

# REACH OUT TO THE COMMUNITY (ROC)

England & Wales · Charity number 1176332

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-12-18

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Reach Out To The Community  
488 Wilbraham Road  
Manchester  
M21 9AS

**Phone** 07516161655

**Email** [ReachOutCommunity@yahoo.com](mailto:ReachOutCommunity@yahoo.com)

**Website** [www.reachouttothecommunity.co.uk](http://www.reachouttothecommunity.co.uk)

## Activities

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**Objects:** FOR THE PUBLIC BENEFIT, THE PREVENTION OR RELIEF OF POVERTY IN MANCHESTER, IN PARTICULAR BUT NOT EXCLUSIVELY BY: A) ASSISTING THOSE WHO ARE HOMELESS OR ROUGH SLEEPERS BY PROVIDING CLOTHING, BEDDING, FOOD, DRINKS, TOILETRIES ADVICE AND SUPPORT AND BY HELPING THEM TO ACCESS ACCOMMODATION AND OTHER SERVICES THROUGH SIGNPOSTING TO OTHER AGENCIES AND ORGANISATIONS AS APPROPRIATE AND SUPPORTING HOMELESS PEOPLE WHO HAVE RECENTLY MOVED FROM THE STREETS INTO ACCOMMODATION THROUGH THE PROVISION OF ESSENTIAL ITEMS AS SHALL BE DETERMINED BY THE TRUSTEES.B) PROVIDING FOOD, GRANTS, ITEMS AND SERVICES TO INDIVIDUALS IN NEED AND/OR CHARITIES, OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY.

**Activities:** Main activity is to provide direct support to rough sleepers, and the homeless in helping them into accommodation, accompanying them to appointments, assisting with travel costs, providing clothing and food. We provide an outreach service across South Manchester. We have a food bank and provide food parcels on referral basis. Have a community hub which is also drop in for anyone needing help.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** LOCAL
- Manchester City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£105,353	£125,401	-	-
2024-03-31	£122,464	£113,547	-	-
2023-03-31	£139,307	£119,017	-	-
2022-03-31	£199,782	£146,907	-	-
2021-03-31	£374,210	£200,750	-	-

## Trustees

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Name	Role	Appointed
<b>Bernadette Baker</b>	Chair	2019-05-24
Michelle Elizabeth Howard		2025-06-02
STEPHANIE RUTH MOORE		2017-06-08

**REACH OUT TO THE COMMUNITY (ROC)**

England & Wales - Charity number 1176332

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# Accounts

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**REACH OUT TO THE COMMUNITY (ROC)**  
**(a Charitable Incorporated Organisation (“CIO”))**

**TRUSTEES’ REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31ST MARCH 2025**

# REACH OUT TO THE COMMUNITY (ROC)

## REPORT AND ACCOUNTS

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# REACH OUT TO THE COMMUNITY (ROC)

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31ST MARCH 2025

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2025.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Reference and administrative details

**Charity name:** Reach Out To The Community (ROC)

**Registered charity number:** 1176332

**Charity's principal address:** 488 Wilbraham Road,  
Manchester,  
M21 9AS.

##### Trustees:

B Baker - Chair

S Moore

M Howard – appointed June 2025

C Hosie – resigned June 2025

##### Governing Document and Constitution

The Charity is a Charitable Incorporated Organisation (CIO).

The Charity is governed by its Constitution which sets out the objects and powers of the charity and governs the actions of the Trustees.

It was registered as a charity with the Charity Commission on 18<sup>th</sup> December 2017.

##### Trustees recruitment and appointment

The Charity must have a least 3 Trustees with a maximum number of 8.

Apart from the first Trustees, every Trustee must be appointed for a term of 2 years by a resolution passed at a properly convened meeting of the Trustees.

In selecting individuals for appointment as charity trustees, the existing Trustees must have regard to the skills, knowledge and experience needed for effective administration of the Charity.

##### Principal objectives

The objects of the Charity are, for the public benefit, the prevention or relief of poverty in Manchester, in particular but not exclusively by:

- assisting those who are homeless or rough sleepers by providing clothing, bedding, food, drinks, toiletries, advice and support and by help them to access accommodation and other services through signposting to other agencies and organisations as appropriate and supporting homeless people who have recently moved from the streets into accommodation through the provision of essential items as shall be determined by the Trustees;
- providing food, grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

## **REACH OUT TO THE COMMUNITY (ROC)**

### **TRUSTEES' REPORT (Cont/d)**

#### **FOR THE YEAR ENDED 31ST MARCH 2025**

##### **Principal activities, achievements and performance**

During the period under review the Charity undertook the following activities:

Since April 2024 the outreach team continued to operate outreach in and around South Manchester. This included coordinating weekly multiagency outreach working in partnership with Manchester City Council Rough Sleepers Support Team, Adult Social Care, Change Grow Live (drug and alcohol services), Greater Manchester Police, Manchester Airport Chaplaincy and the Homeless Mental Health Team.

Our Outreach team prevents people from becoming homeless, helps people to find accommodation and builds trust with our regular outreach work. The team continues to help people claim benefits, access mental health services, healthcare and drug and alcohol services where appropriate.

The Charity has beneficiaries who volunteer with ROC and input in decision making of the charity.

ROC continues to carry out a scaled down food response providing food each week to homeless drop in centres and homeless hostels. ROC also provides emergency food parcels on request from partner agencies.

The Board of Trustees meets regularly to discuss the needs and challenges that our beneficiaries have to tackle in their daily lives.

There has been a change of Management in the shop this financial year. It is hoped that staffing hours will increase in the future.

An advisory group has been established to help with funding applications and administrative support.

Workshops have also been established to review and coproduce ROC policies and documents with both staff and volunteers.

Reach Out to the Community is a member of The Manchester Homelessness Partnership & our CEO Stephanie Moore continues her role on the Real Change MCR panel and as Co-Chair of Chorlton Traders Association.

##### **RESERVES POLICY**

The Trustees have reviewed the reserves policy and ROC continues to have a 9 months reserve policy covering all the costs +5% costs that are currently outgoing. As such the Trustees has sought to ensure that the Charity has adequate funds to sustain the charity.

This policy will continue to be reviewed by the trustees.

##### **APPROVAL**

This report was approved by the Trustees on xx xxxxxx 2025 and signed on its behalf.

