetings for the sharing of information with those involved in working with children, young people and vulnerable adults.

3. Statement of Public Benefit

The trustees are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the charity.

The primary role of the Parish is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The Parish has one place of worship at St Andrew's Church, Weald Drive, Furnace Green. It has various rooms that are used for church and community activities, some of which are listed below. 19 groups have used it on a weekly basis, 16 monthly, 9 termly/twice a year and 19 one-offs. Some have moved to Zoom and other alternatives during the year.

There are also a number of groups to which members belong to develop their faith. These include Bible Study and Prayer groups.

The many activities which the church is involved in for the public benefit are listed below. Items in **bold** continued as 'normal' through the Covid 19 pandemic, although many in an online format

Children's and Youth groups

Sundays morning:

January to March - Megamix groups: Age 0-3yrs (minis), Age 3-Reception, Year 1-6 and Year 7 – 9.

March – August - Online service with Children and Youth section. Material and guidance sent to families each week to help engage in the service.

September onwards – 11am service in church and online via Zoom.

Sundays evening: (twice a month) - Youth Fellowship – Years 6-8 and Years 9-13. This continued on Zoom from April.

Weekday – Club Uno: Youth Club for years 6 to 9. Ran from Jan to March.

Family Christmas celebration: Ran on Christmas Eve on Zoom.

Please see separate reports for more information.

Prayer Opportunities

Prayer Chain: urgent prayer covered via text and phone.

Prayer Network: Prayer requests via email or text. Each request prayed for over 2 weeks.

Prayer Ministry: During and after the 10.30am service. Via Zoom during the months of April to August.

Weekly morning prayer meeting: praying for needs of church & community. From January to March.

Prayer Day for Gift day: Continuous prayer from 8am to 8pm in church in March.

Corporate prayer meeting: praying for needs of church & community. This is normally monthly but from April, this meeting occurred most weeks on Zoom.

Prayer during 1st Lockdown: Ask people to pray for those above and below them in the church directory.

Lent & Easter:

Prayers on Saturday afternoon (3 held before lockdown).

Special reflections during Holy Week (online videos).

Maundy Thursday order of service sent out so people could reflect at home.

Thy Kingdom Come – global prayer movement over 11 days. This includes various opportunities to pray including prayer walks, prayer maps and a day of prayer.

Prayer during 2nd Lockdown: Encouraged church members to prayer daily as per the Church of England's call to prayer.

Adult Groups

Friendship Club – fortnightly daytime meeting usually with guest speaker, for church & community from January to March.

Coffee Shop – Weekly coffee morning for church & community from January to March.

Bible Study Home groups – weekly or fortnightly – mostly evenings. Some of these continued on Zoom from April.

Alpha Courses

Alpha Afternoon Tea: Ran from January – April and included an away day at Crawley Down.

Alpha on Zoom 2: Ran from June – July for 6 weeks (condensed course) on either a Thursday or Friday night.

Trace your Ancestors (monthly meeting) held from January to March

Parenting for faith course – started in January 2020 and then continued on Zoom. Second course started in November on Zoom.

Training

Musician workshop.

Sunday morning intercessors & readers for volunteers.

CPAS PCC Tonight Training for members of the PCC.

Other Church Functions

Baptism – 1 Infant. We had 2 other baptisms scheduled but unable to do these or others due to Covid restrictions.

Weddings – 2 moved to 2021 and 2022.

Funerals – 10 funerals were led by Richard. 3 at the church and crematorium, 6 at the Crematorium and 1 at the cemetery.

School Worship (Assemblies) – School adjoins the church. Held January to March.

Megamix Express – Lunchtime Christian club from the school held twice each week. Not able to continue from April due to Covid restrictions.

Transforming Lives for Good (TLG) – church members go into St Andrew's school to support individual pupils. Some support has still been given remotely. The church hosted a TLG training event in March.

Pastoral assistant – Telephone calls, hospital visiting and bereavement follow-up, involves listening and facilitating. Please see separate report for further information.

Bookstand – wide ranging selection of books available.

Zoom coffee morning: set up from May for people to catch up after the Sunday service.

Town-wide involvement

Townwide Worship – Monthly, at Crawley Baptist Church. Held January to March.

TFG – Together for God (ecumenical).

- Memorial Service – 1st November. This was done in the individual churches. Candles were arranged to be sent for those who requested one.

Crawley Anglican Clergy group - met in February only.

Kindle youth monthly event – held in February and March.

Lighthouse – Schools work across Crawley. Volunteers have not been able to go into schools since April.

CAP (Christians Against Poverty) Debt Centre for Crawley. We have 3 Money Coaches in the church and church members helped others in making Christmas hampers for their clients.

Love Your Neighbour - this church wide initiative involves various churches (coordinated by St John's) and aims to help those in need in Crawley. Volunteers have helped to shop, phone and deliver food parcels and prescriptions to those who need it.

Local Outreach

Cornerstone Café – serving the community by opening three times a week during term time (see separate report). Open from January to March.

Crawley Open House, Easter Team and CAP (weekly collections and at Harvest service). Donation point outside the Vicarage from April to December. In some cases, donations were made to those in need directly.

Open House: Collection box at church for monetary donations (January – March).

Easter Team: Labels and Christmas cards made to be attached to their hampers.

Poppins – Monthly Coffee Morning for community (January to March). Ran online for 3 weeks in December

Burley's Wood – Although available to run a short time of worship in local residential home, were not able to attend due to sickness and then lockdown.

Rainbows, Brownies, Guides – meet at Church Centre weekly (January to March).

Room Hire – Community including local schools (January to March).

Hospital Items: made and arranged knitted hearts, ear protectors and similar items to get to those who

needed them.

Men's breakfast gathering – meet in March (at Harvestor), June (online with Jon from Kyrgyzstan) and October (online).

Women's fellowship meeting – met for the first time in September with a well-being talk from Dr Ruglyess. Then had an on line social in October.

Remembrance Sunday – Poppy display and online service.

Carol service by Starlight – Although we were not able to open up as much as we wanted due to Covid restrictions, Furnace Green residents were able to hear the carols.

Christingle packs – these were handed out to the school community so they could make them at home.

Mission

Tithe Partners – One tenth of giving to People Fund donated to these two charities.

- Tearfund. They are 'Christians passionate about ending poverty – we're following Jesus where the need is greatest, working through local churches to unlock people's potential and helping them discover that the answer to poverty is within themselves. When disasters strike, we respond quickly. We won't stop until poverty stops.'

Becky from Tearfund spoke at our service in Sunday 23rd February.

Members of the church including Adrian, our Youth Director, completed the 'Tearfund Mean bean challenge', to raise funds.

- Toybox works mainly in South America and they state 'Our vision is of just world with no street children.'

Mission partners – Annual donations given to

- CPAS - These are our Patrons and they support UK churches to spread the Good News of Jesus.
- Lighthouse - Crawley based charity that shares the Christian faith and values in primary and secondary schools through assemblies and lunch time clubs.
- Prison Fellowship – charity who support prisoners and their families. They run prayer meetings, courses and arrange Christmas gifts for families.
- Mike Browne and family in Argentina. Bible translation for the Toba people.
- CAP (Christians Against Poverty), Help and supporting those in debt in Crawley.

Other

- Operation Christmas Child – 142 filled shoeboxes donated plus some packed online.
- Kaana – Charity originated by member of St. Andrew's.
- Streetlight UK: a member from St Andrew's volunteers. Talk had been arranged at a Sunday service but needed to be rearranged due to Covid.
- Alzheimer's Society – Quilt made by church members and will be auctioned off in the future.

Over the summer holidays, we communicated the works of Tearfund, Love Your Neighbour, CAP and Prison Fellowship in our services.

Lise Martinez-Gonzalez has taken on the role as Mission Partner coordinator.

4. Review of the Period

Vicar

This last year has without doubt been the most difficult year that St. Andrew's has probably ever faced in its history. In March 2020 the CofE gave the instruction that church buildings should be closed for worship due to the Coronavirus pandemic which was spreading out of control.

We decided to livestream the Mothering Sunday service on 22nd March 2020 with a skeleton crew of volunteers in church but no congregation. However, just days after this a full lockdown was announced for the whole country. So, from Sunday 29th March 2020 we switched to providing pre-record services which would be "livestreamed" on YouTube at the time of the usual Sunday service. This was really appreciated by the congregation and helped to give some continuity in a time of great stress and anxiety.

