

# CULPEPER COMMUNITY GARDEN ASSOCIATION

England & Wales · Charity number 1176277

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-12-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Culpeper Community Garden  
2 Dignum Street  
London  
N1 0FJ

**Phone** 02078333951

**Email** [gardenworker@gmail.com](mailto:gardenworker@gmail.com)

**Website** [www.culpeper.org.uk](http://www.culpeper.org.uk)

## Activities

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**Objects:** (A) TO PROMOTE THE BENEFITS FOR THE INHABITANTS OF THE LONDON BOROUGH OF ISLINGTON WITHOUT DISTINCTION OF SEX OR ETHNIC ORIGIN, OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE AID INHABITANTS.(B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF COMMUNITY GARDENS WHICH WILL BE PLANNED, MAINTAINED AND MANAGED BY MEMBERS OF THE ASSOCIATION FOR THE BENEFIT OF THE INHABITANTS OF THE LONDON BOROUGH OF ISLINGTON.

**Activities:** Managing and maintaining an organic green space open to the public and providing a range of facilities and activities for the local community.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Islington

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£70,382	£71,588	-	-
2024-03-31	£72,527	£84,190	-	-
2023-03-31	£72,743	£92,596	-	-
2022-03-31	£97,801	£87,954	-	-
2021-03-31	£64,261	£55,375	-	-

## Trustees

Name	Role	Appointed
<b>Shakir Razak</b>	Chair	2017-10-22
Henry Dowson		2025-06-04
Holly Froy Ms		2023-11-19
Jaroslava Ronchetti		2023-11-19
Jeffrey Patti		2019-10-27
Kelly Marie Panes		2025-06-04
Oscar Dub Mr		2023-11-19
Sarah Hayes		2021-11-21
Wendy Samuels		2025-12-06

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

England & Wales - Charity number 1176277

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# Accounts

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**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**REPORT AND ACCOUNTS FOR THE YEAR ENDED**

**31 MARCH 2025**

## **CULPEPER COMMUNITY GARDEN ASSOCIATION**

### **REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 MARCH 2025**

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#### **STRUCTURE AND OBJECTS**

The Association is a Charitable Incorporated Organisation (CIO). The registration of the CIO is charity number 1176277. The registered address of the association is 2 Dignum Street London N1 0FJ.

The objects of the Association are to maintain and manage an open space in the borough of Islington for the benefits of its members and local residents.

The site is held on a 50-year lease at a peppercorn rent from the London Borough of Islington and registered as a Field in Trust.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our Management Committee meetings.

#### **ACHIEVEMENTS AND PERFORMANCE**

Seen as a model of good practice for many years, Culpeper Community Garden, established in 1982, continues to be a source of inspiration, pleasure and relaxation for members, volunteers and visitors alike. Our relatively small open space in inner London is run by members and volunteers on sustainable, organic principles.

#### **Funding**

City Bridge Trust- This has been the final year of a 5-year funding package we received from CoL. We have benefitted not only financially over the past 5 years; but also from the strong commitment shown by the Grant officers to Culpeper Garden.

The Cripplegate Foundation- We were awarded another 3-year Grant for Core Funding from the Foundation, and extend heartfelt thanks for their continuing support. Community Chest Project funding has paid for staff time and tools & materials for our new Young Gardeners Club- meeting every Saturday for 40 weeks a year.

Islington Council- We were awarded a small amount of funding from the Greener Together Programme. Local developers pay into a fund administered by Islington Council (formerly known as Section 106) this grant is for infrastructure improvements, play scheme staffing and governance and training.

Donations- Our most local of businesses, CTO Lighting, have continued to support us with an annual donation of £1200.

Other Income came from Booking out the Garden as a venue for Private Events. This included several photoshoots for a famous fashion house; a fabulous bespoke Wedding, outdoor folk performances with the NEST Collective, Parties, Meeting and exhibition space for local Community organisations, and an accessible location for children's parties.

New Partnerships- Working with Age UK Islington we set up a new Group for Carers and their loved ones in the Spring; giving them their own Plot to look after.

We welcomed the Church on the Corner Monday Social to Culpeper this year. The Group have their own Plot to take care of in the Garden. They have also made good use of the Lawn for picnics, and enjoy contributing and participating in Culpeper social Events; Solstice parties and Workdays.

Culpeper Choir is independent from the Garden, and is now in receipt of a large grant used to pay for Outings, Trips Musicians and Support Staff. Fully accessible and inclusive, and thanks to the use of the Community Store at the Angel Shopping Centre, they have a free indoor venue for the Choir. They continue to perform in the Garden when weather permits.

Everyone's Music Jamm- This friendly supportive Percussion Group continues to meet, led by our lovely volunteer; a young Musician from Goldsmiths.

Open Volunteering- Our unique Volunteer Programme attracts Gardeners from all over London, and even from abroad! We welcome people with any level of skill, for one single session or as a regular commitment. Our long list of accessible meaningful tasks enables everyone to contribute to the upkeep of the Garden. Regulars support new volunteers and practical work experience has led to employment for some.

Kids Summer Arts & Halloween- Our Free Summer Arts programme attracted children young people and families from all over the Borough. We provided a Book Corner, co-operative games, Mud Kitchen, clay and stone painting, invertebrate studies (snail racing!) water rockets and the restoration of a Very Hungry Caterpillar.

Environmental education- We have continued to provide free class-sized activities for key Stage 1 Pupils from 8 local primary schools at Culpeper Garden. Children learn why aren't we buried in leaves? They meet, handle and identify the tiny creatures that turn fallen leaves into soil in a year! Habitat diversity, life cycles, pollination and native plants activities augment classroom pedagogy. Our Pond and Tadpole-raising Project supports year 3 classes to observe life cycles first-hand.

### **Garden Improvements**

The Royal Horticultural Society awarded us 'Outstanding' for the 12<sup>th</sup> year in a row in the 'It's Your Neighbourhood@ category, citing our solar panels, water harvesting and compost Bins as We have repaired the Pergola and the long bench by the Lawn, and kept other furniture in good repair around the Garden.

In December, we removed 2 large overgrown and unsuitable trees, opening up and increasing light to the Plots below. We pruned and pollarded the large willow and sorbus trees for safety reasons.

### **Community Events**

our Annual and very popular Strawberry Tea for Pensioners was held in July; supported by volunteers from CTO Lighting and our in-house Culpeper A-team.

Our volunteers organised a Pickling Day for members, and a Lunch on the Lawn for International Womens' Day. We enjoyed a mini bus trip to Dungeness, and 2 trips to Kew Gardens for our members.

We held 2 Solstice parties to celebrate the Longest & shortest days with a Barbeque and songs around the Fire Pit.

Garden Visitors-

We were honoured to welcome 24 Gardeners from South Korea who were visiting the UK especially to visit famous Gardens, including our own!

We welcomed over 30 organised groups over the Year; delivering impromptu Tours whenever requested.

### **Management & Staffing**

Stephen Mullin retired from the position of Treasurer this year, and was awarded the Pat Haynes memorial trustee of the Year at the VAI Volunteer of the Year event.

We welcomed 1 new Trustee to the position of Treasurer November 2024, 6 experienced trustees graciously agreed to stand again; including 3 Plot-holders and 2 Members with disabilities.

Anna Jones was appointed in August 2023. Her focus and responsibility is for the upkeep of the Garden, horticultural support for Plot-Holders & planning seasonal volunteer and community group sessions. She has a strong horticultural background, and experience managing staff and customer service.

After 12 years, Amanda Graham continues to provide continuity and stability for the organisation. She has a wholehearted belief in the power of Community Gardening to change lives. Amanda is committed to supporting our members, Plot Holders, volunteers and the local community.

BANKERS

The Association holds a Current Account and a deposit Account with the CAF Bank.

INDEPENDENT FINACIAL EXAMINER

Martin Niemann was appointed as Independent Financial Examiner at the 2024 Annual General Meeting.

*This report was approved by the Management Committee on:*

16th November.....2025

*as a true record of the Association's activities for the year ended 31March 2025, and signed on its behalf by:*

  
.....Shakir Razak (Chair)

  
.....Jeff Patti (Secretary)

  
.....Jarka Ronchetti (Treasurer)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CULPEPER COMMUNITY GARDEN ASSOCIATION**

I report to the trustees on my examination of the accounts of Culpeper Community Garden Association for the year ended 31 March 2025, which are set out on pages 7 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

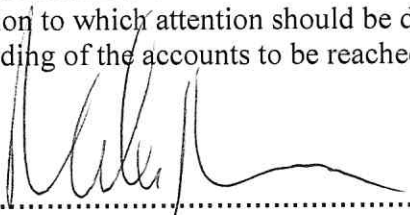
I report in respect of my examination of Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5) (b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 17/11/2025

Name:

Martin Niemann FCA

Relevant professional qualification or body:

Chartered Accountant ICAEW

Address:

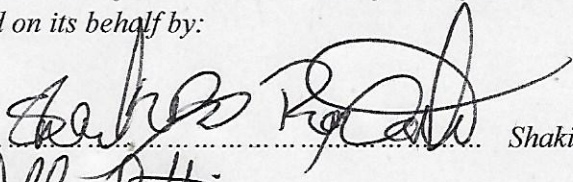
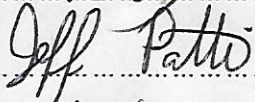

13 Broadlands, Syderstone  
King's Lynn, Norfolk PE31 8ST

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**BALANCE SHEET AS AT 31 MARCH 2025.**