**B BAKER**  
**TRUSTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
REACH OUT TO THE COMMUNITY (ROC) – ('the CIO')  
FOR THE YEAR ENDED 31ST MARCH 2025**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31<sup>st</sup> March 2025.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or;
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**D R Sefton  
FFA  
139-143 Union Street,  
Oldham,  
Lancashire,  
OL1 1TE**

**Date: xxxxxxxx 2025**

**REACH OUT TO THE COMMUNITY (ROC)**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2025	2025	2025	2024
	£	£	£	£
<b>Receipts</b>				
Donations, legacies and grants	24,528	8,578	33,106	36,882
Charitable activities	1,000	-	1,000	7,166
Charity shop takings etc	71,247	-	71,247	78,416
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total receipts</b>	96,775	8,578	105,353	122,464
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Payments</b>				
Shop and office expenses	34,973	-	34,973	32,123
Wages, national insurance and pension costs	80,550	8,578	89,128	71,495
Motor and travel expenses	3,305	-	3,305	3,842
Volunteers training and expenses	526	-	526	629
Costs of charities activities	2,560	-	2,560	4,908
Independent examination fees	3,487	-	3,487	550
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total payments</b>	125,401	8,578	133,979	113,547
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Net (payments)/receipts</b>	(28,626)	-	(28,626)	8,917
<b>Cash funds last year end</b>	324,710	-	324,710	315,793
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Cash funds this year end</b>	296,084	-	296,084	324,710
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

## REACH OUT TO THE COMMUNITY (ROC)

### STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2025

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2025	2025	2025	2024
	£	£	£	£
<b>Cash funds</b>				
Cash at bank and in hand	296,084	-	296,084	324,740
	296,084	-	296,084	324,740
<b>Total cash funds</b>	<b>296,084</b>	<b>-</b>	<b>296,084</b>	<b>324,740</b>
 <b>Assets retained for charity's own use</b>				
Equipment - at net book value	329	-	329	439
Van - at net book value	2,803	-	2,803	3,738
	3,132	-	3,132	4,177
	<b>3,132</b>	<b>-</b>	<b>3,132</b>	<b>4,177</b>
 <b>Liabilities</b>				
Accrued costs and other creditors	4,886	-	4,886	6,975
	4,886	-	4,886	6,975
	<b>4,886</b>	<b>-</b>	<b>4,886</b>	<b>6,975</b>

The financial statements were approved by the Board of Trustees and authorised for issue on xxxxxxxx 2025 and were signed on its behalf by:

..... **S MOORE**

..... **B BAKER**

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS

YEAR ENDED 31ST MARCH 2025

### 1. Trustee's remuneration

During the year the Charity paid remuneration and employer's pension costs totalling £36,894 (2024 - £37,087) to a Trustee.

DRAFT

**REACH OUT TO THE COMMUNITY (ROC)**

England & Wales - Charity number 1176332

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# Accounts

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**REACH OUT TO THE COMMUNITY (ROC)  
(a Charitable Incorporated Organisation (“CIO”))**

**TRUSTEES’ REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31ST MARCH 2024**

**Charity No: 1176332**

# REACH OUT TO THE COMMUNITY (ROC)

## REPORT AND ACCOUNTS

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# REACH OUT TO THE COMMUNITY (ROC)

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31ST MARCH 2024

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2024.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Reference and administrative details

**Charity name:** Reach Out To The Community (ROC)

**Registered charity number:** 1176332

**Charity's principal address:** 488 Wilbraham Road,  
Manchester,  
M21 9AS.

##### Trustees:

B Baker - Chair

S Moore

C Hosie – appointed February 2024

A Roberts – resigned February 2024

E Fraser – resigned October 2024

##### Governing Document and Constitution

The Charity is a Charitable Incorporated Organisation (CIO).

The Charity is governed by its Constitution which sets out the objects and powers of the charity and governs the actions of the Trustees.

It was registered as a charity with the Charity Commission on 18<sup>th</sup> December 2017.

##### Trustees recruitment and appointment

The Charity must have a least 3 Trustees with a maximum number of 8.

Apart from the first Trustees, every Trustee must be appointed for a term of 2 years by a resolution passed at a properly convened meeting of the Trustees.

In selecting individuals for appointment as charity trustees, the existing Trustees must have regard to the skills, knowledge and experience needed for effective administration of the Charity.

##### Principal objectives

The objects of the Charity are, for the public benefit, the prevention or relief of poverty in Manchester, in particular but not exclusively by:

- assisting those who are homeless or rough sleepers by providing clothing, bedding, food, drinks, toiletries, advice and support and by help them to access accommodation and other services through signposting to other agencies and organisations as appropriate and supporting homeless people who have recently moved from the streets into accommodation through the provision of essential items as shall be determined by the Trustees;
- providing food, grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

## **REACH OUT TO THE COMMUNITY (ROC)**

### **TRUSTEES' REPORT (Cont/d)**

#### **FOR THE YEAR ENDED 31ST MARCH 2024**

##### **Principal activities, achievements and performance**

During the period under review the Charity undertook the following activities.

Since April 2023 the outreach team continues to operate outreach in and around South Manchester including coordinating multiagency outreach 3 times a week at Manchester Airport, working in partnership with Manchester City Council Rough Sleepers Support Team, Adult Social Care, Change, Grow Live (drug and alcohol services), GMP and the Homeless Mental Health Team.

Our Outreach team has prevented people from becoming homeless, helped people to find accommodation and build trust with our regular outreach work. They have helped people claim benefits, access mental health services, healthcare and drug and alcohol services. The Charity has beneficiaries who now volunteer with ROC and input into decisions about the charity.

ROC continues to carry out a scaled down food response providing food each week to homeless drop in centres and homeless hostels. ROC also provides emergency food parcels on request from partner agencies.

ROC have had changes within the Trustee Board this financial year but still have trustees with lived experience of the issues the charity is associated with. This we feel gives us better insight into the needs and challenges that our beneficiaries have to tackle in their daily lives,

CEO of ROC, Stephanie Moore continues her role on the Real Change MCR panel and as Co-Chair of Chorlton Traders Association.

##### **RESERVES POLICY**

The Trustees have reviewed the reserves policy and continue to have a 9 months reserve policy covering all the core costs +5% costs that are currently outgoing. This is due to having to close the shop during the Covid-19 pandemic and the Trustees want to ensure that the Charity has adequate funds to sustain the charity. Chorlton, where the charity shop is based, is undergoing multiple redevelopments in the area which has seen a significant decline in sales. The Trustees wish therefore to safeguard the Charity should any unexpected situations arise.

This policy will continue to be reviewed by the trustees.

##### **APPROVAL**

This report was approved by the Trustees on 28 January 2025 and signed on its behalf.

**B BAKER  
TRUSTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
REACH OUT TO THE COMMUNITY (ROC) – ('the CIO')  
FOR THE YEAR ENDED 31ST MARCH 2024**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31<sup>st</sup> March 2024.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or;
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**D R Sefton  
FFA  
139-143 Union Street,  
Oldham,  
Lancashire,  
OL1 1TE**

**Date: 285 January 2025**

**REACH OUT TO THE COMMUNITY (ROC)**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2024**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>				
Donations, legacies and grants	23,082	13,800	36,882	39,306
Charitable activities	7,166	-	7,166	21,608
Charity shop takings etc	78,416	-	78,416	78,393
<b>Total receipts</b>	<b>108,664</b>	<b>13,800</b>	<b>122,464</b>	<b>139,307</b>
<b>Payments</b>				
Shop and office expenses	32,123	-	32,123	32,073
Wages, national insurance and pension costs	57,695	13,800	71,495	78,292
Motor and travel expenses	3,842	-	3,842	2,913
Volunteers training and expenses	629	-	629	1,005
Costs of charities activities	4,908	-	4,908	2,984
Independent examination fees	550	-	550	1,750
<b>Total payments</b>	<b>99,747</b>	<b>13,800</b>	<b>113,547</b>	<b>119,017</b>
<b>Net receipts</b>	<b>8,917</b>	<b>-</b>	<b>8,917</b>	<b>20,290</b>
<b>Cash funds last year end</b>	<b>315,793</b>	<b>-</b>	<b>315,793</b>	<b>295,503</b>
<b>Cash funds this year end</b>	<b>324,710</b>	<b>-</b>	<b>324,710</b>	<b>315,793</b>