Pastorally we set up a telephoning network and Rachel Lashwood (The Cornerstone Café Manager) became the coordinator for this to try and ensure that no one from St. Andrew's was forgotten about. A number of people kindly volunteered to help with shopping and getting prescriptions for those who we instructed to stay at home and self-isolate. We also set up a table outside the vicarage door for people to leave food for Easter Team and this continued throughout the whole pandemic. This food also became a source of blessing to various people in Furnace Green who were encouraged to come and help themselves if they found themselves in need.

After a few months Rachel Clark, our Director of Children and Family Work, voiced her concern that the online services which only had a small children's "slot" were not really fulfilling our mission statement to "tell the next generation the praiseworthy deeds of the LORD". She was concerned that if we didn't do something specific for them

during these unprecedented times, we could end up losing the children from our church family altogether.

After the Summer the pandemic looked as though it was abating, and the decision was made to return to meeting in church albeit under the government rules for maintaining social distancing, hand sanitising, the wearing of face masks, and no congregational singing.

The decision was also made by the PCC to provide two services. The first at 9:30am which would be the “principal service” and be livestreamed for those who still felt vulnerable attending church or who were self-isolating. The second service at 11:00am was for the children and families. Both services were well attended given the circumstances with about 100-120 adults and children gathering together. This continued until November when the government announced a second “circuit-break” lockdown for a month and our services returned to a pre-recorded YouTube service at 9:30am and a live Children and Family Zoom service at 11:00am. At the end of November, we returned back to worshipping in church under the social distancing restrictions.

It was decided to hold an open-air “Carols by starlight service” on the school field and this was an incredible blessing because it meant we could all join in singing the carols together. Then on Boxing Day the government announced that the nation was going back into a full lockdown again. This time, churches were not ordered to close but it was clear to the PCC that the virus was spreading out of control and the decision was made to close the building again and to return to the 9:30am online YouTube service and the 11:00am live Zoom children and family service. This continued up until Easter when the PCC decided it was safe to open church for worship on Easter Day for a one off to test the water to see if people were growing in confidence with the vaccination programme being rolled out. It was such a delight to be back in church for so many people, and so the PCC made the decision to open the church for worship on 16th May 2021.

The PCC were aware that when we came back into church after lockdown some difficult decisions would have to be made. Discussions had already been in place before the pandemic as to how we could develop the children’s work further and encourage parents to have a more active role in modelling their faith to their children. Without the pandemic we would never have thought of offering a specific service for children and families because this would have been seen as too big a risk to take, but having witnessed the service in action and sensing that the Holy Spirit was in it, the PCC decided that this service should continue once restrictions had been lifted.

This did mean that it was going to have an implication upon the traditional BCP 9:00am service. This service had sadly been declining in numbers for a number of years and so the decision was made at PCC to reduce this to a once a month said Holy Communion service with a weekly midweek act of worship running whilst the café was open.

Some things that we began during lockdown worked extremely well. The Tuesday evening Zoom prayer meeting worked well, as did the PCC meetings on Zoom. We also had some church quiz nights on Zoom and also ran a Zoom Alpha course.

When we had to close the church building in March 2020, the Cornerstone Café was also closed. At PCC the decision was made not to furlough any members of the staff. Due to Covid restrictions the café had to remain closed and did not reopen until the restrictions were lifted on 17th May 2021.

Throughout this year it has been clear that this has been a moment for us to undertake an enforced “reset” as a church. As we started coming out of lockdown, we prayerfully considered what things might God be wanting to prune. (John 15) The PCC were agreed that we shouldn’t take up things simply because we’ve always done them, but rather accept that this is a time to prune any branches that were no longer bearing fruit. We were also aware that it was important to keep looking forward to the opportunities that lie ahead and to not look back to the things that have gone. We are full of hope and optimism as to the way ahead and looking forward to partnering in the work of the Holy Spirit who prepares the way for lost people to be found, for prodigals to come home, and those who are far off to be brought near.

I would like to use this opportunity thank all the folk of St. Andrew’s Church who have volunteered in so many ways to help bless others in the name of Jesus during this very difficult and challenging time. Thank you to all those who have been shopping, collecting prescriptions, given lifts for hospital appointments, made phone calls, and listened to people in their time of need.

I would also like to thank all those who have recorded readings, prayers and music to bless us as the family of God during the online services and to those who prepared DVDs and delivered them to those unable to access the online services. Thank you to all The PCC members who have shared the responsibility of making all kinds of decisions in an ever-changing world, and to the staff team who have worked tirelessly and flexibly to help keep the family of God together and even help us grow spiritually during the pandemic.

Finally, we are so grateful to God for, his protection and provision through what has been a very challenging year, and we can certainly testify that God is good!

Rev Richard Poole - Vicar

Churchwardens

I was re-elected Churchwarden at last October's Annual Parochial Church Meeting (APCM). Currently we have one Churchwarden's position vacant and I am praying that a candidate steps forward for election to this role. For those that may be interested, Churchwardens are elected by the Parish each year at the APCM and their primary responsibilities are to:

- act as the Bishop's officers
- support the Vicar (Richard)
- represent the congregation
- take responsibility for certain items of Church property
- act as 'caretakers' during any vacancy.

It would be wonderful to have two wardens in place from April. In the meantime, I remain committed to supporting our Vicar and representing the interests of the congregation as we work for God in Furnace Green and Crawley.

Ian Martin - Churchwarden

Safeguarding

Last year our beloved friend and former Parish Safeguarding Officer, Derek Lawrence passed away. He took on the role in 2017, and even though I had been involved with Safeguarding for a few years, I learnt an awful lot from him. I will always be grateful for the chance to work closely with him.

During lockdown, the work of Safeguarding has continued, but with challenges that no-one could have foreseen, with many new issues surrounding the protection of our children and vulnerable adults. On-line services, and live broadcasts, meant new protocols to be observed and implemented, and my thanks go to all who responded to these new challenges, especially to Rachel and Adrian Clark, who put safety at the forefront of their work. Also to the A/V team, who were also presented with new protocols, while coping with the technical challenges involved in live broadcasting.

In 2020 the review of the Safeguarding Policy produced one addition, a Behaviour Code was incorporated, for adults working with children. The new Policy was approved by the PCC in September 2020. Work has begun on reviewing the Policy for 2021.

In 2020 there was an incident elsewhere in the country with a remote connection to St. Andrew's that had to be reported to the Diocese, and after advice from the Assistant Diocesan Safeguarding Advisor, was reported to the PCC. This did not involve the church directly, and the matter is still under investigation. There are currently no safeguarding concerns for St. Andrew's.

There is a formal requirement to tell the APCM whether the PCC has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016, concerning having due regard to House of Bishops' guidance on safeguarding, and it can be confirmed that this has been done, with our policies and practices regularly reviewed in line with changes and developments to the guidance.

Jen Davis - Parish Safeguarding Officer

Children and Family Work

In January 2020, lunch clubs in St Andrew's school changed from groups meeting in the church, to the Megamix team going onto the school playground three lunchtimes per week, and Richard and I continued leading weekly assemblies on a Wednesday in the church. But due to the pandemic, all face to face work in the school stopped in March. I have still been involved with school worship by recording videos of thoughts and reflections which have been used by the children at home as part of their weekly school worship. TLG one to one coaching has also been postponed until such a time as it is safe to continue, but the coaches have kept in touch with their pupil and families via telephone conversations and emails. Coaches have kept up with their training and attended an on-line course called 'the emotional rollercoaster', which will help them once face to face coaching resumes. Richard and I are still in fairly regular contact with teaching staff and the leadership team, to support them as best we can remotely.

In May we participated in 'Thy Kingdom Come'. All the families received a pack which involved a prayer activity map, prayer bands, and a link to the TKC app. Families were encouraged to go on prayer walks, and to join in the prayer activities we ran as a church.

During advent, all the families from church, families of children who have been baptized at St Andrew's in the past few years, and other families we are in contact with received an advent booklet which had devotional activities for them to

do each day. At Christmas, Anna Dance created craft packs which went out to church families, Adrian, Jackie and I made up 250 packs of 'make your own Christingle' which were handed out to pupils after school in the last week of term. The Christingle service was held on zoom, and although it was quite different to when we meet in church, it was still well attended and enjoyed by all.

