

REACH OUT TO THE COMMUNITY (ROC)
(a Charitable Incorporated Organisation (“CIO”))

TRUSTEES’ REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2024

REACH OUT TO THE COMMUNITY (ROC)

REPORT AND ACCOUNTS

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REACH OUT TO THE COMMUNITY (ROC)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31ST MARCH 2024

The Trustees present their report and accounts for the year ended 31st March 2024.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Reference and administrative details

Charity name: Reach Out To The Community (ROC)

Registered charity number: 1176332

Charity's principal address: 488 Wilbraham Road,
Manchester,
M21 9AS.

Trustees:

B Baker - Chair

S Moore

C Hosie – appointed February 2024

A Roberts – resigned February 2024

E Fraser – resigned October 2024

Governing Document and Constitution

The Charity is a Charitable Incorporated Organisation (CIO).

The Charity is governed by its Constitution which sets out the objects and powers of the charity and governs the actions of the Trustees.

It was registered as a charity with the Charity Commission on 18th December 2017.

Trustees recruitment and appointment

The Charity must have a least 3 Trustees with a maximum number of 8.

Apart from the first Trustees, every Trustee must be appointed for a term of 2 years by a resolution passed at a properly convened meeting of the Trustees.

In selecting individuals for appointment as charity trustees, the existing Trustees must have regard to the skills, knowledge and experience needed for effective administration of the Charity.

Principal objectives

The objects of the Charity are, for the public benefit, the prevention or relief of poverty in Manchester, in particular but not exclusively by:

- assisting those who are homeless or rough sleepers by providing clothing, bedding, food, drinks, toiletries, advice and support and by help them to access accommodation and other services through signposting to other agencies and organisations as appropriate and supporting homeless people who have recently moved from the streets into accommodation through the provision of essential items as shall be determined by the Trustees;
- providing food, grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

REACH OUT TO THE COMMUNITY (ROC)

TRUSTEES' REPORT (Cont/d)

FOR THE YEAR ENDED 31ST MARCH 2024

Principal activities, achievements and performance

During the period under review the Charity undertook the following activities.

Since April 2023 the outreach team continues to operate outreach in and around South Manchester including coordinating multiagency outreach 3 times a week at Manchester Airport, working in partnership with Manchester City Council Rough Sleepers Support Team, Adult Social Care, Change, Grow Live (drug and alcohol services), GMP and the Homeless Mental Health Team.

Our Outreach team has prevented people from becoming homeless, helped people to find accommodation and build trust with our regular outreach work. They have helped people claim benefits, access mental health services, healthcare and drug and alcohol services. The Charity has beneficiaries who now volunteer with ROC and input into decisions about the charity.

ROC continues to carry out a scaled down food response providing food each week to homeless drop in centres and homeless hostels. ROC also provides emergency food parcels on request from partner agencies.

ROC have had changes within the Trustee Board this financial year but still have trustees with lived experience of the issues the charity is associated with. This we feel gives us better insight into the needs and challenges that our beneficiaries have to tackle in their daily lives,

CEO of ROC, Stephanie Moore continues her role on the Real Change MCR panel and as Co-Chair of Chorlton Traders Association.

RESERVES POLICY

The Trustees have reviewed the reserves policy and continue to have a 9 months reserve policy covering all the core costs +5% costs that are currently outgoing. This is due to having to close the shop during the Covid-19 pandemic and the Trustees want to ensure that the Charity has adequate funds to sustain the charity. Chorlton, where the charity shop is based, is undergoing multiple redevelopments in the area which has seen a significant decline in sales. The Trustees wish therefore to safeguard the Charity should any unexpected situations arise.

This policy will continue to be reviewed by the trustees.

APPROVAL

This report was approved by the Trustees on 28 January 2025 and signed on its behalf.

B BAKER
TRUSTEE

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
REACH OUT TO THE COMMUNITY (ROC) – ('the CIO')
FOR THE YEAR ENDED 31ST MARCH 2024**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31st March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or;
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**D R Sefton
FFA
139-143 Union Street,
Oldham,
Lancashire,
OL1 1TE**

Date: 285 January 2025

REACH OUT TO THE COMMUNITY (ROC)
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2024

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2024	2024	2024	2023
	£	£	£	£
Receipts				
Donations, legacies and grants	23,082	13,800	36,882	39,306
Charitable activities	7,166	-	7,166	21,608
Charity shop takings etc	78,416	-	78,416	78,393
Total receipts	108,664	13,800	122,464	139,307
Payments				
Shop and office expenses	32,123	-	32,123	32,073
Wages, national insurance and pension costs	57,695	13,800	71,495	78,292
Motor and travel expenses	3,842	-	3,842	2,913
Volunteers training and expenses	629	-	629	1,005
Costs of charities activities	4,908	-	4,908	2,984
Independent examination fees	550	-	550	1,750
Total payments	99,747	13,800	113,547	119,017
Net receipts	8,917	-	8,917	20,290
Cash funds last year end	315,793	-	315,793	295,503
Cash funds this year end	324,710	-	324,710	315,793

REACH OUT TO THE COMMUNITY (ROC)

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2024

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2024	2024	2024	2023
	£	£	£	£
Cash funds				
Cash at bank and in hand	324,740	-	324,740	315,793
Total cash funds	324,740	-	324,740	315,793
Assets retained for charity's own use				
Equipment - at net book value	439	-	439	586
Van - at net book value	3,738	-	3,738	4,984
	4,177	-	4,177	5,570
Liabilities				
Accrued costs and other creditors	6,975	-	6,975	1,821
	6,975	-	6,975	1,821

The financial statements were approved by the Board of Trustees and authorised for issue on 28th January 2025 and were signed on its behalf by:

..... S MOORE

..... B BAKER

REACH OUT TO THE COMMUNITY (ROC)

NOTES TO THE ACCOUNTS

YEAR ENDED 31ST MARCH 2024

1. Trustee's remuneration

During the year the Charity paid remuneration and employer's pension costs totalling £37,087 (2023 - £30,630) to a Trustee.