



GIVE A GIFT

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2021**

Contents

1. Legal and administrative information.....	3
2. Trustees 'Report.....	4
3. Financial Review.....	8
4. Independent Examiner's Report.....	9
5. Statement of Financial Activities.....	10
6. Balance sheet.....	11
7. Notes to the Financial Statements.....	12 - 14

Legal and administrative information

REFERENCE AND ADMINISTRATION DETAILS	
Charity Name	Give A Gift
Registered Charity Number	1176262
Charity's Principal Address	233-237 Roundhay Road Leeds LS8 4HS
Trustees	Hanif Malik Habib Khan Starr Zaman
Accountant	HLA Accountants, 21 Hyde Park Road, Leeds, LS6 1PY, United Kingdom.
Bank	Yorkshire Bank Penny Hill Centre Hunslet Leeds LS10 2AP

STRUCTURE, GOVERNANCE AND MANAGEMENT	
Type of governing document	Model Constitution
How the charity is registered	Charitable Incorporated Organisation
Trustee selection methods and induction	Appointed by Trustees and briefed on their legal obligations under charity law, the content of the charity's constitution, and its recent performance.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

(1)

To relieve need of people in hospital or hospice, by means of, but not exclusively, the provision or assistance in the provision of equipment and provision of items of comfort for people in care irrespective of their race, creed or cultural backgrounds;

(2)

To relieve need among refugees and asylum seekers by means of, but not exclusively, making grants or loans for providing or paying for items including the provision of food, clean water, clothing, and other basic necessities for the benefit of the said persons;

(3)

To advance in life and relieve needs of young people through:

a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;

b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

(4)

To promote racial and religious harmony and community cohesion for the benefit of the public by promoting knowledge and mutual understanding between different racial and faith groups, in ways that reduces conflict and creates trust, unity and peace between them.

Summary of the main activities in relation to these objects are highlighted in the Trustees report.

TRUSTEES REPORT

The past year has been unprecedented not only for our Charity but for all non-profit organisations working in the sector against the Pandemic backdrop. We would therefore like to record our sincere appreciation to the staff team and volunteers who worked tirelessly to adapt the workings of the organisation to meet unparalleled levels of demand.

We would also take the opportunity to thank and acknowledge the many supporters, donors and funders who enabled us to purchase and procure the resources needed to meet the very significant demand caused by the Covid-19 situation. The flexibility of the team to adapt to becoming almost a fulltime food hub while continuing to provide our other services is testimony to the dedication and commitment of concerned.

The selection of the organisation as one of two appointed cultural food hubs by Leeds City Council played an integral role in fulfilling our charitable objectives (to relieve the need within the most marginalised communities) and is a platform we will look to develop further. We would also like to extend our appreciation to our users, the community partners who play a pivotal role in ensuring Give a Gift remains user led, and grassroots focused.

Activities and Services:

Covid 19 Response:

The financial year began with what we deemed to be a short-term emergency response to Covid-19 but with no inclination that in moving to lockdown in March 2020; we would still be in 'emergency mode' a year later. The impact of the pandemic on the community, families and individuals has affected many financially as well as mentally and is very likely to be influencing our work for the foreseeable future.

The need for food banks/hubs and charities has been challenging, with an ever increasing number of people who would normally not access such facilities becoming dependent on these services. Coupled with a reduction in income streams, and children being at home due to schools being closed, families faced real issues with coping on a day-to-day basis

Our intervention was immediate and with the support of major charities such as Islamic Relief, A grant from DEFRA and Leeds City Council financial assistance, we have provided emergency food provision city wide while delivering thousands of food packs to those who became isolated within their homes. For many this became a crucial element of their weekly source of food and we continue to provide emergency food packs to anyone who needs help.

Through developing links with wholesale cash & carry, local supermarkets and Aldi to source food products at cost price, we have ensured a value for money service, which has enabled us to stretch the resources, secured to their maximum.

As a small part-time staff team who have at times been working almost on a full-time basis, the response to Covid-19 would not have been achieved without a fantastic volunteer base. That input has equated to literally hundreds of hours, allowing us to offer a seven day a week offer at a critical period in society.