	Note	2024/2025 £	2023/2024 £
<b>Fixed assets</b>			
Buildings	2	158,932	164,369
<b>Current assets</b>			
Cash at bank and in hand	3	42,050	40,542
Cycle Scheme Loan		819	1,911
HMRC Employment Allowance		1,722	-
Other Debtors		562	-
		<u>45,153</u>	<u>42,453</u>
<b>Current liabilities</b>			
Creditors and accrued expenses	4	2,471	4,002
		<u>2,471</u>	<u>4,002</u>
<b>Net current assets</b>		<u>42,682</u>	<u>38,451</u>
<b>Total assets less current liabilities</b>		<u><u>201,614</u></u>	<u><u>202,820</u></u>
Represented by:			
Unrestricted fund		42,477	36,229
Designated fund		158,932	164,369
Restricted fund		205	2,222
<b>Total Funds</b>		<u><u>201,614</u></u>	<u><u>202,820</u></u>

These Accounts were approved by the Management Committee on ...16...  
 ...November... 2025 as a true record of the association's Balance Sheet  
 and Statement of Financial Activities for the year ended 31 March 2025, and  
 signed on its behalf by:

.....  
 Shakir Razak (Chair)  
 .....  
 Jeff Patti (Secretary)  
 .....  
 Jarka Ronchetti (Treasurer)

The notes on pages 9 and 10 form part of these accounts

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	2024/2025 £	2023/2024 £
<b>INCOME</b>						
Grants received	5	34,838	-	6,698	41,536	58,433
Membership subs		3,644	-	-	3,644	2,459
Interest received		983	-	-	983	1,000
Fundraising events and donations		24,218	-	-	24,218	10,635
<b>TOTAL INCOME</b>		<b>63,684</b>	<b>-</b>	<b>6,698</b>	<b>70,382</b>	<b>72,527</b>
<b>EXPENDITURE</b>						
Salaries	6	44,102	-	6,377	50,479	41,884
Electricity		1,122	-	-	1,122	2,580
Water rates and leakage	-	300	-	-	300	1,200
Insurance		1,403	-	-	1,403	1,384
Equipment		336	-	-	336	378
Materials		918	-	-	918	384
Postage, copying, stationery		435	-	-	435	704
Telephone		1,135	-	-	1,135	1,341
Fundraising & events costs		1,669	-	-	1,669	1,377
Repairs & improvements		3,230	-	-	3,230	519
Volunteers' expenses		1,030	-	-	1,030	799
Anniversary Celebration		-	-	-	-	8,287
Workshops/Summer Arts		-	-	-	-	128
Outgarden		-	-	-	-	327
Ever Greener		-	-	848	848	-
Solar Project		-	-	1,022	1,022	10,873
Pickle Workshop		-	-	295	295	-
Community Chest		-	-	173	173	-
Elfrida		-	-	-	-	4,140
Environmental Education		140	-	-	140	107
Payroll processing/police checks		55	-	-	55	248
Staff training		122	-	-	122	141
Depreciation		-	5,437	-	5,437	5,615
Miscellaneous		2,038	-	-	2,038	1,774
<b>TOTAL EXPENDITURE</b>		<b>57,435</b>	<b>5,437</b>	<b>8,716</b>	<b>71,588</b>	<b>84,190</b>
<b>NET INCOME for the year</b>		<b>6,249</b>	<b>(5,437)</b>	<b>(2,018)</b>	<b>(1,207)</b>	<b>(11,663)</b>
<b>FUND BALANCES BROUGHT FORWARD</b>		<b>36,229</b>	<b>164,369</b>	<b>2,222</b>	<b>202,820</b>	<b>196,922</b>
<b>FUND BALANCES CARRIED FORWARD</b>		<b>42,477</b>	<b>158,932</b>	<b>205</b>	<b>201,614</b>	<b>185,259</b>

The notes on pages 9 and 10 form part of these accounts

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

### NOTE 1: Accounting Policies

These Accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Accounting and Reporting by Charities - Statement of Recommended Practice.

### NOTE 2: Fixed Assets

During 2007/2008 Culpeper commenced a major building and paving project. In accordance with the Charities SORP this expenditure has been capitalised and included in a Designated Fund. The Trustees have decided to depreciate this expenditure evenly over 50 years.

During 2023/24 grant funded solar panels were installed and this expenditure is also included in a Designated Fund. The Trustees have decided to depreciate the expenditure on the panels evenly over 25 years and on the batteries evenly over 10 years.

	<b>Buildings</b>	<b>Paving</b>	<b>Solar Panels</b>	<b>Total</b>
<b>Cost</b>				
At 1 April 2024	205,496	15,500	17,560	238,556
Additions	-	-	-	-
At 31 March 2025	<u>205,496</u>	<u>15,500</u>	<u>17,560</u>	<u>238,556</u>
<b>Depreciation</b>				
At 1 April 2024	68,158	5,012	1,017	74,187
Charge for the year	4,110	310	1,017	5,437
At 31 March 2025	<u>72,268</u>	<u>5,322</u>	<u>2,034</u>	<u>79,624</u>
<b>Net Book Values</b>				
At 31 March 2025	<u>133,228</u>	<u>10,178</u>	<u>15,526</u>	<u>158,932</u>
At 31 March 2024	<u>137,338</u>	<u>10,488</u>	<u>16,543</u>	<u>164,369</u>

<b>NOTE 3: Cash at Bank and in hand:</b>	<b>2024/2025</b>	<b>2023/2024</b>
	<b>£</b>	<b>£</b>
CAF Cash Account	5,875	2,820
CAF Gold Account	36,174	37,713
Petty cash	1	9
	<u>42,050</u>	<u>40,542</u>

### NOTE 4: Creditors and accrued

Booking deposit	370	-
HMRC	1,749	3,518
Pensions	352	484
	<u>2,471</u>	<u>4,002</u>

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

	2024/2025	2023/2024
	£	£
<b>NOTE 5: Grants received:</b>		
Cripplegate Foundation	12,983	12,050
Awards for All Restricted	-	8,700
Pickle Workshop Restricted	500	-
Community Chest Restricted	4,950	4,900
Islington Council VCS	-	9,500
Islington Council Ever Greener Restricted	1,248	-
Islington Council Out Garden Restricted	-	2,068
City Bridge Trust	21,855	21,215
	<u>41,536</u>	<u>58,433</u>

### NOTE 6: Wages and salaries:

Gross salaries	48,081	39,152
Employer's National Insurance contributions	2,500	1,772
Employment allowance	(2,500)	(1,772)
Employers pension fund contribution	2,398	2,732
	<u>50,479</u>	<u>41,884</u>

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

England & Wales - Charity number 1176277

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# Accounts

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**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**REPORT AND ACCOUNTS FOR THE YEAR ENDED**

**31 MARCH 2024**

# **CULPEPER COMMUNITY GARDEN ASSOCIATION**

## **REPORT OF THE MANAGEMENT COMMITTEE**

### **FOR THE YEAR ENDED 31 MARCH 2024**

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#### **STRUCTURE AND OBJECTS**

The Association is a Charitable Incorporated Organisation (CIO). The registration of the CIO is charity number 1176277. The registered address of the association is 2 Dignum Street London N1 0FJ.

The objects of the Association are to maintain and manage an open space in the borough of Islington for the benefits of its members and local residents.

The site is held on a 50-year lease at a peppercorn rent from the London Borough of Islington and registered as a Field in Trust.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our Management Committee meetings.

#### **ACHIEVEMENTS AND PERFORMANCE**

Seen as a model of good practice for many years, Culpeper Community Garden, established in 1982, continues to be a source of inspiration, pleasure and relaxation for members, volunteers and visitors alike. Our relatively small open space in inner London is run by members and volunteers on sustainable, organic principles.

It includes 46 plots cared for by local people without their own gardens, plots for supported community groups, and communal areas, including a pond, a wildlife area, lawns, a dry garden, a rose pergola; and a 'tea hut' for members. We have a small community building used regularly as a classroom, a meeting room for community groups, and available for rent to our members for birthday parties and weddings.

The day-to-day management of the Garden is in the hands of two part-time members of staff: Mandy Graham and Anna Jones

#### **Funding**

2024-2025 is the final year of a 5-year funding package we received from the City of London via the City Bridge Trust. We have benefitted not only financially over the past 4 years; but also from the strong commitment shown by our Grant officers at the City to our staff & trustees.

2023-2024 was the final year of a 3-year grant from The Cripplegate Foundation We have been awarded another grant from the Foundation, to run for 2 years and 7 months. We extend heartfelt thanks for their continuing support.

Our 4-year grant from Islington Council also ended this year. We were unsuccessful in our application for continued funding for 2024-2028, however a substantial grant from the Council enabled us to instal a solar panel array on the roof of the Resource Centre which went live in February 2024, slashing our energy bill by a significant amount.

Our most local of businesses, CTO Lighting, has continued to support us with an annual donation of £1,200.

Other income came from booking out the Garden as a venue for Private Events. This included outdoor folk performances with the NEST Collective, Parties, meeting and exhibition space for local community organisations, and an accessible location for local children's parties.

## **Partnerships**

Age UK Islington Carers group will be welcoming a new cohort of gardeners who will be supported to maintain their own Plot this Summer.

Born during the Pandemic, and shaped by Covid-19 prevention restrictions, Everyone's Music Jam is a spin off from Culpeper Choir - an outdoor Percussion Group led by a young musician from Goldsmiths, and grant aided by Tesco

Culpeper Choir itself is now independent of the Garden, due to a large grant they have received to pay for Musicians and Support Staff. Thanks to the use of the Community Store at the Angel Shopping Centre, they have a free indoor venue for the Choir. They will continue to perform in the Garden when weather permits. We wish them well as their numbers continue to grow.

