



GIVE A GIFT

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2022**

Contents

1. Legal and administrative information.....	3
2. Trustees 'Report.....	4
3. Financial Review.....	8
4. Independent Examiner's Report.....	9
5. Statement of Financial Activities.....	10
6. Balance sheet.....	11
7. Notes to the Financial Statements.....	12 - 15

Legal and administrative information

REFERENCE AND ADMINISTRATION DETAILS	
Charity Name	Give A Gift
Registered Charity Number	1176262
Charity's Principal Address	233-237 Roundhay Road Leeds LS8 4HS
Trustees	Hanif Malik Habib Khan Starr Zaman
Accountant	HLA Accountants, 21 Hyde Park Road, Leeds, LS6 1PY, United Kingdom.
Bank	Yorkshire Bank Penny Hill Centre Hunslet Leeds LS10 2AP

STRUCTURE, GOVERNANCE AND MANAGEMENT	
Type of governing document	Model Constitution
How the charity is registered	Charitable Incorporated Organisation
Trustee selection methods and induction	Appointed by Trustees and briefed on their legal obligations under charity law, the content of the charity's constitution, and its recent performance.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

(1)

To relieve need of people in hospital or hospice, by means of, but not exclusively, the provision or assistance in the provision of equipment and provision of items of comfort for people in care irrespective of their race, creed or cultural backgrounds;

(2)

To relieve need among refugees and asylum seekers by means of, but not exclusively, making grants or loans for providing or paying for items including the provision of food, clean water, clothing, and other basic necessities for the benefit of the said persons;

(3)

To advance in life and relieve needs of young people through:

- a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
- b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

(4)

To promote racial and religious harmony and community cohesion for the benefit of the public by promoting knowledge and mutual understanding between different racial and faith groups, in ways that reduces conflict and creates trust, unity and peace between them.

Summary of the main activities in relation to these objects are highlighted in the Trustees report.

TRUSTEES REPORT

The year has again been both challenging but productive as our staff team and volunteers continue to exert tremendous energy and effort into meeting ever increasing levels of demand. We would like to place on record our sincere gratitude for the selfless nature of the work they continue to deliver, to improve the lives of those less fortunate.

As ever this work would not be possible without the input and support of our generous funders, donors and supporters who continue to invest in the charity and without whom, our work would not be possible. As one of two cultural food hubs in the city, we are grateful to Leeds City Council for their financial backing and the support provided to enable us to expand the reach of our work.

We have continued to invest in our infrastructure and this will be essential in becoming a more robust and sustainable organisation. We remain committed to operating our open-door policy to users of all backgrounds while recognising that the destitute and some minority sections of the community remain a priority. We are confident that the charity is in a strong position to remain a key stakeholder in tackling the inequalities prevalent within our areas of operation.

Activities and Services:

Mental Health Inequalities Project

The Mental health and inequalities project has been running for the last year using a holistic approach to engage and support women from the BAME community. The aim of the project has been to breakdown the stigma of mental health and support women to access mainstream mental health interventions. Give a Gift has provided regular social health and wellbeing sessions and a Muslim women's support group through implementing culturally competent, effective bilingual support while meeting the faith-related needs of beneficiaries. These important factors have enabled women to build a rapport with the project worker who has also provided one to one support in a confidential, safe and trusted space. We have seen over 60 women who have benefited from accessing this project and been given the confidence and education to breakdown the stigma of mental health and the confidence in taking steps to access mainstream mental health interventions.

This has been the direct benefit resulting from the establishment of the support group where demonstration of the link between faith healing and good mental health and emotional wellbeing. The results have been phenomenal and using techniques such as these has had a positive impact from users experiencing emotional distress. The second year has built on this impact and the introduction of a consultation with a local imam (appointment based) to offer information and advice around mental health/managing stress. We have also been able to empower some of these women to co-produce peer support sessions and organise trips out for women who may not have the confidence and motivation to go out. Some of the feedback given by women who were provided the opportunity to go on a day out:

"I longed to take my children out of Leeds but did not have the confidence to the seaside and this truly was a dream come true"

