



Trustees' Annual Report for the period

	Period start date		Period end date
From	1st April 2020	To	31st March 2021

Section A

Reference and administration details

Charity name	Saffron Walden Community Church
Other names charity is known by	formerly Gold Street Chapel
Registered charity number (if any)	1176353
Charity's principal address	Saffron Walden Community Church Castle Street Saffron Walden Postcode CB10 1BD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barry James Land	Chair & Secretary		
2	Peter Jonathan Graves			
3	Paul Anthony John Martin			
4	Siobhan Rouse			
5				
6				
7				
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

New trustees are appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees delegate the day-to-day running of the church to the pastor and the leadership team, who are primarily responsible for the spiritual wellbeing of the church, and the operation of the various church policies and practices.

The trustees and leadership team are assisted by a Support Team who are appointed by the members of the church. The Support Team are responsible for maintaining the fabric of the building, finance and admin.

One in particular is the Finance Co-ordinator responsible for keeping accurate accounts of all transactions and for preparing the accounts for the end of year Independent Examination and for presentation at the church AGM and quarterly business meetings, which are open to the public. There is regular oversight of accounting records and processes by the trustees.

The church employs two staff members: the pastor and the ministry leader.

The trustees ensure that the charity is being run satisfactorily by those delegated to do so, including compliance with the Child Protection Policy, Risk Management Policy and Data Protection Policy, all of which are reviewed annually, and that the charity is operating for the public benefit.

Summary of the objects of the charity set out in its governing document

For the public benefit, to advance the Christian faith in Saffron Walden, Essex and such other parts of the UK and the world as the charity trustees may from time to time decide.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We act for the public benefit in enabling all people to live out their Christian faith as part of our church and town communities through:

- regular worship services
- teaching related to evangelical Christianity for children and adults
- regular coffee morning, Toddlers Group, language class, and well-being groups, and
- working with other churches and with Saffron Walden Churches Together

In particular, we promote and support - local mission activities:

- Alpha courses, or similar
- Various styles of Sunday services
- Children's and youth activities
- Social events
- Teaching church members to promote Christianity where they live and work
- Celebration of Christian festivals
- Support for Stort Valley Schools Trust
- English language classes for those from overseas struggling to integrate

And international mission activities:

- Latin Link
- Wycliffe Bible Translators
- TEAR Fund

We strive to advance citizenship and community development through:

- Pastoral care, primarily to those who attend church but also extended to those outside the church
- Support for Stort Valley Schools Trust
- Part of Saffron Walden Street Pastors

When planning activities for the year, the pastor, leadership team and trustees have regard to the Commission's guidance on charities for the advancement of religion.

All the above activities are open to all sections of the general public.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As resources and opportunity permit we attempt to help those in need through:

- TEAR Fund (a third world development and aid agency),
- Emergency aid for others in great need.

The pastor and the ministry leader have been the only paid employees of the church so much of our activities are provided by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In view of the Covid-19 Pandemic and the subsequent Government national and local restrictions, this past year has been different from recent years with a number of the usual activities of the charity having to be suspended or carried out in an alternative fashion. However, achievements have still been made:

Worship

- Much of the year has seen Sunday Morning services carried out on line only, and, when restrictions have allowed, 'blended' services have taken place with some attending on line and others in the church building abiding by the restrictions of social-distancing, the wearing of masks and with no congregational singing.
- All are welcome to join us in our services with the Zoom registration publicly advertised.

Mid-week meetings

- Midweek small groups continued on line.

Pastoral Care

- Pastoral care continues through the small groups and directly by the Pastoral Care Team with issues passed on to the Leadership Team when appropriate. The wider community benefits from our pastoral care as appropriate through WWW (see below).

Pop-In Coffee Morning

- The church had to suspend this activity for much of the year though many met in accordance with Govt guidelines on the Town Common in the open air and in the church when permitted. This particularly helps those of the wider community who may be lonely or in need of a chat. Payment is by voluntary gift only.

Walden Wellbeing Walk-In

- This initiative has continued providing counselling for those in the community with emotional and mental health issues, staffed by qualified mental health practitioners and volunteers. This is open to the general public.

Mother and Toddler Group

- This group has been suspended throughout the year.

English Language Group

- This activity has also had to be suspended throughout the year.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year (cont.)

Ecumenical Relationships

- The church continues to be an active member of Churches Together in Saffron Walden. We are also members of the Evangelical Alliance. We have also continued to support three overseas missionary societies and to one UK missionary society.

