

MIDDLE STREET SCHOOL FUND

England & Wales · Charity number 1176330

Details

Status Registered

Legal form CIO

Registered 2017-12-18

Register [View on the Charity Commission register](#)

Contact

Address Middle Street Primary School
Middle Street
Brighton
BN1 1AL

Phone 07768815101

Email fund@middlestreet.brighton-hove.sch.uk

Website <https://www.middlestreet.brighton-hove.sch.uk/fund>

Activities

Objects: THE OBJECT OF THE CIO SHALL BE TO ADVANCE THE EDUCATION OF THE PUPILS AT MIDDLE STREET SCHOOL BY PROVIDING OR ASSISTING IN THE PROVISION OF EDUCATIONAL, RECREATIONAL, SPORTING AND OTHER CHARITABLE SERVICES, EQUIPMENT OR FACILITIES IN AUGMENTATION OF SUCH SERVICES, EQUIPMENT AND FACILITIES FINANCED BY THE LOCAL EDUCATION AUTHORITY OR THE DEPARTMENT OF EDUCATION AND EMPLOYMENT (DFEE).

Activities: The object of the CIO shall be to advance the education of the pupils at Middle Street School by providing or assisting in the provision of educational, recreational, sporting and other charitable services, equipment or facilities in augmentation of such services, equipment and facilities financed by the Local Education Authority or the Department of Education and Employment (DFEE).

Classification

- **How:** Provides Other Finance
- **What:** Education/training
- **Who:** Children/young People

Geography

- Brighton And Hove

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-05	£4,432	£15,000	-	-
2023-12-05	£11,672	£22,592	-	-
2022-12-05	£5,661	£644	-	-
2021-12-05	£40,744	£0	-	-
2020-12-05	£13,990	£30,010	-	-

Trustees

Name	Role	Appointed
OLIVER SHARPE	Chair	2017-12-18
Hannah Jefferies		2019-01-29
Mark Juba		2017-12-18
Robin Manuell		2019-01-29

MIDDLE STREET SCHOOL FUND

England & Wales - Charity number 1176330

Accounts



Middle Street School Fund

Middle Street Primary School

Middle Street, Brighton

East Sussex, BN1 1AL

Charity Number: **1176330**

ANNUAL REPORT

Middle Street School Fund

6th Dec 2023 – 5th Dec 2024

Report of the trustees for the year ended 5th December 2024

The trustees of Middle Street School Fund present their annual report for the year ended 5th December 2024. This report and associated financial accounts have been prepared in line with the Charity Commission guidance *Charity reporting and accounting: the essentials November 2016 (CC15d)*.

Reference and administrative details

Charity Name	Middle Street School Fund
Charity Number	1176330
Principle Office Address	Middle Street Primary School, Middle Street, Brighton, East Sussex, BN1 1AL
Trustees	Trustees who served for all or part of this year: Oliver Sharpe Chair Mark Juba Ray Williams Treasurer Robin Manuell Hannah Jefferies

Structure, governance and management

Middle Street School Fund (MSS Fund) is a Charitable Incorporated Organisation (CIO) governed by a constitution based on the Charity Commission’s ‘Foundation’ model constitution. The constitution was approved by the initial set of trustees of the charity on 5th December 2017 and then the charity was registered with the Charity Commission on 18th December 2017.

The most notable change from the model constitution is in section 10.(2) which specifies how the Governing Board of Middle Street School may appoint five charity trustees. This is the only formal link between the CIO and the school. Trustees can also be appointed by the existing trustees of the CIO.

Although the constitution does not require this, the trustees have adopted the convention of appointing a Chair and a Treasurer.

As the charity is currently very small and simple in its operations and is not delivering any services directly to any children or parents or carers, therefore no additional policies or procedures have been adopted by the CIO.

Objectives and activities

The objects of the CIO as laid out in its constitution are:

The object of the CIO shall be to advance the education of the pupils at Middle Street School by providing or assisting in the provision of educational, recreational, sporting and other charitable services, equipment or facilities in augmentation of such services, equipment and facilities financed by the Local Education Authority or the Department of Education and Employment (DFEE).

In order to meet these objectives the focus of the CIO is to raise funds which can then be donated to Middle Street School in order that the school can directly deliver the services to the children at the school. The CIO does not deliver services directly to children.