"I have never been to a theme park in my life, this has truly been a wonderful and memorable trip for all my family, we will never forget it"

ABCD

We have recruited an Asset Based Community Development worker to work in the heart of Harehills with the Roma/Romanian communities. Using an asset-based approach, we identify community connectors and empower them to use their skills and experience to bring others together. One of our community connectors skillsets in sewing has brought together a group of women who meet at Thackrey Medical Museum. They have been provided with a room with sewing machines to support them with developing their sewing skills using a 'small sparks' grant to kick start their ideas. Traditional approaches to working in communities have tended to be top-down but working in collaboration we are delivering interventions with other agencies to resolve problems like poor housing, high unemployment, high crime rates, low education attainment, etc.

Starting with what is strong rather than what is wrong, with what is present not what is lacking, Asset-Based Community Development asks different questions:

- ❑ What is it that local residents care about and are best placed to do themselves?
- ❑ What is it that local residents can best do, but with some outside help that they decide they need?
- ❑ What is it that communities need outside agencies to do for them?

Much of this work is carried out in the community, in local areas such as cafes, community centres, libraries and local parks to mobilise conversations and build rapport.

Casework

Give a Gift has increased its case load over the last year, largely due to the pandemic and the cost-of-living crisis which has had an impact on many families in the community. We have dealt with over 200 cases this year.

We have supported clients have been supported to acquire a range of varied support where other organisations have been limited in doing so. This has ranged from provision of household items, carpets, paint, bus pass, computer equipment for schoolchildren, mobile top ups, clothing, school uniforms and support with gas/ electricity and accommodation.

Having built on our partnerships and networks within Leeds, GAG have been able to make successful referrals to other organisations such as Leeds Baby Bank, Green Doctors, HELP, RETAS, National Zakat Fund, Leeds Grand Mosque, Money Buddies and PAFRAS, (to name a few).

We have seen an increase in referrals from organisations/educational establishments such as schools, children's centres community groups.

Our regular ongoing support includes provision of cultural food parcels, supermarket food vouchers and Primark vouchers.

The number of clients we have supported through our emergency food provision has doubled. Many clients first referred through another organisation after they have exhausted all other avenues or through word of mouth.

Campaigns

Eid Food Campaign- We provided 100's of food packs and fresh meat produce during this campaign which was well received by our service users such as Asylum seekers (some of whom who live on £5per day) and who at times would go without luxuries such as meat. The meat was delivered directly from a farm in Shropshire and we received so very positive feedback.

Eid Toy Campaign- During Eid ul Fitr, we distributed over 2000 toys to 3 schools in inner city Leeds. All children whether celebrating Eid or not benefitted from the Eid toys and the schools were so overwhelmed by the generosity but to the smile on children's faces made it all worthwhile.

Winter Festive packs – We distributed over 1500 Winter packs to children and families who live under the poverty line. The packs contained treats such as Chocolate Santa's, Mince pies, biscuits, luxuries that families would not necessarily receive from a food bank. The feedback from the partner schools and our clients was very positive. We received some media coverage from ITV who filmed us and publicised this fantastic initiative.

Leeds United Foundation food distribution Day- Islamic relief have partnered with Leeds United Foundation to give out 500 food packs to families who struggle financially. Give a Gift assisted Leeds United Foundation as this was their first campaign and they welcomed the help and support we gave to make the campaign a big success.

Ramadhan Campaign – We partnered with Islamic relief and other partners such as the Barakah Team, Peace Matters, BAK foundation Regal Foods and individual donors to provide 100's of Ramadhan food packs, containing dates, flour, pulses, sugar, cakes, oil, spices and Halal meat vouchers to help families during the month of Ramadhan. Many of our families struggle with little or no income and the food

packs are given out weekly by a dedicated team of volunteers who give up their time at the weekend to help pack and distribute the Ramadhan food packs citywide.

Cultural Food Hub

Give-A-Gift has been working in collaboration with Leeds City Council and the Hamara Centre for the second year running as part of the Cultural food hub for the East of Leeds, this is to ensure that those with particular cultural and/or religious dietary requirements needs are met.

