

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE)

England & Wales · Charity number 1176320

Details

Status Registered

Legal form CIO

Registered 2017-12-18

Register [View on the Charity Commission register](#)

Contact

Address Little Willows Pre-School
Franklin Road
Whitnash
Leamington Spa
Warwickshire
CV31 2JH

Phone 01926 425225

Email info@littlewillowspreschool.co.uk

Website www.littlewillowspreschool.co.uk

Activities

Objects: TO ADVANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN, PRIMARILY UNDER THE STATUTORY SCHOOL AGE, OF LITTLE WILLOWS PRE-SCHOOL, BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR THE EDUCATION AND EDUCATIONAL DEVELOPMENT OF SUCH CHILDREN

Activities: The object of the CIO is to advance the development and education of children, primarily under the statutory school age, of Little Willows Pre-School, by providing and assisting in the provision of facilities for the education and educational development of such children.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£450,538	£428,919	-	-
2024-08-31	£482,280	£399,047	-	-
2023-08-31	£355,523	£331,186	-	-
2022-08-31	£268,997	£275,311	-	-
2021-08-31	£280,992	£267,387	-	-
2020-08-31	£306,331	£285,451	-	-

Trustees

Name	Role	Appointed
Sue Harris	Chair	2017-12-18
DAVID BRUCE ASHLEY HARRIS		2017-12-18
Harriet Rebecca Charlotte Duffy		2025-07-01
Harriet Tolley		2019-11-25
Hayley Louise Gurden		2024-04-24
Melanie Beryl De Luca		2024-03-19
STACEY ANN COULTER		2017-12-18

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE)

England & Wales - Charity number 1176320

Accounts

**LITTLE WILLOWS PRE-SCHOOL
(WARWICKSHIRE) CIO**

**TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2024**

CHARITY NUMBER: 1176320

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

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LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 AUGUST 2024

Charity Name and Number

Little Willows Pre-School (Warwickshire) CIO
Registered Charity Number: 1176320

Charity Address

Franklin Road
Whitnash
Warwickshire
CV31 2JH

Trustees

Chair	-	Susan Harris
Treasurer	-	David Harris
Manager	-	Stacey Coulter
Other	-	Harriet Tolley
	-	Anjela Heron
	-	Melanie De Luca
	-	Hayley Gurden

Manager

Susan Harris

Bankers

Santander Bank plc

Independent Examiner

TC Ollis Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 ELY

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

History, Objectives and Activities of the Trust

The Charitable Incorporated Organisation (CIO) was established on the 18 December 2017 being the incorporation of Little Willows Pre-School (Warwickshire) Charity No.1075438, and is governed by the Pre-School Learning Alliance Constitution of 1999. The main objective of the charity, as set out in the Constitution, is to enhance the development and education of pre-school children by providing appropriate play facilities and activities to offer opportunities for all children whatever their race, culture, religion, means or ability.

Management and Governance Arrangements

The Constitution provides for:

- a) Three officers (Chair, Secretary and Treasurer), and
- b) Not less than two, nor more than nine, elected members, and
- c) If the committee so desires, not more than three members co-opted by the committee.

The trustees are elected annually at the Annual General Meeting. There is no defined internal training scheme for Trustees.

How our Activities Deliver Public Benefit

The Charity carries out a range of activities in pursuance of its charitable aims. The Trustees consider that the activities summarised below provide benefit to the inhabitants of the local area.

Achievements and Performance of the Trust

The main achievements of the charity during the year are:

- Quality early years education in an inclusive environment that promotes unique learning experiences to meet the needs of every child.
- Securing funding to support pre-school children with Special Educational Needs and Disabilities (SEND).

Financial Review, Investment Policy and Reserves

The charity's principal sources of funds are:

- Early Education Funding
- Fees
- Integrated Disability Support Grants
- Two Year Funding

The charity's principal expenditure costs are:

- Staffing costs
- Premises
- Operating costs (Including administration and consumables)

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024
CONTINUED

The charity has a policy to provide sufficient reserves to finance the pre-school for a six month period.

The expenditure of the charity has provided for quality early years education within a well resourced and stimulating environment supported by motivated, experienced and well trained staff.

Future Plans

The trustees intend to continue providing quality early years education for pre-school children in a similar way to the recent past and to continue to improve the learning environment of the children.

Statement Trustees' Responsibilities

Charity Law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The trustees intend to ask the existing independent examiner to undertake the independent examination of the trust in the following year.

Signed on behalf of the trustees:

Signature:

Name: Susan Harris

Position: Chair

Date:

**LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO**

I report to the trustees on my examination of the Accounts of Little Willows Pre-School (Warwickshire) for the year ended 31 August 2024.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination and subject to the above, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 386 of the 2006 Act; or
2. the accounts do not accord those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report (other than those mentioned above) in order to enable a proper understanding of the accounts to be reached.

**John Alan Davies
On behalf of
TC Ollis Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY**

Date:

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	2024 Year ended 31 August 2024 £	2023 Year ended 31 August 2023 £
Incoming Resources	8		
Incoming Resources from Generated Funds			
Fees		83,876	72,973
Fundraising		2,341	2,909
Other Income		1,618	649
Incoming Resources from Charitable Activities			
Grants		394,445	278,992
		-----	-----
Total incoming resources		482,280	355,523
Resources expended	9		
Charitable Activities			
Premises		25,493	20,934
Staff Costs		355,091	276,032
Operating Costs		10,037	9,266
Governance Costs			
Administration		14,895	10,509
Consumables		12,876	13,850
Fundraising		655	595
		-----	-----
Total resources expended		399,047	331,186
		-----	-----
NET INCOMING RESOURCES FOR THE YEAR		83,233	24,337
Total funds brought forward		178,716	154,379
		-----	-----
Total funds carried forward		261,949	178,716
		-----	-----

