



GIVE A GIFT

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2024**

Contents

1. Legal and administrative information.....	3
2. Trustees 'Report.....	4
3. Financial Review.....	10
4. Independent Examiner's Report.....	11
5. Statement of Financial Activities.....	12
6. Balance sheet.....	13
7. Notes to the Financial Statements.....	14 - 17

Legal and administrative information

REFERENCE AND ADMINISTRATION DETAILS	
Charity Name	Give A Gift
Registered Charity Number	1176262
Charity's Principal Address	233-237 Roundhay Road Leeds LS8 4HS
Trustees	Habib Khan Starr Zaman Mohammed Iqbal Zaman
Accountant	HLA Accountants, 21 Hyde Park Road, Leeds, LS6 1PY, United Kingdom.
Bank	Yorkshire Bank Penny Hill Centre Hunslet Leeds LS10 2AP

STRUCTURE, GOVERNANCE AND MANAGEMENT	
Type of governing document	Model Constitution
How the charity is registered	Charitable Incorporated Organisation
Trustee selection methods and induction	Appointed by Trustees and briefed on their legal obligations under charity law, the content of the charity's constitution, and its recent performance.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

(1)

To relieve need of people in hospital or hospice, by means of, but not exclusively, the provision or assistance in the provision of equipment and provision of items of comfort for people in care irrespective of their race, creed or cultural backgrounds;

(2)

To relieve need among refugees and asylum seekers by means of, but not exclusively, making grants or loans for providing or paying for items including the provision of food, clean water, clothing, and other basic necessities for the benefit of the said persons;

(3)

To advance in life and relieve needs of young people through:

- a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
- b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

(4)

To promote racial and religious harmony and community cohesion for the benefit of the public by promoting knowledge and mutual understanding between different racial and faith groups, in ways that reduces conflict and creates trust, unity and peace between them.

Summary of the main activities in relation to these objects are highlighted in the Trustees report.

TRUSTEES REPORT

As we reflect on another year of service, we are proud to present this annual report, highlighting the profound impact we have made in the lives of marginalised communities. Give a Gift remains steadfast in our mission to support those most in need, including refugees, asylum seekers, and disadvantaged communities, through a diverse range of grassroots initiatives.

This year, we have continued to provide essential services such as emergency food and supply distribution, advocacy and befriending support, mental health and casework projects, our impact has been far-reaching and profound. Our programmes are designed to combat isolation, overcome language barriers, and empower individuals to reclaim their lives with dignity. Our commitment to a volunteer and user-led approach has enabled us to work closely with over thirty organisations, ensuring that every service we offer is shaped by the needs of the communities we serve.

We express our heartfelt gratitude to our valued stakeholders, supporters, staff, and volunteers have all played vital roles in our success, contributing their time, resources, and expertise. Their unwavering support has been crucial, as has the extraordinary dedication of our staff. Without the tireless efforts of our team, Give A Gift would not have achieved the level of success it enjoys today. We also extend our deepest thanks to our generous funders, donors, and supporters. Their continued commitment has been instrumental in enabling us to deliver on our promises and expand our reach.

Despite the challenges posed by the current economic climate, we have managed our financial resources with care and diligence. Through prudent financial management and effective fundraising efforts, we have maintained the stability and sustainability of our organisation, ensuring that we can continue our vital work in the years to come, through building our reserves and fostering a spirit of inclusivity and partnership

Activities & Services

Casework

Over the last year our casework load has continued to increase as the cost-of-living crisis continues to impact many families. Give a Gift have dealt with approximately 510 cases during this reporting period. Half of these cases have come through referral agencies who have been limited in providing the support we provide for individuals/families. Referrals through local schools, social prescribing service and through word of mouth from individuals who have experienced our support service have also increased.

Case workload examples include supporting families advocacy support, requests for urgent clothing/uniform for children, financial issues, short term financial assistance, funeral support, education matters, housing advice and health and welfare matters. In addition to this we have dealt with cases where individuals have no recourse to public funds, destitution/homelessness, bereavement, and domestic violence.

We provide support, guidance and counsel to families in need and have developed partnerships and networks with organisations where we have been able to refer our clients to enhance their support provision. This includes referrals to Citizen Advice Bureau, Manual Bravo project, Red Cross, PAFRAS, LASSN, HELP, Welfare Advice and Green Doctors.

Unlike other organisations and statutory organisations, our support is unlimited. Many organisations provide up to 12 weeks of ongoing support, but where we feel individuals need longer term support, staff are able to accommodate this. Those with longer term support needs are also encouraged to attend our social wellbeing groups and take on volunteering opportunities within the organisation.