## **Website**

Our new improved Website is now much easier to navigate; with the opportunity for both new volunteers and members to sign up online and pay their subscriptions through bank transfer. This has led to a 20% increase in paid membership over the past 6 months.

## **40th Anniversary Celebrations**

The National Lottery Awards for All small grant programme contributed to a summer of special celebrations at Culpeper. We replanted our Dry Garden and began the restoration of our beloved Rose Pergola.

We held a fabulous Garden Party for our members and the local community; followed by an evening meal plus a wonderful Live Band who performed 1980s disco hits which filled the 'dancefloor'.

We held our first free outdoor film screening; appropriately The Bee Movie. Our local children created a giant very hungry caterpillar from recycled materials to hang over the lawn; and our adult artists made giant papier-mâché bees. Culpeper Garden was beautifully reimagined in Lego and exhibited by our members. We invested in eco cups to reduce single use plastics at Events.

## **Open Volunteering**

Our unique Volunteer Programme attracts gardeners from all over London, and even from abroad! We welcome people with any level of skill, for one single session or as a regular commitment. Our list of accessible, meaningful tasks enables everyone to contribute to the upkeep of the Garden. Regulars support new volunteers and practical work experience has led to employment for some.

## **Kids Summer Arts & Halloween**

Our free Summer Arts programme attracted children, young people, and families from all over the borough. The sessions were led by 2 young, local artists, organised by our own staff. We provided a book corner, co-operative games, mud kitchen, clay and stone painting, the construction of a giant caterpillar, invertebrate studies, and water rockets.

## **Environmental education**

We have continued to provide free class-sized activities for key Stage 1 Pupils from 8 local primary schools at Culpeper Garden. Children learn why we aren't buried in leaves - they meet, handle and identify the tiny creatures who turn fallen leaves into soil in a year! Habitat diversity, life cycles, pollination and native plants activities augment classroom pedagogy, and our pond and tadpole-raising project supports year 5 classes to observe life cycles first-hand.

## **FINANCE**

Recent events in the charitable sector have shown how important it is that we continue to hold reserves equivalent to approximately six months of our running costs. In the event of reduced income in the future, this would enable us to run a basic service in the garden, while we sought future funding. It would also mean that we could meet our responsibilities to our staff if we needed to terminate their contracts.

## **MANAGEMENT AND STAFFING**

During a busy year, a committed Management Committee directed the work of the Garden and Staff. The Committee is elected annually by the CIO's members, and is responsible for the governance and management of the Garden.

We welcomed 4 new Trustees to the Management Committee in November 2023; all of whom currently have plots at Culpeper. 6 experienced Trustees graciously agreed to stand again, including 3 plot holders and 2 members with disabilities.

In addition, there were four Trustees empowered to hold a lease from Islington Council on behalf of the Association: Peter Sutton, Kristina Glenn, Elizabeth Evans and Margaret Pitt.

As of 31 March 2024, the following were members of the Management Committee:

Sarah Falconer (Chair)	Oscar Dub	Jeff Patti	Raymond Ronchetti
Nikki Burkes (Secretary)	Holly Froy	Shakir Razak	
Stephen Mullin (Treasurer)	Sarah Hayes	Jarka Ronchetti	

In 2023 we began recruiting for a Community Gardener, with a job description of which the focus and responsibility is for the upkeep of the Garden, horticultural support for plot holders and planning seasonal volunteer and community group sessions. Anna Jones was appointed in August 2023. She has a strong horticultural background, and experience in managing staff and customer service.

After 11 years, Amanda Graham continues to provide continuity and stability for the organisation. Her excellent problem-solving attitude and a whole-hearted belief in the power of community gardening to change lives, plus her commitment to support our partners, community volunteers and members, is outstanding.

**BANKERS**

The Association holds a Current Account and a Deposit Account with the CAF Bank

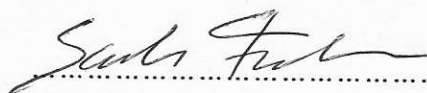
**INDEPENDENT FINANCIAL EXAMINER**


Martin Niemann was appointed as Independent Financial Examiner at the 2023 Annual General Meeting

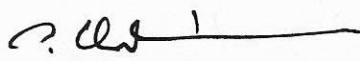
*This Report was approved by the Management Committee on:*

..... 29 OCTOBER .....2024

*as a true record of the Association's activities for the year ended 31 March 2024, and signed on its behalf by:*

 ..... Sarah Falconer (Chair)

 ..... Nikki Burkes (Secretary)

 ..... Stephen Mullin (Treasurer)

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CULPEPER COMMUNITY GARDEN ASSOCIATION

I report to the trustees on my examination of the accounts of Culpeper Community Garden Association for the year ended 31 March 2024, which are set out on pages 7 to 10.

### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5) (b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Date: 30 October 2024

Name:

Martin Niemann FCA

Relevant professional qualification or body:

Chartered Accountant ICAEW

Address:


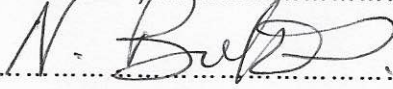
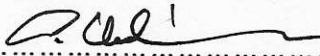
13 Broadlands, Syderstone  
King's Lynn, Norfolk PE31 8ST

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**BALANCE SHEET AS AT 31 MARCH 2024**

	Note	2023/2024 £	2022/2023 £
<b>Fixed assets</b>			
Buildings	2	164,368	152,423
<b>Current assets</b>			
Cash at bank and in hand	3	40,543	48,885
Cycle Scheme Loan		1,911	-
		<b>42,454</b>	<b>48,885</b>
<b>Current liabilities</b>			
Creditors and accrued expenses	4	4,002	4,386
		<b>4,002</b>	<b>4,386</b>
<b>Net current assets</b>		<b>38,452</b>	<b>44,499</b>
<b>Total assets less current liabilities</b>		<b>202,820</b>	<b>196,922</b>
Represented by:			
Unrestricted fund		36,232	33,269
Designated fund		164,366	152,421
Restricted fund		2,222	11,232
<b>Total Funds</b>		<b>202,820</b>	<b>196,922</b>

These Accounts were approved by the Management Committee on .....  
 ..... ~~25 OCTOBER~~ 2024 as a true record of the association's Balance Sheet  
 and Statement of Financial Activities for the year ended 31 March 2024, and  
 signed on its behalf by:

 ..... Sarah Falconer (Chair)  
 ..... Nikki Burkes (Secretary)  
 ..... Stephen Mullin (Treasurer)

The notes on pages 9 and 10 form part of these accounts

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	2023/2024 £	2022/2023 £
<b>INCOME</b>						
Grants received	5	21,550	-	36,883	58,433	59,338
Membership subs		2,459	-	-	2,459	1,498
Interest received		1,000	-	-	1,000	366
Fundraising events and donations		10,635	-	-	10,635	11,541
<b>TOTAL INCOME</b>		<b>35,644</b>	<b>-</b>	<b>36,883</b>	<b>72,527</b>	<b>72,743</b>
<b>EXPENDITURE</b>						
Salaries	6	20,669	-	21,215	41,884	48,453
Staff Cover		-	-	-	-	2,200
Electricity		2,580	-	-	2,580	934
Water rates and leakage		1,200	-	-	1,200	1,200
Insurance		1,384	-	-	1,384	1,265
Equipment		378	-	-	378	1,132
Materials		384	-	-	384	2,439
Postage, copying, stationery		704	-	-	704	800
Telephone		1,341	-	-	1,341	1,000
Fundraising & events costs		1,377	-	-	1,377	1,740
Repairs & improvements		519	-	-	519	3,161
Volunteers' expenses		799	-	-	799	1,205
Anniversary Celebration		-	-	8,287	8,287	-
Outgarden		-	-	327	327	1,301
Culpeper Choir		-	-	-	-	539
Percussion Band		-	-	-	-	1,000
Solar Project		-	-	10,873	10,873	3,938
Play Scheme		-	-	-	-	4,871
Rainbow Project		-	-	-	-	3,739
Elfrida		-	-	4,140	4,140	3,772
Environmental Education		107	-	-	107	106
Payroll processing/police checks		248	-	-	248	147
Staff training		141	-	-	141	225
Depreciation		-	5,615	-	5,615	4,597
Miscellaneous		1,774	-	-	1,774	2,832
<b>TOTAL EXPENDITURE</b>		<b>33,732</b>	<b>5,615</b>	<b>44,842</b>	<b>84,190</b>	<b>92,596</b>
<b>NET INCOME for the year</b>		<b>1,913</b>	<b>(5,615)</b>	<b>(7,959)</b>	<b>(11,663)</b>	<b>(19,853)</b>
<b>SOLAR PANELS TO FIXED ASSETS</b>		<b>-</b>	<b>17,560</b>	<b>-</b>	<b>17,560</b>	<b>-</b>
<b>FUNDS TRANSFERS</b>		<b>1,051</b>	<b>-</b>	<b>(1,051)</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES BROUGHT FORWARD</b>		<b>33,269</b>	<b>152,421</b>	<b>11,232</b>	<b>196,922</b>	<b>216,775</b>
<b>FUND BALANCES CARRIED FORWARD</b>		<b>36,232</b>	<b>164,366</b>	<b>2,222</b>	<b>202,820</b>	<b>196,922</b>

The notes on pages 9 and 10 form part of these accounts

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

### NOTE 1: Accounting Policies

These Accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Accounting and Reporting by Charities - Statement of Recommended Practice.