Give-A-Gift has been providing over 300 food parcels on a weekly basis and supporting over 1500 beneficiaries. As well as individual clients we have also been supporting external organisations such as soup kitchens and schools.

The food packs supplied had all the basic essentials needed by a family and to supplement the need for nutritionally dense produce, we provided fresh fruit and vegetables through our link with Fareshare and a new recent partnership with Morisons. With the support from other funders we were also able to supplement the food packs with Aldi and meat vouchers which allowed the clients to purchase fresh produce and meat.

Thriving communities

The Thriving communities project was funded by the ARTS council to improve and increase the range and reach of available social prescribing community activities. Give A Gift were working in collaboration with other organisations in the Leeds East area as a delivery partner to work with those that had been impacted by COVID the most, predominantly Refugees and Asylum seekers.

Give a Gift offered culturally based physical activities for women such as cooking, sewing, fitness, arts and craft classes. We were also able to organise a trip to the seaside for women and their children, most of the families, who had been living in the country for years had never been to a beach because they simply cannot afford it. Through this project we were able to tackle social isolation, mental health and improve overall well-being. The project was a great success and the feedback was very positive. All the women who had attended thoroughly enjoyed the activities, not only had they experienced new things but they also felt a lot better mentally within themselves.

Near Neighbours

Give A Gift secured funding to identify and support people willing to volunteer as peers for their communities.

The main aim was to see a reduction in the isolation levels of our beneficiaries and to bring people together to build friendships through user led cultural based activities. This helped to build confidence and the skillset while relieving isolation and empowering them to be at the forefront of the activities.

The three categories of activity selected by the users related to exercise and movement, cultural activities and group therapy sessions led by the users themselves.

This project was a major success and again all delegates learnt new skills, built confidence and were able to enhance their future prospects.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

The charity works towards keeping a surplus in the range of 6 months running costs equating to £90,000 for unforeseen financial circumstances at the end of each year.

Statement of trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements and;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

.....*H.Malik*.....

Mr H. Malik (Trustee)

Date: 2nd November 2022

Independent Examiners Report

I report on the accounts of Give A Gift for the year ended 31 March 2022 set out on pages 10 to 15.

Respective responsibilities of trustees

As the trustee of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

Basis of independent examiner's statement

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no matter has come to my attention giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act or;
2. the financial statements do not accord with those records or;
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....H. Latif.....

Mr. Haroon Latif FCCA
Independent Examiner

HLA Accountants
21 Hyde Park Road
Leeds
LS6 1PY

Date: 2nd November 2022

GIVE A GIFT

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31st MARCH 2022

	Notes	Unrestricted Funds	Restricted Funds	2022	2021
		£	£	£	£
INCOMING RESOURCES					
Donations		12,420	14,145	26,565	18,813
Fundraising		26,438	37,130	63,568	29,155
Grants		10,000	296,365	306,365	322,479
Gift Aid Tax Refund Received		8,036	-	8,036	2,167
TOTAL INCOMING RESOURCES		69,311	335,223	404,534	370,614
RESOURCES EXPENDED					
Gross Wages and NI		-	78,287	78,287	49,865
Project Activities		14,250	100,539	114,789	142,453
Events		-	1,965	1,965	0
Equipment & Supplies		-	1,908	1,908	2,998
Travel Training & Expenses		-	1,417	1,417	417
Printing & Marketing		-	1,154	1,154	2,074
Payments		5,570	-	5,570	21,030
Rent, Insurance & Overheads		-	11,833	11,833	6,390
Legal and professional		-	2,940	2,940	2,035
Other		-	13,633	13,633	486
TOTAL RESOURCES EXPENDED		19,820	213,676	233,496	227,838
Net incoming/outgoing resources before transfers					142,876
Transfers between Funds		49,491	121,547	171,038	-
					142,876
Other recognised gains/(losses)		-	-	-	-
NET MOVEMENT IN FUNDS		49,491	121,547	171,038	142,876
Total Funds Brought Forward		28,093	176,660	204,753	61,877
TOTAL FUNDS CARRIED FORWARD	9	77,584	298,207	375,791	204,753