The charity did not undertake many activities during this reporting year. In particular, it was felt many families would have other priorities during yet another complex year and so no letters or donation cards were sent out to parents and carers over this year.

In this context the main activities were:

- To continue to collect donations via the standing orders that parents and carers had already set up.
- No Gift Aid was applied for during this year as the gift aid approval forms were lost when the previous school business manager left.
- The Fund also agreed to make a disbursement to support the core budget of Middle Street School of **£15,000.00** due to the significant pressures on the school budget.
- These activities were undertaken with due regard by the trustees to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

During this year the charity had the following notable achievements:

- By the year end 7 standing orders were contributing a total monthly contribution of **£210** to the MSS Fund. (This is a slight decrease from last year when we had 10 standing orders for a total of £260 per month)
- The yearly total from such standing orders was: **£3,060**
- The total raised through Easy Fundraising was: **£272.14**
- There were also two one off donations totaling: **£1,100**

Therefore the total Middle Street School Fund raised this year was: **£4,432.14**

Financial Review

MSS Fund prepares its accounts as receipts and payments accounts in line with the Charity Commission guidance *Charity reporting and accounting: the essentials November 2016 (CC15d)*. The accounts are prepared as a separate document to this report using the template from the Charity Commission called *Template for Receipts and Payments Accounts - CC16a_-_revisions_190417.xls*.

The MSS Fund set up its bank account with Metro Bank in January 2018.

On 5th December 2024 the bank account of MSS Fund held **£24,915.79** cash.

MSS Fund does not have a policy on holding reserves as it currently does not have any ongoing expenses.

Approval by the Trustees

This report and associated accounts were approved by the trustees of MSS Fund on 26th November 2024 and signed on their behalf by Oliver Sharpe, Chair of Trustees and Ray Williams, Treasurer.

Signed: 

Date: 26/11/2025

Chair of Middle Street School Fund

Signed: **R A Williams (by email)**

Date: 26/11/2025

Treasurer of Middle Street School Fund



CHARITY COMMISSION
FOR ENGLAND AND WALES

Middle Street School Fund

1176330

Receipts and payments accounts

CC16a

For the period
from

6th Dec 2023

To

5th Dec 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Standing Orders	3,060	-	-	3,060	3,120
One Off Donations	1,100	-	-	1,100	-
Online Fundraising Methods	272	-	-	272	459
<i>Erroneous Duplicate Standing Orders</i>	-	-	-	-	-
Gift Aid	-	-	-	-	8,093
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,432	-	-	4,432	11,672
A2 Asset and investment sales, (see table).					
<i>(none)</i>	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,432	-	-	4,432	11,672
A3 Payments					
Disbursements to Middle Street School	15,000	-	-	15,000	22,592
<i>Repayment of Erroneous SOs</i>	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,000	-	-	15,000	22,592
A4 Asset and investment purchases, (see table)					
<i>(none)</i>	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,000	-	-	15,000	22,592
Net of receipts/(payments)	- 10,568	-	-	- 10,568	- 10,920
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,484	-	-	35,484	46,404
Cash funds this year end	24,916	-	-	24,916	35,484

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	24,915.79	-	-
		-	-	-
		-	-	-
	Total cash funds	24,916	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Oli Sharpe	26/11/2025
R A Williams (by email)	Ray Williams	26/11/2025

MIDDLE STREET SCHOOL FUND

England & Wales - Charity number 1176330

Accounts



Middle Street School Fund

Middle Street Primary School

Middle Street, Brighton

East Sussex, BN1 1AL

Charity Number: **1176330**

ANNUAL REPORT

Middle Street School Fund

6th Dec 2022 – 5th Dec 2023

Report of the trustees for the year ended 5th December 2022

The trustees of Middle Street School Fund present their annual report for the year ended 5th December 2022. This report and associated financial accounts have been prepared in line with the Charity Commission guidance *Charity reporting and accounting: the essentials November 2016 (CC15d)*.

Reference and administrative details

Charity Name	Middle Street School Fund
Charity Number	1176330
Principle Office Address	Middle Street Primary School, Middle Street, Brighton, East Sussex, BN1 1AL
Trustees	Trustees who served for all or part of this year: Oliver Sharpe Chair Mark Juba Ray Williams Treasurer Robin Manuell Hannah Jefferies

Structure, governance and management

Middle Street School Fund (MSS Fund) is a Charitable Incorporated Organisation (CIO) governed by a constitution based on the Charity Commission’s ‘Foundation’ model constitution. The constitution was approved by the initial set of trustees of the charity on 5th December 2017 and then the charity was registered with the Charity Commission on 18th December 2017.

