



## Trustees' Annual Report for the period

	Period start date			Period end date		
From	1st	April	2021	To	31 <sup>st</sup>	March 2022

### Section A

### Reference and administration details

Charity name	Saffron Walden Community Church
Other names charity is known by	formerly Gold Street Chapel
Registered charity number (if any)	1176353
Charity's principal address	Saffron Walden Community Church
	Castle Street
	Saffron Walden
	Postcode CB10 1BD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barry James Land	Chair & Secretary		
2	Peter Jonathan Graves			
3	Paul Anthony John Martin			
4	Siobhan Rouse			
5				
6				
7				
8				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Section B

### Structure, governance and management

#### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

New trustees are appointed by existing trustees

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees delegate the day-to-day running of the church to the pastor and the leadership team, who are primarily responsible for the spiritual wellbeing of the church, and the operation of the various church policies and practices.

The trustees and leadership team are assisted by a Support Team who are appointed by the members of the church. The Support Team are responsible for maintaining the fabric of the building, finance and admin.

One in particular is the Finance Co-ordinator responsible for keeping accurate accounts of all transactions and for preparing the accounts for the end of year Independent Examination and for presentation at the church AGM and quarterly business meetings, which are open to the public. There is regular oversight of accounting records and processes by the trustees.

The church employs two staff members: the pastor and the ministry leader.

The trustees ensure that the charity is being run satisfactorily by those delegated to do so, including compliance with the Child Protection Policy, Risk Management Policy and Data Protection Policy, all of which are reviewed annually, and that the charity is operating for the public benefit.



**Summary of the objects of the charity set out in its governing document**

For the public benefit, to advance the Christian faith in Saffron Walden, Essex and such other parts of the UK and the world as the charity trustees may from time to time decide.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We act for the public benefit in enabling all people to live out their Christian faith as part of our church and town communities through:

- regular worship services
- teaching related to evangelical Christianity for children and adults
- regular coffee morning, Toddlers Group, and well-being groups, and
- working with other churches and with Saffron Walden Churches Together

In particular, we promote and support - local mission activities:

- Alpha courses, or similar
- Various styles of Sunday services
- Children's and youth activities
- Social events
- Teaching church members to promote Christianity where they live and work
- Celebration of Christian festivals
- Support for Stort Valley Schools Trust

And international mission activities:

- Latin Link
- Wycliffe Bible Translators
- TEAR Fund

We strive to advance citizenship and community development through:

- Pastoral care, primarily to those who attend church but also extended to those outside the church
- Support for Stort Valley Schools Trust
- Part of Saffron Walden Street Pastors

When planning activities for the year, the pastor, leadership team and trustees have regard to the Commission's guidance on charities for the advancement of religion.

All the above activities are open to all sections of the general public.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As resources and opportunity permit we attempt to help those in need through:

- TEAR Fund (a third world development and aid agency),
- Emergency aid for others in great need.

The pastor and the ministry leader have been the only paid employees of the church so much of our activities are provided by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

With the relaxation of the national and local restrictions deriving from the Covid-19 pandemic, the church was able to return to many of its normal activities through the year.

### ***Worship***

- Sunday Morning services returned to the building with some restrictions on social-distancing, the wearing of masks and on singing. The services continued to be made available on line.
- All are welcome to join us in our services in the building and on-line.

### ***Mid-week meetings***

- Midweek small groups have continued.

### ***Pastoral Care***

- Pastoral care continues through the small groups and directly by the Pastoral Care Team with issues passed on to the Leadership Team when appropriate. The wider community benefits from our pastoral care as appropriate through WWW (see below).

### ***Pop-In Coffee Morning***

- The regular coffee morning recommenced. This particularly helps those of the wider community who may be lonely or in need of a chat. Payment is by voluntary gift only.

### ***Walden Wellbeing Walk-In***

- This initiative has continued providing counselling for those in the community with emotional and mental health issues, staffed by qualified mental health practitioners and volunteers. This is open to the general public.

### ***Mother and Toddler Group***

- This group recommenced from September.

### ***Market Square Outreach***

- A new initiative commenced on Saturday mornings offering to listen and support any with issues who wished to share, particularly offering prayer support.

### ***Ecumenical Relationships***

- The church continues to be an active member of Churches Together in Saffron Walden. We are also members of the Evangelical Alliance. We have also continued to support three overseas missionary societies and to one UK missionary society.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year (cont.)

#### **Street Pastors**

- The church continues a deep involvement with Street Pastors that was launched in 2013. They continued to patrol the streets every Friday evening between 8pm and 1.30am when licensed premises were open. They are there to help the evening community to have an enjoyable, and as far as possible, a safe experience of the town.
- This initiative continues to have the support of the local police and the various licenced premises of the town.

#### **Alpha Courses**

- The church successfully ran a number of Alpha Courses on Zoom during the year teaching the basics of Christianity to a range of interested people.