**REACH OUT TO THE COMMUNITY (ROC)**

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2024**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cash funds</b>				
Cash at bank and in hand	324,740	-	324,740	315,793
<b>Total cash funds</b>	<b>324,740</b>	<b>-</b>	<b>324,740</b>	<b>315,793</b>
<b>Assets retained for charity's own use</b>				
Equipment - at net book value	439	-	439	586
Van - at net book value	3,738	-	3,738	4,984
	<b>4,177</b>	<b>-</b>	<b>4,177</b>	<b>5,570</b>
<b>Liabilities</b>				
Accrued costs and other creditors	6,975	-	6,975	1,821
	<b>6,975</b>	<b>-</b>	<b>6,975</b>	<b>1,821</b>

The financial statements were approved by the Board of Trustees and authorised for issue on 28<sup>th</sup> January 2025 and were signed on its behalf by:

..... **S MOORE**

..... **B BAKER**

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS

YEAR ENDED 31ST MARCH 2024

### 1. Trustee's remuneration

During the year the Charity paid remuneration and employer's pension costs totalling £37,087 (2023 - £30,630) to a Trustee.

**REACH OUT TO THE COMMUNITY (ROC)**

England & Wales - Charity number 1176332

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# Accounts

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**REACH OUT TO THE COMMUNITY (ROC)**  
**(a Charitable Incorporated Organisation (“CIO”))**

**TRUSTEES’ REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31ST MARCH 2023**

# REACH OUT TO THE COMMUNITY (ROC)

## REPORT AND ACCOUNTS

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# REACH OUT TO THE COMMUNITY (ROC)

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31ST MARCH 2023

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2023.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Reference and administrative details

**Charity name:** Reach Out To The Community (ROC)

**Registered charity number:** 1176332

**Charity's principal address:** 488 Wilbraham Road,  
Manchester,  
M21 9AS.

##### Trustees:

B Baker - Chair

S Moore

A Roberts

E Fraser

B R Young – resigned January 2023

P Whiteley – resigned January 2023

##### Governing Document and Constitution

The Charity is a Charitable Incorporated Organisation (CIO).

The Charity is governed by its Constitution which sets out the objects and powers of the charity and governs the actions of the Trustees.

It was registered as a charity with the Charity Commission on 18<sup>th</sup> December 2017.

##### Trustees recruitment and appointment

The Charity must have a least 3 Trustees with a maximum number of 8.

Apart from the first Trustees, every Trustee must be appointed for a term of 2 years by a resolution passed at a properly convened meeting of the Trustees.

In selecting individuals for appointment as charity trustees, the existing Trustees must have regard to the skills, knowledge and experience needed for effective administration of the Charity.

##### Principal objectives

The objects of the Charity are, for the public benefit, the prevention or relief of poverty in Manchester, in particular but not exclusively by:

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## **REACH OUT TO THE COMMUNITY (ROC)**

### **TRUSTEES' REPORT (Cont/d)**

#### **FOR THE YEAR ENDED 31ST MARCH 2023**

##### **Principal activities, achievements and performance**

During the period under review the Charity undertook the following activities.

Since April 2022 the outreach team continues to operate a multiagency outreach twice weekly, at Manchester Airport with Manchester City Council, Change, Grow Live (drug and alcohol services), Sanctuary Housing, GMP and the Homeless Mental Health Team. Outreach also continues in and around South Manchester.

Our Outreach team has prevented people from becoming homeless, helped people to find accommodation and build Trust with our regular outreach work. They have helped people claim benefits, access mental health services, healthcare and drug and alcohol services. The Charity has beneficiaries who now volunteer with ROC and input into decisions about the charity.

ROC continues to carry out a scaled down food response providing food each week to 3 homeless hostels & providing food parcels on request from partner agencies.

ROC have had changes within the Trustee Board this financial year but still have trustees with lived experience of the issues the charity is associated with. This we feel gives us better insight into the needs and challenges that our beneficiaries have to tackle in their daily lives,

CEO of ROC, Stephanie Moore continues her role on the Real Change MCR panel and as Co-Chair of Chorlton Traders Association.

##### **RESERVES POLICY**

The Trustees have reviewed the reserves policy and are putting in place a 9 months reserve policy covering all the core costs +5% costs that are currently outgoing. This is due to having to close the shop during the Covid-19 pandemic and the Trustees want to ensure that the Charity has adequate funds to sustain the charity. The Charity shop is located in Chorlton which is about to undergo multiple redevelopments. The Trustees wish therefore to safeguard the Charity should any unexpected situations arise.

This policy will continue to be reviewed by the trustees.

##### **APPROVAL**

This report was approved by the Trustees on 23<sup>rd</sup> October 2023 and signed on its behalf.

**B BAKER**  
**TRUSTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
REACH OUT TO THE COMMUNITY (ROC) – ('the CIO")  
FOR THE YEAR ENDED 31ST MARCH 2023**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31<sup>st</sup> March 2023.

**Responsibilities and basis of report**

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**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or;
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**D R Sefton  
FFA  
139-143 Union Street,  
Oldham,  
Lancashire,  
OL1 1TE**

**Date: 23rd October 2023**

**REACH OUT TO THE COMMUNITY (ROC)**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2023	2023	2023	2022
	£	£	£	£
<b>Receipts</b>				
Donations, legacies and grants	22,436	16,870	39,306	83,446
Charitable activities	21,608	-	21,608	38,591
Charity shop takings etc	78,393	-	78,393	77,745
<b>Total receipts</b>	<b>122,437</b>	<b>16,870</b>	<b>139,307</b>	<b>199,782</b>
<b>Payments</b>				
Shop and office expenses	31,703	370	32,073	32,533
Wages, national insurance and pension costs	61,792	16,500	78,292	110,598
Motor and travel expenses	2,913	-	2,913	4,218
Volunteers training and expenses	1,005	-	1,005	1,136
Costs of charities activities	2,984	-	2,984	4,893
Independent examination fees	1,750	-	1,750	1,920
<b>Total payments</b>	<b>102,147</b>	<b>16,870</b>	<b>119,017</b>	<b>155,298</b>
<b>Net receipts</b>	<b>20,290</b>	<b>-</b>	<b>20,290</b>	<b>44,484</b>
<b>Cash funds last year end</b>	<b>295,503</b>	<b>-</b>	<b>295,503</b>	<b>251,019</b>
<b>Cash funds this year end</b>	<b>315,793</b>	<b>-</b>	<b>315,793</b>	<b>295,503</b>

**REACH OUT TO THE COMMUNITY (ROC)**

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2023**

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2023	2023	2023	2022
	£	£	£	£
<b>Cash funds</b>				
Cash at bank and in hand	315,793	-	315,793	295,503
<b>Total cash funds</b>	<u>315,793</u>	<u>-</u>	<u>315,793</u>	<u>295,503</u>
<b>Assets retained for charity's own use</b>				
Equipment - at net book value	586	-	586	781
Van - at net book value	4,984	-	4,984	6,646
	<u>5,570</u>	<u>-</u>	<u>5,570</u>	<u>7,427</u>
<b>Liabilities</b>				
Accrued costs and other creditors	1,821	-	1,821	2,168
	<u>1,821</u>	<u>-</u>	<u>1,821</u>	<u>2,168</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 23<sup>rd</sup> October 2023 and were signed on its behalf by:

..... **S MOORE**

..... **B BAKER**

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS

### YEAR ENDED 31ST MARCH 2023

#### 1. Trustee's remuneration

During the year the Charity paid remuneration and employer's pension costs totalling £30,630 (2022 - £31,796) to a Trustee.