GIVE A GIFT
BALANCE SHEET AS AT 31st MARCH 2022

	Notes	2022	2021
		£	£
FIXED ASSETS			
Tangible Assets	5	-	-
CURRENT ASSETS			
Reserves Account	6	150,000	90,000
Cash at bank and in hand		<u>230,101</u>	<u>122,127</u>
Creditors: Amounts falling due within one year	7	<u>(4,310)</u>	<u>(7,374)</u>
Net Current Assets		375,791	204,753
Net Assets		<u>375,791</u>	<u>204,753</u>
Funds			
Restricted Funds	9	375,791	204,753
TOTAL FUNDS		<u>375,791</u>	<u>204,753</u>

The financial statements were approved by the board and signed on its behalf by;

H.Malik

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Mr H Malik
Trustee

Date: 2nd November 2022

Charity number: 1176262

**GIVE A GIFT
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2022**

1. ACCOUNTING POLICIES

Basis of Accounting

- (a) The Accounts have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities and follow the recommendations in *Accounting and Reporting by Charities: Statement of Recommended Practice* issued in (SORP 2005).

Incoming Resources

- (b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable.

Income from school fees represents fees earned in respect of the provision of education to pupils during the year.

Income from investments is included in the year in which it is receivable.

Resources Expended

- (c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Tangible fixed assets and depreciation

- (d) Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures & Fittings

- (e) No depreciation is charged in respect of buildings which are included at cost.

Fund accounting

- (f) Restricted Funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Grants Breakdown

Islamic Relief	£82,848.70
LCC Cultural Food	£81,000.00
Lloyds Bank Foundation	£30,000.00
LCC Asset Based Development	£26,000.00
LCC Healthy Schools	£25,000.00
Zouq Zakat	£25,000.00
The Clothworks Foundation	£10,000.00
Community Foundation	£8,020.00
Power 2 Change	£4,900.00
Space2 Thriving Communities	£4,300.00
YEF	£3,403.00
The Church Urban Fund	£3,000.00
Best Beginnings	£2,500.00
Groundwork UK Comic Relief	£394.00

2. STAFF NUMBERS

The average weekly number of employees during the year, calculated based on 3.5 FTE Equivalent.

3. STAFF COSTS

	2022	2021
Gross wages and Employers NI	78,287	49,865
	<u>78,287</u>	<u>49,865</u>

No Trustees have received remuneration or had expenses met by the Charity.
There are no employees with emoluments above £60,000.

4. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2022	2021
Trustees' remuneration	Nil	Nil
Examiners' fee		
	<u>400</u>	<u>400</u>

5. TANGIBLE FIXED ASSETS

	Freehold Property	Fixtures & Fittings	Total
Cost			
At 1 st April 2021	-	-	-
Additions	-	-	-
At 31 st March 2022	-	-	-
Depreciation			
At 1st April 2021	-	-	-
Charge for the year	-	-	-
At 31st March 2022	-	-	-
Net Book Value			
31 st March 2021	-	-	-
31 st March 2022	-	-	-

6. RESERVES

	2022	2021
Reserves accounts (6 Months running costs)	150,000	90,000
	<u>150,000</u>	<u>90,000</u>

7. CREDITORS: Amounts falling due within one year

	2022	2021
Other creditors	4,310	400
	<u>4,310</u>	<u>400</u>

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	2022	2021
	£	£
Tangible Fixed Assets	-	-
Current Assets	183,934	61,576
Current Liabilities	(4,310)	(400)
Net Assets 31 March 2022	<u>176,560</u>	<u>61,176</u>

9. MOVEMENT IN FUNDS

	At 1st April 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31st March 2022 £
Restricted Funds					
Unrestricted funds	701	39,392	12,000		28,093
Charity Restricted funds	61,176	331,222	215,838	-	176,560
Total Funds	<u>61,877</u>	<u>370,614</u>	<u>227,838</u>	<u>-</u>	<u>204,653</u>

Purposes of Restricted Funds

The restricted funds represent funds which trustees are to use in accordance with the purpose outlined in the grant agreement and for the specified cause outlined in the fundraising campaigns run throughout the financial year.