Partnerships:

A key strength of the organisation remains the collaborative approach we embed and this year again, we have partnered with a plethora of organisations from across the different sectors. Schools, Faith Groups, Community Organisations and Statutory Agencies all played an important role in creating a referral system and pathway to ensure services were delivered in a responsive and efficient manner.

Partners such as Bankside Primary, Mencap, Bridge Road Church, All Hallows Church, East Leeds Academy, Swahilli Community Group, Peace of Mind, Touchstone, Getaway Girls, Chapeltown Youth Development, NHS, British Red Cross, PAFRAS, LASSN, Women's Health Matters, Parklands Primary, Kerr Mackie Primary, Leeds City Council, BAK foundation, Just Care Charity, RETAS, The Barakah Team., Nerukas Kitchen and Bahar Women's Association are all acknowledged for their input and understanding.

As a smaller third sector organisation, we recognise that there is benefit in collaboration we welcome any opportunity to work in partnership to meet our objective of 'helping people, changing lives'.

Cultural food hub

A major development during the course of the year has been our appointment as the Cultural Food Hub for the East of Leeds in partnership with Leeds City Council.

Give-A-Gift has been working in collaboration with Leeds City Council and the Hamara Centre (the Cultural Food Hub for the remainder of Leeds) to ensure that those with particular cultural and/or religious dietary needs have been catered for during the Pandemic

As foodbanks in the city closed due to Covid-19, since June 2020 Give-A-Gift has been providing over 300 food parcels on a weekly basis and supporting over 1500 beneficiaries. The food packs supplied had all the basic essentials needed by a family and to supplement the need for nutritionally dense produce, we provided fresh fruit and vegetables through our link with Fareshare.

The work with Fareshare and Rethink was instrumental in maintaining adequate levels of stock and replenishing this at regular intervals to keep pace with demand. Both organisations are commended in this report for the role they have played in supporting our work.

ESF Training Project

While a large proportion of our work focused on responding to the Covid-19 situation, we simultaneously had to keep other services operating. Some of these services had been identified through the food bank provision and having received funding from the European Social Fund (administered by Groundwork UK), we delivered a 12-week course for women who were out of work.

Working to criteria, which identified those who had been unemployed or not engaged for over 6 months, and those wanting to enhance their skills or looking for employment, we established a soft skills project. We supported the women to not only learn new skills, but also build on existing skills, develop confidence, motivation and resilience and meet new people.

Give-A-Gift tailored the course around the interest of the women and provided weekly activities such as arts, craft, beauty, cooking, fitness, and sewing, cake decorating and social coffee afternoons. We also delivered training sessions on basic I.T skills and interview preparation. The course ran throughout Covid-19 lockdown and in doing so, we were able to tackle social isolation, mental health and improve overall well-being. The course was a great success and the feedback on the course was very positive. All the women who had attended had learnt a new skill and gained confidence in comparison to when they first joined. After the completion of the course, some of the women had found employment, whilst others had joined a course to further their education.

Refugee & Asylum Seekers Well-Being project

In October 2020, we received funding to support Refugees and Asylum Seekers to improve their mental and physical wellbeing. A programme of social/recreational activities was delivered to support the reduction of isolation and the improvement of their health and wellbeing. Some of these sessions included cake decorating, health and beauty, exercise, healthy eating, mental wellbeing and much more. Due to COVID restrictions, our cohort was reduced to accommodate smaller groups to benefit.

Some of our beneficiaries also completed a volunteering course to support the project and to build their confidence and skills to support the delivery of peer support groups within the project. Give-A-Gift incorporated the Community Health Educator model to support their skills and knowledge in community based work.

“It’s nice to come out and meet new people and learn different things and important to get support from others with similar experiences”

“I feel more confident to talk about my needs and find out about things in my local area”

Casework

Over the last year, we have seen over 80 cases during the last year of which some are still being provided with ongoing support. Currently a two-tier system exists within the Refugee/Asylum Seeking Community. Anyone who comes through the resettlement programme receives full support from caseworkers for a period of 12 months to 5 years. Families and Individuals are supported with housing, advocacy, education and benefits that are fast tracked.