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

BALANCE SHEET AS AT 31 AUGUST 2024

	2024	2023
	£	£
CURRENT ASSETS		
Stock	750	625
Debtors	1,777	11,682
Cash at bank and in hand	314,858	206,180
	_____	_____
TOTAL CURRENT ASSETS	317,385	218,487
CREDITORS: Amounts falling due within one year		
Sundry creditors	55,226	39,621
Fees paid in advance	210	150
	_____	_____
TOTAL CREDITORS	(55,436)	(39,771)
	_____	_____
NET CURRENT ASSETS	<u>261,949</u>	<u>178,716</u>
FUNDS OF THE CHARITY		
UNRESTRICTED FUNDS	<u>261,949</u>	<u>178,716</u>

Name: Susan Harris

Date:

Position: Chair

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

1. Accounting Policies

Company Information

Little Willows Pre-School (Warwickshire) CIO is a charitable incorporated organisation and is registered with the charity commission.

Accounting Convention

These financial statements have been prepared in accordance with FRS102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS102”) and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure is required to show a true and fair view.

These financial statements have also been prepared in accordance with:

- Accounting and reporting by Charities
- Statement of Recommended Practice (SORP FRS102)
- The Charities Act 2011

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted are set out below.

a) Fund Accounting

Unrestricted funds are funds which are available at the discretion of the Trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

b) Incoming Resources and Related Expenditure

Incoming resources are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising or contract income) the resources and related expenditure are reported gross in the SoFA.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024
CONTINUED

c) Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

d) Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service of facility received.

e) Volunteer help

The value of any voluntary help received is not included in the accounts.

f) Investment income

This is included in the accounts when receivable.

g) Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs include costs of the preparation and examination of statutory accounts, the cost of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Staff costs are recognised as and when they become due.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024
CONTINUED

2. Assets

Tangible fixed assets for use by charity are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost. The insurance value of equipment is given by way of note to the accounts.

3. Taxation

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable services.

4. Fees for the Examination of the Accounts

	2024	2023
Independent examination	<u>£ 600</u>	<u>£ 570</u>

5. Tangible Fixed Assets

Equipment has an insurance valuation of £20,000.

6. Related Party Transactions

Susan Harris had remuneration of £19,500 for the year (£19,500 – 2023).

7. Employees

The average number of Employees during the period was 12 (12 – 2023).
No employee received total employee benefits of more than £60,000.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

8.

	2024	2023
	Year ended	Year ended
	31 August 2024	31 August 2023
INCOMING RESOURCES		
Incoming Resources from Generated Funds		
Fees		
Fees	41,458	40,162
Clubs	42,418	32,811
Total Fees	83,876	72,973
Fundraising		
Uniform	450	691
Fundraising Events	1891	2,218
Total Fundraising	2,341	2,909
Other Income		
Bank Interest	885	464
Other	733	185
Total Other Income	1,618	649
Incoming Resources from Charitable Activities Grants		
Nursery Education Grant	244,384	183,593
Two year funding	36,887	30,341
IDS	112,674	59,473
Grants	500	5,585
Total Grants	394,445	278,992
TOTAL INCOME	482,280	355,523

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

9.

	2024 Year ended 31 August 2024	2023 Year ended 31 August 2023
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Premises		
Rent	7,000	6,643
Utilities	13,536	11,164
Rates	1,184	1,581
General Maintenance	3,773	1,546
Total Premises	<u>25,493</u>	<u>20,934</u>
Staff Costs		
Wages	305,425	261,213
Employer's NIC	-	993
Training	4,821	2,797
Travel Expenses	130	453
Employee's Pension	3,839	3,743
Staff Cover	19,077	4,458
Staff Recruitment	1,799	2,375
Total Staff Costs	<u>335,091</u>	<u>276,032</u>
Operating Costs		
Equipment	10,037	9,266
Total Operating Costs	<u>10,037</u>	<u>9,266</u>
GOVERNANCE COSTS		
Administration		
Stationery	8,089	7,558
Telephone/Broadband	2,743	1,346
Professional Fees	2,850	806
Equipment Insurance	1,213	799
Total Operating Costs	<u>14,895</u>	<u>10,509</u>
Consumables		
Wrap Around	119	70
Activities	9,086	11,558
Refreshments	304	313
Cleaning	2,687	1,395
Fruit	680	514
Total Consumables	<u>12,876</u>	<u>13,850</u>
Fundraising		
Uniform	655	595
Total Fundraising	<u>655</u>	<u>595</u>
TOTAL RESOURCES EXPENDED	<u>399,047</u>	<u>331,186</u>

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE)

England & Wales - Charity number 1176320

Accounts

**LITTLE WILLOWS PRE-SCHOOL
(WARWICKSHIRE) CIO**

**TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023**

CHARITY NUMBER: 1176320

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

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FOR THE YEAR ENDED 31 AUGUST 2023

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LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 AUGUST 2023

Charity Name and Number

Little Willows Pre-School (Warwickshire) CIO
Registered Charity Number: 1176320

Charity Address

Franklin Road
Whitnash
Warwickshire
CV31 2JH

Trustees

Chair	-	Susan Harris
Treasurer	-	David Harris
Secretary	-	Stacey Coulter
Other	-	Alison Armitage
	-	Harriet Tolley
	-	Angela Heron

Manager

Susan Harris

Bankers

Santander Bank plc

Independent Examiner

The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 ELY

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2023

History, Objectives and Activities of the Trust

The Charitable Incorporated Organisation (CIO) was established on the 18 December 2017 being the incorporation of Little Willows Pre-School (Warwickshire) Charity No.1075438, and is governed by the Pre-School Learning Alliance Constitution of 1999. The main objective of the charity, as set out in the Constitution, is to enhance the development and education of pre-school children by providing appropriate play facilities and activities to offer opportunities for all children whatever their race, culture, religion, means or ability.