Ministry on a Sunday morning to children and Families has changed significantly. At the beginning of the pandemic, Adrian and I created short videos for the children to be included in the prerecorded on-line YouTube service and sent out material for the children and young people to do during the rest of the service. But in September 2020 we started to run a service every Sunday at 11am primarily for children, teenagers and their families, although everyone of any age are welcome. It has been both in the church building and live on Zoom as restrictions have dictated. We have seen a really encouraging commitment to it each week with an average of 65+ people attending from babies and toddlers all the way up to parents and beyond. It has been fantastic seeing whole families worshipping together, studying the Bible together, growing in faith as a family and individuals, and growing as a community.

At the beginning of 2020, I started a Bible Study group on a Friday morning for parents who are at home with young children, and that group developed into a 'Parenting For Faith' course using the material written by Rachel Turner. We met face to face until March, then it continued on Zoom. This course has now finished but those who attended are still meeting as a small group on zoom as an oasis in the midst of home schooling and lockdown home life. As the Friday morning parenting for faith course was so well received, Adrian and I started a second group in November on a Thursday evening which ran for 12 weeks on Zoom. This group is continuing to meet to study the Bible and discuss how to pass on faith in the home now the course has finished.

One of the most significant changes in the children's and family ministry is the pastoral care of families. From the beginning of the pandemic I have been visiting families in their homes, going on walks with family members, supporting families through texts, Zoom chats, phone calls and emails, chatting on doorsteps, and meeting in small groups or one to one for coffee, dependent on what the lockdown rules were at the time. This has been a very enjoyable and fruitful new addition to the ministry, which has come about as a result of the pandemic and will continue to be a large feature of the ministry as we move out of lockdown.

Average number of children (under 16) attending 10:30am service (excluding uniformed groups) January to March 2020: 28

Average numbers attending 11am service in church September to November 2020:

Adults (over 16): 35

Children (under 16): 19

Total: 53

Average numbers attending 11am service on zoom December 2020 – March 2021

Adults (over 16): 30

Children (under 16): 22

Total number of people: 52

Households: 21

Number of individual households who regularly attend the 11am service on zoom or in church: 33

Rachel Clark – Director of Children and Families

Youth Work

Over the 2020 lockdown period the youth work has had to be scaled back; clubs, schools work and detached work has been impacted due to the face to face nature of the work which cannot happen. I have continued to keep in contact with as many of the young people as possible through social media, telephone calls and socially distanced meetings. Also, during this period several of my key volunteers have taken the opportunity to step down from youth work due to other commitments, or they feel it is the appropriate time to stop. I have spoken to all involved and we agree it is the right strategy for them and I have thanked them immensely for their dedication and support over the years.

I am running three Bible studies every 2 weeks on a Sunday afternoon for young people in school years 6 -13. These have been online since March and have been well received and attended. This will continue until such a time as we can meet together in person. I am encouraged by the desire of the young people to join and participate in these groups and grateful for the new volunteers who have recently joined the team.

Being involved in the Sunday service is taking up the rest of my time, and I am excited to see how this service develops and how the youth can engage with it through personal service and leadership opportunities.

Adrian Clark – Youth Director

Deanery Synod

East Grinstead Deanery is a grouping of churches in the area from East Grinstead to Crawley. It is mainly an advisory and consultative body but has some active functions mainly on the distribution of finance. Deanery Synod members also have a role in electing people to the Diocesan and General Synods.

The Deanery Synod is chaired by the Rural Dean who is currently Rev Angela Martin, Holy Trinity Church, Forest Row. St Andrew's Deanery Synod representatives are Revd. Richard Poole, Jim Lashwood and Rachel Clark (elected in October). We have 3 other seats which are currently vacant.

Rachel Clark and Jim Lashwood

The Cornerstone Café

The Cornerstone Café has obviously had a very different year to the one we expected at the start of 2020. Together with the rest of the UK and the world, we were required to close due to Covid restrictions. Although the restrictions have been periodically eased since last summer, the prime objective has always been to keep people safe. We did not see a way that we could truly operate effectively as a ministry in this climate, the decision was made to keep the café closed until the time was right for us to reopen. At all times we aimed to keep the reason for why The Cornerstone Café exists as a ministry, and used this "why" to inform our decisions going forward and our decision to not reopen until the time was right.

Along the way we had hoped to be able to reopen in October 2020, then at the beginning of November 2020 and then in January 2021. Each time we have either had to prioritize the safety of our customers and team or national restrictions have dictated that we have been unable to reopen, so at present the café is closed.

However, on a positive note, behind the scenes there have been many plans made and strategies have been put in place so that when the time is right the Cornerstone can reopen swiftly, so we are in effect ready to jump into action as and when safety and restrictions allow.

Since last March the team has changed considerably, with some members retiring, including Peter Ions and Helen Kendall (and we want to take this opportunity to thank them both again for all their years of hard work and service) as well as other members stepping down, either permanently or temporarily as other priorities dictate. Some team members are still shielding too, so all in all we are currently left with a much smaller team.

The decision was made early on during the initial lockdown by the PCC, that the café staff would not be furloughed but would continue to be paid. We hoped the café would be able to reopen after a short closure and we did not want to utilize the Government furlough scheme and add additional burden to this when we felt that as an organization we could cover the cost. We also wanted to ensure that we retained the services of Dave Collins, as our cook, and Kathy Simmonds, who oversees the cleaning of the kitchen when the café is open. When we do reopen we will have a different menu which we hope will enable one cook (Dave Collins) to be able to work in the kitchen on his own, as at present we are assuming that social distancing requirements may be here for a while longer.

However, going forward we will be looking for more folk to join our wonderful team who can serve those in our community, both in terms of serving them with delicious food and drinks, but also in building relationships and friendships and sharing their faith and the love of Christ with those around us. Please do contact me if you think that sounds like you!

We are also intending to alter our opening hours to 10am-4pm as we hope to be able to strengthen links with the school by opening later.

Once we are able to reopen, we will be publicising the Cornerstone on our existing Facebook page, as well as other local means. I have been encouraged that we have had some messages on the Facebook page recently from customers who we haven't seen or been able to contact since we closed in March 2020. They are all looking forward to being able to return to the café – one non-St Andrew's customer even called us "his lunch family".

When The Cornerstone Café initially closed in March 2020, Richard asked if I would temporarily alter my role to coordinate pastoral care. To try to ensure that those who may have felt vulnerable and alone during the initial stages of the pandemic were receiving telephone contact, practical support with shopping and collection of prescriptions etc. this has been an ongoing element which has developed as people's needs altered and changed with their own circumstances and those dictated by Covid restrictions. Going forward, once we are able to reopen The Cornerstone Café we aim to build on the work we had been doing in developing relationships with people, both from within St Andrew's and from outside, so that we can serve them and support them and let them see the love of Jesus through this. We would like to develop different

ways of doing this, such as offering the space for events held by local organisations (such as wellbeing drop in sessions or Love Your Neighbour events) or hosting events ourselves, but either way we look forward to exciting times when we can be together again. In the meantime, in all this we keep God as our joy, our hope and know that He will help us through this and that we will soon come out the other side even stronger. So please do keep The Cornerstone Café in your prayers and please do contact me if you are interested in becoming involved in any way, and we look forward to opening the doors again soon.

Rachel Lashwood – The Cornerstone Cafe Manager

Pastoral Care 2020-2021

Although The Cornerstone Café has been closed since March 2020 due to the ongoing Covid situation, there has been a lot going on behind the scenes with regards to pastoral care and support for folk.

There have always been Pastoral Care Assistants at St Andrew's and currently Linda Mankelow, Eileen Cooke and Shirley Cutcliffe have been doing a wonderful job in that role. However, as soon as the initial lockdown began in March 2020, there was a further need for people to just have regular contact with someone for a friendly chat, or if people were shielding and could not leave the house, to shop or collect their prescriptions. As such many people from the St Andrew's congregation volunteered their time. This is where I was initially deployed in coordinating this and trying to ensure that everyone who wanted it had at least some contact or the support they needed.

Obviously the Covid situation and restrictions went on for longer than we anticipated so in the Autumn of 2020 the PCC decided to send out questionnaires to the congregation to ensure we were meeting everyone's needs.