Mental Health Inequalities

Our mental health project has now completed its third year which uses a holistic approach to engage and support women from Black, Asian minority ethnic (BAME) communities to access mainstream mental health services and break down stigma. Barriers to accessing mental health support and the role of cultural beliefs and attitudes have contributed to existing mental health inequalities and Give a Gift have been culturally responsive to the needs of the community with provision of activities and services to encourage access to a range of mental health services.

The weekly social and wellbeing group for women support group, where education and awareness of services have been incorporated. The group discuss and share their wellbeing in a supported and culturally appropriate environment. They have also been given the opportunity to receive information and awareness of various organisations/services to support their mental health and encouraged to use these services as their confidence and trust with our mental health worker has been built. The project has had a positive impact on the women with many

attending regularly and become involved in new activities that they would not have necessarily experienced. This has included walks with the Canal Trust, trips to the seaside, theme park experiences and arts and craft sessions. The introduction of consultation with the local imam has also proven successful with the group and the wider community we serve. The feedback gained from these sessions (appointment basis) has been life changing for some:

“Being able to speak to an imam has made me put things into perspective about my mental health and encouraged me to access talking therapies which I would never have attempted to access”

Cultural Food Hub

Give-A-Gift has been collaborating with Leeds City Council for the fourth consecutive year as part of the Cultural Food Hub for East Leeds. This partnership ensures that the dietary needs of those with specific cultural and religious requirements are met. We have been distributing over 420 food parcels weekly, supporting more than 2,100 beneficiaries.

In addition to operating our own food bank two days a week, we also aid other food banks, schools, soup kitchens, community organizations, and third-sector groups such as HELP, RETAS, and Linking Leeds. The food packs we supply include all the basic essentials needed by a family. To enhance the nutritional value of these packs, we have partnered with Fareshare to provide fresh fruit and vegetables.

With the support of the household funding we have also been able to purchase other basic items and supplement the food packs with Aldi and meat vouchers. There has been a considerable rise in referrals on a daily basis, due to the cost of living crisis but we are pleased to state that despite the staffing pressures we have been able to respond to this increased need.

Healthy Holiday Food

Give a Gift received funding from Leeds Community Foundation to provide culturally appropriate food packs to other healthy holidays providers. This is an initiative that predominantly supports families on free school meals with free activities during the holidays and each family that attends receives a weekly food pack. The scheme helps to promote a healthy lifestyle through physical activities and food. We supported 6 different organisations including local schools, third party organisations and communities of interest groups.

Healthy Holiday Activities

In 2023, we received funding to implement the Healthy Holiday Activities Scheme, designed primarily to support asylum seeker and refugee families. The program aimed to deliver culturally-based activities and offer children new experiences and opportunities they might not

otherwise have. Additionally, we provided culturally appropriate meals, leveraging our connections with the food bank to promote the scheme.

The program was conducted during three holiday periods—Easter, summer, and Christmas. Our first session, held in the summer, saw over 30 children sign up and participate. Activities included bhangra and dhol drumming, cooking classes, cricket games, and outings to the cinema, ice skating, and a theme park. The Healthy Holidays initiative has been a tremendous success across all holiday periods, with many children returning to participate in multiple sessions.

ABCD

Asset Based Community Development is a neighbourhood-based community building approach founded on the principle that given the tools and the opportunity, small groups of citizens can change the things they believe need changing. Give A Gift has a dedicated community builder working with the Roma/Romanian communities within Harehills. Our worker is mainly based within the community who identifies community connectors within the locality and empowers them to use their skills and gifts to bring others together. These communities are one of the hardest to reach. Our worker found this role very challenging due to many reasons, one major factor was the cultural barriers, most women in the Rome/Romanian community were homemakers and would have to stay at home to look after the children, and most of the children do not attend school. Or the women would go to work and so in return were looking for a financial return. Although our builder was of the same culture, she struggled to empower the Roma community and wasn't able to achieve the outcomes set.

Asylum Dispersal Fund (funded by Leeds City Council)

This project is aimed at supporting asylum seekers and refugees in hardship and is also supporting an increasing number of clients on visas who have no recourse to Public Funds. In the past year we have assisted more than 200 clients needing emergency food and provisions as well as providing advocacy support and advice to over 300 clients around; asylum issues, settlement, visas, school admissions, NHS, local services and organisations, housing issues, state benefits etc. Working closely with PAFRAS, RETAS, Migrant Action, HELP, Leeds City Council and other LMP partners and organisations we have forged links with new services and groups to increase referral pathways and promote the services we offer to clients in need. We have set up a weekly Well-Being Group for women and a Men's Group is now up and running.

Campaigns

Eid Food/Toy Campaign

We were fortunate to receive funding for the toy campaign from Islamic Relief which enabled us to distribute in excess 600 brand new gifts. Over 500 gifts were given to every child at the Eid ul Adha Prayers at the Caribbean cricket club which was attended by over 600 families. The children all received their Eid gifts and the feedback was very positive; the kids said 'This is the best Eid we have ever had.' We also held an Eid party for our clients and their children providing amazing food, face painters, entertainer, photo booth and all our children received an Eid Gift. The smiles on the children's faces is priceless.