The most notable change from the model constitution is in section 10.(2) which specifies how the Governing Board of Middle Street School may appoint five charity trustees. This is the only formal link between the CIO and the school. Trustees can also be appointed by the existing trustees of the CIO.

Although the constitution does not require this, the trustees have adopted the convention of appointing a Chair and a Treasurer.

As the charity is currently very small and simple in its operations and is not delivering any services directly to any children or parents or carers, therefore no additional policies or procedures have been adopted by the CIO.

Objectives and activities

The objects of the CIO as laid out in its constitution are:

The object of the CIO shall be to advance the education of the pupils at Middle Street School by providing or assisting in the provision of educational, recreational, sporting and other charitable services, equipment or facilities in augmentation of such services, equipment and facilities financed by the Local Education Authority or the Department of Education and Employment (DFEE).

In order to meet these objectives the focus of the CIO is to raise funds which can then be donated to Middle Street School in order that the school can directly deliver the services to the children at the school. The CIO does not deliver services directly to children.

The charity did not undertake many activities during this reporting year. In particular, it was felt many families would have other priorities during yet another complex year and so no letters or donation cards were sent out to parents and carers over this year.

In this context the main activities were:

- To continued to collect donations via the standing orders that parents and carers had already set up.
- Applied for and received the Gift Aid (**£8,092.88**) on the major donation from 2021
- The Fund also made a disbursement to Middle Street School (**£22,592.17**) to fund costs of various premises improvements, including to Early Years’ playgrounds.

These activities were undertaken with due regard by the trustees to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

During this year the charity had the following notable achievements:

- By the year end 10 standing orders were contributing a total monthly contribution of **£260** to the MSS Fund. (This is a slight increase from last year when we had 10 standing orders for a total of £220 per month)
- The yearly total from such standing orders was: **£3,120**
- The total received from Gift Aid this year was: **£8,092.88** (from major donation)
- The total raised through Easy Fundraising was: **£428.70**
- The total raised through Amazon Smile was: **£30.14**

Therefore the total Middle Street School Fund raised this year was: **£11,671.72**

Financial Review

MSS Fund prepares its accounts as receipts and payments accounts in line with the Charity Commission guidance *Charity reporting and accounting: the essentials November 2016 (CC15d)*. The accounts are prepared as a separate document to this report using the template from the Charity Commission called *Template for Receipts and Payments Accounts - CC16a_-_revisions_190417.xls*.

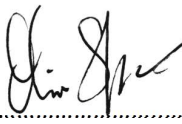
The MSS Fund set up its bank account with Metro Bank in January 2018.

On 5th December 2023 the bank account of MSS Fund held **£35,483.65** cash.

MSS Fund does not have a policy on holding reserves as it currently does not have any ongoing expenses.

Approval by the Trustees

This report and associated accounts were approved by the trustees of MSS Fund on 4th October 2023 and signed on their behalf by Oliver Sharpe, Chair of Trustees and Ray Williams, Treasurer.

Signed: 

Date: 4/10/2024.....

Chair of Middle Street School Fund

Signed: R A Williams (by email)....

Date: 4/10/2024

Treasurer of Middle Street School Fund



CHARITY COMMISSION
FOR ENGLAND AND WALES

Middle Street School Fund

1176330

Receipts and payments accounts

CC16a

For the period
from

6th Dec 2022

To

5th Dec 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Standing Orders	3,120	-	-	3,120	4,810
One Off Donations	-	-	-	-	121
Online Fundraising Methods	459	-	-	459	640
<i>Erroneous Duplicate Standing Orders</i>	-	-	-	-	90
Gift Aid	8,093	-	-	8,093	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	11,672	-	-	11,672	5,661
A2 Asset and investment sales, (see table).					
<i>(none)</i>	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,672	-	-	11,672	5,661
A3 Payments					
Disbursements to Middle Street School	22,592	-	-	22,592	554
<i>Repayment of Erroneous SOs</i>	-	-	-	-	90
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	22,592	-	-	22,592	644
A4 Asset and investment purchases, (see table)					
<i>(none)</i>	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,592	-	-	22,592	644
Net of receipts/(payments)	- 10,920	-	-	- 10,920	5,017
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	46,404	-	-	46,404	41,387
Cash funds this year end	35,484	-	-	35,484	46,404