Since the results of these questionnaires has been collated, we have been able to further pin point what exactly is required by whom. A new pastoral team within St Andrew's, coordinated by Rachel Clark and myself, and including the pastoral assistants as well as others, is now regularly meeting and working together to try to ensure we continue to meet the needs of everyone in the congregation as well as those around us that we have contact with. Within this structure, as well as offering and maintaining contact with those in our fellowship and community via phone calls (and face to face when we are able), we can offer food shopping and prescription collections to those who cannot get out, cooked meals for those who are temporarily unable to cook for themselves or their family, as well as other tailored pastoral support as and when.

We have continued to work closely with our ministry partners, such as Easter Team and Christians Against Poverty as well as our local Love Your Neighbour initiative, that was spearheaded by St John's but which St Andrew's has joined forces with.

Our food donation point outside the Vicarage regularly receives a huge amount of donations from the congregation and school, and this is collected weekly by June and Rob Walker. It is then taken to Crawley Food Bank where it is distributed to those in need by volunteers, some of whom attend St Andrew's. We have also been in contact with St Andrew's School and encouraged any families who may be in need or have a lack of food, to either contact the church office, Easter Team, or to help themselves to food from the donation point if they would prefer. We have made flyers to advertise this for the school, as well as having them available at the donation point.

We aim to ensure that at St Andrew's we are supporting those from our congregation, but also to ensure that we try to make an impact on the people who live in our community and town, both by supporting them where and how they need it but also serving them as Christians in Crawley to share the love of Christ with them. We realise that this is an ongoing vision and that there is plenty of scope to build on these foundations and develop this further over the coming months and years.

If you would like to be involved with our Pastoral Care Team in any way then please do not hesitate to contact Rachel Clark or Rachel Lashwood. Please do keep this whole ministry of St Andrew's Church in your prayers.

Rachel Lashwood – The Cornerstone Cafe Manager

5. Fabric Reports

Fabric Report - St Andrew's Church

I continue to be the church's Premises Manager. 2020 was a difficult year due to having to shield and therefore difficult to complete tasks during this time. Thank you for bearing with me and also to those who have stepped in

when needed. I stepped down as School Premises Officer. I have now taken on the role as Health and Safety Officer with Jen assisting. Thanks to Paul Tilston for the work over the years.

During 2020, various work and annual checks were completed on the building.

- Architect: Andy Water was appointed as our parish architect.
- Decoration:
 - The 'pencil' (wooden support) and high level beams outside the front was stripped and varnished.
 - Cafe area including ceiling was painted.
 - Entrance Foyer was painted.
 - Upper Room cupboard has been started.
 - Water damage repairs (Office, Stairwell and Upper storage room) and office carpet replacement were rescheduled to Feb 2021.
- Leaks: Further repairs made stopped the office leaks.
- Lighting: Replacement of bulbs in the church uplighters and all the lights in café and toilet corridor cleaned.
- Locks: The lock on Rachel and Adrian's Office was replaced with a temporary lock, a suitable lock to be obtained.
- Security Cameras: Replacement of the security camera control box.
- Shed:
 - Given a spring clean to ensure all items in there are accessible.
 - Roofing was re-felted.
- Oven Door - repaired.
- Annual Checks – Boiler (completed in Jan 2021), Front automatic doors (part of door hinge was replaced), Emergency lighting (and necessary repairs), Fire alarm (including replacement of panel), Fire extinguishers (changed service contract), Intruder alarm, Lightning Conductor and PAT testing. General Repairs completed when required.

Going forward, we are in the process of arranging decoration for the worship space mainly low level, upgrade of the AV system will start in a phased program, dais lighting and carpet to be replaced, soundproofing between the church and cafe area and repairs to the sign on the front lawn.

In order to ensure I am aware of any faults, please continue to use the defect book which is situated on the AV desk or email me. I am aware that there is a considerable amount of work to be completed and look forward to the challenge.

I continue to be overwhelmed by the support of church members and amazed at how much work behind the scenes many of you do, and continue to do to ensure the church building upkeep. This makes my job so much easier to complete. Thank you

Alan Whitaker – Premises Manager

Fabric Report - St Andrew's Vicarage

The vicarage is in relatively good order. Work was done on the drains after it was discovered tree roots had started to block them. This was repaired by the Diocese and the damage drains were lined to avoid any further problems. One of the trees outside the property is getting to the point of nearly touching the building and so this will need to be trimmed in the next year.

Rev Richard Poole - Vicar

FINANCIAL REVIEW for the year from 1.1.2020 to 31.12.2020

1. The financial statements

These are the statutory financial statements, for the year ended 31 December 2020. The law largely prescribes the format, in particular the separate accounting for unrestricted funds, available for any purpose, restricted funds, which must be used for a particular purpose, and designated funds, which hold unrestricted monies set aside for a specific reason.

The parish banks with Reliance Bank Limited, a bank wholly owned by the Salvation Army.

The PCC is very grateful to the church members for their gifts of money and time. Gifts of money and the associated gift-aid tax reclaimed account for nearly 95% of parish income. This percentage is appreciably higher than that of the previous year because of the gift day held in March 2020.

2. Review of 2020

Unrestricted funds

The net surplus for the year was £2,919, made possible by the afore-mentioned gift day.

Restricted funds

There was an overall net deficit on restricted funds of £5,141. The principal restricted fund was the People Fund (Note 12). Donations to the People Fund were tithed at 10%, where donors agreed, with tithed income being paid to two specifically child-related mission organisations. Income from the Arnold Bequest of £4,304 funded part of the diocesan contribution (Note 13).

Designated funds

The principal designated fund was the Building & Equipment Fund (Note 12).

Contribution to the diocese

The amount paid for the year was £73,005. This was the full amount of the contribution requested by the diocese.

Balance sheet and reserves

We aim to hold sufficient unrestricted liquid reserves to meet six months' normal running costs, but cannot always manage to meet this aim (Note 14). The balance of available reserves was £74,326. It is parish policy to hold liquid reserves not immediately required in an instant-access deposit account with the Church of England Diocesan Board of Finance.

3. Outlook for 2021.

The budget for 2021 shows a deficit of £54,000. This can be covered by reserves, although that is only a short-term solution, and a consistent increase in giving will be required in order to be able to continue with the church's current level of activities.

4. Acknowledgements

As always, my heart-felt thanks go to those whose work has assisted me in my role as treasurer, in particular Mick Shrubbs, the assistant treasurer, and Jackie Bramley, the church administrator, both of whom generally make my life easier.

Thanks, are also due to the accountants, Alexandra Durrant Limited, for their invaluable assistance in compiling these accounts and for carrying out the independent examination.

Peter Mankelow; PCC treasurer

INDEPENDENT EXAMINER'S REPORT
for the year from 1.1.2019 to 31.12.2019

Please see separate file.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PCC OF FURNACE GREEN ST ANDREW

I report on the financial statements of the Parochial Church Council of Furnace Green St Andrew for the year ended 31 December 2020, which are set out on pages 16 to 26.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare financial statements which accord with the accounting records and which comply with the accounting requirements of the Charities Act 2011 have not been met
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Alexandra Durrant FCA
10a/12a High Street
East Grinstead
West Sussex
RH19 3AW

18 May 2021

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	2020 Total	2019 Total
		£	£	£	£
INCOME FROM:					
Donations and legacies	2	209,426	47,435	256,861	191,363
Church activities	2	7,232	0	7,232	30,384
Other fund-raising activities	2	949	395	1,344	3,957
Investments	2	420	0	420	774
Other income	2	0	0	0	
Total incoming resources		218,027	47,830	265,857	226,478
EXPENDITURE ON:					
Church activities	3	213,128	52,971	266,099	279,446
Other	3	1,980	0	1,980	1,890
Total expenditure		215,108	52,971	268,079	281,336
Net income/(expenditure)		2,919	(5,141)	(2,222)	(54,858)
Transfers between funds	12	0	0	0	0
Net movement on funds		2,919	(5,141)	(2,222)	(54,858)
Balances brought forward at 1 January 2020		114,348	9,402	123,750	178,608
Balances carried forward at 31 December 2020		117,267	4,261	121,528	123,750

Explanation : This is the summarised 2020 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2020, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

Brackets indicate negative figures.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

BALANCE SHEET
at 31 December 2020

	Note	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	<i>Total Funds 2019</i>
		£	£	£	£
Fixed Assets					
Furnishings and equipment	9	19,940	0	19,940	22,937
Total		19,940	0	19,940	22,937
Current Assets					
Stock		0	0	0	460
Debtors, prepayments, accrued income	10	12,650	2,946	15,596	5,585
Cash on short term deposit		67,118	0	67,118	86,698
Cash at bank and on hand		26,941	1,315	28,256	20,223
		106,709	4,261	110,970	112,966
Current Liabilities					
Creditors due within one year, accrued expenses, deferred income	11	(9,382)	0	(9,382)	(12,153)
<i>Net current assets</i>		97,327	4,261	101,588	100,813
NET ASSETS		117,267	4,261	121,528	123,750
Unrestricted Funds					
Designated funds	12	19,625		19,625	14,362
General funds		97,642		97,642	99,986
		117,267		117,267	114,348
Restricted Funds	12		4,261	4,261	9,402
TOTAL FUNDS		117,267	4,261	121,528	123,750

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1 explains why.