Management and Governance Arrangements

The Constitution provides for:

- a) Three officers (Chair, Secretary and Treasurer), and
- b) Not less than two, nor more than nine, elected members, and
- c) If the committee so desires, not more than three members co-opted by the committee.

The trustees are elected annually at the Annual General Meeting. There is no defined internal training scheme for Trustees.

How our Activities Deliver Public Benefit

The Charity carries out a range of activities in pursuance of its charitable aims. The Trustees consider that the activities summarised below provide benefit to the inhabitants of the local area.

Achievements and Performance of the Trust

The main achievements of the charity during the year are:

- Quality early years education in an inclusive environment that promotes unique learning experiences to meet the needs of every child.
- Securing funding to support pre-school children with Special Educational Needs and Disabilities (SEND).

Financial Review, Investment Policy and Reserves

The charity's principal sources of funds are:

- Nursery Education Grant
- Fees
- Integrated Disability Support Grants
- Two Year Funding

The charity's principal expenditure costs are:

- Staffing costs
- Premises
- Operating costs (Including administration and consumables)

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2023
CONTINUED

The charity has a policy to provide sufficient reserves to finance the pre-school for a six month period.

The expenditure of the charity has provided for quality early years education within a well resourced and stimulating environment supported by motivated, experienced and well trained staff.

Future Plans

The trustees intend to continue providing quality early years education for pre-school children in a similar way to the recent past and to continue to improve the learning environment of the children.

Statement Trustees' Responsibilities

Charity Law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The trustees intend to ask the existing independent examiner to undertake the independent examination of the trust in the following year.

Signed on behalf of the trustees:

Signature:

Name: Susan Harris

Position: Chair

 4

Date: 2nd April 2024

**LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO**

I report to the trustees on my examination of the Accounts of Little Willows Pre-School (Warwickshire) for the year ended 31 August 2023.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


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Independent Examiner's Statement

I have completed my examination and subject to the above, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 386 of the 2006 Act; or
2. the accounts do not accord those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report (other than those mentioned above) in order to enable a proper understanding of the accounts to be reached.


John Alan Davies
On behalf of
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

Date: 2nd April 2024

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	2023 Year ended 31 August 2023 £	2022 Year ended 31 August 2022 £
Incoming Resources	8		
Incoming Resources from Generated Funds			
Fees		72,973	63,743
Fundraising		2,909	965
Other Income		649	8,353
Incoming Resources from Charitable Activities			
Grants		278,992	195,936
		<hr/>	<hr/>
Total incoming resources		355,523	268,997
Resources expended	9		
Charitable Activities			
Premises		20,934	7,133
Staff Costs		276,032	234,099
Operating Costs		9,266	5,029
Governance Costs			
Administration		10,509	14,658
Consumables		13,850	14,214
Fundraising		595	176
		<hr/>	<hr/>
Total resources expended		331,186	275,309
		<hr/>	<hr/>
NET INCOMING RESOURCES FOR THE YEAR		24,337	(6,312)
Total funds brought forward		154,379	160,691
		<hr/>	<hr/>
Total funds carried forward		178,716	154,379
		<hr/>	<hr/>

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

BALANCE SHEET AS AT 31 AUGUST 2023

	2023 £	2022 £
CURRENT ASSETS		
Stock	625	652
Debtors	11,682	38
Cash at bank and in hand	206,180	161,979
	<hr/>	<hr/>
TOTAL CURRENT ASSETS	218,487	162,669
CREDITORS: Amounts falling due within one year		
Sundry creditors	39,621	7,930
Fees paid in advance	150	360
	<hr/>	<hr/>
TOTAL CREDITORS	(39,771)	(8,290)
	<hr/>	<hr/>
NET CURRENT ASSETS	<u>178,716</u>	<u>154,379</u>
 FUNDS OF THE CHARITY		
UNRESTRICTED FUNDS	<u>178,716</u>	<u>154,379</u>

Name: Susan Harris

Date: 2nd April 2024

Position: Chair

Susan P. Harris

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

1. Accounting Policies

Company Information

Little Willows Pre-School (Warwickshire) CIO is a charitable incorporated organisation and is registered with the charity commission.

Accounting Convention

These financial statements have been prepared in accordance with FRS102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS102”) and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure is required to show a true and fair view.

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The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted are set out below.

a) Fund Accounting

Unrestricted funds are funds which are available at the discretion of the Trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

b) Incoming Resources and Related Expenditure

Incoming resources are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising or contract income) the resources and related expenditure are reported gross in the SoFA.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023
CONTINUED

c) Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

d) Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

e) Volunteer help

The value of any voluntary help received is not included in the accounts.

f) Investment income

This is included in the accounts when receivable.

g) Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs include costs of the preparation and examination of statutory accounts, the cost of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Staff costs are recognised as and when they become due.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023
CONTINUED

2. Assets

Tangible fixed assets for use by charity are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost. The insurance value of equipment is given by way of note to the accounts.

3. Taxation

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable services.

4. Fees for the Examination of the Accounts

	2023	2022
Independent examination	<u>£ 570</u>	<u>£ 510</u>

5. Tangible Fixed Assets

Equipment has an insurance valuation of £20,000.

6. Related Party Transactions

Susan Harris had remuneration of £19,500 for the year (£18,563 – 2022).

7. Employees

The average number of Employees during the period was 12 (12 – 2022).
No employee received total employee benefits of more than £60,000.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

8.

	2023	2022
	Year ended	Year ended
	31 August 2023	31 August 2022
INCOMING RESOURCES		
Incoming Resources from Generated Funds		
Fees		
Fees	40,162	39,415
Clubs	32,811	24,328
Total Fees	72,973	63,743
Fundraising		
Uniform	691	344
Fundraising Events	2,218	621
Total Fundraising	2,909	965
Other Income		
Bank Interest	464	56
Hot lunches		5,331
Other	185	2,966
Total Other Income	649	8,353
Incoming Resources from Charitable		
Activities Grants		
Nursery Education Grant	183,593	150,764
Two year funding	30,341	25,831
IDS	59,473	19,341
Grants	5,585	-
Total Grants	278,992	195,936
TOTAL INCOME	355,523	268,997

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

9.