**REACH OUT TO THE COMMUNITY (ROC)**

England & Wales - Charity number 1176332

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# Accounts

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**REACH OUT TO THE COMMUNITY (ROC)**  
**(a Charitable Incorporated Organisation (“CIO”))**

**TRUSTEES’ REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31ST MARCH 2022**

**REACH OUT TO THE COMMUNITY (ROC)**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Trustees</b>	P Whiteley B R Young E Fraser A Roberts B Baker S R Moore
<b>Charity number</b>	1176332
<b>Registered office</b>	488 Wilbraham Road, Manchester, M21 9AS
<b>Independent Examiner</b>	D R Sefton 139-143 Union Street, Oldham, Lancashire, OL1 1TE

# REACH OUT TO THE COMMUNITY (ROC)

## REPORT AND ACCOUNTS

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# REACH OUT TO THE COMMUNITY (ROC)

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31ST MARCH 2022

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report and accounts for the year ended 31st March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities issued in March 2005.

#### Principal objectives

The objects of the Charity are, for the public benefit, the prevention or relief of poverty in Manchester, in particular but not exclusively by:

- assisting those who are homeless or rough sleepers by providing clothing, bedding, food, drinks, toiletries, advice and support and by help them to access accommodation and other services through signposting to other agencies and organisations as appropriate and supporting homeless people who have recently moved from the streets into accommodation through the provision of essential items as shall be determined by the Trustees;
- providing food, grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Reference and administrative details

**Charity name:** Reach Out To The Community (ROC)

**Registered charity number:** 1176332

**Charity's principal address:** 488 Wilbraham Road,  
Manchester,  
M21 9AS.

##### Trustees:

B Baker - Chair

S Moore

P Whiteley – appointed 5.7.21

B R Young – appointed 5.7.21

E Fraser – appointed 19.4.21

A Roberts – appointed 14.5.21

##### Governing Document and Constitution

The Charity is a Charitable Incorporated Organisation (CIO).

The Charity is governed by its Constitution which sets out the objects and powers of the charity and governs the actions of the Trustees.

It was registered as a charity with the Charity Commission on 18<sup>th</sup> December 2017.

## **REACH OUT TO THE COMMUNITY (ROC)**

### **TRUSTEES' REPORT (Cont/d)**

#### **FOR THE YEAR ENDED 31ST MARCH 2022**

##### **Committee Members' Responsibilities in Relation to the Financial Statements**

Law applicable to charities in England and Wales require the Executive Committee to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2015 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Executive Committee are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error

##### **Trustees recruitment and appointment**

The Charity must have a least 5 Trustees with a maximum number of 8.

Apart from the first Trustees, every Trustee must be appointed for a term of 2 years by a resolution passed at a properly convened meeting of the Trustees.

In selecting individuals for appointment as charity trustees, the existing Trustees must have regard to the skills, knowledge and experience needed for effective administration of the Charity.

##### **Principal activities, achievements and performance**

During the period under review the Charity undertook the following activities.

Since April 2021 the outreach team continues to do multiagency outreach at Manchester Airport 3 times a week with Manchester City Council, Change, Grow, Live ( drug & alcohol services), Sanctuary Housing, GMP and the Homeless Mental Health Team.

The team also continue to do outreach around South Manchester with partners.

Our outreach team have prevented people from becoming homeless, helped people to find accommodation and build trust with our regular outreach. They've helped people to claim benefits, access mental health, healthcare and drug & alcohol services. ROC have beneficiaries who now volunteer with ROC and input into decisions about the charity.

ROC continues to do a scaled down food response providing food each week to 3 Homeless Hostels & provide food parcels on request from partner agencies.

Reach Out to the Community have had a change within the Trustees board this financial year and we now have trustees with lived experience of the issues the charity is associated with. This we feel gives us better insight into the needs and challenges that our beneficiaries have to tackle in daily life.

CEO Stephanie Moore continues her role on the Real Change MCR panel and Co-chair of Chorlton Traders Association.

## **REACH OUT TO THE COMMUNITY (ROC)**

### **TRUSTEES' REPORT (Cont/d)**

#### **FOR THE YEAR ENDED 31ST MARCH 2022**

Reach Out to the Community received The Queens Award for Voluntary Service in June 2020 but due to COVID 19 restrictions was only presented with the award and certificate in May 2021.

The surplus for the year amounted to £52,875. It is expected that the accumulated funds will be expended on the Charity's activities in the forthcoming year.

#### **Financial review**

The Charity is now in its final year of lottery funding, the funding has been reverted back to the shop assistants' role as the project managers role was no longer required this was agreed with the Lottery Funding.

The Charity continues to receive additional funding from Manchester City Councils Emergency Food Response however the additional funding is significantly less than the previous year, we also expect this to end in the next financial year.

The funds accrued will continue to be used to secure the Charity and its work with people experiencing homelessness and poverty.

#### **RESERVES POLICY**

The Trustees have reviewed the reserve policy and are putting in place a 9 month reserve policy covering all the core costs +5% that are currently outgoing. This is due to having to close the shop during the Covid 19 pandemic and we want to ensure that the charity has significant funds should this happen again.

This policy will continue to be reviewed by the trustees.

#### **APPROVAL**

This report was approved by the Trustees on 14<sup>th</sup> September 2022 and signed on its behalf.

**S MOORE  
TRUSTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
REACH OUT TO THE COMMUNITY (ROC) – ('the CIO')**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31<sup>st</sup> March 2022.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or;
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**D R Sefton  
FFA  
139-143 Union Street,  
Oldham,  
Lancashire,  
OL1 1TE**

**Date: 14<sup>th</sup> September 2022**

## REACH OUT TO THE COMMUNITY (ROC)

### STATEMENT OF FINANCIAL ACTIVITIES

#### FOR THE YEAR ENDED 31ST MARCH 2022

	Note	Unrestricted funds 2022 £	Restricted income funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income</b>					
Donations and legacies		32,201	-	32,201	65,027
Charitable activities		38,591	51,245	89,836	266,640
Other trading activities		77,745	-	77,745	42,543
<b>Total</b>	<b>2</b>	148,537	51,245	199,782	374,210
<b>Expenditure</b>					
Charitable activities	<b>3</b>	95,662	51,245	146,907	200,750
<b>Total</b>		95,662	51,245	146,907	200,750
<b>Net income/(expenditure)</b>		52,875	-	52,875	173,460
<b>Net movement in funds</b>		52,875	-	52,875	173,460
<b>Reconciliation of funds:</b>					
Total funds brought forward		247,885	-	247,885	74,425
<b>Total funds carried forward</b>		300,760	-	300,760	247,885

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**REACH OUT TO THE COMMUNITY (ROC)**  
**BALANCE SHEET AS AT 31ST MARCH 2022**

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	8	7,427	9,902
		7,427	9,902
<b>Current assets</b>			
Cash at bank and in hand	9	295,503	251,019
		295,503	251,019
<b>Creditors: amounts falling due within one year</b>	10	2,170	13,036
		2,170	13,036
<b>Net current assets</b>		293,333	237,983
<b>Total assets less current liabilities</b>		300,760	247,885
<b>Total net assets</b>		300,760	247,885
<b>FUNDS OF THE CHARITY</b>			
Restricted income funds	14	-	-
Unrestricted funds	14	300,760	247,885
<b>Total funds</b>		300,760	247,885

The financial statements were approved by the Board of Trustees and authorised for issue on 14<sup>th</sup> September 2022 and were signed on its behalf by:

.....  
**S MOORE**

.....  
**E FRASER**

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS

### YEAR ENDED 31ST MARCH 2022

#### 1. Accounting policies

##### **Charity information**

Reach Out to the Community (ROC) is a charitable company (CIO) incorporated in England and Wales. The registered office is 488 Wilbraham Road, Manchester, M21 9AS.