Clients we largely serve have not come through the resettlement scheme and do not receive the same support. Some are left to fend for themselves with little or no support. This results in situations where existing or underlying health issues are escalated through stress, worry and anxiety due to unresolved issues by statutory authorities.

To add further to this, the impact of the pandemic has exacerbated clients circumstances, health and wellbeing extensively and we have been inundated with referrals from other organisations as well as many who have self-referred due to the desperation of their needs. We have had clients who have lost loved ones during this time who have not been given the support they need to cope; those who have been in dire need of food, individuals in isolation who have had no network of support and many other cases that have affected many during this pandemic.

Volunteering

Give a Gift has had an abundance of volunteers at various intervals that come with an array of knowledge and skills. They have enabled Give-A-Gift to ensure that our clients are able to access our services throughout the pandemic whilst bolstering their own confidence along the way.

They have attended volunteer workshops and have been encouraged to attend various training that may interest them. This dedicated team of volunteers have been on-hand to help us through this difficult period and we are indebted to them for their kindness.

Finance and Fundraising

An irony of operating within the Covid-19 year was the sharp increase in our overall income as documented elsewhere in these accounts. However, it is important to highlight that much of the increased revenue was restricted to our Covid-19 emergency work and will not be sustained by the funders. Other grants such as those from Groundwork UK and Comic Relief were also for short-term projects, which have now been completed.

We did however secure some core funding support from The Lloyds Foundation which will help pay for some core cost over the next two years and also increased our income from donations

and our own supporter base. Although reserves seem healthy, a large element of this amount is restricted so as with all charities, a post-Covid era remains uncertain and challenging.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

The charity works towards keeping a surplus in the range of 6 months running costs equating to £90,000 for unforeseen financial circumstances at the end of each year.

Statement of trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements and;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

.....*H.Malik*.....

Mr H. Malik (Trustee)

Date: 19th October 2021

Independent Examiners Report

I report on the accounts of Fountains of Knowledge for the year ended 31 March 2021 set out on pages 4 to 13.

Respective responsibilities of trustees

As the trustee of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

Basis of independent examiner's statement

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no matter has come to my attention giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act or;
2. the financial statements do not accord with those records or;
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....H. Latif.....

Mr. Haroon Latif FCCA
Independent Examiner

HLA Accountants
21 Hyde Park Road
Leeds
LS6 1PY

Date: 19th October 2021

GIVE A GIFT

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31st MARCH 2021

	Notes	Unrestricted Funds	Restricted Funds	2021	2020
		£	£	£	£
INCOMING RESOURCES					
Donations		8,075	10,738	18,813	17,452
Fundraising		9,150	20,005	29,155	26,564
Grants		20,000	300,479	322,479	6,191
Gift Aid Tax Refund Received		2,167	-	2,167	107
TOTAL INCOMING RESOURCES		39,392	331,222	370,614	50,314
RESOURCES EXPENDED					
Gross Wages and NI		-	49,865	49,865	14,745
Project Activities		-	142,453	142,453	19,066
Events		-	-	0	7,669
Equipment & Supplies		-	2,988	2,998	1,638
Travel & Expenses		-	417	417	959
Printing & Marketing		-	2,074	2,074	891
Payments		12,000	9,030	21,030	2,000
Rent, Insurance & Overheads		-	6,390	6,390	2,245
Legal and professional		-	2,035	2,035	0
Other		-	486	486	-
TOTAL RESOURCES EXPENDED		12,000	215,738	227,838	49,613
Net incoming/outgoing resources before transfers		27,392	115,484	142,876	701
Transfers between Funds		-	-	-	-
		27,392	115,484	142,876	701
Other recognised gains/(losses)		-	-	-	-
NET MOVEMENT IN FUNDS		27,392	115,484	142,876	701
Total Funds Brought Forward		701	61,176	61,877	61,176
TOTAL FUNDS CARRIED FORWARD	9	28,093	176,660	204,753	61,877