### NOTE 2: Fixed Assets

During 2007/2008 Culpeper commenced a major building and paving project. In accordance with the Charities SORP this expenditure has been capitalised and included in a Designated Fund. The Trustees have decided to depreciate this expenditure evenly over 50 years.

During 2023/24 grant funded solar panels were installed and this expenditure is also included in a Designated Fund. The Trustees have decided to depreciate the expenditure on the panels evenly over 25 years and on the batteries evenly over 10 years.

	<b>Buildings</b>	<b>Paving</b>	<b>Solar Panels</b>	<b>Total</b>
<b>Cost</b>				
At 1 April 2023	205,496	15,500	-	220,996
Additions	-	-	17,560	17,560
At 31 March 2024	<u>205,496</u>	<u>15,500</u>	<u>17,560</u>	<u>238,556</u>
<b>Depreciation</b>				
At 1 April 2023	63,876	4,697	-	68,573
Charge for the year	4,282	315	1,017	5,615
At 31 March 2024	<u>68,158</u>	<u>5,012</u>	<u>1,017</u>	<u>74,188</u>
<b>Net Book Values</b>				
At 31 March 2024	<u>137,338</u>	<u>10,488</u>	<u>16,543</u>	<u>164,368</u>
At 31 March 2023	<u>141,620</u>	<u>10,803</u>	<u>-</u>	<u>152,423</u>

### NOTE 3: Cash at Bank and in hand:

	<b>2023/2024</b>	<b>2022/2023</b>
	<b>£</b>	<b>£</b>
CAF Cash Account	2,820	3,683
CAF Gold Account	37,713	45,168
Petty cash	9	34
	<u>40,543</u>	<u>48,885</u>

### NOTE 4: Creditors and accrued

HMRC	3,518	4,206
Pensions	484	180
	<u>4,002</u>	<u>4,386</u>

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

	<b>2023/2024</b>	<b>2022/2023</b>
	<b>£</b>	<b>£</b>
<b>NOTE 5: Grants received:</b>		
Cripplegate Foundation	12,050	14,350
Awards for All Restricted	8,700	-
Tesco Percussion Band	-	500
Community Chest Restricted	4,900	4,900
Islington Council VCS	9,500	9,500
Islington Council Summer Play Scheme Restricted	-	7,440
Islington Council Out Garden Restricted	2,068	-
City Bridge Trust Restricted	21,215	20,626
City Bridge Trust Ex Gratia Restricted	-	2,022
	<u>58,433</u>	<u>59,338</u>

### NOTE 6: Wages and salaries:

Gross salaries	39,152	46,018
Employer's National Insurance contributions	1,772	3,628
Employment allowance	(1,772)	(3,628)
Employers pension fund contribution	2,732	2,435
	<u>41,884</u>	<u>48,453</u>

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

England & Wales - Charity number 1176277

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# Accounts

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**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**REPORT AND ACCOUNTS FOR THE YEAR ENDED**

**31 MARCH 2023**

# **CULPEPER COMMUNITY GARDEN ASSOCIATION**

## **REPORT OF THE MANAGEMENT COMMITTEE**

### **FOR THE YEAR ENDED 31 MARCH 2023**

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#### **STRUCTURE AND OBJECTS**

The Association is a Charitable Incorporated Organisation (CIO). The registration of the CIO is charity number 1176277. The registered address of the association is 2 Dignum Street London N1 0FJ.

The objects of the Association are to maintain and manage an open space in the borough of Islington for the benefits of its members and local residents.

The site is held on a 50 year lease at a peppercorn rent from the London Borough of Islington; and registered as a Field in Trust.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our Management Committee meetings.

#### **ACHIEVEMENTS AND PERFORMANCE**

Seen as a model of good practice for many years, Culpeper Community Garden, established in 1982, continues to be a source of inspiration, pleasure and relaxation for members, volunteers and visitors alike. Our relatively small open space in inner London is run by members and volunteers on sustainable, organic principles.

It includes 46 plots cared for by local people without their own gardens, plots for supported community groups, and communal areas, including a pond, a wildlife area, lawns, a dry garden, a rose pergola; and a 'tea hut' for members. We have a small community building used regularly as a classroom, a meeting room for community groups, and available for rent to our members for birthday parties and weddings.

The day-to-day management of the Garden is run by 2 part-time members of staff, Mandy Graham and Anna

#### **Review of the year 2022/2023**

At the start of the year, we had a full and varied programme of activities here at Culpeper.

We had secured funding from Garfield Weston Foundation for one year to employ a resident Artist who ran a drop-in Arts Group on Monday afternoons, and a Craft afternoon on Thursdays. Further funding from Groundwork enabled us to build a new Insect Hotel in Culpeper Park.

Our Plant a Rainbow project, funded by D'Oyly Carte, saw a new Plot planted up with annual flowers which we used to make natural dyes. The project ran successfully on Wednesday mornings throughout the Summer; and the Plot has been conserved for future Projects.

Our twice weekly open volunteering sessions continued to be popular: we are able to provide meaningful and practical gardening tasks for all levels of skill, and everyone is welcome to attend. Volunteers also attended the 37 free Events we provided over the year which were open to the whole community. They helped out with private bookings, plant sales, and leading guided tours, and joined us on supported visits and, at the request of Islington Parks department, they planted up and maintained six on-street planters adjacent to the Garden in Dewey Road, and continued to improve the condition of the adjacent Park.

Our exploitation of the Garden's potential for hosting community activities continues to grow. We provided a fabulous venue for the Nest Collective, who held six Campfire Clubs here, including a wonderful solo performance by Martin Carthy. We enabled the Bread & Song Project, Cubitt Arts, the Claremont Project, Everyone's Music Jam and Singalong Choir to use the Garden for their events. We also enabled more than 30 Private Hires of the Garden for Birthday Parties, Weddings and other events throughout the year. such as Emily Thornberry MP's annual party.

### **Highlights of 2022/2023**

We provided a wide range of free events for our members and the wider community including:

- Members' visits to Kew Gardens, the British Museum as part of their Community Outreach Scheme; the William Morris Gallery, the Farms & Gardens Harvest festival, Freightliners Farm and The Calthorpe Project
- A Garden Open Day as part of London Open Garden Squares Weekend
- The May Plant Sale: a grand affair, with a Gardening Book sale, Arts & Crafts and a fantastic selection of homemade cakes, raising a record £1,000 for the Garden
- Summer and Winter Solstice Barbecues
- A Strawberry Tea for 120 local Pensioners, with strawberries donated by Dave & Pam from Chapel Market
- Our annual Halloween Party; including pumpkin carving, magic wands, face painting and apple bobbing, was attended by over 30 local young children and their carers
- Hosting a Private View for Ifti, a young disabled artist. We displayed his canvases around the Garden, and he sold the majority of his work, to his delight
- Card & Wreath making workshops; inviting new participants from the Islington Carers Group

- A two week Summer Play scheme using the HAF funding administered by Islington Council to provide activities and a healthy lunch and snacks for up to 20 young children per day who had additional needs
- A celebration of Diwali, the Indian festival of Light. All our regular Groups participated, painting jars and foil containers to light up the Garden
- We were awarded a Level 5 ‘Outstanding’ from the RHS’ It’s Your Neighbourhood, and an Our Space Award from the Groundwork Trust

### **Working with Schools**

Our Environmental Education programme was accessed by five local primary schools this year; bringing over 400 children into the Garden for hands-on activities looking at seasonal variation, soil invertebrates, frog life cycles and plant growth.

### **Working with Partners**

The Elfrida Gardeners Group, Culpeper Crafts & Walking Group are predominantly comprised of adults with learning difficulties and poor mental health. Elfrida Gardeners is a much-valued regular session on a Wednesday afternoon throughout the year. On Thursday afternoons we organise regular weekly sessions of a mixture of arts & crafts and supported walks to local parks, museums and community gardens & farms.

Room to Heal is an Islington-based Charity which works with asylum seekers and refugees across London. Communal Cooking continued very successfully this year; with a small hiatus due to ensuring our compliance with Food Hygiene legislation (our Community Room was up-graded and storage improved). The Group held a beautiful Summer Party where members performed their own musical numbers and dancing to music from Sierre Leone.

### **GOVERNANCE**

During this busy year a committed Management Committee directed the work of the Garden and staff. The Committee is elected annually by the members and is responsible for the governance and management of the Garden.

Early in the year, the Trustees had to terminate the membership of two plot holders, the first time this had happened in our 40 year history. Unfortunately their behaviour was so extreme that there was no alternative. This has led us to refine our membership policy, and review some of our procedures and our Code of Conduct.

### **FINANCES**

Our finances remain sound. Our main charitable funding for our activities, including environmental education, came from the Cripplegate Foundation, City Bridge Trust, Islington Council, the Estate of the late Christine Moyse, and our neighbours, CTO Lighting. Funding for specific projects came from Community Chest, Groundwork, D’Oyly Carte and Tesco Giving. Other income came from members’ subscriptions and donations, plant sales and from lettings of the Resource Centre and Garden.

Recent events in the charitable sector have shown how important it is that we continue to hold reserves equivalent to approximately six months of our running costs. In the event of reduced income in the future, this would enable us to run a basic service in the garden, while we sought future funding. It would also mean that we could meet our responsibilities to our staff if we needed to terminate their contracts.

