



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **6th April 2021** Period start date To **5th April 2022** Period end date

Charity name: **La Petite Ecole de Liverpool**

Charity registration number: **1167280**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the CIO are in accordance with the charitable purpose for the advancement of education and aim:</p> <p>To advance the education of the public and, in particular but not exclusively, children educated in local English-speaking schools and having a knowledge of French living in Liverpool and surrounding areas by:</p> <ul style="list-style-type: none">a. Providing teaching services in French as an extra-curricular activityb. Organising cultural activities in order to develop the knowledge of the culture and history of the francophone world. <p>Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (S</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the	Para 1.17 and 1.19	<ul style="list-style-type: none">- Weekly lessons for 2 hours for French-speaking children- Annual cultural activities (A French Christmas celebration (December 2019), Fete de la Musique (May 2018))- Starting up a French Library

accounts.		for members of the CIO
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance on public benefit as we welcome all people from all countries who have an interest in French language and culture to join our organisation. We have specified so far that our classes are for French speaking children, not novices to the French language. These are charged a minimal rate. However we have a policy for those families who cannot afford these costs to have a possibility to contribute in kind negotiated on a one-to-one basis.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	We aim to develop skills for our teachers and assistants through sending them also for training, and promoting their professional development. We also provide equal access and opportunities for families who cannot afford the classes
Contribution made by volunteers	Para 1.38	We currently have members, rather than volunteers (usually parents or other family members) who help with fundraising, cultural events and with managing the library on a Saturday morning.
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Main achievements: <ul style="list-style-type: none"> - Promoting French language and culture - Providing opportunities for those with French-speaking parents to be bilingual and thus have broader opportunities as they grow up - To entertain the wider general public in Liverpool by organising cultural events - By developing teachers - By growing the network and connection of the French community in Liverpool as well as their connection to other French-speaking communities across the UK (through the network of French schools called 'Parapluie-FLAM') Promoting connection between different languages schools through meetings and planning joint events with other language schools in Liverpool
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All objectives achieved
Performance of fundraising activities against objectives set	Para 1.41	Our annual fundraising event around Christmas time has helped to support our charity. However, due to the pandemic situation, we could not hold such event in 2020.
Investment performance against objectives	Para 1.41	n/a
Other		n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see attached financial report.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	If we have a positive bank balance at the end of the financial year we will adopt a continuous cash flow into the next financial year for the sum to be used to further the aims of the CIO only.
Amount of reserves held	Para 1.22	£4,498
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns here as we are still receiving subsidies and grants from the French government.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> - From tuition fees - From fundraising (once a year) - From the French government subsidy (AEFE funding)
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	The precariousness of the small number of children, however currently with subsidies there are no worries.
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	We have a constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	We are a Charitable Incorporated Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In summary, a trustee is selected from its members (i.e. parents) currently but not exclusively, selected for 2 years, position can be renewed for another term. Trustees are then voted in during the Annual General Assembly.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We have a document for new trustees which explains what is meant as a trustee, which refers to the trustee documents on gov.uk, and which gives specifics about being a trustee in our CIO.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	As above part of 2 networks: <ul style="list-style-type: none"> - Parapluie FLAM: all French supplementary schools in the UK - LSSN: Liverpool Supplementary School Network (LSSN): all children native-language schools in Liverpool.
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	La Petite Ecole de Liverpool
Other name the charity uses	n/a
Registered charity number	1176280

Charity's principal address	c/o Dr Fabienne Marret-Davies, 15 Lammermoor road, L18 4QP, Liverpool

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Fabienne Marret-Davies	Director		General assembly with members
2	Emmanuelle Le Roux	Treasurer		As above
3	Dr Nadja van Ginneken-Turtle	Safeguarding officer		As above
4	Laurence Payot	Project officer		As above
5				
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
none		

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information


m/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Dr Fabienne Marret-Davies

Position (eg
Secretary, Chair, etc)

Director

Date

01/2/2023



Receipts and payments account

For the period from	Period start date 04/06/2021	To
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Section A Receipts and payments


	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
child subscriptions	3,145	-	-
Donations	-	-	-
Fundraising	288	-	-
Raffle	4	-	-
Grant	864	-	-
refund	34	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	4,335	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	4,335	-	-
A3 Payments			
Wages	5,349	-	-
Classroom hire	1,836	-	-
Hall event hire	-	-	-
Insurance	187	-	-
FLAM fees	35	-	-
Internet	13	-	-
Fundraising costs	-	-	-
training costs	12	-	-
Adverts	-	-	-
school books	-	-	-
school furnitures	165	-	-
website	-	-	-
DBS	96	-	-
Zoom subscription for online classes	345	-	-
bank fees	21	-	-
Sub total	8,059	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-

<i>Total payments</i>	8,059	-	-
<i>Net of receipts/(payments)</i>	- 3,725	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	6,243	-	-
<i>Cash funds this year end</i>	2,518	-	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds		-
		-
		-
	Total cash funds	-
	(agree balances with receipts and payments account(s))	Agreement Error
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on
behalf of all the trustees

	Signature		Print Name
			Dr Fabienne M

o (if any)

ounts

Period end date

04/05/2022

CC16a

Total funds

Last year

to the nearest £

to the nearest £

3,145	-
-	-
288	-
4	-
864	-
34	-
-	-
-	-
4,335	-

-	-
-	-
-	-

4,335	-
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5,349	-
1,836	-
-	-
187	-
35	-
13	-
-	-
12	-
-	-
-	-
165	-
-	-
96	-
345	-
21	-
8,059	-

-	-
-	-
-	-

8,059	-
- 3,725	-
-	-
6,243	-
2,518	-

the period

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
OK	OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	

-	
-	
-	

lame	Date of approval
larret-Davies	02/02/2022