#### **Church Building**

- The church building has continued to be used for the benefit of the community providing accommodation for counsellors and as a Polling Station.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The income of the church, largely through voluntary donation, increased from last year, while the expenditure remained at a similar level. The charity finished the year with a cash balance of £165,716.

The above figure includes a restricted reserve of £9,872 donated for the Vacation Bible School which, although not continuing in its earlier form, will be used appropriately for other children's activities.

The church has a policy of maintaining a balance of £50,000 (or less if agreed by a church meeting) for the running of the charity.

### Details of any funds materially in deficit

### Further financial review details

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our income comes from:

- gifts and donations from those attending the church or using its facilities
- investment income
- gifts from individuals.

**Section F****Other optional information**

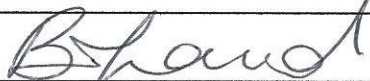
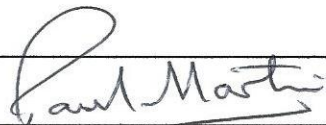
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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Barry James Land

~~Peter Jonathan Graves~~

PAUL MARTIN

Position

Chair & Secretary

Date

21st August 2022





## Receipts and payments accounts

CC16a

For the period  
from

01/04/2021

To

31/03/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	99,662	-	-	99,662	87,689
Rental Income	420	-	-	420	314
Gift Aid Tax Reclaims	28,627	-	-	28,627	8,921
Savings A/c Interest	179	-	-	179	239
Govt Grant in lieu of VAT	1,442	-	-	1,442	898
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>130,330</b>	<b>-</b>	<b>-</b>	<b>130,330</b>	<b>98,062</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>130,330</b>	<b>-</b>	<b>-</b>	<b>130,330</b>	<b>98,062</b>
<b>A3 Payments</b>					
Employment	50,691	-	-	50,691	48,025
Worship	624	-	-	624	385
Youth	994	-	-	994	417
Community	128	-	-	128	-
Pastoral	145	-	-	145	287
Mission Support	9,899	-	-	9,899	12,313
Outreach	1,314	-	-	1,314	1,817
Social	-	-	-	-	5
Services	10,719	-	-	10,719	7,898
Subscriptions	943	-	-	943	875
Professional Fees	644	-	-	644	650
Refurbishment of building	9,533	-	-	9,533	5,933
Equipment purchases	8,077	-	-	8,077	1,632
	-	-	-	-	-
<b>Sub total</b>	<b>93,709</b>	<b>-</b>	<b>-</b>	<b>93,709</b>	<b>80,238</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>93,709</b>	<b>-</b>	<b>-</b>	<b>93,709</b>	<b>80,238</b>
<b>Net of receipts/(payments)</b>	<b>36,621</b>	<b>-</b>	<b>-</b>	<b>36,621</b>	<b>17,824</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>119,223</b>	<b>9,872</b>	<b>-</b>	<b>129,095</b>	<b>111,271</b>
<b>Cash funds this year end</b>	<b>155,844</b>	<b>9,872</b>	<b>-</b>	<b>165,716</b>	<b>129,095</b>

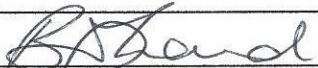
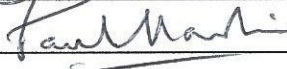


## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Current A/c - SWCC	66,812	-	-
	Petty Cash	-	-	-
	Lloyds Current A/c - VBS	-	9,872	-
	Saffron Building Society Savings A/c	89,031	-	-
	<b>Total cash funds</b>	<b>155,844</b>	<b>9,872</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Gift Aid reclaimable for 21/22	5,937	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Church building in Castle Street		450,000	-
	Laptops x 2		940	-
	Drum Kit (electronic)		2,300	-
	Keyboard (Electric)		2,000	-
	Sound system		16,000	-
	Portable Baptistry		1,830	-
	Photocopier		1,400	-
	Staging for modular system		2,100	-
	Camera for recording services		2,700	-
	Projector		1,500	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Independent Examiner's fees		600	
	Expenses & refund debit card		600	
	Gas and Electricity (7 months)		1,200	
			-	



Signed by one or two trustees on  
behalf of all the trustees

Signature	Print Name	Date of approval
	B J LAND	21/8/22
	PAUL MARTIN	21/8/22

**Section A****Independent Examiner's Report****Report to the trustees/  
members of**Charity Name  
Saffron Walden Community Church**On accounts for the year  
ended**

31 March 2022

**Charity no  
(if any)**

1176353

**Set out on pages**

TAR and CC16a 1-2

*(remember to include the page numbers of additional sheets)***Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:****Date:**

25 August 2022

**Name:**

Peter William Hill

**Relevant professional  
qualification(s) or body**

Chartered Accountant (FCA – Membership no 7139500)

**Address:**

Hill House, 27 Meadowford

Newport, Saffron Walden

Essex CB11 3QL



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.