Winter Festive Packs

This year we again distributed culturally appropriate ambient food items but and partnered with fellow charities such as Islamic Relief and the BAK foundation to distribute over 500 Winter festive packs. The packs were given to our clients and to pupils and children at New Bewerley Community school where there is a high percentage of children on Free school meals and many vulnerable families and to Manor wood primary school. The Winter festive packs were also delivered to Maecare who support the elderly who are socially isolated. The feedback was very positive.

Ramadan Campaign

This Ramadhan was by far the busiest Ramadhan due to the cost of living crisis. We received support from Islamic Relief, Church Pharmacy, Zouq foundation, Peace matters, BAK foundation and Muslim Kitchen. Over 250 Ramadhan food packs were distributed weekly during Ramadhan. We also held twice weekly Community Iftar gatherings on a Friday & Saturday for our clients and their children. Many of our families have been struggling to buy luxuries such as Majdool dates and fresh meat so we ensured the families were given a culturally appropriate meal which was gladly received and the children received many weekly treats from our young volunteers who made cupcakes and week packs

IR Funded Project

The cost of living has affected everyone in the UK and the families are more dependent on charities for help than ever. Our partnership with Islamic relief to deliver a UK based programme tackling poverty, has been a lifeline to many. This year Islamic Relief have funded a 2 year project to tackle the cost of living. We have been able to distribute food packs and supermarket vouchers to hundreds of additional families. The project provided advocacy support to help sign post clients to other support services, Part of the project was to continue providing out of hours service to ensure families and individuals are not without supplies during

the weekend or school holidays. The project also enabled us to support vulnerable and elderly clients with cooked food which was a new facet to this service.

Places of Welcome

Places of welcome was safe place for men and women to come relax talk and share life experiences over tea and refreshments

It was a slow start to the drop in with only a handful of people attending however it didn't take long for word to spread and the following week ten people arrived. The numbers increased each week with a regular group attendance of thirteen to sixteen people attending.

Friendships developed and the attendees became a good support system for each other. I learnt a lot from just listening to their stories. It gave me a better insight and understanding of the needs of our communities. The attendees were extremely disappointed that the group finished during summer break and are looking forwards to it starting up in September

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

The charity works towards keeping a surplus in the range of 6 months running costs equating to £250,000 for unforeseen financial circumstances at the end of each year.

Statement of trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements and;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

.....*M Zaman*.....

Mr M Zaman (Trustee)

Date: 25th September 2024

Independent Examiners Report

I report on the accounts of Give A Gift for the year ended 31 March 2024 set out on pages 11 to 17.

Respective responsibilities of trustees

As the trustee of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

Basis of independent examiner's statement

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no matter has come to my attention giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act or;
2. the financial statements do not accord with those records or;
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....H.Latif.....

Mr. Haroon Latif FCCA
Independent Examiner

HLA Accountants
21 Hyde Park Road
Leeds
LS6 1PY

Date: 25th September 2024

GIVE A GIFT

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31st MARCH 2024

	Notes	Unrestricted Funds	Restricted Funds	2024	2023
		£	£	£	£
INCOMING RESOURCES					
Donations		17,820	7,185	25,005	89,764
Fundraising		7,938	11,315	19,253	44,643
Grants		-	529,101	529,101	335,368
Gift Aid					
Other Income (HATCH Grants to Distribute)		10,104	-	-	4,600
		<u>10,104</u>	<u>121,243</u>	<u>131,347</u>	
TOTAL INCOMING RESOURCES		35,862	668,844	704,706	474,375
 RESOURCES EXPENDED					
Gross Wages and NI		-	97,379	97,379	10,622
Project Activities		26,394	197,201	223,595	216,739
Events		-	624	624	12,921
Equipment & Supplies		-	1,824	1,824	1,201
Travel Training & Expenses		-	3,754	3,754	5,010
Printing & Marketing		-	1,277	1,277	1,740
Grants & Donations		-	142,315	142,315	53,419
Rent, Insurance & Overheads		-	10,475	10,475	9,627
Legal and professional		-	2,695	2,695	215
Other			332	332	1,258
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES EXPENDED		26,394	457,876	484,270	402,752
 Net incoming/outgoing resources before transfers					
Transfers between Funds		<u>9,468</u>	<u>210,968</u>	<u>220,436</u>	<u>71,623</u>
 Other recognised gains/(losses)		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS		9,468	220,968	220,436	71,623
 Total Funds Brought Forward		<u>77,584</u>	<u>369,830</u>	<u>447,414</u>	<u>375,791</u>
 TOTAL FUNDS CARRIED FORWARD	9	<u>87,052</u>	<u>580,798</u>	<u>667,850</u>	<u>447,414</u>