Approved by the Parochial Church Council on 17 May 2021 and signed on its behalf by:

Rev Richard Poole (Chairman)

Peter Mankelow (Treasurer)

Notes 1 to 16 on pages 18 to 26 form part of these financial statements

NOTE 1 - ACCOUNTING POLICIES

A Accounting convention

We have prepared the financial statements in accordance with law (the Church Accounting Regulations 2006), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). We have prepared them on the accruals basis and under the historical cost convention, as modified by the revaluation of fixed assets.

The PCC is an unincorporated charity which meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

B Funds held by the PCC

Unrestricted funds - general funds which the PCC can use for its ordinary purposes.

Designated funds are monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. *Uncommitted reserves* are the unrestricted funds which are not invested in parish fixed assets (Note 14), and not designated for specific purposes.

Restricted funds - in this parish, donations or grants received for a specific purpose. The PCC can only use those funds for that purpose, unless the donor agrees another purpose. Any balance unspent at the end of the year is carried forward as a balance on that fund. Note 12 details the main restricted funds.

C Incoming resources

Incoming resources are accounted for gross (that is, not netting off related costs).

Collections, planned giving and other donations are recognised when received.

Tax refunds on gift aid donations are recognised when the income is recognised (even though received later).

Grants and legacies are recognised when the PCC is legally entitled to the amount due (and can quantify it).

Interest is accounted for as it accrues. *Other income* is recognised when it is receivable.

D Resources used

Grants and donations are accounted for when paid over, or when there is a binding obligation on the PCC.

Other resources used are stated gross and accounted for on an accruals basis.

Pension contributions: The charity operates a defined contribution pension scheme through NEST. The pension charge represents the amounts payable to NEST during the period.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 1 - ACCOUNTING POLICIES (continued)

E Fixed assets

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings, the rectory and the vicarages. We write off the costs of work on such property as an expense in the period it is incurred. Note 6 gives details of major projects.

The financial statements include other furnishings, fittings and other equipment as fixed assets if they cost over £500 or are part of a set costing over £1,000. We then write off the cost over five years, or 20 years for particularly long-life assets (see Note 9). This depreciation charge more fairly spreads the cost of expensive items over the period of use.

Assets purchased out of restricted funds are not normally themselves restricted (ie they can be used for any purpose of the church). The purchase therefore gives rise to a transfer between restricted and unrestricted funds (Note 12). However, the assets remain restricted if they have to be used for a particular purpose.

F Current assets

Amounts owing to the PCC for rents, fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

G Financial instruments

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The following financial instruments are included in the PCC's balance sheet:

Short-term deposits include cash held on deposit with the Central Board of Finance Church of England, or with banks.

These are initially recognised and subsequently measured at face value.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 2 - INCOME

For the year ended 31 December 2020	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	2019 Total
	£	£	£	£
Donations and legacies				
Tax-efficient planned giving	103,519	0	103,519	100,255
Other planned giving	8,019	120	8,139	8,779
Unplanned giving at services	2,597	0	2,597	5,835
Other unplanned giving	4,391	0	4,391	636
Special appeals	52,429	35,826	88,255	33,420
Gift Aid tax refunds	38,471	7,185	45,656	33,415
Income from gifts and donations	209,426	43,131	252,557	182,340
Recurrent grants (see below)	0	4,304	4,304	4,073
One-off grants (see below)	0	0	0	4,950
Grants and legacies	0	4,304	4,304	9,023
 Total donations and legacies	 209,426	 47,435	 256,861	 191,363
 Church activities				
Church/hall rental to church-related hirers	235	0	235	705
Fees	219	0	219	355
Bookstalls	75	0	75	476
Cafe and coffee shop income	6,491	0	6,491	25,446
Church events, youth clubs etc for which charges were made	212	0	212	3,402
	7,232	0	7,232	30,384
 Other fund-raising activities				
Church/hall rental to non-church hirers	834	0	834	3,925
Other	115	395	510	32
	949	395	1,344	3,957
 Income from investments				
Interest on deposit accounts	420	0	420	774
 Other income	 0	 0	 0	 0
 Total incoming resources	 218,027	 47,830	 265,857	 226,478

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 2 - INCOME (continued)

The PCC is very grateful for the following grant of £1,000 or more received during the year.
See also Note 13.

£4,304 from the Arnold Bequest Trust

Donations include £54,400 given by the trustees.

NOTE 3 - EXPENDITURE

For the year ended 31 December 2020	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	2019 Total £
Church activities				
<u>Missionary and charitable grants</u> (Note 4)				
Overseas mission	2,400	0	2,400	2,750
Christian relief and development	0	8,157	8,157	5,633
Home mission and church societies	14,550	0	14,550	8,815
Secular charities and relief of the poor	0	0	0	604
	16,950	8,157	25,107	17,802
<u>Ministry costs</u>				
Diocesan contribution (Notes 5, 13)	68,701	4,304	73,005	71,396
Clergy housing	2,189	0	2,189	2,198
Other clergy/ministry costs	1,225	0	1,225	1,876
Director of children's & family work	9,833	27,547	37,380	37,787
Youth director	20,688	11,619	32,307	32,616
	102,636	43,470	146,106	145,873
<u>Other church activity costs</u>				
Building running and maintenance, small value furnishings and equipment	32,992	595	33,587	29,838
Building works over £500 (Note 6)	4,819	0	4,819	8,329
Equipment and furnishings costing over £500 (including depreciation of £3,732 - Note 9)	3,732	0	3,732	3,585
Services and worship	6,007	0	6,007	6,729
Evangelism, education and training	2,888	728	3,616	12,412
Bookstall costs	11	0	11	1,568
Church event and clubs costs	30,003	21	30,024	42,132
Central office support	13,090	0	13,090	11,178
	93,542	1,344	94,886	115,771
<u>Total church activities</u>	213,128	52,971	266,099	279,446
Other				
Independent examination & related costs (Note 7)	1,980	0	1,980	1,890
Total resources used	215,108	52,971	268,079	281,336

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 4 - MISSIONARY AND CHARITABLE GRANTS

The parish provides long-term support to certain missionaries with parish links. The church congregation selects other recipients for giving on five "Mission Sundays" per annum. There were five such Sundays during the year and, in addition, one organisation was paid monthly throughout the year. Giving to the restricted People Fund is also tithed, with 10% of all donations being paid to two charitable organisations.

The following received £1,000 or more during the year ended 31 December 2020

	£
Christians Against Poverty	7,650
M. Browne - Bible translation in rural Argentina	2,400
Church Pastoral Aid Society	2,300
Lighthouse Project	2,300
Prison Fellowship	2,300
TEARfund	4,255
Toybox - relief for Latin American street children	3,903

NOTE 5 - DIOCESAN CONTRIBUTION

During 2020, the parish pledged and paid £73,005 (2019: £71,396) to the diocese (Note 3), plus clergy fees assigned to the diocese of £1,716 (2019: £906). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

NOTE 6 - BUILDING AND EQUIPMENT WORKS

Building works - major repairs and improvements	
For the year ended 31 December 2020	£
Emergency lighting repairs	4,819
Total (Note 3)	4,819

NOTE 7 - NON-APPORTIONED COSTS

- 1) Costs of fund-raising activities are usually zero or very low, since normally the only costs are building running costs and staff time, and there is no straightforward way to apportion these costs to "trading" fund-raising activities such as earning rental income from external organisations.
- 2) The financial statements do not separately identify costs for café and coffee shop activities, which are undertaken as part of the church's outreach rather than to raise funds.
- 3) Other costs are for independent examination
Total fees paid to the independent examiner comprise:

	2020	2019
	£	£
Independent examination (£1,650 plus VAT)	1,980	1,890
Payroll processing (£555 plus VAT)	666	678
<i>included in Church Activities expenditure</i>		

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 8 - STAFF COSTS AND OTHER PAYMENTS AND BENEFITS

During the year ended 31 December 2020 the parish paid £109,838 (2019: £107,867) in salaries and wages, plus £3,324 (2019: £4,103) employer's National Insurance and pension contributions of £1,770 (2019: £1,567)

The average number of employees was 8 (2019: 10)

No employee was paid more than £60,000.

