

**Address**

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Registered Charity Number: 1176329

## Market Harborough Sea Cadets – 2024 AGM

### Minutes of the Meeting

Date: 22<sup>nd</sup> October 2024

Venue: MHSC Fernie HQ

**Attendees:**

**Trustees:** Chair – J Davis, Treasurer – J Davis, Secretary- W Cooke, OiC – Anna Harbidge, Treasurer – J Harbidge.

**Staff:** PO Mike Petch, Victoria Purcell, CI Stephanie Goodson, XO S Daly

**Parents:** Mr & Mrs Webb, Mr & Mrs McMillian's, Julie Monday, Julie Stevenson, Mrs Marr & Noah

**President:**

**Cadets** - Nil

**Apologies for Absence:**

**Present:** Pat Middleton

**Opening address or comments by President or Chairman.**

1. Welcome from Jonnie Davis
  2. Reminder that volunteers most welcome to join the Unit Management Team.
  3. Read out of Meeting instructions
- As each of the trustees read out their reports, it would be appreciated if all members can silence their phones to keep out any background noise.
  - If you have any questions throughout, it will be easier to raise your hand.
  - When it comes to voting later, we will be taking votes or identifying objections by physically raising of hands.
  - Finally, if you wish to actively or remotely assist with the running of the unit. Whether driving, administrative, fishing out grants or having an impact on the unit operations, then more hands make light work and furthermore, create greater opportunities for our young people, so please do shy away, we welcome your support however big or small. Please identify yourselves to one of the team and it would be great to hear from you.

**Minutes of the last (2023) AGM for adoption – Proposed: Pat Middleton, seconded by JD**

1. Last meeting on 30<sup>th</sup> October 2023 - Minutes emailed out to all attendees.
2. Proposer Mr Jonnie Davis Seconded James Harbridge - Minutes accepted by the room.

**Matters arising from those Minutes**

No Matters arising Proposer James Davis, Seconded Wendy Cooke

## Unit Chairman's Report – Mr Jonnie Davis

Challenging year with 2 moves. Restricted by size of the venue. Looking to focus on recruitment, financial support. Fees have increased with parents' support. Most filled courses from the unit.

## Summary TBA

Jonnie Davis  
Unit Mgt. Team Chair - Training Ship Fernie  
Market Harborough Sea Cadets

## Commanding Officer's Report – OiC Anna Harbidge

Relocated too somewhere more suitable.

Recruitment, new intake for the start of the year. Really good this year is the number of new qualifications.

**Info TBA**

OiC Anna Harbidge  
Commanding Officer  
Market Harborough Sea Cadets

## Treasurer's Report and adoption of accounts – James Harbidge

Summary attached

## Fundraising

Attempted this year but given the current climate it has been more difficult. Plans to look at it again as it is needed.

## AGM Election

## Election/Re-election of the Unit Management Trustees (UMT)

1. Jonnie Davis to be elected as a Trustee of TS Fernie  
Proposer : James Harbidge Secnder : Shane Daly
2. James Harbidge to be elected as a Trustee of TS Fernie  
Proposer: Jonny Davis Secnder: PO Mike Petch
3. Wendy Cooke to be elected as a Trustee of TS Fernie  
Proposer : Anna Harbidge Secnder : James Harbidge
4. Shane to be elected as a Trustee of TS Fernie  
Proposer : James Harbidge - Secnder : Jonnie Davis
5. Anna to be elected as a Trustee of TS Fernie  
Proposer : Julie Monday, Secnder: PO Mike Petch



## Unit Management Team Appointments

**Unit President:** Patricia Middleton – Still happy to continue.

**Chair** – Jonnie Davis

Proposer : Steph Goodson, Seconder : PO Mike Petch

**Treasurer:** James Harbidge

Proposer : Steph Goodson, Seconder : Victoria Purcell

**Secretary** – Wendy Cooke

Proposer: Shane Daly, Seconder: Victoria Purcell

**PR and Communications Officer** – TBA

Proposer: Seconder:

**Transport Officer** – TBA

Proposer: Seconder:

## Any Other Business

Thank you to Anna.