##### **Accounting convention**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)) and the Charities Act 2011.

Reach Out to the Community (ROC) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about Reach Out to the Community (ROC)'s ability to continue as a going concern. This conclusion takes into account the financial effect of the COVID-19 pandemic.

The functional currency of the charity is pounds sterling. Items are rounded to the nearest pound.

##### **Charitable funds**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Transfers are made between funds when adequate justification and supporting evidence is provided.

##### **Incoming resources**

Income represents resources received in the form of grants, donations and contractual receipts to support and fund direct charitable activities.

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Resources expended**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Motor vehicle – 25% on reducing balance

Fixtures and equipment – 25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net Income/(expenditure) for the year.

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

YEAR ENDED 31ST MARCH 2022

### 1. Accounting policies (Continued)

#### **Impairment of fixed assets**

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### **Financial Instruments**

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets and financial liabilities, like trade and other debtors and creditors, loans from banks and other third parties.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest financial assets classified as receivable within one year are not amortised.

#### **Retirement benefits**

The charitable company operates a defined contribution scheme under auto-enrolment. Contributions payable are charged to the statement of financial activities in the year in which they are payable.

#### **Leases**

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

#### **Creditors and provisions**

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value.

#### **Debtors**

Debtors are recognised at the settlement amount due

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

YEAR ENDED 31ST MARCH 2022

### 2. Income

<b>Analysis of income</b>	<b>Unrestricted funds</b>	<b>Restricted income funds</b>	<b>Total funds</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies:</b>				
Donations and gifts	32,201	-	32,201	65,027
<b>Total</b>	<b>32,201</b>	<b>-</b>	<b>32,201</b>	<b>65,027</b>

	<b>Grants receivable</b>	<b>Fees and other</b>	<b>Total funds</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Lottery Community Fund	33,000	-	33,000	33,000
Manchester City Council	13,245	-	13,245	40,223
Forever Manchester	5,000	-	5,000	6,000
Morrisons Foundation	-	-	-	5,000
We Love Manchester	-	-	-	1,200
Martin Lewis Charitable Fund	-	-	-	15,000
Food response income	-	38,591	38,591	166,217
<b>Total</b>	<b>51,245</b>	<b>38,591</b>	<b>89,836</b>	<b>266,640</b>

#### Analysed by fund:

Unrestricted fund	-	38,591	38,591
Restricted funds	51,245	-	51,245
	<b>51,245</b>	<b>38,591</b>	<b>89,836</b>

#### Analysed by fund for year end 2021:

Unrestricted fund	49,357	166,217	215,574
Restricted funds	-	51,066	51,066
	<b>49,357</b>	<b>217,283</b>	<b>266,640</b>

<b>Other trading activities</b>	<b>Unrestricted funds</b>	<b>Restricted income funds</b>	<b>Total funds</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Income from shop and trading	77,745	-	77,745	42,543
<b>Total</b>	<b>77,745</b>	<b>-</b>	<b>77,745</b>	<b>44,564</b>

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

YEAR ENDED 31ST MARCH 2022

### 3. Charitable activities

	2022 £	2021 £
Food and expenses for the homeless	4,893	43,054
Volunteers expenses	606	659
Motor and van expenses	4,218	1,909
	<hr/>	<hr/>
	9,717	45,622
Share of support costs	135,920	153,928
Share of governance costs	1,270	1,200
	<hr/>	<hr/>
	146,907	200,750
	<hr/> <hr/>	<hr/> <hr/>

### 4. Support costs

	Support costs £	Governance £	2022 £	2021 £	Basis of allocation
Staff costs	100,898	-	100,898	120,361	Use of facilities
Depreciation	2,475	-	2,475	3,301	Use of facilities
Premises costs	28,962	-	28,962	26,209	Use of facilities
Insurance	414	-	414	530	Use of facilities
Telephone and computer	2,341	-	2,341	2,249	Use of facilities
Sundries	830	-	830	1,278	Use of facilities
Accountancy	-	1,270	1,270	1,200	Governance
	<hr/>	<hr/>	<hr/>	<hr/>	
	135,920	1,270	137,190	155,128	
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	

### 5. Fees for the independent examiner

	2022 £	2021 £
Independent examiner's	1,270	1,200
	<hr/> <hr/>	<hr/> <hr/>

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

YEAR ENDED 31ST MARCH 2022

### 6. Staff costs

	2022 £	2021 £
Salaries and wages	92,872	109,548
Social security costs	4,124	4,554
Pension costs (defined contribution scheme)	2,036	2,126
Redundancy costs	-	3,000
	<hr/>	<hr/>
<b>Total staff costs</b>	<b>99,032</b>	<b>119,228</b>
	<hr/> <hr/>	<hr/> <hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

Total amount paid to key management personnel (including trustees and senior management) for their services to the charity.

	2022 £	2021 £
Aggregate remuneration	62,843	61,669
	<hr/> <hr/>	<hr/> <hr/>

The parts of the charity in which the employees work:

	2022	2021
Average head count in the year:		
CEO	1	1
Head of sales and finances	1	1
Project manager	0	1
Shop workers	2	3
Outreach/support worker	0	1
	<hr/>	<hr/>
<b>Total</b>	<b>4</b>	<b>7</b>
	<hr/> <hr/>	<hr/> <hr/>

**REACH OUT TO THE COMMUNITY (ROC)**  
**NOTES TO THE ACCOUNTS (Continued)**  
**YEAR ENDED 31ST MARCH 2022**

**7. Pension costs**

Pension contributions in respect of defined contribution pension schemes:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Contributions recognised in the SOFA as an expense	2,036	2,126
	2,036	2,126

**8. Fixed assets**

	<b>Motor vehicle</b>	<b>Fixtures and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1.4.21	18,005	2,115	20,120
Additions	-	-	-
Disposals	-	-	-
	18,005	2,115	20,120
<b>As at 31.3.22</b>	<b>18,005</b>	<b>2,115</b>	<b>20,120</b>
<b>Depreciation:</b>			
<b>Basis</b>	Reducing balance	Reducing balance	
<b>Rate</b>	25%	25%	
As at 1.4.21	9,144	1,074	10,218
Disposals	-	-	-
Depreciation	2,215	260	2,475
	11,359	1,334	12,693
<b>As at 31.3.22</b>	<b>11,359</b>	<b>1,334</b>	<b>12,693</b>
<b>Net book value at 1.4.21</b>	8,861	1,041	9,902
<b>Net book value at 31.3.22</b>	6,646	781	7,427