	2023	2022
	Year ended	Year ended
	31 August 2023	31 August 2022
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Premises		
Rent	6,643	4,193
Utilities	11,164	1,954
Rates	1,581	237
General Maintenance	1,546	749
Total Premises	<u>20,934</u>	<u>7,133</u>
Staff Costs		
Wages	261,213	204,242
Employer's NIC	993	9,977
Training	2,797	2,764
Travel Expenses	453	962
Employee's Pension	3,743	3,423
Staff Cover	4,458	12,350
Staff Recruitment	2,375	381
Total Staff Costs	<u>276,032</u>	<u>234,099</u>
Operating Costs		
Equipment	9,266	5,029
Total Operating Costs	<u>9,266</u>	<u>5,029</u>
GOVERNANCE COSTS		
Administration		
Stationery	7,558	10,727
Telephone/Broadband	1,346	1,593
Professional Fees	806	525
Equipment Insurance	799	1,813
Total Operating Costs	<u>10,509</u>	<u>14,658</u>
Consumables		
Wrap Around	70	46
Activities	11,558	6,861
Refreshments	313	244
Cleaning	1,395	1,362
Fruit	514	634
Hot lunches		5,067
Total Consumables	<u>13,850</u>	<u>14,214</u>
Fundraising		
Uniform	595	176
Total Fundraising	<u>595</u>	<u>176</u>
TOTAL RESOURCES EXPENDED	<u>331,186</u>	<u>275,309</u>

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE)

England & Wales - Charity number 1176320

Accounts

**LITTLE WILLOWS PRE-SCHOOL
(WARWICKSHIRE) CIO**

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2022

CHARITY NUMBER: 1176320

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

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LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 AUGUST 2022

Charity Name and Number

Little Willows Pre-School (Warwickshire) CIO
Registered Charity Number: 1176320

Charity Address

Whitnash Primary School
Langley Road
Whitnash
Warwickshire
CV31 2EX

Trustees

Chair	-	Susan Harris
Vice Chair	-	David Harris
Secretary	-	Stacey Coulter
Treasurer	-	David Harris
Other	-	Alison Armitage
	-	Harriet Tolley
	-	Angela Heron

Manager

Susan Harris

Bankers

Santander Bank plc

Independent Examiner

The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 ELY

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

History, Objectives and Activities of the Trust

The Charitable Incorporated Organisation (CIO) was established on the 18 December 2017 being the incorporation of Little Willows Pre-School (Warwickshire) Charity No.1075438, and is governed by the Pre-School Learning Alliance Constitution of 1999. The main objective of the charity, as set out in the Constitution, is to enhance the development and education of pre-school children by providing appropriate play facilities and activities to offer opportunities for all children whatever their race, culture, religion, means or ability.

Management and Governance Arrangements

The Constitution provides for:

- a) Three officers (Chair, Secretary and Treasurer), and
- b) Not less than two, nor more than nine, elected members, and
- c) If the committee so desires, not more than three members co-opted by the committee.

The trustees are elected annually at the Annual General Meeting. There is no defined internal training scheme for Trustees.

How our Activities Deliver Public Benefit

The Charity carries out a range of activities in pursuance of its charitable aims. The Trustees consider that the activities summarised below provide benefit to the inhabitants of the local area.

Achievements and Performance of the Trust

The main achievements of the charity during the year are:

- Quality early years education for pre-school children.
- Fund raising events, including Christmas fair, sponsored obstacle course and summer fair.

Financial Review, Investment Policy and Reserves

The charity's principal sources of funds are:

- Nursery Education Grant
- Fees
- Fund Raising

The charity's principal expenditure costs are:

- Staffing costs
- Premises
- Operating costs (Including administration and consumables)

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022
CONTINUED

The charity has a policy to provide sufficient reserves to finance the pre-school for a six month period.

The expenditure of the charity has provided for quality early years education within a well resourced and stimulating environment supported by motivated, experienced and well trained staff.

Future Plans

The trustees intend to continue providing quality early years education for pre-school children in a similar way to the recent past and to continue to improve the learning environment of the children.

Statement Trustees' Responsibilities

Charity Law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

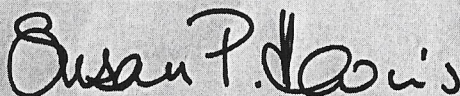
The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The trustees intend to ask the existing independent examiner to undertake the independent examination of the trust in the following year.

Signed on behalf of the trustees:

Signature:



Name:

Susan Harris

Position:

Chair

Date 23 June 2023

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO

I report to the trustees on my examination of the Accounts of Little Willows Pre-School (Warwickshire) for the year ended 31 August 2022.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination and subject to the above, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 386 of the 2006 Act; or
2. the accounts do not accord those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report (other than those mentioned above) in order to enable a proper understanding of the accounts to be reached.


