



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 6 April 2023 **To** 6 April 2024

Charity name: La Petite Ecole de Liverpool

Charity registration number: 1167280

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the CIO are in accordance with the charitable purpose for the advancement of education and aim: To advance the education of the public and, in particular but not exclusively, children educated in local English-speaking schools and having a knowledge of French living in Liverpool and surrounding areas by:</p> <ul style="list-style-type: none">• Providing teaching services in French as an extracurricular activity,• Organising cultural activities in order to develop the knowledge of the culture and history of the francophone world. <p>Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>ONGOING:</p> <ul style="list-style-type: none">- Weekly lessons, for 2 hours on a Saturday, for French-speaking children (FLAM);- Weekly lessons for students of Dovedale school as an extracurricular activity (FLE);- Annual cultural activities: A French Christmas celebration (December 2023);- A cultural event linked to Eurovision (June 2023). <p>SPECIFIC TO THIS YEAR</p> <ul style="list-style-type: none">- Introducing a new class by separating the smaller level section into 2, and re-assigning headcount, so there is 3 levels, with one teacher each, no assistant;

		<ul style="list-style-type: none"> - Changing the access to library books by moving to free onsite pick up; - Introducing term programmes for 2 of the three classes.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees have had regard to the guidance on public benefit as we welcome all people from all countries who have an interest in French language and culture to join our organisation. We have kept the charges to a minimum despite inflation in order to keep our classes affordable.</p> <p>We also have a policy for those families who cannot afford these costs to have a possibility to contribute in kind negotiated on a one-to-one basis.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		n/a
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	<p>We aim to develop skills for our teachers and assistants through sending them also for training, and promoting their professional development.</p> <p>We also provide equal access and opportunities for families who cannot afford the classes</p>
Contribution made by volunteers	Para 1.38	<p>The management committee is made of volunteers, who also happen to be members (i.e. parents of children registered). They help organise and run the classes, fundraise, organise cultural events and manage the library.</p>
Other		n/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Main achievements:</p> <ul style="list-style-type: none"> - Promoting French language and culture - Providing opportunities for those with French-speaking parents to be bilingual and thus have broader opportunities as they grow up - To entertain the wider general public in Liverpool by organising cultural events - By developing teachers - By growing the network and connection of the French community in Liverpool as well as their connection to other French-speaking communities across the UK (through the network of French schools called 'Parapluie-FLAM') - Promoting connection between different languages schools through meetings and planning joint events with other language schools in Liverpool

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All objectives achieved, though refocused, in order to remain in line with a reduced management committee, and volunteering time.
Performance of fundraising activities against objectives set	Para 1.41	The charity was able to successful in organising a cultural event open to the general public, thanks for a EuroGrant application as part of the EuroStreet programme.
Investment performance against objectives	Para 1.41	n/a
Other		The Project Officer Laurence Payot resigned from her position at the end of the academic year (June 2024).

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>This year, the income (totalling £12,168) came from 3 sources:</p> <ul style="list-style-type: none"> • FLAM: £6,300 , which represents 16.5 students in the year. • Dovedale school (FLE): £3,800 • EuroGrant as part of the EuroStreet programme: £2,000, for a event linked to Eurovision, which was spent in full on the event. <p>The net income for the year is £1,534 representing the net revenue generated by the activity in Dovedale school, less ca £300 the loss suffered by the FLAM activity.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	If we have a positive bank balance at the end of the financial year we will adopt a continuous cash flow into the next financial year for the sum to be used to further the aims of the CIO only.
Amount of reserves held	Para 1.22	The bank account held a balance of £5,948 at the end of the 2023/24 financial year.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	As described in the financial review previously, the main source of funding for the Petite Ecole is the activity held in Dovedale, helping subsidise the charity's main activity (i.e. the FLAM lessons).
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	<p>The risks identified are:</p> <ul style="list-style-type: none"> - Our ability to balance the books, - Recruit and retain teachers, - Recruit and retain volunteers to run the charity. <p>All these risks are currently mitigated by the committee.</p>
Other		This year we have spent money on Facebook advertisement, to help with recruitment of new students (£50), and more than doubled the

		amount spent on DBS check (£150), as we welcome new members to the management committee.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	We have a constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	We are a Charitable Incorporated Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In summary, a trustee is selected from its members (i.e. parents) currently but not exclusively, selected for 2 years, position can be renewed for another term. Trustees are then voted in during the Annual General Assembly.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We have a document for new trustees which explains what is meant as a trustee, which refers to the trustee documents on gov.uk, and which gives specifics about being a trustee in our CIO.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	As above part of 2 networks: - Parapluie FLAM: all French supplementary schools in the UK - LSSN: Liverpool Supplementary School Network (LSSN): all children native-language schools in Liverpool.
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	La Petite Ecole de Liverpool
Other name the charity uses	
Registered charity number	1176280
Charity's principal address	c/o Anne-Claire Leydier, 18 Mayville Road, L18 0HQ, Liverpool

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anne-Claire Leydier	Director		General assembly with members
2	Florent Alix	Treasurer		General assembly with members
3	Dr Fabienne Marret-Davies	Curriculum advisor		
4	Nadja van Ginneken-Turtle	Liaison officer with Dovedale		
5				
6				
7				

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

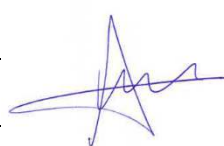
Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	Anne-Claire Leydier		
Position (eg Secretary, Chair, etc)	Chair		
Date	09/01/2025		



Charity Name La Petite Ecole de Liverpool	No (if any)
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Receipts and payments accounts


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For the period from	Period start date 06/04/2023	To	Period end date 05/04/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
child subscriptions	10,168	-	-	10,168	5,124
Donations	-	-	-	-	110
Fundraising	-	-	-	-	86
Raffle	-	-	-	-	-
Grant	2,000	-	-	2,000	2,785
refund	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	12,168	-	-	12,168	8,105
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,168	-	-	12,168	8,105
A3 Payments					
Wages	5,818	-	-	5,818	4,252
Classroom hire	2,362	-	-	2,362	2,442
Hall event hire	-	-	-	-	-
Insurance	195	-	-	195	191
FLAM fees	42	-	-	42	35
Internet	-	-	-	-	129
Food and beverage	11	-	-	11	101
Fundraising costs	-	-	-	-	-
Events costs	1,904	-	-	1,904	3,842
(including paid to Trustee for services)	500	-	-	-	-
training costs	21	-	-	21	-
Equipment	-	-	-	-	423
Adverts	50	-	-	50	25
school books	6	-	-	6	120
school furnitures	6	-	-	6	156
website	-	-	-	-	13
DBS	150	-	-	150	67
Zoom subscription for online classes	11	-	-	11	58
	-	-	-	-	-
bank fees	60	-	-	60	64
Sub total	10,634	-	-	10,634	11,918
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,634	-	-	10,634	11,918
Net of receipts/(payments)	1,534	-	-	1,534	- 3,813
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,414	-	-	4,414	8,227
Cash funds this year end	5,948	-	-	5,948	4,414

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC bank account	5,948	-	-
		-	-	-
		-	-	-
	Total cash funds	5,948	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Anne-Claire Leydier	09/01/2025