

**REACH OUT TO THE COMMUNITY (ROC)**  
**(a Charitable Incorporated Organisation (“CIO”))**

**TRUSTEES’ REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31ST MARCH 2023**

**Charity No: 1176332**

# **REACH OUT TO THE COMMUNITY (ROC)**

## **REPORT AND ACCOUNTS**

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# **REACH OUT TO THE COMMUNITY (ROC)**

## **TRUSTEES' REPORT**

### **FOR THE YEAR ENDED 31ST MARCH 2023**

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2023.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Reference and administrative details**

**Charity name:** Reach Out To The Community (ROC)

**Registered charity number:** 1176332

**Charity's principal address:** 488 Wilbraham Road,  
Manchester,  
M21 9AS.

##### **Trustees:**

B Baker - Chair

S Moore

A Roberts

E Fraser

B R Young – resigned January 2023

P Whiteley – resigned January 2023

##### **Governing Document and Constitution**

The Charity is a Charitable Incorporated Organisation (CIO).

The Charity is governed by its Constitution which sets out the objects and powers of the charity and governs the actions of the Trustees.

It was registered as a charity with the Charity Commission on 18<sup>th</sup> December 2017.

##### **Trustees recruitment and appointment**

The Charity must have a least 3 Trustees with a maximum number of 8.

Apart from the first Trustees, every Trustee must be appointed for a term of 2 years by a resolution passed at a properly convened meeting of the Trustees.

In selecting individuals for appointment as charity trustees, the existing Trustees must have regard to the skills, knowledge and experience needed for effective administration of the Charity.

##### **Principal objectives**

The objects of the Charity are, for the public benefit, the prevention or relief of poverty in Manchester, in particular but not exclusively by:

- assisting those who are homeless or rough sleepers by providing clothing, bedding, food, drinks, toiletries, advice and support and by help them to access accommodation and other services through signposting to other agencies and organisations as appropriate and supporting homeless people who have recently moved from the streets into accommodation through the provision of essential items as shall be determined by the Trustees;
- providing food, grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

## **REACH OUT TO THE COMMUNITY (ROC)**

### **TRUSTEES' REPORT (Cont/d)**

#### **FOR THE YEAR ENDED 31ST MARCH 2023**

##### **Principal activities, achievements and performance**

During the period under review the Charity undertook the following activities.

Since April 2022 the outreach team continues to operate a multiagency outreach twice weekly, at Manchester Airport with Manchester City Council, Change, Grow Live (drug and alcohol services), Sanctuary Housing, GMP and the Homeless Mental Health Team. Outreach also continues in and around South Manchester.

Our Outreach team has prevented people from becoming homeless, helped people to find accommodation and build Trust with our regular outreach work. They have helped people claim benefits, access mental health services, healthcare and drug and alcohol services. The Charity has beneficiaries who now volunteer with ROC and input into decisions about the charity.

ROC continues to carry out a scaled down food response providing food each week to 3 homeless hostels & providing food parcels on request from partner agencies.

ROC have had changes within the Trustee Board this financial year but still have trustees with lived experience of the issues the charity is associated with. This we feel gives us better insight into the needs and challenges that our beneficiaries have to tackle in their daily lives,

CEO of ROC, Stephanie Moore continues her role on the Real Change MCR panel and as Co-Chair of Chorlton Traders Association.

##### **RESERVES POLICY**

The Trustees have reviewed the reserves policy and are putting in place a 9 months reserve policy covering all the core costs +5% costs that are currently outgoing. This is due to having to close the shop during the Covid-19 pandemic and the Trustees want to ensure that the Charity has adequate funds to sustain the charity. The Charity shop is located in Chorlton which is about to undergo multiple redevelopments. The Trustees wish therefore to safeguard the Charity should any unexpected situations arise.

This policy will continue to be reviewed by the trustees.

##### **APPROVAL**

This report was approved by the Trustees on 23<sup>rd</sup> October 2023 and signed on its behalf.

**B BAKER**  
**TRUSTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
REACH OUT TO THE COMMUNITY (ROC) – ('the CIO')  
FOR THE YEAR ENDED 31ST MARCH 2023**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31<sup>st</sup> March 2023.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or;
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**D R Sefton  
FFA  
139-143 Union Street,  
Oldham,  
Lancashire,  
OL1 1TE**

**Date: 23rd October 2023**

**REACH OUT TO THE COMMUNITY (ROC)**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2023 £	2023 £	2023 £	2022 £
<b>Receipts</b>				
Donations, legacies and grants	22,436	16,870	39,306	83,446
Charitable activities	21,608	-	21,608	38,591
Charity shop takings etc	78,393	-	78,393	77,745
<b>Total receipts</b>	<b>122,437</b>	<b>16,870</b>	<b>139,307</b>	<b>199,782</b>
<b>Payments</b>				
Shop and office expenses	31,703	370	32,073	32,533
Wages, national insurance and pension costs	61,792	16,500	78,292	110,598
Motor and travel expenses	2,913	-	2,913	4,218
Volunteers training and expenses	1,005	-	1,005	1,136
Costs of charities activities	2,984	-	2,984	4,893
Independent examination fees	1,750	-	1,750	1,920
<b>Total payments</b>	<b>102,147</b>	<b>16,870</b>	<b>119,017</b>	<b>155,298</b>
<b>Net receipts</b>	<b>20,290</b>	<b>-</b>	<b>20,290</b>	<b>44,484</b>
<b>Cash funds last year end</b>	<b>295,503</b>	<b>-</b>	<b>295,503</b>	<b>251,019</b>
<b>Cash funds this year end</b>	<b>315,793</b>	<b>-</b>	<b>315,793</b>	<b>295,503</b>

# REACH OUT TO THE COMMUNITY (ROC)

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2023

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2023	2023	2023	2022
	£	£	£	£
<b>Cash funds</b>				
Cash at bank and in hand	315,793	-	315,793	295,503
<b>Total cash funds</b>	315,793	-	315,793	295,503
<b>Assets retained for charity's own use</b>				
Equipment - at net book value	586	-	586	781
Van - at net book value	4,984	-	4,984	6,646
	5,570	-	5,570	7,427
<b>Liabilities</b>				
Accrued costs and other creditors	1,821	-	1,821	2,168
	1,821	-	1,821	2,168

The financial statements were approved by the Board of Trustees and authorised for issue on 23<sup>rd</sup> October 2023 and were signed on its behalf by:

..... S MOORE

..... B BAKER

# **REACH OUT TO THE COMMUNITY (ROC)**

## **NOTES TO THE ACCOUNTS**

### **YEAR ENDED 31ST MARCH 2023**

#### **1. Trustee's remuneration**

During the year the Charity paid remuneration and employer's pension costs totalling £30,630 (2022 - £31,796) to a Trustee.