John Alan Davies
On behalf of
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

23 June 2023

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED AUGUST 2022

	Notes	2022 Year ended 31 August 2022 £	2021 Year ended 31 August 2021 £
Incoming Resources	8		
Incoming Resources from Generated Funds			
Fees		63,743	45,789
Fundraising		965	1,529
Other Income		8,353	4,739
Incoming Resources from Charitable Activities			
Grants		195,936	228,935
		-----	-----
Total incoming resources		268,997	280,992
Resources expended	9		
Charitable Activities			
Premises		7,133	8,953
Staff Costs		234,099	210,644
Operating Costs		5,029	22,626
Governance Costs			
Administration		14,658	9,159
Consumables		14,216	15,544
Fundraising		176	462
		-----	-----
Total resources expended		275,311	267,387
NET INCOMING RESOURCES FOR THE YEAR		(6,312)	13,605
Total funds brought forward		160,691	147,086
		-----	-----
Total funds carried forward		154,379	160,691
		-----	-----

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

BALANCE SHEET AS AT 31 AUGUST 2022

	2022 £	2021 £
CURRENT ASSETS		
Stock	652	652
Debtors	38	458
Cash at bank and in hand	161,979	174,619
	_____	_____
TOTAL CURRENT ASSETS	162,669	175,729
CREDITORS: Amounts falling due within one year		
Sundry creditors	7,930	14,784
Fees paid in advance	360	254
	_____	_____
TOTAL CREDITORS	(8,290)	(15,038)
	_____	_____
NET CURRENT ASSETS	<u>154,379</u>	<u>160,691</u>
FUNDS OF THE CHARITY		
UNRESTRICTED FUNDS	<u>154,379</u>	<u>160,691</u>

Susan Harris
Chair

23 June 2023



LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED AUGUST 2022

1. Accounting Policies

Company Information

Little Willows Pre-School (Warwickshire) CIO is a charitable incorporated organisation and is registered with the charity commission.

Accounting Convention

These financial statements have been prepared in accordance with FRS102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS102”) and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure is required to show a true and fair view.

These financial statements have also been prepared in accordance with:

- Accounting and reporting by Charities
- Statement of Recommended Practice (SORP FRS102)
- The Charities Act 2011

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted are set out below.

a) Fund Accounting

Unrestricted funds are funds which are available at the discretion of the Trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

b) Incoming Resources and Related Expenditure

Incoming resources are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising or contract income) the resources and related expenditure are reported gross in the SoFA.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022
CONTINUED

c) Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

d) Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service of facility received.

e) Volunteer help

The value of any voluntary help received is not included in the accounts.

f) Investment income

This is included in the accounts when receivable.

g) Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs include costs of the preparation and examination of statutory accounts, the cost of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Staff costs are recognised as and when they become due.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022
CONTINUED

2. Assets

Tangible fixed assets for use by charity are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost. The insurance value of equipment is given by way of note to the accounts.

3. Taxation

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable services.

4. Fees for the Examination of the Accounts

	2022	2021
Independent examination	<u>£ 510</u>	<u>£ 510</u>

5. Tangible Fixed Assets

Equipment has an insurance valuation of £20,000.

6. Related Party Transactions

Susan Harris had remuneration of £18,563 for the year (£12,180 – 2021).

7. Employees

The average number of Employees during the period was 12 (12 – 2021).
No employee received total employee benefits of more than £60,000.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

8.

	TOTAL 2022 Year ended 31 August 2022	TOTAL 2021 Year ended 31 August 2021
INCOMING RESOURCES		
Incoming Resources from Generated Funds		
Fees		
Fees	39,415	23,205
Clubs	24,328	22,584
Total Fees	63,743	45,789
Fundraising		
Uniform	344	402
Fundraising Events	621	1,127
Total Fundraising	965	1,529
Other Income		
Bank Interest	56	9
Hot lunches	5,331	3,987
Other	2,966	743
Total Other Income	8,353	4,739
Incoming Resources from Charitable Activities Grants		
Nursery Education Grant	150,764	145,726
Two year funding	25,831	35,117
IDS	19,341	32,292
Grants	-	15,800
Total Grants	195,936	228,935
TOTAL INCOME	268,997	280,992

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

9.

	TOTAL 2022 Year ended 31 August 2022	TOTAL 2021 Year ended 31 August 2021
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Premises		
Rent	4,193	7,674
Utilities	1,954	857
Rates	237	39
General Maintenance	749	383
Total Premises	<u>7,133</u>	<u>8,953</u>
Staff Costs		
Wages	204,242	188,737
Employer's NIC	9,977	9,160
Training	2,764	2,674
Travel Expenses	962	1,524
Employee's Pension	3,423	3,300
Staff Cover	12,350	5,039
Staff Recruitment	381	210
Total Staff Costs	<u>234,099</u>	<u>210,644</u>
Operating Costs		
Equipment	5,029	22,626
Total Operating Costs	<u>5,029</u>	<u>22,626</u>
GOVERNANCE COSTS		
Administration		
Stationery	10,727	6,888
Telephone/Broadband	1,593	1,355
Professional Fees	525	510
Equipment Insurance	1,813	406
Total Operating Costs	<u>14,658</u>	<u>9,159</u>
Consumables		
Wrap Around	46	184
Activities	6,863	8,720
Refreshments	244	258
Cleaning	1,362	1,615
Fruit	634	786
Hot lunches	5,067	3,981
Total Consumables	<u>14,216</u>	<u>15,544</u>
Fundraising		
Uniform	176	462
Total Fundraising	<u>176</u>	<u>462</u>
TOTAL RESOURCES EXPENDED	<u>275,311</u>	<u>267,646</u>

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE)

England & Wales - Charity number 1176320

Accounts

**LITTLE WILLOWS PRE-SCHOOL
(WARWICKSHIRE) CIO**

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2021

CHARITY NUMBER: 1176320

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

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FOR THE YEAR ENDED 31 AUGUST 2021

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LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 AUGUST 2021

Charity Name and Number

Little Willows Pre-School (Warwickshire) CIO
Registered Charity Number: 1176320

Charity Address

Whitnash Primary School
Langley Road
Whitnash
Warwickshire
CV31 2EX

Trustees

Chair	-	Susan Harris
Vice Chair	-	David Harris
Secretary	-	Stacey Coulter
Treasurer	-	David Harris
Other	-	Alison Armitage
	-	Harriet Tolley
	-	Angela Heron

Manager

Susan Harris

Bankers

Santander Bank plc

Independent Examiner

The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 ELY

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2021

History, Objectives and Activities of the Trust

The Charitable Incorporated Organisation (CIO) was established on the 18 December 2017 being the incorporation of Little Willows Pre-School (Warwickshire) Charity No.1075438, and is governed by the Pre-School Learning Alliance Constitution of 1999. The main objective of the charity, as set out in the Constitution, is to enhance the development and education of pre-school children by providing appropriate play facilities and activities to offer opportunities for all children whatever their race, culture, religion, means or ability.