**REACH OUT TO THE COMMUNITY (ROC)**

**NOTES TO THE ACCOUNTS (Continued)**

**YEAR ENDED 31ST MARCH 2022**

**9. Cash at bank and in hand**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Cash at bank and on hand	295,503	251,019
	<hr/>	<hr/>
	295,503	251,019
	<hr/> <hr/>	<hr/> <hr/>

**10. Creditors: Amounts falling due with one year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	-	1,168
Taxation and social security	815	10,127
Other creditors	1,355	1,741
	<hr/>	<hr/>
	2,170	13,036
	<hr/> <hr/>	<hr/> <hr/>

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

YEAR ENDED 31ST MARCH 2022

### 11. Charity funds

#### Current year

Fund names	Type	Purpose	Fund balances brought forward	Income	Expenditure	Fund balances carried forward
			£	£	£	£
Lottery Community Fund	Restricted	Core funding	-	33,000	33,000	-
Forever Manchester	Restricted	Food response	-	5,000	5,000	-
Manchester City Couil	Restricted	Core funding	-	9,245	9,245	-
Manchester CC (NIF)	Restricted	Premises	-	4,000	4,000	-
Unrestricted funds	Unrestricted		247,885	148,537	95,662	300,760
<b>Total Funds as per balance sheet</b>			247,885	199,782	146,907	300,760

#### Previous year

Fund names	Type	Purpose	Fund balances brought forward	Income	Expenditure	Fund balances carried forward
			£	£	£	£
Lottery Community Fund	Restricted	Core funding	-	33,000	33,000	-
Forever Manchester	Restricted	Food response	-	6,000	6,000	-
We Love Manchester	Restricted	Food response	-	1,200	1,200	-
Manchester CC (NIF)	Restricted	Premises	-	5,866	5,866	-
Morrison Foundation	Restricted	Core funding	-	5,000	5,000	-
Unrestricted funds	Unrestricted		74,425	323,144	149,684	247,885
<b>Total Funds as per balance sheet</b>			74,425	374,210	200,750	247,885

## REACH OUT TO THE COMMUNITY (ROC)

### NOTES TO THE ACCOUNTS (Continued)

#### YEAR ENDED 31ST MARCH 2022

#### 12. Transactions with Trustees

In the period the charity has paid trustees remuneration and benefits.

##### This year

Name of trustee	Legal authority	Amounts paid or benefit value		
		Remuneration	Pension	TOTAL
		£	£	£
S Moore	Charity constitution	31,062	734	31,796

Remuneration is paid to the Trustee for employment in an operational role.

Retirement benefits are accruing under a defined contribution pension scheme for one Trustee.

##### Last year

Name of trustee	Legal authority	Amounts paid or benefit value		
		Remuneration	Pension	TOTAL
		£	£	£
S Moore	Charity constitution	29,911	710	30,621

Remuneration is paid to the Trustees for employment in an operational role.

Retirement benefits are accruing under a defined contribution pension scheme for two Trustees.

No trustee expenses have been incurred.

#### 13. Trustees' expenses

No expenses were paid to any Trustee during this financial year.

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

### YEAR ENDED 31ST MARCH 2022

#### 14. Analysis of net assets between funds

	Unrestricted funds £	Restricted income funds £	Total funds £
Fund balances at 31 March 2022 are represented by:			
Tangible fixed assets	7,427	-	7,427
Current assets	293,333	-	293,333
	<hr/>	<hr/>	<hr/>
	300,760	-	300,760
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Fund balances at 31 March 2021 are represented by:

Tangible fixed assets	9,902	-	9,902
Current assets	237,983	-	237,983
	<hr/>	<hr/>	<hr/>
	247,885	-	247,885
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**REACH OUT TO THE COMMUNITY (ROC)**

England & Wales - Charity number 1176332

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# Accounts

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**REACH OUT TO THE COMMUNITY (ROC)**  
**(a Charitable Incorporated Organisation (“CIO”))**

**TRUSTEES’ REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31ST MARCH 2021**

**REACH OUT TO THE COMMUNITY (ROC)**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Trustees</b>	P Whiteley B R Young E Fraser A Roberts B Baker S R Moore
<b>Charity number</b>	1176332
<b>Registered office</b>	488 Wilbraham Road, Manchester, M21 9AS
<b>Independent Examiner</b>	D R Sefton 139-143 Union Street, Oldham, Lancashire, OL1 1TE

# REACH OUT TO THE COMMUNITY (ROC)

## REPORT AND ACCOUNTS

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# REACH OUT TO THE COMMUNITY (ROC)

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31ST MARCH 2021

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report and accounts for the year ended 31st March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities issued in March 2005.

#### Principal objectives

The objects of the Charity are, for the public benefit, the prevention or relief or poverty in Manchester, in particular but not exclusively by:

- assisting those who are homeless or rough sleepers by providing clothing, bedding, food, drinks, toiletries, advice and support and by help them to access accommodation and other services through signposting to other agencies and organisations as appropriate and supporting homeless people who have recently moved from the streets into accommodation through the provision of essential items as shall be determined by the Trustees;
- providing food, grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Reference and administrative details

**Charity name:** Reach Out To The Community (ROC)

**Registered charity number:** 1176332

**Charity's principal address:** 488 Wilbraham Road,  
Manchester,  
M21 9AS.

##### Trustees:

B Baker - Chair

S Moore

P Whiteley – appointed 5.7.21

B R Young – appointed 5.7.21

E Fraser – appointed 19.4.21

A Roberts – appointed 14.5.21

K Brough – resigned 5.7.21

H Tate – resigned 3.3.21

S Devlin – resigned 26.4.21

M Dolan – temporary appointment, appointed and resigned in the year

D Forde - temporary appointment, appointed and resigned in the year

##### Governing Document and Constitution

The Charity is a Charitable Incorporated Organisation (CIO).

The Charity is governed by its Constitution which sets out the objects and powers of the charity and governs the actions of the Trustees.

It was as a registered as a charity with the Charity Commission on 18<sup>th</sup> December 2017.

## **REACH OUT TO THE COMMUNITY (ROC)**

### **TRUSTEES' REPORT (Cont/d)**

#### **FOR THE YEAR ENDED 31ST MARCH 2021**

##### **Committee Members' Responsibilities in Relation to the Financial Statements**

Law applicable to charities in England and Wales require the Executive Committee to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2015 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Executive Committee are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error

##### **Trustees recruitment and appointment**

The Charity must have a least 5 Trustees with a maximum number of 8.

Apart from the first Trustees, every Trustee must be appointed for a term of 2 years by a resolution passed at a properly convened meeting of the Trustees.

In selecting individuals for appointment as charity trustees, the existing Trustees must have regard to the skills, knowledge and experience needed for effective administration of the Charity.

##### **Principal activities, achievements and performance**

During the period under review the Charity undertook the following activities.

The Outreach team continued its joint working with partner organisations for those rough sleepers who declined to access the temporary accommodation on offer. The outreach team saw an increase in the numbers of rough sleepers at Manchester Airport and carried out more outreach work with this group.