#### **MANAGEMENT COMMITTEE**

As at 31 March 2023, the following were members of the Management Committee, all elected at the previous Annual General Meeting.

Shakir Razak(Chair)	Sarah Falconer
Nikki Burkes (Secretary)	Sarah Hayes
Stephen Mullin (Treasurer)	Andrew Lee
	Jeff Patti

In addition, there were four Trustees empowered to hold a lease from Islington Council on behalf of the Association: Peter Sutton, Kristina Glenn, Elizabeth Evans and Margaret Pitt.

#### **BANKERS**

The Association holds a Current Account and a Deposit Account with the CAF Bank


#### **INDEPENDENT FINANCIAL EXAMINER**


Martin Niemann was appointed as Independent Financial Examiner at the 2022 Annual General Meeting

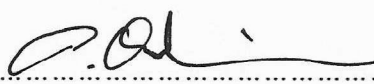
*This Report was approved by the Management Committee on:*

..... 3 OCTOBER .....2023

*as a true record of the Association's activities for the year ended 31 March 2023, and signed on its behalf by:*

.....  ..... Shakir Razak (Chair)

.....  ..... Sarah Falconer (Acting Secretary)

.....  ..... Stephen Mullin (Treasurer))

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CULPEPER  
COMMUNITY GARDEN ASSOCIATION**

I report to the trustees on my examination of the accounts of Culpeper Community Garden Association for the year ended 31 March 2023, which are set out on pages 7 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

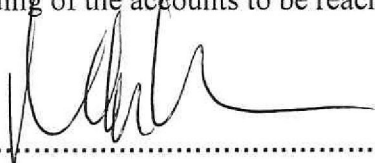
I report in respect of my examination of Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5) (b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Date: 13 October 2023 .....

Name:

Martin Niemann FCA

Relevant professional qualification or body:

Chartered Accountant ICAEW

Address:

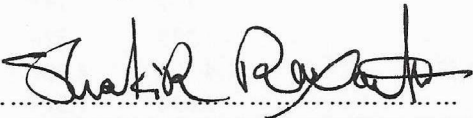
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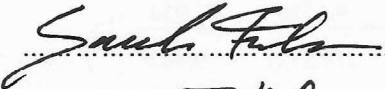
**CULPEPER COMMUNITY GARDEN ASSOCIATION**


**BALANCE SHEET AS AT 31 MARCH 2023**

	Note	2022/2023 £	2021/2022 £
<b>Fixed assets</b>			
Buildings	2	152,423	157,020
<b>Current assets</b>			
Cash at bank and in hand	3	48,885	62,733
		<b>48,885</b>	<b>62,733</b>
<b>Current liabilities</b>			
Creditors and accrued expenses	4	4,386	2,978
		<b>4,386</b>	<b>2,978</b>
<b>Net current assets</b>		<b>44,499</b>	<b>59,755</b>
<b>Total assets less current liabilities</b>		<b>196,922</b>	<b>216,775</b>
Represented by:			
Unrestricted fund		33,269	38,064
Designated fund		152,421	157,018
Restricted fund		11,232	21,693
<b>Total Funds</b>		<b>196,922</b>	<b>216,775</b>

*These Accounts were approved by the Management Committee on .....  
 ..3. OCT. OBER. 2023 as a true record of the association's Balance Sheet  
 and Statement of Financial Activities for the year ended 31 March 2023, and  
 signed on its behalf by:*

  
 ..... Shakir Razak (Chair)

  
 ..... Sarah Falconer (Acting Secretary)

  
 ..... Stephen Mullin (Treasurer)

The notes on pages 9 and 10 form part of these accounts

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	2022/2023 £	2021/2022 £
<b>INCOME</b>						
Grants received	5	23,850	-	35,488	59,338	85,611
Membership subs		1,498	-	-	1,498	2,504
Gift Aid		-	-	-	-	-
Interest received		366	-	-	366	4
Fundraising events and donations		11,541	-	-	11,541	9,682
<b>TOTAL INCOME</b>		<b>37,255</b>	<b>-</b>	<b>35,488</b>	<b>72,743</b>	<b>97,801</b>
<b>EXPENDITURE</b>						
Salaries	6	20,866	-	27,587	48,453	42,847
Staff Cover		2,200	-	-	2,200	-
Electricity		934	-	-	934	1,009
Water rates and leakage		1,200	-	-	1,200	6,491
Insurance		1,265	-	-	1,265	1,113
Equipment		1,132	-	-	1,132	1,461
Materials		2,439	-	-	2,439	2,361
Postage, copying, stationery		800	-	-	800	977
Telephone		1,000	-	-	1,000	756
Fundraising & events costs		1,740	-	-	1,740	573
Repairs & improvements		3,161	-	-	3,161	226
Volunteers' expenses		1,205	-	-	1,205	869
Herb Project		-	-	-	-	3,411
Outgarden		-	-	1,301	1,301	854
Culpeper Choir		-	-	539	539	150
Percussion Band		-	-	1,000	1,000	-
Solar Project		-	-	3,938	3,938	2,783
Play Scheme		-	-	4,871	4,871	4,730
Rainbow Project		-	-	3,739	3,739	-
Elfrida		-	-	3,772	3,772	4,883
Nature Wellbeing Activities		-	-	-	-	3,972
Arts and Crafts Sessions		-	-	-	-	1,141
Environmental Education		106	-	-	106	103
Payroll processing/police checks		147	-	-	147	743
Staff training		225	-	-	225	526
Depreciation		-	4,597	-	4,597	4,597
Miscellaneous		2,832	-	-	2,832	1,379
<b>TOTAL EXPENDITURE</b>		<b>41,252</b>	<b>4,597</b>	<b>46,747</b>	<b>92,596</b>	<b>87,954</b>
<b>NET INCOME for the year</b>		<b>(3,997)</b>	<b>(4,597)</b>	<b>(11,259)</b>	<b>(19,853)</b>	<b>9,847</b>
<b>FUNDS TRANSFERS</b>		<b>(798)</b>	<b>-</b>	<b>798</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES BROUGHT FORWARD</b>		<b>38,064</b>	<b>157,018</b>	<b>21,693</b>	<b>216,775</b>	<b>206,928</b>
<b>FUND BALANCES CARRIED FORWARD</b>		<b>33,269</b>	<b>152,421</b>	<b>11,232</b>	<b>196,922</b>	<b>216,775</b>

The notes on pages 9 and 10 form part of these accounts

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

### NOTE 1: Accounting Policies

These Accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Accounting and Reporting by Charities - Statement of Recommended Practice.

### NOTE 2: Fixed Assets

During 2007/2008 Culpeper commenced a major building and paving project. In accordance with the Charities SORP this expenditure has been capitalised and included in a Designated Fund. The Trustees have decided to depreciate this expenditure evenly over 50 years.

	<b>Buildings</b>	<b>Paving</b>	<b>Total</b>
<b>Cost</b>			
At 1 April 2022	205,496	15,500	220,996
Additions	-	-	-
At 31 March 2023	<u>205,496</u>	<u>15,500</u>	<u>220,996</u>
<b>Depreciation</b>			
At 1 April 2022	59,594	4,382	63,976
Charge for the year	4,282	315	4,597
At 31 March 2023	<u>63,876</u>	<u>4,697</u>	<u>68,573</u>
<b>Net Book Values</b>			
At 31 March 2023	<u>141,620</u>	<u>10,803</u>	<u>152,423</u>
At 31 March 2022	<u>145,902</u>	<u>11,118</u>	<u>157,020</u>

### NOTE 3: Cash at Bank and in hand:

	<b>2022/2023</b>	<b>2021/2022</b>
	<b>£</b>	<b>£</b>
CAF Cash Account	3,683	36,859
CAF Gold Account	45,168	25,819
Petty cash	34	55
	<u>48,885</u>	<u>62,733</u>

### NOTE 4: Creditors and accrued expenses:

HMRC	4,206	2,679
Pensions	180	299
	<u>4,386</u>	<u>2,978</u>

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

	2022/2023	2021/2022
	£	£
<b>NOTE 5: Grants received:</b>		
Cripplegate Foundation	14,350	13,730
Doyly Carte Restricted	-	4,701
Islington Council Solar Project Restricted	-	18,093
Tesco Percussion Band	500	-
Community Chest Restricted	4,900	4,825
Islington Council VCS	9,500	9,500
Islington Council Summer Play Scheme Restricted	7,440	6,222
Islington Council Out Garden Restricted	-	2,487
Garfield Weston	-	10,000
Social Farms	-	1,530
IKEA	-	4,523
City Bridge Trust Restricted	20,626	10,000
City Bridge Trust Ex Gratia Restricted	2,022	-
	<u>59,338</u>	<u>85,611</u>

### NOTE 6: Wages and salaries:

Gross salaries	46,018	40,586
Employer's National Insurance contributions	3,628	3,160
Employment allowance	(3,628)	(3,160)
Employers pension fund contribution	2,435	2,261
	<u>48,453</u>	<u>42,847</u>

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

England & Wales - Charity number 1176277

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# Accounts

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**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**REPORT AND ACCOUNTS FOR THE YEAR ENDED**

**31 MARCH 2022**

## **CULPEPER COMMUNITY GARDEN ASSOCIATION**

### **REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 MARCH 2022**

---

#### **STRUCTURE AND OBJECTS**

The Association is a Charitable Incorporated Organisation (CIO). The registration of the CIO is charity number 1176277. The registered address of the association is 2 Dignum Street London N1 0FJ.