Management and Governance Arrangements

The Constitution provides for:

- a) Three officers (Chair, Secretary and Treasurer), and
- b) Not less than two, nor more than nine, elected members, and
- c) If the committee so desires, not more than three members co-opted by the committee.

The trustees are elected annually at the Annual General Meeting. There is no defined internal training scheme for Trustees.

How our Activities Deliver Public Benefit

The Charity carries out a range of activities in pursuance of its charitable aims. The Trustees consider that the activities summarised below provide benefit to the inhabitants of the local area.

Achievements and Performance of the Trust

The main achievements of the charity during the year are:

- Quality early years education for pre-school children.
- Fund raising events, including Christmas fair, sponsored obstacle course and summer fair.

Financial Review, Investment Policy and Reserves

The charity's principal sources of funds are:

- Nursery Education Grant
- Fees
- Fund Raising

The charity's principal expenditure costs are:

- Staffing costs
- Premises
- Operating costs (including administration and consumables)

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2021
CONTINUED

The charity has a policy to provide sufficient reserves to finance the pre-school for a six month period.

The expenditure of the charity has provided for quality early years education within a well resourced and stimulating environment supported by motivated, experienced and well trained staff.

Future Plans

The trustees intend to continue providing quality early years education for pre-school children in a similar way to the recent past and to continue to improve the learning environment of the children.

Statement Trustees' Responsibilities

Charity Law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The trustees intend to ask the existing independent examiner to undertake the independent examination of the trust in the following year.

Signed on behalf of the trustees:

Signature:



Name:

Susan Harris

Position:

Chair

Date 23 May 2022

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO

I report to the trustees on my examination of the Accounts of Little Willows Pre-School (Warwickshire) for the year ended 31 August 2021.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination and subject to the above, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 386 of the 2006 Act; or
2. the accounts do not accord those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report (other than those mentioned above) in order to enable a proper understanding of the accounts to be reached.


John Alan Davies
On behalf of
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

23 May 2022

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED AUGUST 2021

	Notes	2021 Year ended 31 August 2021 £	2020 Year ended 31 August 2020 £
Incoming Resources	8		
Incoming Resources from Generated Funds			
Fees		45,789	28,841
Fundraising		1,529	-
Other Income		4,739	4,800
Incoming Resources from Charitable Activities			
Grants		228,935	272,690
		-----	-----
Total incoming resources		280,992	306,331
Resources expended	9		
Charitable Activities			
Premises		8,953	7,332
Staff Costs		210,644	244,057
Operating Costs		22,626	4,364
Governance Costs			
Administration		9,159	9,908
Consumables		15,543	19,240
Fundraising		462	550
		-----	-----
Total resources expended		267,387	285,451
		-----	-----
NET INCOMING RESOURCES FOR THE YEAR		13,605	20,880
			-
Total funds brought forward		147,086	126,206
		-----	-----
Total funds carried forward		160,691	147,086
		-----	-----

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

BALANCE SHEET AS AT 31 AUGUST 2021

	2021 £	2020 £
CURRENT ASSETS		
Stock	652	507
Debtors	458	458
Cash at bank and in hand	174,619	163,068
	<hr/>	<hr/>
TOTAL CURRENT ASSETS	175,729	164,033
 CREDITORS: Amounts falling due within one year		
Sundry creditors	14,784	16,147
Fees paid in advance	254	800
	<hr/>	<hr/>
TOTAL CREDITORS	(15,038)	(16,947)
	<hr/>	<hr/>
NET CURRENT ASSETS	160,691	147,086
	<hr/> <hr/>	<hr/> <hr/>
 FUNDS OF THE CHARITY		
 UNRESTRICTED FUNDS	160,691	147,086
	<hr/> <hr/>	<hr/> <hr/>



Susan Harris
Chair

23 May 2022

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED AUGUST 2021

1. Accounting Policies

Company Information

Little Willows Pre-School (Warwickshire) CIO is a charitable incorporated organisation and is registered with the charity commission.

Accounting Convention

These financial statements have been prepared in accordance with FRS102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS102”) and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure is required to show a true and fair view.

These financial statements have also been prepared in accordance with:

- Accounting and reporting by Charities
- Statement of Recommended Practice (SORP FRS102)
- The Charities Act 2011

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted are set out below.

a) Fund Accounting

Unrestricted funds are funds which are available at the discretion of the Trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

b) Incoming Resources and Related Expenditure

Incoming resources are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising or contract income) the resources and related expenditure are reported gross in the SoFA.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021
CONTINUED

c) Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

d) Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service of facility received.

e) Volunteer help

The value of any voluntary help received is not included in the accounts.

f) Investment income

This is included in the accounts when receivable.

g) Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs include costs of the preparation and examination of statutory accounts, the cost of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Staff costs are recognised as and when they become due.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021
CONTINUED

2. Assets

Tangible fixed assets for use by charity are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost. The insurance value of equipment is given by way of note to the accounts.

3. Taxation

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable services.

4. Fees for the Examination of the Accounts

	2021	2020
Independent examination	£ 510	£ 500
	<u> </u>	<u> </u>

5. Tangible Fixed Assets

Equipment has an insurance valuation of £20,000.

6. Related Party Transactions

Susan Harris had remuneration of £12,180 for the year (£12,180 – 2020).