The Charity also undertook the provision of meals for rough sleepers housed in hotels and hostels across Manchester and Trafford providing each individual with three meals a day for 7 days a week throughout the financial year in response to Manchester City Council's Emergency Food Response. For this it was necessary to hire a kitchen in Stretford, Manchester and the purchase of the necessary appliances, equipment, food and packaging. However the community and Businesses were extremely generous and we received an unprecedented amount of support towards the Charity's efforts.

We also continued to distribute food parcels. The number of requests for food parcels increased from individuals self isolating and excess food donations were delivered to hostels.

S Moore CEO of the Charity continues to be on The Real Change MCR panel and is co-chair of The Chorlton Traders Association

The surplus for the year amounted to £173,460. It is expected that the accumulated funds will be expended on the Charity's activities in the forthcoming year.

## **REACH OUT TO THE COMMUNITY (ROC)**

### **TRUSTEES' REPORT (Cont/d)**

#### **FOR THE YEAR ENDED 31ST MARCH 2021**

##### **Financial review**

The Charity is in its second year of lottery funding which during this unprecedented time the funding was transferred from the shop staff to the Projects Manager's role. In agreement with the Lottery Funding.

The Charity received additional funding from Manchester City Council's Emergency Food Response which ended April 2021. We do not expect this amount of funding again in the coming financial year.

The funds accrued will be used to secure the Charity and its work with people experiencing homelessness and poverty.

##### **RESERVES POLICY**

The Trustees have reviewed the reserve policy and are putting in place a 6 month reserve policy covering all the core costs +5% that are currently outgoing. This policy will continue to be reviewed by the trustees.

##### **APPROVAL**

This report was approved by the Trustees on 25<sup>th</sup> November 2021 and signed on its behalf.

**S MOORE  
TRUSTEE**

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF REACH OUT TO THE COMMUNITY (ROC) – ('the CIO')**

I report to the trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> March 2021.

## **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charities accounts as carried out under section 145 of the Charities 2011 Act ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the "Institute of Financial Accountants" which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. the accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or;
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of recommended Practice for Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**D R Sefton  
FFA  
139-143 Union Street,  
Oldham,  
Lancashire,  
OL1 1TE**

**Date: 25<sup>th</sup> November 2021**

## REACH OUT TO THE COMMUNITY (ROC)

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING SUMMARY INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31ST MARCH 2021

	Note	Unrestricted funds 2021 £	Restricted income funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Income</b>					
Donations and legacies		65,027	-	65,027	20,795
Charitable activities		215,574	51,066	266,640	28,449
Other trading activities		42,543	-	42,543	76,844
<b>Total</b>	<b>2</b>	<b>323,144</b>	<b>51,066</b>	<b>374,210</b>	<b>126,088</b>
<b>Expenditure</b>					
Charitable activities	<b>3</b>	149,684	51,066	200,750	117,961
<b>Total</b>		<b>149,684</b>	<b>51,066</b>	<b>200,750</b>	<b>117,961</b>
<b>Net income/(expenditure)</b>		<b>173,460</b>	<b>-</b>	<b>173,460</b>	<b>8,127</b>
<b>Net movement in funds</b>		<b>173,460</b>	<b>-</b>	<b>173,460</b>	<b>8,127</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		74,425	-	74,425	66,298
<b>Total funds carried forward</b>		<b>247,885</b>	<b>-</b>	<b>247,885</b>	<b>74,425</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**REACH OUT TO THE COMMUNITY (ROC)**  
**BALANCE SHEET AS AT 31ST MARCH 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	8	9,902	13,203
		9,902	13,203
<b>Current assets</b>			
Cash at bank and in hand	9	251,019	75,842
		251,019	75,842
<b>Creditors: amounts falling due within one year</b>			
	10	13,036	14,620
		13,036	14,620
<b>Net current assets</b>		237,983	61,222
<b>Total assets less current liabilities</b>		247,885	74,425
<b>Total net assets</b>		247,885	74,425
<b>FUNDS OF THE CHARITY</b>			
Restricted income funds	14	-	-
Unrestricted funds	14	247,885	74,425
<b>Total funds</b>		247,885	74,425

For the year ended 31<sup>st</sup> March 2021 the charity was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25th November 2021 and were signed on its behalf by:

.....  
**S MOORE**

.....  
**E FRASER**

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS

### YEAR ENDED 31ST MARCH 2021

#### 1. Accounting policies

##### Charity information

Reach Out to the Community (ROC) is a charitable company (CIO) incorporated in England and Wales. The registered office is 488 Wilbraham Road, Manchester, M21 9AS.

##### Accounting convention

The financial statements of the charitable company, which is a public benefit entity under FRS102, have been prepared in accordance with the charitable company's Constitution, the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Companies Act 2006.

As a public benefit entity as defined by FRS 102, the charitable company has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The trustees have assessed the impact of Covid-19. Although the financial impact may be significant, the trustees consider that the charitable company has sufficient funding resources and reserves to mitigate the impact. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Transfers are made between funds when adequate justification and supporting evidence is provided.

##### Incoming resources

Income represents resources received in the form of grants, donations and contractual receipts to support and fund direct charitable activities.

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

YEAR ENDED 31ST MARCH 2021

### 1. Accounting policies (Continued)

#### **Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Motor vehicle – 25% on reducing balance

Fixtures and equipment – 25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net Income/(expenditure) for the year.

#### **Impairment of fixed assets**

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any),

#### **Financial Instruments**

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets and financial liabilities, like trade and other debtors and creditors, loans from banks and other third parties.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest financial assets classified as receivable within one year are not amortised.

#### **Retirement benefits**

The charitable company operates a defined contribution scheme under auto-enrolment. Contributions payable are charged to the statement of financial activities in the year in which they are payable.

#### **Leases**

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

#### **Creditors and provisions**

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value.

#### **Debtors**

Debtors are recognised at the settlement amount due

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

YEAR ENDED 31ST MARCH 2021

### 2. Income

	Unrestricted funds £	Restricted income funds £	Total funds £
<b>Analysis of income</b>			
<b>Donations and legacies:</b>			
Donations and gifts	65,027	-	65,027
<b>Total</b>	<u>65,027</u>	<u>-</u>	<u>65,027</u>

	Grants receivable £	Fees and other £	Total funds £
Lottery Community Fund	33,000	-	33,000
Forever Manchester	6,000	-	6,000
Manchester City Council	40,223	-	40,223
Morrisons Foundation	5,000	-	5,000
We Love Manchester	1,200	-	1,200
Martin Lewis Charitable Fund	15,000	-	15,000
Greater Manchester Combined Authority	-	-	-
Food response income	-	166,217	166,217
<b>Total</b>	<u>100,423</u>	<u>166,217</u>	<u>266,640</u>

#### Analysed by fund:

Unrestricted fund	49,357	166,217	215,574
Restricted funds	-	51,066	51,066
	<u>49,357</u>	<u>217,283</u>	<u>266,640</u>

#### Analysed by fund for year end 2020:

Unrestricted fund	6,500	-	6,500
Restricted funds	21,999	-	21,999
	<u>28,499</u>	<u>-</u>	<u>28,499</u>