GIVE A GIFT

BALANCE SHEET AS AT 31st MARCH 2024

	Notes	2024	2023
		£	£
FIXED ASSETS			
Tangible Assets	5	-	-
CURRENT ASSETS			
Reserves Account	6	235,000	147,000
Designated Funds		100,000	100,000
Cash at bank and in hand		<u>334,590</u>	<u>204,055</u>
Creditors: Amounts falling due within one year	7	<u>(1,740)</u>	<u>(3,641)</u>
Net Current Assets		667,850	447,414
Net Assets		<u>667,850</u>	<u>447,414</u>
Funds			
Total Funds	9	667,850	447,414
TOTAL FUNDS		<u>667,850</u>	<u>447,414</u>

The financial statements were approved by the board and signed on its behalf by;

M Zaman

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Mr M Zaman
Trustee

Date: 25th September 2024

Charity number: 1176262

**GIVE A GIFT
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2024**

1. ACCOUNTING POLICIES

Basis of Accounting

- (a) The Accounts have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities and follow the recommendations in *Accounting and Reporting by Charities: Statement of Recommended Practice* issued in (SORP 2005).

Incoming Resources

- (b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable.

Income from school fees represents fees earned in respect of the provision of education to pupils during the year.

Income from investments is included in the year in which it is receivable.

Resources Expended

- (c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Tangible fixed assets and depreciation

- (d) Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures & Fittings

- (e) No depreciation is charged in respect of buildings which are included at cost.

Fund accounting

- (f) Restricted Funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Grants Breakdown

Main Grants	£
Leeds Christian Community Trust	£186,000.00
NHS West Yorkshire (HATCH)	£131,347.00
Lottery Fund	£72,868.00
Leeds City Council	£66,492.00
Islamic Relief	£62,206.00
Leeds Community Foundation	£44,734.00
Voluntary Action Leeds	£36,850.00
Zouq Foundation	£10,000.00
Sport England	£8,280.00
Moor Allerton Elderly Care	£7,500.00
Peace Matters	£6,000.00
Misc Grants	£5,850.00
Leeds United Foundation	£4,500.00
Parklane Foundation	£3,450.00
BAK Foundation	£3,300.00
Friends Foundation (Church Pharmacy)	£3,000.00
Wellsprings Together	£3,000.00
York St Johns	£2,971.00
Places for People	£2,100.00
Total Grants	£660,448.00

2. STAFF NUMBERS

The average weekly number of employees during the year, calculated based on 3.5 FTE Equivalent.

3. STAFF COSTS	2024	2023
Gross wages and Employers NI	97,379	100,622
	<u>97,379</u>	<u>100,622</u>

No Trustees have received remuneration or had expenses met by the Charity.
There are no employees with emoluments above £60,000.

4. NET INCOMING RESOURCES FOR THE YEAR	2024	2023
This is stated after charging:		
Trustees' remuneration	Nil	Nil
Examiners' fee		
	<u>400</u>	<u>400</u>

5. TANGIBLE FIXED ASSETS

	Freehold Property	Fixtures & Fittings	Total
Cost			
At 1 st April 2023	-	-	-
Additions	-	-	-
At 31 st March 2024	-	-	-
Depreciation			
At 1st April 2023	-	-	-
Charge for the year	-	-	-
At 31st March 2024	-	-	-
Net Book Value			
31 st March 2024	-	-	-
31 st March 2023	-	-	-

6. RESERVES

Reserves accounts (6 Months running costs)

2024	2023
235,000	147,000
<u>235,000</u>	<u>147,000</u>

7. CREDITORS: Amounts falling due within one year

Other creditors

2024	2023
1,740	3,641

<u>1,740</u>	<u>3,641</u>
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8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	2024	2023
	£	£
Tangible Fixed Assets	-	-
Current Assets	669,590	451,055
Current Liabilities	(1,740)	(3,641)
Net Assets 31 March 2024	<u>667,850</u>	<u>447,414</u>

9. MOVEMENT IN FUNDS

	At 1st April 2023	Incoming Resources	Outgoing Resources	Transfers	At 31st March 2024
	£	£	£	£	£
Restricted Funds					
Unrestricted funds	77,584	35,862	26,394		87,052
Charity Restricted funds	369,830	668,844	457,876	-	580,798
Total Funds	<u>447,414</u>	<u>704,706</u>	<u>484,270</u>	<u>-</u>	<u>667,850</u>

Purposes of Restricted Funds

The restricted funds represent funds which trustees are to use in accordance with the purpose outlined in the grant agreement and for the specified cause outlined in the fundraising campaigns run throughout the financial year.