7. Employees

The average number of Employees during the period was 12 (11 – 2020).
No employee received total employee benefits of more than £60,000.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

8.

	TOTAL 2021 Year ended 31 August 2021	TOTAL 2020 Year ended 31 August 2020
INCOMING RESOURCES		
Incoming Resources from Generated Funds		
Fees		
Fees	23,205	17,227
Clubs	22,584	11,584
Deposits	-	30
Total Fees	45,789	28,841
Fundraising		
Uniform	402	-
Fundraising Events	1,127	-
Total Fundraising	1,529	-
Other Income		
Bank Interest	9	423
Hot lunches	3,987	2,842
Other	743	1,535
Total Other Income	4,739	4,800
Incoming Resources from Charitable Activities Grants		
Nursery Education Grant	145,726	189,058
Two year funding	35,117	33,634
IDS	32,292	35,572
Grants	15,800	14,426
Total Grants	228,935	272,690
TOTAL INCOME	<u>280,992</u>	<u>306,331</u>

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

9.

	TOTAL 2021 Year ended 31 August 2021	TOTAL 2020 Year ended 31 August 2020
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Premises		
Rent	7,674	5,499
Utilities	857	943
Rates	39	195
General Maintenance	383	695
Total Premises	<u>8,953</u>	<u>7,332</u>
Staff Costs		
Wages	188,737	215,031
Employer's NIC	9,160	9,165
Training	2,674	3,361
Travel Expenses	1,524	248
Employee's Pension	3,300	3,214
Staff Cover	5,039	10,121
Staff Recruitment	210	2,843
Staff Welfare	-	74
Total Staff Costs	<u>210,644</u>	<u>244,057</u>
Operating Costs		
Equipment	22,626	3,354
Visiting Professionals	-	990
Hire	-	20
Total Operating Costs	<u>22,626</u>	<u>4,364</u>
GOVERNANCE COSTS		
Administration		
Stationery	6,888	7,455
Telephone/Broadband	1,355	748
Professional Fees	510	500
Equipment Insurance	406	1,205
Total Operating Costs	<u>9,159</u>	<u>9,908</u>
Consumables		
Wrap Around	184	432
Activities	8,720	12,983
Refreshments	258	525
Cleaning	1,615	1,749
Certificates & Stickers	-	-
Fruit	786	627
Hot lunches	3,980	2,924
Total Consumables	<u>15,543</u>	<u>19,240</u>
Fundraising		
Uniform	462	427
Events Expenses	-	61
Photography	-	-
Other	-	62
Total Fundraising	<u>462</u>	<u>550</u>
TOTAL RESOURCES EXPENDED	<u>267,387</u>	<u>285,451</u>

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE)

England & Wales - Charity number 1176320

Accounts

**LITTLE WILLOWS PRE-SCHOOL
(WARWICKSHIRE) CIO**

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

CHARITY NUMBER: 1176320

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

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FOR THE YEAR ENDED 31 AUGUST 2020

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5.	Independent Examiner's Report
6.	Statement of Financial Activities
7.	Balance Sheet
8 - 12.	Notes to the Accounts

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 AUGUST 2020

Charity Name and Number

Little Willows Pre-School (Warwickshire) CIO
Registered Charity Number: 1176320

Charity Address

Whitnash Primary School
Langley Road
Whitnash
Warwickshire
CV31 2EX

Trustees

Chair	-	Susan Harris
Vice Chair	-	David Harris
Secretary	-	Stacey Coulter
Treasurer	-	David Harris
Other	-	Helen Wright
	-	Anjela Heron
	-	Sandeep Cheema
	-	Harriet Tolley

Manager

Susan Harris

Bankers

Santander Bank plc

Independent Examiner

The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 ELY

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2020

History, Objectives and Activities of the Trust

The Charitable Incorporated Organisation (CIO) was established on the 18 December 2017 being the incorporation of Little Willows Pre-School (Warwickshire) Charity No.1075438, and is governed by the Pre-School Learning Alliance Constitution of 1999. The main objective of the charity, as set out in the Constitution, is to enhance the development and education of pre-school children by providing appropriate play facilities and activities to offer opportunities for all children whatever their race, culture, religion, means or ability.

Management and Governance Arrangements

The Constitution provides for:

- a) Three officers (Chair, Secretary and Treasurer), and
- b) Not less than two, nor more than nine, elected members, and
- c) If the committee so desires, not more than three members co-opted by the committee.

The trustees are elected annually at the Annual General Meeting. There is no defined internal training scheme for Trustees.

How our Activities Deliver Public Benefit

The Charity carries out a range of activities in pursuance of its charitable aims. The Trustees consider that the activities summarised below provide benefit to the inhabitants of the local area.

Achievements and Performance of the Trust

The main achievements of the charity during the year are:

- Quality early years education for pre-school children.
- Fund raising events, including Christmas fair, sponsored obstacle course and summer fair.

Financial Review, Investment Policy and Reserves

The charity's principal sources of funds are:

- Nursery Education Grant
- Fees
- Fund Raising

The charity's principal expenditure costs are:

- Staffing costs
- Premises
- Operating costs (including administration and consumables)

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2020
CONTINUED

The charity has a policy to provide sufficient reserves to finance the pre-school for a six month period.

The expenditure of the charity has provided for quality early years education within a well resourced and stimulating environment supported by motivated, experienced and well trained staff.

Future Plans

The trustees intend to continue providing quality early years education for pre-school children in a similar way to the recent past and to continue to improve the learning environment of the children.

Statement Trustees' Responsibilities

Charity Law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The trustees intend to ask the existing independent examiner to undertake the independent examination of the trust in the following year.