Street Pastors

- The church continues a deep involvement with Street Pastors that was launched in 2013. They continued to patrol the streets every Friday evening between 8pm and 1.30am when licensed premises were open. They are there to help the evening community to have an enjoyable, and as far as possible, a safe experience of the town.
- This initiative continues to have the support of the local police and the various licenced premises of the town.

Alpha Courses

- The church successfully ran a number of Alpha Courses on Zoom during the year teaching the basics of Christianity to a range of interested people.

Church Building

- The church building has continued to be used for the benefit of the community providing accommodation for counsellors and as a Polling Station.

Section E

Financial review

Brief statement of the charity's policy on reserves

The income of the church, largely through voluntary donation, remained at pre-pandemic levels, while the expenditure fell due to fewer activities. The charity finished the year with a cash balance of £129,095.

The above figure includes a restricted reserve of £9,872 donated for the Vacation Bible School which, although not continuing in its earlier form, will be used appropriately for other children's activities.

The church has a policy of maintaining a balance of £50,000 (or less if agreed by a church meeting) for the running of the charity.

Details of any funds materially in deficit

Further financial review details

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our income comes from:

- gifts and donations from those attending the church or using its facilities
- investment income
- gifts from individuals.

Section F

Other optional information

The church has complied through the year with all Government guidelines and restrictions and the Charity Trustees have maintained vigilance over any impact upon the reputation of the church, the need to maintain the public benefit intentions of the charity and the income and expenditure.

The objectives of the charity are still being met but in different ways. No complaints have been received from the public about closing as necessary nor about any inappropriate activity when the church should be closed. Full Risk Assessments were completed for any activity that was permitted to take place.

As the coming year unfolds, the church will begin to relaunch those activities that serve the community of the church and wider.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

B Land

PJ Graves

Full name(s)

Barry James Land

Peter Jonathan Graves

Position

Chair & Secretary

Date

23 May 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Saffron Walden Community Church

1176353

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	87,689	-	-	87,689	120,698
Rental Income	314	-	-	314	1,260
Gift Aid Tax Reclaims	8,921	-	-	8,921	21,622
Savings A/c Interest	239	-	-	239	774
Govt Grant in lieu of VAT	898	-	-	898	40,966
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	98,062	-	-	98,062	185,320
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	98,062	-	-	98,062	185,320
A3 Payments					
Employment	48,025	-	-	48,025	44,245
Worship	385	-	-	385	2,636
Youth	417	-	-	417	24,031
Community	-	-	-	-	187
Pastoral	287	-	-	287	152
Mission Support	12,313	-	-	12,313	10,465
Outreach	1,817	-	-	1,817	431
Social	5	-	-	5	386
Services	7,898	-	-	7,898	9,101
Subscriptions	875	-	-	875	789
Professional Fees	650	-	-	650	1,323
Refurbishment of building	5,933	-	-	5,933	258,281
Equipment purchases	1,632	-	-	1,632	5,087
	-	-	-	-	-
Sub total	80,238	-	-	80,238	357,114
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	80,238	-	-	80,238	357,114
Net of receipts/(payments)	17,824	-	-	17,824	- 171,794
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	101,399	9,872	-	111,271	283,065
Cash funds this year end	119,223	9,872	-	129,095	111,271

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Current A/c - SWCC	65,321	-	-
	Petty Cash	50	-	-
	Lloyds Current A/c - VBS	-	9,872	-
	Saffron Building Society Savings A/c	53,852	-	-
	Total cash funds	119,223	9,872	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid reclaimable for 20/21	17,500	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Church building in Castle Street		450,000	-
	Laptops x 2		940	-
	Drum Kit (electronic)		2,300	-
	Keyboard (Electric)		2,000	-
	Sound system		16,000	-
	Portable Baptistry		1,830	-
	Photocopier		1,400	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Auditor's fees		600	
	Expenses & refund debit card		710	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>B J Land</i>	B J LAND	23/5/21
<i>P J GILES</i>	P J GILES	22/05/2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Saffron Walden Community Church

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

1176353

Set out on pages

CC16a 1-2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24 May 2021

Name:

Peter William Hill

**Relevant professional
qualification(s) or body**

Chartered Accountant (FCA – Membership no 7139500)

Address:

Hill House, 27 Meadowford

Newport, Saffron Walden

Essex CB11 3QL