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	35,483.65	-	-
		-	-	-
		-	-	-
	Total cash funds	35,484	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Oli Sharpe	04/10/2024
R A Williams (by email)	Ray Williams	04/10/2024

MIDDLE STREET SCHOOL FUND

England & Wales - Charity number 1176330

Accounts



Middle Street School Fund

Middle Street Primary School

Middle Street, Brighton

East Sussex, BN1 1AL

Charity Number: **1176330**

ANNUAL REPORT

Middle Street School Fund

6th Dec 2021 – 5th Dec 2022

Report of the trustees for the year ended 5th December 2022

The trustees of Middle Street School Fund present their annual report for the year ended 5th December 2022. This report and associated financial accounts have been prepared in line with the Charity Commission guidance *Charity reporting and accounting: the essentials November 2016 (CC15d)*.

Reference and administrative details

Charity Name	Middle Street School Fund
Charity Number	1176330
Principle Office Address	Middle Street Primary School, Middle Street, Brighton, East Sussex, BN1 1AL
Trustees	Trustees who served for all or part of this year: Oliver Sharpe Chair Mark Juba Ray Williams Treasurer Robin Manuell Hannah Jefferies

Structure, governance and management

Middle Street School Fund (MSS Fund) is a Charitable Incorporated Organisation (CIO) governed by a constitution based on the Charity Commission’s ‘Foundation’ model constitution. The constitution was approved by the initial set of trustees of the charity on 5th December 2017 and then the charity was registered with the Charity Commission on 18th December 2017.

The most notable change from the model constitution is in section 10.(2) which specifies how the Governing Board of Middle Street School may appoint five charity trustees. This is the only formal link between the CIO and the school. Trustees can also be appointed by the existing trustees of the CIO.

Although the constitution does not require this, the trustees have adopted the convention of appointing a Chair and a Treasurer.

As the charity is currently very small and simple in its operations and is not delivering any services directly to any children or parents or carers, therefore no additional policies or procedures have been adopted by the CIO.

Objectives and activities

The objects of the CIO as laid out in its constitution are:

The object of the CIO shall be to advance the education of the pupils at Middle Street School by providing or assisting in the provision of educational, recreational, sporting and other charitable services, equipment or facilities in augmentation of such services, equipment and facilities financed by the Local Education Authority or the Department of Education and Employment (DFEE).

In order to meet these objectives the focus of the CIO is to raise funds which can then be donated to Middle Street School in order that the school can directly deliver the services to the children at the school. The CIO does not deliver services directly to children.

Due to the Trustees being busy during the post Covid-19 period of time, the charity did not undertake many activities during this reporting year. In particular, it was felt many families would have other priorities during yet another complex year and so no letters or donation cards were sent out to parents and carers over this year.

In this context the main activities were:

- To continued to collect donations via the standing orders that parents and carers had already set up.
- A small payment was made to the Middle Street PTA in order to support its relaunch after Covid.
- The Fund also made a disbursement to Middle Street School to fund costs of the Bigfoot Pirate Day.

These activities were undertaken with due regard by the trustees to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

During this year the charity had the following notable achievements:

- By the year end 10 standing orders were still contributing a total monthly contribution of **£220** to the MSS Fund. (This is a significant decrease from last year when we had 17 standing orders for a total of £520 per month)
- The yearly total from such standing orders was: **£4,810.00**
- The total of direct one-off donations was: **£121** (with £101 coming from the Market Inn pub quiz).
- The total raised through Easy Fundraising was: **£613.23**
- The total raised through Amazon Smile was: **£26.47**

Therefore the total Middle Street School Fund raised in its fourth year was: **£5,570.7**

Financial Review

MSS Fund prepares its accounts as receipts and payments accounts in line with the Charity Commission guidance *Charity reporting and accounting: the essentials November 2016 (CC15d)*. The accounts are prepared as a separate document to this report using the template from the Charity Commission called *Template for Receipts and Payments Accounts - CC16a_-_revisions_190417.xls*.