Signed on behalf of the trustees:

Signature:

Name: Susan Harris

Position: Chair

Date 28 June 2021

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO

I report to the trustees on my examination of the Accounts of Little Willows Pre-School (Warwickshire) for the year ended 31 August 2020.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination and subject to the above, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 386 of the 2006 Act; or
2. the accounts do not accord those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report (other than those mentioned above) in order to enable a proper understanding of the accounts to be reached.

John Alan Davies
On behalf of
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

28 June 2021

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED AUGUST 2020

	Notes	2020 £	2019 £
Incoming Resources	8		
Incoming Resources from Generated Funds			
Fees		28,841	38,174
Fundraising		-	2,659
Other Income		4,800	4,819
Incoming Resources from Charitable Activities			
Grants		272,690	272,141
		-----	-----
Total incoming resources		306,331	317,793
		=====	=====
Resources expended	9		
Charitable Activities			
Premises		7,332	25,159
Staff Costs		244,057	266,483
Operating Costs		4,364	9,365
Governance Costs			
Administration		9,908	10,985
Consumables		19,240	17,032
Fundraising		550	1,471
		-----	-----
Total resources expended		285,451	330,495
		=====	=====
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR		20,880	(12,702)
		=====	=====
Total funds brought forward		126,206	138,908
		-----	-----
Total funds carried forward		147,086	126,206
		=====	=====

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

BALANCE SHEET AS AT 31 AUGUST 2020

	2020	2019
	£	£
CURRENT ASSETS		
Stock	507	596
Debtors	458	486
Cash at bank and in hand	163,068	141,346
	_____	_____
TOTAL CURRENT ASSETS	164,033	142,428
CREDITORS: Amounts falling due within one year		
Sundry creditors	16,147	15,252
Fees paid in advance	800	970
	_____	_____
TOTAL CREDITORS	(16,947)	(16,222)
	_____	_____
NET CURRENT ASSETS	147,086	126,206
	=====	=====
FUNDS OF THE CHARITY		
UNRESTRICTED FUNDS	147,086	126,206
	=====	=====

Susan Harris
Chair

28 June 2021

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED AUGUST 2020

1. Accounting Policies

Company Information

Little Willows Pre-School (Warwickshire) CIO is a charitable incorporated organisation and is registered with the charity commission.

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These financial statements have been prepared in accordance with FRS102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS102”) and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure is required to show a true and fair view.

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The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted are set out below.

a) Fund Accounting

Unrestricted funds are funds which are available at the discretion of the Trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

b) Incoming Resources and Related Expenditure

Incoming resources are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising or contract income) the resources and related expenditure are reported gross in the SoFA.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020
CONTINUED

c) Grants and donations

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The value of any voluntary help received is not included in the accounts.

f) Investment income

This is included in the accounts when receivable.

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Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

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Staff costs are recognised as and when they become due.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020
CONTINUED

2. Assets

Tangible fixed assets for use by charity are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost. The insurance value of equipment is given by way of note to the accounts.

3. Taxation

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable services.

4. Fees for the Examination of the Accounts

	2020	2019
Independent examination	£ 417	£ 400

5. Tangible Fixed Assets

Equipment has an insurance valuation of £20,000.

6. Related Party Transactions

Susan Harris had remuneration of £12,180 for the year (£12,180 – 2019).

7. Employees

The average number of Employees during the period was 12 (11 – 2019).
No employee received total employee benefits of more than £60,000.

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO
(Charity No. 1176320)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

8.

	TOTAL 2020	TOTAL 2019
INCOMING RESOURCES		
Incoming Resources from Generated Funds		
Fees		
Fees	17,227	23,378
Activity & Fruit Fees	-	1,630
Clubs	11,584	12,851
Deposits	30	315
	28,841	38,174
Fundraising		
Uniform	-	656
Fundraising Events	-	965
Photography	-	694
Obstacle Course	-	344
	-	2,659
Other Income		
Bank Interest	423	351
Hot lunches	2,842	3,449
Trips	-	776
Other	1,535	243
	4,800	4,819
Incoming Resources from Charitable Activities Grants		
Nursery Education Grant	189,058	203,985
Two year funding	33,634	37,564
IDS	35,572	30,592
Covid Support Grants	13,926	-
Apprentice Incentive Payment	500	-
	272,690	272,141
TOTAL INCOME	306,331	317,793

LITTLE WILLOWS PRE-SCHOOL (WARWICKSHIRE) CIO

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

9.	TOTAL 2020	TOTAL 2019
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Premises		
Rent	5,499	4,123
Utilities	943	845
Rates	195	375
Refurbishment	-	18,470
General Maintenance	695	1,346
Total Premises	7,332	25,159
Staff Costs		
Wages	202,463	170,055
Employers NIC	7,294	7,719
Training	3,361	4,090
Travel Expenses	248	301
Pension	17,653	28,005
Staff Cover	10,121	54,075
Staff Recruitment	2,843	2,202
Staff Welfare	74	36
Total Staff Costs	244,057	266,483
Operating Costs		
Equipment	3,354	7,231
Visiting Professionals	990	1,540
Trips	-	594
Hire	20	-
Total Operating Costs	4,364	9,365
GOVERNANCE COSTS		
Administration		
Stationery	7,455	6,635
Telephone/Broadband	748	1,685
Professional Fees	500	960
Equipment Insurance	1,205	1,085
Fees Refunded	-	129
Deposits Refunded	-	385
Subscriptions	-	106
Total Administration	9,908	10,985
Consumables		
Wrap Around	432	724
Activities	12,983	10,905
Refreshments	525	848
Cleaning	1,749	1,521
Certificates & Stickers	-	49
Fruit	627	1,165
Hot lunches	2,924	1,820
Total Consumables	19,240	17,032
Fundraising		
Uniform	427	407
Events Expenses	61	412
Photography	-	495
Other	62	157
Total Fundraising	550	1,471
TOTAL RESOURCES EXPENDED	<u>285,451</u>	<u>330,495</u>