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Salaries & pensions - the following trustees are paid for their work in other roles:

Jacqueline Bramley - Parish administrator - received £3,545 during the period in which she also acted as trustee
 Adrian Clark - £30,871 - Youth director
 Rachel Clark - £35,634 - Director of children's & family work
 Rachel Lashwood - £8,541 - Café manager
 Peter Ions - Cornerstone Café - received £1,557 during the period in which he also acted as trustee

Expenses: Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £1,261. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £2,189, again under normal Church of England practice.

Similar expenses incurred by the Director of Children's & Family Work and the Youth Director, who are also trustees, were also reimbursed by the parish, totalling £722 and £480 respectively.

NOTE 9 - FIXED ASSETS

	Gross Book Value £	Depreciation £	Net Book Value £
<u>Furnishings and equipment</u>			
At 1 January 2020	93,105	(70,168)	22,937
Additions	735		735
Disposals	0	0	0
Depreciation charge in period (Note 3)		(3,732)	(3,732)
At 31 December 2020	93,840	(73,900)	19,940

See Note 1 for assets not included in the financial statements and depreciation policies.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 10 - DEBTORS, PREPAYMENTS AND ACCRUED INCOME

	2020	2019
	£	£
Debtors for goods or services supplied by the PCC	0	420
Prepayments of future year expenses	1,223	2,345
Accrued income (income tax refunds due on donations during period)	14,373	2,820
<i>Total</i>	<u>15,596</u>	<u>5,585</u>

NOTE 11 - CREDITORS

	2020	2019
	£	£
<u>Creditors due within one year</u>		
Social security & other taxes	2,200	2,363
Other creditors	597	0
Accrued expenses & deferred income	6,585	9,790
	<u>9,382</u>	<u>12,153</u>

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS

The following tables include restricted and designated funds with over £2,000 balance at 31 December 2020, or with 2020 income of over £4,000.

Major restricted funds	Balance at 31 Dec 2019	Fund Income	Fund Outgoings	Transfers	Balance at 31 Dec 2020
	£	£	£	£	£
People Fund	779	39,382	(39,619)	0	542
People Tithe	3,669	3,794	(7,805)	0	(342)
Arnold Bequest	0	4,304	(4,304)	0	0
TLG	4,754	0	(692)	0	4,062

Major designated funds	Balance 31 Dec 2019	Fund Income	Fund Outgoings	Transfers	Balance at 31 Dec 2020
	£	£	£	£	£
Building & Equipment Fund	14,362	83	(4,819)	10,000	19,625

Fund assets were entirely cash and accrued gift aid tax refunds.

The People Fund was set up to cover the cost of employing staff, initially being used for employment of the director of children's and family work, and more recently, also for the youth director. The youth director's work is partly for St Andrew's and partly Crawley-wide. For the latter work, a grant had been received, but that has now ended and the whole cost is borne by St Andrew's. The income of the people fund is not sufficient to cover the whole cost of both employees and, from 2019 onwards, the shortfall is being charged to the General Fund.

The Building & Equipment Fund is used to cover future major repairs and maintenance of the church building and the purchase or replacement of equipment. A transfer of £10,000 was made to this fund in the 2020 accounting period, from the General Fund, and it is the intention to continue making such a transfer in each accounting period hereafter. Day to day maintenance and service contracts are charged to General Fund. During 2020, the fund was used to pay for repairs to the fire alarm and emergency lighting systems.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS (continued)

TLG – Transforming Lives for Good – is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has not yet been used.

NOTE 13 - ARNOLD BEQUEST

The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend (see Note 5).

NOTE 14 -KEY FIGURES (UNRESTRICTED FUNDS)

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient to meet normal running costs.

The PCC is committed to employing a director of children's & family work and a youth director, whose salaries & other expenses have hitherto been funded by donations to the People Fund and by a diocesan grant. That grant has now ended. These costs are now being partly funded from unrestricted funds.

	2020	2019
Uncommitted reserves	£74,326	£77,049
Average monthly running costs (<i>comparatives based on 16 month period</i>)	£17,213	£18,392
Uncommitted reserves as months of running costs	4.3	4.2
Running costs surplus/(deficit)	£11,469	(£43,526)

NOTE 15 - POST BALANCE SHEET EVENTS

With the gradual easing of pandemic restrictions, it is intended that the church will reopen for services with effect from 16 May 2021 and that the Cornerstone Café will reopen the following day.

At the date of approval of the accounts, it has not been possible to quantify or ascertain with any certainty the financial impact of COVID-19. No adjustments have been made to any figures in the accounts as a result of the pandemic.

PCC of Furnace Green St Andrew
2019 Financial Review and Financial Statements

NOTE 16 - ANALYSIS OF 2019 STATEMENT OF FINANCIAL ACTIVITIES

The Statement of Financial Activities shows the 2019 comparatives in a single column. The analysis of these comparatives into unrestricted and restricted funds is as set out below.

For the year ending 31 December 2019	Unrestricted Funds	Restricted Funds	Total
	£	£	£
INCOME FROM:			
Donations and legacies	142,100	49,263	191,363
Church activities	30,384	0	30,384
Other fund-raising activities	3,925	32	3,957
Investments	774	0	774
Total incoming resources	177,183	49,295	226,478
EXPENDITURE ON:			
Church activities	230,733	48,713	279,446
Other	1,890	0	1,890
Total resources used	232,623	48,713	281,336
Net income/(expenditure)	(55,440)	582	(54,858)
Transfers between funds	(984)	984	0
Net movement on funds	(56,424)	1,566	(54,858)
Balances brought forward at 1 January 2019	170,772	7,836	178,608
Balances carried forward at 31 December 2019	114,348	9,402	123,750

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PCC OF FURNACE GREEN ST ANDREW

I report on the financial statements of the Parochial Church Council of Furnace Green St Andrew for the year ended 31 December 2020, which are set out on pages 16 to 26.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare financial statements which accord with the accounting records and which comply with the accounting requirements of the Charities Act 2011 have not been met
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Alexandra Durrant FCA
10a/12a High Street
East Grinstead
West Sussex
RH19 3AW

18 May 2021

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	2020 Total	2019 Total
		£	£	£	£
INCOME FROM:					
Donations and legacies	2	209,426	47,435	256,861	191,363
Church activities	2	7,232	0	7,232	30,384
Other fund-raising activities	2	949	395	1,344	3,957
Investments	2	420	0	420	774
Other income	2	0	0	0	
Total incoming resources		218,027	47,830	265,857	226,478
EXPENDITURE ON:					
Church activities	3	213,128	52,971	266,099	279,446
Other	3	1,980	0	1,980	1,890
Total expenditure		215,108	52,971	268,079	281,336
Net income/(expenditure)		2,919	(5,141)	(2,222)	(54,858)
Transfers between funds	12	0	0	0	0
Net movement on funds		2,919	(5,141)	(2,222)	(54,858)
Balances brought forward at 1 January 2020		114,348	9,402	123,750	178,608
Balances carried forward at 31 December 2020		117,267	4,261	121,528	123,750

Explanation : This is the summarised 2020 "history". Incoming resources (income) add to the net assets owned by the parish. Resources used (expenses) reduce them. These figures are on the accruals basis: that is, they include amounts earned or due for 2020, even if not paid by the year end.

Some transactions do not change net assets. For example, paying off a loan reduces both cash (an asset) and the outstanding loan (a liability). Buying a fixed asset (such as new equipment) changes one asset (cash) for another (the equipment), whose value is then written off as an expense (depreciation).

Brackets indicate negative figures.