The objects of the Association are to maintain and manage an open space in the borough of Islington for the benefits of its members and local residents.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our Management Committee meetings.

#### **ACHIEVEMENTS AND PERFORMANCE**

Seen as a model of good practice for many years, Culpeper Community Garden, established in 1982, continues to be a source of inspiration, pleasure and relaxation for members, volunteers and visitors alike. Our relatively small open space in inner London is run by members and volunteers on sustainable, organic principles. It includes 46 plots cared for by local people without their own gardens, plots for supported community groups, and communal areas, including a pond, a wildlife area, lawns, Dry Garden, and rose pergola, a greenhouse; and a 'tea hut' for members. We have a small community building used regularly as a classroom, a meeting room for community groups, and available for rent to our members for events such as birthday parties and weddings.

The day-to-day management of the Garden is in the hands of 2 part-time members of staff, Mandy Graham and Paul Formosa. They are complemented by 2 part time project Coordinators, Sadie Edginton and Jody Gillet.

#### **2021/2022: Getting back on Track**

These have been another extraordinary and challenging 12 months here at Culpeper. The pandemic continued to disrupt our work and the stress of the period caused much upset and strife amongst our community, requiring a great many hours from our Trustees and staff to deal with the various issues that had arisen.

Given the fluctuations around Covid regulations in this period, we had faced disruption to our activities, especially with the rise of the Omicron variant, but nothing to the scale of last year thankfully. The gradual return to normality meant that we also had the opportunity to hold some of our much-loved events at the Garden once again, including our Annual plant sale and seasonal celebrations such as Solstice and Equinox.

We continued to deliver a thorough package of supported garden-based activities for people in need. We provided, on average, 25 hours a week of activities across 11 different sessions. These include a gardening club for adults with learning disabilities, Chi Kung classes, a Percussion group, twice weekly garden volunteer sessions and a walking group. We continue to welcome refugees with the Room to Heal weekly session. All these sessions take place in an inclusive context, where participants stay to enjoy the Garden and immerse themselves in community life here.

This year we also enhanced the work we do with children and young people. We opened our doors to Duke of Edinburgh volunteers, welcomed students from University of the Arts London to complete project work at the Garden, and partnered with Islington Council's 11 by 11 schemes to welcome back primary school visits, meaning some 400 children got to enjoy the Garden and engage in nature-based science sessions.

Furthermore, we were proud to partner with Islington Councils HAAF programme, meaning we provided 4 weeks of summer activities for some 60 local children, many of whom had previously had little contact with nature.

This was also a year when we extended our gardening activities further beyond our gates. We worked with Islington Council to oversee the installation and care of 6 new planters on Dewey Road by the Garden and we obtained funding to begin a process of improvements to Culpeper Park.

The Garden continued to deliver a whole host of events and outings for members and the wider community. This included visits to Kew Gardens, the British Museum, Chelsea Physic Garden, & Tate Modern

We provided a safe outdoor venue for our partners The Nest Collective, Little Angel theatre, Cubitt Arts, Claremont Kiss Project, Groundwork, Islington Death Café, Male Carers Group & the innovative Bread and Song Project.

We also extended our staff team in the final quarter of this year with the recruitment of a new project Co-coordinator, Sadie Edginton. Thanks to funding from the Garfield Weston Foundation, we have been able to consolidate this role for a year and this has allowed us to re-establish our women's art sessions and a new open access garden crafts session on Thursday afternoons.

## **GOVERNANCE**

A committed Management Committee directed the work of the Garden and staff, to ensure that the vital resource the Garden provides to the local community remained accessible as far as possible within government guidelines. They undertook a successful strategic review, allowing the Association to affirm its vision for the future of the Garden.

The Committee is elected by the members and is responsible for the governance and management of the Garden. The site is held on a 50 year lease at a peppercorn rent from the London Borough of Islington; and registered as a Field in Trust - an open space in perpetuity

## **FINANCE**

We have been successful in securing support for our work from a number of sources, to whom we remain immensely grateful. Multi-year grants from City Bridge Trust, Cripplegate Foundation and London Borough of Islington continue to give us confidence in our long term security. Further grants for specific projects were from Islington Council Community Chest, Magic Little Grant, Holiday Activity and Food Fund, London Farms & Gardens Association, Tideway, the Garfield Weston Foundation, Places Called Home from the National Lottery, and D'Oyley Carte have all been gratefully received. We also secured capital funding from the Islington Council Community Environment Fund, which will be spent on a solar power system for the Garden.

We continue to hold reserves equivalent to approximately six months of our running costs. In the event of reduced income in the future, this would enable us to run a basic service in the garden, while we sought future funding. It would also mean that we could meet our responsibilities to our staff if we needed to terminate their contracts.

## **MANAGEMENT COMMITTEE**

As at 31 March 2022, the following were members of the Management Committee, all elected at the previous Annual General Meeting, or co-opted later:

Jeff Patti (Chair)	Dorothy Boswell	Pauline Lord
Shakir Razak (Secretary)	Nikki Burkes	Fred Place
Stephen Mullin (Treasurer)	Sarah Hayes	Paul Thompson
	Simon Izod	

In addition, there were four Trustees empowered to hold a lease from LB Islington Council on behalf of the Association: Peter Sutton, Kristina Glenn, Elizabeth Evans and Margaret Pitt.

Members of the Management Committee are elected at the Annual General Meeting. The committee may appoint further members during the year to fill vacancies.

## **BANKERS**


The Association holds a current account and a deposit account with the CAF Bank. Until November 2021 it also held a current account with the Co Operative Bank, Angel branch.


## **INDEPENDENT FINANCIAL EXAMINER**

Martin Niemann was appointed as Independent Financial Examiner at the 2021 Annual General Meeting.

*This Report was approved by the Management Committee on:*

**5 OCTOBER**..... 2022 as a true record of the Association's activities for the year ended 31 March 2022, and signed on its behalf by:

..... Shakir Razak (Acting Chair)

..... Nikki Burkes (Acting Secretary)

..... Stephen Mullin (Treasurer)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CULPEPER  
COMMUNITY GARDEN ASSOCIATION**

I report to the trustees on my examination of the accounts of Culpeper Community Garden Association for the year ended 31 March 2022, which are set out on pages 7 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

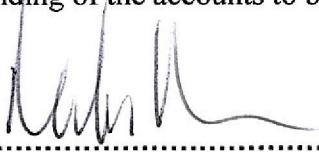
I report in respect of my examination of Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5) (b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Date: 13 October 2022

Name:

Martin Niemann FCA

Relevant professional qualification or body:

Chartered Accountant ICAEW

Address:

13 Broadlands, Syderstone  
King's Lynn, Norfolk PE31 8ST

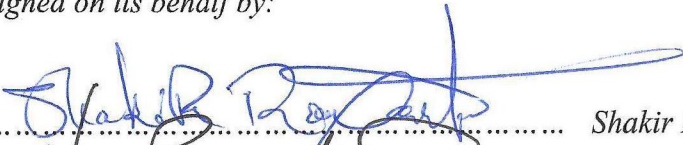


**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**BALANCE SHEET AS AT 31 MARCH 2022**

	Note	2021/2022 £	2020/2021 £
<b>Fixed assets</b>			
Buildings	2	157,020	161,617
<b>Current assets</b>			
Cash at bank and in hand	3	62,733	47,114
		62,733	47,114
<b>Current liabilities</b>			
Creditors and accrued expenses	4	2,978	1,803
		2,978	1,803
<b>Net current assets</b>		<b>59,755</b>	<b>45,311</b>
<b>Total assets less current liabilities</b>		<b>216,775</b>	<b>206,928</b>
Represented by:			
Unrestricted fund		38,064	37,688
Designated fund		157,018	161,615
Restricted fund		21,693	7,625
<b>Total Funds</b>		<b>216,775</b>	<b>206,928</b>

*These Accounts were approved by the Management Committee on:*

**S. OCTOBER** ...2022 as a true record of the association's Balance Sheet and Statement of Financial Activities for the year ended 31 March 2022, and signed on its behalf by:

 ..... Shakir Razak (Acting Chair)  
 ..... Nikki Burkes (Acting Secretary)  
 ..... Stephen Mullin (Treasurer)

The notes on pages 9 and 10 form part of these accounts

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	2021/2022 £	2020/2021 £
<b>INCOME</b>						
Grants received	5	39,283	-	46,327	85,610	75,495
Membership subs		2,504	-	-	2,504	2,422
Gift Aid		-	-	-	-	781
Interest received		4	-	-	4	99
Fundraising events and donations		9,682	-	-	9,682	568
<b>TOTAL INCOME</b>		<b>51,474</b>	<b>-</b>	<b>46,327</b>	<b>97,801</b>	<b>79,365</b>
<b>EXPENDITURE</b>						
Salaries	6	29,722	-	13,125	42,847	42,967
Electricity		1,009	-	-	1,009	974
Water rates and leakage		6,491	-	-	6,491	1,200
Insurance		1,113	-	-	1,113	1,004
Equipment		1,461	-	-	1,461	1,714
Materials		2,361	-	-	2,361	1,151
Postage, copying, stationery		977	-	-	977	547
Telephone		756	-	-	756	583
Fundraising & events costs		573	-	-	573	368
Repairs & improvements		-	-	226	226	5,002
Volunteers' expenses		869	-	-	869	807
Herb Project		-	-	3,411	3,411	-
Workshops/Summer Arts		-	-	-	-	1,075
Outgarden		-	-	854	854	-
Culpeper Choir		-	-	150	150	17
Solar Project		-	-	2,783	2,783	-
Play Scheme		-	-	4,730	4,730	-
Cook and Grow		-	-	-	-	1,745
Elfrida		-	-	4,883	4,883	1,201
Nature Wellbeing Activities		-	-	3,972	3,972	2,760
Arts and Crafts Sessions		-	-	1,141	1,141	1,277
Environmental Education		103	-	-	103	8
Payroll processing/police checks		743	-	-	743	661
Staff training		526	-	-	526	189
Depreciation		-	4,597	-	4,597	4,597
Miscellaneous		1,379	-	-	1,379	1,464
<b>TOTAL EXPENDITURE</b>		<b>48,083</b>	<b>4,597</b>	<b>35,274</b>	<b>87,954</b>	<b>71,312</b>
<b>NET INCOME for the year</b>		<b>3,391</b>	<b>(4,597)</b>	<b>11,053</b>	<b>9,847</b>	<b>8,053</b>
<b>FUNDS TRANSFERS</b>		<b>(3,015)</b>	<b>-</b>	<b>3,015</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES BROUGHT FORWARD</b>		<b>37,688</b>	<b>161,615</b>	<b>7,625</b>	<b>206,928</b>	<b>198,875</b>
<b>FUND BALANCES CARRIED FORWARD</b>		<b>38,064</b>	<b>157,018</b>	<b>21,693</b>	<b>216,775</b>	<b>206,928</b>

