

SURREY MUSLIM ASSOCIATION

2023

REPORT AND FINANCIAL STATEMENTS

REGISTERED CHARITY NO: 1176219



For the year ending the 31st March 2023

Surrey Muslim Association
ANNUAL REPORT OF THE TRUSTEES
For the year ending the 31st March 2023

Reference and Administration Details

Name of Charity

Charity registration number 1176219

Date Registered 14th December 2019

Principal Address

Flat 1,
Shah Jahan Mosque,
149 Oriental Road,
Woking.
GU22 7AB

Names of Trustees/ Directors

- 1. Dr Syed Naqvi (Chair)**
- 2. Hafiz Saeed Hashmi (Shah Jahan Mosque) (Vice Chair)**
- 3. Kawther A Hashmi (Secretary)**
- 4. Rashid Laher (Elmbridge Multi Faith Forum)**

This annual report is prepared to meet the requirements of the directors' report and accounts as required by the Charity Commission.

Objectives and Activities

Objects

The charity's objects' ('Objects') are specifically restricted to the following:

The charity's objects are, for the public benefit:

1. To promote social and financial Inclusion for the benefit of the public by working with members of the Muslim and Non-Muslim communities in Surrey who are socially and financially excluded on grounds of their ethnic origin, religion, belief or creed so as to relieve the needs of such members of the communities and assist them to integrate into society by:

- Providing a local network groups that encourages and enables members of the community to participate more effectively with the wider community; ·
- Increasing or co-ordinating opportunities for members of that community to engage with service providers so as to engage with service providers to adapt services so as to better meet the need of that community.

2. To promote the efficiency and effectiveness of Islamic charities through the provision of advice and guidance, in particular but not exclusively on governance.

3. The relief of charitable need amongst Muslim and Non-Muslim community in Surrey for the Public Benefit.

The Trustees have paid regard to the Charity Commission's guidance on public benefit and are confident that the charity's intent and its performance clearly demonstrate that Surrey Muslim Association provides a public benefit.

Achievements and Performance

Chair's Report

Earlier this year, we successfully secured funding for the implementation of an energy efficiency project named "Muslim Energy Together." The primary objective of this initiative was to educate the Muslim community in Surrey on energy-saving practices and strategies to navigate the challenges posed by rising energy prices. To achieve this, we conducted a roadshow that visited four mosques in Surrey.

During the roadshow, we provided practical demonstrations of simple energy-saving measures and distributed complimentary draft-proofing strips, silicone guns, and multilingual information leaflets in Urdu, Punjabi, Bengali, Arabic, and English. Additionally, the project sought to enlist volunteers from the community as "Energy Champions," who would offer ongoing support and assistance in implementing energy-saving measures in homes.

The roadshow successfully covered the following mosques, achieving the desired attendance:

1. Shah Jahan Mosque, Woking - Date: 17/03/2023 - Attendance: 70
2. Al-Asr Mosque, Woking - Date: 24/03/2023 - Attendance: 20
3. Jurgens Center, Egham - Runnymede Muslim Society - Date: 31/03/2023 - Attendance: 15

4. Dorking Mosque - Date: 07/04/2023 - Attendance: 12

5. Bracknell Mosque - Date: 14/04/2023 - Attendance: 34

Total Attendance: 151

During the month of Ramadan, we provided a dedicated resource on our website containing information and timetables from the mosques in Surrey, catering to both Muslims and non-Muslims. Simultaneously, we initiated an 'environmental campaign' encouraging mosque to adopt more environmentally friendly practices.

With a small grant from Active Surrey, we procured equipment for a weekly women's exercise class at the Lakeview Community Centre. This class, led by a trustee of SMA, has significantly contributed to enhancing the physical and mental well-being of the participating women.

Our commitment to supporting refugees across Surrey remains steadfast, with Sabrina Rambech generously volunteering her time to provide assistance.

We continue to actively engage with Mosques to identify needs and collaborative opportunities for improvement.

The SMA participates in the Surrey Interfaith Forum, attending quarterly meetings to represent the Muslim voice. Furthermore, our representation on the Surrey SACRE (Standing Advisory Council for Religious Education) persists.

As we strive to unite Muslims in Surrey and enhance our community service, we are actively seeking volunteers who can dedicate their time to support our efforts. If you are interested, please contact us.

Yours sincerely,

Dr Syed Abbas Naqvi

ANNUAL REPORT OF THE TRUSTEES (cont'd)

Financial review

The financial position of Surrey Muslim Association continues to remain the same, and we end this year with healthy balances of restricted and unrestricted funds which are allocated to delivering the remainder of the programmes which continue into 2022/23. We hold significant cash balances as our funders largely provide cash in advance of need. Debtors, which are people who owe us money or services are low, and Creditors, people to whom we owe money is minimal.

Reserves are needed to bridge the gap between the spending and receiving of income and also to cover unplanned expenditure and provide opportunities for investment in new activities. Our reserves policy gives the ideal range for unrestricted reserves of between 3 and 6 months unrestricted operating costs. As at the end of March 2022 this range was £7,824 based on the following years forecast and so the closing balance of £13,844 is above the target and the Trustees have agreed a plan to fundraise to the desired level in the following two years.

The principal uncertainty for the continued operation of Surrey Muslim Association is the lack of secured mid to long term funding, however, several multiyear grants are being looked into and on this basis the Trustees are of the view that the Surrey Muslim Association is a going concern.

Structure, Governance and Management

The Charity is constituted as a Company Incorporated Organisation. The Directors of the Company are also Trustees of the Charity. Eligibility for membership of the Charity and membership of the Board of Trustees is governed by the Constitution. There are no restrictions on the operation of the Charity or on its investment powers, other than those imposed by general Charity law.

Trustees are appointed in consultation with the members of Surrey Muslim Association and given a formal induction by the Chair of the Board.

Statement of responsibilities of the Trustees

The Charities Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will not continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with both charity and company law. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the responsibility of the independent examiner in relations to the Trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act). The charity's gross income did not exceed £25,000.

Statement of Financial Activities for the year ended 31st March 2023

Receipts and Payments Accounts from 01/04/2022 to 31/03/2023

| | Unrestricted Funds to the nearest £ | Restricted Funds to the nearest £ | Total Funds to the nearest £ |
|-----------------------|--|--------------------------------------|---------------------------------|
| Receipts | | | |
| Energy project funds | 9,000 | - | 9,000 |
| Surrey CC funds | 610 | - | 610 |
| Donations | 138 | - | 138 |
| Total Receipts | 9,748 | - | 9,748 |
| | | | |
| Payments | Unrestricted Funds To the nearest £ | Restricted Funds To the nearest £ | Total Funds To the nearest £ |
| Energy project | 3,037 | - | 3,037 |
| Exercise equipment | 602 | - | 602 |
| Bank charges | 60 | - | 60 |
| Hostings Domain | 29 | - | 29 |
| Total Payments | 3,728 | - | 3,728 |
| | | | |
| Net movement in funds | 6,020 | - | 6,020 |

Statement of assets and liabilities at the end of the period

| | Unrestricted Funds To the nearest £ | Restricted Funds To the nearest £ | Total Funds To the nearest £ |
|--------------|--|--------------------------------------|---------------------------------|
| Cash at bank | 13,844 | - | 13,844 |

K. Hashmi

K Hashmi
Trustee

18th January 2024