PCC of Furnace Green St Andrew
2020 Financial Review and Financial Statements

BALANCE SHEET
at 31 December 2020

	Note	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	Total Funds 2019
		£	£	£	£
Fixed Assets					
Furnishings and equipment	9	19,940	0	19,940	22,937
Total		19,940	0	19,940	22,937
Current Assets					
Stock		0	0	0	460
Debtors, prepayments, accrued income	10	12,650	2,946	15,596	5,585
Cash on short term deposit		67,118	0	67,118	86,698
Cash at bank and on hand		26,941	1,315	28,256	20,223
		106,709	4,261	110,970	112,966
Current Liabilities					
Creditors due within one year, accrued expenses, deferred income	11	(9,382)	0	(9,382)	(12,153)
<i>Net current assets</i>		97,327	4,261	101,588	100,813
NET ASSETS		117,267	4,261	121,528	123,750
Unrestricted Funds					
Designated funds	12	19,625		19,625	14,362
General funds		97,642		97,642	99,986
		117,267		117,267	114,348
Restricted Funds	12		4,261	4,261	9,402
TOTAL FUNDS		117,267	4,261	121,528	123,750

Explanation: this is the financial "snap-shot" at the end of the period, showing the parish's assets and liabilities on 31 December, split between unrestricted and restricted funds. It does not include values for church buildings: Note 1 explains why.

Approved by the Parochial Church Council on 17 May 2021 and signed on its behalf by:

Rev Richard Poole (Chairman)

Peter Mankelow (Treasurer)

Notes 1 to 16 on pages 18 to 26 form part of these financial statements

NOTE 1 - ACCOUNTING POLICIES

A Accounting convention

We have prepared the financial statements in accordance with law (the Church Accounting Regulations 2006), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). We have prepared them on the accruals basis and under the historical cost convention, as modified by the revaluation of fixed assets.

The PCC is an unincorporated charity which meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

B Funds held by the PCC

Unrestricted funds - general funds which the PCC can use for its ordinary purposes.

Designated funds are monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. *Uncommitted reserves* are the unrestricted funds which are not invested in parish fixed assets (Note 14), and not designated for specific purposes.

Restricted funds - in this parish, donations or grants received for a specific purpose. The PCC can only use those funds for that purpose, unless the donor agrees another purpose. Any balance unspent at the end of the year is carried forward as a balance on that fund. Note 12 details the main restricted funds.

C Incoming resources

Incoming resources are accounted for gross (that is, not netting off related costs).

Collections, planned giving and other donations are recognised when received.

Tax refunds on gift aid donations are recognised when the income is recognised (even though received later).

Grants and legacies are recognised when the PCC is legally entitled to the amount due (and can quantify it).

Interest is accounted for as it accrues. *Other income* is recognised when it is receivable.

D Resources used

Grants and donations are accounted for when paid over, or when there is a binding obligation on the PCC.

Other resources used are stated gross and accounted for on an accruals basis.

Pension contributions: The charity operates a defined contribution pension scheme through NEST. The pension charge represents the amounts payable to NEST during the period.

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NOTE 1 - ACCOUNTING POLICIES (continued)

E Fixed assets

Under Charities Act 2011 section 10(2), the financial statements do not include consecrated and beneficed property such as the church buildings, the rectory and the vicarages. We write off the costs of work on such property as an expense in the period it is incurred. Note 6 gives details of major projects.

The financial statements include other furnishings, fittings and other equipment as fixed assets if they cost over £500 or are part of a set costing over £1,000. We then write off the cost over five years, or 20 years for particularly long-life assets (see Note 9). This depreciation charge more fairly spreads the cost of expensive items over the period of use.

Assets purchased out of restricted funds are not normally themselves restricted (ie they can be used for any purpose of the church). The purchase therefore gives rise to a transfer between restricted and unrestricted funds (Note 12). However, the assets remain restricted if they have to be used for a particular purpose.

F Current assets

Amounts owing to the PCC for rents, fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

G Financial instruments

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The following financial instruments are included in the PCC's balance sheet:

Short-term deposits include cash held on deposit with the Central Board of Finance Church of England, or with banks.

These are initially recognised and subsequently measured at face value.

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NOTE 2 - INCOME

For the year ended 31 December 2020	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	2019 Total
	£	£	£	£
Donations and legacies				
Tax-efficient planned giving	103,519	0	103,519	100,255
Other planned giving	8,019	120	8,139	8,779
Unplanned giving at services	2,597	0	2,597	5,835
Other unplanned giving	4,391	0	4,391	636
Special appeals	52,429	35,826	88,255	33,420
Gift Aid tax refunds	38,471	7,185	45,656	33,415
Income from gifts and donations	209,426	43,131	252,557	182,340
Recurrent grants (see below)	0	4,304	4,304	4,073
One-off grants (see below)	0	0	0	4,950
Grants and legacies	0	4,304	4,304	9,023
 Total donations and legacies	 209,426	 47,435	 256,861	 191,363
 Church activities				
Church/hall rental to church-related hirers	235	0	235	705
Fees	219	0	219	355
Bookstalls	75	0	75	476
Cafe and coffee shop income	6,491	0	6,491	25,446
Church events, youth clubs etc for which charges were made	212	0	212	3,402
	7,232	0	7,232	30,384
 Other fund-raising activities				
Church/hall rental to non-church hirers	834	0	834	3,925
Other	115	395	510	32
	949	395	1,344	3,957
 Income from investments				
Interest on deposit accounts	420	0	420	774
 Other income	 0	 0	 0	 0
 Total incoming resources	 218,027	 47,830	 265,857	 226,478

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NOTE 2 - INCOME (continued)

The PCC is very grateful for the following grant of £1,000 or more received during the year.
See also Note 13.

£4,304 from the Arnold Bequest Trust

Donations include £54,400 given by the trustees.

NOTE 3 - EXPENDITURE

For the year ended 31 December 2020	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	2019 Total £
Church activities				
<u>Missionary and charitable grants</u> (Note 4)				
Overseas mission	2,400	0	2,400	2,750
Christian relief and development	0	8,157	8,157	5,633
Home mission and church societies	14,550	0	14,550	8,815
Secular charities and relief of the poor	0	0	0	604
	16,950	8,157	25,107	17,802
<u>Ministry costs</u>				
Diocesan contribution (Notes 5, 13)	68,701	4,304	73,005	71,396
Clergy housing	2,189	0	2,189	2,198
Other clergy/ministry costs	1,225	0	1,225	1,876
Director of children's & family work	9,833	27,547	37,380	37,787
Youth director	20,688	11,619	32,307	32,616
	102,636	43,470	146,106	145,873
<u>Other church activity costs</u>				
Building running and maintenance, small value furnishings and equipment	32,992	595	33,587	29,838
Building works over £500 (Note 6)	4,819	0	4,819	8,329
Equipment and furnishings costing over £500 (including depreciation of £3,732 - Note 9)	3,732	0	3,732	3,585
Services and worship	6,007	0	6,007	6,729
Evangelism, education and training	2,888	728	3,616	12,412
Bookstall costs	11	0	11	1,568
Church event and clubs costs	30,003	21	30,024	42,132
Central office support	13,090	0	13,090	11,178
	93,542	1,344	94,886	115,771
<u>Total church activities</u>	213,128	52,971	266,099	279,446
Other				
Independent examination & related costs (Note 7)	1,980	0	1,980	1,890
Total resources used	215,108	52,971	268,079	281,336

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NOTE 4 - MISSIONARY AND CHARITABLE GRANTS

The parish provides long-term support to certain missionaries with parish links. The church congregation selects other recipients for giving on five "Mission Sundays" per annum. There were five such Sundays during the year and, in addition, one organisation was paid monthly throughout the year. Giving to the restricted People Fund is also tithed, with 10% of all donations being paid to two charitable organisations.

The following received £1,000 or more during the year ended 31 December 2020

	£
Christians Against Poverty	7,650
M. Browne - Bible translation in rural Argentina	2,400
Church Pastoral Aid Society	2,300
Lighthouse Project	2,300
Prison Fellowship	2,300
TEARfund	4,255
Toybox - relief for Latin American street children	3,903

NOTE 5 - DIOCESAN CONTRIBUTION

During 2020, the parish pledged and paid £73,005 (2019: £71,396) to the diocese (Note 3), plus clergy fees assigned to the diocese of £1,716 (2019: £906). These contributions enable the diocese to pay for the cost of clergy stipends, pensions and housing; diocese training, ministry support and parish support services; and national church costs.