The MSS Fund set up its bank account with Metro Bank in January 2018.


In December of this reporting year there were four duplicate collections of standing orders (totaling £90) that were repaid within the same day.

On 5th December 2022 the bank account of MSS Fund held **£46,404.10** cash.

MSS Fund does not have a policy on holding reserves as it currently does not have any ongoing expenses.

Approval by the Trustees

This report and associated accounts were approved by the trustees of MSS Fund on 4th October 2023 and signed on their behalf by Oliver Sharpe, Chair of Trustees and Ray Williams, Treasurer.

Signed: 

Date: 4/10/2023.....

Chair of Middle Street School Fund

Signed: R A Williams (by email)....

Date: 4/10/2023

Treasurer of Middle Street School Fund



Receipts and payments accounts

For the period from	6th Dec 2021	To	5th Dec 2022
---------------------	--------------	----	--------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Standing Orders	4,810	-	-	4,810	6,581
One Off Donations	121	-	-	121	33,995
Online Fundraising Methods	640	-	-	640	168
Erroneous Duplicate Standing Orders	90	-	-	90	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,661	-	-	5,661	40,744
A2 Asset and investment sales, (see table).					
(none)	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,661	-	-	5,661	40,744
A3 Payments					
Disbursements to Middle Street School	554	-	-	554	-
Repayment of Erroneous SOs	90	-	-	90	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	644	-	-	644	-
A4 Asset and investment purchases, (see table)					
(none)	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	644	-	-	644	-
Net of receipts/(payments)	5,017	-	-	5,017	40,744
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,387	-	-	41,387	643
Cash funds this year end	46,404	-	-	46,404	41,387

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	46,404.10	-	-
		-	-	-
		-	-	-
	Total cash funds	46,404	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Oli Sharpe	04/10/2023
R A Williams (by email)	Ray Williams	04/10/2023

MIDDLE STREET SCHOOL FUND

England & Wales - Charity number 1176330

Accounts



Middle Street School Fund

Middle Street Primary School

Middle Street, Brighton

East Sussex, BN1 1AL

Charity Number: **1176330**

ANNUAL REPORT

Middle Street School Fund

6th Dec 2019 - 5th Dec 2020

Report of the trustees for the year ended 5th December 2020

The trustees of Middle Street School Fund present their annual report for the year ended 5th December 2020. This report and associated financial accounts have been prepared in line with the Charity Commission guidance *Charity reporting and accounting: the essentials November 2016 (CC15d)*.

Reference and administrative details

Charity Name	Middle Street School Fund
Charity Number	1176330
Principle Office Address	Middle Street Primary School, Middle Street, Brighton, East Sussex, BN1 1AL
Trustees	Trustees who served for all or part of this year: Oliver Sharpe Chair Mark Juba Ray Williams Treasurer Robin Manuell Hannah Jefferies

Structure, governance and management

Middle Street School Fund (MSS Fund) is a Charitable Incorporated Organisation (CIO) governed by a constitution based on the Charity Commission’s ‘Foundation’ model constitution. The constitution was approved by the initial set of trustees of the charity on 5th December 2017 and then the charity was registered with the Charity Commission on 18th December 2017.

The most notable change from the model constitution is in section 10.(2) which specifies how the Governing Board of Middle Street School may appoint five charity trustees. This is the only formal link between the CIO and the school. Trustees can also be appointed by the existing trustees of the CIO.

Although the constitution does not require this, the trustees have adopted the convention of appointing a Chair and a Treasurer.

As the charity is currently very small and simple in its operations and is not delivering any services directly to any children or parents or carers, therefore no additional policies or procedures have been adopted by the CIO.

Objectives and activities

The objects of the CIO as laid out in its constitution are:

The object of the CIO shall be to advance the education of the pupils at Middle Street School by providing or assisting in the provision of educational, recreational, sporting and other charitable services, equipment or facilities in augmentation of such services, equipment and facilities financed by the Local Education Authority or the Department of Education and Employment (DFEE).

In order to meet these objectives the focus of the CIO is to raise funds which can then be donated to Middle Street School in order that the school can directly deliver the services to the children at the school. The CIO does not deliver services directly to children.

Due to the Covid-19 pandemic and the lockdowns that started in the UK at the end of March 2020, the charity did not undertake many activities during this reporting year. In particular, it was felt many families would have other priorities during this complex year and so no letters or donation cards were sent out to parents and carers over this year.