The notes on pages 9 and 10 form part of these accounts

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

### NOTE 1: Accounting Policies

These Accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Accounting and Reporting by Charities - Statement of Recommended Practice.

### NOTE 2: Fixed Assets

During 2007/2008 Culpeper commenced a major building and paving project. In accordance with the Charities SORP this expenditure has been capitalised and included in a Designated Fund. The Trustees have decided to depreciate this expenditure evenly over 50 years.

	<b>Buildings</b>	<b>Paving</b>	<b>Total</b>
<b>Cost</b>			
At 31 March 2022	205,496	15,500	220,996
	-	-	-
	<u>205,496</u>	<u>15,500</u>	<u>220,996</u>
<b>Depreciation</b>			
At 1 April 2021	55,312	4,067	59,379
Charge for the year	4,282	315	4,597
At 31 March 2022	<u>59,594</u>	<u>4,382</u>	<u>63,976</u>
<b>Net Book Values</b>			
At 31 March 2022	<u>145,902</u>	<u>11,118</u>	<u>157,020</u>
At 31 March 2021	<u>150,184</u>	<u>11,433</u>	<u>161,617</u>

### NOTE 3: Cash at Bank and in hand:

	<b>2021/2022</b>	<b>2020/2021</b>
	<b>£</b>	<b>£</b>
Coop	-	2,722
CAF Cash Account	36,859	18,511
CAF Gold Account	25,819	25,815
Petty cash	55	66
	<u>62,733</u>	<u>47,114</u>

### NOTE 4: Creditors and accrued expenses:

HMRC Months 7-9 Underpaid	1,339	-
HMRC Months 10-12	1,340	1,521
Pensions	299	282
	<u>2,978</u>	<u>1,803</u>

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

	2021/2022	2020/2021
	£	£
<b>NOTE 5: Grants received:</b>		
Cripplegate Foundation	13,730	13,700
NewbyTrust	-	5,000
Macquarie Group	-	4,588
National Lottery Restricted	-	9,943
Groundwork UK	-	4,000
Doyly Carte Restricted	4,701	4,000
Islington Council	-	2,375
Islington Council Solar Project Restricted	18,093	1,161
Community Chest Restricted	4,825	-
Islington Council VCS	9,500	-
Islington Council Summer Play Scheme Restricted	6,222	-
Islington Council Out Garden Restricted	2,487	-
Garfield Weston	10,000	-
Social Farms	1,530	-
IKEA	4,523	-
City Bridge Trust Restricted	10,000	30,728
	<u>85,610</u>	<u>75,495</u>

### NOTE 6: Wages and salaries:

Gross salaries	40,586	40,863
Employer's National Insurance contributions	3,160	3,255
Employment allowance	(3,160)	(3,255)
Employers pension fund contribution	2,261	2,104
	<u>42,847</u>	<u>42,967</u>

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

England & Wales - Charity number 1176277

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# Accounts

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**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**REPORT AND ACCOUNTS FOR THE YEAR ENDED**

**31 MARCH 2021**

## **CULPEPER COMMUNITY GARDEN ASSOCIATION**

### **REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 MARCH 2021**

---

#### **STRUCTURE AND OBJECTS**

The Association is a Charitable Incorporated Organisation (CIO). The registration of the CIO is charity number 1176277. The registered address of the association is 2 Dignum Street London N1 0FJ.

The objects of the Association are to maintain and manage an open space in the borough of Islington for the benefits of its members and local residents.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our Management Committee meetings.

#### **ACHIEVEMENTS AND PERFORMANCE**

Seen as a model of good practice for many years, Culpeper Community Garden, established in 1982, continues to be a source of inspiration, pleasure and relaxation for members, volunteers and visitors alike. Our relatively small open space in inner London is run by members and volunteers on sustainable, organic principles. It includes 46 plots cared for by local people without their own gardens, plots for supported community groups, and communal areas, including a pond, a wildlife area, lawns, Dry Garden, and rose pergola, a greenhouse; and a 'tea hut' for members. We have a small community building used regularly as a classroom, a meeting room for community groups, and available for rent to our members for birthday parties and weddings.

The day-to-day management of the Garden is in the hands of 2 part-time members of staff, Mandy Graham and Paul Formosa.

#### **2020/2021: We Never Closed**

These have been an extraordinary and challenging 12 months here at Culpeper. We have never been busier. Our public gates were firmly closed by Government decree in March 2020; however, our truly remarkable Garden Workers and volunteers worked hard to ensure our most vulnerable members were able to access the Garden in a Covid-safe and secure way, following government guidelines.

We introduced an online booking system so members could access their plots; and provided them with keys to the yard gate. We contacted more than 70 of our more vulnerable members and group participants by phone to check that they were OK, and followed up with those who were not.

Our staff supported those self-isolating and those who had lost their support workers with shopping, picking up medicines and trips to the doctors for urgent treatment. We even helped one vulnerable person move house under difficult circumstances. The lack of choices and opportunities for face to face contact amongst our client groups was a key driver in us instigating this work: the people we care about faced a truly dire situation.

There were a number of people we contacted whose already challenging mental health circumstances were exacerbated by the pandemic. We provided the opportunity for those most in need to get exercise and be outdoors away from the often stressful setting of the few parks that were open (having to deal with joggers, covered benches and the police). Throughout the month of April, we facilitated over 30 people experiencing high levels of distress to spend time in the garden, for a total of at least 150 hours.

We provided an enclosed outdoor space for young people from specialist school providers: this included a weekly session for young people from New River College.

By the beginning of August, we were able to re-establish limited, supervised public access to the Garden, which was to continue until the end of lockdown in the following year.

By September we had secured funding from the Covid Response funds administered by DCMS, Comic Relief and the National Lottery, had generous adjustments made to our existing funding by City Bridge Trust and Cripplegate Foundation; and also received some substantial donations, not least from Macquarie Bank, in order to provide therapeutic activities and ensure our viability through the pandemic.

The project activities were organised into three areas of operation: Arts, Wellbeing and Supported Gardening. Arts included a specific project for women in partnership with Islington Mind, and our popular choir became a weekly outdoor percussion group. Wellbeing saw Chi Kung on the lawn every Monday, regular mindfulness sessions with our partner Claire from Nature as Nurture, and a weekly guided walking group.

Our supported gardening project enabled shared supported housing residents with high and complex needs to enjoy some gentle gardening and respite whilst remaining safe in their household bubbles. Also, we ran a weekly maintenance session aimed at men who were living alone. We had regular visits from New River College students, a class group who were in alternative provision because of their medical conditions.

We continued to welcome volunteer gardeners by appointment to help maintain the Garden and Culpeper Park. We also formed partnerships with local Mutual Aid groups, who started to bring prepared meals and lunches for the people being supported at the garden.

In January 2021 we were given additional funding from Wave 3 of the London Community Response Fund (administered by City Bridge Trust) in order to continue our Covid response work. Each activity was programmed to be between 6 and 12 weeks long; and was organised to finish at the end of June 2021, by which time we anticipated restrictions would ease and alternative service providers would be reinstating activities.

Unfortunately, this has not been the case, and we have seen increasing demand from individuals, statutory service providers and local community groups for a Covid-secure outdoor space in which to attend activities & socialise. The thing we are most proud of, sadly, is that we have been called 'lifesavers' more than once.

## **GOVERNANCE**

During a year of unparalleled challenges a committed Management Committee directed the work of the Garden and staff, to ensure that the vital resource the Garden provides to the local community remained accessible as far as possible within government guidelines.

The Committee is elected by the members and is responsible for the governance and management of the Garden. The site is held on a 50 year lease at a peppercorn rent from the London Borough of Islington; and registered as a Field in Trust - an open space in perpetuity

## **FINANCE**

Our main funding for our core activities, including environmental education, came from the Cripplegate Foundation, Groundwork UK, the Macquarie Group, the Newby Trust Islington Borough Council, the National Lottery, and the City Bridge Trust. Funding for specific projects came from the National Lottery, Awards for All, the Arsenal Foundation, Islington Borough Council and the D'Oyly Carte Charitable Trust. Other income came from members' subscriptions and donations.