	Unrestricted funds £	Restricted income funds £	Total funds £
<b>Other trading activities</b>			
Income from shop and trading	42,543	-	42,543
<b>Total</b>	<u>42,543</u>	<u>-</u>	<u>42,543</u>

## REACH OUT TO THE COMMUNITY (ROC)

### NOTES TO THE ACCOUNTS (Continued)

YEAR ENDED 31ST MARCH 2021

#### 3. Charitable activities

	2021 £	2020 £
Food and expenses for the homeless	43,054	3,698
Volunteers expenses	659	578
Motor and van expenses	1,909	3,045
	45,622	7,321
Share of support costs	153,928	109,844
Share of governance costs	1,200	796
	200,750	117,961

#### 4. Support costs

	Support costs £	Governance £	2021 £	2020 £	Basis of allocation
Staff costs	120,361	-	120,361	70,708	Use of facilities
Depreciation	3,301	-	3,301	4,402	Use of facilities
Premises costs	26,209	-	26,209	26,704	Use of facilities
Insurance	530	-	530	307	Use of facilities
Telephone and computer	2,234	-	2,234	2,506	Use of facilities
Computer expenses	15	-	15	1,238	Use of facilities
Sundries	1,278	-	1,278	3,979	Use of facilities
Accountancy	-	1,200	1,200	796	Governance
	153,928	1,200	155,128	110,640	
	153,928	1,200	155,128	110,640	

#### 5. Fees for the independent examiner

	2021 £	2020 £
Independent examiner's	1,200	796
	1,200	796

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

### YEAR ENDED 31ST MARCH 2021

#### 6. Staff costs

	2021 £	2020 £
Salaries and wages	109,548	67,707
Social security costs	4,554	1,794
Pension costs (defined contribution scheme)	2,126	1,207
Redundancy costs	3,000	-
	<hr/>	<hr/>
<b>Total staff costs</b>	<b>119,228</b>	<b>70,708</b>
	<hr/> <hr/>	<hr/> <hr/>

No employees received employee benefits (excluding employer pension costs) for the reporting period of £60,000.

	2021 £	2020 £
Total amount paid to key management personnel (including trustees and senior management) for their services to the charity.		
Aggregate remuneration	61,669	52,490
	<hr/> <hr/>	<hr/> <hr/>

The parts of the charity in which the employees work:

	2021	2020
Average head count in the year:		
CEO	1	1
Project co-ordinator	1	0
Project manager	1	1
Shop workers	3	3
Outreach/support worker	1	1
	<hr/>	<hr/>
<b>Total</b>	<b>7</b>	<b>6</b>
	<hr/> <hr/>	<hr/> <hr/>

**REACH OUT TO THE COMMUNITY (ROC)**  
**NOTES TO THE ACCOUNTS (Continued)**  
**YEAR ENDED 31ST MARCH 2021**

**7. Pension costs**

Pension contributions in respect of defined contribution pension schemes:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Contributions recognised in the SOFA as an expense	2,126	1,207
	2,126	1,207

**8. Fixed assets**

	<b>Motor vehicle</b>	<b>Fixtures and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1.4.20	18,005	2,115	20,120
Additions	-	-	-
Disposals	-	-	-
	18,005	2,115	20,120
As at 31.3.21	18,005	2,115	20,120
 <b>Depreciation: Basis Rate</b>	 Reducing 25%	 Reducing 25%	
As at 1.4.20	6,190	727	6,917
Disposals	-	-	-
Depreciation	2,954	347	3,301
	9,144	1,074	10,218
As at 31.3.21	9,144	1,074	10,218
 <b>Net book value at 1.4.20</b>	 11,815	 1,388	 13,203
<b>Net book value at 31.3.21</b>	<b>8,861</b>	<b>1,041</b>	<b>9,902</b>

**REACH OUT TO THE COMMUNITY (ROC)**

**NOTES TO THE ACCOUNTS (Continued)**

**YEAR ENDED 31ST MARCH 2021**

**9. Cash at bank and in hand**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Cash at bank and on hand	251,019	75,842
	<hr/>	<hr/>
	251,019	75,842
	<hr/>	<hr/>

**10. Creditors: Amounts falling due with one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	1,166	516
Taxation and social security	10,127	13,244
Other creditors	1,741	860
	<hr/>	<hr/>
	13,034	14,620
	<hr/> <hr/>	<hr/> <hr/>

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

YEAR ENDED 31ST MARCH 2021

### 11. Charity funds

#### Current year

Fund names	Type	Purpose	Fund balances brought forward	Income	Expenditure	Fund balances carried forward
			£	£	£	£
Lottery Community Fund	Restricted	Core funding	-	33,000	33,000	-
Forever Manchester	Restricted	Food response	-	6,000	6,000	-
We Love Manchester	Restricted	Food response	-	1,200	1,200	-
Manchester CC (NIF)	Restricted	Premises	-	5,866	5,866	-
Morrison Foundation	Restricted	Core funding	-	5,000	5,000	-
Unrestricted funds	Unrestricted		74,425	323,144	149,684	247,885
<b>Total Funds as per balance sheet</b>			74,425	374,210	200,750	247,885

#### Previous year

Fund names	Type	Purpose	Fund balances brought forward	Income	Expenditure	Fund balances carried forward
			£	£	£	£
Lottery Community Fund	Restricted	Core funding	-	16,500	16,500	-
Manchester City Council	Restricted	Premises	-	5,449	5,449	-
Unrestricted funds	Unrestricted		66,298	104,139	96,012	74,425
<b>Total Funds as per balance sheet</b>			66,298	126,088	117,961	74,425

## REACH OUT TO THE COMMUNITY (ROC)

### NOTES TO THE ACCOUNTS (Continued)

#### YEAR ENDED 31ST MARCH 2021

#### 12. Transactions with Trustees

In the period the charity has paid trustees remuneration and benefits.

##### This year

Name of trustee	Legal authority	Amounts paid or benefit value		
		Remuneration	Pension	TOTAL
		£	£	£
S Moore	Charity constitution	29,911	710	30,621

Remuneration is paid to the Trustee for employment in an operational role.

Retirement benefits are accruing under a defined contribution pension scheme for one Trustee.

##### Last year

Name of trustee	Legal authority	Amounts paid or benefit value		
		Remuneration	Pension	TOTAL
		£	£	£
S Moore	Charity constitution	25,456	579	26,035
R Elliott	Charity constitution	19,392	443	19,835

Remuneration is paid to the Trustees for employment in an operational role.

Retirement benefits are accruing under a defined contribution pension scheme for two Trustees.

#### 13. Trustees' expenses

No expenses were paid to any Trustee during this financial year.

# REACH OUT TO THE COMMUNITY (ROC)

## NOTES TO THE ACCOUNTS (Continued)

### YEAR ENDED 31ST MARCH 2021

#### 14. Analysis of net assets between funds

	Unrestricted funds £	Restricted income funds £	Total funds £
Fund balances at 31 March 2021 are represented by:			
Tangible fixed assets	9,902	-	9,902
Current assets	237,983	-	237,983
	<hr/>	<hr/>	<hr/>
	247,885	-	247,885
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Fund balances at 31 March 2020 are represented by:

Tangible fixed assets	13,203	-	13,203
Current assets	61,222	-	61,222
	<hr/>	<hr/>	<hr/>
	74,425	-	74,425
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>