GIVE A GIFT
BALANCE SHEET AS AT 31st MARCH 2021

	Notes	2021	2020
		£	£
FIXED ASSETS			
Tangible Assets	5	-	-
CURRENT ASSETS			
Reserves Account	6	90,000	-
Cash at bank and in hand		<u>122,127</u>	<u>62,277</u>
Creditors: Amounts falling due within one year	7	<u>(7,374)</u>	<u>(400)</u>
Net Current Assets		204,753	61,877
Net Assets		<u>204,753</u>	<u>61,877</u>
Funds			
Restricted Funds	9	204,753	61,877
TOTAL FUNDS		<u>204,753</u>	<u>61,877</u>

The financial statements were approved by the board and signed on its behalf by;

H.Malik

.....

Mr H Malik
Trustee

Date: 19th October 2021

Charity number: 1176262

**GIVE A GIFT
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2021**

1. ACCOUNTING POLICIES

Basis of Accounting

- (a) The Accounts have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities and follow the recommendations in *Accounting and Reporting by Charities: Statement of Recommended Practice* issued in (SORP 2005).

Incoming Resources

- (b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable.

Income from school fees represents fees earned in respect of the provision of education to pupils during the year.

Income from investments is included in the year in which it is receivable.

Resources Expended

- (c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Tangible fixed assets and depreciation

- (d) Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures & Fittings

- (e) No depreciation is charged in respect of buildings which are included at cost.

Fund accounting

- (f) Restricted Funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Grants Breakdown

(g)

Islamic Relief	£65,650.00
LCC Cultural Food	£60,435.00
DEFRA	£36,363.00
YEF	£32,391.00
DCMS	£25,350.00
Power 2 Change	£24,525.00
Lloyds Bank Foundation	£20,000.00
Groundwork UK ESF	£15,845.00
CAF	£10,000.00
Community Fund	£10,000.00
LCF Resilience Fund	£9,918.00
Other Grants	£6,520.00
Volition	£6,000.00
The Church Urban	£3,936.00
Groundwork UK Comic Relief	£3,546.00

2. STAFF NUMBERS

The average weekly number of employees during the year, calculated based on 2.0 FTE Equivalent.

3. STAFF COSTS

	2021	2020
Gross wages and Employers NI	49,865	14,745
	<u>49,865</u>	<u>14,745</u>

No Trustees have received remuneration or had expenses met by the Charity.
There are no employees with emoluments above £60,000.

4. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2021	2020
Trustees' remuneration	Nil	Nil
Examiners' fee	400	400

5. TANGIBLE FIXED ASSETS

	Freehold Property	Fixtures & Fittings	Total
Cost			
At 1 st April 2020	-	-	-
Additions	-	-	-
At 31 st March 2021	-	-	-
Depreciation			
At 1st April 2020	-	-	-
Charge for the year	-	-	-
At 31st March 2021	-	-	-
Net Book Value			
31 st March 2020	-	-	-
31 st March 2021	-	-	-

6. RESERVES

	2021	2020
Reserves accounts (6 Months running costs)	90,000	-
	90,000	-

7. CREDITORS: Amounts falling due within one year

	2021	2020
Other creditors	7,374	400
	7,374	400

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	2021	2020
	£	£
Tangible Fixed Assets	-	-
Current Assets	183,934	61,576
Current Liabilities	(7,374)	(400)
Net Assets 31 March 2021	<u>176,560</u>	<u>61,176</u>

9. MOVEMENT IN FUNDS

	At 1st April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31st March 2021 £
Restricted Funds					
Unrestricted funds	701	39,392	12,000		28,093
Charity Restricted funds	61,176	331,222	215,838	-	176,560
Total Funds	<u>61,877</u>	<u>370,614</u>	<u>227,838</u>	<u>-</u>	<u>204,653</u>

Purposes of Restricted Funds

The restricted funds represent funds which trustees are to use in accordance with the purpose outlined in the grant agreement and for the specified cause outlined in the fundraising campaigns run throughout the financial year.