A big thank you to all cadets, parents and volunteers for all contributions to provide many great opportunities for your young people. Your input, engagement, achievement and what you get out of it makes it all very worth the effort. – THANK YOU

## Meeting Information

Meeting closed - 22<sup>nd</sup> October 2024 2015hrs

Next AGM – October 2025

# Annual Accounts

MARKET HARBOROUGH UNIT (NO 640) OF THE SEA CADET  
CORPS (TS FERNIE)

01/04/2023 - 31/03/2024



Prepared by

**James Harbidge - Treasurer & Trustee**

Prepared on

**31 January 2025**

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# Treasurer's Report

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The 2023/24 financial year involved significant changes for TS Fernie, some planned and some unplanned.

We moved to Welland Park Academy full-time in September 2023. While this was going to be a financially sound move overall, it required fundraising and the purchase of two 20'x8' temporary buildings, with the help of the **Market Harborough Building Society Charitable Foundation**, the **Howard Watson Symington Memorial Charity**, and the **Market Harborough and the Bowdens Charity**, as the storage room promised within the school didn't materialise as planned.

Three months later, we were given notice to quit WPA out of the blue. Fortunately, we returned to a cramped but homely St Dionysius Hall. Again, a few unplanned costs were incurred, which would bring back the rental costs we didn't have at the school and increase our vehicle costs going forward, which were part of our agreement.

Overall, the charity's finances are in good health, but we will need to consider building reserves to allow us to consider any future moves to larger premises and the costs they will incur. This need not lead to increased cadet contributions; continued careful management and grant applications for equipment purchases should allow us to operate successfully.

Overall, the charity made a small surplus of just over £3,500 for the year ending 31st March 2024.

James Harbidge  
Treasurer - TS Fernie  
22nd October 2024

# Financial Activities

April 2023 - March 2024

	Total
<b>INCOME</b>	
Cadet Contributions	9,223.83
Gift Aid	5,969.88
Grants	
Other Charities	15,050.00
<b>Total Grants</b>	<b>15,050.00</b>
Miscellaneous Income	51.19
MSSC Expense Claims	368.55
Uncategorised Income	232.97
WPA Vehicle Contributions	1,845.00
<b>Total Income</b>	<b>32,741.42</b>
<b>COST OF SALES</b>	
Course Costs	
Food & Bev Costs	314.08
MSSC Course Fees	1,320.74
Third-Party	593.24
<b>Total Course Costs</b>	<b>2,228.06</b>
Nutty Supplies	664.07
<b>Total Cost of Sales</b>	<b>2,892.13</b>
<b>TOTAL</b>	<b>29,849.29</b>
<b>EXPENDITURES</b>	
General Unit Supplies	1,286.05
Boating Equipment	515.99
Unit Equipment	1,800.58
<b>Total General Unit Supplies</b>	<b>3,602.62</b>
Meals and entertainment	1,012.92
MSSC Contribution	200.00
Office Supplies	32.60
Office/General Administrative Expenditures	39.98
Software Costs	541.51
<b>Total Office/General Administrative Expenditures</b>	<b>581.49</b>
Staff Travel Expenses	162.60
Telephone Expenditure	438.90
Uniform Costs	1,404.61
Vehicle Costs	
DVLA	645.00
Fuel	1,019.35
Insurance	1,337.16
Repairs & Maintenance	577.07
<b>Total Vehicle Costs</b>	<b>3,578.58</b>
Venue Rental	527.30
<b>Total Expenditures</b>	<b>11,541.62</b>
<b>NET OPERATING INCOME</b>	<b>18,307.67</b>

	Total
OTHER EXPENDITURES	
Container Grant	14,780.00
<b>Total Other Expenditures</b>	<b>14,780.00</b>
NET OTHER INCOME	-14,780.00
NET INCOME/(EXPENDITURE)	£3,527.67



# Balance Sheet

As of March 31, 2024

	Total
<b>FIXED ASSET</b>	
<b>Total Fixed Asset</b>	
<b>CASH AT BANK AND IN HAND</b>	
Lloyds Current	5,803.93
<b>Total Cash at bank and in hand</b>	<b>5,803.93</b>
<b>NET CURRENT ASSETS</b>	<b>5,803.93</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>5,803.93</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>5,803.93</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£5,803.93</b>
<b>CHARITY FUNDS</b>	
Opening Balance Equity	8,454.45
Retained Earnings	-6,178.19
Surplus/(Deficit)	3,527.67
<b>Total Charity funds</b>	<b>£5,803.93</b>