In this context the main activities were:

- To continued to collect donations via the standing orders that parents and carers had already set up.
- Disbursed £18,500 to Middle Street School to support the funding of the ECaR role.
- Agreed to and disbursed £10,000 from the MSS Fund to the school to support the purchase of laptops to enable online learning, both for pupils who were going into school during the lockdown and for pupils in families without sufficient IT equipment to access the learning material from home.

These activities were undertaken with due regard by the trustees to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

During this year the charity had the following notable achievements:

- By the year end 18 standing orders had been set up that together made a total monthly contribution of £550 to the MSS Fund. (This is a slight decrease from last year when we had 20 SO for a total of £610 per month)
- The yearly total from such standing orders was: **£6,940**
- The total of one-off donations was: **£40**
- The total raised through the JustGiving website was: **£0**

Middle Street School Fund – Trustees’ Annual Report
For the year ended 5th December 2020

- The total raised for Middle Street School by the Art Republic sample sale was: **£5,500.00**
- There was no summer fair due to Covid.

Therefore the total Middle Street School Fund raised in its second year was:
£12,480

Financial Review

MSS Fund prepares its accounts as receipts and payments accounts in line with the Charity Commission guidance *Charity reporting and accounting: the essentials November 2016 (CC15d)*. The accounts are prepared as a separate document to this report using the template from the Charity Commission called *Template for Receipts and Payments Accounts - CC16a_-_revisions_190417.xls*.

The MSS Fund set up its bank account with Metro Bank in January 2018.

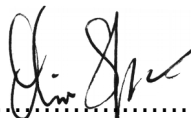
One issue that MSS Fund has continued to have to deal with during the year was that a number of erroneous Direct Debits were set up against the Metro Bank that were not created by anyone from the charity. In this year there were three erroneous direct debits, totally £1509.87. However, all of these were immediately reimbursed so there was no net outflow from the charity as a result of these false direct debits. There have been no further erroneous direct debits since 2nd April 2020.

On 5th December 2020 the bank account of MSS Fund held £643.00 cash.

MSS Fund does not have a policy on holding reserves as it currently does not have any ongoing expenses.

Approval by the Trustees

This report and associated accounts were approved by the trustees of MSS Fund on 2nd October 2021 and signed on their behalf by Oliver Sharpe, Chair of Trustees and Ray Williams, Treasurer.

Signed:.....
.....

Date:5/10/2021.....

Chair of Middle Street School Fund

Signed: R A Williams (by email).
...

Date:2/10/2021.....

.....



Receipts and payments account

For the period
from

6th Dec 2019

To

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
	-	-	-
Standing Orders	6,940	-	-
One Off Donations	5,540	-	-
Possibly Erroneous Receipts	-	-	-
Return of Erroneous Direct Debits	1,510	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	13,990	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
<i>(none)</i>	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	13,990	-	-
A3 Payments			
	-	-	-
Disbursements to Middle Street School	28,500	-	-
Erroneous Direct Debits	1,510	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total	30,010	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
<i>(none)</i>	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	30,010	-	-
Net of receipts/(payments)	- 16,020	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	16,663	-	-

<i>Cash funds this year end</i>	643	-	-
--	------------	----------	----------


Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Cash in bank	643
		-
		-
	Total cash funds	643
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on behalf
of all the trustees

Signature

Print N


R A Williams (by email)

Oli Sh
Ray Wil

176330

ounts

5th Dec 2020

CC16a



Total funds

Last year

to the nearest £

to the nearest £

-	-
6,940	5,290
5,540	8,905
-	44
1,510	254
-	-
-	-
-	-
13,990	14,493

-	-
-	-
-	-
13,990	14,493

-	-
28,500	-
1,510	226
-	-
-	-
-	-
-	-
-	-
-	-
30,010	226

-	-
-	-
-	-
30,010	226

-	14,267
16,020	-
-	-
16,663	-

643

14,267

the period

Restricted funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-

OK

Restricted funds

to nearest £

-
-
-
-
-
-

Endowment funds

to nearest £

-
-
-
-
-
-

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

Cost (optional)

-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

Amount due (optional)

-
-

When due (optional)

-	
-	
-	

lame	Date of approval
arpe	10/02/2021
lliams	10/02/2021