NOTE 6 - BUILDING AND EQUIPMENT WORKS

Building works - major repairs and improvements	
For the year ended 31 December 2020	£
Emergency lighting repairs	4,819
Total (Note 3)	4,819

NOTE 7 - NON-APPORTIONED COSTS

- 1) Costs of fund-raising activities are usually zero or very low, since normally the only costs are building running costs and staff time, and there is no straightforward way to apportion these costs to "trading" fund-raising activities such as earning rental income from external organisations.
- 2) The financial statements do not separately identify costs for café and coffee shop activities, which are undertaken as part of the church's outreach rather than to raise funds.
- 3) Other costs are for independent examination
Total fees paid to the independent examiner comprise:

	2020	2019
	£	£
Independent examination (£1,650 plus VAT)	1,980	1,890
Payroll processing (£555 plus VAT)	666	678
<i>included in Church Activities expenditure</i>		

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NOTE 8 - STAFF COSTS AND OTHER PAYMENTS AND BENEFITS

During the year ended 31 December 2020 the parish paid £109,838 (2019: £107,867) in salaries and wages, plus £3,324 (2019: £4,103) employer's National Insurance and pension contributions of £1,770 (2019: £1,567)

The average number of employees was 8 (2019: 10)

No employee was paid more than £60,000.

No PCC members were paid any remuneration for their services as PCC members. There were transactions with PCC members or those closely connected with them as follows:

Salaries & pensions - the following trustees are paid for their work in other roles:

Jacqueline Bramley - Parish administrator - received £3,545 during the period in which she also acted as trustee
 Adrian Clark - £30,871 - Youth director
 Rachel Clark - £35,634 - Director of children's & family work
 Rachel Lashwood - £8,541 - Café manager
 Peter Ions - Cornerstone Café - received £1,557 during the period in which he also acted as trustee

Expenses: Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £1,261. The main expenses were travel, phone rental and broadband access, computer running costs, resource materials (e.g. books), training courses and occasional entertainment/hospitality. In addition, the PCC paid certain clergy housing costs (mainly council tax and water rates) totalling £2,189, again under normal Church of England practice.

Similar expenses incurred by the Director of Children's & Family Work and the Youth Director, who are also trustees, were also reimbursed by the parish, totalling £722 and £480 respectively.

NOTE 9 - FIXED ASSETS

	Gross Book Value £	Depreciation £	Net Book Value £
<u>Furnishings and equipment</u>			
At 1 January 2020	93,105	(70,168)	22,937
Additions	735		735
Disposals	0	0	0
Depreciation charge in period (Note 3)		(3,732)	(3,732)
At 31 December 2020	93,840	(73,900)	19,940

See Note 1 for assets not included in the financial statements and depreciation policies.

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NOTE 10 - DEBTORS, PREPAYMENTS AND ACCRUED INCOME

	2020	2019
	£	£
Debtors for goods or services supplied by the PCC	0	420
Prepayments of future year expenses	1,223	2,345
Accrued income (income tax refunds due on donations during period)	14,373	2,820
<i>Total</i>	<u>15,596</u>	<u>5,585</u>

NOTE 11 - CREDITORS

	2020	2019
	£	£
<u>Creditors due within one year</u>		
Social security & other taxes	2,200	2,363
Other creditors	597	0
Accrued expenses & deferred income	6,585	9,790
	<u>9,382</u>	<u>12,153</u>

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS

The following tables include restricted and designated funds with over £2,000 balance at 31 December 2020, or with 2020 income of over £4,000.

Major restricted funds	Balance at 31 Dec 2019	Fund Income	Fund Outgoings	Transfers	Balance at 31 Dec 2020
	£	£	£	£	£
People Fund	779	39,382	(39,619)	0	542
People Tithe	3,669	3,794	(7,805)	0	(342)
Arnold Bequest	0	4,304	(4,304)	0	0
TLG	4,754	0	(692)	0	4,062

Major designated funds	Balance 31 Dec 2019	Fund Income	Fund Outgoings	Transfers	Balance at 31 Dec 2020
	£	£	£	£	£
Building & Equipment Fund	14,362	83	(4,819)	10,000	19,625

Fund assets were entirely cash and accrued gift aid tax refunds.

The People Fund was set up to cover the cost of employing staff, initially being used for employment of the director of children's and family work, and more recently, also for the youth director. The youth director's work is partly for St Andrew's and partly Crawley-wide. For the latter work, a grant had been received, but that has now ended and the whole cost is borne by St Andrew's. The income of the people fund is not sufficient to cover the whole cost of both employees and, from 2019 onwards, the shortfall is being charged to the General Fund.

The Building & Equipment Fund is used to cover future major repairs and maintenance of the church building and the purchase or replacement of equipment. A transfer of £10,000 was made to this fund in the 2020 accounting period, from the General Fund, and it is the intention to continue making such a transfer in each accounting period hereafter. Day to day maintenance and service contracts are charged to General Fund. During 2020, the fund was used to pay for repairs to the fire alarm and emergency lighting systems.

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2020 Financial Review and Financial Statements

NOTE 12 - RESTRICTED AND DESIGNATED FUNDS (continued)

TLG – Transforming Lives for Good – is a Christian charity who have developed an Early Intervention programme aimed at working with young children who are struggling at school, to help them avoid falling behind at school while they deal with problems such as poverty, family breakdown, bullying etc. This is provided through one-to-one coaching sessions. St Andrew's is working with TLG to train volunteers who then provide coaching for the children at St Andrew's School. In 2019, grant funding was obtained from The Crawley & Ifield Education Trust and Sussex Community Foundation to cover the cost of training the volunteers, TLG subscriptions and events to support these children and their families. As a result of the pandemic, this funding has not yet been used.

NOTE 13 - ARNOLD BEQUEST

The Arnold Bequest is a trust, controlled by the diocese, to further the religious and other charitable work of the Church of England in what is now the parishes of Furnace Green St Andrew and South Crawley, by paying for clergy or authorised lay workers in the two parishes, or maintaining the fabric of church buildings in those parishes. Each year the diocese pays our share of the trust income for the previous year, which is currently used to fund part of the parish's contribution to the diocese, since the diocese pays the vicar's stipend (see Note 5).

NOTE 14 -KEY FIGURES (UNRESTRICTED FUNDS)

Uncommitted reserves are unrestricted funds at the year end that are not represented by fixed assets or designated funds, and so are a measure of liquidity.

Running costs are unrestricted fund expenses other than capital expenditure on building works and depreciation on furniture and equipment over £500. The "running cost surplus" is the unrestricted fund income less running costs, and indicates the extent to which normal giving is sufficient to meet normal running costs.

The PCC is committed to employing a director of children's & family work and a youth director, whose salaries & other expenses have hitherto been funded by donations to the People Fund and by a diocesan grant. That grant has now ended. These costs are now being partly funded from unrestricted funds.

	2020	2019
Uncommitted reserves	£74,326	£77,049
Average monthly running costs (<i>comparatives based on 16 month period</i>)	£17,213	£18,392
Uncommitted reserves as months of running costs	4.3	4.2
Running costs surplus/(deficit)	£11,469	(£43,526)

NOTE 15 - POST BALANCE SHEET EVENTS

With the gradual easing of pandemic restrictions, it is intended that the church will reopen for services with effect from 16 May 2021 and that the Cornerstone Café will reopen the following day.

At the date of approval of the accounts, it has not been possible to quantify or ascertain with any certainty the financial impact of COVID-19. No adjustments have been made to any figures in the accounts as a result of the pandemic.

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2019 Financial Review and Financial Statements

NOTE 16 - ANALYSIS OF 2019 STATEMENT OF FINANCIAL ACTIVITIES

The Statement of Financial Activities shows the 2019 comparatives in a single column. The analysis of these comparatives into unrestricted and restricted funds is as set out below.

For the year ending 31 December 2019	Unrestricted Funds	Restricted Funds	Total
	£	£	£
INCOME FROM:			
Donations and legacies	142,100	49,263	191,363
Church activities	30,384	0	30,384
Other fund-raising activities	3,925	32	3,957
Investments	774	0	774
Total incoming resources	177,183	49,295	226,478
EXPENDITURE ON:			
Church activities	230,733	48,713	279,446
Other	1,890	0	1,890
Total resources used	232,623	48,713	281,336
Net income/(expenditure)	(55,440)	582	(54,858)
Transfers between funds	(984)	984	0
Net movement on funds	(56,424)	1,566	(54,858)
Balances brought forward at 1 January 2019	170,772	7,836	178,608
Balances carried forward at 31 December 2019	114,348	9,402	123,750