We suffered a considerable loss of income from restricted access to the Garden, which meant that we could not use the Garden and Resource Centre for private events and plant sales. However, our main funders were able to channel us additional funding through the Covid Community Fund. We are indebted to them for their help during this crisis, without which we would have had to deplete our reserves to a dangerous level.

We therefore continue to hold reserves equivalent to approximately six months of our running costs. In the event of reduced income in the future, this would enable us to run a basic service in the garden, while we sought future funding. It would also mean that we could meet our responsibilities to our staff if we needed to terminate their contracts.

## **MANAGEMENT COMMITTEE**

As at 31 March 2020, the following were members of the Management Committee, all elected at the previous Annual General Meeting, or co-opted later:

Jeff Patti (Chair)	Nikki Burkes
Morgan Le Gall Roberts (Secretary)	Lucia Farinati
Stephen Mullin (Treasurer)	Simon Izod
	Pauline Lord
	Shakir Razak
	Paul Thompson

In addition, there were four Trustees empowered to hold a lease from LB Islington Council on behalf of the Association: Peter Sutton, Kristina Glenn, Elizabeth Evans and Margaret Pitt.

Members of the Management Committee are elected at the Annual General Meeting. The committee may appoint further members during the year to fill vacancies.

**BANKERS**

The Association holds a current account with the Co-operative Bank, Angel branch. It also holds a current account and a deposit account with the CAF Bank.

**INDEPENDENT FINANCIAL EXAMINER**

Martin Niemann was appointed as Independent Financial Examiner at the 2020 Annual General Meeting.

*These Accounts were approved by the Management Committee on*

*..... 4 AUGUST..... 2021 as a true record of the Association's Balance Sheet and statement of Financial Activities for the year ended 31 March 2021, and signed on its behalf by:*

*Jeff Patti* ..... Jeff Patti (Chair)

*Morgan Le Gall Roberts* ..... Morgan Le Gall Roberts (Secretary)

*Stephen Mullin* ..... Stephen Mullin (Treasurer)

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CULPEPER COMMUNITY GARDEN ASSOCIATION**

I report to the trustees on my examination of the accounts of Culpeper Community Garden Association for the year ended 31 March 2021, which are set out on pages 7 to 10.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

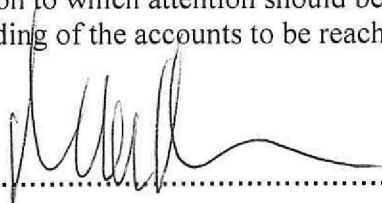
I report in respect of my examination of Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5) (b) of the Act.


### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Date: .....

Name:

Martin Niemann FCA

Relevant professional qualification or body:

Chartered Accountant ICAEW

Address:

13 Broadlands, Syderstone  
King's Lynn, Norfolk PE31 8ST

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**BALANCE SHEET AS AT 31 MARCH 2021**

	Note	2020/2021 £	2019/2020 £
<b>Fixed assets</b>			
Buildings	2	161,617	166,214
<b>Current assets</b>			
Cash at bank and in hand	3	47,114	35,468
		47,114	35,468
<b>Current liabilities</b>			
Creditors and accrued expenses	4	1,803	2,807
		1,803	2,807
<b>Net current assets</b>		<b>45,311</b>	<b>32,661</b>
<b>Total assets less current liabilities</b>		<b>206,928</b>	<b>198,875</b>
Represented by:			
Unrestricted fund		37,688	26,672
Designated fund		161,615	166,212
Restricted fund		7,625	5,991
<b>Total Funds</b>		<b>206,928</b>	<b>198,875</b>

*These Accounts were approved by the Management Committee on .....  
**9 AUGUST** ..... 2021 as a true record of the association's Balance Sheet  
 and Statement of Financial Activities for the year ended 31 March 2021, and  
 signed on its behalf by:*

.....  ..... *Jeff Patti (Chair)*

.....  ..... *Morgan Le Gall Roberts (Secretary)*

.....  ..... *Stephen Mullin (Treasurer)*

The notes on pages 9 and 10 form part of these accounts

**CULPEPER COMMUNITY GARDEN ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	2020/2021 £	2019/2020 £
<b>INCOME</b>						
Grants received	5	60,391	-	15,104	75,495	45,775
Membership subs		2,422	-	-	2,422	1,618
Gift Aid		781	-	-	781	-
Interest received		99	-	-	99	188
Fundraising events and donations		568	-	-	568	14,811
<b>TOTAL INCOME</b>		<b>64,261</b>	<b>-</b>	<b>15,104</b>	<b>79,365</b>	<b>62,392</b>
<b>EXPENDITURE</b>						
Salaries	6	40,021	-	2,946	42,967	40,190
Electricity		797	-	177	974	736
Water rates		982	-	218	1,200	1,200
Insurance		822	-	182	1,004	1,171
Equipment		1,403	-	311	1,714	569
Materials		851	-	300	1,151	836
Postage, copying, stationery		448	-	99	547	788
Telephone		477	-	106	583	803
Fundraising & events costs		368	-	-	368	1,017
Repairs & improvements		5,002	-	-	5,002	1,598
Volunteers' expenses		807	-	-	807	671
Greenhouse/Compost Heap		-	-	-	-	-
Workshops/Summer Arts		1,075	-	-	1,075	1,498
Project Dirt		-	-	-	-	-
Culpeper Choir		-	-	17	17	453
Mindfulness		-	-	-	-	384
Cook and Grow		-	-	1,745	1,745	1,065
Elfrida		-	-	1,201	1,201	1,051
Nature Wellbeing Activities		-	-	2,760	2,760	-
Arts and Crafts Sessions		-	-	1,277	1,277	-
Environmental Education		8	-	-	8	6
Payroll processing/police checks		661	-	-	661	651
Staff training		189	-	-	189	546
Depreciation		-	4,597	-	4,597	4,597
Miscellaneous		1,464	-	-	1,464	1,679
<b>TOTAL EXPENDITURE</b>		<b>55,375</b>	<b>4,597</b>	<b>11,339</b>	<b>71,312</b>	<b>61,510</b>
<b>NET INCOME for the year</b>		<b>8,886</b>	<b>(4,597)</b>	<b>3,765</b>	<b>8,053</b>	<b>882</b>
<b>FUNDS TRANSFERS</b>		<b>2,131</b>	<b>-</b>	<b>(2,131)</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES BROUGHT FORWARD</b>		<b>26,672</b>	<b>166,212</b>	<b>5,991</b>	<b>198,875</b>	<b>197,993</b>
<b>FUND BALANCES CARRIED FORWARD</b>		<b>37,688</b>	<b>161,615</b>	<b>7,625</b>	<b>206,928</b>	<b>198,875</b>

The notes on pages 9 and 10 form part of these accounts

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

### NOTE 1: Accounting Policies

These Accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Accounting and Reporting by Charities - Statement of Recommended Practice.

### NOTE 2: Fixed Assets

During 2007/2008 Culpeper commenced a major building and paving project. In accordance with the Charities SORP this expenditure has been capitalised and included in a Designated Fund. The Trustees have decided to depreciate this expenditure evenly over 50 years.

	<b>Buildings</b>	<b>Paving</b>	<b>Total</b>
<b>Cost</b>			
At 1 April 2020	205,496	15,500	220,996
Additions	-	-	-
At 31 March 2021	<u>205,496</u>	<u>15,500</u>	<u>220,996</u>
<b>Depreciation</b>			
At 1 April 2020	51,030	3,752	54,782
Charge for the year	4,282	315	4,597
At 31 March 2021	<u>55,312</u>	<u>4,067</u>	<u>59,379</u>
<b>Net Book Values</b>			
At 31 March 2021	<u>150,184</u>	<u>11,433</u>	<u>161,617</u>
At 31 March 2020	<u>154,466</u>	<u>11,748</u>	<u>166,214</u>

### NOTE 3: Cash at Bank and in hand:

	<b>2020/2021</b>	<b>2019/2020</b>
	<b>£</b>	<b>£</b>
Coop	2,722	359
Bank deposit account - Virgin Charity	-	25,218
CAF Cash Account	18,511	9,391
CAF Gold Account	25,815	500
Petty cash	66	-
	<u>47,114</u>	<u>35,468</u>

### NOTE 4: Creditors and accrued expenses:

Water rates	-	1,200
HMRC Months 10-12	1,521	1,361
Pensions	282	246
	<u>1,803</u>	<u>2,807</u>

# CULPEPER COMMUNITY GARDEN ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

	2020/2021	2019/2020
	£	£
<b>NOTE 5: Grants received:</b>		
Cripplegate Foundation	13,700	13,700
NewbyTrust	5,000	-
Macquarie Group	4,588	-
National Lottery Restricted	9,943	-
Groundwork UK	4,000	-
Doyly Carte Restricted	4,000	-
Islington Council	2,375	-
Islington Council Solar Project Restricted	1,161	-
Awards for All - Restricted	-	6,501
Tesco Bags of Help - Restricted	-	1,430
Postcode Local Trust	-	4,867
Goldsmith Charity	-	3,000
Arsenal Foundation - Restricted	-	2,477
29 May 1961 Charitable Trust	-	4,000
Chapman Charitable Trust	-	1,000
City Bridge Trust	30,728	8,800
	<u>75,495</u>	<u>45,775</u>

### NOTE 6: Wages and salaries:

Gross salaries	40,864	38,604
Employer's National Insurance contributions	3,255	3,011
Employment allowance	(3,255)	(3,000)
Employers pension fund contribution	2,104	1,575
	<u>42,967</u>	<u>40,190</u>